

PLANNING COMMISSION AGENDA  
January 21, 2014

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA FOR: *January 21, 201 Regular Meeting & Public Hearing*

INTRODUCTION OF MEMBERS:

CALL TO THE PUBLIC:

APPROVAL OF MINUTES FROM: *December 17, 2013 Regular Meeting*

PUBLIC HEARING:

- 1) *Section 6.22 Single Family Design Standards amend roof pitch requirements for sunrooms*

REGULAR MEETING:

OLD BUSINESS:

- 1) *Section 5.05 C #'s 4 & 5 Zoning Board of Appeals Variance Criteria & 5.05 E Approval Period*
- 2) *Section 3.02 Definition & 17.04 Automobile Service and Repair Stations*
- 3) *Article XVI – Special Use Permits*
- 4) *Article XVIII – Site Plan Review Requirements*
- 5) *Proposed Text Amendment – Section 10.01 B #16 – Major Automobile Repair Facilities*
- 6) *Review of Special Events application & requirements*

NEW BUSINESS:

- 1) *Annual Organizational Meeting*

CALL TO THE PUBLIC:

ADJOURNMENT:

PLANNING COMMISSION MINUTES

**MEMBERS PRESENT:** JERRY SIDLAR, CHAIR  
GREG DURBIN, VICE-CHAIR  
CHERYL RANGE, SECRETARY  
BOB HANVEY  
CHARLIE MUSSON

**MEMBERS ABSENT:** NONE

**OTHERS PRESENT:** ANNETTE MCNAMARA, ZONING ADMINISTRATOR  
SALLY ELMIGER, CARLISLE/WORTMAN

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**CALL TO ORDER**

Jerry Sidlar called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Bob Hanvey motioned to approve the agenda as submitted. Greg Durbin seconded. Motion Carried 5-0.

**INTRODUCTION OF MEMBERS**

The members of the Planning Commission introduced themselves. All were present.

**CALL TO THE PUBLIC**

Jerry Sidlar opened the call to the public.

No Response.

Jerry Sidlar closed the call to the public.

**APPROVAL OF MINUTES**

**December 17, 2013 Regular meeting minutes**

Bob Hanvey noted a typo on pages 2 & 3 and asked that the words 'to the website' be added next to the word link on page 3 under wellhead protection discussion. Bob Hanvey motioned to approve the December 17, 2013 minutes as amended. Greg Durbin seconded. **Motion Carried 5-0.**

**Public Hearing**

Jerry Sidlar opened the call to the public.

Annette McNamara summarized the proposed text amendment, the text was amended to remove the 4:12 pitch requirement and in the process other requirements that are regulated by other agencies were removed.

There were no comments from the public.

Jerry Sidlar closed the call to the public.

### **Regular Meeting**

#### **OLD BUSINESS**

##### **Section 6.22 Single Family Design Standards amend roof pitch requirements for sunrooms**

The Commissioners are satisfied with the proposed text.

Bob Hanvey motioned to send the proposed text to the Board of Trustees for preliminary review and comment, if no significant comments are made, Annette is to forward on to the Livingston County Department of Planning for review and comment. If no significant comments are made by the Livingston County Department of Planning, Annette is to forward materials to the Board of Trustees for review and approval and or denial. Greg Durbin seconded. **Motion Carried 5-0.**

##### **Section 5.05 C #'s 4 & 5 Zoning Board of Appeals Variance Criteria & 5.05 E Approval Period**

The Planning Commission members discussed additional changes to the text.

Bob Hanvey motioned to have Annette make the proposed amendments and submit for the regularly scheduled February 25, 2014 meeting. Greg Durbin seconded. **Motion Carried 5-0.**

##### **Section 3.02 Definition & 17.04 Automobile Service and Repair Stations**

This agenda item is postponed to the February 25, 2014 meeting. No motion necessary.

#### **NEW BUSINESS**

##### **Article XVI – Special Use Permits**

The Planning Commission members reviewed Bob Hanvey's suggestions made at the December 17, 2013 meeting.

Bob Hanvey motioned to hold a public hearing on Article XVI Special Use Permits & associated definition, at the regularly scheduled February 25, 2014 meeting. Greg Durbin seconded. **Motion Carried 5-0.**

##### **Article XVIII – Site Plan Review Requirements**

The Planning Commission members are satisfied with the proposed amendments.

Bob Hanvey motioned to hold a public hearing on Article XVIII Site Plan Review Requirements & Section 6.13 Landscaping requirements, at the regularly scheduled February 25, 2014 meeting. Greg Durbin seconded. **Motion Carried 5-0.**

##### **Proposed Text Amendment – Section 10.01 B #16 – Major Automobile Repair Facilities**

This agenda item is postponed to the February 25, 2014 meeting. No motion necessary.

##### **Special Events Permit**

Jerry Sidlar asked Sally Elmiger if she had reviewed the materials.

Sally Elmiger answered yes, she also noted that this should be a General Ordinance as they are easier to modify.

Dan Perkins, 5510 Hinchey Road answered the Planning Commission members' questions. He took the materials, at the suggestions of the Commissioners and promised to look it over, mark it up and get it to Annette McNamara before the February meeting.

The Planning Commission members reviewed the materials and asked Annette McNamara to put together proposed language for the February 25, 2014 meeting.

Bob Hanvey motioned to have Annette McNamara collaborate with Mr. Perkins and bring back proposed text at the February 25, 2014 meeting. Greg Durbin seconded. **Motion carried 5-0.**

#### **NEW BUSINESS**

##### **Annual Organizational Meeting**

Greg Durbin nominated Cheryl Range for Planning Commission Secretary. Charlie Musson seconded. **Roll Call; Charlie Musson – yes, Greg Durbin – yes, Bob Hanvey – yes, Jerry Sidlar – yes. Cheryl Range abstained. Motion carried 4-0-1.**

Jerry Sidlar nominated Greg Durbin for Planning Commission Co-Chair. Bob Hanvey seconded. **Roll Call; Charlie Musson – yes, Cheryl Range – yes, Bob Hanvey – yes, Greg Durbin – yes. Motion carried 5-0.**

Greg Durbin nominated Jerry Sidlar for Planning Commission Chair. Cheryl Range seconded. **Roll Call; Charlie Musson – yes, Cheryl Range – yes, Bob Hanvey – yes, Jerry Sidlar – yes, Greg Durbin – yes. Motion carried 5-0.**

#### **CALL TO THE PUBLIC**

Jerry Sidlar opened the call to the public.

No response.

Jerry Sidlar closed the call to the public.

#### **ADJOURNMENT**

Bob Hanvey motioned to adjourn the meeting at 8:50 p.m. Greg Durbin seconded. **Motion carried 5-0.**