

**BOARD OF TRUSTEES
AGENDA and MINUTES
June 25, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) **Approval of Agenda**
- 2.) **Consent Agenda**
 - a.) **Approval of June 11, 2015 Regular Meeting Minutes**
 - b.) **June 17, 2015 HAFA Agenda and Minutes**
 - c.) **June 17, 2015 MHOG Agenda and Minutes**
 - d.) **Financial Report**
 - e.) **Sheriff's Report**
 - f.) **May 19, 2015 HAPRA Minutes**
 - g.) **June 16, 2015 HAPRA Minutes**
- 3.) **Marion Township 2015-2016 Budgets**
- 4.) **Salaries**
- 5.) **Burkhart Road Sewer Lead**
- 6.) **Cell Tower**
- 7.) **Roads**
- 8.) **FOIA**
- 9.) **Township Repairs- Generator, Painting-Marion Twp. Sign**
- 10.) **Emergency Management**
- 11.) **Board of Review Appointment**

Correspondence/Updates

Call to the Public

Adjournment

*****Next Packet will be ready on Monday, July 6th after 3:00 p.m.**

MINUTES

MEMBERS PRESENT: Tammy Beal, Les Andersen, Greg Durbin, Scott Lloyd, Bob Hanvey, Jim Murray, and Dan Lowe (arrived at 8:05 pm)

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

A letter from Ty and Mary Ann Bahr regarding conditional rezoning was presented to the board members. Bob Hanvey summarized and asked the board members to review for the next meeting. A copy of the letter is also available upon request. Les Andersen said if the township can have an ordinance that prohibits conditional rezoning, he would support it. Greg Durbin said that having an ordinance for conditional rezoning provides the township with guidelines. Bob Hanvey will confer with the attorney on this item.

APPROVAL OF AGENDA

Item #12—Renaming Park #1, item #13—Resolution for Cedar Lake Board, and item #14—Sewer Meter were added to the agenda. Scott Lloyd motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

2015-16 BUDGETS

Bob Harvey passed out the amended General Fund budgets for FY 7/1/14-6/30/15. The board members discussed the line item “Contingency,” which is for purchasing the Mitroka property. Mr. Harvey asked for recommendations on where the funds should come from. It was agreed to move \$45,000 from the Parks fund and \$44,502 from Land Acquisitions, and to add \$45,000 to the amended ending fund balance. A \$25,000 contribution will still be made to the Land Acquisitions fund. Tammy Beal motioned to approve by activity the amended General Fund budget for FY 7/1/14-6/30/15 with an ending budgeted fund balance of \$2,188,460.54. Jim Murray seconded. Roll call vote: Lloyd, Beal, Harvey, Durbin, Andersen, Murray—all yes.

Motion carried 6-0.

Scott Lloyd motioned to approve by activity the proposed General Fund budget for FY 7/1/15-6/30/16 as presented, with a proposed ending fund balance of \$1,765,971.54. Greg Durbin seconded. Roll call vote: Durbin, Murray, Harvey, Lloyd, Beal, Andersen—all yes.

Motion carried 6-0.

SALARIES

Les Andersen motioned to increase the assessor’s hourly rate to \$35 per hour. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Harvey, Lloyd—all yes.

Motion carried 6-0.

Les Andersen motioned to approve a 3% increase for all full-time staff. Jim Murray seconded.

Roll call vote: Harvey, Durbin, Beal, Lloyd, Murray, Andersen—all yes.

Motion carried 6-0.

Tammy Beal motioned to increase the supervisor’s salary by 3% to \$36,759 per year. Jim Murray seconded. Roll call vote: Murray, Beal, Andersen, Harvey, Lloyd, Durbin—all yes.

Motion carried 6-0.

Jim Murray motioned to increase the clerk’s salary by 3% to \$36,759 per year. Les Andersen seconded. Roll call vote: Durbin, Lloyd, Murray, Andersen, Beal, Harvey—all yes.

Motion carried 6-0.

Tammy Beal motioned to increase the treasurer’s salary by 3% to \$36,759 per year. Les Andersen seconded. Roll call vote: Lloyd, Beal, Harvey, Durbin, Andersen, Murray—all yes.

Motion carried 6-0.

Bob Harvey motioned to maintain the trustees’ salary at \$7,416 per year. Tammy Beal seconded. Roll call vote: Durbin, Murray, Harvey, Lloyd, Beal, Andersen—all yes.

Motion carried 6-0.

Tammy Beal motioned to increase the retirement contribution to 6%. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Harvey, Lloyd—all yes.

Motion carried 6-0.

Bob Harvey motioned to pay the election workers \$12 per hour. Jim Murray seconded. Roll call vote: Harvey, Durbin, Beal, Lloyd, Murray, Andersen—all yes.

Motion carried 6-0.

Bob Harvey motioned to pay the election precinct chairs \$15 per hour. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Harvey, Lloyd, Durbin—all yes.

Motion carried 6-0.

Bob Harvey said the remaining budgets will be presented at the next meeting.

BURKHART ROAD SEWER LEAD

Dan Lowe updated the board members on this item.

CELL TOWER

Les Andersen motioned to not consider the cell tower offer from Crown Castle on behalf of AT&T. Tammy Beal seconded.

Motion carried.

ROADS

An email from Steve Wasyk, LCRC, regarding the Brighton Road project is included in the packet. No decisions have been made yet for Norton Road or County Farm Road. The first stage of the D-19 project is complete and work will be moving to the south.

FOIA

Bob Hanvey asked that the wording "...within 10 business days of the first regular Township Board meeting following..." be consistent throughout the document, and that the word "city" on page 3 of the Procedures & Guidelines be changed to "township." Les Andersen motioned to adopt a resolution to approve the Marion Township Written Public Summary of FOIA Procedures and Guidelines", as amended. Scott Lloyd seconded. Roll call vote: Lowe, Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

TOWNSHIP REPAIRS

Bob Hanvey informed the board members that the generator worked perfectly during a recent power outage. Tammy Beal said some repairs need to be made to the carved "Marion Township" log. Scott Lloyd said he could get prices for cultured stone. Dan Lowe will contact Jim Peters about getting a cedar log.

EMERGENCY MANAGEMENT

Greg Durbin updated the board members on this item. He asked the board members to think about areas within the township that are vulnerable.

BOARD OF REVIEW APPOINTMENT

The next Board of Review is scheduled for July 21. Bob Hanvey will try to contact the alternate, Bob Peter, prior to the next board meeting.

RENAMING PARK #1

Tammy Beal said the Park Committee would like to change the name of Park #1 to Fred Brown Park (in memory of Tricia Williams.) They would like to place a large rock similar to the Jack Lowe Memorial Park. Les Andersen said he would check on getting a stone. Bob Hanvey motioned to change the name of Marion Township Park #1 to Fred Brown Park. Jim Murray seconded. **Motion carried.**

RESOLUTION FOR CEDAR LAKE BOARD

Les Andersen motioned to adopt a resolution for the Cedar Lake Improvement Board as presented. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.**

SEWER METER

A memo from Bob Hanvey regarding the Peavy Road sewer pump station flow meter was passed out. Pat Gibbons obtained two bids for the project. Les Andersen motioned to approve the quote from RS Technical Services. Greg Durbin seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Dan Lowe asked about the generator; Bob Hanvey said the sewer budget isn't done yet

CORRESPONDENCE/UPDATES

Dan Lowe asked if the Board can just vote on the conditional rezoning to avoid lengthy discussion with the Planning Commission. Bob Hanvey said he will check with the attorney.

Les Andersen asked Jim Murray about an enforcement officer, and if John Enos provides those type of services. Jim Murray said yes. The township would need a civil infractions bureau.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:58 pm. Tammy Beal seconded. **Motion carried.**