

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, October 26, 2023  
7:30 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH  
ONLINE PARTICIPATION OPTIONS**

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. October 12, 2023 Regular Meeting Minutes
  - b. October 18, 2023 Special Meeting Minutes
  - c. October 18, 2023 MHOG Agenda/Minutes
  - d. October 18, 2023 HAFA Agenda/Minutes
  - e. September 19, 2023 HAPRA Minutes
  
- 3) 2023-2024 Snow Plowing
- 4) Health Insurance Presentation
- 5) Marion Township Maintenance
  - a.) October 10, 2023 Building Meeting Minutes

Correspondence and Updates

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after 3pm on **Thursday, November 9, 2023.**  
**Next Board meeting will be Thursday, November 16, 2023 on the lower level.**

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 12, 2023

MEMBERS PRESENT: Scott Lloyd, Greg Durbin, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe, and Sandy Donovan

MEMBERS ABSENT: None

OTHERS PRESENT: Attorney John Gormley; Phil Westmoreland, Spicer

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend online.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

No response.

**APPROVAL OF AGENDA**

Greg Durbin motioned to approve the agenda as presented. Les Andersen seconded. **Motion carried.**

**CONSENT AGENDA**

Tammy Beal motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Motion carried 7-0.**

**HAPRA BUDGET PRESENTATION**

Tim Church, Executive Director of HAPRA, was present for this agenda item. Les Andersen motioned to adopt a resolution to approve the HAPRA budget, as presented. Greg Durbin seconded. Roll call vote: Lloyd, Andersen, Donovan, Beal, Durbin, Hanvey, Lowe—all yes. **Resolution passed 7-0.**

**FINAL REVIEW SUP #02-23 ALAN ASP--SECTION 17.32 HOME-BASED BUSINESS**

Alan Asp was present for this item. He is asking for a Special Use Permit for a home-based garage door repair business. There will be no customer traffic, no more than two employees, and a maximum of four trucks at one time. Mr. Asp has a purchase agreement for this property contingent on approval. Les Andersen motioned to approve SUP #02-23 as presented. Tammy Beal seconded. **Motion carried.**

**WEBSITE UPDATE**

Les Andersen motioned to contract with Network Services Group (NSG) to update the township's website, as presented. Tammy Beal seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

**SEWER MANHOLE INSPECTIONS**

Phil Westmoreland said he would have the scope next month and hopes to bid at the end of January.

**PURCHASE OF DEVELOPMENT RIGHTS ORDINANCE**

Les Andersen motioned to approve the Purchase of Development Rights ordinance, as presented. Greg Durbin seconded. Roll call vote: Hanvey—yes; Lowe—no; Durbin—yes; Beal—no; Lloyd—yes; Donovan—no; Andersen—yes. **Motion carried 4-3.**

**MARION TOWNSHIP MAINTENANCE**

The board members discussed no longer allowing employees to bring pets to work. Scott Lloyd will draft language to amend the handbook and bring it to the next meeting.

Tammy Beal motioned to approve the quote from State Street Blinds & Design for blinds, not to exceed \$6,000. Scott Lloyd seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Motion carried 7-0.**

Dan Lowe questioned the cost of installing the new fire hall door. Tammy Beal will request more information from Schafer for the next meeting.

Greg Durbin said he feels a digital sign creates a hazard.

Tammy Beal said there is a construction meeting at the township hall on Wednesday, October 18 at 3 pm. She'll post a special meeting notice so that any board member can attend.

Bob Hanvey said upon the recommendation of the auditor, the township should spend less than \$750,000 of the AARPA funds during one fiscal year. The remainder should come out of the General Fund.

**CORRESPONDENCE & UPDATES**

Les Andersen mentioned zoning enforcement and civil infractions. Bob Hanvey confirmed that the attorney will attend the October 24 Planning Commission meeting. With regard to enforcement of the zoning ordinance, the attorney said if the zoning administrator feels there's a violation, he should write the letter to the offender and have the Livingston County Sheriff deliver it. Bob Hanvey said he will discuss the procedure with the zoning administrator.

Tammy Beal said she received correspondence from MTA regarding the renewable energy legislation. Bob Hanvey said he would like to change the recommended language in the letter to be sent to the state.

The Livingston County update is included in the packet.

**CALL TO THE PUBLIC**

Catherine Dyer, 2715 High Meadows, commented on the letter to be sent to the state regarding renewable energy legislation and the proposed digital sign.

**ADJOURNMENT**

Les Andersen motioned to adjourn at 8:58 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

MARION TOWNSHIP  
BOARD OF TRUSTEES  
SPECIAL MEETING  
October 18, 2023  
3:00 pm

MEMBERS PRESENT: Les Andersen, Tammy Beal, Sandy Donovan, Greg Durbin, Scott Lloyd, Dan Lowe, and Bob Hanvey

MEMBERS ABSENT: None

OTHERS PRESENT: Dave Hamann, Schafer Construction Employees-Deanna Bader, David Robson, Matt Vetter, Jason Lipa

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 3:00 pm.

**CALL TO THE PUBLIC**

None heard

**APPROVAL OF AGENDA**

Les Andersen made a motion to approve the agenda as presented, seconded by Sandy Donovan. **Motion carried.**

**BUILDING AGENDA**

- CCS the Audio/Video company was present via zoom. They answered questions that were brought up. The Board table will have seven 24" monitors, we will use the old microphones and rework the old recording equipment. The Board requested prices on 8 new microphones so that the old ones can be used during a joint meeting.
- Firehall door cost discussion-Dan Lowe said it was an insane price and that it is inflated. Jason Lipa from Schafer Construction explained the price breakdown and that it includes new thicker cement for the approach. Scott Lloyd said that when you break it all down, it doesn't seem unreasonable.
- Tammy Beal asked since Scott Lloyd had previously quoted a price to wrap the gazebo post in AZEK, if he was willing to honor that price and still do the work. He said he was but not until next Spring and asked Schafer Construction to still paint it white before Winter. Motion by Les Andersen to have Lloyd's Homes, Inc wrap the eight gazebo poles with AZEK for \$3200. Roll call vote: Lowe, Beal, Hanvey, Durbin, Andersen, Donovan-all yes. Lloyd-Abstained, No-none. **Motion carried 6-0.**
- Schafer Construction set the beam for the bump out today and the framing will start tomorrow. Metal for roof has been started. Lobby area flooring and countertop will be started on Friday.
- Tammy Beal asked if Schafer's could put some electrical outlets in the new kitchenette area since there aren't any now. She also asked if they have a breakout price for the bathroom door for the insurance company and if they have heard back from Total Security Solutions about reinstalling the front counter plexiglass.

**DOG DISCUSSION**

Les Andersen made a motion to adopt the new Dog Policy for the handbook and not allow dogs. Scott Lloyd supported. **Motion carried 6-1. (Hanvey-no)**

**OTHER ITEMS**

Greg Durbin explained about the car that has been parked at the Fred Brown Memorial Park on Triangle Lake Road for several days. He suggested that instead of having it towed that we leave a note on the windshield stating that it is not an overnight parking lot and that it will be towed if it is not moved in 24 hours.

**ADJOURNMENT**

Les Andersen motioned to adjourn at 3:52 pm., Greg Durbin seconded. **Motion carried.**

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

DRAFT



## AGENDA

### MHOG Sewer and Water Authority Regular Meeting October 18, 2023 5:00 PM

1. Call to Order\*
2. Approval of Minutes of September 20th, 2023 Meeting
3. Approval of Agenda
4. Call to the Public\*
5. System Director Operation and Engineering Report
  - a. New Development
    - Attachment 5a - New Development Summary for October 2023
    - Attachment 5b – Pressure Testing New Water Main in Front of Trinity Health
    - Attachment 5c – Presentation given to MWEA Collections Seminar October 11, 2023
  - b. Legislative Update
    - Attachment 5d – Senate Bill 549 - Low Income Water Affordability Program Operation
    - Attachment 5e – Senate Bill 550 – Establishment of \$2 Per Meter, Per Month Water Affordability Fee
    - Attachment 5f – Senate Bill 551 – Water Shut-Off Protection Act
    - Attachment 5g – Correspondence presented to Michigan Congressional District Representative regarding Water Affordability Program Challenges to Providers
  - c. Distribution Material Inventory
    - Attachment 5h – Summary of Completed Material Customer Survey Results Through October 12, 2023
    - Attachment 5i – Advertisement for Intern to Complete Distribution Material Inventory from Survey Results and Records
6. Deputy Director Report
  - a. Attachment 6a – Deputy Director Written Report
  - b. Attachment 6b - MHOG Water Treatment Plant Monthly Production
  - c. Attachment 6c – MHOG Daily Production Data for September 2023
  - d. Attachment 6d – MHOG WTP Production by Pressure District
  - e. Attachment 6e – Hydrant Flushing Progress Through 10-12-23
  - f. Attachment 6f– MISS DIG Monthly Utility Locating Report
  - g. Attachment 6g– Non-Metered Water Loss Report for August 2023



## AGENDA

### MHOG Sewer and Water Authority Regular Meeting October 18, 2023 5:00 PM

7. Treasurer's Report (*Distributed at Meeting*) \*
  - a. Checks for Disbursement
    - O&M Fund
    - Reserve Fund(s)
    - Construction Fund
8. Correspondence \*
9. New Business\*
10. Board Member Updates\*
11. Adjournment

*\*= Nothing Included in Board Packet*



## Minutes of the Regular Meeting September 20, 2023

The M.H.O.G. Sewer and Water Authority met at 5 pm in the Board Meeting Room of the Oceola Township Hall. Members present were Hanvey, Lowe, Coddington, Counts, Dunleavy, Henshaw, Rogers and Hunt. Also present were Ken Palka and Alex Chimpouras.

Rogers moved to approve the August 16, 2023 minutes as presented, second by Counts, motion carries.

Counts moved to approve the agenda as presented, second by Coddington, motion carries.

A call to the public was held, no response.

Counts moved to approve the Trans West paving proposal from D&H Asphalt for an amount not to exceed \$11,000 to be paid from the Capital Improvement Reserves Fund. Second by Dunleavy, motion carries.

### **Treasurer's Report for August**

Counts moved to accept the report with O&M Checks PR859 through 9676 totaling \$479,228.40. Second by Coddington, motion carries.

Henshaw moved to approve MHOG Bond Payment Fund Check 135 to U.S. Bank for \$238,450.00. Second by Dunleavy, motion carries.

### **Treasurer's Report for September**

Coddington moved to approve O&M Checks PR866 through 9710 totaling \$752,337.28. Second by Counts, motion carries.

Henshaw moved to approve Check 1033 totaling \$6,105.58 drawn on the MHOG Connection Fees Fund. Second by Coddington, motion carries.

Hanvey brought up a correction in the August minutes Auditor report specifying the DPW Fund.

Henshaw moved to adjourn, second by Counts, motion carries.



# HOWELL AREA FIRE AUTHORITY

## AGENDA

OCTOBER 18, 2023 – 6PM

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### BOARD MEMBERS

Mike Coddington, Howell Twp., Chairman

Bob Ellis, City of Howell, Member

Sean Dunleavy, Oceola Twp., Vice Chairman

Ron Hicks, Fire Chief

Mark Fosdick, Cohoctah Twp., Secretary

Barbara Souchick, Admin Asst

Robert Hanvey, Marion Twp., Treasurer

### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

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Meeting called to order at 6:00 pm

Pledge of Allegiance

Approve the minutes of the regular meeting of September 20, 2023

Call to the public (items not on agenda)

Chief's Comments:

- Rescue 20
- Fire Department Open House
- Annual Audit

Approve the payment of bills and payroll: Approve Payment of Bills and Payroll in the amount of \$281,131.40 for period ending October 11, 2023

New Business

Old Business

**HOWELL AREA FIRE AUTHORITY**  
September 20, 2023 – 6:00 pm  
Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

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**Board Members Present:** Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Treasurer Bob Hanvey, Member Bob Ellis, Fire Chief Ron Hicks, Admin. Asst Barbara Souchick

**Absent:** Secretary Mark Fosdick, Attorney Kevin Gentry

Chairman Coddington called the meeting to order at 6:00 pm.

**Approve the minutes of the regular meeting of August 16, 2023:** MOTION by Mr. Ellis, SUPPORT by Mr. Hanvey to approve the minutes of the regular meeting of August 16, 2023. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response.

**Discussion/Approval RHFV :** MOTION by Mr. Ellis, SUPPORT by Mr. Hanvey to leave \$75,000 deposit into the RHFV Fund. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Sta. 24 Floor Coating:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Ellis to approve the purchase of Sta. 24 floor coating from Comer & Cross in the amount of \$12,000. MOTION CARRIED UNANIMOUSLY.

**Chief Comments:** Chief Hicks reported that the fire department was awarded a Michigan Fire Equipment Grant in the amount of \$50,000. Motion by Mr. Ellis, SUPPORTED by Mr. Dunleavy to approve the purchase of assorted PPE and Thermal Imaging Devices with the grant money. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Engine 21 Repair:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Ellis to approve the repair of Engine 21 by Halt Fire Company in the amount of \$14,380.55. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Station 23 Building Improvement:** MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to approve the expenditure of \$24,450.00 from the Fire Department Building Fund for building improvement to Station 23. This includes adding an additional bay door and replacing existing doors to match and improve efficiency. MOTION CARRIED with Mr. Hanvey abstaining.

**Discussion/Approval Tool Purchase:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Hanvey to approve the purchase of 2 new Combi Tools (cutter/spreader) from McQueen Emergency at a cost of \$21,985.00. MOTION by Mr. Dunleavy, SUPPORT by Mr. Hanvey. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval:** MOTION by Mr. Ellis, SUPPORT by Mr. Hanvey to approve the payment of bills and payroll in the amount of \$332,202.24 for period ending September 14, 2023. MOTION CARRIED UNANIMOUSLY

**Adjourn:** MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to adjourn the meeting at 6:19 pm. MOTION CARRIED UNANIMOUSLY.

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR SEPTEMBER 2023  
**DATE:** OCTOBER 18, 2023

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During the month of September, the HAFD responded to a total of 164 calls for service. There were 147 calls in September of 2022. The total year-to-date runs for 2023 are 1494. Last year's total at the end of September was 1477.

Some of the more significant events for the month included:

On September 3rd, Howell Firefighters were dispatched for a reported structure fire in the 800 block of Meadow Lark Ln. in The City of Howell. Upon arrival crews reported a fully involved out-building in the back yard. The fire was extinguished by fire crews. The building and contents were a total loss.

On September 10th, Howell Firefighters were dispatched for a reported vehicle fire in the 5000 block of Clyde Rd. in Oceola Township. Upon arrival crews reported a fully involved car fire and flames spreading into a wooded area.

On September 18th, Howell Firefighters were dispatched for a reported structure fire in a building located in the 800 block of E. Sibley St. in The City of Howell. Upon arrival crews reported smoke showing from the west side of a Howell school building and evacuation was in progress. Crews made entry into a classroom and found smoldering seat cushions on a homemade go-cart, the go-cart was pushed outside by fire crews and extinguished. The cause of the fire was due to a student welding on the go-cart.

On September 26th, Howell Firefighters were dispatched for a reported structure fire in the 3000 block of Crandall rd. in Howell Township. Upon arrival crews reported a working kitchen fire, crews worked on extinguishing the fire and removing several animals from the home. The homeowner advised he had left a garbage bag on top of the stove, and it caught on fire.

Training for the month of September consisted of fire attack with hose lines (hose hockey), skill stations for rescue operations and electrical vehicle presentation (vehicles courtesy of G.M. Proving Grounds and Bob Maxey

**Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday October 18th, 2023, at 6:00 pm.**

# HOWELL

## recreation

**Howell Area Parks & Recreation Authority**  
Oceola Community Center

Regular Board Meeting Minutes

September 19, 2023

### **Call to Order**

Chair Diana Lowe called the meeting to order at 7:00 pm.

### **Attendance**

**Board Members:** Chair Diana Lowe, Vice Chair Terry Philibeck, Secretary Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

**HAPRA Staff:** Director Tim Church, Jen Savage, Kyle Tokan, Jordan Jones, Kevin Troshak

**Public:** None

Newly appointed Howell Township Trustee Sue Daus introduced herself and provided a brief background including previous experience working with HAPRA.

### **Call to the Public**

None Present

### **Approval of Consent Agenda**

Vice Chair Terri Philibeck made a motion to approve the consent agenda, supported by Treasurer Tammy Beal.  
**Motion carried 5 – 0.**

### **Approval of Regular Agenda**

A motion to approve the regular agenda was made by Secretary Nikolas Hertrich and supported by Vice Chair Terry Philibeck. **Motion carried 5 – 0**

### **Presentation – 2024 Outlook**

Before discussing the outlook for 2024, Director Church provided 2023 highlights. Department accomplishments included hiring great staff to work this year's camps, registering the largest number of

participants for the 1 mile and 5k melon run in the past 13 years, the Melon Festival Tent bringing in over \$19,000 in sales, the Senior Center being awarded a \$69,000.00 grant, the bringing back of travel programs, and establishing sponsorships/partnerships with Bob Maxey Ford, Bank of Ann Arbor, 100 Women, Chem Trend, and Livingston County Veterans Services.

For 2024, HAPRA focus will be on employee habits, finding better revenue sources for The Hive, engaging with the 50+ population, reconnecting and connecting with local business, and extending HAPRA's outreach. This year's budget will reflect those expectations.

Prior to reviewing the proposed 2024 budget, Director Church informed the Board that based on the finances he would not be recommending the hiring of a Deputy Director. The Director recognized the value that this individual would provide specifically as it related to a millage campaign, however based on current budget projections it would not be a responsible action. Director Church then provided an in-depth explanation of each departments proposed budget.

#### **Discussion/Approval – 2024 Budget**

Following the review the proposed 2024 budget, a motion to approve the 2024 projected budget was made by Treasurer Tammy Beal and supported by Vice Chair Terry Philibeck. **Motion carried 5 – 0.**

#### **Events and Programs Report**

- I. Cobalt Report –Cobalt Community Research was contracted to collect publically available cell phone information from visitors of downtown Howell during the weekend of the 2023 Melon Festival. Director Church and Jordan Jones briefly reviewed the report provided by Cobalt Community Research.
- II. Legend of Sleepy Howell – The Legend of Sleepy Howell will be Saturday, October 28, 2023, on Clinton, Court, and Church Street. The event was brought back to downtown as it is less taxing on resources. Registration for the Headless Horseman 5k is on pace with events held for the past seven years. The run was moved up to 6:00 pm for safety reasons.
- III. Teen Center Fundraising – Kevin Troshak shared with the Board upcoming fundraising events for The Hive. Events include the following:
  - 50% of purchases made on Thursday, October 12, 2023, at the Howell Panda Express will be donated to The Hive.
  - On December 2, 2023, a Walk a Thon will be held at the Oceola Community Center. Teens are seeking donations based on number of miles walked.
  - A Pros vs Joes Chili Cook Off is being organized. Teens are putting together teams to support participants with a goal of collecting \$10,000.00. Kevin's aim is to match the \$10,000.00 raised by the teens for an overall goal of \$20,000.00.

## **Sponsorship & Marketing Updates,**

- I. 100 Women – Jordan Jones and her grandmother joined the organization as a team. During the September 2023 meeting Jordan presented to the organization the idea of Rec on the Go and was selected as the winner. A check presentation will be held and the program will occur in the summer of 2024.

## **Preventative Maintenance Report:**

Kyle Tokan informed the Board that in the next few weeks the HVAC system will be updated to allow climate control in specific rooms, nine more cameras will be installed to cover blind spots, and doors will be rekeyed so that each door does not require a unique key. In the future fobs will be installed.

## **Directors Report**

- a. New HR Representative @ Paychex: Director Church shared that staff is working with a new Paychex HR representative. New person is excellent to work with and is providing insight into services that they should have been previously provided.
- b. Township Meetings: The proposed 2024 budget needs to be adopted in November. Director Church will be reaching out to HAPRA members to be placed on upcoming City Council and Township Board meeting agendas.

## **Board Member Reports**

Secretary Nikolas Hertrich shared with the Board agenda items from the August 28, and September 11, 2023, Howell City Council Meetings which included discussion and approval of multiple civic event applications including the Legend of Sleepy Howell, discussion/adoption of a Property Assessed Clean Energy (PACE) Program, demolition of the 2<sup>nd</sup> floor of City Hall, and the sale of City property.

Vice Chair Terry Philibeck informed the Board that a meeting was held with Midstates Recreation regarding soccer field and pickle ball court planning. Midstates Recreation proposal should be completed next month.

Treasurer Chair Tammy Beal shared with the Board that Marion Township is now working out of the basement while renovations to the building are being completed, the park sustained damage during a recent storm, and new dirt is needed around the disc golf course.

Chair Diana Lowe informed the Board that the Genoa Township Board approved a professional services proposal from Tetra Tech for conceptual site plan development related to additional parking and pickle ball courts.

Howell Township Trustee Sue Daus did not have an update to provide.

**Old Business**

Secretary Nikolas Hertrich inquired on the status of previously discussed HAPRA by-law requirements. Chair Diana Lowe asked that the findings of research being conducted be presented to the Board.

**New Business**

None

**Next Meeting**

Regularly Scheduled HAPRA Meeting - Tuesday, October 17, 2023, at 7:00 pm at Oceola Community Center

**Adjournment:**

Motion to adjourn meeting at 8:29 pm made by Vice Chair Terry Philibeck and supported by Treasurer Tammy Beal. **Motion carried 5-0**

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

## MARION TOWNSHIP 2023-2024 SNOWPLOWING BID SHEET

Please provide **fixed price amount per push and per salting/de-icing** for each item below in accordance with the bid specifications provided. Salt must not be used on sidewalks.

\*Please note also that the road to the lower level has been added. The road should be also be kept clear of snow upon the Township's request as needed.

**Bids must be submitted on this bid sheet**

Township Hall parking lot (plowing)	\$ <u>75<sup>00</sup></u>
Township Hall parking lot (plowing & salt)	\$ <u>160<sup>00</sup></u>
Township Hall parking lot (salting only)	\$ <u>90<sup>00</sup></u>
Township Hall sidewalks (clearing)	\$ <u>25<sup>00</sup></u>
Township Hall sidewalks (clearing & de-icing materials)	\$ <u>45<sup>00</sup></u>
Township Hall sidewalks (de-icing materials only)	\$ <u>25<sup>00</sup></u>
Township Road to Lower Level	\$ <u>25<sup>00</sup></u>

Township Hall ramp Clearing	\$ <u>15<sup>00</sup></u>
Township Hall Ramp De-icing	\$ <u>15<sup>00</sup></u>
Road to Lower Level	\$ <u>45<sup>00</sup></u>

Seven Days "FIRE" Area

Fire Hall parking lot (plowing)	\$ <u>45<sup>00</sup></u>
Fire Hall parking lot (plowing & salt)	\$ <u>65<sup>00</sup></u>
Fire Hall parking lot (salting only)	\$ <u><del>35</del> 35<sup>00</sup></u>
Fire Hall Sidewalk (west side of building) this will be done by the Fire Department.	

Cemeteries

Harger Cemetery (D-19 north of Coon Lake Rd.)	\$ <u>25<sup>00</sup></u>
Lakeside Cemetery (Norton Rd. west of Burkhart)	\$ <u>25<sup>00</sup></u>
Green Cemetery (Pingree Rd. north of Vines Rd.)	\$ <u>25<sup>00</sup></u>

Bid submitted by: B&L Services / B. Riddle

Telephone: 517-376-2297

\*\*\*NOTE\*\*\* Salt and De-icing materials have become very costly, please do not bid and realize later that you bid too low.

*would like to do a 3 year contract*



PROPOSAL

# Marion Township

January 1, 2024






**Burnham & Flower**  
INSURANCE GROUP  
▲ ACRISURE® | AGENCY PARTNER

# Medical Side-by-side



ALTERNATIVE	Current	Mapped Renewal	HSA \$3,200 20%	HSA \$4,500 0%
MEDICAL PLANS	Simply Blue HSA PPO Gold \$3000 (\$300) Con PPO	2024 Simply Blue HSA PPO Gold Option 3 Con PPO	2024 Simply Blue HSA PPO Silver Option 1 Con PPO	2024 Simply Blue HSA PPO Silver Option 2 Con PPO
NETWORK	IN OUT	IN OUT	IN OUT	IN OUT
Deductible - Individual	\$3,000	\$3,200	\$3,200	\$4,500
Deductible - Family	\$6,000	\$6,400	\$6,400	\$9,000
OOPM - Individual	\$6,000	\$3,200	\$7,500	\$7,000
OOPM - Family	\$12,000	\$6,400	\$15,000	\$14,000
Co-insurance	0%	0%	20%	0%
POP	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
Specialist	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
X-Ray	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
Lab	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
Inpatient Hospital	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
Outpatient Surgery	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
Emergency Room	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
Urgent Care	\$0 after deductible	\$0 after deductible	20% after deductible	\$0 after deductible
Rx	Included in Medical / Included in Medical	Included in Medical / Included in Medical	Included in Medical / Included in Medical	Included in Medical / Included in Medical
Rx Individual / Family Deductible	\$15 per script after deductible	\$0 after deductible	\$15 per script after deductible	\$20 per script after deductible
Member Copay Tier 1/2	\$60 per script after deductible	\$0 after deductible	\$50 per script after deductible	\$60 per script after deductible
Member Copay Tier 3	\$100 per script after deductible	\$0 after deductible	\$150 per script after deductible	\$150 per script after deductible
Member Copay Tier 4	20% after deductible, up to \$200 per script / 25% after deductible, up to \$300 per script	\$0 after deductible	20% after deductible, up to \$300 per script / 25% after deductible, up to \$500 per script	20% after deductible, up to \$300 per script / 25% after deductible, up to \$500 per script
Member Copay Tier 5/6	2.5x	2.5x	2.5x	2.5x
Mail Order	CURRENT	MAPPED RENEWAL	HSA \$3200 20%	HSA \$4500 0%
Enrollment & Cost	10 / 10	10 / 10	10 / 10	10 / 10
Employee Enrollment	\$17,199.42	\$18,603.76	\$16,440.49	\$16,630.17
Employer Total	Pediatric Dental included	+\$18.80 pediatric dental	+\$18.80 pediatric dental	+\$18.80 pediatric dental
Monthly Total	\$17,199	\$18,622	\$16,459	\$16,649
Annual Total	\$206,393	\$223,471	\$197,511	\$199,788
Change from Current - \$		\$17,078	-\$8,882	-\$6,605
Change from Current - %		+8.3%	-4.3%	-3.2%

# Medical Side-by-side

	Mapped Renewal		HSA \$3,200 0%	HSA \$4,750	Priority-HSA POS 2,350 100% INE	
ALTERNATIVE						
MEDICAL PLANS NETWORK	2024 Simply Blue HSA PPO Gold Option 3 Con PPO	2024 BCN HSA Gold Option 3 Con Blue Care Network IN-NETWORK ONLY	UHC Choice Plus HSA Silver 4750 - DGYZ Choice Plus POS	PriorityHSA POS 2350 100% INE Priority HMO/POS A		
	IN	OUT	IN	OUT	IN	OUT
Deductible - Individual	\$3,200	\$6,400	\$3,200	\$4,750	\$2,350	\$4,700
Deductible - Family	\$6,400	\$12,800	\$6,400	\$9,500	\$4,700	\$9,400
OOPM - Individual	\$3,200	\$8,400	\$3,200	\$7,750	\$10,000	\$4,700
OOPM - Family	\$6,400	\$16,800	\$6,400	\$15,500	\$20,000	\$9,400
Co-insurance	0%	20%	0%	\$0/50%	30%	0%
POP	\$0 after deductible	20% after deductible	\$0 after deductible	\$0 after deductible	30% after deductible	\$0 after deductible
Specialist	\$0 after deductible	20% after deductible	\$0 after deductible	\$0 after deductible	30% after deductible	\$0 after deductible
X-Ray	\$0 after deductible	20% after deductible	\$0 after deductible	\$0 after deductible	30% after deductible	\$0 after deductible
Lab	\$0 after deductible	20% after deductible	\$0 after deductible	\$0 after deductible	30% after deductible	\$0 after deductible
Inpatient Hospital	\$0 after deductible	20% after deductible	\$0 after deductible	\$0 after deductible	30% after deductible	\$0 after deductible
Outpatient Surgery	\$0 after deductible	20% after deductible	\$0 after deductible	\$0 after deductible	30% after deductible	\$0 after deductible
Emergency Room	\$0 after deductible	\$0 after deductible	\$0 after deductible	\$0 after deductible	\$0 after deductible	\$0 after deductible
Urgent Care	\$0 after deductible	20% after deductible	\$0 after deductible	\$0 after deductible	30% after deductible	\$0 after deductible
<b>Rx</b>						
Rx Individual / Family Deductible	Included in Medical / Included in Medical	Included in Medical / Included in Medical	Included in Medical / Included in Medical	Included in Medical / Included in Medical	Included in Medical / Included in Medical	Included in Medical / Included in Medical
Member Copy Tier 1/2	\$0 after deductible	\$0 after deductible	\$0 after deductible	\$10 per script after deductible / \$40 per script after deductible	\$5 per script after deductible / \$35 per script after deductible	\$70 per script after deductible
Member Copy Tier 3	\$0 after deductible	\$0 after deductible	\$0 after deductible	\$105 per script after deductible	\$90 per script after deductible	\$90 per script after deductible
Member Copy Tier 4	\$0 after deductible	\$0 after deductible	\$0 after deductible	\$250 per script after deductible	\$10-\$500 per script / Not Applicable	20% after deductible, up to \$250 per script / 20% after deductible, up to \$450 per script
Member Copy Tier 5/6	\$0 after deductible	\$0 after deductible	\$0 after deductible			
Mail Order	2.5x	3x - \$10	2.5x	2.5x	2.0x	
<b>Enrollment &amp; Cost</b>	<b>CURRENT</b>	<b>RENEWAL</b>	HSA \$3200 0%	HSA \$4750	HSA \$2350	
Employee Enrollment	10 / 10	10 / 10	10 / 10	10 / 10	10 / 10	
Employer Total	\$17,199.42	\$18,603.76 +\$18.80 pediatric dental \$18,622.56	\$15,316.42 +\$18.80 pediatric dental \$15,335.22	\$19,506.89	\$18,431.08 Pediatric Dental Included	
Monthly Total	\$17,199	\$18,622	\$15,335	\$19,507	\$18,431	
Annual Total	\$206,393	\$223,471	\$184,023	\$234,083	\$221,173	
Change from Current - \$		\$17,078	-\$22,370	\$27,690	\$14,780	
Change from Current - %		+8.3%	-10.8%	+13.4%	+7.2%	

# Medical Side-by-side

ALTERNATIVE	Renewal	HSA \$3200	HSA \$3000
MEDICAL PLANS	<a href="#">2024 Simply Blue HSA PPO Gold Option 3 Con PPO</a>	<a href="#">PriorityHSA POS 3200 INF Priority HMO</a>	<a href="#">HAP PPO Silver HSA D3 PPO</a>
NETWORK	IN OUT	IN OUT	IN OUT
Deductible - Individual	\$3,200 \$6,400	\$3,200 \$6,400	\$3,000 \$5,000
Deductible - Family	\$6,400 \$12,800	\$6,400 \$12,800	\$6,000 \$10,000
OOPM - Individual	\$3,200 \$8,400	\$7,500 \$15,000	\$7,200 \$20,000
OOPM - Family	\$6,400 \$16,800	\$15,000 \$30,000	\$14,400 \$40,000
Co-insurance	0% 20%	30% 50%	30% 50%
PCP	\$0 after deductible	30% after deductible	30% after deductible
Specialist	\$0 after deductible	30% after deductible	30% after deductible
X-Ray	\$0 after deductible	30% after deductible	30% after deductible
Lab	\$0 after deductible	30% after deductible	30% after deductible
Inpatient Hospital	\$0 after deductible	30% after deductible	30% after deductible
Outpatient Surgery	\$0 after deductible	30% after deductible	30% after deductible
Emergency Room	\$0 after deductible	30% after deductible	30% after deductible
Urgent Care	\$0 after deductible	30% after deductible	30% after deductible
<b>Rx</b>			
Rx Individual / Family Deductible	Included in Medical / Included in Medical	Included in Medical / Included in Medical	Included in Medical / Included in Medical
Member Copy Tier 1/2	\$0 after deductible	\$5 per script after deductible / \$35 per script after deductible	30% after deductible / 30% after deductible
Member Copy Tier 3	\$0 after deductible	\$60 per script after deductible	30% after deductible
Member Copy Tier 4	\$0 after deductible	\$80 per script after deductible	30% after deductible
Member Copy Tier 5/6	\$0 after deductible	20% after deductible, up to \$350 per script / 20% after deductible, up to \$550 per script	30% after deductible / 30% after deductible
Mail Order	2.5x	2.0x	3.0x
<b>Enrollment &amp; Cost</b>			
Employee Enrollment	CURRENT 10 / 10	HSA \$3200 10 / 10	HSA \$3000 10 / 10
Employer Total	\$17,199.42	\$15,641.18	\$19,102.98
		+ \$18,80 pediatric dental	
		+ \$18,622.56	
Monthly Total	\$17,199	\$15,641	\$19,103
Annual Total	\$206,393	\$187,694	\$229,236
Change from Current - \$	\$17,078	-\$18,699	\$22,843
Change from Current - %	+8.2%	-9.1%	+11.1%

## Disclaimers

The information contained herein is intended to serve only as a brief outline of the various insurance coverages. To avoid misunderstanding or misinterpretation as to the full scope of protection afforded, reference must be made to the respective policies for complete coverage details.

We offer guidance in the selection of the product and policy that most appropriately meets your needs and will receive compensation for placing this coverage with any of the carriers presented. Compensation may include payments, commission, fees, awards, overrides, bonuses, contingent commissions, loans, gifts, prizes, stock options or any other form of valuable consideration. The carrier's compensation programs change periodically and will not be a determining factor as to where your business is placed. The main factors influencing where your coverage is placed is the financial rating and stability of the carrier, plan design, and service.



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# Small Group Renewal Package

for

## MARION TOWNSHIP

Customer ID: 247041

For Renewal Period Beginning: January, 2024

Publication Date: 09/12/2023

## Rate Renewal Change

### MARION TOWNSHIP

CID:	247041	Rate Effective:	1/1/2024
General Agency:	TGG Solutions		
Agent:	JOHN P SCHMITZ	Agency:	BURNHAM & FLOWER AGENCY

BCBSM Rate Renewal Change	Current Premium <sup>1</sup>	Renewal Premium <sup>1</sup>
Total Billable Members <sup>2</sup>	22	22
Total Medical & Pharmacy Premium <sup>3</sup>	\$17,181.72	\$18,603.76
Total Dental Premium	\$17.70	\$18.08
Total Vision Premium	\$0.00	\$0.00
Total Monthly Premium	\$17,199.42	\$18,621.84
Total Annual Premium	\$206,393.04	\$223,462.08
<b>Projected Change in Monthly Premium</b>		<b>8.27%</b>

### BCBSM Components of Rate Change

Components	Medical <sup>3</sup> & Pharmacy	Dental	Vision
Index to Current rate	4.21%	0.80%	0.00%
Aggregate Product Differences	3.30%	0.24%	0.00%
Area	-0.99%	0.00%	0.00%
Age	1.59%	1.09%	0.00%
Age Factor Change	0.00%	0.00%	0.00%
Dependent Cap	0.00%	0.00%	0.00%
<b>Total Rate Change</b>	<b>8.28%</b>	<b>2.15%</b>	<b>0.00%</b>

1. Premiums are based on enrollment at the time of renewal development.
2. Count based on snapshot as of 9/11/2023.
3. Medical includes Pediatric Vision.
4. The figures reflect commercial plans only.
5. Percent changes due to members aging out of pediatric dental, members aging into adult vision plans, and/or changes in Taxes & Fees are accounted for in the Aggregate Product Differences

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

# Benefit Summary Description

## MARION TOWNSHIP

DIV: 007017906\_0000

	Current Benefits	Renewal Compliant Benefit Conversion
<b>Medical</b>	<b>Simply Blue HSA PPO Gold \$3000 (\$300)</b>	<b>2024 Simply Blue HSA PPO Gold Option 3</b>
Deductible (individual) <sup>1</sup>	\$3000	\$3200
Coinsurance <sup>1</sup>	0%	0%
Office Visit Copay <sup>1</sup>	100% after in-network deductible Copay	Deductible Copay
Emergency Room Copay <sup>1</sup>	100% after in-network deductible Copay	Deductible Copay
<b>Drug</b>	<b>Ded &amp; \$15/\$60/\$100/20%/25%</b>	<b>Deductible</b>
Metal Level <sup>1</sup>	Gold	Gold
<b>Dental</b>	<b>Blue Dental PPO Plus 80/50/50 Pediatric SG</b>	<b>Blue Dental PPO Plus 80/50/50 Pediatric SG</b>
Annual Max <sup>1</sup>	\$0	\$0
Contribution Type	Not Applicable	Not Applicable
<b>Vision</b>	<b>Pediatric Vision SG \$0/\$0</b>	<b>Pediatric Vision SG \$0/\$0</b>
Contribution Type	Not Applicable	Not Applicable
<b>Total Monthly Premium</b>	<b>\$17,199.42</b>	<b>\$18,621.84</b>

For a more detailed description of benefits, please refer to the Agent Portal or contact your General Agency.<sup>2</sup>

1. BCBSM plans will display values to represent "in-Network"

2. BAAGs and SBCs can be found on the Agent Portal or by contacting your General Agency.

Reference Number: 002

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.



## Small Group Glossary



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### Age (Component of Rate Change)

This represents changes due to members aging since the prior renewal.

- Example: If a group has one member who aged from 21 to 22 since the prior renewal, and the age factors are 1.00 and 1.01, respectively, the percentage change due to age is 1%.

### Age Factor

These factors are used to provide rates based on members' ages.

### Age Factor Changes (Component of Rate Change)

This represents changes from the prior renewal period due to revisions to the age factors used to provide age-based member rates. Since the age factors used do not change often, this component's value is normally zero.

- Example: In 2018, CMS stipulated changes to child medical age bands that increased the age factors for members under 21. Groups that had a higher than average proportion of children less than 21 years had a positive percentage change for Age Factors.

### Aggregate Product Differences (Component of Rate Change)

This represents the aggregate of changes to all benefits and/or product pricing relativity from the prior renewal period. This component also includes the rating impact of any plan benefit being mapped to Health Care Reform compliant products from the prior year. Changes due to members aging out of pediatric dental and/or members aging into adult vision plans are also included.

- Example: If projected claims cost increases compared to the prior year were higher for high deductible plans than for other plans, then this percentage will be positive for high deductible plans. If there is more than 1 plan per carrier, the change will be the aggregate change for all renewing plans of each carrier.

### Area (Component of Rate Change)

This represents the change in area factors from the prior renewal period due to relatively higher or lower projected claims costs in a rating area.

- Example: This percentage will be positive for an area where projected claims cost increases were higher than average.

### Billable Member

A subscriber, spouse, or eligible dependents of the subscriber entitled to benefits under the subscriber's certificate. Only the three oldest children under the age of 21 are included as billable members.

### Dependent Cap (Component of Rate Change)

This component represents the effect of children turning 21 for the upcoming renewal when other children were not Billable Members for the prior renewal.

- Example: A family with four children under the age of 21 on their prior renewal would have only been charged for the three oldest children. If one of the children is 21 for the upcoming renewal, the family premium will include rates for all 4 children, and this component will be positive.

MARION TOWNSHIP  
Building Committee  
October 10, 2023

MEMBERS PRESENT: Tammy Beal, Sandy Donovan, Dave Hamman, Scott Lloyd  
MEMBERS ABSENT:

OTHERS PRESENT: Jason Lipa, David Robson and Deanna Bader of Schafer Construction

\*\*\*\*\*

CALL TO ORDER

Meeting called to order at 3:00 pm.

- Laminate for the Boardroom dais top was confirmed.
- Deanna requested that we choose the placement of the handles for the kitchen cabinets.
- Updated sign and conduit were discussed and conduit path was determined. Permits were discussed.
- Siding placement was discussed.
- Open office area is being carpeted now.
- Fire Hall overhead door opening has been cut in.
- Beam for the bump out room should be installed next week.
- Billing questions were addressed.
- Approval of second draw for Schafer's Construction, Inc. for \$334,898.10.
- Next Building Committee Meeting is October 18 at 3:00 pm.

ADJOURNMENT

Tammy L. Beal                      10.16.2023  
Tammy L. Beal, Township Clerk                      Date

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G 702

(Instructions on reverse side) Page 1 of 2 Pages

TO (OWNER): Marion Township  
2877 W Coon Lake Road  
Howell, MI 48843

PROJECT: Marion Township Hall Renovations  
Marion Township, MI

APPLICATION NO: 2  
PERIOD TO: 9/30/2023  
DISTRIBUTION TO:  Owner  
 Bank  
Contractor

FROM (CONTRACTOR): Schaffer Construction, Inc.  
150 N First Street, Suite 100  
Brighton, MI 48116

ARCHITECT: FA Studio  
26261 Evergreen Road, #123  
Southfield, MI 48076

ARCHITECTS PROJECT NO: TBD

CONTRACT FOR: Pre-Construction Services

CONTRACT DATE: 13-Apr-23

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER APPROVED PREVIOUS MONTHS BY OWNER	ADDITIONS	DEDUCTIONS
0	0	0

APPROVED THIS MONTH	DATE APPROVAL	AMOUNT
CO #01	8/14/2023	123,300
CO #02	9/6/2023	3,550
CO #03	9/21/2023	103,335
<b>TOTALS</b>		<b>230,175</b>

Net Change by Change Orders: 230,175

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: SCHAFER CONSTRUCTION, INC.

By: *[Signature]* Date: 10-6-23

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: *[Signature]* Date: N/A

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM: 1,410,000.00
2. Net change by Change Orders: 230,175.00
3. CONTRACT SUM TO DATE (Line 1 + 2): 1,640,175.00
4. TOTAL COMPLETED & STORED TO DATE: 664,265.88  
(Column G on G703)
5. RETAINAGE: \$ 44,264.80  
a. \_\_\_ % of Completed Work  
(Column D + E on G703)  
b. 0 % of Stored Material  
(Column F on G703)  
Total Retainage (Line 5a + 5b or Total in Column I of G703): 44,264.80

6. TOTAL EARNED LESS RETAINAGE: 620,001.08  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate): 285,102.98
8. CURRENT PAYMENT DUE (NOT INCLUDING RETAINAGE): 334,898.10
9. BALANCE TO FINISH, PLUS RETAINAGE: 975,909.12  
(Line 3 less Line 6)

Amount Certified: \$ 334,898.10

(Attach explanation if amount certified differs from the amount applied for.)  
ARCHITECT: N/A. Architect is Not Certifying Payments.

By: N/A Date: N/A

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G703, APPLICATION AND CERTIFICATE FOR PAYMENT, including Contractor's signed Certificate is attached.

APPLICATION NUMBER: 2  
 APPLICATION DATE: 9/12/2023  
 PERIOD TO: 9/30/2023  
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H % (G / C)	I BALANCE TO FINISH (C - G)	J RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)							
1	Architecture & Engineering	34,500.00	17,500.00	3,000.00		-	20,500.00	59%	14,000.00	-
2	General Conditions	93,000.00	18,600.00	18,600.00			37,200.00	40%	55,800.00	-
3	Construction Testing	2,500.00		660.00			660.00	26%	1,840.00	-
4	Safety, Technology, Demeters & Temporary Facilities	18,500.00	3,700.00	3,700.00			7,400.00	40%	11,100.00	-
5	Asbestos Abatement	11,875.00	2,000.00	9,875.00			11,875.00	100%	-	-
6	MESHAP Survey	2,500.00		-			-	0%	2,500.00	-
7	Demolition & Removals	37,500.00					-	0%	37,500.00	-
8	Site Grading & Landscape Restoration	10,000.00					-	0%	10,000.00	-
9	Foundations	23,500.00	13,992.00	49,892.00			13,992.00	60%	9,508.00	1,399.20
10	Masonry	184,684.00	113,290.00				163,182.00	88%	21,502.00	16,318.20
11	Structural Steel	13,700.00	2,500.00				2,500.00	18%	11,200.00	250.00
12	Roofing & Siding	307,158.00		118,000.00			118,000.00	38%	189,158.00	11,800.00
13	Interior & Exterior Concrete Replacement	10,000.00					-	0%	10,000.00	-
14	Glass & Glazing	23,000.00					-	0%	23,000.00	-
15	Carpentry, Doors, Ceilings & General Trades	234,490.00	23,975.00	53,075.00			77,050.00	33%	157,440.00	7,705.00
16	Restroom Partitions & Accessories	5,500.00					-	0%	5,500.00	-
17	Millwork Allowance	74,241.00					-	0%	74,241.00	-
18	Painting	24,588.00		12,294.00			12,294.00	50%	12,294.00	1,229.40
19	Floor Covering	67,500.00		33,750.00			33,750.00	50%	33,750.00	3,375.00
20	Plumbing	38,350.00					-	0%	38,350.00	-
21	HVAC	8,650.00		6,000.00			6,000.00	69%	2,650.00	600.00
22	Electrical	55,880.00		15,880.00			15,880.00	28%	40,000.00	1,588.00
23	Audio System Allowance	10,500.00					-	0%	10,500.00	-
24	Municipal Permits & Fees Allowance	10,000.00	8,764.00				8,764.00	88%	1,236.00	-
25	Monument Sign Allowance	39,000.00					-	0%	39,000.00	-
26	Operable Partition	33,500.00					-	0%	33,500.00	-
27	Specialty Items	3,500.00					-	0%	3,500.00	-
28	Overhead Doors	24,642.00					-	0%	24,642.00	-
29	Design Phase Fee	86,014.00	73,900.00	12,114.00			86,014.00	100%	-	-
30	Construction Contingency	30,650.00					-	0%	30,650.00	-
31	Construction Phase Fee	120,753.00	22,237.68	26,947.20			49,204.88	41%	71,548.12	-
	TOTAL PAGE 1 OF 1	1,640,175.00	300,478.68	363,787.20		-	664,265.88		975,909.12	44,264.80

**COMMERCIAL CONSTRUCTION PROJECT**

Contract # 16-6-2023  
 Project Name Schaler Construction, Inc.  
 Project No. 9/20/2023  
 Request Number 02



**WARNING TO OWNER:** An owner or lessee of this property may not rely on this Statement to avoid the claim of a subcontractor, supplier, or laborer who has provided a notice of furnishing or a laborer who may provide a notice of furnishing under Section 10a of the Construction Lien Act, 1980 P.A.

STATE OF MICHIGAN Livingston  
 COUNTY OF: Livingston  
 being duly sworn, attest that I believe the above information is true and correct for all improvements to the following real property in  
Livingston  
 County, Michigan, described as follows:  
Livingston Township

(2) The following is a statement of each subcontractor, supplier, and laborer for whom payment of wages or fringe benefits and withholdings is due but unpaid, with whom the contractor has contracted for performance under the contract with the owner of record, and that the amounts due to the persons set out in this statement are contractually due and owing to each of them:

No.	Subcontractor	Type of Improvement Furnished	Total Contract Price	Change Order (+) or (-)	Retired Contract	Amount Already Paid	Amount Currently Owning GROSS	Amount Currently Owning NET	Total Retention Withheld	Balance to be Completed
1	FA Sudio	Architecture & Engineering	20,500.00		20,500.00	17,500.00	3,000.00	3,000.00	-	55,800.00
2	Schaler Construction	General Contracting	99,000.00		99,000.00	18,000.00	18,000.00	18,000.00	-	95,800.00
3	600 Environmental	Airborne Abatement	2,000.00	0.875.00	14,975.00	2,000.00	0.875.00	8,675.00	-	1,240.00
4	GT Consulting Group, LLC	Testing Services	3,500.00		2,500.00		650.00	650.00		23,850.00
5	Selman Plumbing	Plumbing	23,850.00		23,850.00			600.00		2,150.00
6	Kelvin Mechanical LLC	HVAC	8,650.00		8,650.00		6,000.00	5,400.00		2,950.00
7	Chapel & Shinn Steel, Inc.	Structural Steel	13,700.00		13,700.00	2,250.00	49,852.00	44,002.80	10,318.20	0,216.00
8	Zimmerman Masonry, Inc.	Masonry	171,200.00	562.00	172,352.00	101,061.00	53,075.00	47,767.50	7,705.00	143,000.00
9	Chesford Commercial Company, LLC	Concrete	200,610.00	21,440.00	222,050.00	21,577.50	33,075.00	47,767.50	7,705.00	143,000.00
10	Peard Brick Works, Inc.	Foundations	13,992.00		13,992.00	12,582.90			1,598.20	
11	Prism Roofing	Roofing & Siding	300,114.00		300,114.00	12,582.90	118,000.00	108,200.00	11,800.00	182,114.00
12	The Carpet Workmen Inc.	Floor Covering	67,500.00		67,500.00		31,750.00	30,375.00	3,375.00	33,175.00
13	Pro Image Painting, LLC	Painting	34,518.00		24,988.00		12,284.00	11,084.80	1,299.20	12,294.00
14	Genet Electric Ltd	Electrical	45,885.00		45,885.00		15,980.00	14,292.00	1,688.00	29,875.00
15	Schaler Construction	Architectural Consultant & Inspector (Architect)	18,500.00		18,500.00	3,700.00	3,700.00	3,700.00		11,100.00
16	Schaler Construction	N/A Contract	164,341.00	189,581.00	353,892.00					353,892.00
17	Schaler Construction	Municipal Permits & Fees Allowances	10,000.00		10,000.00	8,784.00				1,288.00
18	Schaler Construction	Design Phase Fee	23,900.00	12,114.00	88,014.00	73,900.00	22,114.00	12,114.00		30,894.00
19	Schaler Construction	Construction Contingency	50,000.00		119,390.00	30,650.00				30,894.00
20	Schaler Construction	Construction Phase Fee	104,600.00	18,153.00	120,753.00	22,287.68	28,947.20	28,947.20		71,440.12
21		TOTALS	1,410,000.00	220,114.00	1,644,174.00	285,182.98	383,727.28	324,888.10	44,264.80	874,901.12

(NOTE: Some columns are not applicable to all persons listed.)  
 (1) That the contractor has not produced material from, or subcontracted with, any person other than those set forth and owns no money for the improvement other than the sum set forth.  
 (2) I make this statement as the contractor to represent to the owner or lessee of this property and to all persons who have claims of construction liens, or the possibility of construction liens, in this jurisdiction and check for claims of construction liens of laborers that may be provided under Section 10a of the Construction Lien Act, 1980 P.A., MCL 570.1195.

**WARNING TO RESPONDER:** A person who with intent or defendant, gives a false sworn statement is subject to criminal penalties as provided in Section 110 of the Construction Lien Act, Act No. 487 of the Public Acts of 1980, as amended, being Section 110 of the Michigan Compiled Laws.

Date: 16-6-2023  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2023.  
 My Commission Expires \_\_\_\_\_

[Signature]  
 Notary Public, State of Michigan  
 County: Livingston

June 7, 2023  
 My Commission Expires \_\_\_\_\_

**MAUREEN L. BROWNI**  
 Notary Public, State of Michigan  
 County of Livingston  
 My Commission Expires Jun. 07, 2028  
 Acting in the County of \_\_\_\_\_