

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, October 27, 2016
7:30 p.m.**

Agenda

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda**
- 2.) Consent Agenda**
 - a.) Approval of October 13, 2016 Regular Meeting Minutes**
 - b.) October 19, 2016 HAFD Agenda/Minutes**
 - c.) October 19, 2016 MHOG Agenda/Minutes**
- 3.) 2016-2017 Snow Plow Bids**
- 4.) 2015-2016 Audit Review**
- 5.) Electronic Tax and Assessing Rolls**
- 6.) Roads**
- 7.) Rurik Drive Invoice**

Correspondence/Updates

EDC Spark

MTA Meeting

Call to the Public

Adjournment

Minutes

**MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 27, 2016**

MEMBERS PRESENT: Tammy Beal, Les Andersen, Greg Durbin, Scott Lloyd, Dan Lowe, and Bob Hanvey

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

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CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

PASSING OF JIM MURRAY

Bob Hanvey asked the Board members and others present to observe a moment of silence for Jim Murray, the township's treasurer who passed away earlier in the week.

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #8—Jim Murray was added to the agenda. Les Andersen motioned to approve the agenda as amended. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

2016-17 SNOW PLOW BIDS

Tammy Beal said that only one bid was received by the deadline. Les Andersen motioned to accept the bid from B&L Services for 2016-17 snowplowing. Greg Durbin seconded. Roll call vote: Lowe, Andersen, Beal, Hanvey, Lloyd, Durbin—all yes. **Motion carried 6-0.**

2015-16 AUDIT REVIEW

Ken Palka from Pfeffer, Hanniford & Palka was present to review the recent 2015-16 audit. He discussed three areas where the township could improve: changing the verbiage in the description for health insurance compensation to employees who opt out; approving all special revenue fund budgets as well as the General Fund budget; and securing the drop box located outside the township office. He reviewed the three major funds and the associated charts. Les Andersen motioned to accept the 2015-16 audit and authorize the auditor to submit to the state. Greg Durbin seconded. **Motion carried.**

Les Andersen motioned to accept the three-year contract for auditing services for FY 2017-19 at \$17,500 per year, as presented. Greg Durbin seconded. Roll call vote: Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 6-0.**

ELECTRONIC TAX AND ASSESSING ROLLS

Bob Hanvey ask the board members for opinions on creating electronic files for the tax and assessing rolls rather than printing several thousand pieces of paper. No objections were heard. He will formalize the process and bring to the next meeting.

ROADS

A handout from the recent traffic summit is included in the packet.

RURIK DRIVE INVOICE

Phil Westmoreland presented a pay request for the Rurik project. Tammy Beal motioned to approve and pay Fonson Company \$56,433.60. Les Andersen seconded. Roll call vote: Beal, Andersen, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 6-0.**

JIM MURRAY

Greg Durbin suggested establishing a fund to purchase a brick paver for the gazebo in memory of Jim. In the past, the township has taken up a collection. Those wishing to contribute can contact the clerk’s office.

The board members discussed replacing the treasurer and how the timing is affected by the upcoming election. If someone were appointed now, the term would expire on November 20. Someone must be appointed within 45 days or the county will schedule a special election. Bob Hanvey and Tammy Beal have been discussing the situation with MTA and the attorney.

Duane Stokes introduced himself to the board members as a 28-year resident interested in the position. Mr. Hanvey asked him to forward a copy of his resume to the clerk’s office.

Dan Lowe said he believes something should be put in the paper.

CORRESPONDENCE/UPDATES

A handout from EDC SPARK is included in the packet.

Bob Hanvey discussed the October 26 MTA meeting. A major topic was drugs in Livingston County.

Trunk or Treat is on Monday, October 31. Those wishing to handout candy can arrive at 5:15 and trick-or-treating is from 6-8 pm.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 8:19 pm. Les Andersen seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date