

**BOARD OF TRUSTEES
AGENDA and MINUTES
June 26, 2014**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda**
 - 2.) Consent Agenda**
 - a.) Approval of June 12, 2013 Regular Meeting Minutes**
 - b.) Investments**
 - c.) June 18, 2014 HAFD Agenda/Minutes**
 - d.) June 18, 2014 MHOG Agenda/Minutes**
 - e.) Howell Parks & Recreation Invoice (\$101,600)**
 - 3.) Budgets**
 - 4.) Salaries**
 - 5.) Roads**
 - 6.) Home Town Offer**
 - 7.) Metro Act**
 - 8.) EDC of Livingston County**
 - 9.) Sunridge**
 - 10.) George Town REU's**
 - 11.) Pinebrook REU Time Payments**
 - 12.) Trustee Appointment**
- Correspondence/Updates**
- Call to the Public**
- Adjournment**

MINUTES - June 26, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff,
Tammy Beal, Jim Murray, and Dan Lowe

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to add item #13—Transportation Coalition. Paula Wyckoff added item #14—Charity Links on Township Website. Les Andersen motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

BUDGETS

Les Andersen motioned to adopt a resolution to approve by activity the Cemetery Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$13,710.86. Jim Murray seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve by activity the Assessment Revolving Project Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$176,047.82. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to approve by activity the Parks Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$84,545.28. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed 7-0.**

Jim Murray motioned to adopt a resolution to approve by activity the Water New User Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$1,327,880.66. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve by activity the Water SAD Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$268,886.66. Jim Murray seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve by activity the Sewer Fund budget for fiscal year 7/1/14-6/30/15, with a net loss of \$-214,165.92. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Resolution passed 7-0.** Dan Lowe said that Bob at the Drain Commissioner's office said they may be interested in the ozone station.

Tammy Beal motioned to adopt a resolution to approve by activity the Flexible Savings Plan budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$3,228. Jim Murray seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

SALARIES

Les Andersen motioned to adopt a resolution to approve the Clerk's salary of \$35,688. Bob Hanvey seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve the Supervisor's salary of \$35,688. Jim Murray seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve the Treasurer's salary of \$35,688. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to approve the Trustee's salaries of \$7,416. Tammy Beal seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

ROADS

Phil Westmoreland updated the board members on the D-19 project. The bid date is scheduled for July 22. Les Andersen motioned to approve reimbursement to the LCRC for Spicer's work on this project for \$29,124.25. Jim Murray seconded. Roll call vote: Lowe—no; Lloyd—no; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—yes; Murray—yes. **Motion carried 5-2.**

Dan Lowe passed out a bid from Culver Construction for the Brighton Road project. Bob Hanvey motioned to accept the bid from Culver dated 4/24/14 for \$40,905. Les Andersen seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Scott Lloyd updated the board members on the Coon Lake Road project. Dan Lowe said that County Farm and Norton need some work. Scott Lloyd motioned to have the supervisor contact the LCRC regarding the County Farm Road project and the previous estimate of \$85,000. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

HOMETOWN OFFER

No new information at this time and no action required.

METRO ACT

Tammy Beal motioned to authorize the supervisor to sign the extension as presented and submit to AT&T. Jim Murray seconded. **Motion carried.**

EDC OF LIVINGSTON COUNTY

Jim Murray motioned to approve the invoice from the Economic Development Council of Livingston County for 2014 partnership contract services in the amount of \$8,000. Paula Wyckoff seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray—yes; Andersen—no.

Motion carried 6-1.

SUNRIDGE

Discussion on importance of road from Peavy to D-19 for Sunridge II and III. Consensus that a traffic study should be done to determine the impact of the additional homes.

GEORGETOWN REUs

No new information at this time.

PINEBROOK MEADOWS REU TIME PAYMENTS

Les Andersen motioned to adopt a resolution to authorize contracts for time payments for sewer and water REUs for Pinebrook Meadows Units 1, 2, 9, 12 and 17. Tammy Beal seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes.

Resolution passed 7-0.

TRUSTEE APPOINTMENT

Letters of interest were received from three residents: Jerry Sidlar, Greg Durbin, and Steve Ott. Scott Lloyd asked the two applicants present whether they would vote or abstain in the situation from the last meeting when a trustee voted for himself for the position of township treasurer. Mr. Durbin said it would be difficult to answer that question without knowing all the information and what precedent has been established, but his instinct would be not to vote. Jerry Sidlar said he would follow the direction of MTA. Both applicants reviewed their credentials with the board members.

As the outgoing trustee, Paula Wyckoff is not eligible to vote on the replacement.

Scott Lloyd motioned to appoint Steve Ott as trustee. Dan Lowe seconded. Roll call vote: Murray—no; Lloyd—yes; Andersen—no; Beal—no; Hanvey—no; Lowe—yes. **Motion failed 2-4.**

Dan Lowe motioned to appoint Greg Durbin as trustee. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Motion carried 6-0.**

TRANSPORTATION COALITION

Jim Murray motioned to authorize the clerk and supervisor to sign and submit the letter of support to the American Public Transportation Association on behalf of the Livingston County Transportation Coalition's grant application. Scott Lloyd seconded. **Motion carried 7-0.**

CHARITY LINKS ON TOWNSHIP WEBSITE

Paula Wyckoff presented the board with a copy of the home page of the township's website, along with an email response from MTA regarding soliciting on behalf of charities. There is no policy in place at this time. Tammy Beal motioned to authorize the solicitation for charitable contributions for this particular charity. Jim Murray seconded. **Motion carried 5-2** (Lloyd/Lowe—no.)

CORRESPONDENCE/UPDATES

No information for this item.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:05 pm. Tammy Beal seconded. **Motion carried.**