

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, December 14, 2023
7:30 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH
ONLINE PARTICIPATION OPTIONS**

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a. November 16, 2023 Regular Meeting Minutes
 - b. September 19, 2023 HAPRA Minutes
 - c. October 17, 2023 HAPRA Minutes
 - d. DPW Report
 - e. Financial Report
 - f. Zoning Report
 - g. November 2023 Sheriff Report
- 3) FY 2022-2023 Audit Presentation
- 4) LESA Summer Tax Agreement
- 5) Howell Public Schools Summer Tax Agreement
- 6) Marion Township Walking Path
- 7) Marion Township Maintenance
 - a.) November 14, 2023 Building Meeting Minutes
 - b.) November 29, 2023 Building Meeting Minutes
- 8) Ozone Station
- 9) Sierra Drive Light Issue
- 10) November 13, 2023 ZBA Report

Correspondence and Updates
Miechiel's Auto Salvage

Call to the Public
Adjournment



Reminder: Next Board Packet will be ready after 3pm on **Thursday, January 4, 2024.**
Next Board meeting will be Thursday, January 11, 2024 on the lower level.

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 16, 2023

MEMBERS PRESENT: Scott Lloyd, Greg Durbin, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe, and Sandy Donovan

MEMBERS ABSENT: None

OTHERS PRESENT: Attorney John Gormley; Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

HARRIS REZONING CONTINUATION

Mitch Harris was present for this agenda item, along with his attorney, Roger Myers, and his engineer, Pat Keough. Dan Lowe said the wetlands can be mitigated to allow access. The applicant and his engineer feel that is not practical.

Bob Hanvey motioned to approve the Mitch Harris rezoning request as recommended by the Planning Commission and the Livingston County Planning Department. Sandy Donovan seconded. Roll call vote: Lloyd—no; Andersen—no; Donovan—yes; Durbin—yes; Lowe—no; Beal—yes; Hanvey—yes. **Motion carried 4-3.**

CIVIL INFRACTION DISCUSSION

John Gormley was present to discuss civil infractions for zoning violations. He said the standard of proof for a civil infraction is 51%. The violation should be issued by the zoning administrator. There is an opportunity for the recipient of the violation to appeal the zoning administrator's decision to the Zoning Board of Appeals. He said it's easier to have the courts handle payment of fines. The next step would be to identify which ordinances would have civil infractions. The board members discussed whether

violations should be complaint driven and selective enforcement. Sandy Donovan said she would like to have a cost study done.

Les Andersen motioned to have a committee formed with the township supervisor, a planning commission member, the planner, and attorney to do a cost analysis of having civil infractions not to exceed \$1,500. Bob Hanvey seconded. Discussion: Scott Lloyd asked why we can't do show cause hearings. Greg Durbin said he feels the civil infractions are heavy handed. Roll call vote: Beal—yes; Andersen—yes; Donovan—no; Durbin—no; Lowe—no; Hanvey—yes; Lloyd—no. **Motion failed 3-4.**

The board members discussed hiring an enforcement officer and asked Bob Hanvey to get job descriptions from other municipalities.

GENERAL FUND BUDGET AMENDMENTS

Greg Durbin motioned to adopt a resolution to approve the FY 7/1/23-6/30/24 General Fund budget amendments, as presented. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 7-0.**

Sandy Donovan motioned to adopt a resolution to approve the proposed new Relief Fund budget for FY 7/1/23-6/30/24, with an ending fund balance of \$572,015.08, and none of the remaining funds will be spent until after the end of this fiscal year. Greg Durbin seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 7-0.**

PROVIDENT ACCIDENT INSURANCE

Tammy Beal motioned to approve the Provident Accident Insurance policy in the amount of \$1,582, as presented. Scott Lloyd seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Motion carried 7-0.**

2024 BOARD MEETING SCHEDULE

Bob Hanvey suggested the November 21, 2024 Board meeting should be held on November 14 due to the certification date of the election. Les Andersen motioned to approve the 2024 Meeting Schedule as amended. Scott Lloyd seconded. **Motion carried.**

Tammy Beal asked for the board's approval to close the office for two hours on Wednesday, December 20, 2023 from 12 noon-2 pm for an office potluck. Sandy Donovan seconded. **Motion carried 5-2** (Hanvey/Lowe—no.)

MARION TOWNSHIP MAINTENANCE

Tammy Beal updated the board members on the project. Scott Lloyd found someone to reinstall the glass partition on the front counter for \$400. Tammy Beal motioned to have the partition reinstalled without the cut-outs. Les Andersen seconded. Roll call vote: Lowe—no; Durbin—yes; Lloyd—no; Donovan—yes; Andersen—yes; Beal—yes; Hanvey—yes. **Motion carried 5-2.**

CORRESPONDENCE & UPDATES

A report on the November 7, 2023 special school election is included in the packet.

A representative from MSU is doing training for Planning Commission members at various locations, including online. The township will pay the \$25 registration fee for those who wish to attend.

The buck pole was held on Wednesday, November 15; 17 deer were hung and there was a good turnout.

Dan Lowe asked for an update on the proposed sign. Tammy Beal said the foundation was poured this week. He said he thought this was going to come back to the board for approval rather than the building committee.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:09 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date

DRAFT

HOWELL

recreation

Howell Area Parks & Recreation Authority

Oceola Community Center

Regular Board Meeting Minutes

September 19, 2023

Call to Order

Chair Diana Lowe called the meeting to order at 7:00 pm.

Attendance

Board Members: Chair Diana Lowe, Vice Chair Terry Philibeck, Secretary Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

HAPRA Staff: Director Tim Church, Jen Savage, Kyle Tokan, Jordan Jones, Kevin Troshak

Public: None

Newly appointed Howell Township Trustee Sue Daus introduced herself and provided a brief background including previous experience working with HAPRA.

Call to the Public

None Present

Approval of Consent Agenda

Vice Chair Terri Philibeck made a motion to approve the consent agenda, supported by Treasurer Tammy Beal.

Motion carried 5 – 0.

Approval of Regular Agenda

A motion to approve the regular agenda was made by Secretary Nikolas Hertrich and supported by Vice Chair Terry Philibeck. **Motion carried 5 – 0**

Presentation – 2024 Outlook

Before discussing the outlook for 2024, Director Church provided 2023 highlights. Department accomplishments included hiring great staff to work this year's camps, registering the largest number of

participants for the 1 mile and 5k melon run in the past 13 years, the Melon Festival Tent bringing in over \$19,000 in sales, the Senior Center being awarded a \$69,000.00 grant, the bringing back of travel programs, and establishing sponsorships/partnerships with Bob Maxey Ford, Bank of Ann Arbor, 100 Women, Chem Trend, and Livingston County Veterans Services.

For 2024, HAPRA focus will be on employee habits, finding better revenue sources for The Hive, engaging with the 50+ population, reconnecting and connecting with local business, and extending HAPRA's outreach. This year's budget will reflect those expectations.

Prior to reviewing the proposed 2024 budget, Director Church informed the Board that based on the finances he would not be recommending the hiring of a Deputy Director. The Director recognized the value that this individual would provide specifically as it related to a millage campaign, however based on current budget projections it would not be a responsible action. Director Church then provided an in-depth explanation of each departments proposed budget.

Discussion/Approval – 2024 Budget

Following the review the proposed 2024 budget, a motion to approve the 2024 projected budget was made by Treasurer Tammy Beal and supported by Vice Chair Terry Philibeck. **Motion carried 5 – 0.**

Events and Programs Report

- I. Cobalt Report –Cobalt Community Research was contracted to collect publically available cell phone information from visitors of downtown Howell during the weekend of the 2023 Melon Festival. Director Church and Jordan Jones briefly reviewed the report provided by Cobalt Community Research.
- II. Legend of Sleepy Howell – The Legend of Sleepy Howell will be Saturday, October 28, 2023, on Clinton, Court, and Church Street. The event was brought back to downtown as it is less taxing on resources. Registration for the Headless Horseman 5k is on pace with events held for the past seven years. The run was moved up to 6:00 pm for safety reasons.
- III. Teen Center Fundraising – Kevin Troshak shared with the Board upcoming fundraising events for The Hive. Events include the following:
 - 50% of purchases made on Thursday, October 12, 2023, at the Howell Panda Express will be donated to The Hive.
 - On December 2, 2023, a Walk a Thon will be held at the Oceola Community Center. Teens are seeking donations based on number of miles walked.
 - A Pros vs Joes Chili Cook Off is being organized. Teens are putting together teams to support participants with a goal of collecting \$10,000.00. Kevin's aim is to match the \$10,000.00 raised by the teens for an overall goal of \$20,000.00.

Sponsorship & Marketing Updates,

- I. 100 Women – Jordan Jones and her grandmother joined the organization as a team. During the September 2023 meeting Jordan presented to the organization the idea of Rec on the Go and was selected as the winner. A check presentation will be held and the program will occur in the summer of 2024.

Preventative Maintenance Report:

Kyle Tokan informed the Board that in the next few weeks the HVAC system will be updated to allow climate control in specific rooms, nine more cameras will be installed to cover blind spots, and doors will be rekeyed so that each door does not require a unique key. In the future fobs will be installed.

Directors Report

- a. New HR Representative @ Paychex: Director Church shared that staff is working with a new Paychex HR representative. New person is excellent to work with and is providing insight into services that they should have been previously provided.
- b. Township Meetings: The proposed 2024 budget needs to be adopted in November. Director Church will be reaching out to HAPRA members to be placed on upcoming City Council and Township Board meeting agendas.

Board Member Reports

Secretary Nikolas Hertrich shared with the Board agenda items from the August 28, and September 11, 2023, Howell City Council Meetings which included discussion and approval of multiple civic event applications including the Legend of Sleepy Howell, discussion/adoption of a Property Assessed Clean Energy (PACE) Program, demolition of the 2nd floor of City Hall, and the sale of City property.

Vice Chair Terry Philibeck informed the Board that a meeting was held with Midstates Recreation regarding soccer field and pickle ball court planning. Midstates Recreation proposal should be completed next month.

Treasurer Chair Tammy Beal shared with the Board that Marion Township is now working out of the basement while renovations to the building are being completed, the park sustained damage during a recent storm, and new dirt is needed around the disc golf course.

Chair Diana Lowe informed the Board that the Genoa Township Board approved a professional services proposal from Tetra Tech for conceptual site plan development related to additional parking and pickle ball courts.

Howell Township Trustee Sue Daus did not have an update to provide.

Old Business

Secretary Nikolas Hertrich inquired on the status of previously discussed HAPRA by-law requirements. Chair Diana Lowe asked that the findings of research being conducted be presented to the Board.

New Business

None

Next Meeting

Regularly Scheduled HAPRA Meeting - Tuesday, October 17, 2023, at 7:00 pm at Oceola Community Center

Adjournment:

Motion to adjourn meeting at 8:29 pm made by Vice Chair Terry Philibeck and supported by Treasurer Tammy Beal. **Motion carried 5-0**

Approved

Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

HOWELL

recreation

Howell Area Parks & Recreation Authority
Oceola Community Center

Regular Board Meeting Minutes

October 17, 2023

Call to Order

Chair Diana Lowe called the meeting to order at 7:00 pm.

Attendance

Board Members: Chair Diana Lowe, Vice Chair Terry Philibeck, Secretary Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

HAPRA Staff: Director Tim Church, Jen Savage, Kyle Tokan, Kevin Troshak

Public: None

Call to the Public

None Present

Approval of Consent Agenda

Treasurer Tammy Beal made a motion to approve the consent agenda, supported by Vice Chair Terry Philibeck. **Motion carried 5 – 0.**

Approval of Regular Agenda

A motion to approve the regular agenda was made by Vice Chair Terry Philibeck and supported by Treasurer Tammy Beal. **Motion carried 5 – 0**

Discussion/Approval – 2023 HAPRA Budget

Director Church informed the Board that meetings with all HAPRA partners went well with three of the communities discussing the proposed bond. A motion to approve the 2024 HAPRA Budget was made by Secretary Nikolas Hertrich and supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

Events and Programs Report

- I. Event & Programs:
 - a. The Legend of Sleepy Howell will be Saturday, October 28, 2023, on Clinton, Court, and Church Streets.
 - b. Annual Buck Pole will be held on Wednesday, November 15, 2023, at the Marion Township Hall.
- II. Sponsorship & Marketing Updates:
 - a. Chris Techentin is currently on paternity leave following the birth of a child. No updates on sponsorships and marketing.

Preventative Maintenance Report:

Kyle Tokan informed the Board that there is lots going on. The flat portion of the roof at the Bennett Center is being replaced. There have been unexpected challenges that led to the canceling of the Teen Center and pre-school but Ray Kraft with the City of Howell has been great to work with. Following completion of the roof the walkthrough is scheduled for tomorrow October 18th and the carpets will be cleaned on Friday (October 20th). At the Oceola Center work on the HVAC will be done between November 14th and 17th with new cameras being installed on November 28th and 29th.

Directors Report

- a. Schedule Annual Director Review: Director Church's annual review usually occurs in November or December. Director Church indicated that he will reach out to Oceola Township Supervisor Sean Dunleavy for the review form used in 2022. A brief discussion was had on the format of the review with Director Church stating that he will provide samples for the Board's consideration. Director Church spoke to the format the he uses for HAPRA Leadership annual reviews and the potential to follow a similar style. A decision on the format will be made during the November meeting with the Director's review to be had in December.
- b. Schedule Stakeholder Meeting: The annual stakeholders meeting was scheduled to occur at 5:00 pm prior to the regularly scheduled Board meeting in January 2024.
- c. Interview Updates: Director Church informed the Board that interviews have been completed for the 5:00 am shift and two individuals have been hired. He also shared that Steve Fellhauer, the Sports Recreation Manager has decided to take a job with the Novi Recreation Department which is much closer to his home. Interviews were had to fill the resulting vacancy and an offer letter was sent earlier today to a qualified candidate.

Board Member Reports

Secretary Nikolas Hertrich shared with the Board agenda items from the October 9, 2023, Howell City Council Meeting which included discussion and approval of multiple civic event applications including a Veterans Day Ceremony and Director Church's presentation of the 2024 HAPRA budget.

Vice Chair Terry Philibeck informed the Board that he had no updates to provide.

Treasurer Chair Tammy Beal shared with the Board that the buck pole is being setup and that trunk or treating will occur at the township hall on October 31st, from 6:00 pm to 8:00 pm.

Chair Diana Lowe informed the Board that the Genoa Township Board approved the purchase of 23 acres of land on Crooked Lake Rd. with the purpose of being used for recreation.

Howell Township Trustee Sue Daus did not have an update to provide.

Old Business

Kevin Troshak let the Board know that fundraising for The Hive has begun and will provide everyone with a flyer next week. A wrestling organization has been signed to kick off the Walkathon which will occur Saturday, December 8, 2023, between 8:00 pm and 8:00 am. \$5.00 per ticket sold with go to the Teen Center.

Secretary Nikolas Hertrich mentioned to HAPRA staff that he recently attended an event held by Lake Trust Credit Union and that they seemed to be interested in partnering with organization in the community. Director Church said he would look to schedule a meeting with them.

New Business

None

Next Meeting

Regularly Scheduled HAPRA Meeting - Tuesday, November 21st, 2023, at 7:00 pm at Oceola Community Center

Adjournment:

A motion to adjourn the meeting was made by Vice Chair Terry Philibeck and supported by Treasurer Tammy Beal at 7:33 pm. **Motion carried 5-0**

Approved

Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

DPW Reports 2023

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
WATER													
NEW	4	0	12	0	5	4	3	6	0	5	1		40
EXISTING													
REPLACEMENT	10		18	1									29
IRRIGATION													
NEW	2		3	4	0	7	3	0	1	6	1		27
EXISTING													
SEWER													
NEW	4	0	12	0	5	4	3	6	0	5	1		40
EXISTING													
TOTAL	20	0	45	5	10	15	9	12	1	16	3		136

GENERAL FUND CHECKING

Previous Balance	\$	2,753,381.10
Receipts	\$	271,878.75
Interest	\$	-
	\$	<u>3,025,259.85</u>
Expenditures	\$	335,680.35
Balance	\$	<u>2,689,579.50</u>

CEMETERY FUND

Previous Balance	\$	86,138.46
Receipts	\$	-
Interest	\$	58.16
	\$	<u>86,196.62</u>
Expenditures	\$	11,200.00
Balance	\$	<u>74,996.62</u>

PARKS & RECREATION FUND

Previous Balance	\$	14,942.56
Receipts	\$	-
Interest	\$	10.82
	\$	<u>14,953.38</u>
Expenditures	\$	346.38
Balance	\$	<u>14,607.00</u>

WATER - NEW USER

Previous Balance	\$	352,813.14
Receipts	\$	-
Interest	\$	338.77
	\$	<u>353,151.91</u>
Expenditures	\$	17,500.00
Balance	\$	<u>335,651.91</u>

SEWER OPERATING & MANAGEMT

Previous Balance	\$	231,198.22
Receipts	\$	53,673.36
Interest	\$	265.49
		<hr/>
	\$	285,137.07
Expenditures	\$	1,426.76
		<hr/>
Balance	\$	283,710.31

SEWER - NEW USER

Previous Balance	\$	1,562,664.77
Receipts	\$	-
Interest	\$	2,073.87
		<hr/>
	\$	1,564,738.64
Expenditures	\$	-
		<hr/>
Balance	\$	1,564,738.64

SPEC ASSESS. FUND

Previous Balance	\$	185,179.85
Receipts	\$	408.47
Interest	\$	194.80
		<hr/>
	\$	185,783.12
Expenditures	\$	-
		<hr/>
Balance	\$	185,783.12

ESCROW FUND

Previous Balance	\$	83,724.44
Receipts	\$	-
Interest	\$	61.93
		<hr/>
	\$	83,786.37
Expenditures	\$	-
		<hr/>
Balance	\$	83,786.37

SUMMARY TOTALS

General Fund	\$	2,689,579.50
Cemetery Fund	\$	74,996.62
Parks & Rec Capital Chk	\$	14,607.00
Water - New User	\$	335,651.91
Sewer Operating & Mana	\$	283,710.31
Sewer - New User	\$	1,564,738.64
Special Assess. Fund	\$	185,783.12
Escrow Fund	\$	83,786.37
TOTAL	\$	5,232,853.47

#101 General Fund
Transactions by Account

As of November 30, 2023

Date	Name	Amount
001-001 · CASH - GENERAL - FNB		
11/02/2023	VOYA Institutional Trust	-300.00
11/02/2023	Marion Township Flex Fund	-2,103.00
11/02/2023	ALERUS PAYMENT SOLUTIONS	-4,346.93
11/02/2023	PNC Bank	-2,140.33
11/02/2023	VOID	0.00
11/02/2023	DAVID HAMANN	-107.42
11/02/2023	MICH. ASSOC. OF MUNICIPAL CLERKS	-150.00
11/02/2023	AMAZON CAPITAL SERVICES	-251.63
11/02/2023	DENVER DIXON	-100.00
11/02/2023	DESMOND DIXON	-100.00
11/02/2023	LESLIE D. ANDERSEN	-405.07
11/02/2023	SCOTT R. LLOYD	-184.79
11/02/2023	BRUCE V. POWELSON	-180.55
11/02/2023	CHERYL A. RANGE	-180.55
11/02/2023	TAMMY L. BEAL	-3,059.46
11/02/2023	GAIL A. BURLINGAME	-3,375.90
11/02/2023	MATTHEW J. DEDES	-3,411.72
11/02/2023	SANDY DONOVAN	-3,688.93
11/02/2023	GREGORY L. DURBIN	-1,271.36
11/02/2023	LAWRENCE W. GRUNN	-152.98
11/02/2023	DAVE HAMANN	-3,188.73
11/02/2023	ROBERT W. HANVEY	-4,371.68
11/02/2023	RICHARD HASLOCK	-525.70
11/02/2023	LOREEN B. JUDSON	-2,008.88
11/02/2023	SANDRA J. LONGSTREET	-2,842.05
11/02/2023	DANIEL F. LOWE	-565.09
11/02/2023	KITSEY A. RENNELLS	-2,910.90
11/02/2023	JESSICA S. TIMBERLAKE	-2,683.14
11/06/2023	FOWLerville NEWS & VIEWS	-290.00
11/06/2023	DTE ENERGY	-492.59
11/06/2023	VERIZON WIRELESS	-92.94
11/06/2023	Applied Innovation - COPY MACHINE	-1,254.62
11/06/2023	Applied Innovation - PRINTERS	-429.00
11/06/2023	MATTHEW DEDES	-86.46
11/06/2023	Culligan of Ann Arbor	-11.99
11/06/2023	CITI CARDS	-28.99
11/06/2023	THE GARBAGE MAN	-60.34
11/09/2023	SCHAFFER CONSTRUCTION INC.	-220,432.10
11/09/2023	Hart InterCivic	-3,304.00
11/09/2023	NETWORK SERVICES GROUP, LLC	0.00
11/09/2023	EGLE - MICHIGAN DEPT. OF ENVIRONMEI	-171.92
11/09/2023	GORMLEY LAW OFFICE PLC	-529.65

#101 General Fund
 Transactions by Account

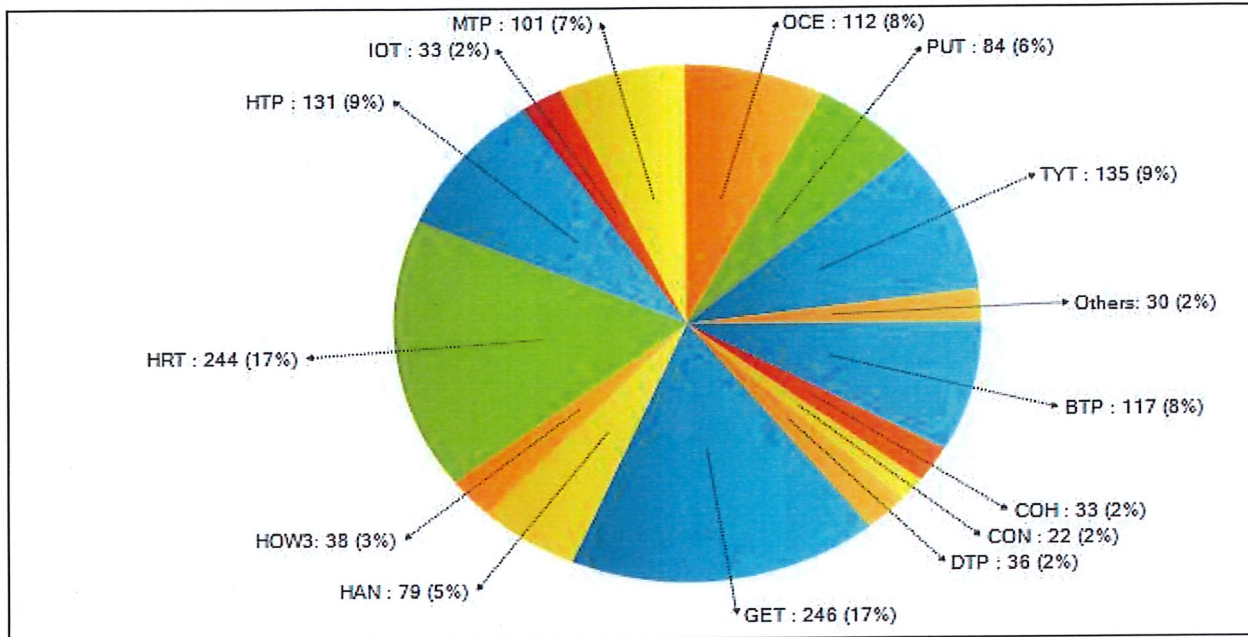
As of November 30, 2023

Date	Name	Amount
11/09/2023	LIV CO TREASURER'S ASSOCIATION	-84.00
11/09/2023	NETWORK SERVICES GROUP, LLC	-3,000.00
11/09/2023	DIANE BOCKHAUSEN	-341.70
11/09/2023	Larry Grunn	-240.18
11/09/2023	Gary Beal	-529.80
11/09/2023	MICHAEL COPEMAN	-35.32
11/09/2023	SUSAN COPEMAN	-35.32
11/09/2023	Vickie Edgington	-291.39
11/09/2023	BARBARA FILLINGER	-251.20
11/09/2023	LARRY FILLINGER	-251.20
11/09/2023	Jean Graham	-273.72
11/09/2023	Susan Grover	-105.07
11/09/2023	RITA HANSEN	-278.14
11/09/2023	Candy Hedgcock	-105.07
11/09/2023	JIM HEDGCOCK	-105.07
11/09/2023	Debra Holmes	-366.44
11/09/2023	Kim Howard	-291.39
11/09/2023	Jane Longeway	-270.65
11/09/2023	Diana Lowe	-317.88
11/09/2023	DEANNE OSWALD-DEBOTTIS	-221.40
11/09/2023	Thomas Rozek	-105.07
11/09/2023	FREDERICK SANDERS	-295.80
11/09/2023	Lucille Sanders	-88.30
11/09/2023	Patricia Stachowiak	-273.72
11/15/2023	WEST SHORE SERVICES, INC	-850.00
11/15/2023	Charter Communications	-172.40
11/15/2023	RECYCLE LIVINGSTON	-75.00
11/15/2023	SPECTRUM PRINTING INC.	-104.01
11/15/2023	FEDERAL EXPRESS	-20.95
11/15/2023	Michigan.com	0.00
11/20/2023	BURNHAM & FLOWER AGENCY	-1,582.00
11/22/2023	PRINTING SYSTEMS INC	-409.39
11/22/2023	Colonial Life	-647.56
11/22/2023	Blue Cross Blue Shield of Michigan	-17,727.41
11/29/2023	PNC Bank	-1,381.71
11/29/2023	VOID	0.00
11/29/2023	CONSUMERS ENERGY	-368.53
11/29/2023	MICHIGAN ASSESSORS ASSOC.	-285.00
11/30/2023	ECONO-PRINT INC.	-6,889.57
11/30/2023	B&L Services	-605.00
11/30/2023	ECONO-PRINT INC.	-4,770.21

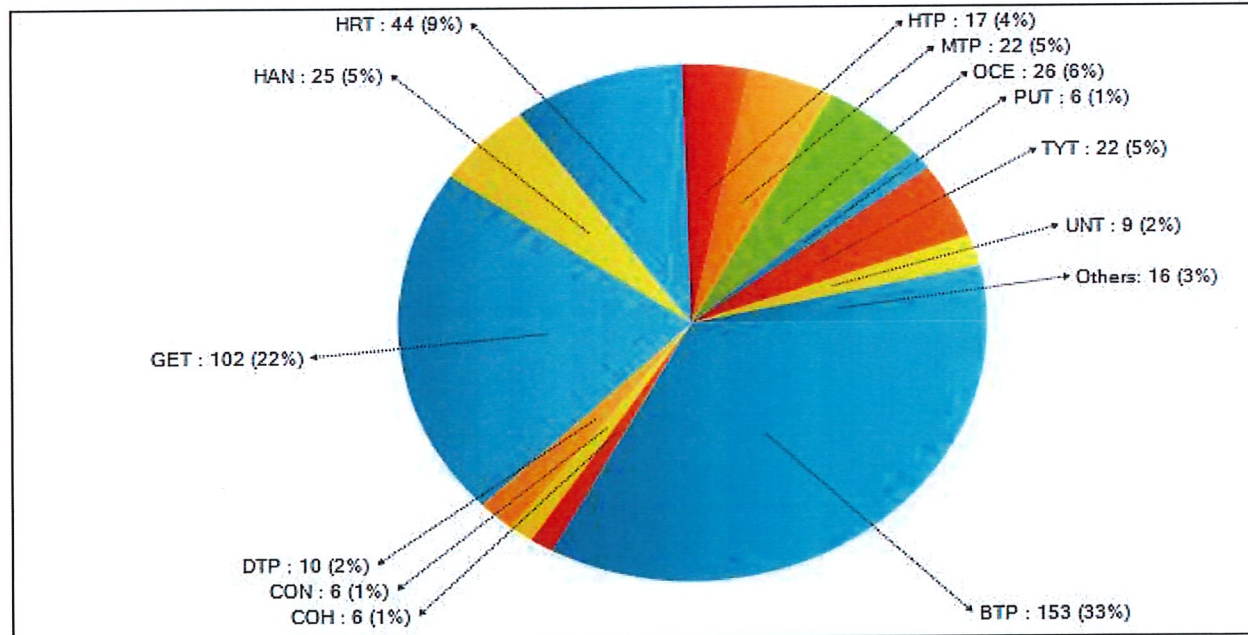
2023 ZONING REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Homes	1			2	3	3	3	2	1	7	2		24
Condo Units	3		12		5			6					26
Accessory Bldgs.			4	2	1	3	1	2	4	1			18
Decks	1	1	2	7	4	4	4	3	5	2	2		35
Pools	1	1		1		2	2	1		1			9
Additions					1	1	3			3			8
Land Balancing													0
Other													0
TOTAL LAND USES	6	2	18	12	14	13	13	14	10	14	4	0	120
Waivers	2	1	7	5	5	2	3	4	1	8	4		42
Finals	12	9	14	22	9	18	11	9	14	8	6		132
Site Plans													0
Pre-Planning Meetings													0
Sewer Inspections	1	0	4		1	2	2	4		3	1		18

LIVINGSTON COUNTY SHERIFF'S OFFICE
NOVEMBER 2023 CALLS FOR SERVICE



MICHIGAN STATE POLICE
NOVEMBER 2023 CALLS FOR SERVICE



October 2023	NUMBER OF CALLS	RESPONSE TIME CONTRACT TIME	NUMBER OF CALLS	RESPONSE TIME NON CONTRACT TIME	TOTAL
<u>TOWNSHIP</u>	<u>3:00PM - 11:00PM</u>	<u>3:00PM - 11:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>11:00PM - 3:00PM</u>	
BRIGHTON	64	35:52	76	38:25	140
COHOCTAH	16	31:16	19	30:44	35
CONWAY	20	1:04:13	18	58:18	38
DEERFIELD	13	36:53	19	31:45	32
GENOA	102	30:15	148	31:35	250
HANDY	33	54:14	60	24:12	93
HARTLAND	95	27:31	134	29:28	229
HOWELL	61	31:04	85	29:26	146
IOSCO	14	30:01	18	37:22	32
MARION	42	35:09	52	26:44	94
OCEOLA	43	29:40	72	31:46	115
PUTNAM	36	29:10	38	48:45	74
TYRONE	87	18:27	38	34:11	125

MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	54	13	2
FEBRUARY	70	14	4
MARCH	71	14	0
APRIL	71	7	3
MAY	85	12	1
JUNE	79	4	2
JULY	73	8	4
AUGUST	67	10	1
SEPTEMBER	84	4	3
OCTOBER	94	12	1
NOVEMBER	101	8	2
DECEMBER			
YTD TOTALS:	849	106	23

**LIVINGSTON COUNTY SHERIFF'S OFFICE
MARION TOWNSHIP NOVEMBER 2023**

Nature	# Events
911 HANG UP	2
ALARM	2
ANIMAL COMPLAINT	5
ASSIST EMS	2
ASSIST OTHER AGENCY	3
CARDIAC/RESPIRATORY ARREST	1
CITIZEN ASSIST	6
CIVIL COMPLAINT	3
DHS REFERRALS	1
DOMESTIC PHYSICAL IN PROGRESS	1
DOMESTIC VERBAL	8
EXTRICATION - MOTOR VEH ACC	1
FRAUD	4
HAZARD	10
INTIMIDATION THREATS HARASSMEN	2
MDOP	5
MISSING PERSON/RUN-A-WAY	1
NOISE COMPLAINTS	3
OPEN DOOR	1
PDA	15
PERSONAL INJURY ACCIDENT	1
PHYSICAL DOMES REPORT ONLY	1
REPO INFO	1
SHOTS FIRED	1
SUICIDAL SUBJECT	1
SUSPICIOUS SITUATION	2
SUSPICIOUS VEHICLE	1
TRESSPASSING, LOITERING	2
UNATTENDED DEATH PRI 3/INVEST	1
UNKNOWN ACCIDENT	3
WELFARE CHECK	11
TOTAL:	101

MARION TOWNSHIP

Report on Audit of Financial Statements

For the Year Ended June 30, 2023

COMPLETE
DOCUMENT
AVAILABLE AT
TOWNSHIP OFFICE

DRAFT



PFEFFER ■ HANNIFORD ■ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

November 30, 2023

Marion Township
2877 West Coon Lake Road
Howell, MI 48843

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, of Marion Township for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 1, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Marion Township are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2022/2023. We noted no transactions entered into by Marion Township during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Management's estimate of the depreciation expense is based on the estimated useful lives and salvage value of capital assets. We have evaluated the key factors and assumptions used to develop the estimate for depreciation expense in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected because of audit procedures and corrected by management were material, either individually or in aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For the purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 30, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Marion Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition of our retention.

Other Matters

With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Township and management of Marion Township and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants



PFEFFER ▪ HANNIFORD ▪ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
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Members:
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225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

November 30, 2023

Board of Trustees
Marion Township
2877 West Coon Lake Road
Howell, Michigan 48843

Dear Honorable Board of Trustees:

In planning and performing our audit of the financial statements of Marion Township as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered Marion Township's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. We consider the following deficiencies in Marion Township's internal control to be material weaknesses:

1. ESTABLISH CONTROL OVER THE FINANCIAL REPORTING PROCESS

Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation in the financial statements of financial position, results of operations, and cash flows, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles.

At times, management may choose to outsource certain accounting functions due to cost or training considerations. Such accounting functions and service providers must be governed by the control policies and procedures of the Company. Management is as responsible for outsourced functions performed by a service provider as it would be if your personnel performed such functions. Specifically, management is responsible for management decisions and functions: for designating an individual with suitable skill, knowledge, or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.

As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. Management reviewed, approved, and accepted responsibility for those financial statements prior to their issuance; however, management did not perform a detailed review of the financial statements. The absence of this control procedure is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the Township's internal control.

The existence of significant deficiencies or material weaknesses may already be known to management and may represent a conscious decision by management or those charged with governance to accept that degree of risk because of cost or other considerations. Management is responsible for making decisions concerning costs and the related benefits. We are responsible to communicate significant deficiencies and material weaknesses in accordance with professional standards regardless of management's decisions.

RESPONSE BY MANAGEMENT

Management believes the benefit of hiring additional personnel with the qualified experience to draft the financial statements does not outweigh the costs. Management has decided to maintain the current practice of requesting the auditing firm to draft the financial statements. Management has read, reviewed, understands and takes full responsibility for the financial statements.

2. SEGREGATION OF DUTIES

The Township has individuals responsible for maintaining the general ledger, writing and posting checks and signing checks (ability to make disbursements). We consider this a lack of segregating duties.

RESPONSE BY MANAGEMENT

Management believes because of the size of the Township; complete segregation of duties cannot be done without significant additional costs. Therefore, management has decided to maintain the current practice.

Conclusion

We would like to thank the Marion Township officials and staff for their assistance and hospitality while conducting our audit fieldwork.

This communication is intended solely for the information and use of management, Township Board of Trustees, and others with the Township, and is not intended to be and should not be used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants



Livingston
**EDUCATIONAL
SERVICE** Agency

November 10, 2023

Township/City Treasurer

Dear Treasurer,

Please find enclosed the Summer Tax Collection Agreement for your signature and board approval, if necessary.

Please return the signed agreement as soon as possible, but no later than April 30, 2024. If you have any questions, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "Stephanie L. Weese".

Stephanie L. Weese
Assistant Superintendent of Administrative Services

enc.

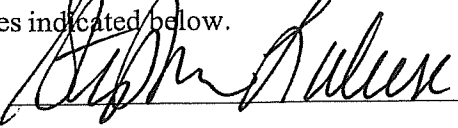
SUMMER TAX COLLECTION AGREEMENT

The Township of Marion with offices located at 2877 W. Coon Lake Road, Howell, Michigan (the "township") pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a summer levy of Livingston Educational Service Agency, Michigan (the "Agency") property taxes for the year 2024 and hereafter as provided below:

The Agency and the Township agree as follows:

1. The Township agrees to collect 100% of the total school millage in the summer as certified by the Agency for levy on all taxable property in addition to and not within the K-12 school district summer tax collection, including principal residence and other exempt property not subject to the 18 mill levy within the Howell Public Schools.
2. All interest and penalties, other than collection fees, that are imposed prior to the date the taxes are returned delinquent and that are attributable to school taxes, shall belong to the Agency.
3. The Agency agrees to pay the Township costs of assessment and collection at \$3.00 per parcel which represents reasonable expenses incurred by the Township in assessing and collecting Agency taxes, to the extent that the expenses are in addition to the expenses of assessing and collecting other taxes at the same time.
4. The Agency shall certify to the Township Treasurer the school millage to be levied on property for summer collection to the Township via a signed L-4029 within 3 weeks of Livingston County Equalization delivering their tax roll information to the Agency, or by June 15, whichever is earlier.
5. The Township Treasurer shall account for and deliver summer school tax collections to the Agency within ten (10) business days from the 1st and 15th of each month via electronic transfer, if and when possible.
6. In the event that state law is amended necessitating changes to this Agreement, the parties agree to negotiate changes to the Agreement in good faith to conform the Agreement to state law. Collection of summer taxes and payment for said collection shall not be disrupted or delayed due to the negotiation of or revision to this Agreement.
7. By execution of this Agreement, both parties certify and represent that the Agreement is authorized by the laws of the State of Michigan, that the individuals responsible for collecting the Agency taxes are and will be in compliance with all laws pertaining to their duties and responsibilities as a tax collecting agent, and that the signors are authorized by their respective governing bodies to execute this Agreement.
8. This Agreement is effective on the date of its execution and shall expire twelve months from the effective date.

IN WITNESS WHEREOF, the parties have executed this Agreement on the respective dates indicated below.

By: 

Its: Assistant Superintendent for Administrative Services

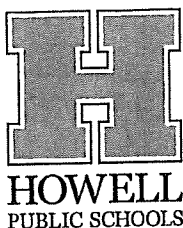
Dated: November 10, 2023

TOWNSHIP OF MARION:

By _____

Its _____

Dated _____



October 16, 2023

Ms. Tammy Beal
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

Re: 2024 Summer Tax Collection

Dear Ms. Beal,

Attached please find a copy of our annual summer tax collection resolution recently passed by the Board of Education. This resolution authorizes collection of the school district's taxes this next summer. Through its resolution, the Board has determined to collect 100% of the 18 mills non-homestead and 50% of the debt millage.

In past years we have paid a \$3.00 per parcel fee for this collection. The fee was paid to offset your costs that were incurred for collecting the summer school tax.

Enclosed please find an Agreement for Collection of Summer School Property Taxes. If the per parcel fee is acceptable please sign and return this form to the address at the bottom of this memo.

I can be reached at 517-548-6237 if you have any questions.

Sincerely,

Ben Engelter
Executive Director of Finance

BE/mm

enc.

cc: Treasurer

ANNUAL SUMMER TAX RESOLUTION

Howell Public Schools

A regular meeting of the Board of Education of Howell Public Schools (the "District") was held in the Administration Building Board Room on the 9th day of October, 2023 at 6:00 o'clock p.m.

The meeting was called to order at 6:00 o'clock, p.m. by President Pasini.

Present: Pasini, Tarara, Earl, Conn, Bedford, Marhofer, Zurek

Absent: n/a

The following preamble and resolution were offered by Member Marhofer and supported by Member Zurek.

WHEREAS:

1. This Board of Education previously adopted a resolution to impose a summer property tax levy to collect all of the non-homestead school property taxes, and one-half debt service, upon property located within the school district and continuing from year to year until specifically revoked by this Board of Education; and

2. The Revised School Code, as amended, requires formal action of the Board of Education every year to continue the summer tax levy.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to the Revised School Code, as amended, hereby invokes for 2024 its previously adopted ongoing resolution imposing a summer tax levy of all the non-homestead school property taxes, and one-half debt service, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this district is located (and in which a local school district or city is concurrently imposing a summer tax levy*) to collect those summer taxes.

2. The Superintendent, school business official, or his/her designee, is authorized and directed to forward to the governing body of each city and/or township in which this district is located (and in which a local school district or city is concurrently imposing a summer tax levy*) a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the

amount specified in this resolution. Said resolutions and the request to collect the 2024 summer tax levy shall be forwarded so that they are received by the appropriate governing bodies.

3. The Superintendent, school business official, or his/her designee, is authorized and directed to negotiate on behalf of this District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MSL 380.1612. Any such proposed agreement shall be brought before this Board of Education for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members: Pasini, Tarara, Earl, Conn, Bedford, Marhofer, Zurek

Nays: Members: n/a

Resolution declared adopted.



Brent Earl
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Howell Public Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on the 9th day of October, 2023, the original of which is part of the Boards minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provision of the "Open Meetings Act" (1976 PA 267, as amended).



Brent Earl
Secretary, Board of Education

*To be used only by ISD's at their discretion.

AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAXES

AGREEMENT made this _____ day of _____, 20____ by and between Howell Public Schools, with offices located at 411 N. Highlander Way, Howell, MI 48843 (hereinafter "School District") and Marion Township with offices located at 2877 W Coon Lake Road Howell, MI 48843 (hereinafter "Township"), pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a Summer levy of School District property taxes for the year 2024.

The parties agree as follows:

1. The Township agrees to collect 100% of the total school non-homestead property taxes and 50% of the school debt property taxes as certified by the School District for levy on July 1, 2024 on property located within the Township. Interest earned on said taxes will be retained by the township.
2. The School District agrees to pay Township costs of assessment and collection as follows:

\$ 3.00 per parcel

It is understood that the tax rate as spread by the Township would also reflect the sum of 100% of the taxes of the Livingston Education Service Agency.

3. No later than June 15, 2024 the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection in 2024.
4. The Township Treasurer shall account for and deliver summer school tax collections as follows:
 - a. Summer Tax collections shall be paid to the School District within ten (10) business days from the 1st and 15th of each month. At your discretion, you may elect to discontinue summer tax disbursements to Howell Public Schools in November, December, January, and March.

Signature authorized by Board
of Education Resolution of
10/9/2023 (date)

SCHOOL DISTRICT

Stacy Pagan
President

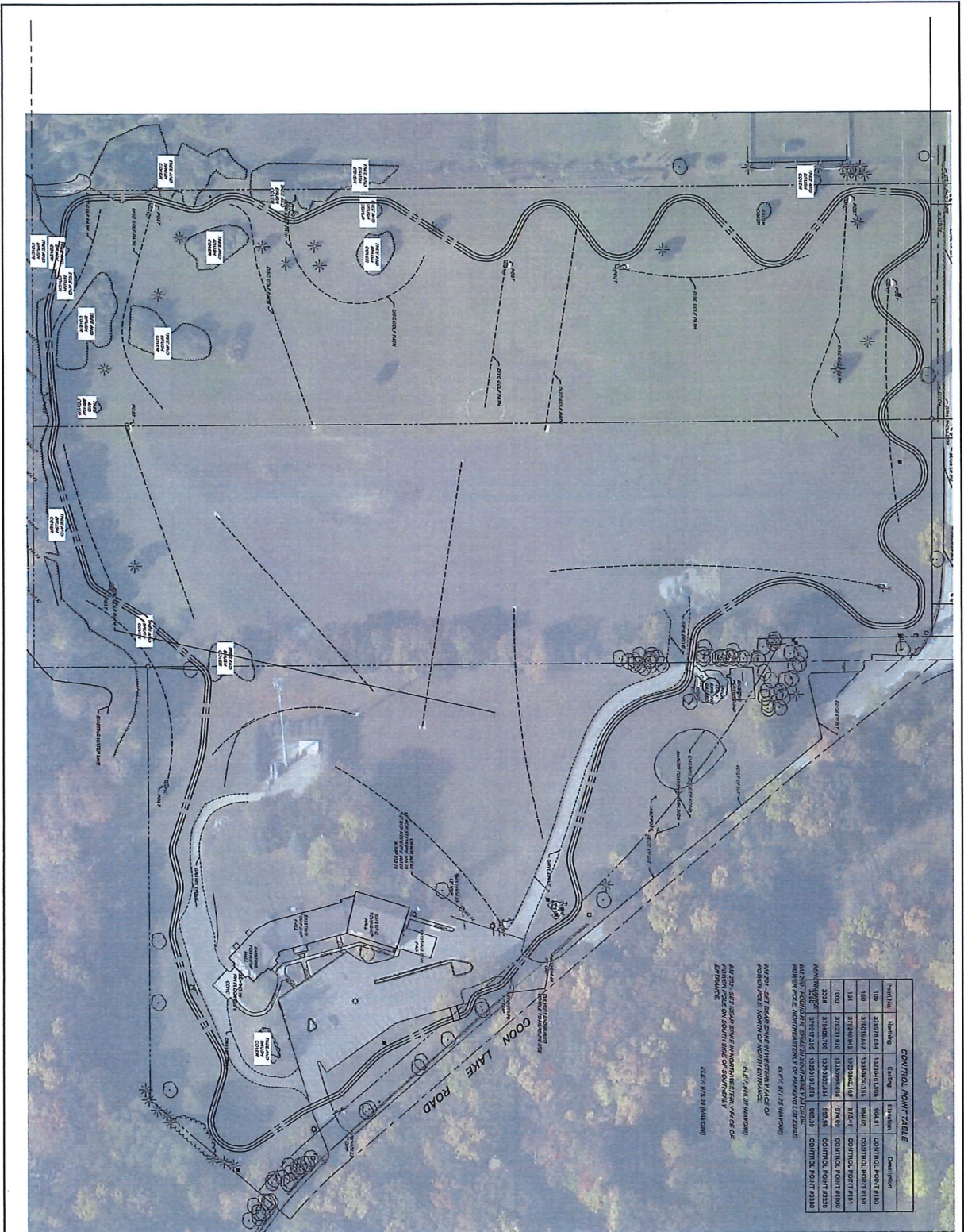
Brent T. Coe
Secretary

Signature authorized by Board
of Trustees Resolution of
_____ (date)

TOWNSHIP

Supervisor

Clerk



CONTROL POINT TABLE				
Point No.	Number	Easting	Northing	Description
100	318729.641	1323441.136	964.43	CONTROL POINT #100
101	318730.647	1323430.315	964.05	CONTROL POINT #101
102	318731.653	1323420.494	963.67	CONTROL POINT #102
103	318732.659	1323410.673	963.29	CONTROL POINT #103
104	318733.665	1323400.852	962.91	CONTROL POINT #104
105	318734.671	1323391.031	962.53	CONTROL POINT #105
106	318735.677	1323381.210	962.15	CONTROL POINT #106
107	318736.683	1323371.389	961.77	CONTROL POINT #107
108	318737.689	1323361.568	961.39	CONTROL POINT #108
109	318738.695	1323351.747	961.01	CONTROL POINT #109
110	318739.701	1323341.926	960.63	CONTROL POINT #110

ALL DATA SET BACK SHOWN IN RED. THE VERTICAL CURVE OR
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 BLACK. THE PROPOSED GRADE SHALL BE SHOWN IN RED. ALL
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1:24222 (P) 02/2023 - Rev. Top Part Survey Civil, Planning, 01/02/23 1:24 P.L. Engineering, Inc. V

GRADING PLAN OVERVIEW

MARION TOWNSHIP HALL PATHWAY
MARION TOWNSHIP, MICHIGAN

PROJECT OFFICE:
 1500 N. STATE ST., SUITE 200
 ANN ARBOR, MI 48106-1500
 TEL: 734.769.2000
 FAX: 734.769.2001
 WWW: 1:24222 (P) 02/2023

PROJECT NO.: 1724222023

DATE: 11/15/23

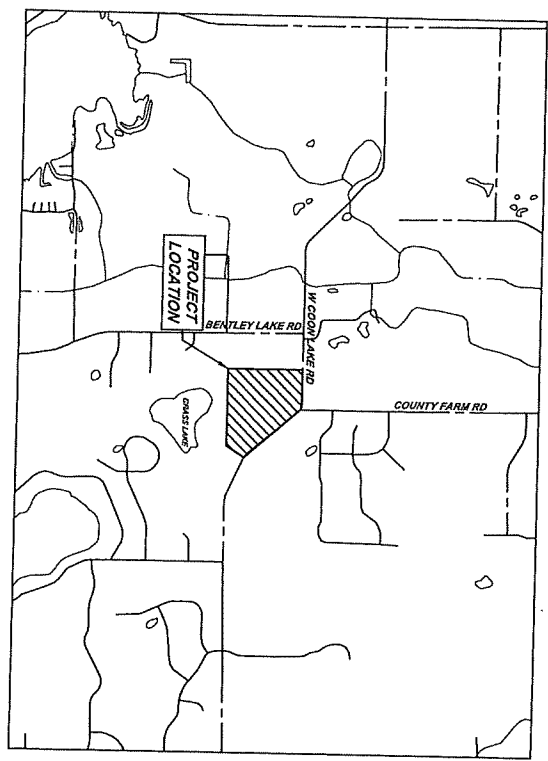
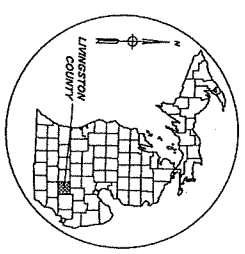
SCALE: 1" = 40'

SHEET NO. OF 40

FILE NO.: 1724222023

MARION TOWNSHIP HALL WALKING PATH

MARION
TOWNSHIP



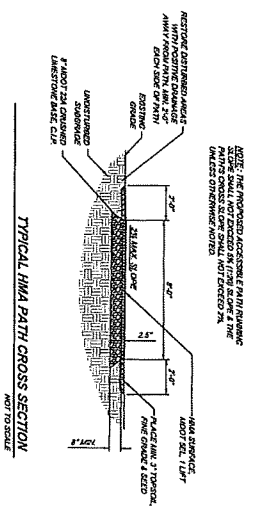
SECTIONS 31, 42A
TOWNSHIP
MARION TOWNSHIP,
LIVINGSTON COUNTY, MICHIGAN

PLAN INDEX	
FILE NO.	DESCRIPTION
DP-0000-01	COVER SHEET
DP-0000-02	NOTE SHEET
DP-0000-03	PHYSICAL SECTIONS AND DETAILS
DP-0000-04	CONFORMANCE PLAN

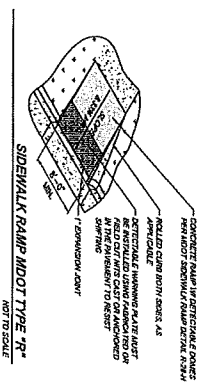
DATE	BY	REVISIONS

MARION TOWNSHIP HALL WALKING PATH
MARION TOWNSHIP, MICHIGAN

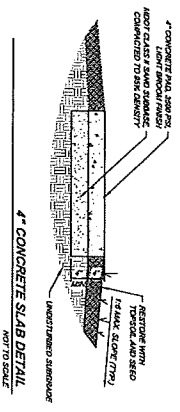
COVER SHEET



TYPICAL HMA PATH CROSS SECTION
NOT TO SCALE



SIDEWALK RAMP MDOT TYPE 'R'
NOT TO SCALE



4\"/> NOT TO SCALE

DT	DATE	REVISIONS	DATE
<p>FOR THE RECORD: THIS DRAWING IS THE PROPERTY OF THE MISSOURI DEPARTMENT OF TRANSPORTATION. IT IS TO BE USED ONLY FOR THE PROJECT AND LOCATION SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE MISSOURI DEPARTMENT OF TRANSPORTATION.</p>			
<p>HAARON TOWNSHIP HALL PATHWAY HAARON TOWNSHIP, MISSOURI</p>			
<p>TYPICALS AND DETAILS</p>			

MATCH STA 9+00



MATCH STA 3+00

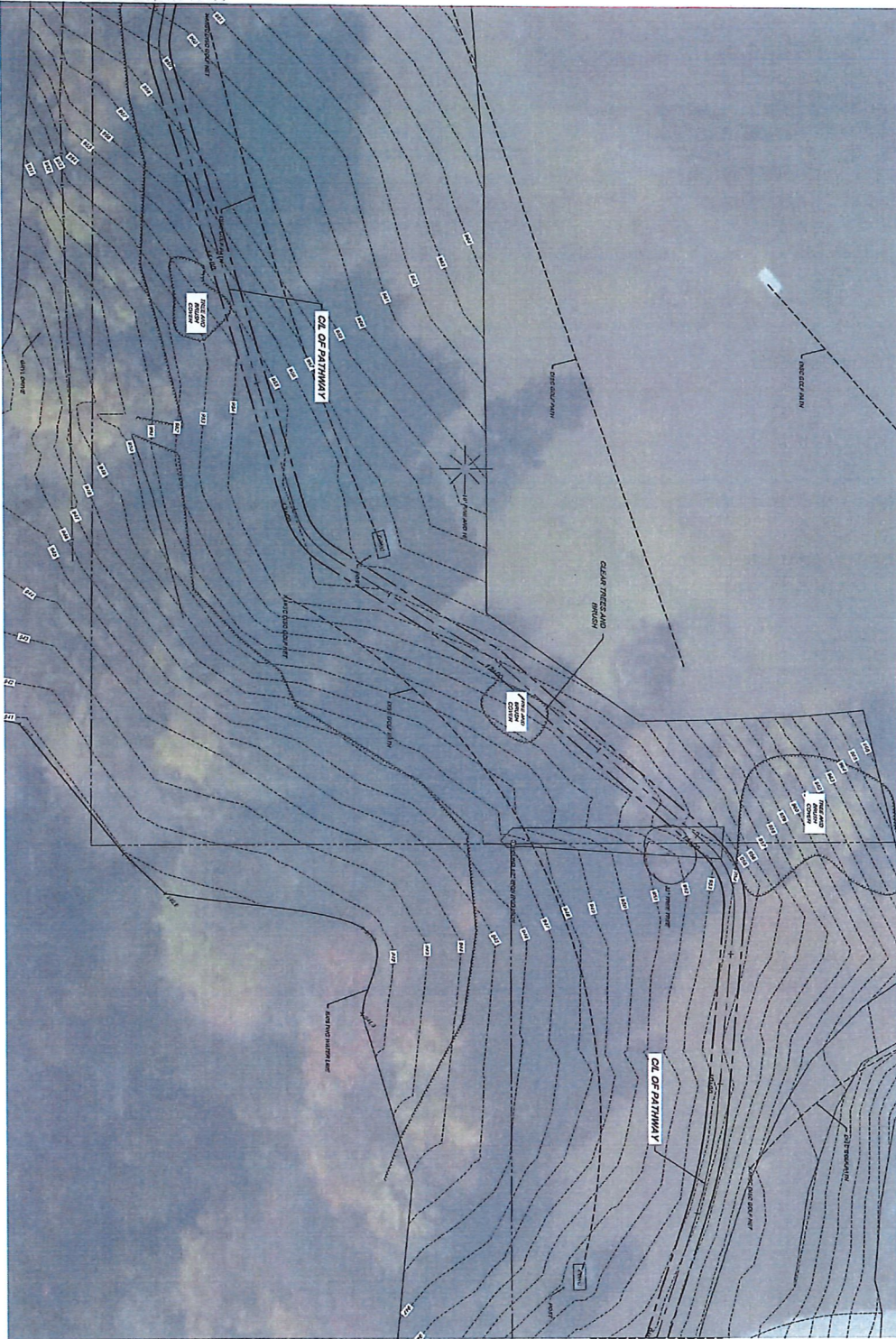


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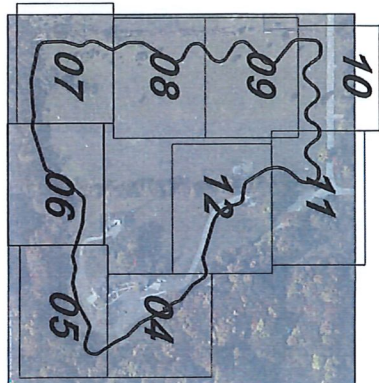
GRADING PLAN
 STA 3+00 TO STA 9+00

DANIEL CRONE, Inc.
 101 West 10th Street, Suite 200
 Grand Rapids, MI 49503

MATCH STA 15+00



MATCH STA 9+00



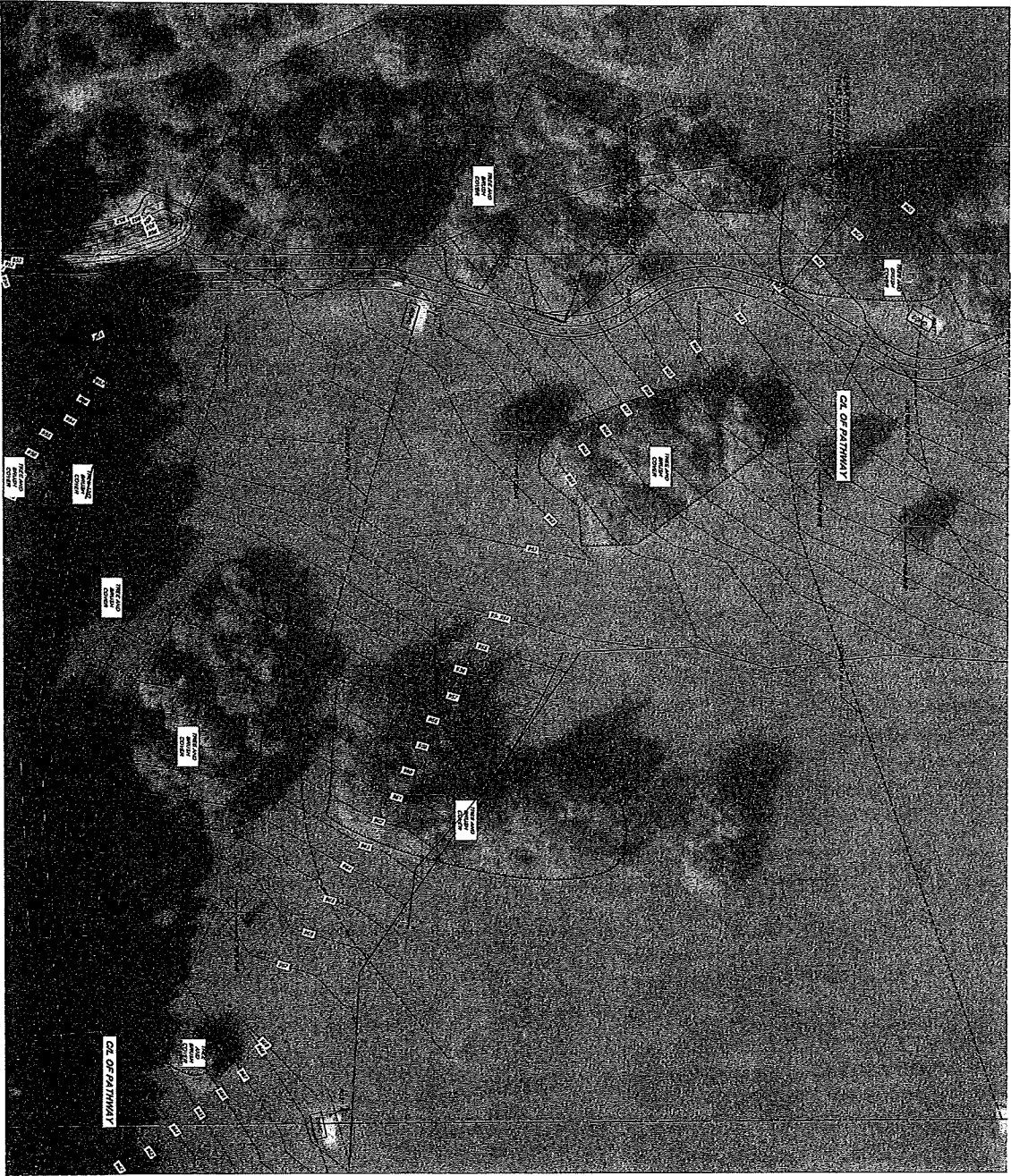
NO.	DATE	REVISIONS	BY

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GRADING PLAN
STA 9+00 TO STA 15+00

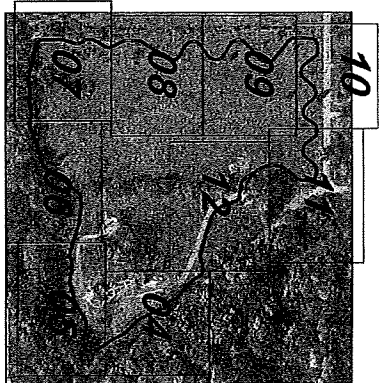
MARION TOWNSHIP HALL PATYWAY
 MARION TOWNSHIP, MICHIGAN

ENGINEER: [Signature]
 DATE: [Date]

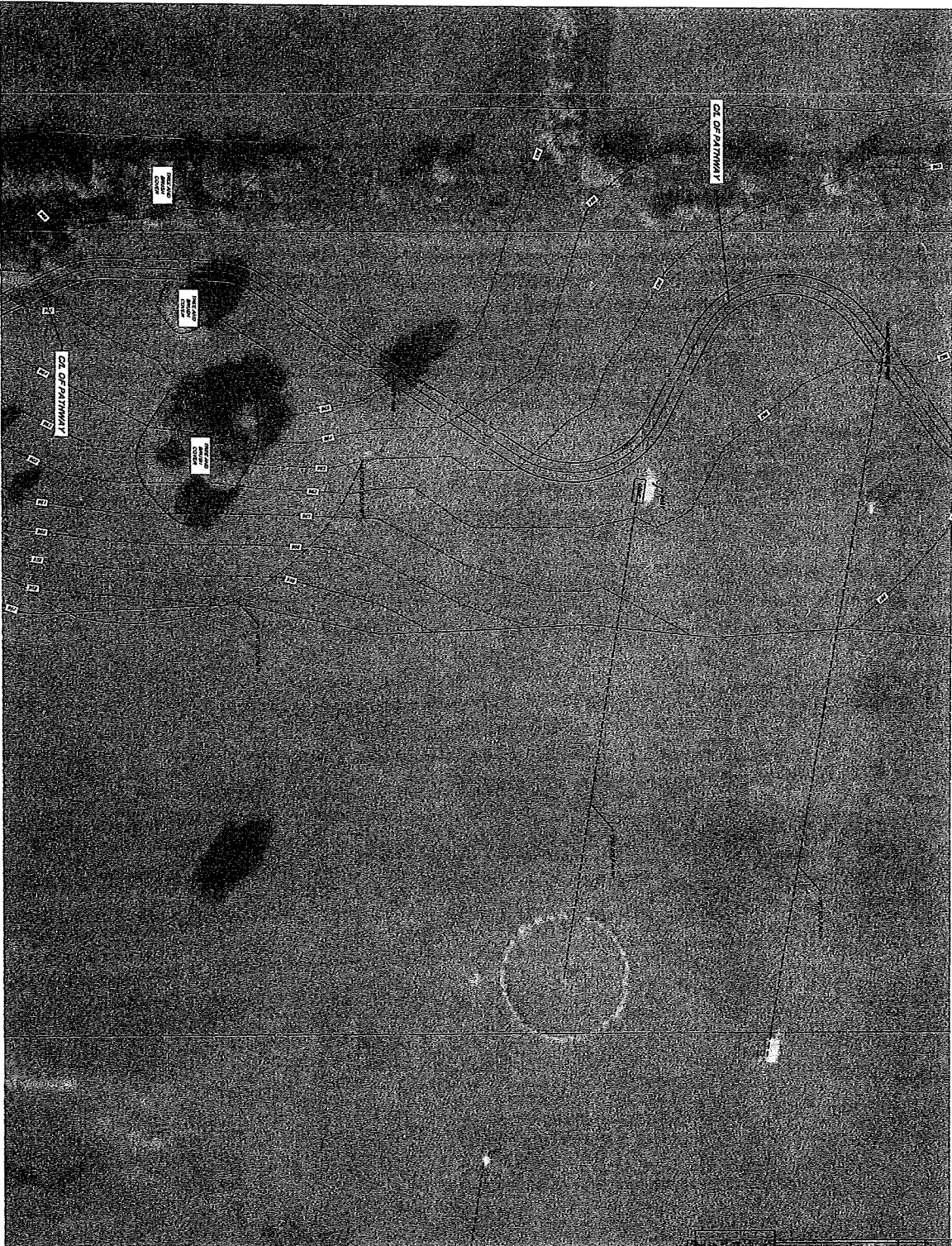


TCH STA 15+00

MATCH STA 22+00



DATE	DESCRIPTION
12/12/12	DESIGN
12/12/12	CONSTRUCTION
12/12/12	AS-BUILT
THIS PLAN IS THE PROPERTY OF THE ENGINEER AND IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.	
GRADING PLAN STA 15+00 TO STA 22+00 MARION TOWNSHIP, MICHIGAN	
DRAWING SHEET 2 OF 2	



MATCH STA 27+00

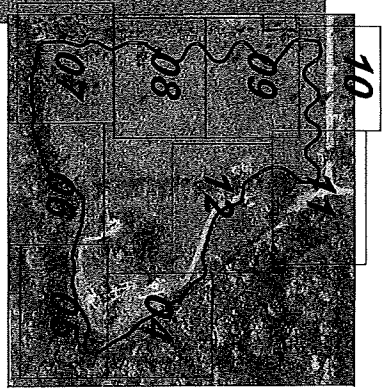
CL OF PATHWAY

PROPOSED CENTERLINE

PROPOSED CENTERLINE

PROPOSED CENTERLINE

CL OF PATHWAY



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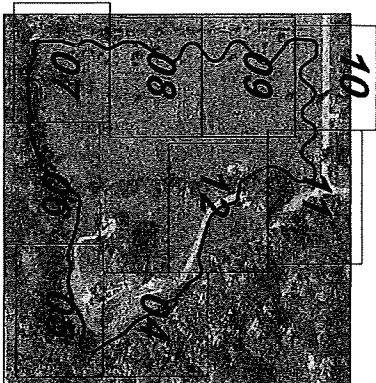
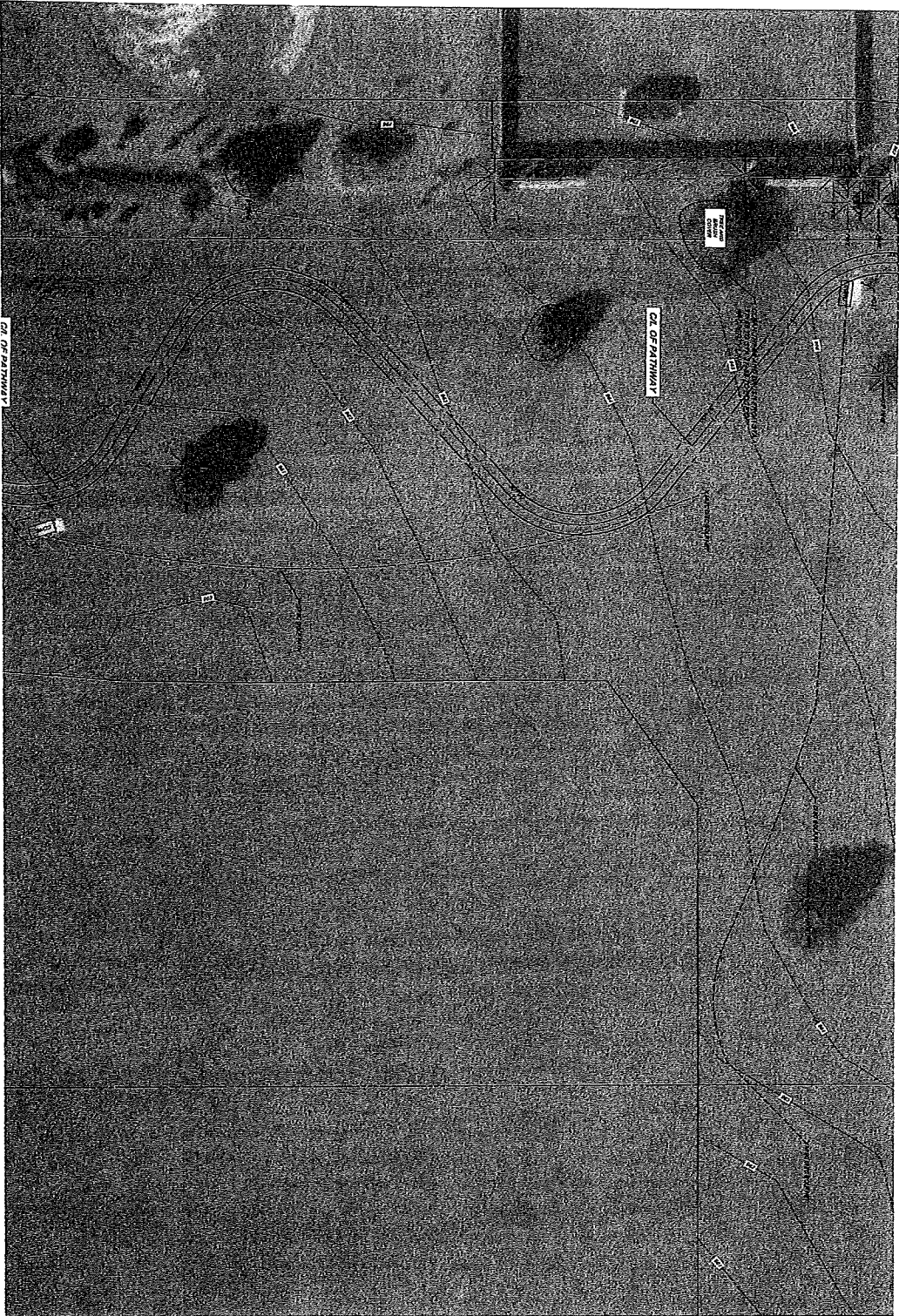
BY	DATE	REVISIONS	DATE

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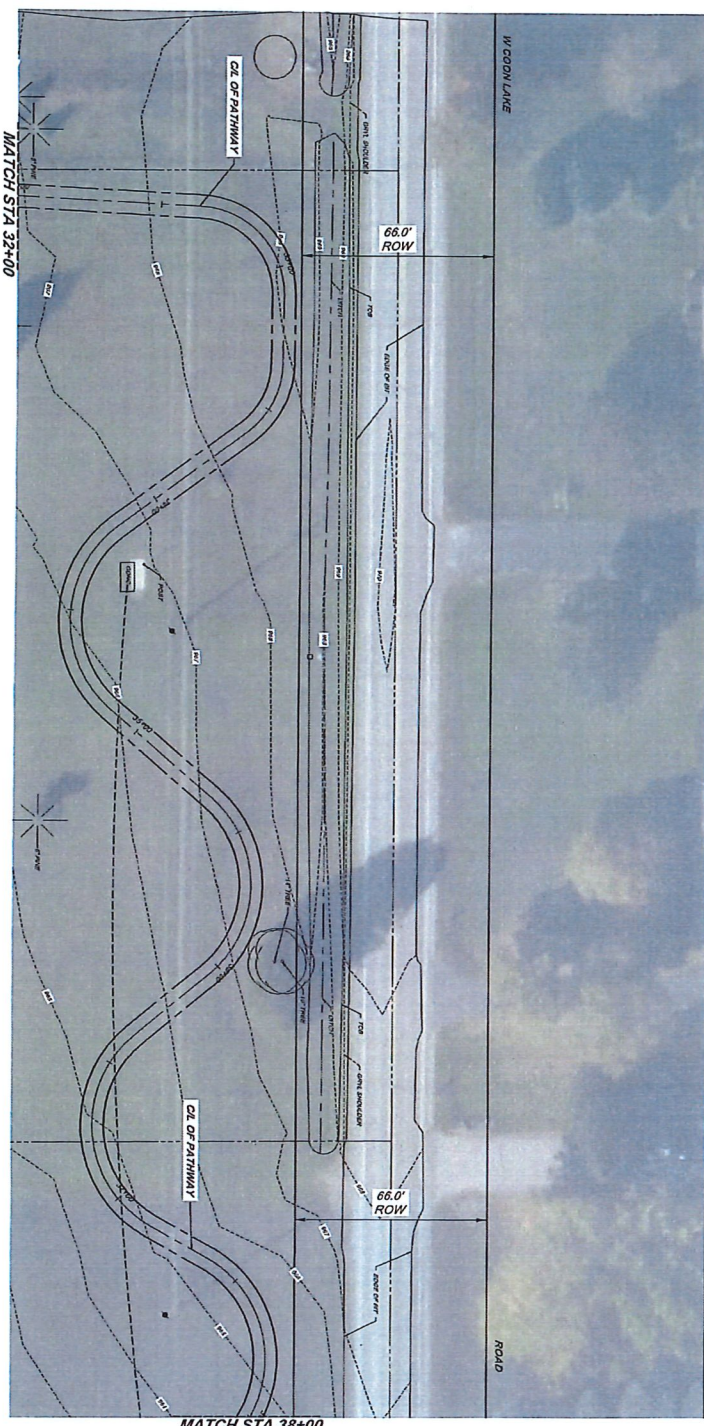
GRADING PLAN
STA 22+00 TO STA 27+00

MARION TOWNSHIP HALL, MARION, INDIANA
 MARION TOWNSHIP, INDIANA

DATE: 07/15/2010
 SHEET NO. 1



BY	DATE	REVISIONS	DATE
<p>THIS PLAN IS A PRELIMINARY DESIGN AND IS SUBJECT TO CHANGE WITHOUT NOTICE. THE ENGINEER ASSUMES NO LIABILITY FOR ANY DAMAGE TO PERSONS OR PROPERTY CAUSED BY THE USE OF THIS PLAN.</p>			
<p>MARION TOWNSHIP HALL, PATRIOTWAY MARION TOWNSHIP, INDIANA</p>			
<p>GRADING PLAN STA 27+00 TO STA 32+00</p>			
<p>DANIEL STILES 125 WEST 10TH STREET, SUITE 2</p>			



REV	DATE	DESCRIPTION	DATE

MARION TOWNSHIP HALL PATHWAY
 MARION TOWNSHIP, MICHIGAN

GRADING PLAN
 STA 32+00 TO STA 38+00

DATE: 07/15/11
 DRAWN BY: J. J. JONES

MATCH STA 42+75



MATCH STA 48+50



DATE	DESCRIPTION	BY
12/15/2011	REVISED GRADING PLAN	DAVE
12/15/2011	REVISED GRADING PLAN	DAVE
12/15/2011	REVISED GRADING PLAN	DAVE
12/15/2011	REVISED GRADING PLAN	DAVE
12/15/2011	REVISED GRADING PLAN	DAVE

MARION TOWNSHIP HALL PATHWAY
 MARION TOWNSHIP, MICHIGAN
 STA 42+75 TO STA 48+50
 GRADING PLAN
 125 STATE ST., SUITE 2
 MARION, MICHIGAN 49859

MARION TOWNSHIP
Building Committee
November 14, 2023

MEMBERS PRESENT: Tammy Beal, Sandy Donovan, Dave Hamman, Scott Lloyd
MEMBERS ABSENT:

OTHERS PRESENT: David Robson and Deanna Bader of Schafer Construction

CALL TO ORDER

Meeting called to order at 3:00 pm

- Trex Deck on the back of the building was replaced with the correct brackets.
- Schafer's spoke with Glover Electric about lobby lighting, they will swap out the bulbs to see if that makes a difference with the color of the front of the countertop.
- Schafer's ordered larger mirrors for the restrooms.
- New kitchen faucet was approved by Tammy and Sandy.
- Serving window with lock on kitchen side was approved.
- Electrical Changes-Add a light switch to the ramp side of the bump out, 5 outlets will be under the permanent table for laptops and 3 outlets in the front of the raised platform.
- Kitchen changes were discussed with moving the phone jack and outlets.
- Firehall doors to be installed later in the week.
- Siding to be delivered next week.
- CCS gave an updated quote for the sound system, microphones and AV equipment.
- Sign foundation will be poured tomorrow.
- Next Building Committee Meeting is November 29 at 4:00 pm

ADJOURNMENT

Tammy L. Beal 11/14/23
Tammy L. Beal, Township Clerk Date

MARION TOWNSHIP
Building Committee
November 29, 2023

MEMBERS PRESENT: Sandy Donovan, Dave Hamman, Bob Hanvey
MEMBERS ABSENT: Scott Lloyd
MEMBERS VIRTUAL: Tammy Beal

OTHERS PRESENT: Jason Lipa, David Robson and Deanna Bader of Schafer Construction

CALL TO ORDER

Meeting called to order at 3:00 pm

- Trex Deck on the back of the building will have the same grey color for the skirting.
- Lighting was changed in the lobby but it doesn't change the color of the teller line.
- Schafer's ordered different faucets for the restrooms so that they would be taller and easier to get your hands under.
- Scheduled a meeting for Wednesday, December 6th at 2 pm to meet with the man that is going to build the serving window sliding door.
- Siding has been delivered.
- Meeting room drywall is started.
- Teller line will be replaced with Friston Ash color.
- Emergency fire exit signs will be relocated.
- Next Building Committee Meeting is December 6, 2023 at 3:00 pm

ADJOURNMENT

Tammy L. Beal
Tammy L. Beal, Township Clerk Date

Bob Hanvey

From: Mike Spitler <mspitler@cityofhowell.org>
Sent: Thursday, December 7, 2023 9:35 AM
To: Bob Hanvey
Subject: Ozone Station

Good Morning Bob,

Per our conversation on Monday, I am writing to request permission from you and your Board to remove the Ozone station located near Old Pinkney Road. The station is not operational and hasn't been since shortly after installation in the early 2000s. The City's engineers are laying out the Loop Rd limits. One of those iterations has the road crossing over the station. HRC has asked us to see if Marion Township would permit us to remove the station to continue with this design.

Thank you and your Board of Trustees for their time in deciding this matter.

Mike Spitler
Deputy Director Of Public Services
City of Howell
P: (517) 546-7510



MEMO

To: Marion Township Board
From: Bob Harvey
Subject: Township Nuisance Ordinance
Date: December 14, 2023

Attached to this memo are the following documents:

Email from Chris Bennett,
Township Nuisance General Ordinance,

Definition of Nuisance from Zoning Ordinance:

Nuisance: An offensive, annoying, unpleasant, or obnoxious thing or practice, a cause or source of annoyance, especially a continuing or repeated invasion of any physical characteristics of activity or use across a property line which can be perceived by or affects a human being, or the generation of an excessive or concentrated movement of people or things including but not limited to: noise; dust; smoke; odor; glare; fumes; flashes; vibration; objectionable effluent; noise of a congregation of people, particularly at night; passing traffic; or invasion of street frontage by traffic generated from an adjacent land use which lacks sufficient parking and circulation facilities.

Our General Ordinance was intended to provide relief from activities that caused friction between neighbors. It has a process that an offended party can follow to get the Township involved in the solution. But as Mrs. Bennett pointed out, resolution is decided by the offended party, not by Township Officials.

I think we need to add something to the ordinance to give the Township the authority to declare the nuisance abated.

Also, the procedure calls for a Board of Trustee show cause hearing but does not explicitly require that both parties appear so the Board can hear both sides of the story. The downside of both parties appearing is the neighbors may not get along well enough for a peaceful hearing to be conducted.

There may be a need to distinguish between single events like a noisy outdoor party and ongoing situations like lighting.

Further thought is needed.

STATE OF MICHIGAN
COUNTY OF LIVINGSTON
TOWNSHIP OF MARION
LIVINGSTON COUNTY, MICHIGAN
MARION TOWNSHIP NUSIANCE ORDINANCE NO.19-01

Section 1: Title

This ordinance shall be known and cited as the Marion Township Nuisance Ordinance.

Section 2: Purpose

The purpose of this ordinance is to secure public health, safety and general welfare and to deter loud noises and disturbances of the peace, quiet and comfort of the residents and property owners of the township by any person, their possessions, or owned animal.

Section 3: Definition

The word "nuisance" as used in this ordinance means any act or acts or omission to act on the part of any person which creates or permits the existence of a situation which annoys, injures or endangers the peace, welfare, order, health or safety of the public in their persons or property. As defined herein, a nuisance includes, but is not limited to, conditions which render persons insecure in the use and enjoyment of their property, such as effects and emanations from noise, glare, lights, vibration, dust, smoke, odor, gas, steam, fly-ash, soot, acids, chemicals, fumes, cinders, worms, insects, rodents, flies, decaying matter, whether such effects and emanations are natural or result from human or mechanical alteration or manipulation of materials. A nuisance also include residues or leaching from deposits of matter which seep into water on the surface or in the ground thereby making it unfit or unpalatable for human consumption, or for use by domestic animals. A nuisance includes a condition which is indecent, obnoxious, or offensive to the senses.

Section 4: Abatement

It is the duty of the person who creates, causes, allows, suffers or permits the existence of a nuisance, to abate the same. The term "abate" or

“abatement” shall include demolition removal, repair, maintenance, construction, reconstruction, replacement and reconditioning of structures, appliances, appurtenances or equipment; and it shall also include removal, transportation, buying, disposal and treatment of refuse, manure or other substance or media capable of causing obnoxious odors or of attracting or breeding flies, and the application of chemicals insecticides or other substances or the use of mechanical means to control, eradicate and eliminate the nuisance conditions, including screening by vegetation and/or fences.

Section 5: Procedure

When a nuisance occurs the following procedure shall be followed:

A) Offended party peaceably contact the offender to discuss/inform of the issue. If the offended party is unwilling/unable to contact the offender or there is no resolution then,

B) Notify the township by filing a written complaint (containing information of: who, what, when, where). Township staff will attempt to resolve the issue then,

C) In case there is no reasonable resolution, after a possible site visit by township staff, a further resolution may be attempted by:

- 1) Board of Trustee show cause hearing
- 2) Contacting township attorney
- 3) Other agencies relating to the situation and issues involved.

Section 6: Violation and Enforcement

Violation of this ordinance shall constitute a municipal civil infraction, subject to the penalties stated herein. The Supervisor is hereby authorized to enforce this ordinance, and he/she may delegate the enforcement to any administrative official, employee or contractor of the Township. The Township may seek abatement of a nuisance and such other relief as may be obtained by civil proceedings in court.

Section 7: Penalties

A penalty of \$50.00 shall be imposed on the property owner for each offense.

The Marion Township Nuisance Ordinance No. 19-01 can be purchased, examined, or inspected at the Marion Township Hall, 2877 W. Coon Lake

Road, Howell, MI 48843 Monday through Thursday between the hours of 9am and 5pm.

Motioned by Les Andersen, supported by Greg Durbin. Motion carried 7-0.

Tammy L. Beal, MMC
Marion Township Clerk

Date adopted by the township board:	December 12, 2019
Date published by the newspaper:	December 21, 2019
Name of the newspaper:	Fowlerville News & Views
Effective date:	January 12, 2020
Date filed with Livingston County Clerk:	December 23, 2019
Date recorded in township's ordinance book:	December 23, 2019

matter. Dave contacted me the very next day and said that Bob felt it was not a problem and no further action would be taken.

We want to clarify that in the past we have reached out to the Wetters about their lights. At that time they turned their lights down. Since then within the last year they had new lights and a security system installed and we had two large cottonwood trees removed from the side of our house which obviously blocked their intruding light. We are concerned that the light on our house and shining into our house is helping the security cameras they installed with the new lights to see into the privacy of our bedroom. This we know is not a civil problem and something that is against the law. We are trying to avoid going to the police over this possibility. Mrs. Wetter has told us they are recording what we do on our property. The relationship with the Wetters is strained and Mrs. Wetter becomes volatile and confrontational when she confronts us. We turned to the Township to help resolve the civil end of this situation to avoid any unnecessary confrontations or having to go further with this.

We are asking the Township to please follow thru with the ordinance you put in place. In this ordinance it states - any person which creates the existence of a situation which ANNOYS, injures or endangers the peace, welfare, order, health or safety of the public in their persons or PROPERTY. As defined herein, a nuisance included, but is not limited to, conditions which render persons INSECURE IN THE USE AND ENJOYMENT OF THEIR PROPERTY, such as effects and emanations from noise, GLARE, LIGHTS etc. it states further on that it is the duty of the person who creates, causes, allows or permits the existence of a nuisance to abate the same. In reading the whole nuisance ordinance it does not state that if it doesn't annoy the Township Supervisor that it's not a problem. We as the property owners are "annoyed" by the light/s and are "insecure in the use and enjoyment of our property."

All we have asked from the beginning is to have their lights changed so as not to intrude or trespass onto our property so we can enjoy where we live in Marion Township. In the thirty one years we've lived here we haven't had any problems with our neighbors or ever filed a complaint. Unfortunately because this problem hasn't been resolved by the Township it is causing the relationship with the Wetters to escalate. We are concerned over Mrs. Wetters confrontational ways if this situation isn't resolved in the near future.

We would appreciate a response to this letter regarding the Nuisance Light Complaint at your earliest convenience and how you will be following through with the ordinance you put in place.

(Pictures attached - The first picture is of our bedroom where the light shines thru the window and onto our closet across the room. The second picture is looking out the bedroom window towards the Wettes home. The third picture is of the side of our house where the light shines on our home creating shadows, proof of it leaving their property and landing onto our property. The fourth picture is of the back of our property where the light shines onto our fire pit area, which we have not been able to enjoy all Summer/Fall.)

From: chris & John Bennett <jmarsandchrisb@yahoo.com>
Sent: Monday, November 27, 2023 10:53 AM
To: supervisor@mariontownship.com; tammybeal@mariontownship.com;
treasurer@mariontownship.com; trustee1@mariontownship.com;
gregdurbin@mariontownship.com; za@mariontownship.com
Subject: Bennetts at 4860 Sierra Dr. Nuisance Ordinance Complaint

To: Marion Township Board of Directors, Trustees and staff,

In July of this year, 2023, we filed a Nuisance Light Complaint Ordinance No.19-01. This complaint involved our neighbors the Wetters at 4900 Sierra Dr. We brought photos and the complaint form filled out to the Township Hall for a resolution to this matter to be forwarded to the Township Supervisor.

After several weeks and no update, we contacted the Township Supervisor to see the result of our complaint. He stated that he went to the Wetters and didn't see a problem. We asked him if he saw it from our property and he said he hadn't. We invited him to come to our property to see the problem. Bob and Dave Hamman came over a couple nights later and observed the situation. We pointed out the light on our house which intrudes into one of our bedrooms (see photos) and also how the light shines on the back of our property onto our fire pit area (see photo). Bob then took pictures, asked if the Wetters lights were like this all the time, which we answered yes they are on from dusk to dawn, seven days a week lighting up their whole acre/yard and the light/s intrude on our property and our house. Bob acknowledged there was a problem. We offered to let Bob come in our house and see the bedroom the light shines into and he said that wasn't necessary. They then both left and when asked Bob said he would keep us updated.

After several weeks passed and hearing nothing again from Bob, we contacted the Township. I (Chris Bennett) spoke with Dave Hamman who said a letter was sent to the Wetters and he forwarded a copy of the letter to us. In the letter dated August 29, 2023, after addressing the issue, Bob states in the letter to the Wetters "I think that repositioning the light so it DOES NOT LEAVE YOUR PROPERTY would be an easy solution to the issue." They had until September 15 to comply. It appears that the light by their lower door wall was positioned a little downwards; however there is still light on our house and at the back of our property. It's apparent that they did not fix the situation to comply with Bob's statement in his letter to "repositioning the light so it does not leave their property."

We again contacted the Township Supervisor, Bob. and advised him the light was still on our property. He said he had driven by and didn't see a problem. We again invited Bob to our property to see that the light still leaves their property and intrudes on our property and on our house, which enters our bedroom. Bob then came out alone and looked again at the problem and took photos of their lights and of the side of our house which shows shadows on our home of their fence and our bushes, indicating light is intruding on our home and leaving their property. We're not sure if Bob took a picture of the light shining on our fire pit area at that time. These photos are proof their light is on our home and on our property, and clearly leaving their property. When Bob left our home we asked him to please update us on the situation, and again he said he would. After several weeks and not hearing back again from Bob, we again contacted the Township and asked to speak with Bob. As Bob was unavailable at the time I (Chris Bennett) asked to speak with Dave since he had come out with Bob and observed the situation the first time. I spoke with Dave and he said he would look into the