

**BOARD OF TRUSTEES
AGENDA AND MINUTES
November 12, 2015 @ 7:30 p.m.**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) **Approval of Agenda**
- 2.) **Consent Agenda**
 - a.) **Approval of October 22, 2015 Regular Meeting Minutes**
 - b.) **October 20, 2015 HAPRA Minutes**
 - c.) **Complaint Report**
 - d.) **DPW Report**
 - e.) **Zoning Report**
 - f.) **Howell City WWTP Report**
 - g.) **Nov. 3, 2015 Election Report**
- 3.) **HAPRA Budget**
- 4.) **BCBS Insurance Presentation**
- 5.) **Poverty Exemption Guidelines Resolution**
- 6.) **Letter Appeals for Board of Review**
- 7.) **Roads; Invoice for LCRC for \$20,412.04**
- 8.) **Marion Creek/Sunridge Easement**
- 9.) **AMAR Review**
- 10.) **CVTRS Budget**
 - Correspondence/Updates**
 - October 20, 2015 EDC Minutes**
 - Livingston County Update**

Call to the Public

Adjournment

*****Next Board Packet will be ready on Thursday, December 3, 2015 after 3:00 p.m.**

MINUTES - NOVEMBER 12, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray
OTHERS PRESENT: Phil Westmoreland, Spicer Group
MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Greg Durbin motioned to approve the agenda as presented. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded. **Motion carried.**

HAPRA BUDGET

Paul Rogers, Director of HAPRA, was present to ask for the board's approval of the 2016 budget which is changing to a calendar year beginning in 2016; approval of amendments to the Articles of Incorporation and Bylaws; and approval of a one-time payment of \$20,000 to alleviate a short-term cash flow shortage. Tammy Beal motioned to adopt a resolution to amend the Articles of Incorporation and Bylaws, beginning January 1, 2016, as presented. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Resolution passed 7-0.**

Jim Murray motioned to adopt a resolution to approve the 2016 HAPRA budget as presented. Les Andersen seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Jim Murray motioned to approve a one-time payment of \$20,000 to HAPRA. Tammy Beal seconded. Discussion: Dan Lowe said that Marion Township doesn't have the funds that Genoa Township, Oceola Township, and the City of Howell have. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—no. **Motion carried 5-2.**

BC/BS INSURANCE PRESENTATION

Jack Schmidt from Burnham & Flower presented the board with the options for health insurance for the upcoming year. The BC/BS Health Savings Account (Option #1) would save the township over \$11,000. Tammy Beal motioned to adopt a resolution to select the Blue Cross/Blue Shield Simply Blue PPO HSA Gold (Option #1) beginning January 1, 2016, and changing the renewal date to a calendar year (Jan. 1-Dec. 31.) Scott Lloyd seconded. Roll call vote: Hanvey—yes; Lowe—yes; Durbin—yes; Beal—yes; Lloyd—yes; Murray—no; Andersen—no.

Motion carried 5-2

POVERTY EXEMPTION GUIDELINES RESOLUTION

Scott Lloyd motioned to adopt a resolution to approve the Poverty Exemption Policy and Guidelines for 2016, as presented. Jim Murray seconded. Roll call vote: Lowe, Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

LETTER APPEALS FOR BOARD OF REVIEW

Tammy Beal motioned to adopt a resolution to allow residents to file letter appeals to the Board of Review for 2016, as presented. Jim Murray seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 7-0.**

ROADS: INVOICE FOR LCRC

Tammy Beal motioned to approve the invoice from the Livingston County Road Commission in the amount of \$20,412.04 for the work done on County Farm Road. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.** Phil Westmoreland said he will have more information on Rurik by next week.

The board members discussed Norton Road repairs and that a commitment needs to be made by the next meeting. Bob Hanvey will check to see if the township can obtain the bids and choose the contractor (**AI #1.**)

MARION CREEK/SUNRIDGE EASEMENT

Bob Hanvey passed out an email from the township attorney and the suggested amendment from S.R. Jacobson for the board members to review prior to the next meeting. He will send Jacobson's suggestions to the township attorney for review (**AI #2.**)

AMAR REVIEW

Information on the AMAR (Audit of Minimum Assessing Requirement) Review for 2014 was included in the packet, along with the township's corrective action plan.

CVTRS BUDGET

Bob Hanvey provided the board members with a sample of the report required to be eligible for City/Village/Township Revenue Sharing. He will have the accountant review next week, and it will be submitted to the state by December 1.

CORRESPONDENCE/UPDATES

Minutes from the October 20, 2015 EDC Board of Directors meeting are included in the packet. The monthly update from the Livingston County Commissioners was received.

A fax was received from Kevin Roberts regarding removal of the trailer at his mother's (Sharon Bath) home.

The buck pole will be held at the township on Sunday, November 15.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 9:24 pm. Jim Murray seconded. **Motion carried.**