

**BOARD OF TRUSTEES  
AGENDA and MINUTES  
Thursday, May 22, 2014 @ 7:30 p.m.**

**Call to Order**

**Pledge of Allegiance**

**Members Present/Members Absent**

**Call to the Public**

- 1.) **Approval of Agenda**
- 2.) **Consent Agenda**
  - a.) **Approval of May 8, 2014 Regular Meeting Minutes**
  - b.) **Howell City WWTP Report**
- 3.) **Pollock Complaint**
- 4.) **Budget**
- 5.) **Crystal Wood**
- 6.) **MHOG**
- 7.) **HomeTown**
- 8.) **Marion Meadows/Darakjian**
- 9.) **Carlisle /Wortman Contract**
- 10.) **Roads**
- 11.) **Treasurer's Letter**

**Correspondence/Updates**

**Call to the Public**

**Adjournment**

**MINUTES**

**MEMBERS PRESENT:** Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Phil Westmoreland, Spicer Group

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

Dave & Linda Burton, 840 E. Davis Rd, presented the township board with a framed, original plat map.

Hank Vaupel, State Representative candidate for the 47<sup>th</sup> District, introduced himself to the board members.

**APPROVAL OF AGENDA**

Bob Hanvey asked to have item #12—MMAAP Agreement, added to the agenda. Paula Wyckoff motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

**CONSENT AGENDA**

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried.**

### **POLLOCK COMPLAINT**

Bob Hanvey said a resident has a travel trailer that was used as temporary housing during construction; the construction has been done for some time and the trailer needs to be removed. He will instruct the zoning administrator to proceed with the process as defined in the zoning ordinance.

### **BUDGET**

Tammy Beal said she would like to have funds budgeted for a new cemetery; she will discuss the procedure with the sexton, Tom Lloyd. She also said the building needs to be painted and funds should be set aside for that. Phil Westmoreland will inspect the parking lot before the next meeting.

Bob Hanvey suggested staff pay increases of 2% and to increase the retirement contribution from 2% to 4%. Les Andersen said the increase should be the 1.6% cost of living.

Les Andersen motioned to increase staff pay by 1.6%. Paula Wyckoff seconded. Roll call vote: Lowe—no; Lloyd—no; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—yes; Murray—yes.

#### **Motion carried 5-2.**

Les Andersen motioned to increase the retirement contribution to 4%. Jim Murray seconded.

Roll call vote: Wyckoff—yes; Murray—yes; Hanvey—yes; Lloyd—no; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 5-2.**

Bob Hanvey recommended elimination of furlough days for all staff to support Heritage Days.

Les Andersen motioned to wait to make this decision until Heritage Days is over. Jim Murray seconded. **Motion carried.**

The recommendation was made to continue offering the recycling bins, as it's been well-received by the residents. Les Andersen said he would like to make a site visit to the recycling facility.

The budget hearing is scheduled for the June 12 meeting; please submit comments or suggestions by June 5 at noon.

### **CRYSTAL WOOD**

Bob Hanvey reviewed the changes in the agreement. Dan Lowe would like to have Section 8 in both the sewer and water agreements changed from "or can be made available" to "in the township sewer/water district."

Les Andersen motioned to adopt a resolution to remove certain Crystal Wood condominium units from special assessment districts. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Jim Murray motioned to adopt a resolution to approve the agreement for payment of municipal sewer REU charges for Crystal Wood II units 1 through 50, parcel numbers 4710-03-204-001 through 4710-03-204-050. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve the agreement for payment of municipal water REU charges for Crystal Wood II units 1 through 50, parcel numbers 4710-03-204-001 through 4710-03-204-050. Scott Lloyd seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

### **MHOG**

A summary of the system's capacity and a map for expansion are included in the packet. There are issues that need to be resolved regarding Sunridge that will be reviewed by the Planning Commission at the May 27 meeting.

### **HOMETOWN VILLAGE**

There are two offers for this property: one from Allen Edwin and one from Casa Villa Builders. Bob Hanvey asked the board members to compare the two offers prior to the next meeting.

### **MARION MEADOWS/DARAKJIAN**

A CD with information on the Phase 1 study from AKT Peerless is included in the packet.

### **CARLISLE/WORTMAN CONTRACT**

Scott Lloyd motioned to change to an hourly basis with Carlisle/Wortman as soon as possible.

Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

## **ROADS**

An email from Mike Craine regarding the West Coon Lake Road contract is included in the packet. Les Andersen motioned to sign the contract as presented. Tammy Beal seconded. Discussion: In response to Dan Lowe's concerns, Phil Westmoreland said the specifications the LCRC are using are from MDOT. Roll call vote: Wyckoff—yes; Murray—yes; Hanvey—yes; Lloyd—no; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 5-2.**

An email from the LCRC on the Brighton Road project is included in the packet. Bob Hanvey will contact them on Friday to clarify the dimensions. Dan Lowe would like them to define "natural aggregate."

Tammy Beal recommended waiting on dust control.

## **TREASURER'S LETTER**

A letter of resignation from Paula Wyckoff is included in the packet. Les Andersen motioned to accept the resignation letter, effective June 30, 2014. Dan Lowe seconded. **Motion carried.**

## **MMAP AGREEMENT**

Paula Wyckoff motioned to approve the agreement between the Area Agency on Aging 1-B and Marion Township. Jim Murray seconded. **Motion carried.**

## **CORRESPONDENCE/UPDATES**

Siren maintenance was done last week; the sirens will be tested the first Saturday of each month at 12 noon.

The packet for the June 12 meeting will be available at noon on Thursday, June 5.

An email from Tammy Beal is in the packet with available dates for training with Carlisle/Wortman. She asked the board members to contact her office with their preference.

MDOT sent an email regarding seasonal weight restrictions; they are lifted as of Friday, May 23 at 6 am.

Paula Wyckoff reported on the HAPRA meeting. They are purchasing a new van and the dog park fence should be installed between July 7-9.

## **CALL TO THE PUBLIC**

Cindy Hodge, 4710 Cedar Lake Road, thanked Paula for her years of service and said she would like to be considered as Paula's replacement.

## **ADJOURNMENT**

Jim Murray motioned to adjourn at 8:50 pm. Tammy Beal seconded. **Motion carried.**