

**BOARD OF TRUSTEES
AGENDA and MINUTES
June 9, 2016**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) **Approval of Agenda**
- 2.) **Consent Agenda**
 - a.) **Approval of May 26, 2016 Regular Meeting Minutes**
 - b.) **May 17, 2016 HAPRA Minutes**
 - c.) **Complaint Report**
 - d.) **DWP Report**
 - e.) **Peavy Road Flow Report**
 - f.) **Zoning Report**
- 3.) **Refund Request for Sewer Usage**
- 4.) **Budget Discussion**
- 5.) **Roads/ Public Meeting**
- 6.) **Peavy Road Generator Update**
- 7.) **MHOG REU Discussion**
- 8.) **Tour of Sewer Plant**

Correspondence/Updates

Call to the Public

Adjournment

MINUTES

MEMBERS PRESENT: Les Andersen, Scott Lloyd, Bob Hanvey, Tammy Beal, Greg Durbin, Dan Lowe, and Jim Murray

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:33 p.m.

PLEDGE OF ALLEGIANCE

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #9—Special Event Permit was added to the agenda. Greg Durbin motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded. **Motion carried.**

REFUND REQUEST FOR SEWER USAGE

Terry Withers, 189 Sumer Shade, is requesting relief from his sewer bill for the cost of water used for irrigating his lawn. Mr. Withers has been advised in the past to install an irrigation meter. Scott Lloyd motioned to refund \$382 to be used for the purchase of an irrigation meter after the meter is purchased. The refund should come from the sewer operating fund. Greg Durbin

seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes.

Motion carried 7-0.

BUDGET DISCUSSION

Les Andersen motioned to approve the July 1, 2015-June 30, 2016 amended budget as presented. Jim Murray seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Bob Hanvey provided the board members with a handout listing some of the items he would like to include in the FY July 1, 2016-June 30, 2017 budget for review. Tammy Beal passed out her suggestions. Mr. Hanvey said that the board could approve the budget with the current benefits, and if it was decided to reduce benefits for the trustees, the changes would need to be made effective at the start of the next term.

Mr. Hanvey is recommending a 2% increase for staff and elected officials; returning the retirement contribution to 8%; increasing the per diem for the Planning Commission and Zoning Board of Appeals members to \$80; and budgeting \$750,000 for the roads.

Ms. Beal is recommending a 2% increase for staff; a 5% increase for the clerk, treasurer and supervisor; raising the deputy clerk's pay rate to the same as the secretaries; increasing the stipend for opting out of insurance to \$500; and two additional paid holidays: Veteran's Day and Martin Luther King Jr. Day.

Dan Lowe said there are too many paid holidays and too many vacation days.

Bob Hanvey will present the budget at the public hearing on June 23, 2016.

ROADS/PUBLIC MEETING

Phil Westmoreland discussed the crack filling on County Farm Road, and the manholes/patching done on Norton Road.

Most of the potholes in Crystalwood I and II have been fixed.

The Cedar Lake gravel has been done; Dan Lowe said the crown is too high.

A public meeting is scheduled for the end of July to prioritize road projects over the next five years. Phil Westmoreland will bring maps.

The letter for Rurik hasn't been sent out yet.

PEAVY ROAD GENERATOR UPDATE

The generator is up and running. It was tested on Tuesday and everything's good. Phil Westmoreland said the city asked to have an auto dialer installed, but that shouldn't be necessary if the current dialer reports power failures.

MHOG REU DISCUSSION

Bob Hanvey asked if any board members had thoughts on this item. No response. He asked if there were any objections to MHOG collecting a portion of the REU; no objections heard. He asked if there were objections to MHOG collecting all of the REU; Dan Lowe said he would object. This will be discussed at the next MHOG meeting.

TOUR OF SEWER PLANT

The tour was done this week.

ZBA REPORT

Dan Lowe said two cases were heard at the June 6 meeting: a rear-yard setback that was granted, and a land division variance that was denied.

SPECIAL EVENT PERMIT

Les Andersen said he feels any request for the Special Event Permit that is being submitted for an event that hasn't taken place before should be reviewed by the board. Bob Hanvey agreed.

CORRESPONDENCE & UPDATES

Tammy Beal asked the board members to review the proposed 2016-17 meeting schedule.

The deputy clerk will be on Fox News Friday morning to publicize Heritage Days.

Bob Hanvey passed out the May 2016 report from the Sheriff's office, and the monthly Livingston County update.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:55 pm. Jim Murray seconded. **Motion carried.**