

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, October 13, 2016 7:30 p.m.
Agenda and Minutes**

Agenda

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda**
- 2.) Consent Agenda**
 - a.) Approval of September 22, 2016 Regular Meeting Minutes**
 - b.) Sept 21, 2016 MHOG Agenda/Minutes**
 - c.) Sept 21, 2016 HAFA Agenda/Minutes/Report**
 - d.) Complaint Report**
 - e.) Zoning Report**
 - f.) LCRC Invoice for Norton Road (\$54,017.60)**
 - g.) LCRC Invoice for County Farm Road (\$52,083.27)**

- 3.) Pfeffer, Hanniford & Palka Audit Letter**
- 4.) SAW Grant Approval**
- 5.) Special Event Ordinance**
- 6.) Missing Clifford**
- 7.) AT&T Video Franchise**

Correspondence/Updates

Special Assessments

Call to the Public

Adjournment

Minutes

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING**

MEMBERS PRESENT: Tammy Beal, Less Andersen, Greg Durbin, Scott Lloyd, Dan Lowe and Bob Hanvey

MEMBERS ABSENT: Jim Murray

OTHERS PRESENT: Phil Westmoreland with Spicer Group

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CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None

APPROVAL OF AGENDA

Greg Durbin motioned to approve the agenda as amended. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded.
Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen — **ALL YES. Motion carried 6-0.**

2015-2016 AUDIT REVIEW

The audit team from Pfeiffer, Hanniford & Palka have completed the annual audit for the 2015-2016 fiscal year. The audit representation letter was given to all board members.

SAW GRANT APPROVAL

Marion Township has been approved to receive the SAW Grant from DEQ. Phil Westmoreland intends on assisting in the process.

SPECIAL EVENT ORDINANCE

If approved, Les Andersen is concerned with future employees reviewing and handing out these special event permits. Annette McNamara is very experienced with this entire process and the events that have led to this situation. Les Andersen and Scott Lloyd agreed that only two or three Special Event permits be allowed per year to each household and no "bonus" events should be promised. A set amount should be agreed upon, without the possibility for more. Dan Lowe also suggested that we limit the barn events (or any special event) to a maximum of three and that is it. No opportunity should be given for more than three events to each household, per year. Bob Hanvey suggested that we include "grandchildren" in family exemptions and that we limit the Special Event Permits to two events per year and the resident may apply for a third permit. The board has the authority to approve or deny the request based on the criteria listed in the ordinance language.

Greg Durbin motioned to change the wording in the Special Event ordinance to reflect Bob Hanvey's suggestions. Les Andersen seconded. **Motion carried.**

MISSING CLIFFORD

Clifford (kid toy on the playground) went missing from the Jack Lowe Park. Tammy Beal contacted our insurance company and Marion Township has a \$500 deductible. Greg Durbin will be looking into wireless video surveillance for the park area near the gazebo.

AT&T VIDEO FRANCHISE

Les Andersen motioned to approve the renewal of the AT&T Video Franchise agreement. Greg Durbin seconded. **Motion carried.**

FONSON

Phil Westmoreland checked the equipment Fonson was using on site and with help from another Spicer Engineer, they also tracked Fonson's hours spent on the job site. The invoice appears to be accurate.

Les Andersen motioned to pay the Fonson invoices. Tammy Beal seconded.

Roll call vote: Lloyd, Beal, Hanvey, Durbin, Andersen- 5 YES / Lowe- 1 NO **Motion carried 5-1.**

CRYSTAL WOOD

- **PLANTING TREES** Dan Lowe wants to make sure that they honor their agreement with Marion Township involving the planting of trees.
- **DEAD TREES** There are some dead trees located on the north end of the property that still need to be cleared and removed.
- **ROAD PAVING SADs** Road paving special assessments need to be establish.
- **SEWER TAP IN CRYSTAL WOOD UNIT 46** Dan Lowe is not able to locate the sewer tap anywhere. Phil Westmoreland was also unable to locate a sewer tap but was able to determine that a lead was not installed properly years ago. Phil is going to call a camera company that is able to get a clear view of what is going on, which will hopefully provide us with some answers. Phil is also going to speak with Stante about a 2x4 that was installed incorrectly.

SPECIAL ASSESSMENTS

Bob Hanvey provided the yearly report listing all the 2016 special assessments.

CORRESPONDENCE/UPDATES

- Howell Area Fire Authority is having their annual Open House on Sunday from 1pm - 4pm.
- Residents are inquiring about changing the speed limit sign on D19 to 45 mph.
- Les discussed Norton Road and is concerned that they have waited too long to perform the chip and seal and noticed that they did not do all the repairs they promised.

CALL TO THE PUBLIC

Jon and Joyce Schniers live on 4278 Rurik Drive. They are requesting a way to set up a yearly fund for repairs, and any unforeseen issues instead of having to go through the entire special assessment process. Bob Hanvey informed them that as long as they can get all the neighbors together and agree on the projects that this would cover and set a dollar amount, then Marion Township will not have to get involved. If they want Marion Township to collect the money then

we have to go through the special assessment process. Bob Hanvey also explained the Brent drive special assessment and suggested this is something we could also do for Rurik drive. Dan Lowe suggested starting with a small amount, (like \$20.00 per parcel) just to get the fund started. John Schniers also wanted to discuss his driveway. He believes that the new repairs on Rurik Drive have caused the damage to his driveway. The road is not level with the end of his driveway, therefor water is pooling at the end of his driveway causing damage to his driveway. He also brought this up before the repairs on Rurik Drive began. Board members reviewed photos and made suggestions.

The repairs on Rurik Drive were also discussed and there is concerns that is becoming too late in the season to begin the chip and seal process. Fonson is concerned it will affect the two year warranty on the repairs they promised.

ADJOURNMENT

Greg Durbin motioned to adjourn at 8:55 pm. Les Andersen seconded. **Motion carried.**

Submitted by: J. Timberlake

Tammy L. Beal, Township Clerk Date Robert W. Hanvey, Township Supervisor Date