

**BOARD OF TRUSTEES
AGENDA AND MINUTES
December 11, 2014**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) **Approval of Agenda**
- 2.) **Consent Agenda**
 - a.) **Approval of November 13, 2014 Regular Meeting Minutes**
 - b.) **November 18, 2014-HAPRA Agenda & Minutes**
 - c.) **Complaint Report**
 - d.) **DPW Report**
 - e.) **Sheriff's Report**
 - f.) **Howell City WWTP Report**
 - g.) **Zoning Report**
 - h.) **Goodman Law Group Invoice (\$87.50)**
 - i.) **Pfeffer, Hanniford, Palka Audit Invoice (\$17,000)**
 - j.) **November 19, 2014-HAFA Agenda & Minutes**
- 3.) **2014-2015 Audit Report**
- 4.) **City, Village, Township Revenue Sharing**
- 5.) **Sunridge**
- 6.) **Preliminary review of TXT#02-14 Section 3.02 Definitions and 6.07 Accessory Uses and Structures**
- 7.) **GIS Imaging**
- 8.) **Marion Meadows Purchase**
- 9.) **Township Repairs- Generator, Painting**
- 10.) **SPARK Representative**
- 11.) **Zoning Board of Appeals Report**

Correspondence/Updates

Call to the Public

Adjournment

MINUTES - December 11, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey added #12—Mitroka Property, to the agenda. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried.**

2014-15 AUDIT REPORT

Ken Palka from Pfeffer, Hanniford & Palka thanked the board for the opportunity to do this year's audit. He highlighted the major funds and the sewer fund. He recommends the township consider to increase the sewer rates 2-3% per year. He reviewed the letter of comments and recommendations, and four items that should be addressed.

Jim Murray motioned to accept the audit for the year ended June 30, 2014 as presented and authorize Ken Palka to submit the information to the state. Les Andersen seconded. **Motion carried.**

CITY/VILLAGE/TOWNSHIP REVENUE SHARING

Bob Hanvey discussed the “dashboard” information that was submitted to the state.

SUNRIDGE

Bob Hanvey reviewed his memo to the board, and he feels the township should ignore the road issue for now and let them build Phase 2. Les Andersen asked if the PUD would no longer apply if the parcel went up for tax foreclosure; Mr. Hanvey said everything except DEQ liens and balance due on special assessments is extinguished.

After lengthy discussion, Les Andersen motioned to enforce the PUD agreement. Scott Lloyd seconded. Roll call vote: Durbin—yes; Murray—no; Hanvey—no; Lloyd—yes; Beal—no; Andersen—yes; Lowe—yes. **Motion carried 4-3.**

PRELIMINARY REVIEW OF TXT #02-14—SECTION 3.02 DEFINITIONS AND 6.07

ACCESSORY USES AND STRUCTURES

Les Andersen passed out some calculations he made using this new formula, and he feels that it would allow buildings that are too large. He also thinks the square footage for lean-tos should be included in the calculations. Bob Hanvey motioned to include lean-to square footage in the calculations, leave the factor at 0.03% and send to Livingston County Planning Department for review and comment. Greg Durbin seconded. **Motion carried 4-3** (Lloyd, Lowe, Andersen opposed.)

GIS IMAGING

Bob Hanvey motioned to authorize up to \$3,000 to partner with SEMCOG and Livingston County to acquire high resolution imagery for 2015. Jim Murray seconded. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—yes. **Motion carried 6-1.**

MARION MEADOWS PURCHASE

Bob Hanvey said the township now owns this property. The environmental study needs to be finished. Dan Lowe asked about putting it up for sale; Bob Hanvey said he'll have some numbers for the board by January.

TOWNSHIP REPAIRS—GENERATOR, PAINTING

No additional information on the generator, and the painter should be in next week to provide an estimate.

SPARK REPRESENTATIVE

Dan Lowe motioned to designate Bob Hanvey as the representative for the EDC board. Tammy Beal seconded. **Motion carried.**

ZBA REPORT

Dan Lowe reported the ZBA granted front and side yard setback variances for a property on Hurley Drive.

MITROKA PROPERTY

An email was received from this property owner, and they want \$90-95K for the parcel. Bob Hanvey provided the board members with sales information for vacant parcels. Greg Durbin motioned to counter offer \$87,500 with the township attorney doing the paperwork so there are no closing costs to the seller. Les Andersen seconded. Roll call vote: Hanvey—yes; Lowe—no; Durbin—yes; Beal—yes; Lloyd—no; Murray—yes; Andersen—yes. **Motion carried 5-2.**

CORRESPONDENCE/UPDATES

A holiday email was received from Spicer, who will be providing lunch on Tuesday, December 16. Tammy Beal said the next board packet will be available on Monday, January 5 after 3 pm.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:20 pm. Les Andersen seconded. **Motion carried.**