

**BOARD OF TRUSTEES  
AGENDA and MINUTES  
April 9, 2015**

**Call to Order**

**Pledge of Allegiance**

**Members Present/Members Absent**

**Call to the Public**

- 1.) **Approval of Agenda**
- 2.) **Consent Agenda**
  - a.) **Approval of March 26, 2015 Regular Meeting Minutes**
  - b.) **Complaint Report**
  - c.) **DPW Report**
  - d.) **Howell City WWTP Report**
  - e.) **Sheriff's Report**
  - f.) **Zoning Report**
- 3.) **Dust Control**
- 4.) **JAC Final Site Plan Review**
- 5.) **Marion Meadows/ Howell Industrial Purchase**
- 6.) **Township Repairs- Generator, Painting**

**Correspondence/Updates**

**Call to the Public**

**Adjournment**

**MINUTES – April 9, 2015**

**MEMBERS PRESENT:** Bob Hanvey, Dan Lowe, Les Andersen, Greg Durbin, Jim Murray, and Tammy Beal

**MEMBERS ABSENT:** Scott Lloyd

**OTHERS PRESENT:** Phil Westmoreland, Spicer Group

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

No response.

**APPROVAL OF AGENDA**

Bob Hanvey asked to add items on Budget Review, Planning Commission Resignation/Appointment, and Mitroka Property, and Tammy Beal added an item on Blue Cross/Blue Shield. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **Motion carried.**

**CONSENT AGENDA**

Jim Murray motioned to approve the consent agenda. Greg Durbin seconded. **Motion carried.**

**DUST CONTROL**

Three bids were received, from Advanced Dust Control, Chloride Solutions, and Michigan Chloride Sales LLC. David Barczak from Advanced Dust Control was present. Bob Hanvey motioned to select the bid from Advanced Dust Control for the township's 2015 dust control. Greg Durbin seconded. Roll call vote: Lowe, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 6-0.**

### **JAC FINAL SITE PLAN REVIEW**

Aaron Currie was present to request final approval of site plan #01-15 for his real estate office. The Planning Commission has recommended approval with two conditions. The board members discussed the driveway alignment and grade, well/septic isolation distance, and sign height. Bob Hanvey said the sign height may have to go to the ZBA for interpretation, but the sign issue can't be resolved until the driveway is done. Final approval is contingent on approvals from the Livingston County Health Department and Drain Commission. Dan Lowe motioned to postpone action on this item until the driveway issue is resolved. Les Andersen seconded. **Motion carried.**

### **MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE**

Bob Hanvey said he is waiting for the appraisal.

### **TOWNSHIP REPAIRS**

An estimate for a generator/installation from Tri-Star Electrical is included in the packet. Dan Lowe doesn't feel it's necessary and a portable generator would be adequate. Maintenance for the generator is approximately \$275 per year. Jim Murray motioned to approve the estimate from Tri-Star Electrical for \$28,790, with the Howell Area Fire Authority paying their portion of \$2,795. Les Andersen seconded. Discussion: Dan Lowe said the township should get prices on a portable generator. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes. **Motion carried 5-1.**

### **BUDGET REVIEW**

Bob Hanvey passed out a copy of the allocation budget for review. The budget will be reviewed again in June.

### **PC RESIGNATION/APPOINTMENT**

Tammy Beal read a resignation letter from Charlie Musson dated 4/6/15. He is resigning from his membership on the Planning Commission and Board of Review. Bob Hanvey passed out a letter from Joanie Paris, a resident who is interested in serving on the Planning Commission. Mr. Hanvey nominated Joanie Paris as a member of the Planning Commission, effective at its April 28, 2015 meeting. Jim Murray motioned to approve the nomination. Greg Durbin seconded.

**Motion carried.**

### **MITROKA PROPERTY**

Bob Hanvey passed out an email from the Mitroka family, and they have accepted the township's offer to purchase their property. Jim Murray motioned to proceed with purchase of the Mitroka property and get title insurance. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Murray, Andersen—all yes. **Motion carried 6-0.**

### **BLUE CROSS/BLUE SHIELD**

Tammy Beal said that Blue Cross/Blue Shield reported a cyber-attack and some of the township employee's information may have been involved. A letter with detailed information will be sent to employees from Premera and the contact person with BC/BS is Jeanette Meyer.

### **CORRESPONDENCE/UPDATES**

The township will have a Heritage Days table at this weekend's Home Show at the high school. Les Andersen asked Phil Westmoreland about Norton Road; Mr. Westmoreland said he should be getting prices from Fonson on Friday.

### **CALL TO THE PUBLIC**

No response.

### **ADJOURNMENT**

Les Andersen motioned to adjourn at 8:38 pm. Tammy Beal seconded. **Motion carried.**