MARION TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING Thursday, April 22, 2021 7:30 p.m.

# THIS MEETING WILL BE HELD IN PERSON WITH ON LINE PARTICIPATION OPTIONS

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. Approval of April 8, 2021 Regular Meeting Minutes
  - b. Investment Report
  - c. Financial Report
  - d. February 2021 Sheriff's Report
  - e. March 2021 Sheriff's Report
- 3) Sewer Connection Contractors
- 4) Schroeder Body Shop Final Review (SPR#01-21 redo of SPR#01-18)
- 5) Budget Review
- 6) Allocation Budget
- 7) Township Parking Lot Bid Specs
- 8) Engine Breaking Sign Locations
- 9) Kubota Grant
- 10) 2021-22 Roads
- 11) Assistant Assessor Interview Report

Correspondence and Updates
Development Rights

Call to the Public Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, May 6, 2021

	Administrator, Dave Hamann, to be present at	
the Board of Trustee		
the board of frastee	Date	
Requested by	Jammy R. Whea C	
,		



#### **MARION TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING APRIL 8, 2021**

**MEMBERS PRESENT:** 

Scott Lloyd, Greg Durbin, Sandy Donovan, Bob Hanvey, Tammy

Beal, Les Andersen, and Dan Lowe

**MEMBERS ABSENT:** 

None

OTHERS PRESENT:

Phil Westmoreland, Spicer (remotely) 

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

**BOARD MEMBERS PRESENT** 

The board members introduced themselves.

CALL TO THE PUBLIC

County Commissioner Mitch Zajac said he would like to discuss the county's plan for community funding. Bob Hanvey said it would be added as an agenda item.

APPROVAL OF AGENDA

Mitch Zajac, Fred Brown Park and Recreation Center concerts were added to the agenda. Tammy Beal motioned to approve the agenda as amended. Les Andersen seconded. Motion carried.

**CONSENT AGENDA** 

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. Motion carried.

SEWER CONNECTION CONTRACTORS

No action on this item at this time.

CARLISLE/WORTMAN MASTER PLAN UPDATE

Les Andersen motioned to approve an amount not to exceed \$4,500 to Carlisle/Wortman for completion of the master plan. Scott Lloyd seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan-all yes. Motion carried 7-0.

Bob Hanvey asked the board members for any input on the draft master plan. Les Andersen said he find it hard to believe that the numbers from SEMCOG only indicate an increase of 2,000 residents by the year 2025; Bob Hanvey said the numbers can be changed when SEMCOG updates them. Tammy Beal said she would like to see better quality/larger graphs and maps.

Les Andersen motioned to release the master plan for comment as required by statute. Scott Lloyd seconded. **Motion carried**.

#### TOWNSHIP PARKING LOT BID SPECS

Phil Westmoreland said the topographical and physical field work is done, and they will start drawings next week.

#### 2021-22 ROADS/SCHAFER ROAD ESTIMATE

Les Andersen motioned to approve the agreement from Livingston County Road Commission for improvements on Schafer Road from Bentley Lake Road to D-19 not to exceed \$77,000, as presented. Tammy Beal seconded. Roll call vote: Donovan, Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0**.

#### MARION OAKS PROPOSED UNIT CHANGES

Rick Elkow from Echelon Homes and Jack Lansing from Capital Construction were present to request a change to the consent judgement. They would like to build some single-family detached condos in place of multi-family attached condos. They presented two options. Option one would remove Tenison Lane with 17 units and merge them in with 76 units on McDowell Drive and Percy Drive. The resulting 93 units would have about 10 feet between buildings and leave the Tenison Lane area as open space. Option two would convert the 38 duplex units into 76 detached units with 20-foot distance between units. The HOA would remain the same for The Links.

Scott Lloyd said he doesn't like the proposal. Dan Lowe said the only way he would approve of the change is if they removed at least 1/3 of the units. Jack Lansing said the market is dictating this request and it's a commodity that is needed. Bob Hanvey said he would like to have the attorney review the proposal.

Scott Lloyd motioned to leave the consent judgment with attached condos in place. Dan Lowe seconded. Roll call vote: Beal—yes; Andersen—yes; Donovan—no; Durbin—yes; Lowe—yes; Hanvey—no; Lloyd—ves. **Motion carried 5-2**.

Mr. Elkow said as this would provide something that's needed for seniors and would increase the township's tax base, he's surprised at this reaction. Greg Durbin said Mr. Elkow and Mr. Lansing should look at the township's Master Plan, although he agrees there's a demonstrated need for senior housing. Scott Lloyd said he wants more space between units. Bob Hanvey suggested that they modify the proposal and bring it back to the board.

#### STATE AND LOCAL FISCAL RECOVERY FUNDS

No new information on this item.

#### **MITCH ZAJAC**

Mitch Zajac, County Commission for District 6, was attending remotely to ask for the board's support for a community funding program to increase rural broadband access. Ten projects will be selected from those submitted, and two will be selected from each congressional district.

Tammy Beal motioned to adopt a resolution to support Livingston County's efforts to increase broadband access through the Community Funding Program. Sandy Donovan seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 7-0**.

#### FRED BROWN PARK

Greg Durbin motioned to allow Legends of Howell and Michigan Alliance to use Fred Brown Park for soccer practice two days per week for six weeks, April 12 through June 1. Les Andersen seconded. **Motion carried**.

#### RECREATION CENTER CONCERTS

Les Andersen motioned to allow HAPRA to use the township parking lot and electricity for two outdoor concerts on June 19 and July 24. Sandy Donovan seconded. **Motion carried**.

#### **CORRESPONDENCE & UPDATES**

No new correspondence or updates.

#### **CALL TO THE PUBLIC**

No response.

#### **ADJOURNMENT**

Les Andersen motioned to adjourn at 8:30 pm. Tammy Beal seconded. Motion carried.

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk

Date

Robert W. Hanvey, Township Supervisor

Date

# INVESTMENT INTEREST EARNED REPORT FY2021

Grand Total \$	Old National Bank #2403 CD Mercantile Bank #2403 CD CIBC CDARS #5648 \$ CIBC CDARS #2161 Monthly Totals \$	SEWER FUND Chem/TCF #3471 CD \$ FNBH Sew NOW #8029 \$	쭚	CIBC CD #321 \$ CIBC CD # WATER NU CHECKING \$	WATER FUND	Key Bank #700 \$	8
	201,122.92 \$ 2,002,648.29 \$ 1,190.98 \$ 1,191.63 \$ 1,153.90 \$ 3,536.51 \$ 3,613,241.51 \$ 3,591.92 \$ 1,653.70 \$ 1,552.86 \$ 6,798,48	200,000.00 \$ 1,939.06 \$ 1,939.06 \$ 1,209,470.30 \$ 461.88 \$ 462.07 \$ 398.96 \$ 1,322.91	\$ 167.08 \$ 174.52 \$ 136.23 \$	\$ 204,170.19 \$ 174.52 \$ 135.23 \$ 476.83	2,719,263.06 \$ 696.22 \$ 2,639.63 \$ 2,113.15 \$ 5,449.00	\$ 10.15 \$ 10.14 \$ 9.82 \$	BALANCE 6/30/2020 July Aug Sept 1st QTR \$ 319,829.12 \$ 67.72 \$ 67.74 \$ 65.67 \$ 201.13 \$ 200,611.40 \$ 33.98 \$ 35.63 \$ 37.00 \$ 105.61 \$ 1,472,235.98 \$ 684.37 \$ 548,74 \$ 493.34 \$ 1,625.42 \$ 247,515.36 \$ 1,977.41 \$ 1,977.41 \$ 1,977.41 \$ 1,507.32 \$ 1,507.32
\$ 722.26 \$ 722.37	\$ 808.13 \$ 808.13 \$ 82.49 \$ 247.46 \$ 255.77 \$ 585.72 \$ 1.282.15 \$ 228.74 \$ 236.39 \$ 1.747.28	\$ 247.71 \$ 247.71 \$ 226.31 \$ 228.74 \$ 236.39 \$ 691.44	90.48 \$ 86.20 \$ 85.06 \$	\$ 90.48 \$ 86.20 \$ 85.06 \$ 261.74	\$ 403.10 \$ 407.32 \$ 400.92 \$ 1,211.34	\$ 10.14 \$ 5.89 \$ 2.03 \$ 18.06	Oct Nov Dec 2nd QTR \$ 67.76 \$ 66.50 \$ 67.79 \$ 201.05 \$ 38.23 \$ 37.01 \$ 38.26 \$ 113.49 \$ 286.97 \$ 298.92 \$ 292.88 \$ 978.74 \$
		\$ - \$ - \$ 236.40 \$ 213.60 \$ 236.53 \$ 686.53	90.04 \$3,599.04 \$ 83.11	\$ 3,519.10 \$3,519.10 \$ 90.04 \$ 79.94 \$ 83.11 \$ 253.00	\$ 456.55 \$ 793.24 \$ 493.78 \$1,743.57	\$ 381.28	Mar 3rc \$ 68.02 \$ \$ 38.37 \$ \$ 385.35 \$1.
\$ 49,766.82 \$7,543,221.76	11	\$ 2,186.77 \$ 202,186.77 \$ 2,700.88 \$ 1,212,171.18	\$ 4,510.76 \$ 683,903.14	n 4n	\$ 8,403.91 \$ 3,232,779.95	\$ 381.28 CLOSED \$ 113,351.85 \$ 54.08 \$ 239,551.01	EARN YTD BALANCE \$ 599.62 \$ 320,428.74 \$ 331.49 \$ 226,942.89 \$ 3,652.71 \$ 1,955,901.67 \$ 1,977.41 \$ 249,492.77 \$ 1,607.32 \$ 128,111.02

#### FISCAL YEAR 2020-21 MARION TOWNSHIP FINANCIAL REPORT

GENERAL FUND CHEC	CKING	
Company of the Compan	Previous Balance	\$ 1,776,813.41
	Receipts	\$ 270,969.66
	Interest	\$ 385.35
		\$ 2,048,168.42
	Expenditures	\$ 92,266.75
	Balance	\$ 1,955,901.67
CEMETERY FUND		
	Previous Balance	\$ 31,214.39
	Receipts	\$
	Interest	
		\$ 31,214.39
	Expenditures	\$ -
	Balance	\$ 31,214.39
PARKS & RECREATION	N FUND	
	Previous Balance	\$ 21,922.22
	Receipts	\$ -
	Interest	
	•	\$ 21,922.22
	Expenditures	\$ 8.89
	Balance	\$ 21,913.33
WATER - NEW USER		
	Previous Balance	\$ 461,547.78
	Receipts	\$ 32,082.96
	Interest	\$ 83.11
		\$ 493,713.85
	Expenditures	\$ 17,500.00
	Balance	\$ 476,213.85

SEWER OPERATING & MANAGEMT   Previous Balance   \$ 147,698.65   Receipts   \$ 47,433.69   Interest   \$ 195,132.34   Expenditures   \$ 150,741.75   Expenditures   \$ 492,810.89   Receipts   \$ 236.53   \$ 493,047.42   Expenditures   \$ 236.53   \$ 204,673.55   Expenditures   \$ 204,673.55   Expenditures   \$ 202,373.55   Expenditures   \$ 202,373.55   Expenditures   \$ 3,120.66   Receipts   \$ 5,723.00   \$ 88,843.66   Expenditures   \$ 16,521.63   Balance   \$ 72,322.03   \$ 202,373.25   \$ 202,373.20   \$ 202,37				
Previous Balance \$ 147,698.65 Receipts \$ 195,132.34 Expenditures \$ 150,741.75  SEWER - NEW USER  Previous Balance \$ 492,810.89 Receipts \$ 236.53  Interest \$ 236.53  SPEC ASSESS. FUND  Previous Balance \$ 493,047.42  Expenditures \$ 25,113.61  SPEC ASSESS. FUND  Previous Balance \$ 202,373.55  Expenditures \$ 2,300.00  Balance \$ 3,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63		FINANCIAL REPORT	Page 2	Mar-21
Receipts   \$ 47,433.69   Interest   \$ 195,132.34   Expenditures   \$ 195,132.34   Expenditures   \$ 44,390.59   Balance   \$ 150,741.75    SEWER - NEW USER   Previous Balance   \$ 492,810.89   Receipts   \$ 236.53	SEWER OPERATING &	MANAGEMT		
Interest   \$ 195,132.34     Expenditures		Previous Balance	\$	147,698.65
SEWER - NEW USER		Receipts		47,433.69
Expenditures   \$ 44,390.59		Interest		
Balance   \$   150,741.75			\$	
SEWER - NEW USER		Expenditures	\$	44,390.59
Previous Balance \$ 492,810.89 Receipts \$		Balance	\$	150,741.75
Receipts   \$   236.53	SEWER - NEW USER			
Interest \$ 236.53  \$ 493,047.42  Expenditures \$				492,810.89
### SPEC ASSESS. FUND    Previous Balance				-
Expenditures \$		Interest	\$	236.53
Balance \$ 493,047.42  SPEC ASSESS. FUND  Previous Balance \$ 179,559.94 Receipts \$ 25,113.61  \$ 204,673.55 Expenditures \$ 2,300.00  Balance \$ 202,373.55  ESCROW FUND  Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63				493,047.42
Previous Balance \$ 179,559.94 Receipts \$ 204,673.55 Expenditures \$ 2,300.00  Balance \$ 202,373.55  ESCROW FUND  Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63		Expenditures	\$	
Previous Balance \$ 179,559.94 Receipts \$ 25,113.61  \$ 204,673.55 Expenditures \$ 2,300.00  Balance \$ 202,373.55   ESCROW FUND  Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63		Balance	\$	493,047.42
Receipts   \$ 25,113.61	SPEC ASSESS. FUND			
\$ 204,673.55 Expenditures \$ 2,300.00  Balance \$ 202,373.55  Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63				
Expenditures \$ 2,300.00  Balance \$ 202,373.55  ESCROW FUND  Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63		Receipts	\$	25,113.61
Balance \$ 202,373.55  ESCROW FUND  Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63				
ESCROW FUND  Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63		Expenditures	\$	2,300.00
Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63		Balance	\$	202,373.55
Previous Balance \$ 83,120.66 Receipts \$ 5,723.00  \$ 88,843.66 Expenditures \$ 16,521.63	ESCROW FUND			•
\$ 5,723.00  \$ 88,843.66  Expenditures \$ 16,521.63		Previous Balance	\$	83,120.66
Expenditures \$ 16,521.63				•
Expenditures \$ 16,521.63			\$	88,843.66
Balance \$ 72,322.03		Expenditures		16,521.63
		Balance	\$	72,322.03

#### **SUMMARY TOTALS**

General Fund	\$ 1,955,901.67
Cemetery Fund	\$ 31,214.39
Parks & Rec Capital Chk	\$ 21,913.33
Water - New User	\$ 476,213.85
Sewer Operating & Mana	\$ 150,741.75
Sewer - New User	\$ 493,047.42
Special Assess. Fund	\$ 202,373.55
Escrow Fund	\$ 72,322.03
TOTAL	\$ 3,403,727.99

Ref: Financial Report JULY 2020

# #101 General Fund Transactions by Account As of March 31, 2021 #101 General Fund

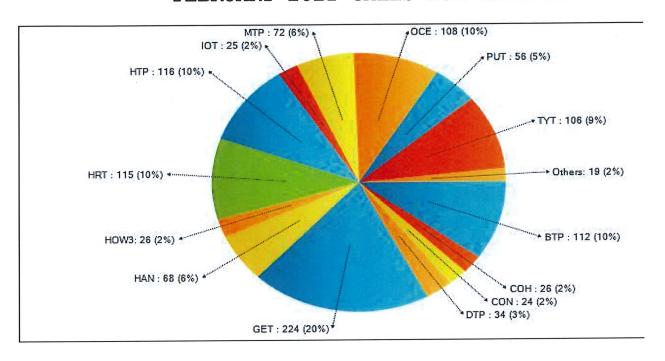
March 1, 2021 - March 31, 2021

		March 1, 2021 - March 31, 2021	Amount
Date	Num	Name	Amount
		- · · · · ·	-385.00
03/01/2021	11359	Renee Hocking	-303.00 -421.27
03/02/2021	11360	AT&T -General	-2,554.63
03/02/2021	11361	LIV CO INFORMATION TECHNOLOGY	-452.74
03/02/2021	11362	Colonial Life	-60.48
03/02/2021	11363	Karen Hawkins	-47.60
03/02/2021	11364	DAVID HAMANN	-37.00
03/04/2021	11365	Culligan of Ann Arbor	0.00
03/04/2021	11366	GORMLEY AND JOHNSON LAW OFFICES, F	-1,155.60
03/04/2021	11367	GORMLEY AND JOHNSON LAW OFFICES, F	-1,643.33
03/10/2021	11368	Marion Township Flex Fund	-1,043.33
03/10/2021	11369	VOYA Institutional Trust	•
03/10/2021	11370	ALERUS PAYMENT SOLUTIONS	-3,857.52
03/10/2021	E58272	KAREN D. HAWKINS	-1,890.61
03/10/2021	E58274	LOREEN B. JUDSON	-3,267.71
03/10/2021	E58265	DIANE D. BOCKHAUSEN	-69.26
03/10/2021	0008738	RICHARD C. DELL	-69.26
03/10/2021	0008736	LESLIE D. ANDERSEN	-322.24
03/10/2021	008739	SCOTT R. LLOYD	-150.30
03/10/2021	008740	DANIEL F. LOWE	-504.89
03/10/2021	E58275	THOMAS A. LLOYD	-501.37
03/10/2021	E58264	TAMMY L. BEAL	-2,354.11
03/10/2021	E58280	JESSICA S. TIMBERLAKE	-1,987.37
03/10/2021	E58276	SANDRA J. LONGSTREET	-1,779.37
03/10/2021	0008737	JAMES L. ANDERSON JR.	-88.10
03/10/2021	E58269	LAWRENCE W. GRUNN	-132.14
03/10/2021	0008741	BRUCE V. POWELSON	-92.35
03/10/2021	0008742	CHERYL A. RANGE	-161.61
03/10/2021	E58267	SANDY DONOVAN	-3,279.70
03/10/2021	E58279	DUANE M. STOKES	-66.07
03/10/2021	E58270	DAVE HAMANN	-2,254.17
03/10/2021	E58271	ROBERT W. HANVEY	-3,223.09
03/10/2021	E58266	GAIL A. BURLINGAME	-2,126.36
03/10/2021	E58268	GREGORY L. DURBIN	-572.59
03/10/2021	E58278	KITSEY A. RENNELLS	-1,789.61
03/10/2021	E58694	GREGORY L. DURBIN	-505.27
03/10/2021	E58697	KITSEY A. RENNELLS	-465.91
03/10/2021	E58693	GAIL A. BURLINGAME	-456.60
03/10/2021	E58695	ROBERT W. HANVEY	-456.60
03/11/2021	11371	DTE ENERGY	-493.99
03/11/2021	11372	FOWLERVILLE NEWS & VIEWS	-270.00

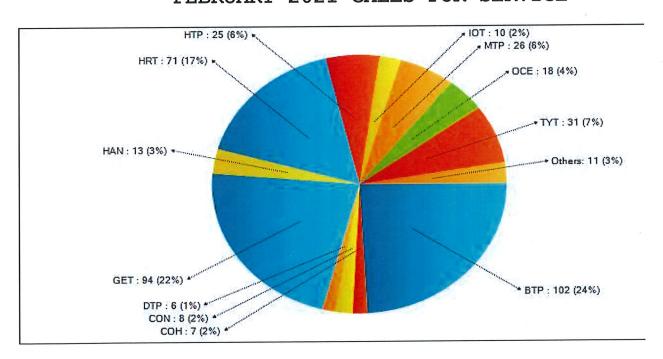
1:33 PM		#101 General Fund	
04/06/21 Accrual Basis		Transactions by Account	
		As of March 31, 2021	
03/15/2021	11373	Charter Communications	-462.23
03/15/2021	11374	APEX SOFTWARE	-575.00
03/18/2021	11375	LIVINGSTON COUNTY TREASURER	-7,033.83
03/22/2021	11376	VOID	0.00
03/22/2021	11377	MICHIGAN ASSESSORS ASSOC.	-150.00
03/22/2021	11378	Applied Imaging Systems Inc.	-557.03
03/22/2021	11379	Blue Cross Blue Shield of Michigan	-14,028.55
03/22/2021	11380	ACCIDENT FUND CO	-1,286.00
03/25/2021	11381	CARLISLE/WORTMAN, Inc.	-605.00
03/25/2021	11382	ULINE	-43.71
03/25/2021	11383	FIRST IMPRESSION	-71.60
03/25/2021	11384	PNC Bank	-726.85
03/29/2021	11385	Renee Hocking	-300.00
03/29/2021	11386	LIV CO CLERK	-54.00
03/30/2021	11387	STAPLES	-546.22
03/30/2021	11388	CONSUMERS ENERGY	-391.58
03/30/2021	11389	Colonial Life	-452.74
03/30/2021	11390	AT&T -General	-288.28
03/30/2021	11391	CARTRIDGE WÖRLD	-225.97
03/31/2021	11393	Minute Dry Carpet Cleaning	-1,306.00
03/31/2021	11392	VOID	0.00
		•	

TOTAL -69,350.41

# LIVINGSTON COUNTY SHERIFF'S OFFICE FEBRUARY 2021 CALLS FOR SERVICE



#### MICHIGAN STATE POLICE FEBRUARY 2021 CALLS FOR SERVICE



# LIVINGSTON COUNTY SHERIFF'S OFFICE MARION TOWNSHIP FEBRUARY 2021

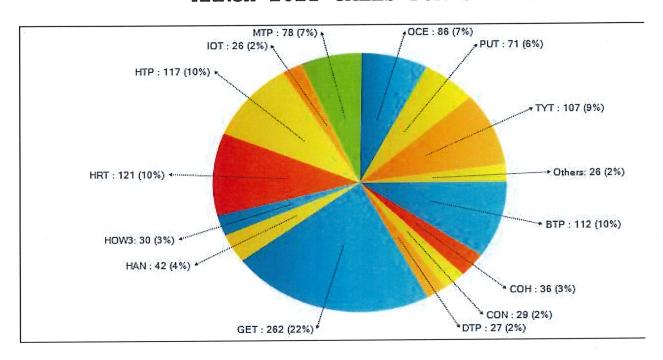
Nature	# Events
	0
ALARM	8
ANIMAL COMPLAINT	3
ASSIST EMS	4
ASSIST OTHER AGENCY	2
BURGLARY IN PROGRESS	1
CITIZEN ASSIST	5
CIVIL COMPLAINT	1
DOMESTIC PHYSICAL IN PROGRESS	1
DOMESTIC VERBAL	1
FRAUD	6
HAZARD	3
INTIMIDATION THREATS HARASSMEN	1
LARCENY	2
LOST/FOUND ANIMAL INFORMATION	1
MOTÓRIST ASSIST	2
PDA	8
PHYSICAL DOMES REPORT ONLY	1
ROAD RUNOFF	1
SUICIDAL SUBJECT	1
SUSPICIOUS SITUATION	5
SUSPICIOUS VEHICLE	1
TRAFFIC STOP	2
UNKNOWN ACCIDENT	6
UNKNOWN MEDICAL PROBLEM	1
WELFARE CHECK	5
WE THE CHILDIN	~
TOTAL:	72

RESPONSE TIME NON CONTRACT TIME	11:00PM - 3:00PM	20:58	25:42	41:06	28:22	16:35	29:50	17:38	18:22	35:30	18:34	22:29	21:56	29:20		
NUMBER OF CALLS	11:00PM - 3:00PM	79.	13	16	34	139	36	99	70	13	52	99	32	49		
RESPONSE TIME CONTRACT TIME	3:00PM - 11:00PM	25:23	25:44	30:42	27:20	17:36	27:29	14:37	20:34	33:17	22:41	18:20	16:54	17:22		
NUMBER OF CALLS	3:00PM - 11:00PM	33	13	8	10	85	32	49	46	12	20	42	24	57		
	TOWNSHIP	BRIGHTON	COHOCTAH	CONWAY	DEERFIELD	GENOA	HANDY	HARTLAND	HOWELL	10SC0	MARION	OCEOLA	PUTNAM	TYRONE		

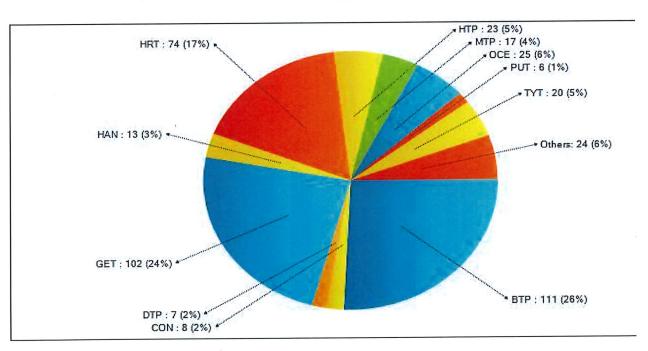
#### MARION TOWNSHIP

MONTH	CALLS FOR SERVICE	TICKETS WRITTEN	<u>ARRESTS</u>
JANUARY	71	10	1
FEBRUARY	72	9	6
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	143	19	7

# LIVINGSTON COUNTY SHERIFF'S OFFICE MARCH 2021 CALLS FOR SERVICE



# MICHIGAN STATE POLICE MARCH 2021 CALLS FOR SERVICE



# LIVINGSTON COUNTY SHERIFF'S OFFICE BRIGHTON TOWNSHIP MARCH 2021

Nature	# Events
911 HANG UP	2
ABANDONED VEHICLE	1
ALARM	7
ANIMAL COMPLAINT	7
ASSAULT IN PROGRESS	1
ASSIST EMS	5
ASSIST OTHER AGENCY	5
BURGLARY IN PROGRESS	1
BURGLARY REPORT ONLY	1
CARDIAC/RESPIRATORY ARREST	1
CITIZEN ASSIST	9
CIVIL COMPLAINT	1
DISTURBANCE/TROUBLE	4
EXECUTIVE ORDER VIOLATION	1
EXPLOSION	1
FRAUD	4
HAZARD	7
HIT AND RUN ACCIDENT	2
INTIMIDATION THREATS HARASSMEN	1
LARCENY	1
LOST/FOUND PROPERTY	1
MENTAL/CMH/PSYCH	2
MISSING PERSON/RUN-A-WAY	1
MOTORIST ASSIST	1
PARK/TRAF COMP	1
PDA	12
PERSON LOCKED IN A VEHICLE	2
PERSONAL INJURY ACCIDENT	1
PUBLIC SERVICE	1
SUICIDAL SUBJECT	2
SUSPICIOUS SITUATION	4
TRESSPASSING, LOITERING	2
UNCONSCIOUS/FAINTING	1
UNKNOWN ACCIDENT	1
VEH UDAA REPORT	1
VIN INSPECTION	1
WELFARE CHECK	13
TOTAL:	109

RESPONSE TIME NON CONTRACT TIME	11:00PM - 3:00PM	23:41	28:39	59:35	32:50	22:11	20:19	25:30	19:06	22:09	18:45	33:38	25:57	26:07	
NUMBER OF CALLS	11:00PM - 3:00PM	77	22	17	11	160	26	99	71	15	49	26	42	41	
RESPONSE TIME CONTRACT TIME	3:00PM - 11:00PM	23:38	27:52	38:09	28:24	17:12	23:43	16:13	16:09	35:16	25:47	15:48	15:35	14:18	
NUMBER OF CALLS	3:00PM - 11:00PM	35	14	12	16	102	16	55	46	11	29	30	29	99	
	TOWNSHIP	BRIGHTON	COHOCTAH	CONWAY	DEERFIELD	GENOA	HANDY	HARTLAND	HOWELL	IOSCO	MARION	OCEOLA	PUTNAM	TYRONE	

#### MARION TOWNSHIP

MONTH	CALLS FOR SERVICE	TICKETS WRITTEN	ARRESTS
JANUARY	71	10	1
FEBRUARY	72	9	6
MARCH	78	18	2
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	221	37	9

MARION TOWNSHIP 2877 W. COON LAKE ROAD HOWELL, MI 48843 Phone 517-546-1588 Fax 517-546-6622

#### TRANSMITTAL

**TO:** Board of Trustees

DATE

April 22, 2021

PROJECT

Final **REVIEW** 

Schroeder Body Shop

SPR#01-21 Redo of SPR#01-18

	VIA	Hand Delivery
WE ARE SENDING: X Herewith	Under Separate Cov	er
	#01 21 Cabroadar Bac	y Chon
<ul> <li>Site Plan review for SPRation</li> <li>Planning Commission Min</li> <li>Checklist from PC with st</li> </ul>	nutes from February 2	•
FOR YOUR: X approval/ de other	enial as requ review &	
REMARKS:		
The attached Site Plan for SPR#01-21 S Final <b>Review and approval.</b> Let me kn		
EDOM: Dave Harrage Zaning Administra		

FROM: Dave Hamann, Zoning Administrator

Copy: file

#### **RE-REVIEW OF SCHROEDER'S BODY SHOP SPR #01-21**

#### **CONDITIONS FROM PLANNING COMMISSION MEETING 02/23/2021**

- 1) John Enos said that he spoke with Phil Westmoreland (Spicer's) and Phil told John that while this property was being constructed, the applicant connected to the Township's sewer system without a permit and without consent. Phil Westmoreland told John that they are currently using the sewer system for dumping. David Hamann explained to Matt Schroeder that this is a very serious issue and he needs to get this issue resolved. Matt explained that he is waiting on the City of Howell to provide him with his options and their decision on how to handle this. Matt is absolutely willing to comply with whatever their request is.
- 2) Donald explained that the fire dept came in and had no issues with the propane tank. They do have a license from the State of Michigan. Larry Grunn stated that he would like something in writing from the fire department about their review and approval of the propane tank.
- Bob Hanvey asked if there was going to be a hydrant put in somewhere. Matt stated there would not be a hydrant installed on the site. Bob explained that the site plan reads, "proposed hydrant". The site plan needs to reflect what is actually on the ground.
- 4) Bob Hanvey said that the fencing on the north side of the building (towards the west) is not shown on the drawing. Matt said that they were going to have some fencing on west side but decided not to do that. The fencing is still located on the north side of the property but that does not show on this plan. Bob said that they existing fencing to be shown on the plan.
- Dave Hamann said there are make-up air units on the east and north side of building but they are not on the plan. Those need to be listed on the plan. Abbas 700 5175 PLAN
  - 6) Bob asked about signing the easement. Bob thought that Matt's attorney was going to review it and it never got signed. Matt said that they have been waiting for the name to be changed on the paperwork to reflect the business name, not Matts personal name. Bob said he would make those changes, so we can get it signed and notarized.
- T) Dave Hamann asked Jim Anderson about the comment he made about the landscaping. Dave said that the Planning Commission asked Matt to put in some trees to provide more screening on the southwest corner, coming down D19. Jim Anderson mentioned specifically the view from gas station. Between retention basin and the drain. Preferably trees that will stay full all year round and help break up the view of all of the RVs/campers in the parking lot.
- 8) The plan also needs to be updated to reflect the current/future landscaping changes.
- John Enos said that Matt needs to list the seven spaces for selling used cars, on the plan. John and Matt agreed that there should be no more than seven cars being sold at a time. 7

John Enos said that these are different because these are going to be for commercial use. Our language is for residential use. Larry Grunn asked if these units are temporary. Larry hopes that these are priced in a way where people don't want to keep them on their property for 6 months to 1 year.

Bruce Powelson asked if these units would be climate controlled possibly for automobile storage.

Abraham said that you need approximately a 10x20 space for a vehicle. Generally, these are made out of steel and there are two entry/exit doors to the unit. That's not quite what we are looking at.

Cheryl Range explained that her daughter stored furniture in a storage unit and it ended up molding.

Abraham said that they do insulate their units, which will limit a lot of the condensation.

Cheryl Range asked about a rat wall?

Abraham said that is usually part of the building specifications and there will be a rat wall.

John Enos said that the Planning Commission seems in support of this and the expansion. John said he is ok with this too as long as Abraham can meet the setbacks.

#### SPR#01-21 RE REVIEW SCHROEDER BODY SHOP CHANGES .

Donald Parent explained that there were some things added to the site plan that the township had some questions about. He provided an updated site plan with a list of the changes.

Matt Schroeder requested the ability to sell some vehicles on the site. They also added a propane storage tank and an outdoor compressor.

John Enos explained that David Hamann found some issues with the site that he thought should be discussed. One item of concern is the propane storage tank. Another item is the removal of the five parking spaces, in order to utilize those five spaces for selling cars. John is concerned that five used cars could easily expand into 20 used cars. Then the primary use of the property is all of a sudden very different than what was intended.

Phil Westmoreland said that while this was being constructed, the applicant also connected to the township's sewer system without a permit or consent. It is currently being used for dumping.

Jim Anderson wants to add the high number of RVs and trailers that are currently parked along the east and south side of the propane tank, along with the east and north side of the building, to the list of concerns.

Larry Grunn asked how much work is being done outside? He thought it was all supposed to be done inside the building.

Matt Schroeder said they were really behind schedule, prior to construction of the new building. They are starting to get caught up now, which will help with some of these concerns. There are absolutely NO motor homes being stored on the property. There is a work order for every vehicle in the parking lot. He said for the most part, work is being done inside the building.

Donald explained that the fire department came in and had no issues with the propane tank. The actual inspection was handled by State of Michigan's Department of Licensing and Regulatory Affairs and they approved everything on January 6, 2021.

Larry Grunn said that we need something in writing from the fire department about their review and approval of the propane tank.

Dave Hamann explained that many businesses that are similar to Schroeder's have a lot of issues with the customer picking up their vehicles. Roy's Autoworks also has issues with this. When Dave was visiting Matt's site, Dave said that at the time, Matt had 36 open work orders.

Matt Schroeder said that he believes his business is going to do great. He takes a lot of pride in how far they have come and has spent a lot of money to make it look the way it does.

Jim Anderson said that as long as we keep the number of vehicles being stored on the property at a reasonable number, it shouldn't be a problem. The site plan looks great, but the site doesn't look very good in person right now, especially when you are coming into the township from the north.

Jessica confirmed the list of changes suggested by the Planning Commissioners and John Enos for Schroeder's Body Shop.

# RE-REVIEW OF SCHROEDER'S BODY SHOP SPR #01-21 CONDITIONS FROM PLANNING COMMISSION MEETING 02/23/2021

- 1) John Enos said that he spoke with Phil Westmoreland (Spicer) and Phil told John that while this property was being constructed, the applicant connected to the township's sewer system without a permit and without consent. Phil Westmoreland told John that they are currently using the sewer system for dumping. David Hamann explained to Matt Schroeder that this is a very serious issue and he needs to get this issue resolved. Matt explained that he is waiting on the City of Howell to provide him with his options and their decision on how to handle this. Matt is absolutely willing to comply with whatever their request is.
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- 8) The plan also needs to be updated to reflect the current/future landscaping changes.
- 9) John Enos said that Matt needs to list the seven spaces for selling used cars on the plan. John and Matt agreed that there should be no more than seven cars being sold at a time.

Jim Anderson asked about the special use permit? Dave Hamann said that the special use permit is for the indoor use. Dave also reminded Matt that once they get a decision from the City of Howell about the sewer

treatment system, the Marion Township Board will still have to be in agreement with the City's decision in order for Schroeder's to continue using the sewer system.

Cheryl Range made a motion to recommend approval of Site Plan Review #01-21 Schroeder's Body Shop to Board of Trustees with the nine conditions that were discussed. Bruce Powelson seconded. MOTION CARRIED

**OLD BUSINESS:** 

# REVIEW LCPD COMMENTS FOR TXT# 03-20 PUD SECTION 13.04 SEND TO BOT FOR ADOPTION

Dave Hamann said that this has been reviewed by the County and has come back to PC for approval and is ready to be sent to the Board of Trustees for review and approval.

John Enos said that this language is good and fits what we have been discussing.

Cheryl Range made a motion recommending approval of TXT# 03-20 PUD section 13.04 and should be sent to the Board of Trustees for review and final approval. Larry Grunn seconded. **MOTION CARRIED** 

#### **CORRESPONDENCE AND UPDATES:**

Cheryl range wanted to thank John Enos, Dave Hamann and Jessica Timberlake for all their hard work involving the Planning Commission.

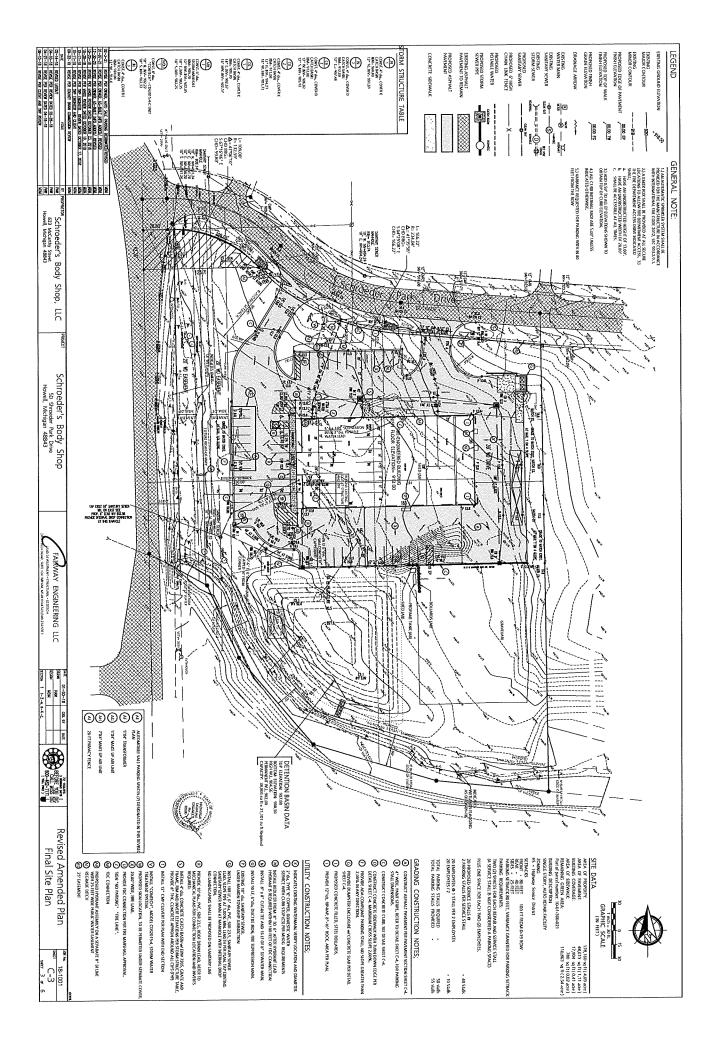
Jim Anderson asked John Enos if as a township could the Board of Trustees enforce a PUD or association dues through the Homeowners association? Has this ever been done before in other communities? John Enos said no this has not been done before because you cannot enforce those types of things as the Board. You instead could do a special assessment. This would still require linear frontage, an agreement from the people living along the frontage and 70% would have to agree to pay that special assessment. The township can repair the roads and put a lien on certain properties.

Jim Anderson asked for an update on the Master Plan. John Enos said that he sat down with Dave Hamann and Bruce Powelson and that his team is still working on the changes.

#### **CALL TO THE PUBLIC:**

NONE

ADJOURNMENT: Cheryl Range made a motion to adjourn the meeting at 9:35pm. Larry Grunn seconded. **MOTION CARRIED** 



MEMO

To:

Marion Township Board

From:

Bob Hanvey

Subject:

General Fund Budget Review, Fiscal Year End June 30, 2021

Date:

April 22, 2021

Attached to this memo is the General Fund Budget to Actual report that covers the first three quarters of the current fiscal year.

There are several accounts that are highlighted in yellow. Some of them will need to be amended prior to year-end.

For this budget we attempted to be much more conservative since there was a lot of uncertainty about the influence of Covid on revenue and expense.

Please review the entire budget and be prepared to discuss adjustments that should be made for next year.

			40 5 : :	0/ -17
	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Income				
44000 · ALL GRANT FUNDS				
44000-1 · GRANT INCOME	0.00	0.00	0.00	0.0%
44000-2 · STATE OF MICH COV-RELEIF GRANT	9,160.00	0.00	9,160.00	100.0%
44000-3 · COUNTY GRANT - CDBG CARES GRANT	8,178.98			
44000-4 · CENTER FOR TECH & CIVIC GRANT	5,000.00			
Total 44000 · ALL GRANT FUNDS	22,338.98	0.00	22,338.98	100.0%
44019 · LCSA Distribution Act Payments	389.50			100.0%
44020 · PROPERTY TAX	398,072.75	400,000.00	-1,927.25	99.52%
44021 · TAX CHARGE BACKS	0.00	-500.00	500.00	0.0%
44022 · ACT 451 swamp land PILT	579.90	0.00	579.90	100.0%
44025 · ADMIN FEES	122,621.39	120,000.00	2,621.39	102.18%
44120 · DELINQUENT PERSONAL PROP TAX	0.00	0.00	0.00	0.0%
44450 · PENALTY & INTEREST	271.00	0.00	271.00	100.0%
44759 · SPECIAL EVENTS USE PERMIT	400.00	0.00	400.00	100.0%
44760 · LAND USE PERMITS	13,050.00	10,000.00	3,050.00	130.5%
44761 · LAND DIVISION APP	525.00	500.00	25.00	105.0%
44762 · LAND COMBINATION PERMIT	0.00	200.00	-200.00	0.0%
44763 · BOUNDARY LINE CHANGE	0.00	0.00	0.00	0.0%
44770 · DOG LICENSES	150.00	125.00	25.00	120.0%
45760 · STATE REV SHARING	764,059.00	700,000.00	64,059.00	109.15%
45761 · PC-SITE PLAN & SPEC USE APP	2,000.00	1,000.00	1,000.00	200.0%
45762 · MTG FEES - ZONING	2,200.00	1,000.00	1,200.00	220.0%
45763 · MTG FEES - APPLICATION	500.00	0.00	500.00	100.0%
45764 · DEVELOPERS' FEES- PREPLANNING	0.00	0.00	0.00	0.0%
46280 · SUMMER TAX COLLECT-SCHOOL&SET	15,984.00	14,000.00	1,984.00	114.17%
46420 · SALES & COPIES	30.00	0.00	30.00	100.0%
46460 · FOIA REQUESTS	0.00	0.00	0.00	0.0%
46500 · CHARTER (SPECTRUM)	102,181.77	126,000.00	-23,818.23	81.1%
46650 · INTEREST	4,483.82	500.00	3,983.82	896.76%
46710 · FIRE STATION LEASE	0.00	1.00	-1.00	0.0%
46711 · AT&T CELL TOWER LEASE	32,813.10	23,800.00	9,013.10	137.87%
46712 · METRO ACT FEES	0.00	10,000.00	-10,000.00	0.0%
46714 · ACT 425- CITY OF HOWELL	3,446.39	2,500.00	946.39	137.86%
46717 · VERIZON CELL TOWER LEASE-MONTH	10,580.00	12,000.00	-1,420.00	88.17%
46718 · AT&T VIDEO FRANCHISE FEES	11,290.02	15,000.00	-3,709.98	75.27%
48040 · ELECTION REIMBURSEMENTS	11,224.79	0.00	11,224.79	100.0%
48045 · ELECTION CANDIDATE FILING FEE	-100.00	0.00	-100.00	100.0%
	0.00	0.00	0.00	0.0%
48061 · Donations	0.00	500.00	-500.00	0.0%
48065 · HALL RENTAL	0.00	0.00	0.00	0.0%
48068 · Trans - in	785.00	0.00	785.00	100.0%
49560 · OTHER				105.8%
Total Income	1,519,876.41	1,436,626.00	83,250.41	
Gross Profit	1,519,876.41	1,436,626.00	83,250.41	105.8%

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
4806-9 · DUE TO #260 HERITAGE DAYS FUND	0.00	0.00	0.00	0.0%
6000 · PAYROLL				
755 · PAYROLL TAXES-FICA/MEDICARE	31,182.43	48,000.00	-16,817.57	64.96%
759 · BCBS INVOICE - Health Premium	138,218.11	180,000.00	-41,781.89	76.79%
760 · MISC Stipend	24,000.00	30,000.00	-6,000.00	80.0%
761 · BCBS EMPLOYEE Contrabution	-15,458.78	-15,000.00	-458.78	103.06%
766 · HSA CARD EMPLOYEE Contribution	705.96	0.00	705.96	100.0%
767 · HSA CARD EMPLOYER Contribution	53,646.14	54,000.00	-353.86	99.35%
771 · Colonial Life Ins E4270229	-452.74	0.00	-452.74	100.0%
774 · FLEX EMPLOYEE Dependent	0.00	0.00	0.00	0.0%
775 · FLEX EMPLOYEE Health	0.00	0.00	0.00	0.0%
776 · FLEX-LIMITED PURPOSE-EE CONTRIB	0.00	0.00	0.00	0.0%
780 · PAYROLL SERVICES	2,967.35	4,200.00	-1,232.65	70.65%
Total 6000 · PAYROLL	234,808.47	301,200.00	-66,391.53	77.96%
6101 · TOWNSHIP BOARD				
101-702 · TRUSTEES	25,997.20	31,500.00	-5,502.80	82.53%
101-703 · MEETINGS & SEMINARS	-776.00	1,500.00	-2,276.00	-51.73%
101-805 · ORDINANCE ENFORCEMENT	0.00	25,000.00	-25,000.00	0.0%
101-810 · MTA MEMBERSHIP	0.00	6,500.00	-6,500.00	0.0%
101-860 · MILEAGE	0.00	600.00	-600.00	0.0%
101-870 · LUNCH STIPEND	0.00	250.00	-250.00	0.0%
101-900 · PRINTING & PUB	2,491.04	2,000.00	491.04	124.55%
101-910 · RECORDING SECRETARY	1,840.00	3,000.00	-1,160.00	61.33%
101-956 · MISCELLANEOUS	0.00	250.00	-250.00	0.0%
Total 6101 · TOWNSHIP BOARD	29,552.24	70,600.00	-41,047.76	41.86%
6171 · SUPERVISOR				
171-702 · ANNUAL SALARY	39,575.00	47,600.00	-8,025.00	83.14%
171-727 · SUPPLIES	0.00	250.00	-250.00	0.0%
171-860 · MILEAGE	0.00	250.00	-250.00	0.0%
171-865 · EXPENSES	0.00	0.00	0.00	0.0%
171-870 · LUNCH STIPEND	0.00	100.00	-100.00	0.0%
171-956 · MISCELLANEOUS	0.00	100.00	-100.00	0.0%
171-960 · TRAINING AND SEMINARS	-450.00	1,500.00	-1,950.00	-30.0%
Total 6171 · SUPERVISOR	39,125.00	49,800.00	-10,675.00	78.56%

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
6175 · PUBLIC WORKS DPT				
175-702 · SALARY	6,644.04	6,500.00	144.04	102.22%
175-703 · REIMBURSE FROM WAT/SEWER	0.00	-6,500.00	6,500.00	0.0%
175-722 · WATERSHED PLANNING	0.00	450.00	-450.00	0.0%
175-727 · SUPPLIES	56.36	250.00	-193.64	22.54%
175-730 · SEMINARS	0.00	250.00	-250.00	0.0%
175-740 · POSTAGE	0.00	200.00	-200.00	0.0%
175-860 · MILEAGE	0.00	100.00	-100.00	0.0%
175-870 · LUNCH STIPEND	0.00	0.00	0.00	0.0%
175-956 · MISCELLANEOUS	0.00	0.00	0.00	0.0%
Total 6175 · PUBLIC WORKS DPT	6,700.40	1,250.00	5,450.40	536.03%
6180 · NPDES PHASE II				
180-702 · SALARY	0.00	0.00	0.00	0.0%
180-801 · SWPPI	0.00	0.00	0.00	0.0%
180-806 · RAIN GARDEN	0.00	0.00	0.00	0.0%
180-812 · PERMIT	0.00	0.00	0.00	0.0%
180-815 · OTHER ACTIVITIES	0.00	0.00	0.00	0.0%
Total 6180 · NPDES PHASE II	0.00	0.00	0.00	0.0%
6191 · ELECTIONS				
191-702 · SALARY PRECINCT WORKERS	17,607.78	20,000.00	-2,392.22	88.04%
191-710 · EXTRA STAFF WORKERS	5,147.99	4,000.00	1,147.99	128.7%
191-715 · Equipment	3,321.00	5,000.00	-1,679.00	66.42%
191-727 · SUPPLIES	3,886.74	10,000.00	-6,113.26	38.87%
191-860 · MILEAGE	95.45	250.00	-154.55	38.18%
191-865 · LUNCH STIPEND	0.00	100.00	-100.00	0.0%
191-900 · PRINTING & PUB	247.78	400.00	-152.22	61.95%
191-925 · POSTAGE	3,558.00	5,000.00	-1,442.00	71.16%
191-956 · MISCELLANEOUS	1,376.00	1,000.00	376.00	137.6%
191-960 · Elections Other	3,900.00	1,500.00	2,400.00	260.0%
191-970 · FOIA EXPENSE -NOV 2016 ELECTION	0.00	100.00	-100.00	0.0%
Total 6191 · ELECTIONS	39,140.74	47,350.00	-8,209.26	82.66%
6192 · SCHOOL ELECTIONS				
192-702 · SALARIES	5,666.45	3,000.00	2,666.45	188.88%
192-727 · SUPPLIES	0.00	0.00	0.00	0.0%
192-800 · MILEAGE - SCHOOL ELECTION	0.00	0.00	0.00	0.0%
192-900 PRINTING & PUB	0.00	50.00	-50.00	0.0%
192-925 · POSTAGE	0.00	100.00	-100,00	0.0%
192-956 · MISCELLANEOUS	0.00	600.00	-600.00	0.0%

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
6195 · LITIGATION - CHESTNUT				
195-805 · LEGAL FEES	0.00	1,000.00	-1,000.00	0.0%
195-806 · CONSULTANTS	0.00	0.00	0.00	0.0%
195-812 · ENGINEERING	0.00	0.00	0.00	0.0%
195-814 · Misc Expences ( Mileage/Food)	0.00	0.00	0.00	0.0%
Total 6195 · LITIGATION - CHESTNUT	0.00	1,000.00	-1,000.00	0.0%
6196 · LITIGATION - MARION OAKS				
196-805 · LEGAL FEES	0.00	1,000.00	-1,000.00	0.0%
196-806 · CONSULTANTS	0.00	0.00	0.00	0.0%
196-812 · ENGINEERING	0.00	0.00	0.00	0.0%
Total 6196 · LITIGATION - MARION OAKS	0.00	1,000.00	-1,000.00	0.0%
6205 · PROFESSIONAL FEES				
084-092 · Professional Fees	0.00	100.00	-100.00	0.0%
205-802 · AUDIT CONTRACT	8,435.00	10,000.00	-1,565.00	84.35%
205-803 · ACCT SERVICES	0.00	1,500.00	-1,500.00	0.0%
205-804 · SOFTWARE SUPPORT	14,045.62	12,000.00	2,045.62	117.05%
205-809 · Planner/Consultant	122.50	2,500.00	-2,377.50	4.9%
205-812 · ENGINEERING FEES	2,702.25	5,000.00	-2,297.75	54.05%
Total 6205 · PROFESSIONAL FEES	25,305.37	31,100.00	-5,794.63	81.37%
6209 · ASSESSOR				
209-010 · DUES & MEMBERSHIPS	417.00	700.00	-283.00	59.57%
209-702 · FIELD/PREP WORK FOR ASSESSOR	6,683.69	6,000.00	683.69	111.4%
209-727 · SUPPLIES	156.29	1,500.00	-1,343.71	10.42%
209-729 · Postage	2,951.20	2,500.00	451.20	118.05%
209-801 · ASSESSOR' S SALARY	53,866.86	62,500.00	-8,633.14	86.19%
209-802 · DEPUTY ASSESSOR SALARY	31,465.86	64,000.00	-32,534.14	49.17%
209-805 · ATTORNEY	0.00	500.00	-500.00	0.0%
209-806 · OUTSIDE CONSULTANT	0.00	500.00	-500.00	0.0%
209-860 · MILEAGE	2,655.92	2,500.00	155.92	106.24%
209-865 · LUNCH STIPEND	0.00	200.00	-200.00	0.0%
209-870 · SOFTWARE/TECHNOLOGY	0.00	500.00	-500.00	0.0%
209-920 · TRAINING AND SEMINARS	50.00	1,500.00	-1,450.00	3.33%
209-956 · MISCELLANEOUS	204.00	1,250.00	-1,046.00	16.32%
Total 6209 · ASSESSOR	98,450.82	144,150.00	-45,699.18	68.3%
6210 · ATTORNEY				
210-803 · GEN TWP ATTORNEY	5,812.10	20,000.00	-14,187.90	29.06%
210-805 · SPECIAL ATTORNEYS	0.00	1,000.00	-1,000.00	0.0%
210-808 · LEGAL SUPPORT	0.00	2,500.00	-2,500.00	0.0%
210-815 · Attorney Other	0.00	0.00	0.00	0.0%
Total 6210 · ATTORNEY	5,812.10	23,500.00	-17,687.90	24.73%

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
6215 · CLERK				
215-021 · DEPUTY CLERK SALARY	30,366.98	36,000.00	-5,633.02	84.35%
215-702 · ANNUAL SALARY	39,575.00	47,600.00	-8,025.00	83.14%
215-705 · CLERK - ASSISTANT	0.00	200.00	-200.00	0.0%
215-727 · SUPPLIES	530.44	2,000.00	-1,469.56	26.52%
215-860 · MILEAGE	0.00	1,200.00	-1,200.00	0.0%
215-865 · LUNCH STIPEND	0.00	400.00	-400.00	0.0%
215-900 · DUES AND PUBLICATIONS	430.00	600.00	-170.00	71.67%
215-956 · MISCELLANEOUS	0.00	100.00	-100.00	0.0%
215-960 · TRAINING AND SEMINARS	50.00	3,200.00	-3,150.00	1.56%
Total 6215 · CLERK	70,952.42	91,300.00	-20,347.58	77.71%
6225 · TAX ROLL				
225-814 · TAX ROLL PREP	4,534.45	6,000.00	-1,465.55	75.57%
225-817 · POSTAGE	0.00	6,000.00	-6,000.00	0.0%
225-820 · On-Line Data	0.00	0.00	0.00	0.0%
Total 6225 · TAX ROLL	4,534.45	12,000.00	-7,465.55	37.79%
6247 · BOARD OF REVIEW				
247-702 · SALARIES	337.50	2,500.00	-2,162.50	13.5%
247-900 · PRINTING & PUBLICATIONS	382.50	600.00	-217.50	63.75%
247-956 · MISCELLANEOUS	83.34	200.00	-116.66	41.67%
247-960 · Training & Seminars	1,512.50	1,000.00	512.50	151.25%
Total 6247 · BOARD OF REVIEW	2,315.84	4,300.00	-1,984.16	53.86%
6253 · TREASURER				
253-021 · DEPUTY TREASURER	29,617.56	35,000.00	-5,382.44	84.62%
253-022 · ASSISTANT TREAS	18,303.39	27,000.00	-8,696.61	67.79%
253-030 · Collecction Fees	0.00	200.00	-200.00	0.0%
253-562 · MISC. TAX CHARGE BACK	0.00	0.00	. 0.00	0.0%
253-702 · ANNUAL SALARY	39,862.10	47,600.00	-7,737.90	83.74%
253-727 · SUPPLIES	641.02	500.00	141.02	128.2%
253-800 · SCANNER MAINT. FEE	600,00	650.00	-50.00	92.31%
253-805 · ATTORNEY	0.00	1,250.00	-1,250.00	0.0%
253-830 · POSTAGE - (receipts)	0.00	500.00	-500.00	0.0%
253-860 · MILEAGE	277.65	1,500.00	-1,222.35	18.51%
253-865 · LUNCH STIPEND	0.00	200.00	-200.00	0.0%
253-900 · DUES & PUBLICATIONS	106.00	250.00	-144.00	42.4%
253-956 · MISCELLANEOUS	0.00	100.00	-100.00	0.0%
253-960 · TRAINING & SEMINARS	917.00	2,000.00	-1,083.00	45.85%
Total 6253 · TREASURER	90,324.72	116,750.00	-26,425.28	77.37%

			A. D. L.	0/ - f.D. I /
	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
6265 · TOWNSHIP-GENERAL	*			
265-022 · CUSTODIAL	3,370.00	5,000.00	-1,630.00	67.4%
265-702 · SECRETARY				
7025 · SECRETARY COVID PAY 2021	1,038.24			
265-702 · SECRETARY - Other	22,625.00	24,000.00	-1,375.00	94.27%
Total 265-702 · SECRETARY	23,663.24	24,000.00	-336.76	98.6%
265-705 · TRASH REMOVAL	282.00	1,000.00	-718.00	28.2%
265-706 · Recycle Bins	130.00	0.00	130.00	100.0%
265-727 · SUPPLIES	4,884.52	8,000.00	-3,115.48	61.06%
265-728 · EQUIP. MAINT/LEASE	5,703.44	6,000.00	-296.56	95.06%
265-729 · POSTAGE	1,565.35	5,000.00	-3,434.65	31.31%
265-730 · Record Fees	0.00	0.00	0.00	0.0%
265-757 · MILEAGE	69.03	300.00	-230.97	23.01%
265-760 · LUCNH STIPEND	0.00	0.00	0.00	0.0%
265-774 · LAWN, SNOW REMOVAL	7,820.00	12,000.00	-4,180.00	65.17%
265-775 · HALL REPAIRS	50.00	2,000.00	-1,950.00	2.5%
265-850 · TELEPHONE	4,457.32	6,000.00	-1,542.68	74.29%
265-921 · UTILITIES	7,318.58	10,000.00	-2,681.42	73.19%
265-922 · Cable	857.78	1,200.00	-342.22	71.48%
265-930 · MAJOR REPAIRS & GEN UPKEEP	6,246.00	10,000.00	-3,754.00	62.46%
265-932 · COVID 19 EXPENSE ACT.	1,770.89	0.00	1,770.89	100.0%
265-935 INTERNET SERVICES	1,897.15	2,500.00	-602.85	75.89%
265-956 · MISCELLANEOUS	38.94	1,000.00	-961.06	3.89%
265-957 · BANK CHARGES	170.00	1,000.00	-830.00	17.0%
265-958 · Recording Fees	0.00	100.00	-100.00	0.0%
6265 · TOWNSHIP-GENERAL - Other	334.52	1,000.00	-665.48	33.45%
Total 6265 · TOWNSHIP-GENERAL	70,628.76	96,100.00	-25,471.24	73.5%
6276 · CEMETERY				
276-702 · SEXTON SALARY	5,500.00	6,600.00	-1,100.00	83.33%
276-976 · TRANS TO CEMETERY FUND	0.00	15,000.00	-15,000.00	0.0%
Total 6276 · CEMETERY	5,500.00	21,600.00	-16,100.00	25.46%
6410 · ZONING ADMINISTRATOR				
410-702 · SALARY	33,185.93	41,000.00	-7,814.07	80.94%
410-704 · ASSIST. ZONING ADMIN.	0.00	8,500.00	-8,500.00	0.0%
410-706 · INSPECTION FEES	0.00	50.00	-50.00	0.0%
410-710 · ATTEND BOARD MEETINGS	600.00	2,000.00	-1,400.00	30.0%
410-727 · SUPPLIES	164.98	350.00	-185.02	47.14%
410-805 · ATTORNEY	0.00	250.00	-250.00	0.0%
410-860 · MILEAGE	883.81	1,500.00	-616.19	58.92%
410-870 · LUNCH STIPEND	0.00	50.00	-50.00	0.0%
410-956 · MISCELLANEOUS	0.00	100.00	-100.00	0.0%
410-957 · PLANNER	0.00	500.00	-500.00	0.0%
410-965 · ENGINEER	0.00	500.00	-500.00	0.0%
410960 · TRAINING AND SEMINARS	0.00	250.00	-250.00	0.0%
Total 6410 · ZONING ADMINISTRATOR	34,834.72	55,050.00	-20,215.28	63.28%
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			The contract of the contract of	
	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
6411 · PLANNING COMMISSION				
411-702 · SALARIES	7,100.00	8,000.00	-900.00	88.75%
411-727 · SUPPLIES	0.00	150.00	-150.00	0.0%
411-730 · TRAINING FOR PLANNING COMMISSIO	415.00	2,000.00	-1,585.00	20.75%
411-750 · LUNCH STIPEND	0.00	150.00	-150.00	0.0%
411-805 · ATTORNEY	0.00	750.00	-750.00	0.0%
411-860 · MILEAGE	0.00	600.00	-600.00	0.0%
411-900 · PRINTING & PUB.	257.50	1,000.00	-742.50	25.75%
411-910 · RECORDING SECRETARY	1,102.50	2,000.00	-897.50	55.13%
411-950 · MISCELLANEOUS	0.00	100.00	-100.00	0.0%
411-956 · MASTERPLAN 2018	585.00	5,000.00	-4,415.00	11.7%
411-957 · PLANNER	2,210.00	6,000.00	-3,790.00	36.83%
411-958 · PROFESS SERV - PREAPPLICATION	0.00	1,000.00	-1,000.00	0.0%
411-965 · ENGINEER	0.00	1,000.00	-1,000.00	0.0%
Total 6411 · PLANNING COMMISSION	11,670.00	27,750.00	-16,080.00	42.05%
6412 · ZONING BOARD OF APPEALS				
412-702 · SALARIES	3,400.00	5,000.00	-1,600.00	68.0%
412-710 · LUNCH STIPEND	0.00	0.00	0.00	0.0%
412-727 · SUPPLIES	0.00	50.00	-50.00	0.0%
412-730 · TRAINING SEMINARS	94.00	500.00	-406.00	18.8%
412-805 · ATTORNEY	0.00	1,250.00	-1,250.00	0.0%
412-900 · PRINTING & PUB	185.00	1,000.00	-815.00	18.5%
412-910 · RECORDING SECRETARY	415.00	1,000.00	-585.00	41.5%
412-956 · MISCELLANEOUS	0.00	100.00	-100.00	0.0%
412-957 · PLANNER	0.00	1,000.00	-1,000.00	0.0%
412-965 · ENGINEER	0.00	250.00	-250.00	0.0%
Total 6412 · ZONING BOARD OF APPEALS	4,094.00	10,150.00	-6,056.00	40.34%
6445 · DRAINS				
445-955 · DRAIN MAINTENANCE	7,033.83	10,000.00	-2,966.17	70.34%
Total 6445 · DRAINS	7,033.83	10,000.00	-2,966.17	70.34%
6446 · ROADS				
446-806 · ROAD MAINTENANCE	0.00	0.00	0.00	0.0%
446-808 · DUST CONTROL	46,741.67	70,000.00	-23,258.33	66.77%
Total 6446 · ROADS	46,741.67	70,000.00	-23,258.33	66.77%
6756 · RECREATION DEPARTMENT				
756-702 · SALARY FOR REP	1,925.00	3,500.00	-1,575.00	55.0%
756-969 · HAPRA RECR CONTRACT	53,750.00	110,000.00	-56,250.00	48.86%
756-976 · TRANS TO RECREATION FUND	12,000.00	12,000.00	0.00	100.0%
756-980 · MAINTENANCE RECREATION	0.00	5,000.00	-5,000.00	0.0%
756-985 · OTHER	0.00	0.00	0.00	0.0%
Total 6756 · RECREATION DEPARTMENT	67,675.00	130,500.00	-62,825.00	51.86%

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
6856 · BONDS & INSURANCE				
856-910 · INSURANCE/BONDS	49,841.35	50,000.00	-158.65	99.68%
856-911 · DEDUCTIBLE	0.00	0.00	0.00	0.0%
856-913 · FEES-ADMIN	0.00	500.00	-500.00	0.0%
856-914 · EMPLOYER RETIRE. CONTRIB. D.C.	30,317.45	37,000.00	-6,682.55	81.94%
Total 6856 · BONDS & INSURANCE	80,158.80	87,500.00	-7,341.20	91.61%
6902 · BLDG IMP. CAPITAL OUTLAY				
902-977 · BLDG IMP. CAP OUTLAY	8,002.00	25,000.00	-16,998.00	32.01%
902-978 · TRANS TO BLDG FUND	0.00	0.00	0.00	0.0%
902-980 · OUTSIDE CONSULTANT	1,162.50	5,000.00	-3,837.50	23.25%
902-990 · TORNADO SIREN	850.00	1,000.00	-150.00	85.0%
Total 6902 · BLDG IMP. CAPITAL OUTLAY	10,014.50	31,000.00	-20,985.50	32.31%
6903 · EQUIPMENT& LAND				
903-977 · FURNITURE & FIXTURES	0.00	2,000.00	-2,000.00	0.0%
903-978 · LAND	0.00	0.00	.0.00	0.0%
903-979 · COMPUTERS/SOFTWARE	3,827.66	5,000.00	-1,172.34	76.55%
Total 6903 · EQUIPMENT& LAND	3,827.66	7,000.00	-3,172.34	54.68%
6904 · TRANSFERS				
0450 · TRANS OUT	0.00	25,000.00	-25,000.00	0.0%
904-904 · TRANSFERS - ROAD FUND #415	0.00	0.00	0.00	0.0%
Total 6904 · TRANSFERS	0.00	25,000.00	-25,000.00	0.0%
6990 · CONTINGENCY				
990-990 · CONTINGENCY	0.00	10,000.00	-10,000.00	0.0%
Total 6990 · CONTINGENCY	0.00	10,000.00	-10,000.00	0.0%
otal Expense	994,867.96	1,480,700.00	-485,832.04	67.19%
ncome	525,008.45	-44,074.00	569,082.45	-1,191.2%

**MEMO** 

To:

Marion Township Board

From:

Bob Hanvey

Subject:

Allocation Budget

Date:

April 22, 2021

Attached is the Marion Township Allocation Budget that was submitted to the Tax Allocation Board.

This is a summary type budget that can serve as a preliminary version of the regular Township General Fund Budget.

I did not include the Fiscal Recovery funds due to the unknown requirements which should be specified by the State.

Comments?

#### **Budget Summary**

٨	/lai	rion	Township	n
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July 1, 2021 - June 30, 2022

#### Revenues

Classification Account Number 402-449 450-500 528	Account Description  Taxes Federal Grants Federal Revenue Sharing	Actual Prior Year 2019-2020 533,988	Amounts Current YTD 2020-2021 525,110	Anticipated Revenue 2021-2022 525,000
529-539	Other Federal Grants			
540-573	State Grants		22,339	
574-579	State Revenue Sharing	903,905	764,059	850,000
581-592	Grants from Local Units			, o = 000
600-651	Charges for Services	168,354	136,120	125,000
655-663	Fines & Forfeits	00.000	4 7EE	10.000
664-667	Interest & Dividends	23,680	4,755	10,000 50,000
668-671	Rents & Royalties Sale of Fixed Assets	41,572	54,683	50,000
673 674-678	Contributions	100		
676	Appropriations from other funds	100		
677-686	Reimbursements		11,225	
678-693	Refunds		,	
694-699	Other Revenue	14,423	785	
Ralance on ha	and at beginning of year	2,508,411	2,934,185	3,499,198
TOTAL REVE		4,194,433	4,453,261	5,059,198
, 0 , , , , , , , , , , ,		, ,	, ,	
•	title of the person who proposed budget	Current State	Equalized Valua	ation:
			734,441,280	
Signature	Title			
		•	ertify that the abo best of our knov	
TO: THE TAX	X ALLOCATION BOARD			
The following a local taxation	amount will be required from	Supervisor:		
	<u>0.7602</u> mills	Clerk:	LIANGE AND ADDRESS OF THE PARTY	
TAXES VOTE	D BY ELECTORS:			
,, ,, ,, ,, , , , , , , , , , , , , ,		Treasurer:		
<ol> <li>For Blds. &amp;</li> <li>For Debt R</li> <li>For Operat</li> <li>For Roads</li> </ol>	etirement mills			

#### **Budget Summary**

Marion Township

July 1, 2021- June 30, 2022

#### Expenditures

Classification			Amounts	
Account	Account	Actual	Current	Proposed
Number	Description	Prior Year	YTD	Budget
	1	2019-2020	2020-2021	2021-2022
101	Township Board	41,884	26,743	45,000
171	Supervisor's Office	47,980	35,168	50,000
191	Elections	26,622	44,807	25,000
209	Assessor	124,630	90,515	140,000
210	Attorney and Legal Fees	4,254	5,812	20,000
211	Professional Fees	25,153	25,305	35,000
215	Clerk's Office	85,188	63,789	90,000
247	Board of Review	2,568	1,103	2,800
253	Treasurer's Office	120,563	85,237	130,000
265	Building & Grounds	87,362	17,898	100,000
276	Cemetery	6,600	4,950	8,000
299	Unallocated	43,005	63,285	80,000
301	Police			
336	Fire			
371	Inspections & Buildings			
440	Public Works	151	6,200	10,000
445	Drains	5,004	7,034	15,000
446	Highways	70,489	46,742	500,000
450	Street Lighting			
526	Sanitary Landfill			
691	Library			
738	Recreation	106,037	67,325	120,870
801	Planning & Zoning	71,306	46,349	80,000
851	Payroll & Benefits expense	282,041	235,643	310,000
941	Contingencies			25,000
945	Debt Service			
954	Insurance & Bonds	82,411	80,158	90,000
Total Expenditures		1,233,248	954,063	1,876,670
Appropriations to other funds		27,000		
Other Uses				
Amounts needed for Contingencies				
Balance on hand at end of year		2,934,185	3,499,198	3,182,528
TOTAL EXPENDITURES AND OTHER USES		1,260,248	954,063	1,876,670

MEMO

To:

Marion Township Board

From:

Bob Hanvey

Subject:

Engine Braking Sign Locations

Date:

April 22, 2021

Attached is an email chain from Mike Goryl at the LCRC asking for clarification on the location of the signs on D-19.

Also attached is a list of locations submitted to him and the minutes from the March 11 BOT meeting.

Please review the locations and consider the recommendation to move the Dinkel sign to Francis.

#### **Bob Hanvey**

From:

Mike Goryl <mgoryl@livingstonroads.org>

Sent:

Tuesday, April 13, 2021 9:39 AM

To:

**Bob Hanvey** 

Subject:

RE: Request for sign locations

Hi Bob,

I have almost all of the post locations staked for MISS-DIG, but I have a question. You have 2 signs for NB Pinckney Road north of Schafer, one north of Schafer and one at Dinkel Drive. These would only be about ¼ mile apart. But there is no sign on the list for NB Pinckney near Francis, which is the only location where we've ever received complaints on engine braking. Do you want the sign near Dinkel moved to near Francis, or leave it near Dinkel?

Mike

From: Bob Hanvey <supervisor@mariontownship.com>

Sent: Tuesday, April 6, 2021 4:21 PM

To: Mike Goryl <mgoryl@livingstonroads.org>

Subject: RE: Request for sign locations

Just west of Norton is fine! Thanks Bob Hanvey

From: Mike Goryl < mgoryl@livingstonroads.org>

Sent: Tuesday, April 6, 2021 3:15 PM

To: Bob Hanvey < supervisor@mariontownship.com >

Subject: RE: Request for sign locations

Thanks Bob. We'll start looking at the locations for sign posts. We won't be able to put one on Mason near Foxfire because that part of Mason Road is MDOT's. I could move it to just west of Norton if that's okay. All other locations are county roads.

From: Bob Hanvey < supervisor@mariontownship.com >

Sent: Tuesday, April 6, 2021 12:07 PM

To: Mike Goryl < mgoryl@livingstonroads.org>

Subject: Request for sign locations

Hi Mike – attached are the locations where the Township Board would like the No Engine Braking signs.

We have not received the signed contract from the Livingston County Sheriff yet.

Thanks Bob Hanvey

#### For 3-11-2021 Board of Trustees meeting

#### No Engine Braking sign locations

Eastbound Mason at Truhn

Southbound Burkhart south of Mason

Northbound D-19 at Schafer

Southbound D-19 south of I-96

Northbound D-19 at Coon Lake Road

Southbound D-19 at Coon Lake Road

Northbound D-19 at Dinkel Drive

Southbound D-19 at Triangle Lake

Eastbound Coon Lake Road at County Farm

Westbound East Coon Lake Road at Genoa Border

Westbound West Coon Lake Road at Bentley Lake

Southbound Cedar Lake Road south of Jewell

Eastbound Schafer Road, 600 feet west of Tammy's driveway

Westbound Schafer Road, 600 feet east of Tammy's driveway

The engine braking signs will be placed based on the list provided in the packet, with the exception that the two signs on Schafer Road, 600 feet each and west of Tammy's driveway, will be replaced with EB Schafer at Bentley Lake and WB Schafer at D-19, and a sign placed on WB Mason at Foxfire.

#### **How it Works**

- From now until **April 27, 2021**, communities across the country are invited to submit a **Kubota Hometown Proud** grant application for a chance to fund a local revitalization project.
- To be considered, all grant applications must be submitted by a 501(c)(3) non-profit status organization or a city, town or other municipality.
- The project for consideration must be within a **50-mile radius** of an authorized Kubota dealer to qualify.
  - It all starts by filling out the online application below by April 27, 2021.
- The top five applicants will be notified if they have made it to the finalist round that will open for public voting in May 2021.
  - Every voter that casts a vote will be automatically entered into a sweepstakes\* for a chance to win a Kubota zero-turn mower or a sub-compact tractor.
- The community project with the highest combined score from points and votes will be announced as the winner in July 2021.

#### **Judging Criteria**

Kubota Hometown Proud Grant Program applications will be judged using the following criteria:

- 1. The application clearly demonstrates the community's need for the revitalization project (0-50 points)
  - 2. The project has a justified need for Kubota equipment to bring it to life (25 points)
- 3. The application states how the community will benefit long-term from the completion of the project (25 points)

For more information, <u>click here</u> for a Grant Program FAQ. To review the complete program rules, <u>click here</u>. Or, to contact a program administrator with questions, send an email to <u>hometownproud@kubota.com</u>

# purchase of development rights Michigan awards \$1.8 million for

Michigan Correspondent By Kevin Walker

local governments to help complete rights programs, provide a way to fifarmland. Purchase of development the purchase of development rights of has awarded \$1.8 million to several gan farmland preservation fund board ers for not developing their land. nancially compensate willing landown-LANSING, Mich. – A state of Michi-

\$2 million plus. funding," Brost said. "We should have ments. "In 2016 we got sustainable mechanism to help pay for such easecoordinator for the state's Farmland the funding every year from now on for ing in 2016 there was a new funding beth Brost, the conservation easement about 10 years, according to Elizagram was not sufficiently funded for Preservation Program. However, startin place since at least 2005, the procreation of permanent agriculturl conservation easements has been Although the program allowing the

yiduals or other entities. awarded to municipalities, not indireceived grants. Grants can only be cants for funding and seven of those ship :- each located due west of Ann for Webster Township and Scio Towncording to Barry Lonik, a consultant tions for funding from the state. Ac-Arboř, Mich. – there were 12 appliwere eligible to submit grant applica-For this cycle, 24 local programs

ered under a master plan that includes must have zoning authority, be covchase of development rights ordingnoo farmland preservation, passed a pur-To qualify, a county or township

ment, Brost said.

Township has a millage for this purout the state grant, the Scio Township pose," Lonik stated. "Voters passed on as well as a portion from the respecproject could not have happened. Lonik added. He explained that withto tap into the state program money, percent. We've also been very thankfu three separate occasions by at least 60 tive township governments. "Webster USDA conservation easement program the state program, 49 percent from the percent of their required funding from Township properties are receiving 26 development pressure. According to City area are quite expensive due to Arbor, Mich. area and the Traverse Lonik, the Scio Township and Webster Brost noted that any land in the Ann

we're confident now that we can do it, ect that we've ever taken on, but "The state award was really key to dothanks to the state award," Lonik said. "At \$3 million, it's the biggest proj-

www.michigan.gov/farmland. tion fund board and the program, visit To learn more about the preserva-



.Kuhn FC 4060 TCR mower conditioner

Kuhn GA 4221TH Rotary R



Kuhn SR110 Wheel Rake w/kicker wheel

Kuhn GA 4220 TH Retary R

Email: superiorfarm@live.com nkide suntenonedns www

# USED PLANTER SAL





2010 Kinze 3660 16/3 bulk fill, hyde drive, n

