

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, November 12, 2020  
7:30 p.m.

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. Approval of October 22, 2020 Regular Meeting Minutes
  - b. October 20, 2020 HAPRA Minutes
  - c. October 21, 2020 MHOG Agenda/Minutes
  - d. October 21, 2020 HAFDA Agenda/Minutes
  - e. Complaint Report
  - f. DPW Report
  - g. October 2020 Financial Report
  - h. Zoning Report
- 3) Public Hearing for Crystal Wood Estates SAD Roll
- 4) Public Hearing for Coon Lake Weed Control SAD Roll
- 5) 2021 HAPRA Budget Presentation
- 6) Meadows West Line of Credit
- 7) Final Rezoning for Dean Killingbeck of 725 Mason Road
- 8) Designated Assessor Contract
- 9) Township Furnace

Correspondence and Updates

Livingston County Update  
Election Update

Call to the Public

Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, December 3, 2020

DRAFT

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 22, 2020

**MEMBERS PRESENT:** Les Andersen, Tammy Beal, Duane Stokes, Scott Lloyd, Greg Durbin, Dan Lowe, and Bob Hanvey

**MEMBERS ABSENT:** None

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend remotely.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

No response.

**APPROVAL OF AGENDA**

Item #10—Parking Lot was added to the agenda. Les Andersen motioned to approve the agenda as amended. Scott Lloyd seconded. **Motion carried.**

**CONSENT AGENDA**

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

**2020-21 SNOWPLOW BIDS**

Les Andersen motioned to accept the bid from B&L Services for three years. Tammy Beal seconded. **Motion carried.**

**COON LAKE AQUATIC WEED MANAGEMENT AND GOOSE CONTROL PUBLIC HEARING**

Bob Hanvey opened the public hearing for creation of the Coon Lake aquatic weed management and goose control special assessment district. Any property owner who would like to dispute creation of the district can fill out the form prior to the end of the public hearing.

Bruce Pfister, 3987 South Woods, read a letter to the board on the history of weed control on Coon Lake. Mr. Pfister has been involved in this project for 30 years and will be stepping down at the end of 2021. He is hoping that five riparians will volunteer going forward.

Laura Deierlein, 4180 Rurik (attending remotely), asked if this SAD is a renewal and what the purpose of the hearing is. Bob Hanvey said the purpose is to create the district; the next public hearing will be on the roll. Ms. Deierlein asked whether the amount charged to each resident is based on the actual amount

spent or an estimate; Mr. Hanvey said it's the actual. Ms. Deierlein also said she would be interested in helping out.

Mike McIsaac, 4010 South Woods, said he has been working with Bruce Pfister and the weed control is beneficial to the lake.

Jack Reynolds, 1922 Olympia, said he objects to the SAD district because the cost allocations are unfair and not proportional to the cost of service.

John Shekell, 4215 South Woods, said he is not opposed to the weed control, but he feels that too many chemicals are being used.

Glenn Stevenson, 4406 Adria, said he agrees 150% with Mr. Shekell about too many chemicals and killing off wild life.

Bruce Pfister said the DNR tightly regulations the process, and Lake Pro uses less than would be allowed. He doesn't believe the wild life is affected.

Jack Reynolds asked if anyone had considered that Pardee Lake is also chemically treated, and it dumps into Coon Lake over an earthen dam.

The public hearing was closed at 7:59 pm.

Dan Lowe motioned to adopt a resolution to create the Coon Lake Aquatic Weed Management and Goose Control Special Assessment District, as presented. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Stokes—all yes. **Motion carried 7-0.**

Greg Durbin motioned to adopt a resolution to schedule a public hearing on the assessment roll for the Coon Lake Aquatic Weed Management and Goose Control Special Assessment District on November 12, 2020 at 7:30 pm, as presented. Les Andersen seconded. Roll call vote: Stokes, Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

### **AJR CORNERSTONE MEDIATION**

A meeting was held on Tuesday, October 20, and it appears neither side is willing to change. No information on future scheduling.

### **MEADOWS WEST LINE OF CREDIT**

Mitch Harris has requested that the township release the \$50,000 letter of credit for pavement repairs at the Meadows for damage done during the development of Meadows West. Dan Lowe asked why the township would release it now before construction. Both layers of the road are done. Mr. Hanvey said he could talk with the attorney or the bank. Les Andersen motioned to keep the Meadows West letter of credit in place. Tammy Beal seconded. **Motion carried.**

### **PADNOS METAL PROCESSING**

An email was received from EGLE about the air permit for the shredder and how to review information, provide comment, and attend the meeting/hearing on November 10 at 6 pm. The ZBA lawsuit hasn't been resolved yet. Dan Lowe said he would like the township to make a statement about this project. Mr. Lowe also encouraged all residents to investigate exactly what this proposed project is.

**CRYSTAL WOOD PAVING**

Bob Hanvey said the contractor sent an email that the project is delayed one week due to weather. Mr. Hanvey said he would like to simplify the process and combine the escrow accounts to pay for paving and trees. Any remaining funds would go to the Water New User account as reimbursement for the water main connection to Foxfire. Dan Lowe motioned to give 25% to the contractor once construction begins, and to approve the proposed changes, as presented. Les Andersen seconded. Roll call vote: Beal, Andersen, Stokes, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

**HEALTH INSURANCE RENEWAL**

Tammy Beal said there is a slight increase to continue with the same plan. Les Andersen motioned to accept the renewal package with a 4.93% increase, with a total of \$192,189.48, as presented. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Stokes, Andersen—all yes. **Motion carried 7-0.**

**PARKING LOT**

Dan Lowe updated the board on this project. If it's slightly reconfigured, it will add another 8-10 spaces. Duane Stokes motioned to change the parking lot plan and to add a driveway on the north end. Les Andersen seconded. **Motion carried.**

**CORRESPONDENCE & UPDATES**

The LCRC sent an email that the Peavy Road bridge project has received federal funding, and they anticipate the project to be completed during the 2023 construction season.

Truck-or-Treat has been cancelled for this year.

Tammy Beal reported that she has sent out 4,200 absentee ballots, and 66% have been returned.

Les Andersen said the Burkhart/Mason project resulted in some new asphalt on Burkhart Road.

**CALL TO THE PUBLIC**

No response.

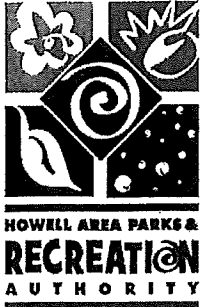
**ADJOURNMENT**

Les Andersen motioned to adjourn at 8:46 pm. Tammy Beal seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date



## Howell Area Parks & Recreation Authority

Bennett Recreation Center

Regular Board Meeting Minutes

October 20, 2020

### Call to Order

Chairman Sean Dunleavy called the meeting to order at 7:00 pm.

### Attendance

Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Tammy Beal, Jean Graham, and Jeanette Ambrose

### Absent

None

### Staff

Director Tim Church, Kyle Tokan, Kevin Troshak

### Public

None

### Pledge of Allegiance

### Approval of Agenda

Diana Lowe motioned to approve the Agenda, supported by Jeanette Ambrose. **Motion carried 5-0.**

### Approval of Regular Minutes

Diana Lowe made a motion to approve the September 15, 2020 minutes, supported by Jeanette Ambrose.  
**Motion carried 5-0.**

### Call to the Public

None heard.

## **Staff Comments**

None heard

## **New Registration Software**

Director Church explained all the issues that they have been having with Rec-Pro because the server is based through the City and not a web-based system, it is \$7000 annually and causes a lot of miscommunication for the users. He stated comparisons between CivicRec and RecDesk and told what the costs would be for each software program. Chairman Dunleavy would like to table this discussion until after the 2021 Budget discussion. Motion by Diana Lowe to table this discussion until after item #9, the 2021 Budget discussion. Supported by Jean Graham. **Motion carried 5-0.**

## **2020 3<sup>rd</sup> Quarter Budget Amendments**

Director Church explained that we would have been way ahead of the game but Covid hit. We have cut as much as possible, there is no more pool income, we have downsized the festivals, some staff is going to be furloughed. We had \$117K in losses but had \$124K in reserves. This has brought down most of our reserves. Motion by Jeanette Ambrose to accept the 3<sup>rd</sup> Quarter Budget Amendments as presented, supported by Diana Lowe. **Motion carried 5-0.**

## **2021 Budget Proposal**

The Aquatic Center was removed from the budget. Programs were restructured and we will be asking each municipality in the Authority to increase their contribution by \$5K. Motion by Diana Lowe to accept the 2021 Budget as presented, supported by Jean Graham. **Motion carried 5-0.**

## **New Registration Software; Continuation**

Discussion continued about registration software pro and cons. Motion by Diana Lowe to approve of the CivicRec Software purchase, supported by Jean Graham. Roll call vote: Graham-yes, Lowe-yes, Ambrose-yes, Beal-yes, Dunleavy-yes. **Motion carried 5-0.**

## **Board Meeting Schedule**

Motion by Tammy Beal to approve the 2021 Board Meeting schedule, supported by Jean Graham. **Motion carried 5-0.**

## **Refund/Cancellation Policy**

The policy has been updated which states that if a participant chooses to be removed from a program prior to the close of registration then a credit will be given. After the close of registration, no credits or refunds will be given. This does not apply to youth sports leagues as there is always a waiting list of participants. Motion by Diana Lowe to accept the Refund/Cancellation Policy as presented, supported by Jeanette Ambrose. **Motion carried 5-0.**

## **Dog Park Agreement**

This agreement was in place during construction and has no end date. Tammy Beal motioned to send the present agreement to John Gormley, our legal counsel, to interpret and write a new 5-year contract with an expiration date, supported by Jean Graham. **Motion carried 5-0.** Motion by Jeanette Ambrose to seek financial counsel for better understanding of the Dog Park funding from inception to the present, supported by Diana Lowe. **Motion carried 5-0.**

## Check Register and Bank Statements ending September 30, 2020

Everything looks good.

## Financial Reports ending September 30, 2020

Everything looks good.

## Directors Report

- Legend of Sleepy Howell will be a laser light show and drive thru event at the City Park, it is \$15 per car. This Thursday there will be a VIP drive thru test for our Park and Board Families.
- November 7, 2020 is volunteer day at the park from 9-noon to help string lights, any and all help will be welcome.
- Holiday in the Park and Fantasy of Lights will coordinate and start the Friday after Thanksgiving. There will be no parade but a drive through at the City Park. It will be \$15 per car load and there will be more light displays. Tickets will start going on sale November 1<sup>st</sup>.
- Director Church will be sending Clerks the 2021 Budgets and scheduling with them meeting dates to give the presentations to their Boards.
- Director Church said that he is working on a proposal with Ascension Health to help fund the Fitness center. There will be two different proposals, one for \$50K for 3 years from the entire Ascension practice and one from the individual physicians for \$15-\$20K per year for 3 years.

## Old Business

Jeanette Ambrose asked for a concerned citizen about giving swimming lessons at the lake. Director Church answered that when you have a life guard on duty, they are responsible for the entire beach and they have to have a special certification for brown water, also there are boats to deal with and geese that cause Ecoli, so it's a liability.

Jeanette also said that a citizen stated that the pool funding was not cut. Director Church explained that the agreement between the school and the Authority was severed because of Covid and the amount of money that the schools receive per student was cut.

## New Business

- Sean Dunleavy reported that Oceola Township is forming two new committees. One to oversee the leasing of the new facility and one for marketing.

## Next Meeting

The next regular meeting is scheduled for Tuesday, November 17, 2020 at 7 pm, to be determined

Motion to adjourn at 9:20 pm by Diana Lowe, supported by Tammy Beal. **Motion carried 5-0.**

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Approved

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Date

Respectfully Submitted by: Tammy L. Beal, Secretary

HAPRA  
Regular Meeting  
October 20, 2020

**MHOG Water Authority Meeting**  
**October 21, 2020**  
**5:00 PM at Oceola Township Hall**

## AGENDA

1. Approval of the Minutes of September 16, 2020
2. Call to Public
3. Reports
  - Staff Reports: Greg Tatara
  - Treasurer (Robin Hunt)
  - Engineer (Gary Markstrom)
  - CPA (Ken Palka)
4. New Business
  - Correspondence
5. Old Business
6. Adjournment



# Marion Howell Oceola Genoa

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WATER AUTHORITY

## MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on September 16, 2020 at 5:00 PM. Members present were Bamber, Coddington, Rogers, Hanvey, Schuhmacher, Hunt, Counts and Lowe.

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The meeting was called to order by Chairman Hanvey.

A motion was made by Rogers to approve the minutes of the August 19, 2020 meeting. The motion was seconded by Schuhmacher and carried.

A call to the public was held.

A motion was made by Schuhmacher to renew Tetra Techs Contract with Amendment # 269 to the General Services Agreement for \$10,000. The motion was seconded by Counts and carried.

A motion was made by Schuhmacher to replace the Condensing Unit and Valves on the Refrigeration Units by Phoenix Refrigeration for \$12,250.00. The motion was seconded by Coddington and carried.

A motion was made by Schuhmacher to approve Budget Amendments as presented by Palka. The motion was seconded by Rogers and carried.

A motion was made by Hunt to approve the new Budget as present by Palka. The motion was seconded by Counts and carried.

A motion was made by Schuhmacher to increase the water rate from \$4.15 to \$4.20/1,000 gallon on October 1, 2020. The motion was seconded by Coddington and everyone voted yes on a roll call vote. The motion carried.

A motion was made by Schuhmacher to approve expenditures of \$579,068.57 from the MHOG Operating Fund represented by check numbers 8517-8543 and PR 585 to 592. The motion was seconded by Counts and carried.

A motion was made by Coddington to approve expenditures of \$3,674.50 in MHOG Connection Fees represented by check number 1013. The motion was seconded by Schuhmacher and carried.

A motion was made by Schuhmacher to adjourn. The motion was seconded by Counts and carried.

William J. Bamber, Secretary



## MHOG Utility Department

2911 Dorr Road  
Brighton, MI 48116  
810-227-5225  
[www.mhog.org](http://www.mhog.org)

October 16, 2020

Marion, Howell, Oceola, and Genoa Sewer and Water Authority  
1577 North Latson Road  
Howell, MI 48843

**Subject: M.H.O.G. – October 2020 Board Packet**

Dear Board Members;

For the previous month, the MHOG System operated very well. September production was higher than the previous two years for September, so this quarter was financially very good for MHOG. The front cover picture depicts operators flushing and winterizing hydrants. We anticipate this preventative maintenance task wrapping up this week.

- We have not had much activity on the 24-inch water main project as we are waiting on the State DNR to respond to our easement request. Due to the driveway at MHOG being in need of maintenance, we may look at getting the water main under the road so that paving of the drive can occur in 2021.
- For 2021 we would like to paint both the Oceola and Genoa Towers. Both of these towers were over coated with a urethane finish in 2007 and 2005, respectively. Both of the current coating systems are failing, as shown in the attached pictures. In addition, Cleary frequently requests painting of the tower as the white color makes it difficult for batters at the field. Per the purchase agreement for the land from Cleary, we must put their name on the tower. In addition, underlying mill scale on the steal is causing adhesion issues with the current coating system, which then results in rust. Due to these reasons, both towers need to be sand blasted to bare steal and recoated. By bidding both towers together, with one being painted in the Spring of 2021 and one in the fall of 2021, we would save money on engineering as well as paint contractor costs. At this point, we are only seeking approval of the engineering portion of the project.
- Regard the Hometown Lawsuit, MMRMA attorneys are performing investigation, there has been no court proceedings to the best of our knowledge.

- TLS Construction has completed restoration at Earl Lake, and to date, three homes are already connected. Cost wise we did well, the original estimate was \$177,000, and the cost came in at what we estimate, right around \$132,000. Overall, the project went very well.
- We have been notified by Michigan EGLE that we must perform PFAS sampling. We are obtaining a quote from Tt as certified PFAS labs must be used, and strict sampling protocols must be implemented to avoid a false positive from everyday items.
- The Deputy Report includes monthly production data, hydrant flushing data, as well as quotes for SCADA upgrades and well service.
- Presented in the report is a copy of the rate adjustment notice published in the Livingston Daily on October 9, 2020.

We look forward to discussing the contents of the report in detail with the Board at the regular meeting on October 21, 2020.

Sincerely,



Greg Tatara  
Utility Director

**RATE CHANGE NOTICE  
MARION, HOWELL,  
OCEOLA & GENOA SEWER  
AND WATER AUTHORITY**

At a regular scheduled meeting of the Marion, Howell, Oceola, & Genoa Sewer and Water Authority Board on September 16, 2020, the following rates were adopted:

**WATER:**

Operation and Maintenance Metered Charge per 1,000 Gallons

Old Rate:	\$4.15
New Rate:	\$4.20

Debt Metered Charge per 1,000 Gallons	
Remains At:	\$0.42

Overall per 1,000 Gallon Charge Increased from \$4.57 to \$4.62

**RATES BECOME EFFECTIVE October 1, 2020**

"Yes" votes to approve the new rates included Bamber, Coddington, Hanvey, Counts, Hunt, Lowe, Rogers, and Schuhmacher.

Certification

NOW COMES William Bamber who is the duly elected secretary of the Marion, Howell, Oceola, Genoa Sewer and Water Authority and certifies that these rate changes were adopted by the Marion Howell Oceola Genoa Sewer & Water Authority on September 16, 2020.

WILLIAM BAMBER, SECRETARY  
MARION, HOWELL, OCEOLA & GENOA  
SEWER AND WATER AUTHORITY

(10-09-2020 DAILY 357440)

# HOWELL AREA FIRE AUTHORITY

## AGENDA

**Date:** October 21, 2020

**Time:** 6:00 PM

**Location:** Oceola Twp. Hall, 1577 N. Latson Rd., Howell, MI 48843

### Board members

Bill Bamber, Oceola Twp, Chairman

Mike Coddington, Howell Twp., Vice Chairman

Mark Fosdick, Cohoctah Twp., Secretary

Robert Hanvey, Marion Twp., Member

Nick Proctor, City of Howell, Treasurer

Ron Hicks, Fire Chief

Laura Walker, Asst. Sec./Treasurer

### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

### Agenda Items

Meeting called to order at 6:00pm

Pledge of Allegiance

Approve the minutes of the regular meeting of September 16, 2020

Call to public (Items not on the agenda)

Discussion/Approval 2019/2020 Annual Audit Presentation, Ken Palka

Chief's Comments

- Update on apparatus pump testing
- State of Michigan Coronavirus Relief Fund

Approve Payment of Bills and Payroll in the amount of \$231,154.92

- New Business

Old Business

Closed Session

Adjournment

## HOWELL AREA FIRE AUTHORITY

September 16, 2020 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

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**Present:** Chairman Bill Bamber, Vice Chairman Mike Coddington, Treasurer Nick Proctor, Secretary Mark Fosdick, Member Bob Hanvey, Attorney Kevin Gentry, Fire Chief Ron Hicks, Asst. Sec/Treas. Laura Walker

Chairman Bill Bamber called the meeting to order at 6:00 pm

**Approve minutes of the regular meeting of August 19, 2020:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of August 19, 2020. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response

**Discussion/Approval to award Waterway of Michigan the contract to conduct hose and ground ladder testing in an amount of up to \$6,000:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to award Waterway of Michigan the contract to conduct hose and ground ladder testing in an amount of up to \$6,000.00. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Resolution 04-20 Authorized signers for bank accounts:** MOTION by Mr. Proctor, SUPPORT by Mr. Hanvey to approve Howell Area Fire Authority Resolution 04-20 to remove Andrew Pless from all financial accounts, and add Jamil Czubenko to all financial accounts. Ron Hicks and Laura Walker will remain as signers on all financial accounts. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Resolution 05-20:** MOTION by Mr. Hanvey, SUPPORT by Mr. Coddington to approve Howell Area Fire Authority Resolution 05-20 to remove Andrew Pless as an authorized credit card holder and add Jamil Czubenko as an authorized credit card holder. Ron Hicks and Laura Walker will remain credit card holders. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval to remove Andrew Pless from all financial accounts:** MOTION by Mr. Fosdick, SUPPORT by Mr. Hanvey to remove Andrew Pless from all financial accounts. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval to remove Andrew Pless as credit card signer:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to remove Andrew Pless as a credit card signer. MOTION CARRIED UNANIMOUSLY.

**Approve Payment of Bills and Payroll:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to authorize payment of bills and payroll in the amount of \$167,409.69. MOTION CARRIED UNANIMOUSLY.

HAFa Mtg. Minutes  
September 16, 2020  
Page 2

**Adjourn:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:18pm.  
MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: \_\_\_\_\_  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR SEPTEMBER 2020  
**DATE:** OCTOBER 21, 2020

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During the month of September, the HAFD responded to a total of 120 calls for service. There were 124 calls in September of 2019. The total year-to-date runs for 2020 is 1287. Last year's total at the end of September was 1166.

Some of the more significant events for the month included:

On September 8<sup>th</sup>, Howell Firefighters were dispatched AMA to a barn fire in the 11000 block of Clyde Rd. in Hartland Township. The barn was filled with large quantities of rolled and bailed hay. The fire was believed to be deliberately set and a suspect was later located by police.

On September 18<sup>th</sup> Howell Firefighters responded with the Hazmat unit to I96 in Brighton Township to assist with a working fire in the trailer of a Semi truck full of recycled batteries. The batteries were stored in containers loaded on pallets making it difficult to extinguish the fire.

On September 21<sup>st</sup> Howell Firefighters responded for an animal rescue in the 11000 block of Oak Grove Rd. in Cohoctah Township. On arrival units located a small dog in a drainpipe, firefighters used a pike pole and rope to safely retrieve the dog.

On September 27<sup>th</sup> Howell Firefighters were dispatched to a reported gas leak in the 600 block of Barnard St. in the City of Howell. On arrival units were advised the homeowner was digging and hit the gas line, firefighters evacuated the immediate area and (3) homes until Consumers arrived on scene.

Training for the month of September consisted of Trench Rescue, Vehicle Stabilization, Lifting & Cribbing and Extrication Tools.

**The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday October 21<sup>st</sup>, 2020 at 6:00 pm.**





## Howell Area Fire Department Fire Marshal Division

1211 W Grand River Ave Howell, MI 48843  
office: 517-546-0560 fax: 517-546-6011  
[firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** October 14, 2020  
**TO:** Chief Ron Hicks  
Fire Authority Board  
**FROM:** Jamil Czubenko, Deputy Chief/Fire Marshal  
**REF:** September 2020 Month End

The month of September 2020 was busy in the Fire Marshal Division (FMD).

The FMD participated in emergency responses and department training throughout the month.

Due to current restrictions, many of our outside participants cannot attend and we are also limited to number of attendees inside and outside of our building. It wasn't an easy decision, but we cancelled our traditional 2020 Open House. However, we have been preparing social media posts of our department, stations, equipment, firefighter's and safety messages for Fire Prevention Month in October.

September continued to have the FMD very active in the department's Covid-19 planning and response. Planning for our personnel and their response to our customers with the appropriate PPE along with ever changing medical protocols. Although request have slowed down, I am still handling the Logistics for PPE requests from public safety agencies within the county.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment.

The FMD continues to work with businesses to assist them in their opening, so that they can comply with the various Executive Orders and phased opening of State and local businesses. This has been a balance of education and consultation to get our customers where they need to be, to be compliant and open. This effort continues, as the situation is ever changing.

The HAFD visited 4 homes and installed a total of 4 batteries and 16 smoke detectors. To date, 95 smoke and 9 CO detectors have been installed by the HAFD.

October 2020 brings us more planning for future projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-1205	311 - Medical assist, assist EMS crew	09/06/2020	5428 ARBORETUM TRL	BR20
2020-1206	631 - Authorized controlled burning	09/06/2020	2384 AMBERWOOD TRL	BR20,BR24,CH24
2020-1207	551 - Assist police or other governmental agency	09/06/2020	5428 ARBORETUM TRL	BR20,CH2,FM2
2020-1212	551 - Assist police or other governmental agency	09/08/2020	1071 E BARRON RD	BR20,BR24
2020-1213	324 - Motor vehicle accident with no injuries.	09/08/2020	2115 BOWEN RD	CH24,EN20
2020-1215	551 - Assist police or other governmental agency	09/09/2020	5428 ARBORETUM TRL	BR20
2020-1220	311 - Medical assist, assist EMS crew	09/10/2020	3003 W GRAND RIVER	BR20,FM2
2020-1224	551 - Assist police or other governmental agency	09/12/2020	5435 ARBORETUM TRL	BR20
2020-1229	551 - Assist police or other governmental agency	09/12/2020	5043 WARNER RD	BR20
2020-1237	742 - Extinguishing system activation	09/15/2020	1045 DURANT DR	EN20
2020-1241	551 - Assist police or other governmental agency	09/16/2020	4083 BYRON RD	BR20,C-2
2020-1244	611 - Dispatched & cancelled en route	09/17/2020	132 E LEGRAND ST	C-2
2020-1248	311 - Medical assist, assist EMS crew	09/18/2020	3003 W GRAND RIVER	EN20,FM2
2020-1253	745 - Alarm system activation, no fire - unintentional	09/19/2020	1199 AUSTIN CT	EN20
2020-1257	311 - Medical assist, assist EMS crew	09/20/2020	700 JOHN WARD DR	BR20,BR24
2020-1266	321 - EMS call, excluding vehicle accident with injury	09/22/2020	4120 LAMBERT DR	C2RET,EN22
2020-1267	611 - Dispatched & cancelled en route	09/22/2020	4120 LAMBERT DR	C-2
2020-1268	600 - Good intent call, other	09/23/2020	3003 W GRAND RIVER	BR20,FM2
2020-1273	322 - Motor vehicle accident with injuries	09/24/2020	1 E BARRON RD	EN20,EN24,LT24
2020-1274	162 - Outside equipment fire	09/25/2020	5519 W Grand River AVE	C-2,C-202,EN21
2020-1278	352 - Extrication of victim(s) from vehicle	09/26/2020	4083 OAK GROVE RD	BR24,C-2,CPT24,EN20,EN24,R20
2020-1279	324 - Motor vehicle accident with no injuries.	09/26/2020	2299 N BURKHART RD	BR20,C-2,EN21
2020-1290	311 - Medical assist, assist EMS crew	09/28/2020	1630 RED HICKORY CT	BR20,CH20,CH24
2020-1295	311 - Medical assist, assist EMS crew	09/29/2020	1397 N BURKHART RD	BR20,C-2,C2RET
2020-1296	311 - Medical assist, assist EMS crew	09/30/2020	5435 ARBORETUM TRL	BR20,C-2
2020-1299	611 - Dispatched & cancelled en route	09/30/2020	2 W HIGHLAND RD	EN21

Total # Incidents for HOWELL TWP: 29

**ZONE: IOSCO - IOSCO TWP**

2020-1182	571 - Cover assignment, standby, moveup	09/01/2020	40 N GREGORY RD	CH202,EN20
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Total # Incidents for IOSCO: 1

**ZONE: MARION - MARION Twp**

2020-1192	424 - Carbon monoxide incident	09/03/2020	1346 MORNING MIST DR	CH202,EN23
2020-1198	311 - Medical assist, assist EMS crew	09/05/2020	5213 UNIVERSE AVE	BR20,BR23
2020-1204	311 - Medical assist, assist EMS crew	09/06/2020	4964 YAX POINTE DR	BR20,BR23
2020-1210	311 - Medical assist, assist EMS crew	09/07/2020	135 E I96	CH202,EN20,EN21,FM2

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-1226	600 - Good intent call, other	09/12/2020	4114 HILLSIDE DR	C-202,CH23,EN20,EN23,FM2
2020-1236	322 - Motor vehicle accident with injuries	09/14/2020	4990 MILETT RD	C-2,EN20
2020-1242	131 - Passenger vehicle fire	09/16/2020	1333 E I96	EN20,EN21
2020-1243	743 - Smoke detector activation, no fire - unintentional	09/17/2020	282 CHESTNUT CREEK DR	CH23,EN23
2020-1255	911 - Citizen complaint	09/19/2020	599 KEDDLE RD	BR23,CH23,LT23
2020-1260	600 - Good intent call, other	09/20/2020	1101 GRAY FOX CT	EN23,LT23
2020-1276	551 - Assist police or other governmental agency	09/25/2020	55 GROVELAND DR	BR20
2020-1281	311 - Medical assist, assist EMS crew	09/26/2020	3700 JEWELL RD	BR23,CH23,CPT23
2020-1282	311 - Medical assist, assist EMS crew	09/27/2020	1649 SEXTON RD	BR20,BR23,CH23,CPT23
2020-1284	631 - Authorized controlled burning	09/27/2020	2701 MASON RD	BR20
2020-1288	551 - Assist police or other governmental agency	09/28/2020	985 COUNTY FARM RD	BR20
2020-1289	412 - Gas leak (natural gas or LPG)	09/28/2020	2675 MASON RD	EN20

Total # Incidents for MARION: 16

ZONE: OCEOLA - OCEOLA Twp				
2020-1183	131 - Passenger vehicle fire	09/01/2020	1400 MALLARD POND DR	CH202,CPT22,EN21,LT203
2020-1185	311 - Medical assist, assist EMS crew	09/02/2020	2830 BONNY BROOK DR	CH202
2020-1189	611 - Dispatched & cancelled en route	09/02/2020	2111 N LATSON RD	EN22
2020-1194	745 - Alarm system activation, no fire - unintentional	09/04/2020	2799 W AMBERLY BLVD	EN22
2020-1196	611 - Dispatched & cancelled en route	09/04/2020	2699 E HIGHLAND RD	BR22
2020-1202	311 - Medical assist, assist EMS crew	09/05/2020	2366 CHESTNUT BND	CH202
2020-1209	111 - Building fire	09/07/2020	5154 E HIGHLAND RD	CH202,CH24,EN20,EN21,EN22,EN23,EN24
2020-1219	743 - Smoke detector activation, no fire - unintentional	09/10/2020	3736 VICKSBURG WAY	EN22
2020-1225	551 - Assist police or other governmental agency	09/12/2020	3407 N LATSON RD	BR20,BR22,CPT22
2020-1228	322 - Motor vehicle accident with injuries	09/12/2020	1 N LATSON RD	EN22
2020-1230	743 - Smoke detector activation, no fire - unintentional	09/12/2020	6135 BAKER DR	CPT22,EN22
2020-1247	311 - Medical assist, assist EMS crew	09/17/2020	5416 FERN DR	BR22
2020-1259	611 - Dispatched & cancelled en route	09/20/2020	2425 GOLF CLUB RD	EN22
2020-1264	311 - Medical assist, assist EMS crew	09/21/2020	5070 E HIGHLAND RD	BR22
2020-1271	324 - Motor vehicle accident with no injuries.	09/24/2020	1 S HUGHES RD	C-2,EN22
2020-1272	463 - Vehicle accident, general cleanup	09/24/2020	5999 CLYDE RD	C-202,EN22
2020-1275	311 - Medical assist, assist EMS crew	09/25/2020	2578 KATSURA LN	BR22,C-2
2020-1280	311 - Medical assist, assist EMS crew	09/26/2020	4500 BROPHY RD	BR22,EN21
2020-1286	561 - Unauthorized burning	09/27/2020	1300 Butler ST	CH22
2020-1292	445 - Arcing, shorted electrical equipment	09/29/2020	2313 MUSSON RD	EN22
2020-1294	311 - Medical assist, assist EMS crew	09/29/2020	2830 BONNY BROOK DR	EN22

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# COMPLAINT LOG

Complaint #	Complainant Name	Offender Name	Complaint Details	Action Taken	Date Violation	Show Cause Date	Resolved
#03-20	Anonymous Neighbor	Runion, Sullivan Kelley 1353 Morning Mist Dr. 4710-12-201-047	Junk Car, Truck, frame	ltr sent 10-7-2020			
#04-20	Ida West 2133 Moorlands View Howell, Mi 48855 517-540-9778 4710-10-400-023	Robert J. West 1959 Hidden Valley 4710-10-400-006	Junk truck on prop line	ltr sent 10-28-2020			

DPW Report

	2020												
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
<b>WATER</b>													
NEW	6	9	5	2	16	0	4	6	13	3			64
EXISTING													
REPLACEMENT													
<b>IRRIGATION</b>													
NEW	1	0	4	5	5	5	3	10	26	7			66
EXISTING													
<b>SEWER</b>													
NEW	6	8	4	2	17	0	7	6	13	1			64
EXISTING													
<b>TOTAL</b>	<b>13</b>	<b>17</b>	<b>13</b>	<b>9</b>	<b>38</b>	<b>5</b>	<b>14</b>	<b>22</b>	<b>52</b>	<b>11</b>			<b>194</b>

FISCAL YEAR 2020-21 MARION TOWNSHIP FINANCIAL REPORT

Oct-20

GENERAL FUND CHECKING

Previous Balance	\$	1,543,602.26
Receipts	\$	21,790.72
Interest	\$	286.97
	\$	<u>1,565,679.95</u>
Expenditures	\$	<b>119,528.07</b>
Balance	\$	<u>1,446,151.88</u>

CEMETERY FUND

Previous Balance	\$	33,614.39
Receipts	\$	-
Interest		
	\$	<u>33,614.39</u>
Expenditures	\$	<b>430.00</b>
Balance	\$	<u>33,184.39</u>

PARKS & RECREATION FUND

Previous Balance	\$	22,798.79
Receipts	\$	115.00
Interest		
	\$	<u>22,913.79</u>
Expenditures	\$	<b>718.89</b>
Balance	\$	<u>22,194.90</u>

WATER - NEW USER

Previous Balance	\$	495,439.64
Receipts	\$	-
Interest	\$	90.48
	\$	<u>495,530.12</u>
Expenditures	\$	<b>46,288.00</b>
Balance	\$	<u>449,242.12</u>

11/15/2020 10:00 AM  
 11/15/2020 10:00 AM

**SEWER OPERATING & MANAGEMT**

Previous Balance	\$	152,541.02
Receipts	\$	4,181.29
Interest		
	\$	<hr/> 156,722.31
Expenditures	\$	22,972.70
Balance	\$	<hr/> 133,749.61

**SEWER - NEW USER**

Previous Balance	\$	389,060.89
Receipts	\$	-
Interest		
	\$	<hr/> 389,060.89
Expenditures	\$	-
Balance	\$	<hr/> 389,060.89

**SPEC ASSESS. FUND**

Previous Balance	\$	191,819.35
Receipts	\$	58.30
	\$	<hr/> 191,877.65
Expenditures	\$	18,952.75
Balance	\$	<hr/> 172,924.90

**SUMMARY TOTALS**

General Fund	\$	1,446,151.88
Cemetery Fund	\$	33,184.39
Parks & Rec Capital Chk	\$	22,194.90
Water - New User	\$	449,242.12
Sewer Operating & Mana	\$	133,749.61
Sewer - New User	\$	389,060.89
Special Assess. Fund	\$	172,924.90
<b>TOTAL</b>	\$	<hr/> 2,646,508.69

11/02/20

## #101 General Fund Account QuickReport As of October 31, 2020

Date	Num	Name	Memo	Amount
<b>001 - CASH - GENERAL - FNB</b>				
10/01/2020	11147	MTA	VOID: INVOICE# 2974 MEMBERSHIP RENEW...	0.00
10/01/2020	11148	CUMMINGS, MCCLOREYC DAVIS & ACHO	INVOICE# 315779 GENERAL ATTORNEY FEES	-2,145.00
10/01/2020	11149	Karen Hawkins	SEPTEMBER 2020 MILEAGE	-71.30
10/01/2020	11151	DAVID HAMANN	SEPTEMBER 2020 MILEAGE	-111.55
10/01/2020			Deposit	1,133.00
10/01/2020	ATT- OC...		AT&T CELL TOWER LEASE PAYMENT OCTO...	2,281.31
10/01/2020	11172	Blue Cross Blue Shield of Michigan	VOID: GROUP 007017906710 / COVERAGE 1...	0.00
10/06/2020	11152	WEST SHORE SERVICES, INC	INVOICE#27891 Annual Inspection & Maintena...	-850.00
10/08/2020	11161	VOYA Institutional Trust	SEPTEMBER 2020 PAYROLL	-400.00
10/08/2020	11162	Marion Township Flex Fund	SEPTEMBER 2020 PAYROLL	-1,376.93
10/08/2020	11163	ALERUS PAYMENT SOLUTIONS	DIVISION# 400381 / PLAN ID# 628223 / #4720 ...	-3,794.40
10/08/2020	11164	DTE ENERGY	ACCOUNT# 9100 104 3211 0 / 08/04/20 - 09/0...	-506.19
10/08/2020	11165	MTA	INVOICE# 8681 - MICHIGAN TOWNSHIP FOC...	-33.00
10/08/2020	11166	QUADIENT FINANCE USA, INC.	ACT# 7900 0444 4962 6229 / POSTAGE FOR ...	-300.00
10/08/2020	SEPT202...		TOTAL TAXES FOR SEPTEMBER 2020 PAYR...	-10,751.61
10/08/2020	ELECT20...		TOTAL TAXES FOR SEPTEMBER 2020 PAYR...	-151.11
10/08/2020	76161775-E	DIANE BOCKHAUSEN	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-92.51
10/08/2020	76161776...	ERIN BUTLER-PEVAN	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-52.86
10/08/2020	76161777...	JULIE DAILEY	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-39.65
10/08/2020	76161778...	ARDYTH DAVISON	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-92.51
10/08/2020	76161779...	BARBARA HAMANN	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-221.64
10/08/2020	76161780...	Victoria Kihn	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-79.28
10/08/2020	76161781...	DEBRA PEVEN	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-79.28
10/08/2020	76161782...	Jody Saum	NOVEMBER 2020 ELECTION - BALLOT FOLDI...	-79.28
10/08/2020	76161760	LESLIE D. ANDERSEN	SEPTEMBER 2020 PAYROLL	-375.57
10/08/2020	76161761	SCOTT R. LLOYD	SEPTEMBER 2020 PAYROLL	-260.31
10/08/2020	76161762	DANIEL F. LOWE	SEPTEMBER 2020 PAYROLL	-596.29
10/08/2020	76161763	LARRY J. FILLINGER	SEPTEMBER 2020 PAYROLL	-92.35
10/08/2020	76161764	JAMES L. ANDERSON JR.	SEPTEMBER 2020 PAYROLL	-88.10
10/08/2020	76161765	BRUCE V. POWELSON	SEPTEMBER 2020 PAYROLL	-92.35
10/08/2020	76161766	CHERYL A. RANGE	SEPTEMBER 2020 PAYROLL	-92.35
10/08/2020	6204339-...	JESSICA S. TIMBERLAKE	SEPTEMBER 2020 PAYROLL	-2,194.50
10/08/2020	6204340	THOMAS A. LLOYD	SEPTEMBER 2020 PAYROLL	-501.38
10/08/2020	6204341-...	KITSEY A. RENNELLS	SEPTEMBER 2020 PAYROLL	-2,583.68
10/08/2020	6204345-...	DUANE M. STOKES	SEPTEMBER 2020 PAYROLL	-2,964.48
10/08/2020	6204346-...	SANDRA J. LONGSTREET	SEPTEMBER 2020 PAYROLL	-2,258.80
10/08/2020			Deposit	965.86
10/08/2020	6204347-...	GREGORY L. DURBIN	SEPTEMBER 2020 PAYROLL	-1,075.36
10/08/2020	6204348-...	LINDA M. MANSON-DEMPSEY	SEPTEMBER 2020 PAYROLL	0.00
10/08/2020	6204338-...	TAMMY L. BEAL	SEPTEMBER 2020 PAYROLL	-2,572.25
10/08/2020	6204343-...	DIANE D. BOCKHAUSEN	SEPTEMBER 2020 PAYROLL	-92.35
10/08/2020	6204344-...	GAIL A. BURLINGAME	SEPTEMBER 2020 PAYROLL	-2,997.44
10/08/2020	6204349-...	DAVE HAMANN	SEPTEMBER 2020 PAYROLL	-2,814.58
10/08/2020	6204350-...	LAWRENCE W. GRUNN	SEPTEMBER 2020 PAYROLL	-220.25
10/08/2020	6204351-...	ROBERT W. HANVEY	SEPTEMBER 2020 PAYROLL	-3,674.22
10/08/2020	6204352-...	KAREN D. HAWKINS	SEPTEMBER 2020 PAYROLL	-1,794.29
10/08/2020	6204353-...	PATRICIA J. HUGHES	SEPTEMBER 2020 PAYROLL	-1,030.59
10/08/2020	6204354-...	LOREEN B. JUDSON	SEPTEMBER 2020 PAYROLL	-3,414.84
10/08/2020			Deposit	20.00
10/14/2020	11168	FIRE PROTECTION PLUS, INC	INVOICE # 10125 / ANNUAL INSPECTION 10/...	-69.75
10/14/2020	11169	RECYCLE LIVINGSTON	2020-2021 ANNUAL RENEWAL -SMALL BUSI...	-130.00
10/14/2020	11170	Charter Communications	ACT# 8245 12 487 0024359 / INV# 0024359100...	-419.77
10/15/2020			Deposit	300.00
10/15/2020			Deposit	125.00
10/16/2020	PAROLL ...		ADP FEE -SEPTEMBER 2020 PAYROLL	-220.95
10/16/2020			Deposit	50.00
10/16/2020	11174	T L's Excavating		-750.00
10/19/2020	11167	KELLY SZYDLOWSKI	HALL RENTAL REFUND 10/17/2020	-100.00
10/19/2020	11171	LIV CO TREASURER'S ASSOCIATION	2020 Christmas Luncheon	-50.00
10/20/2020	11173	Blue Cross Blue Shield of Michigan	GROUP 007017906710 / COVERAGE 11/15/20...	-15,263.82
10/26/2020	11174	GREGORY GARDYNIK	HALL RENTAL REFUND 10-24-2020	-100.00
10/26/2020			Deposit	16,915.55
10/27/2020	11175	FIRST IMPRESSION	INVOICE# 76399 SANDY DONOVAN NAME PL...	-34.80
10/27/2020	11176	Priority 1 Party Rental	VOID: 20 X 20 TENT RENTAL / NOVEMBER 2...	0.00
10/27/2020	11177	B&L Services	LAWN SERVICES 9/28, 10/12, 10/26 - 2020	-555.00
10/27/2020	11179	CARTRIDGE WORLD	INVOICE# 139434 / 2 TONERS	-99.98
10/27/2020	11180	QUADIENT FINANCE USA, INC.	INVOICE# N8551039 / GENERAL POSTAGE	-382.35



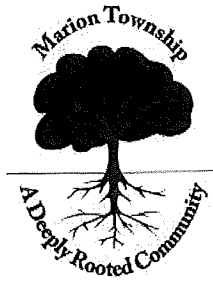
11/02/20

## #101 General Fund Account QuickReport As of October 31, 2020

Date	Num	Name	Memo	Amount
10/27/2020	11181	Colonial Life	BCN# E4270229 INVOICE# 4270229 - 1001471	-452.74
10/27/2020	11182	LIV CO ASSESSOR'S ASSOC	VOID: DATABASE AUDIT & CLEANUP 11/18/2...	0.00
10/27/2020	11183	VOID	VOID:	0.00
10/27/2020	11184	LIV CO ASSESSOR'S ASSOC	DATABASE AUDIT & CLEANUP 11/18/2020 - L...	-25.00
10/28/2020	11185	STAPLES	ACCOUNT# 6035 5178 2066 4075 / 10/02/2020...	-153.74
10/28/2020	11186	LIV CO ASSESSOR'S ASSOC	DATABASE AUDIT & CLEANUP 11/18/2020 - K...	-25.00
10/28/2020	11187	BS & A SOFTWARE, INC	INVOICE# 131956 ANNUAL SERVICE/SUPPO...	-3,540.00
10/28/2020	11188	Tri Star Electrical	INVOICE# 2020-4785 ANNUAL GENERATOR ...	-355.00
10/28/2020	11189	CARLISLE/WORTMAN, Inc.	CLIENT# 266 / INVOICE# 2158429	-262.50
10/28/2020	11190	PNC Bank	ACT# 0532 / 09/23/2020 - 10/10/2020	-277.96
10/31/2020	11178	Priority 1 Party Rental	20 X 20 TENT RENTAL / NOVEMBER 2020 EL...	-212.00
10/31/2020			Interest	286.97
Total 001 · CASH - GENERAL - FNB				-54,417.10
<b>TOTAL</b>				<b>-54,417.10</b>

2020 ZONING REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Homes	7	11	4	4	22	4	5	10	20	1			84
Condo Units													0
Accessory Bldgs.	3	2	3	3	4	3	1	1	2	2			21
Decks	1		3	3	12	13	6	5	5	3			48
Pools					2	3	3	2	1				11
Additions			3	3	3	3	1	4	1	4			19
Land Balancing													0
Other		1				1		1	1	3			7
<b>TOTAL LAND USES</b>	11	14	13	0	43	27	16	23	30	13	0	0	190
Waivers	5	5	3		9	4	10	6	4	1			47
Finals	18	6	14		7	11	22	20	23	59			180
Site Plans													0
Pre-Planning Meetings													0
Sewer Inspections	2	4	4			10	2	0		17			



**MARION TOWNSHIP**  
mariontownship.com

PROTEST OF SPECIAL ASSESSMENT AMOUNT

## **Special Assessment Roll for Crystal Court**

Parcel Number: 4710-\_\_\_\_-\_\_\_\_-\_\_\_\_

Property Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Amount of Levy: \$\_\_\_\_\_

Property Owner's contention of Levy: \$\_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**MARION TOWNSHIP  
RESOLUTION TO APPROVE ROLL FOR  
CRYSTAL COURT SPECIAL ASSESSMENT DISTRICT**

WHEREAS, the township board of the Township of Marion, Livingston County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor for the purpose of defraying the costs of providing road paving for CRYSTAL COURT;

AND WHEREAS, such public hearing was preceded by proper notice in the Fowlerville News and Views, a newspaper of general circulation in the township, and by first-class mail notice to each property owner of record within said district and upon said assessment roll;

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and all present were given the opportunity to be heard and file written protests on the matter;

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing;

Parcel Number	Max Annual Levy	Owner Name	Property Address
---------------	--------------------	------------	------------------

AND WHEREAS, it is the opinion of the township board that no further time should be granted for consideration of the matter;

AND WHEREAS, the township board has duly inspected the proposed assessment roll dated November 12, 2020 and considered all comments and proposed amendments thereto and has found the proposed assessment roll to be correct, just and reasonable.

NOW THEREFORE IT BE RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor shall hereafter be designated as the CRYSTAL COURT SPECIAL ASSESSMENT DISTRICT and shall hereby be confirmed as the assessment roll for the CRYSTAL COURT SPECIAL ASSESSMENT DISTRICT. The assessment assigned to each parcel shall remain in force for the duration of the five years. If any parcels are sold, divided, or combined, the assessment shall remain on the property as assigned in this roll.
2. The assessments in said CRYSTAL COURT SPECIAL ASSESSMENT DISTRICT shall be divided into five annual installments with the first installment to be due on or before December 1, 2021 and the following installments to be due on or before the first day of the same month of each and every year thereafter for four additional years. All

unpaid installments prior to their transfer to the tax roll as provided by Michigan Public Act 188 of 1954, as amended, shall bear interest payable annually on each installment due date at the rate of five percent.

3. If any installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest as provided by this section, a penalty at the rate of one percent (1%) for each month, or fraction of a month, that the installment remains unpaid before being reported to the township board for reassessment upon the township tax roll, also in accordance with said PA 188.
4. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to said treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board and said PA 188.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

The above preamble and resolution offered by \_\_\_\_\_

Second by \_\_\_\_\_

Upon roll call vote on the adoption of the resolution,

The following voted "Aye":

The following voted "Nay":

The following abstained:

The supervisor declared the resolution duly adopted.

Township Clerk \_\_\_\_\_

Dated \_\_\_\_\_

Presented to Township Board  
November 12, 2020

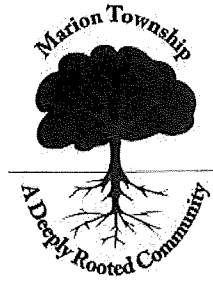
Crystal Court  
Road Paving Special Assessment Roll

Parcel Number	Owner	Address	Cost
4710-03-202-001	PACIOCCO ROBERT S & NORA E	268 CRYSTAL CT	\$3,809.52
4710-03-202-002	DAVIS DONALD E & NATSUKO	260 CRYSTAL CT	\$3,809.52
4710-03-202-003	SHULTZ DENNIS R	252 CRYSTAL CT	\$3,809.52
4710-03-202-004	BRANSCUM KARI L	244 CRYSTAL CT	\$3,809.52
4710-03-202-005	RIORDAN BRIAN M	236 CRYSTAL CT	\$3,809.52
4710-03-202-006	RUTHIG THOMAS J	228 CRYSTAL CT	\$3,809.52
4710-03-202-007	BRESKY BRADLEY	220 CRYSTAL CT	\$3,809.52
4710-03-202-008	BALTES RODNEY	217 CRYSTAL CT	\$3,809.52
4710-03-202-009	BARTOK RYAN	225 CRYSTAL CT	\$3,809.52
4710-03-202-010	BALAWENDER ERIC & MEGAN	233 CRYSTAL CT	\$3,809.52
4710-03-202-011	SCHAEFER KEVIN A	241 CRYSTAL CT	\$3,809.52
4710-03-202-012	GIBBARD RYAN M	249 CRYSTAL CT	\$3,809.52
4710-03-202-013	KIRKWOOD SAMUEL & ERICA	257 CRYSTAL CT	\$3,809.52
4710-03-202-014	STEHLER BETTY J	265 CRYSTAL CT	\$3,809.52
4710-03-202-015	LUDERER ADAM & ASHLEY	273 CRYSTAL CT	\$3,809.52
4710-03-202-016	GIBBONS WILLIAM F & GERALDINE JANE	281 CRYSTAL CT	\$3,809.52
4710-03-202-017	HOGAN JAMES P JR	289 CRYSTAL CT	\$3,809.52
4710-03-202-018	DI MEO ANTHONY J	297 CRYSTAL CT	\$3,809.52
4710-03-202-019	SLEEMAN TIMOTHY J & SUSAN Y	300 CRYSTAL CT	\$3,809.52
4710-03-202-020	LYNCH JAMES S & STACEY L	292 CRYSTAL CT	\$3,809.52
4710-03-202-021	BURNETTE THOMAS RICHARD III	284 CRYSTAL CT	\$3,809.52

\$80,000 Project Cost (Not ot exceed)  
21 Units  
\$3,809.52 Cost per unit

Robert W. Hanvey, Supervisor

Tammy L Beal, Clerk



**MARION TOWNSHIP**  
mariontownship.com

PROTEST OF SPECIAL ASSESSMENT AMOUNT

**Special Assessment Roll for Coon Lake**

Parcel Number: 4710-\_\_\_\_-\_\_\_\_-\_\_\_\_

Property Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Amount of Levy: \$\_\_\_\_\_

Property Owner's contention of Levy: \$\_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**MARION TOWNSHIP  
RESOLUTION TO APPROVE ROLL FOR  
COON LAKE AQUATIC WEED CONTROL AND GOOSE MANAGEMENT  
SPECIAL ASSESSMENT DISTRICT**

WHEREAS, the township board of the Township of Marion, Livingston County, Michigan, after due and legal notice, has conducted a public hearing upon a proposed assessment roll prepared by the supervisor for the purpose of defraying the costs of providing aquatic weed management for Coon Lake;

AND WHEREAS, such public hearing was preceded by proper notice in the Fowlerville News and Views, a newspaper of general circulation in the township, and by first-class mail notice to each property owner of record within said district and upon said assessment roll;

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and all present were given the opportunity to be heard and file written protests on the matter;

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing;

Parcel Number	Max Annual Levy	Owner Name	Property Address
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AND WHEREAS, it is the opinion of the township board that no further time should be granted for consideration of the matter;

AND WHEREAS, the township board has duly inspected the proposed assessment roll and considered all comments and proposed amendments thereto and has found the proposed assessment roll to be correct, just and reasonable.

NOW THEREFORE IT BE RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor shall hereafter be designated as the Coon Lake Aquatic Weed Control and Goose Management Special Assessment District and shall hereby be confirmed as the assessment roll for the Coon Lake Aquatic Weed Control and Goose Management Special Assessment District.
2. The assessments in said Coon Lake Aquatic Weed Control and Goose Management Special Assessment District shall be determined annually based on actual cost, not to exceed \$50,000.00 per year, without



further notice and payable on December 1, 2021 and the following installments to be payable on the first day of the same month of each and every year thereafter for four additional years. All unpaid installments prior to their transfer to the tax roll as provided by Michigan Public Act 188 of 1954, as amended, shall bear interest payable annually at the rate of five percent (5%) per year from the time each invoice is paid until November 30 of each year.

3. If any installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest as provided by this section, a penalty at the rate of one percent (1%) for each month, or fraction of a month, that the installment remains unpaid before being reported to the township board for reassessment upon the township tax roll, also in accordance with said PA 188.
4. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to said treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board and said PA 188.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

The above preamble and resolution offered by \_\_\_\_\_

Second by \_\_\_\_\_

Upon roll call vote on the adoption of the resolution,

The following voted "Aye":

The following voted "Nay":

The following abstained:

The supervisor declared the resolution duly adopted.

Township Clerk \_\_\_\_\_

Date November 12, 2020

Coon Lake Weed Control and Goose Management  
Special Assessment Roll  
by Owner / Access  
PROPOSED

Parcel Number	Share	Max Levy ACRES	PCT	Object	Obj Pct	Owner Name	Property Address
4710-25-101-007	1.000	477.33	0.58	0.47	0.00	AGUZZI M LIVING TRUST	4079 WESTHILL DR
4710-25-101-017	1.000	477.33	0.45	0.37	0.00	ALFANOS DAVID & KAREN	4084 SOUTHWOODS DR
4710-24-401-006	1.000	477.33	0.42	0.34	0.00	ANDERSEN STEPHEN E &	1178 E COON LAKE RD
4710-25-202-052	0.750	358.00	0.50	0.41	0.00	ARTHUR JOHN P & DEBORAH L	1846 OLYMPIA DR
4710-25-202-026	0.250	119.33	0.31	0.25	0.00	BARCLAY DUANE & ANGELA	4394 ADRIA DR
4710-25-202-027	0.250	119.33	0.31	0.25	0.00	BARCLAY DUANE & ANGELA	0 ADRIA DR
4710-25-202-028	0.250	119.33	0.31	0.26	0.00	BARCLAY DUANE & ANGELA	0 ADRIA DR
4710-25-202-029	0.250	119.33	0.32	0.26	0.00	BARCLAY DUANE & ANGELA	0 ADRIA DR
4710-25-203-018	1.000	477.33	0.74	0.60	0.00	BELTINCK VIRGINIA L	4161 SOUTHWOODS DR
4710-25-201-036	1.000	477.33	0.51	0.41	0.00	BENDELL MICHELE	4320 RURIK DR
4710-24-401-008	0.500	238.66	0.41	0.33	0.00	BLANCHARD DEAN C & RENEE M	0 E COON LAKE RD
4710-24-401-009	0.500	238.66	0.45	0.37	0.00	BLANCHARD DEAN C & RENEE M	1350 E COON LAKE RD
4710-25-201-037	1.000	477.33	0.30	0.24	0.00	BLASZCZAK MARIANNE & DAVID	4302 RURIK DR
4710-25-401-005	1.000	477.33	1.15	0.94	0.00	BOUDREAU BRIAN & KELLY	4645 ROYA TRAIL
4710-25-203-038	1.000	477.33	0.39	0.32	0.00	BOURDEAU TRUST, LAURA ANN	4243 SOUTHWOODS DR
4710-24-401-012	1.000	477.33	0.66	0.54	0.00	BROWN ROBERT D II & ANGELA HM	1444 E COON LAKE RD
4710-25-203-003	1.000	477.33	0.31	0.25	0.00	BRUNETTE DALE G	4027 SOUTHWOODS DR
4710-25-203-091	0.500	238.66	0.42	0.35	0.00	BULMAN E.D. FAMILY TRUST	4080 HILLSIDE DR
4710-25-203-094	0.500	238.66	0.31	0.25	0.00	BULMAN E.D. FAMILY TRUST	0 HILLSIDE DR
4710-25-202-050	0.500	238.66	0.47	0.38	0.00	BURGESS DONALD J & NANCY P	0 ADRIA DR
4710-25-202-054	0.500	238.66	1.14	0.93	0.00	BURGESS NANCY P TRUST	4430 ADRIA DR
4710-25-203-031	1.000	477.33	0.66	0.54	0.00	BURKHART JAMES & JOYCE	4221 SOUTHWOODS DR
4710-25-201-026	1.000	477.33	0.47	0.38	0.00	CASH RICHARD THOMAS & MARGARET	4148 RURIK DR
4710-25-203-098	0.500	238.66	0.30	0.24	0.00	CASLER, DIANE	0 HILLSIDE DR
4710-25-203-100	0.500	238.66	0.39	0.32	0.00	CASLER, DIANE	4016 HILLSIDE DR
4710-24-401-005	1.000	477.33	0.39	0.32	0.00	CEFAI, PAUL & LUCY	1122 E COON LAKE RD
4710-25-202-011	0.750	358.00	0.50	0.40	0.00	COAN PETER C & TAMMY L	4315 IRENE ST
4710-25-203-051	1.000	477.33	0.62	0.50	0.00	CONDON H J & R R TRUSTEES	4345 WESTHILL DR
4710-24-401-004	1.000	477.33	0.42	0.34	0.00	CUNNINGHAM TODD & TANIA	1076 E COON LAKE RD
4710-25-101-021	1.000	477.33	0.58	0.47	0.00	DEFRANCE SAMANTHA D	4024 SOUTHWOODS DR
4710-25-201-021	1.000	477.33	0.40	0.32	0.00	DEIERLEIN WILLIAM & USSHER LAURA	4180 RURIK DR
4710-25-101-011	1.000	477.33	1.11	0.90	0.00	DEROCHER MATTHEW R & LINDSAY J	4147 WESTHILL DR
4710-25-203-011	1.000	477.33	0.79	0.64	0.00	DRS DEVELOPMENT LLC	4085 SOUTHWOODS DR
4710-25-201-001	1.000	477.33	0.66	0.53	0.00	DUBANIK ANTHONY C & ANNETTE M	4396 RURIK DR
4710-25-100-015	1.000	477.33	31.29	25.47	0.00	DYMOND ROBERT J & ROBIN A	4300 WESTHILL DR
4710-25-201-003	1.000	477.33	0.53	0.43	0.00	FALZONE JEFFERY	4356 RURIK DR
4710-25-201-013	1.000	477.33	0.40	0.32	0.00	FELKER MATTHEW S	4258 RURIK DR
4710-25-101-026	1.000	477.33	0.89	0.72	0.00	FINCH BRANDON & JAIMEE	606 E COON LAKE RD
4710-25-101-029	1.000	477.33	1.00	0.81	0.00	FITZGERALD J & CHESNEY K A	542 E COON LAKE RD
4710-25-203-007	1.000	477.33	0.33	0.27	0.00	GELINA GEOFFRY R & SHARI R	4055 SOUTHWOODS DR
4710-25-203-053	1.000	477.33	2.84	2.31	0.00	GRANOWSKI GREGORY	4387 WESTHILL DR

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4710-25-400-028	1.000	477.33	8.75	7.12	0.00	HAMLIN, DEAN & JENNIFER	0	BRIGHTON RD
4710-25-201-038	1.000	477.33	0.29	0.24	0.00	HEILNER THOMAS L & BARBARA	4284	RURIK DR
4710-24-401-011	1.000	477.33	0.54	0.44	0.00	HERRO TERRE & MICHAEL	1400 E	COON LAKE RD
4710-25-201-002	1.000	477.33	0.50	0.41	0.00	HIETIKKO CARL	4370	RURIK DR
4710-25-202-017	0.750	358.00	0.63	0.51	0.00	HOPPSTOCK MARK & BARBARA	1940	OLYMPIA DR
4710-25-202-034	0.750	358.00	0.44	0.36	0.00	HUETTEMAN ROSS & SHARON	4349	ADRIA DR
4710-24-401-003	1.000	477.33	0.64	0.52	0.00	KELLY PATRICK M & CAROL A	3975	SOUTHWOODS DR
4710-25-203-005	1.000	477.33	0.31	0.25	0.00	KENNEDY-CARRASCO SYLVIA	4039	SOUTHWOODS DR
4710-25-201-019	1.000	477.33	0.53	0.43	0.00	KEOUGH LIVING TRUST ROBERT & TERRI	4204	RURIK DR
4710-25-203-043	1.000	477.33	0.37	0.30	0.00	KEOUGH RICHARD M & JENNIFER L	4285	WESTHILL DR
4710-25-203-096	1.000	477.33	0.38	0.31	0.00	KIND SHAWN & HEIDI	4046	HILLSIDE DR
4710-25-203-040	1.000	477.33	0.34	0.28	0.00	KUMMERFELDT GR & CHONT VE	4259	SOUTHWOODS DR
4710-25-101-019	0.500	238.66	0.49	0.40	0.00	LAFRAMBOISE DANIEL & MERCEDES	4058	SOUTHWOODS DR
4710-25-101-018	0.500	238.66	0.48	0.39	0.00	LAFRAMBOISE DANIEL & MERCEDES	0	SOUTHWOODS DR
4710-25-101-004	1.000	477.33	0.52	0.42	0.00	LALONDE DENNIS A & DEBORAH L	4043	WESTHILL DR
4710-25-201-016	1.000	477.33	0.47	0.38	0.00	LEMONS MARY E LIVING TRUS	4240	RURIK DR
4710-25-201-025	1.000	477.33	0.40	0.33	0.00	LEWANDOWSKI VICTOR J & LYNNE	4154	RURIK DR
4710-25-203-001	1.000	477.33	0.33	0.27	0.00	LEWINSKI BARBARA TRUST	4015	SOUTHWOODS DR
4710-24-401-002	1.000	477.33	0.84	0.68	0.00	LEWINSKI KEITH & ISKRA Y	3981	SOUTHWOODS DR
4710-25-101-002	1.000	477.33	0.51	0.42	0.00	LISKOVEC DOROTHY J & FREDERIC	4011	WESTHILL DR
4710-25-201-027	1.000	477.33	0.85	0.69	0.00	MCDONIEL JOSEPH M & LOIS J	4130	RURIK DR
4710-25-201-015	1.000	477.33	0.43	0.35	0.00	MCGOWAN MARILYN TRUST	4248	RURIK DR
4710-25-101-033	1.000	477.33	1.06	0.86	0.00	MCISAAC PATRICK M & MARIE E	4010	SOUTHWOODS DR
4710-25-202-038	0.750	358.00	0.36	0.29	0.00	MCLEOD KRYSTAL R	1861	OLYMPIA DR
4710-25-101-020	1.000	477.33	0.60	0.49	0.00	MESSINA SANDRA M	4046	SOUTHWOODS DR
4710-25-201-028	0.500	238.66	0.41	0.34	0.00	METZ RANDALL K TRUST	4124	ULANA CT
4710-25-203-084	0.500	238.66	0.23	0.19	0.00	METZ RANDALL K TRUST	0	ULANA CT
4710-25-203-037	1.000	477.33	0.39	0.31	0.00	MISCHAKOFF SHARON L & VANWORMER D	4235	SOUTHWOODS DR
4710-25-401-004	1.000	477.33	2.77	2.25	0.00	MORAN MICHAEL & LEE	4663	ROYA TRAIL
4710-25-400-019	0.375	179.00	0.18	0.15	0.00	OLIVER ALLEN	0	OLYMPIA DR
4710-25-202-020	0.375	179.00	0.33	0.27	0.00	OLIVER, ALLEN	1870	OLYMPIA DR
4710-25-202-019	0.375	179.00	0.33	0.27	0.00	PARDIAC CHARLES R & BARBARA J	1900	OLYMPIA DR
4710-25-400-018	0.375	179.00	0.26	0.21	0.00	PARDIAC CHAS R & BARBARA J	0	OLYMPIA DR
4710-25-201-008	1.000	477.33	0.32	0.26	0.00	PARDIAC KENNETH RICHARD	4312	RURIK DR
4710-25-203-107	1.000	477.33	0.64	0.52	0.00	PEVEN DEBRA L & BUTLER-PEVEN ERIN K	4001	SOUTHWOODS DR
4710-24-401-001	1.000	477.33	0.80	0.65	0.00	PFISTER BRUCE M & JEANNE M	3987	SOUTHWOODS DR
4710-25-101-001	1.000	477.33	0.54	0.44	0.00	PHILLIPS JAMES J JR & MAUREEN D	4001	WESTHILL DR
4710-25-101-010	1.000	477.33	0.48	0.39	0.00	POOLE EDWARD R	4125	WESTHILL DR
4710-25-201-004	1.000	477.33	0.33	0.27	0.00	POOLE, EDWARD R & CHRONIS, MARJORIE	4348	RURIK DR
4710-25-202-041	0.750	358.00	0.76	0.61	0.00	PUCKETT STEPHEN J & AUDINE M	4321	RURIK DR
4710-25-401-007	1.000	477.33	0.92	0.75	0.00	RABBANI AMIR B	4609	ROYA TRAIL
4710-25-400-022	1.000	477.33	3.34	2.72	0.00	RABBANI M	0	BRIGHTON RD

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4710-25-401-003	1.000	477.33	2.09	1.70	0.00	RABBANI MOHAMMAD & NAYER	4681	ROYA TRAIL
4710-25-401-008	0.160	76.37	2.00	1.63	0.00	RABBANI MOHAMMAD & NAYER	4591	ROYA TRAIL
4710-25-401-009	0.170	81.15	2.58	2.10	0.00	RABBANI MOHAMMAD & NAYER	4573	ROYA TRAIL
4710-25-401-010	0.170	81.15	2.74	2.23	0.00	RABBANI MOHAMMAD & NAYER	4555	ROYA TRAIL
4710-25-401-011	0.170	81.15	1.75	1.42	0.00	RABBANI MOHAMMAD & NAYER	4537	ROYA TRAIL
4710-25-401-012	0.170	81.15	0.96	0.78	0.00	RABBANI MOHAMMAD & NAYER	4519	ROYA TRAIL
4710-25-401-013	0.160	76.37	0.61	0.50	0.00	RABBANI MOHAMMAD & NAYER	4501	ROYA TRAIL
4710-25-401-006	1.000	477.33	0.92	0.75	0.00	RABBANI, BOBAK T & ANNA N	4627	ROYA TRAIL
4710-25-202-042	0.750	358.00	0.56	0.46	0.00	RAFALSKI RALPH J & KAREN M	4337	RURIK DR
4710-25-203-106	1.000	477.33	0.32	0.26	0.00	READER DAVID J & SALLY	4341	WESTHILL DR
4710-25-101-009	1.000	477.33	0.45	0.37	0.00	RESCORLA WILLIAM JR & PAMELA	4103	WESTHILL DR
4710-25-202-018	0.375	179.00	0.33	0.27	0.00	REYNOLDS JOHN J & ARLENE	1922	OLYMPIA DR
4710-25-400-007	0.375	179.00	0.29	0.23	0.00	REYNOLDS JOHN J & ARLENE	0	OLYMPIA DR
4710-25-101-003	1.000	477.33	0.51	0.42	0.00	ROOKER GORDON & JANET	4031	WESTHILL DR
4710-25-202-010	0.750	358.00	0.51	0.42	0.00	SABO JULIUS R & DOROTHY E	4303	IRENE ST
4710-24-401-010	1.000	477.33	0.55	0.45	0.00	SAUM BARBARA	1366 E	COON LAKE RD
4710-25-201-012	1.000	477.33	0.28	0.23	0.00	SCHNIERS JON & JOYCE I	4278	RURIK DR
4710-25-203-009	1.000	477.33	0.31	0.25	0.00	SCHULTZ DAVID J.	4071	SOUTHWOODS DR
4710-25-203-104	1.000	477.33	0.74	0.60	0.00	SCHWARZ R D & SCHMIDT J J	4114	HILLSIDE DR
4710-25-202-015	0.375	179.00	0.44	0.35	0.00	SEVIGNY DIANE	0	IRENE ST
4710-25-202-016	0.375	179.00	0.42	0.34	0.00	SEVIGNY DIANE	4375	IRENE ST
4710-25-203-108	0.500	238.66	0.20	0.16	0.00	SHAPIRO BRUCE H & LISA B	0	WESTHILL DR
4710-25-203-109	0.500	238.66	0.49	0.39	0.00	SHAPIRO BRUCE H & LISA B	4315	WESTHILL DR
4710-25-203-032	0.500	238.66	0.41	0.34	0.00	SHEKELL JOHN P & CHERYL	4215	SOUTHWOODS DR
4710-25-203-024	0.500	238.66	0.59	0.48	0.00	SHEKELL JOHN P & CHERYL L	0	SOUTHWOODS DR
4710-24-401-013	0.500	238.66	0.88	0.72	0.00	SHU HSING AN & CHING LU KUNG	4010	HILLSIDE DR
4710-25-203-102	0.500	238.66	0.25	0.20	0.00	SHU HSING AN & CHING LU KUNG	0	HILLSIDE DR
4710-25-203-110	1.000	477.33	1.17	0.96	0.00	SIDORSKI ANDY & BEVERLY	0	SOUTHWOODS DR
4710-25-101-014	0.330	157.52	0.59	0.48	0.00	SIDORSKI DENNIS	0	WESTHILL DR
4710-25-101-015	0.330	157.52	0.55	0.45	0.00	SIDORSKI DENNIS	4245	WESTHILL DR
4710-25-101-016	0.340	162.29	0.44	0.36	0.00	SIDORSKI DENNIS	0	WESTHILL DR
4710-25-202-012	0.750	358.00	0.48	0.39	0.00	SMITH ANTHONY	4327	IRENE ST
4710-25-101-008	1.000	477.33	0.48	0.39	0.00	SMITH DANNY J & SHARIN L	4091	WESTHILL DR
4710-25-202-024	1.000	477.33	0.32	0.26	0.00	SMULLEN ALAN & ANN MARIE	4420	ADRIA DR
4710-25-202-035	0.375	179.00	0.36	0.29	0.00	SMULLEN ALAN C, ANN MARIE & JASON A	0	ADRIA DR/OLYMPIA DR
4710-25-202-036	0.375	179.00	0.36	0.29	0.00	SMULLEN ALAN C, ANN MARIE & JASON A	0	OLYMPIA DR
4710-24-401-007	1.000	477.33	0.42	0.34	0.00	STELLER DIETLINDE	1224 E	COON LAKE RD
4710-25-202-025	1.000	477.33	0.31	0.25	0.00	STEVENSON RONALD G & MARGARET E	4406	ADRIA DR
4710-25-101-027	1.000	477.33	0.67	0.55	0.00	TOMASKO JOHN C & MARCIA G	578 E	COON LAKE RD
4710-25-201-018	1.000	477.33	0.46	0.37	0.00	VAN NOCKER BARBARA D & MELVIN	4222	RURIK DR
4710-25-202-013	0.750	358.00	0.47	0.38	0.00	VANDECAR ROSS E III & VANESSA D	4339	IRENE ST
4710-25-202-039	0.375	179.00	0.35	0.29	0.00	VANDER PLAS THOMAS & RUTH	1877	OLYMPIA DR

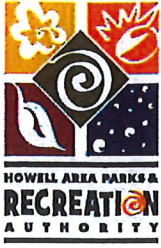
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4710-25-202-043	0.375	179.00	0.42	0.34	0.00	VANDER PLAS THOMAS & RUTH	0	RURIK DR
4710-25-101-031	1.000	477.33	0.59	0.48	0.00	VERNON TRUST MICHAEL A	4067	WESTHILL DR
4710-25-201-035	1.000	477.33	0.45	0.37	0.00	VIANUEVA, GARY & KATHLEEN TRUST	4330	RURIK DR
4710-25-203-019	1.000	477.33	0.46	0.37	0.00	WALSH DONALD B & KATRINA M	4139	SOUTHWOODS DR
4710-25-202-014	0.750	358.00	0.45	0.37	0.00	WALTER JAMES E & PATRICIA A	0	IRENE ST
4710-25-101-013	1.000	477.33	0.54	0.44	0.00	WHITFIELD ALLEN A & SHARON A	4201	WESTHILL DR
4710-25-203-042	1.000	477.33	0.33	0.27	0.00	WIGLEY EDDIE G & LINDE	4275	SOUTHWOODS DR
4710-25-201-022	1.000	477.33	0.38	0.31	0.00	ZELLA MARTIN D & ROBERTA L	4162	RURIK DR
4710-25-101-032	1.000	477.33	0.51	0.42	0.00	ZIMLICH ERIN	4055	WESTHILL DR
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50,000	104,750	50,000	122.8	100.0	0.0			

The annual amount assessed shall be the actual amount expended

Robert W. Hanvey, Supervisor

Tammy L Beal, Clerk



925 W. Grand River Ave.  
Howell, Michigan 48843  
517.546.0693  
517.546.6018 Fax  
[www.howellrecreation.org](http://www.howellrecreation.org)

*"Communities coming together to enrich lives by promoting active and healthy lifestyles"*

DATE: 11/12/2020  
TO: Marion Township Board of Trustees  
FROM: Tim Church – Executive Director  
SUBJECT: **HOWELL AREA PARKS AND RECREATION AUTHORITY 2021 BUDGET**

It is that time of year to present the Howell Area Parks and Recreation Authority's 2021 budget to all the participating municipalities for approval. As 2020 has left everyone with a considerable amount of unknowns for many reasons, here at the Howell Area Parks and Recreation Authority we look to progress forward with stronger partnerships with our local and other fellow community entities such as, Livingston County United Way, Howell DDA, Howell Carnegie Library, and the Howell Chamber of Commerce to provide adequate resources to Howell. We are looking forward to new adventures and opportunities for Howell with the opening of the new Oceola Community Center and bringing back the Howell Teen Center to the Bennett Recreation Center, which it was originally constructed for back in 1965.

Recreation is more than sports and events, it's about building community. With the municipalities' continued support, we will be able to build and grow a stronger community out of this pandemic year and give our patrons a true sense of normalcy.

Thank you for your consideration and for the continued partnership with us.

Tim Church

Executive Director

Howell Area Parks and Recreation Authority

**2021 HAPRA****COMBINED BUDGET**2020  
APPROVED  
BUDGET

## DESCRIPTION

**REVENUES**

FUND 208 - ADMINISTRATION	565,050.00
FUND 213 - AQUATIC CENTER	\$130,500.00
FUND 214 - YOUTH SPORTS	\$129,660.00
FUND 215 - ENRICHMENT	\$91,000.00
FUND 216 - FESTIVALS & EVENTS	\$212,000.00
FUND 217 - PRESCHOOL	\$55,830.00
FUND 218 - HEALTHY & WELLNESS	\$23,500.00
FUND 219 - SUMMER CAMP	\$42,500.00
FUND 220 - BEACH - BOAT LAUNCH	\$53,500.00
FUND 221 - TEEN CENTER	\$74,150.00
FUND 223 - DOG PARK	\$13,000.00
FUND 224 - TRANSPORTATION	\$15,500.00
<b>TOTAL Revenues</b>	<b>\$1,406,190.00</b>

**Expenditures**

FUND 208 - ADMINISTRATION	565,050.00
FUND 213 - AQUATIC CENTER	\$130,500.00
FUND 214 - YOUTH SPORTS	\$129,660.00
FUND 215 - ENRICHMENT	\$91,000.00
FUND 216 - FESTIVALS & EVENTS	\$212,000.00
FUND 217 - PRESCHOOL	\$55,830.00
FUND 218 - SENIOR CENTER	\$23,500.00
FUND 219 - SUMMER CAMP	\$42,500.00
FUND 220 - BEACH - BOAT LAUNCH	\$53,500.00
FUND 221 - TEEN CENTER	\$74,150.00
FUND 223 - DOG PARK	\$13,000.00
FUND 224 - TRANSPORTATION	\$15,500.00

**TOTAL Expenditures**

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES &amp; EXPENDITURES

\$1,406,190.00

\$1,406,190.00

\$0.00

2021  
Proposed  
BUDGET

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\$647,550.00
\$0.00
\$133,660.00
\$0.00
\$149,011.00
\$54,330.00
\$61,250.00
\$45,000.00
\$54,887.00
\$72,455.00
\$10,550.00
\$10,000.00
\$1,238,693.00
\$647,550.00
\$0.00
\$133,660.00
\$0.00
\$149,011.00
\$54,330.00
\$61,250.00
\$45,000.00
\$54,887.00
\$72,455.00
\$10,550.00
\$10,000.00
\$1,238,693.00
\$1,238,693.00
\$1,238,693.00
\$0.00



2020

2,021

ORIGINAL BUDGET 2020 YTD BALANCE % BDGT  
BUDGET AMENDED BUDGET 07/31/2020 USED PROPOSED

GL NUMBER DESCRIPTION

Fund 208 - PARKS & REC AUTHORITY

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT

208-751-587.001	PK/RC MARION TWP PARTICIPATION	105,000.00	105,000.00	78,750.00	75.00	110,000.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	105,000.00	105,000.00	78,750.00	75.00	110,000.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	105,000.00	105,000.00	78,750.00	75.00	110,000.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	105,000.00	105,000.00	78,750.00	75.00	110,000.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	105,000.00	105,000.00	78,750.00	75.00	110,000.00
	PK/RC NONRESIDENT MEMBERSHIP					4,000.00
	FACILITY MEMBERSHIPS					25,000.00
208-751-651.020	BENNETT BLDG RENTAL FEES	14,500.00	11,000.00	3,200.00	29.09	14,500.00
	GYMNASIUM RENTALS					14,500.00
						30000
208-751-651.022	OCEOLA BLDG RENTAL FEES	14,500.00	2,045.00	2,045.00	100.00	
208-751-651.040	YOUTH SERVICES RENTAL	500.00	0.00	0.00	0.00	
208-751-665.000	INVESTMENT INTEREST	300.00	300.00	243.77	81.26	300.00
208-751-671.002	MISC REVENUES	250.00	250.00	605.00	242.00	250.00
208-751-675.055	BEACH MANAGEMENT FEES	4,000.00	3,000.00	0.00	0.00	4,000.00
208-751-675.075	DOG PARK MAINT SERV FEES	6,000.00	5,000.00	0.00	0.00	5,000.00
	Total Dept 751 - RECREATION / PARKS DEPARTMENT	565,050.00	546,595.00	399,843.77	73.15	647,550.00
	TOTAL REVENUES	565,050.00	546,595.00	399,843.77	73.15	647,550.00

\$100.00/HR/G should all  
YM \$50 or rental  
\$75nr/hr/court revenue

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT

208-751-702.001	SAL & WAGES DIRECTOR	61,500.00	61,500.00	38,076.90	61.91	66,000.00
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	35,500.00	35,500.00	19,265.28	54.27	35,500.00
208-751-702.004	SAL & WAGES - OPERATIONS MGR	28,500.00	33,500.00	17,367.59	51.84	33,500.00
208-751-702.024	SAL & WAGES -MARKETING	37,960.00	37,960.00	20,951.00	55.19	37,960.00
208-751-702.030	SAL & WAGES FRONT OFFICE	35,000.00	35,000.00	13,371.88	38.21	73,000.00
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	45,000.00	45,000.00	10,909.44	24.24	45,000.00
208-751-713.000	EMPLOYER SHARE FICA	18,300.00	18,300.00	9,323.57	50.95	22,260.00
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	13,000.00	13,000.00	3,973.86	30.57	13,000.00
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	1,900.00	1,900.00	1,371.72	72.20	2,400.00
208-751-714.004	ICMA RETIREMENT	21,000.00	21,000.00	500.00	2.38	21,000.00
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	320.17	21.34	1,500.00
208-751-730.000	POSTAGE	15,000.00	1,000.00	690.27	69.03	3,000.00

208-751-740.000	OPERATING SUPPLIES - GENL	1,500.00	1,500.00	1,246.19	83.08	3,000.00
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,000.00	0.00	0.00	0.00	2,000.00
208-751-751.000	GASOLINE & DIESEL FUEL	0.00	800.00	584.86	73.11	1,200.00
208-751-801.000	PROFESSIONAL SERVICES	35,000.00	35,000.00	20,444.20	58.41	30,000.00
208-751-804.000	CONTRACTUAL SERVICES	500.00	500.00	572.10	114.42	13,000.00
208-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	0.00	0.00	1,950.00	100.00	
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	5,000.00	4,474.00	89.48	5,000.00
208-751-850.000	COMMUNICATION - TELEPHONES	7,000.00	7,000.00	4,216.70	60.24	
208-751-850.008	COMMUNICATION - INTERNET & CABLE	2,800.00	1,700.00	662.23	38.95	19,200.00
208-751-850.030	COMMUNICATIONS INTERNET YOUTH CNTR	2,100.00	2,100.00	935.06	44.53	1,200.00
208-751-860.000	TRAVEL	5,000.00	2,500.00	1,031.65	41.27	2,500.00
208-751-900.000	MARKETING, PRINTING & PUBLISHING	20,000.00	4,000.00	1,954.67	48.87	4,000.00
208-751-910.000	INSURANCE	30,000.00	30,000.00	13,570.84	45.24	50,000.00
208-751-920.000	UTILITIES - ELECTRICITY BENNETT	6,500.00	6,500.00	1,759.84	27.07	6,500.00
208-751-920.001	UTILITIES - GAS BENNETT	5,500.00	5,500.00	3,210.16	58.37	5,500.00
208-751-920.002	UTILITIES - WAT / SEW BENNETT	1,800.00	1,800.00	1,068.52	59.36	1,800.00
208-751-920.003	UTILITIES - RUBBISH BENNETT	700.00	700.00	385.65	55.09	700.00
208-751-920.012	UTILITIES - ELEC/OCEOLA	4,000.00	1,500.00	1,359.66	90.64	15,600.00
208-751-920.013	UTILITIES - GAS/OCEOLA	2,500.00	1,250.00	986.54	78.92	12,000.00
208-751-920.014	UTILITIES - WATER/OCEOLA	500.00	150.00	92.52	61.68	3,600.00
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	600.00	200.00	185.44	92.72	1,500.00
208-751-920.030	UTILITIES - ELECTRICTY YOUTH CNTR	3,500.00	3,500.00	1,500.75	42.88	
208-751-920.031	UTILITIES - GAS YOUTH CNTR	2,500.00	2,500.00	959.38	38.38	
208-751-920.032	UTILITEIS - WATER/SEWER YOUTH CNTR	800.00	800.00	356.67	44.58	
208-751-930.000	GROUNDS MAINTENANCE BENNETT	4,000.00	4,000.00	1,690.00	42.25	4,000.00
208-751-930.006	REPAIR & MAINT - VEHICLES	0.00	500.00	259.86	51.97	500.00
208-751-930.014	GROUND MAINTENANCE OCEOLA	15,000.00	6,500.00	6,380.00	98.15	25,000.00
208-751-930.015	GROUNDS MAINTENANCE YOUTH CTR	1,500.00	1,200.00	90.00	7.50	
208-751-931.000	BLDG R & M AND SUPPLIES BENNETT	8,000.00	8,000.00	3,141.39	39.27	6,000.00
208-751-931.014	BLDG R & M OCEOLA	3,000.00	1,300.00	1,242.14	95.55	12,000.00
208-751-931.030	BUILDING R & M YOUTH CNTR	4,000.00	4,000.00	1,578.79	39.47	
208-751-940.000	EQUIPMENT RENTAL	8,500.00	10,000.00	5,626.95	56.27	10,000.00
208-751-940.040	RENT 214 N WALNUT	23,000.00	23,000.00	12,850.53	55.87	
208-751-956.000	MISCELLANEOUS	3,500.00	3,500.00	871.80	24.91	1,000.00
208-751-956.003	BANK CHARGES & FEES	5,000.00	5,000.00	3,913.22	78.26	6,000.00
208-751-957.000	EDUCATION / TRAINING	2,500.00	2,500.00	0.00	0.00	2,000.00
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	9,690.00	5,035.00	0.00	0.00	20,630.00
208-751-970.030	LEASEHOLD IMP YOUTH CNTR	5,000.00	30,000.00	14,335.79	47.79	
208-751-980.000	OFFICE EQUIPMENT	400.00	400.00	0.00	0.00	12,000.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	2,000.00	2,000.00	173.17	8.66	0.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	16,000.00	20,000.00	17,946.40	89.73	16,000.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		565,050.00	546,595.00	269,729.35	49.35	647,550.00
TOTAL EXPENDITURES		565,050.00	546,595.00	269,729.35	49.35	647,550.00

CLEANING COMPANY

under internet & cable

Civic Rec

Fund 208 - PARKS & REC AUTHORITY:									
TOTAL REVENUES	565,050.00	546,595.00	399,843.77	73.15					647,550.00
TOTAL EXPENDITURES	565,050.00	546,595.00	269,729.35	49.35					647,550.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	130,114.42	100.00					0.00

Fund 214 - YOUTH SPORTS

2,021  
PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT	GENOA SOCCER FIELD RENTALS	14,000.00	8,000.00	1,055.00	13.19	14,000.00
214-751-650.006						
214-751-650.050	PROGRAM FEES - VOLLEYBALL	4,000.00	0.00	1,070.00	100.00	4,000.00
214-751-650.051	PROGRAM FEES - ENRICHMENT	11,660.00	1,000.00	240.00	24.00	11,660.00
214-751-650.053	PROGRAM FEES - SOCCER	67,000.00	35,000.00	30,981.00	88.52	67,000.00
214-751-650.054	PROGRAM FEES - BASKETBALL	20,000.00	20,000.00	195.00	0.98	22,000.00
214-751-650.094	PROGRAM FEES - SOFTBALL	3,500.00	0.00	0.00	0.00	3,500.00
214-751-650.096	DROP IN SPORTS	2,000.00	2,000.00	610.00	30.50	4,000.00
214-751-651.009	PAGE FIELD RENTAL	6,500.00	0.00	0.00	0.00	6,500.00
214-751-678.095	SPONSORSHIP FEES	1,000.00	1,000.00	0.00	0.00	1,000.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		129,660.00	67,000.00	34,151.00	50.97	133,660.00
TOTAL REVENUES		129,660.00	67,000.00	34,151.00	50.97	133,660.00

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT	SAL & WAGES YOUTH SPORTS MGR	41,600.00	38,000.00	19,290.00	50.76	41,600.00
214-751-702.080						
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATORS	9,500.00	6,650.00	3,608.38	54.26	15,850.00
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	0.00	0.00	34.13	100.00	5,000.00
214-751-713.000	EMPLOYER SHARE FICA	3,900.00	3,400.00	1,781.72	52.40	4,400.00
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	0.00	0.00	0.00	1,000.00
214-751-714.002	EMP DISABILITY / LIFE INSURANCE	600.00	600.00	406.98	67.83	600.00
214-751-714.004	ICMA RETIREMENT	4,160.00	0.00	0.00	0.00	4,160.00
214-751-740.000	OPERATING SUPPLIES	2,000.00	0.00	46.48	100.00	2,000.00
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,200.00	0.00	0.00	0.00	1,000.00
214-751-740.081	OPER SUPP/ SOCCER	17,000.00	8,000.00	0.00	0.00	17,000.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	3,000.00	2,700.00	2,648.00	98.07	3,500.00
214-751-801.017	BACKGROUND CHECKS	750.00	500.00	70.00	14.00	500.00
214-751-804.008	CONTRACT SERV - INSTRUCTORS	3,500.00	0.00	0.00	0.00	2,500.00
214-751-804.009	CONTRACT SERV - OFFCL / COACHES	4,500.00	3,000.00	1,380.00	46.00	4,500.00
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	24,000.00	12,000.00	9,423.00	78.53	24,000.00
214-751-840.000	DUES & MEMBERSHIPS	200.00	180.00	180.00	100.00	200.00
214-751-860.000	CONFERENCE / TRANSPORTATION	1,400.00	0.00	0.00	0.00	500.00
214-751-920.002	UTILITIES - WAT / SEW	0.00	0.00	912.64	100.00	2,400.00
214-751-942.001	PORTAJOHN RENTALS	1,800.00	900.00	0.00	0.00	2,400.00
214-751-957.000	EDUCATION / TRAINING	50.00	50.00	0.00	0.00	50.00
214-751-964.001	PROGRAM REFUNDS	500.00	500.00	225.00	45.00	500.00
214-751-965.000	HOWELL SCHOOLS REIMBURSEMENT	9,000.00	7,000.00	6,342.50	90.61	500.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		129,660.00	83,480.00	46,348.83	55.52	133,660.00
Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN						

214-999-999.099	ESTIMATED CY FUND BALANCE	0.00	(16,480.00)	0.00	0.00	0.00
Total Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN		0.00	(16,480.00)	0.00	0.00	0.00
TOTAL EXPENDITURES		129,660.00	67,000.00	46,348.83	69.18	133,660.00
Fund 214 - YOUTH SPORTS:						
TOTAL REVENUES		129,660.00	67,000.00	34,151.00	50.97	133,660.00
TOTAL EXPENDITURES		129,660.00	67,000.00	46,348.83	69.18	133,660.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(12,197.83)	100.00	0.00

Fund 216 - FESTIVALS

2,021

PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT									
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	27,000.00	18,340.20	27,000.00	67.93	29,011.00			
216-751-671.013	MISC REVENUES - SPECIAL EVENTS	0.00	2,361.50	0.00	100.00	0.00			
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	45,000.00	19,090.00	15,000.00	127.27	17,000.00			
216-751-678.041	STREET VENDOR FEES MELON	25,000.00	(850.00)	4,000.00	(21.25)	10,000.00			
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	0.00	0.00	0.00	18,000.00			
216-751-678.044	MIDWAY MELON FESTIVAL	9,000.00	0.00	0.00	0.00	0.00			
216-751-678.046	MISC REVENUE MELON FEST	500.00	0.00	500.00	0.00	0.00			
216-751-678.047	SPONSORSHIP FEES MELON RUN	6,500.00	5,000.00	6,000.00	83.33	4,000.00			
216-751-678.048	PROGRAM FEES MELON RUN	22,000.00	1,456.76	10,000.00	14.57	22,000.00			
216-751-678.049	FOOD VENDOR FEES MELON	9,000.00	4,400.00	5,000.00	88.00	9,000.00			
216-751-678.050	SPONSORSHIP FEES LEGEND	14,000.00	1,833.00	14,000.00	13.09	6,000.00			
216-751-678.051	VENDOR FEES LEGEND	1,000.00	0.00	1,000.00	0.00	0.00			moved to sponsorship
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	6,000.00	2,500.00	6,000.00	41.67	4,000.00			
216-751-678.058	PROGRAM FEES HORSEMAN RUN	22,000.00	210.00	22,000.00	0.95	22,000.00			
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	6,000.00	6,713.00	6,000.00	111.88	8,000.00			
216-751-678.075	PROGRAM FEES DOC MAY RIDE	1,000.00	0.00	1,000.00	0.00	0.00			moved to run
Total Dept 751 - RECREATION / PARKS DEPARTMENT		212,000.00	61,054.46	117,500.00	51.96	149,011.00			
TOTAL REVENUES		212,000.00	61,054.46	117,500.00	51.96	149,011.00			

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT									
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	44,000.00	23,368.12	40,000.00	58.42	44,000.00			
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	5,000.00	0.00	0.00	0.00	0.00			
216-751-702.103	SALARY & WAGES STAFF	10,000.00	786.93	1,500.00	52.46	10,000.00			
216-751-713.000	EMPLOYER SHARE FICA	4,500.00	1,664.89	4,500.00	37.00	4,131.00			
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	6,250.00	11,463.02	10,700.00	107.13	14,000.00			
216-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	425.60	750.00	56.75	750.00			
216-751-714.004	ICMA RETIREMENT	4,400.00	0.00	0.00	0.00	4,400.00			

216-751-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	0.00	0.00	100.00
216-751-730.000	POSTAGE	100.00	0.00	0.00	0.00	0.00	0.00	100.00
216-751-740.000	OPERATING SUPPLIES	100.00	0.00	7.30	100.00	0.00	0.00	0.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	11,500.00	11,500.00	13,897.43	120.85	20,000.00	combine contract SE	20,000.00
216-751-740.100	OPER SUPP ENTERTAINMENT	30,000.00	7,000.00	2,500.00	35.71	0.00	combine entertainment, tent, and run and contract city and run	0.00
216-751-740.102	OPER SUPP MELON FESTIVAL	15,000.00	5,000.00	114.00	2.28	24,000.00	combine oper. Headless contract legend and headless and city legend	24,000.00
216-751-740.104	OPER SUPP FESTIVAL TENT	14,000.00	0.00	0.00	0.00	0.00		0.00
216-751-740.106	OPER SUPP MELON RUN	8,000.00	5,000.00	95.00	1.90	0.00		0.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	6,000.00	6,000.00	27.22	0.45	20,000.00		20,000.00
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RUN	11,000.00	11,000.00	0.00	0.00	0.00		0.00
216-751-804.075	CONTRACT SERVICES SPECIAL EVENTS	2,000.00	2,000.00	4,418.00	220.90	0.00		0.00
216-751-804.112	CONTRACT SERVICES MELON RUN	2,000.00	0.00	0.00	0.00	0.00		0.00
216-751-804.113	CONTRACT SERVICES CITY MELON	9,500.00	2,000.00	0.00	0.00	0.00		0.00
216-751-804.114	CONTRACT SERVICES CITY LEGEND	8,000.00	3,450.00	0.00	0.00	0.00		0.00
216-751-804.210	CONTRACT SERV LEGEND OF SLEEPY HOWELL	600.00	0.00	0.00	0.00	0.00		0.00
216-751-804.212	CONTRACT SERV HEADLESS HORSEMAN RUN	2,000.00	2,000.00	0.00	0.00	0.00		0.00
216-751-840.000	DUES & MEMBERSHIPS	1,000.00	1,000.00	180.00	18.00	180.00		180.00
216-751-860.000	CONFERENCE /TRANSPORTATION	2,000.00	250.00	233.88	93.55	250.00		250.00
216-751-900.000	PRINTING & PUBLISHING	5,000.00	2,000.00	1,038.50	51.93	2,000.00		2,000.00
216-751-942.001	PORTA JOHN RENTALS	8,000.00	1,500.00	0.00	0.00	5,000.00		5,000.00
216-751-956.000	MISCELLANEOUS	0.00	0.00	2,868.00	100.00	0.00		0.00
216-751-957.000	EDUCATION / TRAINING	100.00	50.00	0.00	0.00	100.00		100.00
216-751-964.001	PROGRAM REFUNDS	300.00	300.00	178.45	59.48	0.00		0.00
216-751-970.000	CAPITAL OUTLAY EQUIP	1,000.00	0.00	0.00	0.00	0.00		0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		212,000.00	117,500.00	63,266.34	53.84	149,011.00		149,011.00
TOTAL EXPENDITURES		212,000.00	117,500.00	63,266.34	53.84	149,011.00		149,011.00
Fund 216 - FESTIVALS:								
TOTAL REVENUES		212,000.00	117,500.00	61,054.46	51.96	149,011.00		149,011.00

TOTAL EXPENDITURES	212,000.00	117,500.00	63,266.34	53.84	149,011.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	(2,211.88)	100.00	0.00



Fund 217 - PRESCHOOL

2,021  
PROPOSED

REFLECTS 2020 WITH MINOR CHANGES

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT								
217-751-651.007	REC FEE/PRESCHOOL TUITION	50,400.00	42,000.00	9,429.88	22.45	50,400.00		
217-751-651.030	REGISTRATION FEE	2,680.00	2,680.00	2,065.00	77.05	2,400.00		
217-751-675.015	PRESCHOOL FUNDRAISING	2,750.00	3,930.00	0.00	0.00	1,530.00		
217-751-675.040	DONATIONS - GENERAL	0.00	1,000.00	575.00	57.50	0.00		
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,830.00	49,610.00	12,069.88	24.33	54,330.00		
TOTAL REVENUES		55,830.00	49,610.00	12,069.88	24.33	54,330.00		

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT								
217-751-702.023	SAL & WAGES PRESCHOOL	47,500.00	43,000.00	17,565.26	40.85	47,500.00		
217-751-713.000	EMPLOYER SHARE FICA	3,630.00	3,300.00	1,343.75	40.72	3,630.00		
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,500.00	0.00	0.00	0.00	0.00		
217-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00		
217-751-740.028	OPER SUPP/PRESCHOOL	2,000.00	1,000.00	233.63	23.36	2,000.00		
217-751-801.017	BACKGROUND CHECKS	50.00	50.00	0.00	0.00	50.00		
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00	400.00	112.00	28.00	400.00		
217-751-957.000	EDUCATION / TRAINING	150.00	150.00	10.00	6.67	150.00		
217-751-964.001	PROGRAM REFUNDS	0.00	1,400.00	0.00	0.00	0.00		
217-751-980.000	OFFICE EQUIPMENT	200.00	150.00	149.70	99.80	200.00		
217-751-980.015	PRESCHOOL EQUIPMENT	300.00	60.00	58.06	96.77	300.00		
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,830.00	49,610.00	19,472.40	39.25	54,330.00		
TOTAL EXPENDITURES		55,830.00	49,610.00	19,472.40	39.25	54,330.00		
Fund 217 - PRESCHOOL:								
TOTAL REVENUES		55,830.00	49,610.00	12,069.88	24.33	54,330.00		
TOTAL EXPENDITURES		55,830.00	49,610.00	19,472.40	39.25	54,330.00		
NET OF REVENUES & EXPENDITURES		0.00	0.00	(7,402.52)	100.00	0.00		

Fund 218 - HEALTH/ WELLNESS

2,021

PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT									
218-751-590.000	GRANTS	1,000.00	3,000.00	0.00	0.00	0.00	0.00	3,000.00	
218-751-650.030	PROGRAM FEES - ENRICHMENT	4,000.00	4,000.00	643.25	16.08			5,500.00	
	PROGRAM FEES - FITNESS							14,000.00	
	PROGRAM FEES - FITNESS INSURANCE							12,000.00	
	PROGRAM FEES - TRAVEL							13,000.00	
218-751-675.009	DONATIONS / PKs & RECS SENIORS	2,500.00	5,500.00	6,168.10	112.15			1,000.00	
218-751-675.013	UNITED WAY SENIORS	7,500.00	7,500.00	3,750.00	50.00			7,500.00	
218-751-675.100	FUNDRAISING ENRICHMENT	2,500.00	2,500.00	352.69	14.11			750.00	
218-751-678.012	MEMBERSHIP FEES	4,000.00	4,000.00	3,790.00	94.75			4,000.00	
218-751-678.030	SPONSORSHIPS	2,000.00	2,000.00	0.00	0.00			500.00	
Total Dept 751 - RECREATION / PARKS DEPARTMENT		23,500.00	28,500.00	14,704.04	51.59			61,250.00	
TOTAL REVENUES		23,500.00	28,500.00	14,704.04	51.59			61,250.00	

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT									
218-751-702.000	SAL & WAGES SITE COORDINATOR	0.00	115.00	114.88	99.90			0.00	
218-751-702.027	SAL & WAGES SENIORS	18,500.00	18,500.00	7,662.41	41.42			35,568.00	
218-751-713.000	EMPLOYER SHARE FICA	1,500.00	1,500.00	185.55	12.37			2,720.00	
218-751-727.000	OFFICE SUPPLIES	0.00	200.00	67.97	33.99			50.00	
218-751-730.000	POSTAGE	700.00	700.00	0.00	0.00			962.00	
218-751-740.032	OPER SUPP/SENIORS	1,000.00	1,000.00	298.78	29.88			100.00	
	OPER SUPP/FITNESS							7,500.00	
218-751-804.008	CONTRACT SERV - INSTRUCTORS	500.00	500.00	160.00	32.00			10,000.00	
218-751-804.080	CONTRACT SERVICES ENTERTAINMENT	900.00	900.00	0.00	0.00			500.00	
218-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	180.00	90.00			200.00	
218-751-860.000	CONFERENCE /TRANSPORTATION	100.00	485.00	0.00	0.00			100.00	
218-751-957.000	EDUCATION / TRAINING	100.00	100.00	0.00	0.00			50.00	
218-751-964.001	PROGRAM REFUNDS	0.00	1,300.00	0.00	0.00			500.00	

218-751-967.002	GRANT EXPENSES	0.00	3,000.00	0.00	0.00	3,000.00
218-751-970.000	CAPITAL OUTLAY EQUIP	0.00	0.00	1,138.44	100.00	0.00
218-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	0.00	136.59	100.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		23,500.00	28,500.00	9,944.62	34.89	61,250.00
TOTAL EXPENDITURES		23,500.00	28,500.00	9,944.62	34.89	61,250.00
Fund 218 - SENIOR CENTER:						
TOTAL REVENUES		23,500.00	28,500.00	14,704.04	51.59	61,250.00
TOTAL EXPENDITURES		23,500.00	28,500.00	9,944.62	34.89	61,250.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,759.42	100.00	0.00

Fund 219 - SUMMER DAY CAMP

										2,021
										PROPOSED
Revenues										
Dept 751 - RECREATION / PARKS DEPARTMENT										
219-751-651.003	SUMMER CAMP	40,000.00	40,000.00	11,800.00	29.50					40,000.00
219-751-651.025	SPECIALTY CAMPS	2,500.00	2,500.00	1,395.00	55.80					5,000.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		42,500.00	42,500.00	13,195.00	31.05					45,000.00
TOTAL REVENUES		42,500.00	42,500.00	13,195.00	31.05					45,000.00
Expenditures										
Dept 751 - RECREATION / PARKS DEPARTMENT										
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	2,200.00	2,200.00	1,853.18	84.24					2,800.00
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	4,410.00	4,410.00	0.00	0.00					5,684.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	24,165.00	24,165.00	8,576.75	35.49					25,821.00
219-751-713.000	EMPLOYER SHARE FICA	2,400.00	2,400.00	656.12	27.34					2,600.00
219-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00					0.00
219-751-740.003	OPER SUPPLIES/T-SHIRTS	500.00	500.00	204.75	40.95					320.00
219-751-740.033	OPER SUPP/SUMMER CAMP	1,500.00	1,500.00	650.50	43.37					650.00
219-751-740.041	OPERATING SUPPLIES SNACKS	1,000.00	1,000.00	168.09	16.81					500.00
219-751-740.042	FIELD TRIPS	6,000.00	6,000.00	0.00	0.00					6,000.00
219-751-801.017	BACKGROUND CHECKS	125.00	125.00	54.50	43.60					125.00
219-751-860.000	CONFERENCE /TRANSPORTATION	0.00	0.00	117.30	100.00					0.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	25.00	25.00	243.27	973.08					250.00
219-751-957.000	EDUCATION / TRAINING	75.00	75.00	0.00	0.00					250.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		42,500.00	42,500.00	12,524.46	29.47					45,000.00
TOTAL EXPENDITURES		42,500.00	42,500.00	12,524.46	29.47					45,000.00
Fund 219 - SUMMER DAY CAMP:										
TOTAL REVENUES		42,500.00	42,500.00	13,195.00	31.05					45,000.00
TOTAL EXPENDITURES		42,500.00	42,500.00	12,524.46	29.47					45,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	670.54	100.00					0.00

Fund 220 - CITY PARK/BOAT LAUNCH

2,021  
PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT

220-751-649.001	CONCESSION SALES - PARK	8,500.00	8,500.00	0.00	0.00	9,887.00
220-751-678.021	HOWELL CITY PARK GUARD REIMB	45,000.00	45,000.00	100.00	45,000.00	45,000.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		53,500.00	53,500.00	84.11	54,887.00	
TOTAL REVENUES		53,500.00	53,500.00	84.11	54,887.00	

new proposal???

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT

220-751-702.000	SAL & WAGES MANAGER	10,800.00	10,800.00	9,067.66	83.96	12,572.00
220-751-702.028	SAL & WAGE SEASONAL PARK	22,000.00	22,000.00	9,361.01	42.55	22,000.00
220-751-702.040	SAL & WAGES PARK SUPERVISORS	7,500.00	7,500.00	5,657.00	75.43	7,500.00
220-751-713.000	EMPLOYER SHARE FICA	2,200.00	2,200.00	1,879.20	85.42	3,215.00
220-751-740.000	OPERATING SUPPLIES	500.00	500.00	490.37	98.07	500.00
220-751-740.037	CONCESSION SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00
220-751-801.000	PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00
220-751-801.017	BACKGROUND CHECKS	200.00	200.00	0.00	0.00	100.00
220-751-970.000	CAPITAL OUTLAY EQUIP	1,300.00	1,300.00	0.00	0.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		53,500.00	53,500.00	26,455.24	49.45	54,887.00

TOTAL EXPENDITURES

TOTAL EXPENDITURES		53,500.00	53,500.00	26,455.24	49.45	54,887.00
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Fund 220 - CITY PARK/BOAT LAUNCH:

TOTAL REVENUES		53,500.00	53,500.00	45,000.00	84.11	54,887.00
TOTAL EXPENDITURES		53,500.00	53,500.00	26,455.24	49.45	54,887.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	18,544.76	100.00	0.00

Fund 221 - TEEN CENTER

2,021  
PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT

221-751-649.000	CONCESSION SALES TEEN	3,500.00	2,700.00	1,278.00	47.33	3,500.00
221-751-650.005	PROGRAM FEES TEENS	7,500.00	7,500.00	378.00	5.04	11,955.00
221-751-675.010	DONATIONS - TEEN	15,000.00	5,000.00	1,512.00	30.24	5,000.00
221-751-675.012	UNITED WAY - TEENS	27,000.00	27,000.00	13,500.00	50.00	27,000.00
221-751-675.110	FUNDRAISING	12,000.00	12,000.00	0.00	0.00	20,000.00
221-751-679.100	GRANTS > \$1000	9,150.00	9,150.00	0.00	0.00	5,000.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		74,150.00	63,350.00	16,668.00	26.31	72,455.00
TOTAL REVENUES		74,150.00	63,350.00	16,668.00	26.31	72,455.00

See Kevin's notes

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT

221-751-702.026	SAL & WAGES TEEN MANAGERS	32,800.00	32,800.00	17,250.81	52.59	32,800.00
221-751-702.035	SAL & WAGES TEEN COORDINATOR	18,500.00	14,230.00	2,877.04	20.22	9,020.00
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	7,800.00	0.00	0.00	0.00	13,195.00
221-751-713.000	EMPLOYER SHARE FICA	4,500.00	3,600.00	1,420.40	39.46	4,260.00
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	3,500.00	4,800.00	3,085.82	64.29	4,200.00
221-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	550.00	0.00	0.00	550.00
221-751-714.004	ICMA RETIREMENT	3,500.00	3,500.00	0.00	0.00	3,500.00
221-751-727.000	OFFICE SUPPLIES	50.00	100.00	65.39	65.39	950.00
221-751-740.000	OPERATING SUPPLIES	400.00	265.00	0.00	0.00	300.00
221-751-740.003	OPER SUPPLIES/T-SHIRTS	200.00	275.00	270.50	98.36	200.00
221-751-740.015	OPER SUPP/CONCESSIONS	1,000.00	1,280.00	732.58	57.23	1,500.00
221-751-740.036	OPER SUPPLIES - TEENS	300.00	300.00	219.11	73.04	1,200.00
221-751-840.000	DUES & MEMBERSHIPS	150.00	180.00	180.00	100.00	180.00
221-751-860.000	CONFERENCE /TRANSPORTATION	800.00	800.00	212.50	26.56	600.00
221-751-900.000	PRINTING & PUBLISHING	100.00	100.00	75.00	75.00	0.00
221-751-979.025	FREUDENBURG GRANT EXP	0.00	570.00	568.89	99.81	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		74,150.00	63,350.00	26,958.04	42.55	72,455.00

TOTAL EXPENDITURES		74,150.00	63,350.00	26,958.04	42.55	72,455.00
Fund 221 - TEEN CENTER:						
TOTAL REVENUES		74,150.00	63,350.00	16,668.00	26.31	72,455.00
TOTAL EXPENDITURES		74,150.00	63,350.00	26,958.04	42.55	72,455.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(10,290.04)	100.00	0.00

Fund 223 - DOG PARK

		2,021	
		PROPOSED	
<b>Revenues</b>			
Dept 751 - RECREATION / PARKS DEPARTMENT			
223-751-675.071	DOG PK DONATION - CONST	0.00	100.00
223-751-675.074	DOG PARK SALES - FOBS	13,000.00	37.16
Total Dept 751 - RECREATION / PARKS DEPARTMENT		13,000.00	37.19
<b>TOTAL REVENUES</b>		<b>13,000.00</b>	<b>37.19</b>

<b>Expenditures</b>			
Dept 751 - RECREATION / PARKS DEPARTMENT			
223-751-740.000	OPERATING SUPPLIES	2,600.00	18.29
223-751-801.018	MANAGEMENT SERVICES	6,000.00	0.00
223-751-900.000	PRINTING & PUBLISHING	150.00	0.00
223-751-910.000	INSURANCE	500.00	0.00
223-751-920.002	UTILITIES - WAT / SEW	400.00	0.00
223-751-930.000	REPAIR & MAINTENANCE	300.00	0.00
223-751-967.071	DOG PARK CONSTRUCTION	500.00	0.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,200.00	44.00
223-751-970.000	CAPITAL OUTLAY EQUIP	350.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		13,000.00	9.46
<b>TOTAL EXPENDITURES</b>		<b>13,000.00</b>	<b>9.46</b>
Fund 223 - DOG PARK:			
<b>TOTAL REVENUES</b>		<b>13,000.00</b>	<b>37.19</b>
<b>TOTAL EXPENDITURES</b>		<b>13,000.00</b>	<b>9.46</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>100.00</b>



Fund 224 - TRANSPORTATION

2,021  
PROPOSED

Revenues

Dept 751 - RECREATION / PARKS DEPARTMENT

224-751-675.041	UNITED WAY TRANSPORTATION	10,000.00	10,000.00	5,000.00	50.00	10,000.00
224-751-678.031	SPONSORSHIP FEES - TRANSPORTATION	5,500.00	2,000.00	0.00	0.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		15,500.00	12,000.00	5,000.00	41.67	10,000.00
TOTAL REVENUES		15,500.00	12,000.00	5,000.00	41.67	10,000.00

if expenses are greater than revenues,  
they must find sponsorships for their trips

Expenditures

Dept 751 - RECREATION / PARKS DEPARTMENT

224-751-804.900	CONTRACT SERVICES LETS	8,500.00	5,000.00	1,334.00	26.68	5,000.00
224-751-804.905	CONTRACT SERVICES TRANSPORTATION	7,000.00	7,000.00	3,539.00	50.56	5,000.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		15,500.00	12,000.00	4,873.00	40.61	10,000.00
TOTAL EXPENDITURES		15,500.00	12,000.00	4,873.00	40.61	10,000.00

Fund 224 - TRANSPORTATION:

TOTAL REVENUES		15,500.00	12,000.00	5,000.00	41.67	10,000.00
TOTAL EXPENDITURES		15,500.00	12,000.00	4,873.00	40.61	10,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	127.00	100.00	0.00

# Course Demographics

## Participation Counts

10/21/2020 03:20 PM

Grand Totals						
Total Registrations:	463	0 - 9:	154	50 - 59:	15	
Total Males:	248	10 - 19:	190	60 - 69:	20	
Total Females:	215	20 - 29:	1	70 - 79:	28	
Total Other:	0	30 - 39:	5	80 - 89:	15	
Total Online:	213	40 - 49:	12	90 - 99:	1	
Total In-House:	250	>99:			22	
Total Resident:	463					
Total Non-Resident:	0					
Marion Township						
463						



# Course Demographics

## Participation Counts

10/21/2020 03:21 PM

Grand Totals	
Total Registrations:	818
Total Males:	369
Total Females:	449
Total Other:	0
Total Online:	424
Total In-House:	394
Total Resident:	818
Total Non-Resident:	0
Marion Township	
818	

0 - 9:	10 - 19:	20 - 29:	30 - 39:	40 - 49:	50 - 59:	60 - 69:	70 - 79:	80 - 89:	90 - 99:	>99:
304	248	4	13	31	6	22	18	53	81	38



# Course Demographics Participation Counts

10/21/2020 03:22 PM

## Grand Totals

Total Registrations:	945	0 - 9:	459	50 - 59:	13
Total Males:	428	10 - 19:	203	60 - 69:	52
Total Females:	517	20 - 29:	10	70 - 79:	75
Total Other:	0	30 - 39:	37	80 - 89:	42
Total Online:	487	40 - 49:	24	90 - 99:	14
Total In-House:	458	>99:			16
Total Resident:	945				
Total Non-Resident:	0				

Marion Township	945
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# Membership Demographics

10/21/2020 03:33 PM

Memberships:	18	0 - 9:	0	50 - 59:	4
Members:	18	10 - 19:	0	60 - 69:	4
Males:	2	20 - 29:	0	70 - 79:	4
Females:	16	30 - 39:	0	80 - 89:	3
Other:	0	40 - 49:	1	90 - 99:	1
Resident:	18	>99:			1
Non-Resident:	0				

	Memberships	Members
Marion Township	18	18



# Membership Demographics

10/21/2020 03:22 PM

Memberships:	189
Members:	189
Males:	56
Females:	133
Other:	0
Resident:	189
Non-Resident:	0

0 - 9:	0	50 - 59:	22
10 - 19:	41	60 - 69:	26
20 - 29:	7	70 - 79:	37
30 - 39:	7	80 - 89:	22
40 - 49:	12	90 - 99:	9
	>99:		6

	Memberships	Members
Marion Township	189	189



# Membership Demographics

10/21/2020 02:47 PM

Memberships:	403
Members:	405
Males:	121
Females:	284
Other:	0
Resident:	405
Non-Resident:	0

0 - 9:	2	50 - 59:	64
10 - 19:	68	60 - 69:	75
20 - 29:	15	70 - 79:	74
30 - 39:	10	80 - 89:	47
40 - 49:	29	90 - 99:	13
	>99:		8

*UNKNOWN ages*

	Memberships	Members
Marion Township	403	405



## Question to Mike Kehoe about the Meadows West Letter of Credit

On Oct 28, 2020, at 2:44 PM, Bob Hanvey wrote:

Hi Mike – I suspect we are going to have a disagreement with Mitch Harris about the release of the Letter of Credit. The word development is going to cause the problem. The Township Board thinks that means when the last dwelling unit is built and Mitch Harris thinks that means when infrastructure is completed.

How should we proceed?

Thanks  
Bob Hanvey

## Background Information

### **From Consent Judgment**

Meadows West Condominium. Pursuant to Marion Township Zoning Ordinance Section 4.06, Plaintiff shall also post a performance guarantee bond with the Township in the sum of \$50,000.00 to insure completion by Plaintiff of all repairs to any damage caused to the existing roads in the Meadows Condominium by Plaintiff, its agents, representatives, successors or assigns as the result of the development of the Meadows West Condominium, but Plaintiff shall not be obligated hereunder to repair and/or replace said roads as a result of normal wear and tear to which the roads have been and will be subject. If Plaintiff fails to complete the road repairs and the bond is ultimately insufficient to complete such road repairs, Plaintiff shall be responsible to provide sufficient funds to cover the cost of all such repairs, including any fees incurred by the Township for inspections, supervision, legal, etc. to insure the work is done according to Township specifications. The release of the bond shall be governed by Section 4.06 of the Marion Township Zoning Ordinance.

### **From Zoning Ordinance Section 4.06**

Return of Performance Guarantee: The Township Board, upon the written request of the obligor, and pursuant to the procedure in the next subsection, shall rebate portions of



the performance guarantee upon determination that the improvements for which the rebate has been requested have been satisfactorily completed. The portion of the performance guarantee to be rebated shall be in the same amount as stated in the itemized cost estimate for the improvement, minus any legal and engineering fees incurred.

D. Withholding and Partial Withholding of Performance Guarantee: As required improvements are completed, or when all of the required improvements have been completed, the obligor shall send written notice to the Township Clerk of completion of said improvements. Thereupon, the Zoning Administrator shall inspect all of the improvements and shall transmit recommendation to the Planning Commission and Township Board indicating either approval, partial approval, or rejection of the improvements or conditions with a statement of the reasons for any rejections. If partial approval is indicated, the cost of the improvement or condition rejected shall be set forth.

1. The Planning Commission, or in the case of a planned unit development, the Township Board, shall either approve, partially approve or reject the improvements or conditions upon the written recommendation of the Zoning Administrator and shall notify the obligor in writing of the action of the Planning Commission or Township Board within thirty (30) days after receipt of the notice from the obligor of the completion of the improvements. Where partial approval is granted, the obligor shall be released from liability pursuant to relevant portions of the performance guarantee, except for that portion adequately sufficient to secure provision of the improvements not yet approved.

2. Should installation of improvements begin and fail to meet full completion based on the approved site plan, or if the project area is reduced in size and improvements are only partially completed or conditions only partially met, the Township may complete the necessary improvements or conditions itself or by contract to an independent developer, and assess all costs of completing the improvements or conditions against the performance guarantee. Any balance remaining shall be returned to the applicant.

## Answer from Mike Kehoe:

Bob,

The order says it shall be determined based upon 4.06 of the zoning ordinance and that the decision rests with the Board. I do think it's unreasonable to think the money has to stay until Meadows West is built out. That could take years and I don't think that's fair.

Why not just have some type of annual review? The Consent Judgment does state that he remains liable for repairs even if the money is insufficient.

Michael J. Kehoe



**APPLICATION FOR REZONING  
MARION TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN**

I/we, the undersigned, do hereby make application to and petition the Marion Township Board to amend the township zoning ordinance and change the zoning map of Marion Township as hereinafter requested. In support of this application, the following facts are shown:

Name of Applicant DEAN KILLINGBECK  
Address 434 MARWOOD  
City/State/Zip HOWELL, MI 48855  
Phone/Fax 517-202-6985

If applicant is not the owner, please provide the following, along with a letter of authorization signed by the owner:

Name of Owner \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone/Fax \_\_\_\_\_

Property Information

Address/Location 725 MASON, HOWELL, MI 48843  
Parcel ID # 4710-02-200-008  
Parcel Size 99 x 297  
If multiple lots, are they contiguous? \_\_\_\_\_

Legal description and certificate of survey for land proposed to be rezoned **(please attach)**

Present zoning classification HWY COMMERCIAL  
Requested zoning classification UR

FEE SCHEDULE  
\$500 fee  
\$3,000 escrow

I hereby attest that the information on this application is, to the best of my knowledge, true and accurate.

Dean Killingbeck 8/17/20  
Signature of Applicant Date

Office Use Only		
Date Received: <u>8-17-2020</u>	Fee Paid: <u>500</u>	Legal Description: _____
Materials Received: <u>APPROX</u>	Site Plans: _____	Application #: <u>01-20</u>
Application accepted by: <u>[Signature]</u>	ESCROW 3000	

SEC 2 T2N R4E BEG N LINE OF SEC, 1639 FT W FROM NE COR OF SEC, TH W 99 FT, TH S 297 FT, TH E 99  
FT, TH N 297 FT TO POB, .67AC M/L

September 14, 2020

Marion Township Planning Commission:

Marion Township Board of Trustees:

Please be advised that I am the owner of the property at 725 Mason Road, Marion Township, Michigan. I agree that my agent, Gary McCririe, may speak on my behalf and represent me at any and all rezoning hearings and meetings.

Sincerely,

Authentisign  
*Dean Killingbeck*

---

9/14/2020 3:16:49 PM EDT  
Dean Killingbeck



September 12, 2020

Honorable Planning Commission Members:

We are seeking a rezoning of the property located at 725 Mason Road. The property is currently zoned Highway SE. We are requesting a rezoning to UR.

Following is the information supporting our request;

a) What, if any, identifiable conditions related to the application have changed which justify the proposed rezoning?

The area surrounding our parcel on three sides is a residential manufactured home park. The use is residential. We wish to be residential as well. Our lot size does not conform to the Highway SE district and there isn't any reasonable expectation that additional parcels contiguous to ours will become available to make our parcel conforming.

b) What is the impact of the rezoning on the ability of the Township and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed rezoning is approved?

We believe that the rezoning we are requesting is actually less of a burden on the Township or other governmental agencies to provide public services.

c) Does the requested rezoning adversely affect environmental conditions, or the value of the surrounding property?

We do not believe so. We believe a residential use would be more harmonious to the surrounding and adjoining properties.

d) Does the petitioned district change generally comply with the adopted Township Master Plan?

No. We believe that a change to the future land use map for this property is warranted.

e) Can the property in question be put to a reasonable economic use in the zoning district in which it is presently located?

No. We have been actively marketing the property on and off for several years. The character of the building is residential and has been historically used as a residential home. All interest so far has been for a residential use but financing isn't available because of the zoning.



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

---

Date: September 8, 2020

**Land Use and Zoning Analysis**  
**For**  
**Marion Township, Michigan**

**Applicant:** Dean Killingbeck

**Location:** 725 Mason Road

**Parcel ID:** 4710-02-200-008 (.67 acres)

**Zoning:** HS Highway Service

**Action Requested:** UR Urban Residential

**Required Information:** Article XX of the Marion Township Zoning Ordinance requires a variety of information be submitted. This information allows for a thorough and fair decision by the Planning Commission and Township Board.

**SITE/PROJECT DESCRIPTION**

The applicant is requesting approval to rezone a small parcel zoned Highway Service (HS) to Urban Residential(UR). Adjacent to the City of Howell, the property contains a home and outbuilding and is surrounded by mature trees. The property is surrounded on three sides by a manufactured home park and to the north is a large Pepsi distributor. The applicant is seeking the rezoning so that the home can be used as a residence.

The parcel is one of the many small Township islands surrounded by the City of Howell that at one time was part of the Township.



**Figure 1 – Aerial View of Site**

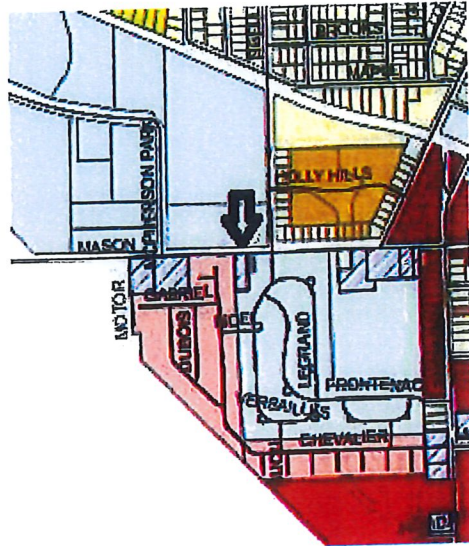


**Figure 2 - Mason Road View of Site**



**NEIGHBORING ZONING AND LAND USE**

The adjacent zoning and land uses are as follows:



Direction	Zoning	Use
North	I-1 Light Industrial	Pepsi Distributor
South	I-1 Light Industrial	Manufactured Homes
East	I-2 Heavy Industrial & I-1 Light Industrial	Manufactured Homes
West	TC Trailer Court	Manufactured Homes

Items to be Addressed: None.

**MASTER PLAN**

The current Master Plan currently being revised, designated the future land use for this location to be commercial. We are of the opinion that plan currently being drafted should designate this property as residential.

Items to be Addressed: None.

**NATURAL RESOURCES**

- Topography:** Existing home and vegetation on site. Slight grade to road.
- Woodlands:** Mature Trees are present on the property.
- Wetlands:** No wetlands appear to be present on the subject site.

Items to be Addressed: None.

#### DEVELOPMENT POTENTIAL

Currently zoned for highway commercial uses, the property could be developed into a variety intense commercial uses that could negatively impact the adjacent manufactured homes. Under the proposed Urban Residential zoning only homes or other typically non-objectionable uses could be developed. Because the parcel size is legally non-conforming (.67 acres in size, .75 acres required) we would think that the current single-family home will remain on the parcel.

*Items to be Addressed: None.*

#### TRAFFIC IMPACT AND SITE ACCESS

There is a circular drive on site accessing Mason Road at two locations. If the existing single-family home remains, we do not expect any major traffic issues from this location.

*Items to be Addressed: None.*

#### ESSENTIAL FACILITIES AND SERVICES

Essential facilities and services related to the proposed development will be evaluate during the site plan review process. If used for additional parking stormwater will have to be addressed.

*Items to be Addressed: None.*

#### OTHER

Following the public hearing, the Planning Commission shall identify and evaluate all factors relevant to the application, and shall report its findings in full along with its recommendations for disposition of the application, to the Township Board within a period of sixty (60) days. The matters to be considered by the Planning Commission shall include, but shall not be limited to the following:

1. What, if any, identifiable conditions related to the application have changed which justify the proposed rezoning?

*The property is almost totally surrounded by manufactured homes. While this has been in existence for some time, to develop the parcel commercially would be difficult as the screening requirements would close in the already small buildable area.*

2. What is the impact of the rezoning on the ability of the Township and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed rezoning is approved?

*Remaining a single-family home does not require significant public service and facilities.*

3. Does the requested rezoning adversely affect environmental conditions, or the value of the surrounding property?

*The home and mature trees are expected to remain and will not create any negative environmental impacts.*

4. Does the petitioned district change generally comply with the adopted Township Master Plan?

*Although the proposed rezoning is in conflict with the current Master Plan Future Land Use Map the plan currently being drafted should revise as designate as residential.*

5. Can the property in question be put to a reasonable economic use in the zoning district in which it is presently located?

*As indicated due to the size attempting to develop a commercial use as allowed under current zoning would be difficult.*

#### RECOMMENDATIONS

Based upon the comments of this analysis, we recommend approval of the proposed rezoning from HS Highways Service to UR Urban Residential.

**LARA** Corporations  
Online Filing System  
Department of Licensing and Regulatory Affairs

**Business Entity Results**

Number of Records: 19

[Print Results](#)

Name	Position	Individual's Address	Entity Name	ID No.	Old ID No.
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON ROAD HOWELL, MI 48843	16885 LAHSER ROAD LLC	802037483	F0045V
DEAN KILLINGBECK	RESIDENT AGENT	4341 MARWOOD DR HOWELL, MI 48855	725 MASON ROAD LLC	802077881	F1356V
DEAN KILLINGBECK	RESIDENT AGENT	4341 MARWOOD DR HOWELL, MI 48855	725 MASON ROAD LLC	802078995	F13931
DEAN KILLINGBECK	RESIDENT AGENT	4341 MARWOOD DR HOWELL, MI 48855	725 MASON ROAD LLC	802079238	F14011
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	CD BROOKLYN LLC	801473756	E11545
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	CD HOWELL 997 LLC	801464029	E1154E
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	CD MORRICE 13 LLC	801464030	E1154F
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	CD PERRY 11 LLC	801473755	E11544
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	CD PINCKNEY 14 LLC	801473752	E11541
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	CD PINCKNEY 14A LLC	801471572	E1155C
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	CD PINCKNEY 14B LLC	801473757	E11546
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON ROAD HOWELL, MI 48843	DEAN'S LEASING LLC	801125629	B49170
DEAN KILLINGBECK	RESIDENT AGENT	4341 MARWOOD HOWELL, MI 48855	DEANS SWEET TREATS LLC	802297076	
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON ROAD HOWELL, MI 48843	DK NURSERY, LLC	801347507	B6255Y
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	GREEN GROWTH MARKETING SOLUTIONS, LLC	801195813	B0563E
DEAN KILLINGBECK	RESIDENT AGENT	4341 MARWOOD RD HOWELL, MI 48855	NEW CUSTOMERS NOW MARKETING L.L.C.	801455556	E08927
DEAN KILLINGBECK	RESIDENT AGENT	725 MASON RD HOWELL, MI 48843	NEW CUSTOMERS NOW, LLC	801406327	D16489
DEAN KILLINGBECK	RESIDENT AGENT	4341 MARWOOD DRIVE HOWELL, MI 48855	PETS STRONG LLC	802278530	
DEAN KILLINGBECK	RESIDENT AGENT	4341 MARWOOD DR HOWELL, MI 48855	RELIEF STRONG LLC	802345764	

[New Search](#)

LARA FOIA Process    Transparency    Office of Regulatory Reinvention    State Web Sites

Michigan.gov Home    ADA    Michigan News    Policies

applications. In determining the findings

8/18/2020

Corporations Division - Search for a business entity

# LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

## Business Entity Results

Number of Records: 1

[Print Results](#)

Entity Name	ID Number	Old ID Number	Address
725 MASON RD LLC	802078995	F13931	4341 MARWOOD DR HOWELL, MI 48855 USA

[New Search](#)

[LARA FOIA Process](#)

[Transparency](#)

[Office of Regulatory Reinvention](#)

[State Web Sites](#)

[Michigan.gov Home](#)

[ADA](#)

[Michigan News](#)

[Policies](#)

Copyright 2020 State of Michigan

Grantor	Grantee
KILLINGBECK DEAN & FOSTER	725 MASON ROAD LLC
KILLINGBECK DEAN E	KILLINGBECK DEAN & FOSTER
WEITZEL DAVID & JANET R	KILLINGBECK DEAN E
WEITZEL JANET R	WEITZEL, DAVID & JANET R
Property Address	
725 MASON RD	
Owner's Name/Address	
725 MASON ROAD LLC	
4341 MARWOOD DR	
HOWELL MI 48855	

Class: COMMERCIAL - IMPR	Zoning: HWY S	Building Permit(s)	NEW CONSTRUCTION
School: HOWELL PUBLIC SCHOOLS			
P.R.E. 0%			
MAP #:			
2021 Est TCV 172,081 TCV/FEA: 145.34			
X Improved	Vacant		
Public Improvements			
Dirt Road			
Gravel Road			
Paved Road			
Storm Sewer			
Sidewalk			
Water			
Sewer			
Electric			
Gas			
Curb			
Street Lights			
Standard Utilities			
Underground Utilis.			

Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
2021	48,500	37,500	86,000			72,400
2020	48,500	38,300	86,800			72,400
2019	51,300	39,000	90,300			71,100
2018	49,800	40,900	90,700			69,400

SEC 2 T2N R4E BRG N LINE OF SEC, 1639 FT W FROM NE COR OF SEC, TH W 99 FT, TH S 297 FT, TH E 99 FT, TH N 297 FT TO POB, .67AC M/L

Comments/Influences

2018 ROLL; CHANGED LAND VALUE TO FF BASIS / WAS METES & BOUNDS.

Topography of Site

Level

Rolling

Low

High

Landscaped

Swamp

Wooded

Pond

Waterfront

Ravine

Wetland

Flood Plain

Who

When

What

REW 07/01/1998 REAPPRAISE

LOU 08/23/1996 DATA ENTER

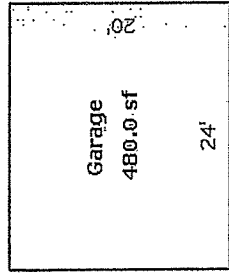
The Equalizer. Copyright (c) 1999 - 2009. Licensed To: Township of Marion, County of Livingston, Michigan

\*\*\* Information herein deemed reliable but not guaranteed\*\*\*

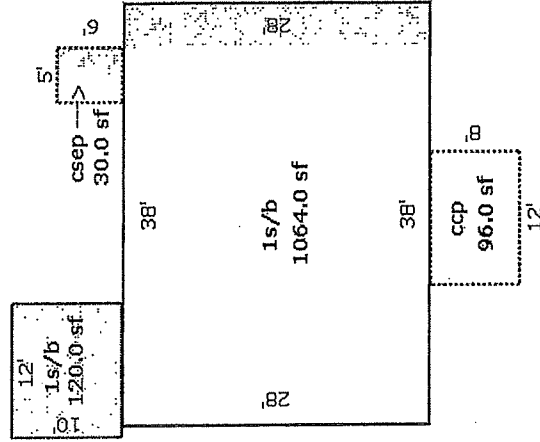
Building Type	(3) Roof (cont.)	(11) Heating/Cooling	(15) Built-ins	(15) Fireplaces	(16) Porches/Decks	(17) Garage	
X Single Family Mobile Home Town Home Duplex A-Frame	Roof (cont.) Eavestrough Insulation 0 Front Overhang 0 Other Overhang	X Gas Wood Oil Coal Elec. Steam Forced Air w/o Ducts Forced Air w/ Ducts Forced Hot Water Electric Baseboard Elec. Cell. Radiant Radiant (In-Floor) Electric Wall Heat Space Heater Wall/Floor Furnace Forced Heat & Cool Heat Pump No Heating/Cooling	Appliance Allow. Cook Top Dishwasher Garbage Disposal Bath Heater Vent Fan Hot Tub Unvented Hood Unvented Hood Intercom Jacuzzi Tub Jacuzzi repl. Tub Oven Microwave Standard Range Self Clean Range Sauna Trash Compactor Central Vacuum Security System	1 Interior 1 Story Interior 2 Story 2nd/Same Stack Two Sided Exterior 1 Story Exterior 2 Story Hot Tub Prefab 2 Story Heat Circulator Raised Hearth Wood Stove Direct-Vented Ga	Area/Type 96 CCP (1 Story) 30 CSEP (1 Story)	Year Built: Car Capacity: Class: C Exterior: Block Brick Ven.: 0 Stone Ven.: 0 Common Wall: Detach Foundation: 42 Inch Finished?: Auto. Doors: 0 Mech. Doors: 0 Area: 480 % Good: 0 Storage Area: 0 No Conc. Floor: 0 Bsmnt Garage: Garport Area: Roof:	
X Wood Frame	(4) Interior Drywall Plaster Paneled Wood Trg	X No Heating/Cooling	Central Air Wood Furnace	Class: C Effic. Age: 52 Floor Area: 1,184 Total Base New: 203,417 Total Depr Cost: 97,640 Estimated T.C.V: 75,085			
Building Style: 1 STORY	Trim & Decoration Ex X Ord Min	Size of Closets Lg X Ord Small H.C.	(12) Electric 100 Amps Service				
Yr Built 0 UNK 1998	Condition: Average	Doors Solid X H.C.					
Room List	(5) Floors Kitchen: Other: Other:						
Basement 1st Floor 2nd Floor 4 Bedrooms	(6) Ceilings		No./Qual. of Fixtures Ex. X Ord. Min No. of Elec. Outlets	Cost Est. for Res. Bldg: 1 Single Family 1 STORY (11) Heating System: Forced Air w/ Ducts Ground Area = 1184 SF Floor Area = 1184 SF. Phy/Ab. Phy/Func/Econ/Comb. % Good=48/100/100/100/48			
(1) Exterior Wood/Shingle Aluminum/Vinyl Brick Stone Insulation	(7) Excavation Basement: 1184 S.F. Crawl: 0 S.F. Slab: 0 S.F. Height to Joists: 0.0		(13) Plumbing Many X Ave. Few Average Fixture(s) 2 3 Fixture Bath 2 Fixture Bath Softener, Auto Softener, Manual Solar Water Heat No Plumbing Extra Toilet Extra Sink Separate Shower Ceramic Tile Floor Ceramic Tile Wains Ceramic Tub Alcove Vent Fan	Building Areas Stories Exterior Foundation 1 Story Stone Basement 1 Story Siding Basement	Size 1,064 120 Total: 159,092	Cost New 3,855 4,036 8,914 2,247 1,726 19,118	Depr. Cost 1,850 1,937 4,279 1,079 828 9,177
(2) Windows Many Avg. X Large Avg. Small Wood Sash Metal Sash Vinyl Sash Double Hung Horiz. Slide Casement Double Glass Patio Doors Storms & Screens	(8) Basement Conc. Block Poured Conc. Stone Treated Wood Concrete Floor		(14) Water/Sewer Public Water Public Sewer Water Well 1000 Gal Septic 2000 Gal Septic Pump Sum Items:	Other Additions/Adjustments Plumbing 3 Fixture Bath Water/Sewer 1000 Gal Septic Water Well, 200 Feet Porches CCP (1 Story) CSEP (1 Story) Garages Class: C Exterior: Block Foundation: 42 Inch (Unfinished) Base Cost Fireplaces Interior 1 Story	Totals: 1 203,417	ECF (COMMERCIAL) 0.769 => TCV: 75,085	
(3) Roof Gable Hip Flat Asphalt Shingle Chimney: Brick	(9) Basement Finish Recreation SF Living SF Walkout Doors No Floor SF						
X Gable Hip Flat Asphalt Shingle Chimney: Brick	(10) Floor Support Joists: Unsupported Ten: Cnt. Sup:						

\*\*\* Information herein deemed reliable but not guaranteed\*\*\*





725 MASON RD



Sketch by Apex Sketch

\* Information herein deemed reliable but not guaranteed\*\*\*

\*Approved by: \_\_\_\_\_  
Larry Grunn, *Chairperson*

Date: \_\_\_\_\_

**MARION TOWNSHIP PLANNING COMMISSION**  
**REGULAR MEETING MINUTES**  
**September 22, 2020 / 7:30PM**

**DRAFT**

**MEMBERS PRESENT:** Larry Grunn, Chairperson; Bob Hanvey; Cheryl Range, Secretary; Bruce Powelson, Vice Chairman; James Andersen

**OTHERS PRESENT:** Dave Hamann, Zoning Administrator; Melissa, Carlisle Wortman

**MEMBERS ABSENT:** None

**CALL TO ORDER**

Larry Grunn called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Cheryl motioned to approve the agenda for the September 22, 2020 Planning Commission meeting. Jim seconded.  
**MOTION CARRIED**

**APPROVAL OF MINUTES**

*Approval of the Regular Meeting Minutes for August 25, 2020.*  
Jim motioned to approve the minutes. Bruce seconded. **MOTION CARRIED**

**CALL TO THE PUBLIC**

No response.

**PUBLIC HEARING**

**1) RZN#01-20 Public Hearing to Rezone Parcel 4710-02-200-008 from Highway Service to Urban Residential at 725 Mason Road**

Gary McCririe, representing Dean Killingbeck, the owner of the property at 725 Mason, presented his application request to rezone the parcel and reviewed the requirements from Section 20.05 of the zoning ordinance, items 2 a thru e. The Carlisle Wortman representative went over John Enos's review of the request and recommended approval. No comments from the public were heard and Larry closed the public hearing.

## **NEW BUSINESS**

### **1) RZN#01-20 Request to Rezone Parcel 4710-02-200-008 from Highway Service to Urban Residential at 725 Mason Road**

Questions regarding the mobile home park that surrounds the parcel and the history of businesses that operated out of this address in the past, as well as the list from the Michigan Department of Licensing, were discussed. Applicant explained that the owner wishes to sell the house and property, but is having a hard time doing so because mortgage companies will not finance a mortgage for the house because of the way it is zoned.

Cheryl made a motion to approve the request to rezone 725 Mason Road parcel code 4710-02-200-008 from Highway Service to Urban Residential and to forward this request to Livingston County Planning for review and comment. Jim seconded. **MOTION CARRIED**

### **2) Workshop Discussion of ZBA cases and variances from the September Meeting**

Larry brought the commissioners up-to-date on the cases that were heard at the ZBA meeting on September 14 and that all were given variances. The variances were in the area of flag lots and cul-de-sacs. Discussion on these and other items, including the changes required for the Engineering Development Standards, were discussed. The suggestion to have a joint meeting with the board members from the ZBA and the Planning Commission would be a good idea to discuss the need to modify the zoning ordinance regarding these variances that were granted.

## **OLD BUSINESS**

### **1) TXT#01-19 Short-Term Rentals Discussion Continued**

Discussion on the status of this item ensued and the commissioners were brought up-to-date on the status of the Triangle Lake situation. Larry mentioned the article in the Legal section of the MTA magazine regarding Short-Term Rentals and several of the commissioners did not have access to the article. Larry suggested Dave send the commissioners a copy of the article to have for the next meeting.

Cheryl made a motion to table this item until October 27, 2020 meeting. Jim Seconded. **MOTION CARRIED**

## **CORRESPONDENCE AND UPDATES AND DISCUSSION**

Bob mentioned the Lucy Road ZBA case for the City of Howell and that it was going to Circuit Court.

## **CALL TO THE PUBLIC**

Les Andersen commented on the Joint Meeting idea and talked about ZBA training being required

## **ADJOURNMENT**

Cheryl made a motion to adjourn the meeting at 9:14pm. Jim seconded. **MOTION CARRIED**



**LIVINGSTON COUNTY PLANNING DEPARTMENT  
 REZONING REQUEST - | -  
 STAFF REPORT**

**CASE NUMBER:  
 Z-20-20**

<b>COUNTY CASE NUMBER:</b>	Z-20-20	<b>TOWNSHIP:</b>	Marion Township
<b>REPORT DATE:</b>	October 1, 2020	<b>SECTION NUMBER:</b>	2
<b>STAFF ANALYSIS BY:</b>	Robert Stanford	<b>TOTAL ACREAGE:</b>	0.67 Acres


<b>APPLICANT / OWNER:</b>	Dean Killingbeck
<b>LOCATION:</b>	South side of Mason Road, West of Legrand Street, Across from Pepsi Distributing
<b>LAND USE:</b>	Currently Vacant Dwelling Unit

<b>CURRENT ZONING:</b>	<b>REQUESTED ZONING:</b>
HS – Highway Service	UR - Urban Residential
<b>PERMITTED/SPECIAL USES (Not all Inclusive):</b>	<b>PERMITTED/SPECIAL USES (Not all Inclusive):</b>
<p><u>Permitted:</u></p> <p>Professional offices, medical and dental clinics. Standard restaurants, clubs, and other drinking establishments that provide food or drink for consumption on the premises and may also provide dancing and entertainment. Automobile dealerships. Automobile car washes. Convenience stores. Indoor commercial recreation facilities such as indoor theaters, bowling alleys, indoor skating rinks, or similar uses. Catering, bakeries. Monument sales and manufacturing. Mini-storage facilities. Household equipment rentals. Wholesale distribution. Cabinet making. Hardware stores. Contractor storage yards</p>	<p><u>Permitted:</u></p> <p>Single-family dwellings. Family child care homes. Adult foster care family homes. Accessory buildings. Two-family dwellings subject to conditions found in Section 17.29.</p>
<p><u>Special:</u></p> <p>Public facilities, including municipal buildings, schools, libraries, recreational facilities, and similar uses and activities. Automobile repair garage, fueling/mixed-use station. Billboards. Communication towers. Drive-in establishments including but not limited to: drive-in, drive-through, take-out, pickup, and other forms of in-vehicle retail or service establishments including restaurants, financial institutions, dry cleaning businesses, and similar facilities. Motels and hotels.</p>	<p><u>Special:</u></p> <p>Public facilities, including cemeteries, parks, schools, libraries, and recreational facilities, similar uses and activities. Public, parochial, and private elementary, intermediate and/or high schools, and institutions of higher learning, offering courses in general education. Adult foster care small group homes. Adult foster care large group homes. Bed and breakfast establishments. Churches and religious buildings. Child care centers. Communication towers. Golf courses and country clubs. Group child care homes. Hobby kennels. Hospitals. Multiple-family dwellings.</p>
<p><b>Minimum Lot Area:</b></p> <p>One (1) acre.</p>	<p><b>Minimum Lot Area:</b></p> <p>Fifteen thousand (15,000) square feet (0.34 Ac.)</p>

**TOWNSHIP PLANNING COMMISSION RECOMMENDATION AND PUBLIC COMMENTS:**  
 The Marion Township Planning Commission recommended Approval at its September 22, 2020 Planning Commission Public Hearing. There were no public comments.

**ESSENTIAL FACILITIES AND ACCESS:**  
**Water:** The site will be serviced by private well.  
**Sewer:** The site will be serviced by private septic.  
**Access:** Access to subject site via Mason Road.

**EXISTING LAND USE, ZONING AND MASTER PLAN DESIGNATION:**

	Land Use:	Zoning:	Master Plan:
	<b>Subject Site:</b> Vacant Dwelling	HS – Highway Service (Marion Township)	Commercial
	<b>To the North:</b> Pepsi Distributor	I-1 – Light Industrial (City of Howell)	Industrial
	<b>To the East:</b> Manufactured Homes	I-1 & I-2 – Light and Heavy Industrial (City of Howell)	Mobile Home Park
	<b>To the South:</b> Manufactured Homes	I-1 – Light Industrial (City of Howell)	Mobile Home Park
	<b>To the West:</b> Manufactured Homes	MHP Mobile Home Park (City of Howell)	Mobile Home Park

**ENVIRONMENTAL CONDITIONS:**

<b>Soils / Topography:</b>	Berville loam and Miami loams (2 to 6 percent slopes) are the predominant soils on site with varying slopes. Berville loam soil types are poorly drained, however Miami loams are well-drained and have good stability for building. Topography on site is fairly level.
<b>Wetlands:</b>	The National Wetlands Inventory (NWI) indicates that there are no wetlands found on the subject site.
<b>Vegetation:</b>	The subject property is heavily wooded with mature trees on the east, west and south property lines.
<b>County Priority Natural Areas:</b>	According to the map "Livingston County's High Quality Natural Areas", there are no Priority Natural Areas found on the subject site.

**TOWNSHIP MASTER PLAN DESIGNATION:**

The Future Land Use plan and map of Marion Township designates the site as Commercial per the future land use map. The Township Master Plan describes this area in the following manner (pg. 92):

*The intent of the Commercial future land use category is to concentrate future commercial uses within the Township Proposed Water/Sewer Boundary and around the highway interchange for ease of transportation access to and from establishments and to serve a regional customer base. Locating future Commercial development adjacent to the interchange and D-19, the major arterial in Marion Township, will minimize traffic congestion, traffic conflict and traffic hazards and will keep non-residential uses contiguous to the commercial services of the City of Howell. Traffic generated by commercial uses will also benefit from a future paved roadway that will connect D-19 to Peavy Road just south of the interchange.*

*The Commercial future land use designation encompasses 238 acres of land. The bulk of this land area surrounds the 1-96 interchange extending south to Francis Road and west to Peavy Road. It includes land area on both sides of D-19. Another small node of commercial is noted near the southern boundary of the Township, at the northwest corner of the Schafer Road and D-19 intersection where existing commercial is present. Lastly, small commercially designated Township parcels are scattered amongst City of Howell properties along Mason Road and Michigan Avenue.*

*Developmental Densities within the Commercial future land use designation should not exceed 1 building or structure per 1 acre. The Commercial future land use category corresponds to the HS Highway Service District of the Marion Township Zoning Ordinance.*

**COUNTY COMPREHENSIVE PLAN:**

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting good land governance.

**COUNTY PLANNING STAFF COMMENTS:**

The applicants have requested application consideration by the Marion Township Planning Commission for an Urban Residential rezoning designation so that the existing vacant dwelling unit can be used as a residence. The parcel is one of many small township islands surrounded by the City of Howell that at one time was part of Marion Township.

The subject parcel is surrounded on the east, west and south by the Howell Estates Mobile Home Park. It is located just south of the Pepsi Bottling Distribution Plant on Mason Road.

As currently zoned for HS-Highway Service commercial uses, this designation allows the subject site to be developed into a wide variety of commercial uses that could pose possible negative impacts on the immediately surrounding manufactured housing park.

Also, as currently zoned, the parcel is legal non-conforming in the current HS-Highway Service Commercial zoning district (subject parcel area = 0.67 acres, 1 acre required). In contrast, the proposed UR-Urban Residential zoning designation carries a fifteen thousand (15,000) square foot (0.34 Ac.) minimum lot area. The subject parcel would therefore become conforming under the proposed rezoning district.

The proposed rezoning conflicts with the current Future Land Use Map of the Marion Township Master Plan (a small island parcel, planned for Commercial). However, due to the small size of the subject parcel, developing the parcel as commercial would be fairly difficult, given the required setbacks, screening and buffering requirements, etc.

Rezoning the subject parcel to Urban Residential would generally be compatible with the more urbanized residential nature of the surrounding area (manufactured housing park) and would create a more suitable land use solution for this particular parcel than developing the site for commercial uses would entail.

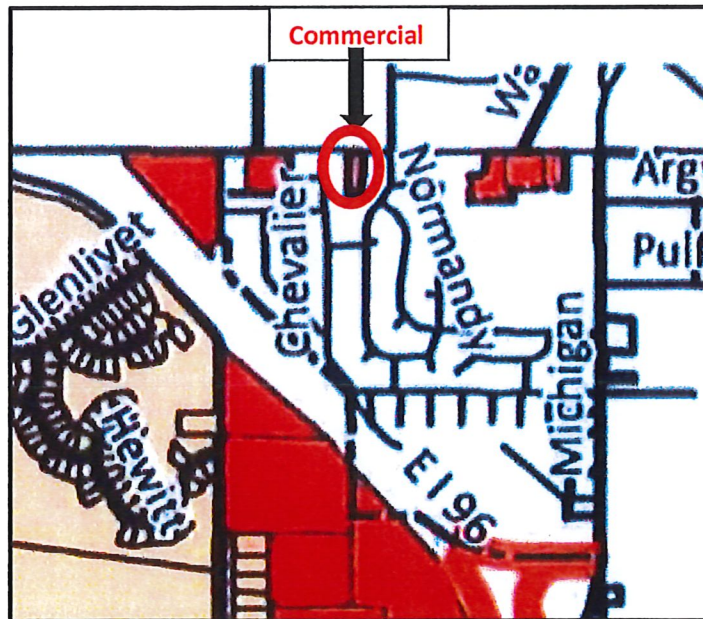
**COUNTY PLANNING STAFF RECOMMENDATION:****Approval**

While the proposed rezoning to Urban Residential is not consistent with the Township Master Plan designation for the subject parcel, it would, however, generally be compatible with the urbanized residential nature of the immediately surrounding area and would create a more suitable land use solution for this particular parcel.

EXISTING LAND USE MAP:



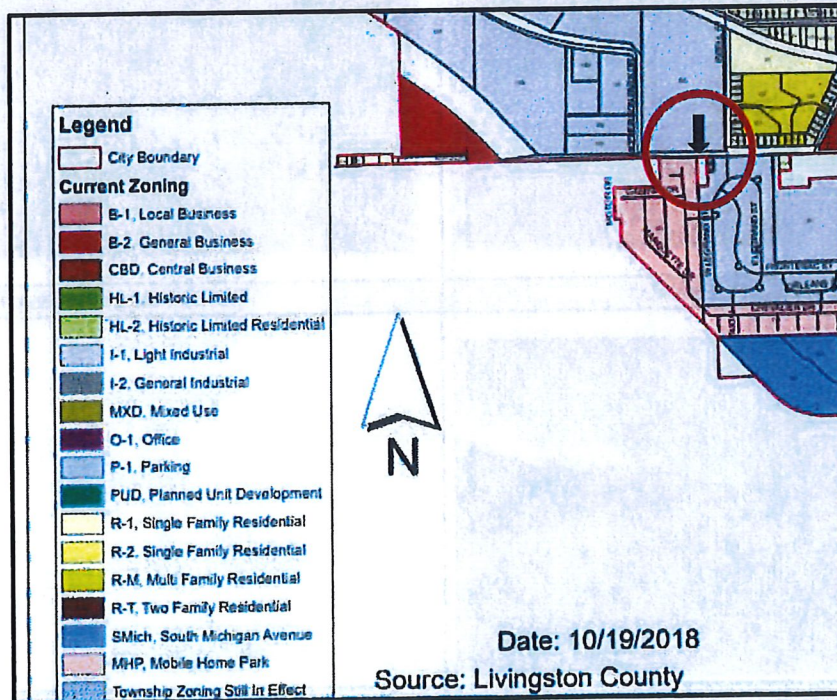
FUTURE LAND USE MAP: MARION TOWNSHIP



**SURROUNDING ZONING MAP:**



**ZONING MAP: CITY OF HOWELL**





**SITE PHOTOS:**

**Subject Site**



**View Looking South Directly at Subject Site**



**View Looking East from Site**

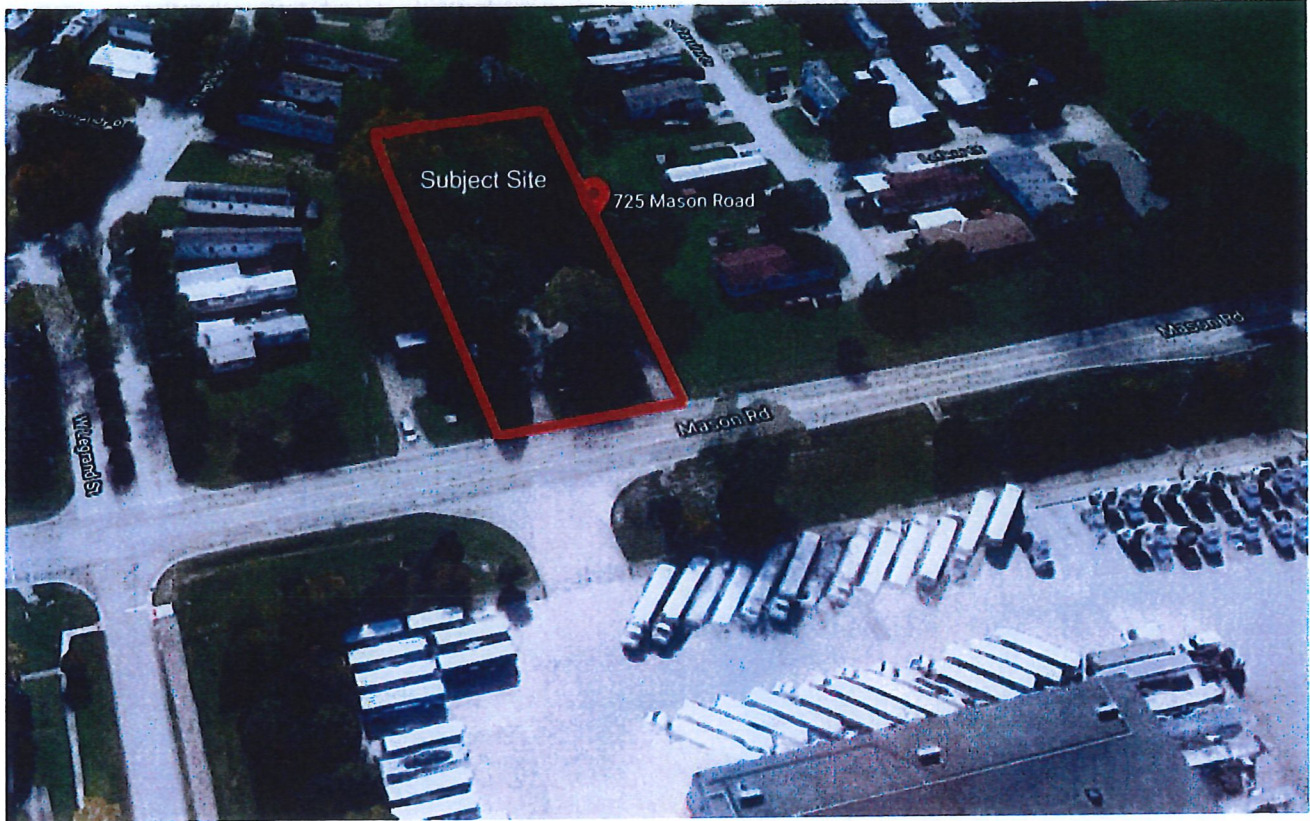


**View Looking West from Site**



**View Looking North from Site**

AERIAL PHOTO:





**Commission Discussion:** None.

**Public Comment:** None.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ABRAMSON TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER ANDERSON.**

**Motion passed: 6-0**

**Yea: Prokuda [X] Ikle [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]**

**Nay: None.**

**B. Z-20-20: MARION TOWNSHIP – REZONING**

**Current Zoning: HS: Highway Service**

**Proposed Zoning: UR: Urban Residential**

**Section 2 / Marion Township**

**Township Master Plan:**

The Future Land Use plan and map of Marion Township designates the site as Commercial per the future land use map. The Township Master Plan describes this area in the following manner (pg. 92):

*The intent of the Commercial future land use category is to concentrate future commercial uses within the Township Proposed Water/Sewer Boundary and around the highway interchange for ease of transportation access to and from establishments and to serve a regional customer base. Locating future Commercial development adjacent to the interchange and D-19, the major arterial in Marion Township, will minimize traffic congestion, traffic conflict and traffic hazards and will keep non-residential uses contiguous to the commercial services of the City of Howell. Traffic generated by commercial uses will also benefit from a future paved roadway that will connect D-19 to Peavy Road just south of the interchange.*

*The Commercial future land use designation encompasses 238 acres of land. The bulk of this land area surrounds the I-96 interchange extending south to Francis Road and west to Peavy Road. It includes land area on both sides of D-19. Another small node of commercial is noted near the southern boundary of the Township, at the northwest corner of the Schafer Road and D-19 intersection where existing commercial is present. Lastly, small commercially designated Township parcels are scattered amongst City of Howell properties along Mason Road and Michigan Avenue.*

*Developmental Densities within the Commercial future land use designation should not exceed 1 building or structure per 1 acre. The Commercial future land use category corresponds to the HS Highway Service District of the Marion Township Zoning Ordinance.*

**County Comprehensive Plan:**

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting good land governance.

**Township Planning Commission Recommendation: Approval.** The Marion Township Planning Commission recommended Approval at its September 22, 2020 Planning Commission Public Hearing. There were no public comments.

**Staff Recommendation: Approval.** While the proposed rezoning to Urban Residential is not consistent with the Township Master Plan designation for the subject parcel, it would, however, generally be

compatible with the urbanized residential nature of the immediately surrounding area and would create a more suitable land use solution for this particular parcel.

**Commission Discussion:** Commissioner Ikle asked if this could potentially be spot zoning of the parcel. Principal Planner Stanford responded that due to the development restrictions of the parcel, and the immediately surrounding residential character, it would be more suited for urban residential and would not constitute spot zoning.

**Public Comment:** None.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER ANDERSON TO RECOMMEND APPROVAL. SECONDED BY COMMISSIONER ABRAMSON.**

**Motion passed: 6-0**

**Yea: Prokuda [X] Ikle [X] Anderson [X] Bowdoin [X] Abramson [X] Call [X]**

**Nay: None.**

**C. Z-21-20: HANDY TOWNSHIP – CONDITIONAL REZONING**

**Current Zoning: NSC: Neighborhood Service Commercial and AR: Agricultural Residential**

**Proposed Zoning: I-2: Prime Industrial**

**Section 9 / Handy Township**

**Township Master Plan:**

The 2017 Handy Township Master Plan designates the subject properties as **Mixed Use** and describes this future land use category on page 56 of the plan:

*The mixed use category is intended to allow a compatible mix of uses that rely on public services primarily in the form of water and sewer. Development within these areas should be primarily residential, commercial, and office uses that complement each other in regards to pedestrian activity, landscaping, and design. These areas are primarily planned along County Road corridors with an anticipated right-of-way of one-hundred (100) feet. Planned Unit Developments are preferred in these areas allowing for a relaxation of standards to provide more innovative design and protection of natural features.*

Analysis of the Township's Master Plan demonstrates that the intent is to maintain the area along Grand River Avenue between Nicholson Road and the Village of Fowlerville as primarily a mixed use corridor for attracting a compatible mix of uses that include residential, commercial, and professional office space. The subject site lies along Grand River within proposed and existing sewer lines that would aid in the development of this corridor for the intended purposes.

It should be noted that the Industrial land use category is intended to 'accommodate primarily light industrial activities that pose minimal environmental impacts upon surrounding areas and uses'. Location of the proposed properties place the site in an area that is surrounded to the north and east by extensive wetlands.

**County Comprehensive Plan:**

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting policies that encourage appropriate land use management.



# Memorandum

**To:** Livingston County Board of Commissioners  
**From:** Sue Bostwick  
**Date:** 10/28/2020  
**Re:** Designated Assessor

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P. A. 660 is legislation to standardize some of the assessing practices and to have an avenue to help the local units correct any deficiencies that have come up. It will use the current standard for auditing each unit, this is known as the AMAR (Audit of Minimum Assessing Requirements). Should the local unit fail any part of the audit they become non-compliant. They will submit a corrective action plan to the State Tax Commission, they will be given one year to correct the deficiencies. If they don't correct the deficiency they become substantially non-compliant. The local unit will have three choices, they can hire a new assessor (they must be a MAAO 3, or MMAO 4), have the STC take jurisdiction of the roll, or use the designated assessor who is under an intergovernmental agreement with the County and a majority of the local units to correct the deficiencies.

The person I recommend for the position of Designated Assessor for Livingston County is Edward VanDerVries. Ed is a MMAO (4). Currently he is the Equalization Director of Oceana County, he also is the assessor of record for several units. He is AMAR compliant and is always willing to help anyone who asks. He is also an instructor for the STC. The costs of services to the local unit are similar to the cost of other counties, with the exception Ed is not charging a retainer fee to either the County or the Local Units. This is a five year contract that will remain in place until a local unit needs help getting compliant under the terms of this legislation. This is not for routine assessing.

Should you have any questions please let me know.

RESOLUTION

NO: [Title]

LIVINGSTON COUNTY

DATE: Click or tap to enter a date.

**Resolution Approving the Interlocal Agreement for Livingston County to Approve the Designated Assessor for the period January 1, 2021 through December 31, 2025 – Equalization**

Public Act 660 of 2018 requires a county to have a Designated Assessor on file with the State Tax Commission as of December 31, 2020. Accordingly, the following interlocal agreement (hereinafter “AGREEMENT”) has been executed by the Board of Commissioners for Livingston County, a majority of the Assessing Districts in Livingston County, and the individual put forth as the proposed Designated Assessor. Livingston County and the Assessing Districts are collectively referred to throughout this AGREEMENT as the “Parties.”

**RECITALS**

**WHEREAS,** The Assessing Districts are Municipal Corporations located within the County of Livingston, in the State of Michigan;

**WHEREAS,** The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately;

**WHEREAS,** The Urban Cooperation Act of 1967, being MCL 124.505 *et seq.*, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority;

**WHEREAS,** P.A. 660 of 2018 requires each County to enter into an AGREEMENT that designates the individual who will serve as the County’s Designated Assessor. That interlocal agreement must be approved by the County Board and a majority of the Assessing Districts in the County.

**WHEREAS,** P.A. 660 of 2018 mandates that the Designated Assessor shall be an advanced assessing officer or a master assessing officer.

**THEREFORE BE IT RESOLVED** that the Livingston County Board of Commissioners, based on the foregoing Recitals, and in consideration of the terms of this Agreement, the Members agree as follows:

**BACKGROUND INFORMATION**

Livingston County proposes that Edward K. VanderVries (R-7530) serve as the Designated Assessor for the following Assessing Districts within Livingston County: Townships of Conway, Cohoctah, Deerfield, Tyrone, Handy, Howell, Oceola, Hartland, Iosco, Marion, Genoa, Brighton, Unadilla, Putnam, Hamburg, & Green Oak. The Cities of Howell, Brighton, & Fenton. Included as an addendum

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to this AGREEMENT are the Livingston County SEV totals by unit, and a listing of the total number of parcels, by classification, within each Assessing District. Once the Designated Assessor process is invoked, the Parties agree that the Designated Assessor will perform the duties associated with being the assessor of record for an Assessing District at a mutually agreeable location. The Parties further agree that specific hours will be negotiated as part of the employment contract to be executed in the event an Assessing District is subject to the Designated Assessor process.

### **QUALIFICATIONS OF DESIGNATED ASSESSOR**

1. Edward K. VanderVries is currently certified as a Michigan Master Assessing Officer (MAAO). Certification number R-7530. Edward K. VanderVries is currently an owner of V&V Assessing LLC.
2. Mr. VanderVries has been the assessor of record for many complex assessing jurisdictions and currently serves in that role for the Cities of Portage, Marshall, & Hart. He also serves in that role for the Townships of Union, Sheridan, Moran, Holton, & Laketon. Mr. VanderVries is also the Equalization Director for Oceana County.
3. There are no known conflicts of interest between the Designated Assessor and Livingston County or any Assessing Districts within the County.

It is understood that the individual identified as the Designated Assessor in this AGREEMENT will, during the length of this agreement, maintain their assessor certification in good standing with the State Tax Commission and when required to serve as the Designated Assessor for an Assessing District in Livingston County shall act as the Assessor of Record for that Assessing District. When acting as the Assessor of Record for an Assessing District, the Designated Assessor shall meet all the requirements as set forth by the State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

Any additional requirements that are agreed to by the Designated Assessor, the County and the Assessing Districts may not conflict with the State Tax Commission's *Supervising Preparation of the Rolls*.

### **DUTIES AND RESPONSIBILITIES OF DESIGNATED ASSESSOR**

The Designated Assessor, while serving as the assessor of record for an Assessing District within Livingston County will satisfy all requirements contained State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

Within days of being appointed as the Designated Assessor for an Assessing District, the Designated Assessor shall prepare and transmit to the Assessing District's supervisor, manager, or chief executive a detailed proposal, including a schedule for delivery of documents, to correct deficiencies identified by the State Tax Commission's audit.

The Parties agree that the Designated Assessor, while serving as the assessor of record for an Assessing District within Livingston County, will:



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1. Attendance at Board of Review Meetings

The Designated Assessor, or his designee, shall attend all March, July, and December Board of Review meetings. It is agreed that if an Assessing District does not have an existing resolution allowing for alternative dates for July and December Boards of Review, they will adopt one.

2. Duties and Responsibilities related to Assessment Appeals

The Designated Assessor, or his designee, shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, answering and filing petitions, preparing and submitting evidence and other such information necessary to properly defend such appeal, and he or his designee appearing at all hearings or meetings as may be necessary for defending such appeals. All of the foregoing regarding appeals to the small claims division of the Michigan Tax Tribunal is deemed to be included the services compensated pursuant to the terms and provisions of this agreement.

All other appeals to the Full Claims Division of the Michigan Tax Tribunal, State Tax Commission, or other court, the Assessing District shall obtain competent legal counsel at its expense. If counsel shall desire assistance of the Designated Assessor in the defense of such appeals, additional fees for preparing appraisals, analyses, and/or consultation, shall be reviewed and approved by the Assessing District and agreed upon in a case-by-case basis. The Designated Assessor shall be available to the Assessing District as an expert witness on behalf of the Assessing District in any proceedings. Compensation for travel associated with such proceedings shall be reimbursed by Assessing District.

3. Reporting Requirements and responsibility to meet with local unit officials

On or before December 31 of each year, at the Assessing Districts request, the Designated Assessor shall prepare written recommendations and conclusions regarding the current state of the Assessing Districts Assessment Rolls, by class, together with specific recommendations concerning actions which, in the opinion of the Designated Assessor, should be taken to achieve maximum equity and uniformity in the assessment process and compliance with State Tax Commission guidelines and rules and regulations.

4. Any and all obligations of local unit assessing staff members

If an Assessing Unit employs any certified assessing staff other than the Assessor of Record, those staff members will remain employees of the Assessing District. Those staff members will continue to conduct their duties as they understand them under the supervision of the Designated Assessor. If changes in duties are identified as necessary by the Designated Assessor, those changes will be discussed with the employee and the Assessing District prior to implementation. No existing staff member will be terminated by the Designated Assessor without the prior approval of the Assessing District.

5. Responsibilities of Designated Assessor while not acting as an assessor of record for an Assessing District under this agreement

The Designated Assessor will have no official duties of record pertaining to this agreement until such time as he is appointed the Designated Assessor of Record for an Assessing District under this agreement. Upon their request, the Designated Assessor will meet with an Assessing District to discuss potential solutions of any deficiencies identified by AMAR to avoid any formal action by the State Tax Commission.

6. Requirement to remain certified and in good standing

The Designated Assessor shall maintain his Michigan Master Assessing Officer certification and remain in good standing with the requirements of the State Tax Commission.

7. Non-exclusivity

Nothing in this Agreement prevents or limits the Designated Assessor from serving as the Designated Assessor, Certifying Assessor, Assessor of Record, Equalization Director, or in any other assessing capacity in any City, Township, County, or Assessing District jurisdiction in Michigan.

**DUTIES AND RESPONSIBILITIES OF LIVINGSTON COUNTY AND  
ASSESSING DISTRICTS WITHIN LIVINGSTON COUNTY**

The Parties to this AGREEMENT understand and agree that the Assessing Districts identified in this AGREEMENT required to utilize the services of the Designated Assessor will, during and throughout the term of this AGREEMENT, to the following:

1. Access to required documents and information

While under contract with the Designated Assessor, the Assessing District shall provide reasonable access to all assessing records, documents, databases, and information. This shall include remote access to the Assessing District's computer and network resources if available.

2. Policies and procedures

Furnish the Designated Assessor with any applicable local policies and procedures that the Designated Assessor may be subject to during the period of time the Designated Assessor serves as the Assessing District's assessor of record including technology, equipment, facilities, personnel, etc. that may apply to him or his designee.

3. Provide any technology, equipment, and workspace

The Assessing District shall provide necessary technology, equipment, and workspace for the Designated Assessor to carry out their requirements under this Agreement.

## DESIGNATED ASSESSOR COMPENSATION

The Designated Assessor may charge an Assessing District that is required to contract with the Designated Assessor and that Assessing District shall pay, for the reasonable costs incurred by the Designated Assessor in serving as the Assessing District's Assessor of Record, including, but not limited to, the costs of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office.

### 1. Fee Structure

Should the Designated Assessor process be invoked, the annual fees for providing oversight, preparation and administration of the annual assessment roll will be based on a per parcel basis with the following fee schedule:

<b>Agricultural Real</b>	<b>\$16.00 per parcel</b>
<b>Commercial Real</b>	<b>\$18.00 per parcel</b>
<b>Industrial Real</b>	<b>\$18.00 per Parcel</b>
<b>Residential Real</b>	<b>\$16.00 per parcel</b>
<b>Other Real</b>	<b>\$16.00 per parcel</b>
<b>Personal Property</b>	<b>\$15.00 per parcel</b>
<b>Special Act Parcels</b>	<b>\$20.00 per parcel</b>

Should the necessity of a re-appraisal be necessary to bring an Assessment District into AMAR compliance the per parcel fee for such service, for real property, is \$80.00 per parcel.

Hourly fee schedule for personnel are as follows:

<b>MMAO Assessor</b>	<b>\$175.00 per Hour</b>
<b>MAAO Assessor</b>	<b>\$100.00 per Hour</b>
<b>MCAO Assessor</b>	<b>\$60.00 per Hour</b>
<b>Support Staff</b>	<b>\$45.00 per Hour</b>

the fees above are for services performed by the Designated Assessor in 2021 and are subject to a 4% increase for subsequent years under this contract.

### 2. Payment Responsibility

All fees associated with serving as the Designated Assessor shall be paid directly by the Assessing District under contract within 30 days of invoicing.

### 3. Payment in the event of Death or Disability

In the event of Death or Disability of the Designated Assessor, only compensation for work performed and completed shall be made.

### 4. Identification of additional Costs

The following items are considered additional costs outside of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office:

- Setting up Tax Database for Tax Collection
- Printing or mailing of Tax Bills

- Printing or mailing of Assessment Change Notices, or Personal Property forms
- Appraisal work for Full Tribunal Appeals
- Expert Testimony

These additional costs shall be the responsibility of the Assessing District.

5. Contractor Relationship

All services provided by the Designated Assessor while under contract with the Assessing District will be further agreed to by contract with the Designated Assessor's company V&V Assessing LLC. V&V Assessing LLC will provide for general liability, workers' comp, professional errors and omissions insurance upon a mutually agreed amount indemnifying the Assessing District. The Designated Assessor is an employee of V&V Assessing LLC and any and all resources of V&V Assessing LLC provided to the Assessing District under this agreement would be further specified by contract subject to the fees and terms specified above.

6. Current V&V Assessing LLC Clients

The need to invoke the Designated Assessor is only necessary if an Assessing District is in substantial non-compliance with AMAR and a corrective action plan is not accepted or approved upon a follow up review. Should these events somehow occur with an existing client of V&V Assessing LLC, at the time of the execution of this agreement, V&V Assessing LLC would waive all costs associated with this agreement.

**MISCELLANEOUS**

1. Petition to State Tax Commission

Upon the execution of this Interlocal Agreement, the County shall petition the State Tax Commission to approve Edward K. VanderVries MMAO as the County Designated Assessor. The individual shall serve as the County Designated Assessor upon approval of the State Tax Commission. If the State Tax Commission rejects the County's petition, then the parties agree to enter into additional Interlocal agreements under MCL 211.10g(4)(a) until a suitable assessor is presented.

2. Nondiscrimination

The Parties shall adhere to all Federal, State, and local laws, ordinances and regulations prohibiting discrimination in the performance of this Interlocal Agreement. The Parties shall not discriminated against a person to be served or applicant for employment because of race, color, religion, national origin, age, sex, disability that is unrelated to a individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this section shall be regarded as a material breach of this interlocal agreement.

This interlocal agreement shall become effective upon the execution hereof by the parties hereto.

# # #

**MOVED:**  
**SECONDED:**  
**FAILED:**

## Addendum 1

L-4411

2020

DATE: 10/1/2020

LIVINGSTON COUNTY BOARD OF COMMISSIONERS

PAGE: 1 OF 9

REPORT OF TOTAL REAL AND PERSONAL PROPERTY VALUATIONS

(as prepared by the)

LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	REAL PROP. VALUATIONS		PERS. PROP. VALUATIONS		COMB'D PROP. VALUATIONS	
	← ASSESSED	→ EQUALIZED	← ASSESSED	→ EQUALIZED	← ASSESSED	→ EQUALIZED
<b><u>TOWNSHIPS:</u></b>						
CONWAY	175,762,410	175,762,410	4,842,320	4,842,320	180,604,730	180,604,730
COHOCTAH	181,186,200	181,186,200	7,149,300	7,149,300	188,335,500	188,335,500
DEERFIELD	275,509,100	275,509,100	9,514,500	9,514,500	285,023,600	285,023,600
TYRONE	642,426,300	642,426,300	51,239,700	51,239,700	693,666,000	693,666,000
HANDY	378,454,180	378,454,180	26,329,490	26,329,490	404,783,670	404,783,670
HOWELL	448,724,600	448,724,600	50,027,400	50,027,400	498,752,000	498,752,000
OCEOLA	761,041,800	761,041,800	47,515,100	47,515,100	808,556,900	808,556,900
HARTLAND	909,677,300	909,677,300	42,632,000	42,632,000	952,309,300	952,309,300
IOSCO	196,546,600	196,546,600	28,322,020	28,322,020	224,868,620	224,868,620
MARION	661,556,100	661,556,100	32,492,600	32,492,600	694,048,700	694,048,700
GENOA	1,492,009,968	1,492,009,968	64,617,600	64,617,600	1,556,627,568	1,556,627,568
BRIGHTON	1,360,078,500	1,360,078,500	37,578,500	37,578,500	1,397,657,000	1,397,657,000
UNADILLA	181,759,950	181,759,950	7,210,000	7,210,000	188,969,950	188,969,950
PUTNAM	472,422,590	472,422,590	31,875,350	31,875,350	504,297,940	504,297,940
HAMBURG	1,387,575,420	1,387,575,420	25,190,650	25,190,650	1,412,766,070	1,412,766,070
GREEN OAK	<u>1,341,824,300</u>	<u>1,341,824,300</u>	<u>55,092,900</u>	<u>55,092,900</u>	<u>1,396,917,200</u>	<u>1,396,917,200</u>
TOTAL TOWNSHIPS:	10,866,555,318	10,866,555,318	521,629,430	521,629,430	11,388,184,748	11,388,184,748
<b><u>CITIES:</u></b>						
HOWELL	417,788,400	417,788,400	20,890,800	20,890,800	438,677,200	438,677,200
BRIGHTON	591,656,100	591,656,100	30,622,200	30,622,200	622,278,300	622,278,300
FENTON	0	0	0	0	0	0
TOTAL CITIES:	1,009,442,500	1,009,442,500	51,513,000	51,513,000	1,060,955,500	1,060,955,500
<b>TOTAL COUNTY:</b>	<b>11,875,997,818</b>	<b>11,875,997,818</b>	<b>573,142,430</b>	<b>573,142,430</b>	<b>12,449,140,248</b>	<b>12,449,140,248</b>

## Addendum 2

L-4411

2020

DATE: 10/1/2020

LIVINGSTON COUNTY BOARD OF COMMISSIONERS

PAGE: 8 OF 9

### REPORT OF PARCEL COUNT BY CLASS

(as prepared by the)

LIVINGSTON COUNTY EQUALIZATION DEPARTMENT

ASSESSMENT JURISDICTION	AGR.	COM.	IND.	RES.	DEV.	EXE.	TOTAL REAL	TOTAL PERS.	TOTAL REAL & PERS.
<b><u>TOWNSHIPS:</u></b>									
CONWAY	298	2	3	1,531	0	0	1,834	27	1,861
COHOCTAH	195	24	18	1,671	0	0	1,908	70	1,978
DEERFIELD	222	7	42	1,882	0	0	2,153	62	2,215
TYRONE	29	52	36	4,190	10	0	4,317	76	4,393
HANDY	200	224	75	3,027	0	0	3,526	332	3,858
HOWELL	106	155	73	3,280	0	0	3,614	368	3,982
OCEOLA	111	63	12	5,573	0	0	5,759	146	5,905
HARTLAND	81	252	26	5,437	10	0	5,808	365	6,171
IOSCO	250	7	4	1,789	0	0	2,050	46	2,096
MARION	93	48	11	5,225	0	0	5,377	140	5,517
GENOA	50	378	84	7,678	0	0	8,190	753	8,943
BRIGHTON	1	437	52	7,737	0	0	8,227	906	9,133
UNADILLA	144	41	4	1,954	0	0	2,143	81	2,224
PUTNAM	74	134	18	3,788	0	0	4,014	220	4,234
HAMBURG	9	132	27	10,062	0	0	10,230	255	10,485
GREEN OAK	<u>8</u>	<u>253</u>	<u>144</u>	<u>7,557</u>	<u>0</u>	<u>0</u>	<u>7,982</u>	<u>715</u>	<u>8,677</u>
TOTAL TWP:	1,871	2,209	629	72,381	20	0	77,110	4,562	81,672
<b><u>CITIES:</u></b>									
HOWELL	0	364	31	2,693	0	0	3,088	513	3,601
BRIGHTON	0	293	54	3,023	0	130	3,500	818	4,318
FENTON	0	0	0	0	0	1	<u>1</u>	0	<u>1</u>
TOTAL CITIES:	0	657	85	5,716	0	131	6,599	1,331	7,920
<b>COUNTY TOTAL:</b>	<b>1,871</b>	<b>2,866</b>	<b>714</b>	<b>78,097</b>	<b>20</b>	<b>131</b>	<b>83,699</b>	<b>5,893</b>	<b>89,592</b>



# Liv.Co UPDATE

Monthly News from the  
Livingston County Commissioners



October 2020

## Livingston County Board of Commissioners

District 1 - Kate Lawrence  
*(Board Vice-Chairwoman)*

District 2 - William Green

District 3 - Wes Nakagiri

District 4 - Douglas G. Helzerman

District 5 - Vacant

District 6 - Robert J. Bezotte

District 7 - Carol S. Griffith  
*(Board Chairwoman)*

District 8 - Jay Gross

District 9 - Gary Childs

## Monthly Meetings

All meetings will be held via Zoom. The public may attend:

- Via Zoom (on-line meetings):  
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

- Via the Zoom app - **join a meeting**, with meeting number: **399 700 0062**

Enter the password: **LCBOC** (ensure there are no spaces before or after the password)

- Dial by your location  
+1 929 205 6099 US (New York)  
Meeting ID: **399 700 0062**  
Password: **886752**

11/2 - General Government & Health and Human Services at 4:30 PM

11/4 - Finance Committee at 7:30 AM followed by Full Board Meeting at 8:30 AM

11/9 - Full Board Meeting at 5:30 PM

11/16 - Infrastructure & Development & Public Safety at 4:30 PM

11/18 - Finance Committee at 7:30 AM followed by Full Board Meeting at 8:30 AM and Personnel

11/23 - Full Board Meeting at 5:30 PM

*"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside, and recreate in Livingston County."*

## Important Election Information From The Clerk's Office

With the Primary Election a day away, the Livingston County Clerk's Office has a list of helpful information for our municipalities and community service providers when answering questions about voting:

1. In person voting on Election Day - The polls are open from 7:00 a.m. until 8:00 p.m. Voters can find their voting location using the link: <https://mivc.sos.state.mi.us/Voter/Index>. Masks are encouraged at polling places. The Livingston County Clerk's Office is asking for patience from our residents when voting. An anticipated record voter turnout is expected. Please encourage the public to make a plan to vote and be patient as polling places are doing all they can to ensure things are running safely, smoothly, and correctly.
2. Voter Registration - Residents are able to register to vote in person with their City or Township Clerk on November 2nd and November 3rd. Residents will be required to show acceptable photo ID proving identity or sign an affidavit. Proof of residency will be required, such as a Drivers License, State ID card, current utility bill, bank statement, paycheck, government check, or other government document.
3. Absentee Ballot Return Date - All absentee ballots need to be returned to their local Clerk's Office by 8 p.m. on Election Day to be counted. Residents are not advised to put their ballots in the mail at this time. All Clerk's Offices have convenient ballot drop boxes that residents can use to return their ballots in a secure way.
4. Election Results - The Livingston County Clerk's Office is asking for patience from our residents when reporting results. With an anticipated record voter turnout, our City and Township Clerks will be processing record number of absentee ballots. Results will be reported as quickly as possible. The County Clerk's Office anticipates results to be reported within a reasonable time, but their goal is to follow trained procedures to ensure that accuracy and integrity of results.
5. County Clerk's Election Website - A wealth of information including election results, polling locations in Livingston County, and instructions on voting your ballot is available at : <https://www.livgov.com/clerk/elections/>.

## Resolutions Passed by the Board of Commissioners

- Two Health Department vehicles will be replaced through the County’s partnership with Fleet Management.
- A fuel farm canopy will be built at the Transportation Complex to protect drivers from the elements while refueling vehicles and the deteriorating asphalt driveway in the fuel farm area will be replaced with concrete. The project will be 100% grant funded.
- The EMS department has an ongoing need to replace two or three vehicles annually to maintain a functional fleet of emergency medical care transport vehicles. The Board accepted the bid from Emergency Vehicles Plus for the remount and refurbishing of Emergency Medical Care Vehicles. A new ambulance will also be purchased from Emergency Vehicles Plus with a down payment in fiscal year 2020 and the balance paid in fiscal year 2021 upon acceptance of the final product.
- The Board approved Equalization’s Annual 2020 Apportionment Report on October 13th.
- The Board expressed respect and admiration to Kathleen Lomako at her retirement for her significant professional achievements, and gratitude for each of her beneficial regional, state and national leadership roles and the exemplary programs of SEMCOG under her leadership, which have a lasting positive impact on Livingston County.
- Key Development Center, Inc was awarded an agreement to provide cognitive behavioral programming to assist in reducing recidivism and the prison commitment rate in Community Corrections. The programming will be paid from a grant awarded to Community Corrections from the Michigan Office of Community Corrections.
- Building improvements and renovations will be made to the Sheriff and Jail Reception areas, including relocating filing cabinets, removing a wall to create a combined reception area with a customer service styled window, and carpet replacement.
- Livingston County EMS is in need of replacing Mobile Data Computers and Docking Stations (MDCs) in medical response units. Their current MDCs are antiquated and are at an “end of life” status . Funding from the fiscal year 2018 and 2019 Homeland Security Grant Program will be used to purchase 11 MDCs for EMS.
- An Agreement with the Michigan Indigent Defense Commission to Provide Funding to Comply with the Michigan Indigent Defense Act for State Fiscal Year 2021 has been approved. With this agreement, Livingston County will be provided funding to assist with compliance of the Michigan Indigent Defense Act.
- The following individuals have been appointed to the following Board and Committees:
  - Community Corrections Advisory Board  
Carrie Skiles..... Term expires 10.31.2024
  - Livingston Leadership Council on Aging  
Dianne McCormick..... Term expires 12.31.2022  
Marie Verheyen ..... Term expires 12.31.2022  
Cathy Wormsbacher..... Term expires 12.31.2022  
Kristen Metcalf ..... Term expires 12.31.2022  
Kim Konarski..... Term expires 12.31.2022  
Renee Baumgart..... Term expires 12.31.2022  
Lacey Hinton ..... Term expires 12.31.2022  
Julie Eddings ..... Term expires 12.31.2022
  - Parks & Open Space Advisory Committee  
Martha Haglund ..... Term expires 3.31.2021  
Brian Jonckheere..... Term expires 3.31.2021  
Michael Powers..... Term expires 3.31.2021  
Chris Folts ..... Term expires 3.31.2021  
Jan Lobur ..... Term expires 3.31.2021  
Gary Edwards..... Term expires 3.31.2021  
Bill Call ..... Term expires 3.31.2021
- The Board lifted the moratorium on hiring and promotions on County positions on October 26th. Recent County financial forecasts reflect a stabilization of revenues resulting in a more positive financial position than was expected earlier this year.