

**BOARD OF TRUSTEES
AGENDA and MINUTES
May 14, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) **Approval of Agenda**
- 2.) **Consent Agenda**
 - a.) **Approval of April 23, 2015 Regular Meeting Minutes**
 - b.) **Complaint Report**
 - c.) **DPW Report**
 - d.) **Election Report**
 - e.) **Zoning Report**
- 3.) **Final Special Use & Site Plan Review #02-14
Telesite/Verizon Cell Tower**
- 4.) **Mitroka Property**
- 5.) **Hometown Farming**
- 6.) **Marion Meadows/ Howell Industrial Purchase**
- 7.) **Township Repairs- Generator, Painting**
- 8.) **Township Clean-Up**
- 9.) **Park Policy Letter**
- 10.) **Records Policy**
- 11.) **Township Parking Lot**
- 12.) **Road Commission Parking Lot**
- 13.) **ZBA Report**

Correspondence/Updates

MDOT Notification

Call to the Public

Adjournment

MINUTES

MEMBERS PRESENT: Bob Hanvey, Dan Lowe, Les Andersen, Greg Durbin, Scott Lloyd, and Jim Murray

MEMBERS ABSENT: Tammy Beal

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

APPROVAL OF AGENDA

Bob Hanvey asked to add item #14—Bath Property Visit, #15—Peavy Road Pump Station, #16—Planning Commission Appointment, #17—Roads, #18—D-19 Bid Award, #19—Iosco Township Request, and #20—Crystalwood SAD Informal Meeting. Les Andersen motioned to approve the agenda as amended. Dan Lowe seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

FINAL SPECIAL USE & SITE PLAN REVIEW #02-14 TELESITE/VERIZON CELL TOWER

David Antoun from Telesite representing Verizon was present for this item. Mike Avery from Verizon reviewed coverage maps with the board members. Robert Labelle, attorney for Verizon, was also present. Dan Lowe said he would like the trees to be taller; 6' isn't tall enough for an 8' fence. Greg Durbin asked if there is a plan in place to maintain the trees; Mr. Antoun said yes. Les Andersen motioned to approve the site plan as amended with 8' white spruce or Norway spruce trees. Greg Durbin seconded. **Motion carried.**

Les Andersen motioned to approve the Special Use Permit site #1206 as presented. Jim Murray seconded. **Motion carried.**

MITROKA PROPERTY

A purchase agreement has been sent to the property owner, but hasn't been returned yet; the attorney has prepared documents to remove this property from the deed restrictions. The closing is Friday, May 22.

HOMETOWN FARMING

Les Andersen motioned to approve allowing Kathy Esper to farm the Hometown Village Phase 3 property with the same conditions as last year. Scott Lloyd seconded. **Motion carried.**

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

Bob Hanvey reported this item is backed up because of the Howell City master plan, which Mr. Hanvey has forwarded to the appraiser.

TOWNSHIP REPAIRS

The generator should be hooked up on Friday, May 15, and interior painting should be done this weekend.

TOWNSHIP CLEAN-UP

The township clean-up that the board approved last fall will begin in the next few weeks.

PARK POLICY LETTER

In response to several complaints the township has received, Bob Hanvey asked the board members to review a letter he proposes sending to area residents about park policies. Greg Durbin would like another section added to the map; he will provide Mr. Hanvey with the information. Dan Lowe asked to have street names added to the map. Greg Durbin motioned to approve the letter as amended. Jim Murray seconded. **Motion carried.**

RECORDS POLICY

Greg Durbin motioned to approve the Policy and Procedure for the Public Inspection and Copying of Public Records in Lieu of Customary Business Hours, as presented. Scott Lloyd seconded. **Motion carried.**

TOWNSHIP PARKING LOT

A letter was received from Spicer Group with two options for repairing the parking lot. Bob Hanvey suggested postponing discussion until after the June budget process. Dan Lowe and Phil Westmoreland will identify a couple of cracks that need to be filled immediately.

The letter also included two options for paving the recycling center; Bob Hanvey suggested holding off until the next DEQ grant cycle.

ROAD COMMISSION PARKING LOT

Pat DeBottis, a Marion Township resident, has offered to repair the LCRC parking area just west of the township hall at no cost; Mike Craine said the LCRC will meet with Mr. DeBottis and issue a permit at no charge. Greg Durbin suggested asking Mr. DeBottis if he would be willing to repair the cracks in the township hall parking lot. Dan Lowe motioned to authorize up to \$2,000 to fill in the cracks before Heritage Days. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 6-0.**

ZBA REPORT

Dan Lowe reported that a variance was granted for the Telesite/Verizon cell tower at the last meeting.

BATH PROPERTY VISIT

Bob Hanvey reported that he and Dan Lowe, along with representatives from the Livingston County Health Department, Howell Area Fire Authority, and the Livingston County Sheriff's Department, visited the property today. The court order requires the trailer to be disconnected

from the well and septic, and it was still attached. Mr. Hanvey has forward this information to the attorney. The number of cats on the property remains an issue; Mr. Roberts says he needs an extension.

Sandy Pollock, 2793 Dutcher Road, asked what the plan is to remove the cats. Mr. Roberts said another neighbor's cat was on his property; he also said he's working with different organizations. Jim Murray motioned to schedule a show cause hearing on this item for the next board meeting on May 28, 2015. Greg Durbin seconded. **Motion carried.**

Kenneth Whitefoot, 2853 Dutcher Road, said he has only one cat and he certainly doesn't want it on Mrs. Baths' property. He also said the fence that was put up does not contain the cats; they go right over it. Sandy Pollock asked if the trailer is going to be moved; Mr. Hanvey said that would be determined by the judge.

PEAVY ROAD PUMP STATION

Pat Gibbons from the City of Howell contacted Bob Hanvey and said the Peavy Road station should have a permanent generator; the cost is approximately \$60,000. There may be a possibility for a grant from Homeland Security. Bob Hanvey will investigate further and check on the easement.

PLANNING COMMISSION APPOINTMENT

Jerry Sidlar, chairman of the Planning Commission, has moved out of the area and resigned at the last meeting. Former PC member Bruce Powelson submitted a letter and resume indicating an interest in serving on the PC. Bob Hanvey recommended appointing Mr. Powelson to complete Mr. Sidlar's term. Les Andersen motioned to approve the recommendation. Jim Murray seconded. **Motion carried.**

ROADS

Bob Hanvey passed out a letter from Spicer Group about the Norton Road manhole adjustments. Mr. Westmoreland suggested coordinating traffic control with the LCRC could reduce the cost. Dan Lowe asked if the worst ones could be identified and repaired; Mr. Westmoreland said yes. Mr. Lowe will work with Mr. Westmoreland to identify the manholes needing repair.

D-19 Bid Award

Rieth-Riley was the lowest bidder at \$353,000 for the township portion of the project, which does not include mobilization, signage and traffic control. Phil Westmoreland explained that the amount would be split based on a ratio. Dan Lowe asked who gets the millings, and could they be used on Jewell Road. Mr. Westmoreland said he could ask.

Iosco Township Request

A request was received from Iosco Township requesting Marion Township to help fund gravel road improvements on Dutcher Road. Jim Murray recommended waiting until next year.

Brighton Road

Scott Lloyd said he would like the LCRC to identify how this road should be fixed. Steve Ott said the area with 22A is great, and he believes 4" of that material would fix the problem. Bob Hanvey will contact the LCRC.

CRYSTALWOOD SAD INFORMAL MEETING

Bob Hanvey reported on this item, and said no opposition was heard to financing the roads with an SAD. He asked the board members if they have any objection to holding both public hearings on the same date; none were heard.

CORRESPONDENCE/UPDATES

An email from MDOT on seasonal weight restrictions is included in the packet.

Tammy Beal provided information on the May 5 special election.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 9:12 pm. Les Andersen seconded. **Motion carried.**