

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, June 24, 2021  
7:30 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH  
ON LINE PARTICIPATION OPTIONS**

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. Approval of June 10, 2021 Regular Meeting Minutes
  - b. June 16, 2021 HAFDA Agenda/Minutes
  - c. June 16, 2021 MHOG Agenda/Minutes
- 3) Public Hearing on the 2021-2022 Budget and Millage Rate
- 4) Budget Review
- 5) Salaries Review
- 6) Gravel/Paved Parking Lots
- 7) Sanitary Sewer Inspection Policy
- 8) Crystal Wood Trees
- 9) Business Operations in Marion Township
- 10) Wagon Resolution
- 11) MTA's Principles of Governance

Correspondence and Updates  
Perkin's Mud Bog  
Livingston County Update

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, July 1, 2021

DRAFT

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 10, 2021

MEMBERS PRESENT: Scott Lloyd, Greg Durbin, Bob Hanvey, Tammy Beal, Les Andersen, Sandy Donovan, and Dan Lowe

MEMBERS ABSENT: None

OTHERS PRESENT: John Gormley

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CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm. The meeting was also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Cathy Hulett, a board member of Crystal Wood II HOA, was present to ask for guidance on proceeding with planting trees, Article VI, Item Q of the Bylaws. It is her understanding that Dan Lowe is handling this project, but she hasn't received a response after leaving multiple messages.

Matt Schroeder, attending online, asked for details on how to construct the swale, and he would like them by Monday. Bob Hanvey said he will contact the engineer on Friday and send the information or follow-up with a call.

APPROVAL OF AGENDA

Items #8 Crystal Wood Trees and #9 Business Operations in Marion Township were added to the agenda. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Motion carried 7-0.**

BROCKWAY FINAL REVIEW

Alan Pruss from Monument Engineering was present on behalf of the property owner. Scott Lloyd asked about plans for the building elevations. Bob Hanvey said he doesn't believe the township has jurisdiction over that. John Gormley said Section 18.04 B, #9, does list elevation views and floor plans for buildings as a requirement. Mr. Lloyd asked about trees on the south side; Dan Lowe said they were given a variance calling for eight Norway spruce or concolor fir trees.

Greg Durbin motioned to approve the final site plan for SPR #02-20, Brockway, with the conditions that the landscaping is verified and building elevations are provided. Les Andersen seconded. **Motion carried.**



### GRAVEL/PAVED PARKING LOTS

Les Andersen motioned to postpone discussion on this item until the engineer is present. Tammy Beal seconded. **Motion carried.**

### 2021-22 SALARY DISCUSSION

Bob Hanvey provided a spreadsheet and said he is recommending a 3% increase for township staff and trustees. Les Andersen said the ZBA chairman's stipend should be increased to \$150. Scott Lloyd said he would like a pay freeze for the trustees. Greg Durbin said he feels it would be grossly unfair to not give the trustees an increase. This item will be voted on at the next board meeting.

### CORONAVIRUS FISCAL RECOVERY FUND LETTER

Tammy Beal said she and Sandy Donovan participated in a webinar on this subject, and the county will be providing information on how to request the funds. The funds can be used for a number of things, but not roads.

### UPDATED COVID POLICY

Les Andersen motioned to adopt a resolution to approve the updated COVID policy, as presented. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

### CRYSTAL WOOD TREES

Tammy Beal passed out an email from Cathy Hulett regarding the trees. Tammy asked if anyone besides Dan can plant them; Dan Lowe said he's not sure how he was assigned. Bob Hanvey asked the attorney if it's permissible for a board member to do this work; he said yes. Dan Lowe said he will get a price to have Mayhew's Tree Service do the work; prior to November 1; he will provide the information by Thursday, June 17 to be included in the June 24 board packet.

### MARION TOWNSHIP BUSINESS OPERATIONS

Les Andersen asked the attorney his opinion on the various businesses operating in the township. Mr. Gormley said projects are subject to zoning. Mr. Andersen asked about informing prospective buyers that there are conditions for running a business. Mr. Gormley suggested making it known on the township's website and newsletter. Bob Hanvey said maybe slightly more lenient for someone who's working out of his or her home with a defined threshold for when they are getting too big.

### CORRESPONDENCE & UPDATES

Bob Hanvey updated the board members on two lawsuits: AJR Cornerstone has refiled the lawsuit; they are filing an amended complaint based on GAMPS from this year.

For HVM, three weeks ago, attorneys from both sides filed an explanation of federal court jurisdiction; no response yet.

Tammy Beal reported that she met with Phil Westmoreland, Dave Hamann, Greg Durbin, and Kitsey Rennells to discuss the sewer inspection policy; she will provide information for the next board packet.

### CALL TO THE PUBLIC

No response.

**ADJOURNMENT**

Les Andersen motioned to adjourn at 8:21 pm. Greg Durbin seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

Request for Zoning Administrator, **Dave Hamann**, to be present at  
the Board of Trustee meeting on 6-24-2021.  
Date

Requested by Sammy L. Beal.  
Signature

# HOWELL AREA FIRE AUTHORITY AGENDA

**Date:** June 16, 2021

**Time:** 6:00 PM

## Board members

Bill Bamber, Oceola Twp, Chairman

Mike Coddington, Howell Twp., Vice Chairman

Mark Fosdick, Cohoctah Twp., Secretary

Robert Hanvey, Marion Twp., Member

Nick Proctor, City of Howell, Treasurer

Ron Hicks, Fire Chief

Laura Walker, Asst. Sec/Treasurer

## WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

## Agenda Items

Meeting called to order at 6:00pm

Pledge of Allegiance

Approve the minutes of the regular meeting of May 19, 2021

Call to public (Items not on the agenda)

Discussion/Approval: Resolution 03-21 A Resolution to request status of community of interest before the Michigan Independent Citizens Redistricting Commission.

Chief's Comments

- Building Fund
- Delinquent Taxes

Approve Payment of Bills and Payroll in the amount of \$168,421.06

New Business

Old Business

Closed Session

Adjournment

**HOWELL AREA FIRE AUTHORITY**

May 19, 2021 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

**Present:**

Chairman Bill Bamber, Vice Chairman Mike Coddington, Treasurer Nick Proctor, PRESENT, Secretary Mark Fosdick, Member Bob Hanvey, Attorney Kevin Gentry, Fire Chief Ron Hicks, Deputy Chief/Fire Marshal Jamil Czubenko, Asst. Sec/Treas. Laura Walker

Chairman Bill Bamber called the meeting to order at 6:00 pm

**Approve the minutes of the regular meeting of April 21, 2021:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of April 21, 2021. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response

**Discussion/Approval FY 2021/2022 Annual Budget:** MOTION by Mr. Fosdick, SUPPORT by Mr. Proctor to approve the FY 2021/2022 Annual Budget. MOTION CARRIED UNANIMOUSLY.

**Approve payment of April Bills and Payroll:** MOTION by Mr. Proctor, SUPPORT by Mr. Hanvey to authorize payment of Bills and Payroll in the amount of \$158,381.48. MOTION CARRIED UNANIMOUSLY.

**Approve the minutes of the closed session meeting of April 21, 2021:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the closed session meeting of April 21, 2021. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:10pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: \_\_\_\_\_  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR MAY 2021  
**DATE:** JUNE 16, 2021

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During the month of May, the HAFD responded to a total of 147 calls for service. There were 138 calls in May of 2020. The total year-to-date runs for 2021 is 730. Last year's total at the end of May was 691.

Some of the more significant events for the month included:

On May 6th, Howell Firefighters were dispatched to a vehicle fire on I96 near the 133mm. Upon arrival units found a working vehicle fire and a subject on the ground with severe burns. The pt. was transported by LCA to the hospital where he later passed.

On May 10<sup>th</sup> Howell Firefighters were dispatched AMA to Brighton fire for a reported structure fire in the 5000 block of Sharp Rd. in Genoa Township. Upon arrival units reported a fully involved structure, crews assisted with a tanker and fire ground attack.

On May 26th Howell Firefighters were dispatched to a reported structure fire in the 1000 block of Faussett Rd. in Cohoctah Township. Upon arrival units reported smoke showing from the attic space and eaves of an 1800s two story home. The fire was contained and extinguished by firefighters; the fire was reported by a passerby who also rescued (2) pets from the home.

On May 28th Howell Firefighters were dispatched to a reported water flow alarm in a commercial building in the 1000 block of N. Burkhart Rd. in Howell Township. Upon arrival units found a smoldering pallet of materials being controlled by the fire suppression system.

Training for the month of May consisted of remote drafting, active shooter refresher classroom and practical.

**The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday June 16th, 2021, at 6:00 pm.**





## Howell Area Fire Department Fire Marshal Division

1211 W Grand River Ave, Howell, MI 48843

office: 517-546-0560 fax: 517-546-6011

[firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** June 10, 2021  
**TO:** Chief Ron Hicks  
Fire Authority Board  
**FROM:** Jamil Czubenko, Deputy Chief/Fire Marshal  
**REF:** May 2021 Month End

The month of May 2021 came and gone and was busy in the Fire Marshal Division (FMD).

The FMD participated in emergency responses and department training throughout the month.

The Pandemic has caused the FD to become creative in sharing our safety messages and keeping our customers informed. Our Facebook page has 4,496 current followers and reached an average of 662 people who saw any of our posts at least once during May. Our Instagram currently has 614 followers where similar messages and images are shared to promote our Department.

Planning and meetings have continued for the 2021 Michigan Challenge Balloonfest and the Howell Melonfest. The Balloonfest will be June 25-27. The Howell Melonfest will be August 9-14. The HAFD will be active throughout the events for many of the activities going on.

Several Food Truck/Trailer events are being planned throughout our jurisdiction, where the FMD will be performing fire safety inspections. Mobile Food Vendors (MFV) apply to the HAFD and then be inspected for compliance. The Howell DDA and the Tanger Outlets kicked this season off first with events in May.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment. New and renovation construction, along with change of occupancy inspections have continued where we can continue to utilize safe practices for us and our customers.

Our Smoke Detector Program visited 5 homes, where we either evaluated or installed new equipment. Captain Appleyard had done 10 Child Safety Seat inspections for the month as well.

June brings us more planning for future projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2021-0607	324 - Motor vehicle accident with no injuries.	05/04/2021	3030 W GRAND RIVER	C-202,EN20,STA20
2021-0613	131 - Passenger vehicle fire	05/06/2021	1335 W I96	C-202,EN20,EN21,FM2
2021-0615	311 - Medical assist, assist EMS crew	05/06/2021	3875 W GRAND RIVER	BR20,CH20,STA20
2021-0617	622 - No incident found on arrival at dispatch address	05/06/2021	5500 OAK GROVE RD	BR24,C-202,EN24,STA20
2021-0622	311 - Medical assist, assist EMS crew	05/08/2021	3003 W GRAND RIVER	C-202,STA20
2021-0629	311 - Medical assist, assist EMS crew	05/09/2021	2710 ARMOND RD	BR24,EN20,STA20,STA24
2021-0638	551 - Assist police or other governmental agency	05/11/2021	3705 W GRAND RIVER	BR20,CH20,STA20
2021-0649	600 - Good intent call, other	05/13/2021	5039 HIGHLAND RD	C-2,C-202,EN20,FM2,STA20
2021-0656	322 - Motor vehicle accident with injuries	05/15/2021	1335 W I96	C-2,C-202,EN20,EN21,STA20
2021-0665	611 - Dispatched & cancelled en route	05/17/2021	205 FRANCIS RD	STA20
2021-0666	551 - Assist police or other governmental agency	05/17/2021	2211 GRAND COMMERCE DR	BR20,STA20
2021-0673	311 - Medical assist, assist EMS crew	05/18/2021	5413 ARBORETUM TRL	BR20,STA20
2021-0674	551 - Assist police or other governmental agency	05/18/2021	2300 BOWEN RD	BR20,STA20
2021-0675	311 - Medical assist, assist EMS crew	05/19/2021	2182 BOWEN RD	BR20,STA20
2021-0676	733 - Smoke detector activation due to malfunction	05/19/2021	5037 FISHER RD	CPT24,EN22
2021-0678	162 - Outside equipment fire	05/19/2021	1369 W I96	C-2,C-202,CPT22,EN20,EN22,FM2
2021-0686	611 - Dispatched & cancelled en route	05/21/2021	1051 AUSTIN CT	BR20,STA20
2021-0688	600 - Good intent call, other	05/21/2021	2139 W GRAND RIVER	BR24,C-202,CH23,CH24,EN20,EN22,EN23,EN24,STA20,STA24,TA22
2021-0696	311 - Medical assist, assist EMS crew	05/23/2021	452 HARMON RD	BR20,C-202,STA20
2021-0710	251 - Excessive heat, scorch burns with no ignition	05/26/2021	356 HARDMAN DR	EN20,STA20
2021-0711	324 - Motor vehicle accident with no injuries.	05/26/2021	3199 W GRAND RIVER	C-202,EN20
2021-0716	551 - Assist police or other governmental agency	05/27/2021	2211 GRAND COMMERCE DR	BR20,STA20
2021-0722	111 - Building fire	05/28/2021	1551 N BURKHART RD	BR24,C-202,CH24,EN20,EN21,EN22,EN23,EN24,LT20,R20
2021-0724	311 - Medical assist, assist EMS crew	05/28/2021	2640 BREWER RD	BR20,C-202,STA20,STA24

Total # Incidents for HOWELL TWP: 26

ZONE: MARION - MARION Twp				
2021-0594	311 - Medical assist, assist EMS crew	05/01/2021	3353 SUE NAN DR	BR20,BR23,C-202,CH23
2021-0598	311 - Medical assist, assist EMS crew	05/02/2021	3111 PINCKNEY RD	BR23,CH23
2021-0610	311 - Medical assist, assist EMS crew	05/05/2021	1090 ALLIE LN	BR20,STA20
2021-0618	551 - Assist police or other governmental agency	05/06/2021	5585 CEDAR LAKE RD	CPT23,EN23,STA23

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2021-0620	631 - Authorized controlled burning	05/07/2021	2961 JEWELL RD	C-2,C-202,EN20,EN22,EN23,EN24,STA20,STA23,STA24
2021-0623	424 - Carbon monoxide incident	05/08/2021	815 W DAVIS RD	CH23,EN20,EN23
2021-0639	322 - Motor vehicle accident with injuries	05/12/2021	3750 W COON LAKE RD	CPT23,EN23
2021-0642	311 - Medical assist, assist EMS crew	05/13/2021	3748 PINCKNEY RD	BR23,CPT23,STA23
2021-0667	551 - Assist police or other governmental agency	05/17/2021	381 NEWBERRY LN	BR20,C-2,C-202,STA20
2021-0681	311 - Medical assist, assist EMS crew	05/20/2021	2320 W SCHAFFER RD	BR23,CH23,EN21
2021-0685	600 - Good intent call, other	05/21/2021	2814 MAGNOLIA GARDEN DR	BR23
2021-0705	441 - Heat from short circuit (wiring), defective/worn	05/25/2021	220 NEWBERRY LN	C-202,CH20,CPT22,EN20,EN22,EN23,EN24,FM2,STA20,STA22,STA24
2021-0707	143 - Grass fire	05/25/2021	1367 E I96	BR20,BR21,EN20,STA20
2021-0708	311 - Medical assist, assist EMS crew	05/26/2021	1526 SEXTON RD	BR23,C-202,STA23
2021-0728	311 - Medical assist, assist EMS crew	05/29/2021	816 W COON LAKE RD	BR20,BR23,CPT23,FM2
2021-0730	311 - Medical assist, assist EMS crew	05/29/2021	799 COUNTY FARM RD	EN20,FM2,STA20
2021-0737	551 - Assist police or other governmental agency	05/31/2021	506 NEWBERRY LN	BR20,FM2,STA20

Total # Incidents for MARION:

17

ZONE: OCEOLA - OCEOLA Twp				
2021-0593	311 - Medical assist, assist EMS crew	05/01/2021	3956 JASPER AVE	BR20,BR22,CPT22
2021-0600	445 - Arcing, shorted electrical equipment	05/03/2021	6410 E Linden RD	C-202,CPT22,EN20,EN22,STA22
2021-0601	551 - Assist police or other governmental agency	05/03/2021	5350 FERN DR	CPT22,EN20,EN22,STA22,STA24
2021-0608	600 - Good intent call, other	05/04/2021	3490 LISTERMAN RD	BR22,STA22
2021-0624	311 - Medical assist, assist EMS crew	05/08/2021	1071 CALLAWAY CT	BR22,CPT22,STA22
2021-0625	631 - Authorized controlled burning	05/08/2021	1660 N HUGHES RD	BR22,C-202,CPT22,STA22
2021-0627	324 - Motor vehicle accident with no injuries.	05/09/2021	7215 E HIGHLAND RD	C-202,CPT22,EN20,EN22
2021-0632	311 - Medical assist, assist EMS crew	05/10/2021	3601 CHARLES HUFF DR	BR22,EN22,STA22
2021-0641	611 - Dispatched & cancelled en route	05/13/2021	2320 ROSE AVE	STA22
2021-0646	324 - Motor vehicle accident with no injuries.	05/14/2021	2999 N LATSON RD	C-202,EN20,STA22
2021-0647	743 - Smoke detector activation, no fire - unintentional	05/14/2021	110 LAKESHORE POINTE DR	C-202,EN22,STA22
2021-0648	611 - Dispatched & cancelled en route	05/14/2021	6135 BAKER DR	C-202,EN22
2021-0653	611 - Dispatched & cancelled en route	05/14/2021	1701 FAIRLAWN RD	BR20,STA20
2021-0657	743 - Smoke detector activation, no fire - unintentional	05/15/2021	2609 KATSURA LN	EN22,LT22
2021-0658	631 - Authorized controlled burning	05/15/2021	2000 MUSSON RD	BR22,LT22,STA22
2021-0659	311 - Medical assist, assist EMS crew	05/16/2021	2830 BONNY BROOK DR	BR20,BR22,STA22
2021-0671	311 - Medical assist, assist EMS crew	05/18/2021	1071 CALLAWAY CT	BR22,STA22
2021-0679	311 - Medical assist, assist EMS crew	05/19/2021	2874 LAUREL RIDGE LN	BR22,STA22

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



**MHOG Water Authority Meeting**  
June 16, 2021 at 5:00 PM

**THIS MEETING WILL BE HELD IN PERSON!**

## AGENDA

1. Approval of the Minutes of May 19, 2021
2. Call to Public
3. Reports
  - Staff Reports: Greg Tatara
  - Treasurer (Robin Hunt)
  - Engineer (Gary Markstrom)
  - CPA (Ken Palka)
4. New Business
  - Correspondence
5. Old Business
6. Adjournment

# Marion Howell Oceola Genoa

WATER AUTHORITY

## MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on May 19, 2021 at 5:00 PM. Members present were Bamber, Coddington, Rogers, Hanvey, Schuhmacher, Hunt, Counts and Lowe.

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The meeting was called to order by Chairman Hanvey.

A motion was made by Rogers to approve the minutes of the April 21, 2021 meeting. The motion was seconded by Schuhmacher and carried.

A call to the public was held.

A motion was made by Hunt to refund the bonds series 2012-1 and to sell the new bonds to replace them. The motion was seconded by Schuhmacher and carried on a unanimous roll call vote.

A motion was made by Counts to hire CMS Mechanical for \$16,000.00 to clean cones in the water plant of lime. The motion was seconded by Coddington and carried.

A motion was made by Schuhmacher to approve expenditures of \$749,130.49 from the MHOG Operating Fund, represented by check numbers 8768-8801 and PR 649 to 656. The motion was seconded by Coddington and carried.

A motion was made by Counts to approve expenditures of \$1,420.00 from the Capital Reserve Replacement Funds, represented by check number 1076. The motion was seconded by Schuhmacher and carried.

A motion was made by Schuhmacher to adjourn. The motion was seconded by Hunt and carried.

William J. Bamber, Secretary

# Marion, Howell, Oceola, and Genoa Sewer and Water Authority

## System Operational Report



For

June 16<sup>th</sup>, 2021



## MHOG Utility Department

2911 Dorr Road  
Brighton, MI 48116  
810-227-5225  
[www.mhog.org](http://www.mhog.org)

June 11, 2021

Marion, Howell, Oceola, and Genoa Sewer and Water Authority  
1577 North Latson Road  
Howell, MI 48843

**Subject: M.H.O.G. – June 2021 Board Report**

Dear Board Members;

Since the last meeting, the MHOG System has faced numerous maintenance and operation challenges, which are highlighted in this letter. The front cover photograph shows the completed Genoa Logo on the tower prior to filling on June 7, 2021. Following is a brief description and highlights of the items we plan to review with the Board:

- Regarding Genoa Tower Painting, since the May meeting:
  - The three-coating hydro-flon coating was completed May 24<sup>th</sup>. The artists arrived on May 26<sup>th</sup> to perform the logo installation. Unfortunately, when Cleary changed the logo, the changes were sent to the artist, but not the Genoa logo for the north side of the tower. As a result, we had to withhold filling the tower until the artist could make new stencils and paint could be ordered for the Genoa logo. Artist returned on June 4<sup>th</sup>, and completed the logo on Saturday June 5<sup>th</sup>. The final inspection and touch ups were completed June 7<sup>th</sup>. The mud valve was washed out, the tank was chlorinated and filling began. Following proper chlorination procedures, the tower was filled to overflow on June 9, and following two good bac-t tests, the tower was placed back on line on June 11<sup>th</sup>. The photo gallery in the report summarizes these changes. Despite really high demands, the pump to pressure system worked throughout this process.
  
- As reported last month, we have an opportunity to save nearly \$200,000 by refunding our Series 2012 revenue bonds. The bond authorizing resolution was published May 27<sup>th</sup>. We completed a questionnaire and the requested information for the preliminary official statement, and submitted that information to PFM on June 2<sup>nd</sup>. Some of the key information is presented in the report. In addition, there is a financing timetable presented, and we have a call with S&P for an MHOG Bond Rating on June 17<sup>th</sup>. If all goes well, the refunding will be completed on August 10<sup>th</sup>.

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- We have had a lot of activity with new development over the past month, including:
    - Holding a pre-construction meeting for Birkenstock Mini-Storage in Genoa
    - Completing an initial plan review for NextHome Realty office building in Howell
    - Submitting plans for the Union at Oak Grove in Howell
    - Inspecting and issuing an email with potential meter set refusal to Marion Oaks due to continued construction practices limiting our inspection.
    - Submitting plan modifications to MDOT for the S. Latson Road Project.
  
  - Another major operational challenge for the plant, was cleaning of both the North and South Claricones from lime sludge and hardened lime rocks. When operators put the larger south cone on line in May, in anticipation of higher demands, they were unable to waste as previous work to install the new lime drop tube resulted in hard lime pieces clogging the intake of the wasting pump. It took back flushing and starting and stopping of the pump to be able to waste. We had CSM Mechanical clean out the north cone of lime residue, and following that work, the small north cone was placed on line. As a result, operators had to work long hours to keep up with demand due to the unusually dry May. During the north cone operation, CSM came in to clean the large south cone. This was difficult as the cone is three stories high to the top and there is no good access point. Largest chunks were removed by bucket, then a tee was removed and we used our vactor to extract lime sludge and chunks. The cone was placed back on-line on June 4th.
  
  - Presented in the report is a proposal for a two-year contract with HydroCorp, Inc. to continue our back flow and cross connection program mandated by EGLE. They are only increasing their price 0.9 percent annually or \$163. With Covid last year, we are substantially down on inspections, so hopefully inspections can continue shortly. In addition, we investigated other companies, and there are not many other Michigan providers of this service.
  
  - On June 3<sup>rd</sup>, operators and TLS construction repaired a leaking water service on Heather Glens Court. What was discovered is that two services were installed in a single 4-inch pvc pipe. This caused the leak to show up on the edge of the road and also in the middle of the cul-de-sac. What was a union leak resulted in digging up the main as well as curb stop and driveway. We have to return to install two new independent services that are not located under a driveway. However, the leak was stopped for now.
  
  - During the Marion 1 Warranty inspection, several pinholes in the coating were observed. Therefore, in late May, also during high demand, operators had to take Marion 1 down so that Seven Brother's Painting could come in and perform the repairs. Following the repairs and inspections, the tank was chlorinated and placed back in service.



- The Deputy report highlights the record May production as well other maintenance activities performed.
- In Section 4, presented is the 7 Month Budget to Actual Report, which we will review with the Board. In addition, Ken Palka will be present to discuss Auditing versus Monthly General Ledger Accounting, and proceeding with segregation of duties in the future.

We look forward to discussing the contents of the report in detail with the Board at the regular meeting on June 16<sup>th</sup>, 2021.

Sincerely,



Greg Tatara  
Utility Director

MEMO

To: Marion Township Board and Residents

From: Bob Hanvey

Date: June 24, 2021

Subject: Public Hearing and Township Board Action on Financial Documents

Millage Rate Form L-4029 with supporting documents

General Appropriations Act

Budgets and amendments for the following funds are included:

General Fund – YE 2021 amendments

General Fund – YE 2022 budget

Sewer – YE 2021 amendments

Sewer – YE 2022 budget

Water – YE 2021 amendments

Water – YE 2022 budget

Revolving Fund – YE 2021 amendments

Revolving Fund – YE 2022 budget

Parks – YE 2022 budget

Cemetery – YE 2022 budget

Escrow – YE 2021 amendments

Escrow – YE 2022 budget

Proposed Salary Schedule

**2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)**

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes  
**LIVINGSTON**

Local Government Unit Requesting Millage Levy  
**TOWNSHIP OF MARION**

2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021  
**569,730,994**

For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll:

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATE	OPERATING		1.3000	.7686	.9891	.7602	1.0000	.7602	0	.7602	

Prepared by **LOREEN JUDSON** Telephone Number **(517) 546-1588** Title of Preparer **ASSESSOR** Date

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and 211.34d, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		<b>TAMMY L. BEAL</b>	
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		<b>ROBERT HANVEY</b>	

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**2020 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2020)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34, and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>LIVINGSTON</b>	2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 <b>537,151,534</b>
Local Government Unit Requesting Millage Levy <b>TOWNSHIP OF MARION</b>	
For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATE	OPERATING		1.3000	.7804	.9849	.7686	1.0000	.7686	.0000	.7686	

Prepared by <b>LOREEN JUDSON</b>	Telephone Number <b>(517) 546-1588</b>	Title of Preparer <b>ASSESSOR</b>	Date
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name <b>TAMMY L. BEAL</b>	Date
<input type="checkbox"/> Secretary	Signature	Print Name <b>ROBERT HANVEY</b>	Date
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President	Signature	Print Name	Date

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

<b>Local School District Use Only. Complete if requesting millage to be levied. See State Bulletin 2 of 2020 for instructions on completing this section.</b>	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

LIVINGSTON COUNTY

04/15/21

-1-

MILLAGE REDUCTION FRACTIONS

2021  
(ALL PROPERTIES)

CPI = 1.0140

I.D. NUMBER	TAXING JURISDICTION	TAXABLE VALUE		TAXABLE VALUE		2021 MRF	2021 BTRF	2021 AVERF
		AS OF 05/26/20 (***)	T.V. LOSSES (**)	T.V. ADDITIONS (**)	AS OF 05/28/21 (***)			
<b>COUNTY:</b> =====								
47-000	Livingston (With Ren. Zone)	9,806,507,325	52,082,722	229,959,013	10,235,105,245	0.9886	0.9749	1.0000
47-000	Livingston (Without Ren. Zone)	9,806,081,069	52,077,022	229,959,013	10,234,683,827	0.9886	0.9749	1.0000
<b>TOWNSHIPS:</b> =====								
47-01	Conway	127,847,648	701,203	2,327,138	133,134,311	0.9856	0.9720	1.0000
47-02	Cohoctah	124,536,795	91,870	1,199,974	129,363,151	0.9846	0.9710	1.0000
47-03	Deerfield	199,035,914	730,149	2,498,086	206,494,964	0.9857	0.9721	1.0000
47-04	Tyrone	542,343,797	1,670,095	8,242,223	563,558,797	0.9873	0.9736	1.0000
47-05	Handy	300,648,900	5,333,541	19,645,086	327,977,610	0.9712	0.9578	1.0000
47-06	Howel	392,295,800	4,025,573	14,356,400	410,658,400	0.9934	0.9797	1.0000
47-07	Oceola	662,294,594	1,775,586	13,045,035	691,396,703	0.9873	0.9737	1.0000
47-08	Hartland	747,717,738	3,604,571	18,938,448	779,471,876	0.9921	0.9784	1.0000
47-09	Iosco	171,514,774	1,159,349	2,275,650	176,078,882	0.9939	0.9802	1.0000
47-10	Marion	537,151,534	2,044,789	21,151,958	569,730,994	0.9891	0.9754	1.0000
47-11	Genoa	1,252,865,560	5,583,402	22,225,540	1,300,439,189	0.9895	0.9758	1.0000
47-12	Brighton	1,181,604,312	6,617,533	21,305,454	1,221,412,781	0.9928	0.9791	1.0000
47-13	Unadilla	128,275,331	721,708	2,371,465	133,943,703	0.9830	0.9695	1.0000
47-14	Putnam	390,491,560	1,736,814	7,371,470	405,841,740	0.9893	0.9756	1.0000
47-15	Hamburg	1,121,766,342	2,534,789	21,301,219	1,171,442,304	0.9867	0.9731	1.0000
47-16	Green Oak (With Ren. Zone)	1,098,882,949	5,898,699	31,253,442	1,151,037,125	0.9897	0.9761	1.0000
	Green Oak (Without Ren. Zone)	1,098,456,693	5,892,999	31,253,442	1,150,615,707	0.9897	0.9761	1.0000
	Township Totals (With Ren. Zone)	8,979,273,548	44,229,671	209,508,588	9,371,982,530			
	Township Totals (Without Ren. Zone)	8,978,847,292	44,223,971	209,508,588	9,371,561,112			
		(***)	(**)	(**)	(***)			
<b>CITIES:</b> =====								
47-17	Howell	339,652,952	3,712,174	10,754,107	355,398,695	0.9884	0.9747	1.0000
47-18	Brighton	487,580,825	4,140,877	9,696,318	507,724,020	0.9843	0.9707	1.0000
	Fenton	0	0	0	0	NR	NR	NR
	City Totals:	827,233,777	7,853,051	20,450,425	863,122,715			

47-05

- ( \*\* ) These T.V.'s have not been reduced to reflect values captured by any LDFA or TIFA within any jurisdiction.
- ( \*\*\* ) These Taxable Values have not been reduced to reflect values captured by any LDFA or TIFA within any jurisdiction.
- ( NR ) No Return

2021  
(ALL PROPERTIES)

I.D. NUMBER	TAXING JURISDICTION	TAXABLE VALUE AS OF 5/26/2020 (***)	T.V. LOSSES (**)	T.V. ADDITIONS (**)	TAXABLE VALUE AS OF 5/28/2021 (***)	2021 MRF	2021 BTRF	2021 AVERF
<b>VILLAGES:</b>								
=====								
	Fowlerville	97,086,580	2,759,619	5,428,450	106,895,630	0.9426	0.9296	1.0000
	Pinckney	82,901,390	431,880	2,108,470	86,821,810	0.9871	0.9735	1.0000
-----								
<b>AUTHORITIES:</b>								
=====								
47-000	Brighton District Library	2,886,498,426	16,342,987	64,675,346	3,006,619,412	0.9893	0.9756	1.0000
47-000	Brighton District Library (Without Rens. Zone)	2,886,072,170	16,337,287	64,675,346	3,006,197,994	0.9893	0.9756	1.0000
47-000	Cromaine District Library	1,429,279,945	5,458,528	31,381,381	1,486,643,194	0.9921	0.9784	1.0000
47-000	Dexter District Library	71,897,063	25,089	2,628,851	76,519,864	0.9863	0.9727	1.0000
47-000	Fowlerville District Library	607,017,698	7,460,709	24,720,309	639,255,211	0.9893	0.9756	1.0000
47-000	Howell District Library	2,733,199,155	16,664,111	72,233,231	2,855,961,792	0.9895	0.9759	1.0000
47-000	Pinckney District Library	390,491,560	1,736,814	7,371,470	405,841,740	0.9893	0.9756	1.0000
47-000	Brighton Area Fire Authority	2,922,050,697	16,341,812	53,227,312	3,029,575,990	0.9899	0.9763	1.0000
47-000	Fowlerville Area Fire Authority	600,011,322	7,194,093	24,247,874	637,190,803	0.9807	0.9672	1.0000
47-000	Howell Area Fire Authority	2,055,931,675	11,649,992	60,507,474	2,156,547,943	0.9890	0.9753	1.0000
47-000	Handy Roads	203,562,320	2,573,922	14,216,636	221,081,980	0.9852	0.9716	1.0000

- ( 25) Official Reduction Fractions appear on Form L-4028 as prepared by Genesee County.
- ( 33) Official Reduction Fractions appear on Form L-4028 as prepared by Ingham County.
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- ( 81) Official Reduction Fractions appear on Form L-4028 as prepared by Washtenaw County.
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LIVINGSTON COUNTY  
2021  
(ALL PROPERTIES)

I.D. NUMBER	TAXING JURISDICTION	TAXABLE VALUE AS OF 5/26/2020 (***)	T.V. LOSSES (**)	T.V. ADDITIONS (**)	TAXABLE VALUE AS OF 5/28/2021 (***)	2021 MRF	2021 BTRF	2021 A/ERF
<b>INTERMEDIATE SCHOOLS:</b>								
25	Livingston ISD	8,641,044,854	48,030,942	207,714,296	8,981,057,362	0.9932	0.9794	(NA)
	47-Livingston	8,602,504,873	48,030,942	207,714,296	8,981,057,362			
IC	33-Ingham	25,450	0	0	0			
IC	78-Shiawassee	5,776,289	0	0	0			
IC	81-Washtenaw	32,738,242	0	0	0			
25-000	IC Genesee ISD	473,724,834	1,441,207	5,732,033	492,049,703	(73)	(73)	(NA)
	Linden	164,986,117	607,529	2,795,796	173,074,878			
	Fenton	308,738,717	833,678	2,936,237	318,974,825			
33-000	IC Ingham ISD	117,723,290	566,763	2,213,035	122,558,695	(78)	(78)	(NA)
	Stockbridge	112,088,807	566,003	2,196,145	116,800,586			
	Webberville	5,634,483	760	16,890	5,758,109			
63-000	IC Oakland ISD	399,106,803	1,614,561	5,763,803	413,346,407	(63)	(63)	(NA)
	Huron Valley	22,662,470	769,400	1,600	21,993,692			
	South Lyon	376,444,333	845,161	5,762,203	391,352,715			
78-000	IC Shiawassee ISD	35,346,457	55,675	488,475	36,781,349	(78)	(78)	(NA)
	Byron	32,144,286	53,885	451,515	33,420,837			
	Morrice	3,202,171	1,790	36,960	3,360,512			
81-000	IC Washtenaw ISD	178,101,068	778,298	8,458,657	189,311,729	(81)	(81)	(NA)
	Dexter	71,897,063	25,089	2,628,851	76,519,864			
	Whitmore Lake	106,204,005	753,209	5,829,806	112,791,865			

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<u>I.D. NUMBER</u>	<u>TAXING JURISDICTION</u>	<u>TAXABLE VALUE AS OF 5/26/2020</u> (***)	<u>T.V. LOSSES</u> (**)	<u>T.V. ADDITIONS</u> (**)	<u>TAXABLE VALUE AS OF 5/28/2021</u> (***)	<u>2021 MRF</u>	<u>2021 BTRF</u>	<u>2021 A/ERF</u>
<b>LOCAL SCHOOLS:</b>								
=====								
47-010	Brighton (With Ren. Zone)	2,559,182,160	14,304,919	52,063,167	2,661,229,074	0.9890	0.9754	(NA)
47-010	Brighton (Without Ren. Zone)	2,558,755,904	14,299,219	52,063,167	2,660,807,656	0.9890	0.9754	
47-030	IC Fowlerville	606,958,764	7,614,578	24,720,309	639,039,429	0.9893	0.9756	(NA)
47-060	Hartland	1,429,557,940	5,458,528	31,381,381	1,486,926,305	0.9921	0.9784	(NA)
47-070	Howell	2,743,870,897	16,407,717	72,231,231	2,867,267,911	0.9895	0.9758	(NA)
47-080	IC Pinckney	1,301,475,093	4,245,200	27,318,208	1,326,594,643	1.0000	0.9984	(NA)
25-250	IC Linden	164,986,117	607,529	2,795,796	173,074,878	(25)	(25)	(NA)
25-100	IC Fenton	308,738,717	833,678	2,936,237	318,974,825	(25)	(25)	(NA)
33-200	IC Stockbridge	112,088,807	566,003	2,196,145	116,800,586	(33)	(33)	(NA)
33-220	IC Webberville	5,634,483	760	16,890	5,758,109	(33)	(33)	(NA)
63-220	IC Huron Valley	22,662,470	769,400	1,800	21,993,692	(63)	(63)	(NA)
63-240	IC South Lyon	376,444,333	845,161	5,762,203	391,352,715	(63)	(63)	(NA)
78-020	IC Byron	32,144,286	53,885	451,515	33,420,837	(78)	(78)	(NA)
78-060	IC Morrice	3,202,171	1,790	36,960	3,360,512	(78)	(78)	(NA)
81-050	IC Dexter	71,897,063	25,089	2,628,851	76,519,864	(81)	(81)	(NA)
81-140	IC Whitmore Lake	106,204,005	753,209	5,829,806	112,791,865	(81)	(81)	(NA)

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# **Marion Township General Appropriations Act**

For the fiscal year July 1, 2021 through June 30, 2022

A resolution to establish a general appropriations act for Marion Township; to define the powers and duties of the Marion Township officers in relation to the administration of the budget; and to provide remedies to comply with the requirements of this resolution.

The Board of Trustees of Marion Township resolves:

## **Section 1: Title**

This resolution shall be known as the Marion Township General Appropriations Act.

## **Section 2: Chief Administrative Officer**

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

## **Section 3: Fiscal Officer**

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

## **Section 4: Public Hearings on the Budget**

Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on June 13, 2021, and a public hearing on the proposed budget was held on June 24, 2021.

## **Section 5: Estimated Revenues**

Estimated township general fund revenues for fiscal year ending June 30, 2022, including an allocated millage of 0.7602 mills and various miscellaneous revenues are projected to total \$1,674,800 (Budget attached).

## **Section 6: Millage Levy**

The Marion Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 0.7602 mills as set forth by the Livingston County Tax Allocation Board Final Order dated May 27, 2021 and adjusted according to statute.

## **Section 7: Estimated Expenditures**

Estimated township general fund expenditures for fiscal year ending June 30, 2022 for the various township activities total \$1,706,160 (Budget attached).

## **Section 8: Adoption of Budget by Reference**

The general fund budget of Marion Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

## **Section 9: Adoption of Budget by Activity**

The Board of Trustees of Marion Township adopts the general fund budget for the fiscal year ending June 30, 2022 by activity. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each activity, and may make transfers among the various line items contained in the activity appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

**Section 10: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

**Section 11: Periodic Fiscal Reports**

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to a summary statement showing the year-to-date receipts and expenditures compared to budget.

**Section 12: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**Section 13: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**Section 14: Board Adoption**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the foregoing resolution.  
Upon roll call vote,

the following members voted yes: \_\_\_\_\_

\_\_\_\_\_

the following members voted no: \_\_\_\_\_.

The Supervisor declared the motion carried and the resolution duly adopted on the twenty-fourth day of June, 2021.

\_\_\_\_\_  
Township Clerk

Marion Township General Fund Budget FY 2020-2021

INCOME ACCOUNTS

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget	June 24, 2021 Proposed Amended
44021 · TAX CHARGE BACKS	-516.68	-500.00	-16.68	103.34%	-600.00
48045 · ELECTION- CANDIDATE FILING FEE	-100.00	0.00	-100.00	100.0%	-100.00

EXPENSE ACCOUNTS

6191 · ELECTIONS					
191-702 · SALARY PRECINCT WORKERS	21,489.33	20,000.00	1,489.33	107.45%	22,000.00
191-710 · EXTRA STAFF WORKERS	5,831.38	4,000.00	1,831.38	145.79%	6,000.00
191-960 · Elections Other	3,900.00	1,500.00	2,400.00	260.0%	4,000.00
6215 · CLERK					
215-021 · DEPUTY CLERK SALARY	36,161.46	36,000.00	161.46	100.45%	36,500.00
6253 · TREASURER					
253-021 · DEPUTY TREASURER	35,248.78	35,000.00	248.78	100.71%	35,500.00
253-702 · ANNUAL SALARY	47,777.10	47,600.00	177.10	100.37%	48,000.00
6265 · TOWNSHIP-GENERAL					
265-702 · SECRETARY					
7025 · SECRETARY COVID PAY 2021	1,038.24				1,200.00
265-702 · SECRETARY - Other	27,243.02	24,000.00	3,243.02	113.51%	28,000.00
265-930 · MAJOR REPAIRS & GEN UPKEEP	11,875.48	10,000.00	1,875.48	118.76%	12,000.00
6410 · ZONING ADMINISTRATOR					
410-805 · ATTORNEY	288.90	250.00	38.90	115.56%	500.00
6411 · PLANNING COMMISSION					
411-702 · SALARIES	8,300.00	8,000.00	300.00	103.75%	8,500.00

**Marion Township**  
**General Fund Budget**  
**July 1, 2021 - June 30, 2022**

	Actual	Estimated Year-to-Date	Proposed
	July 2019 - June 2020	July 2020 - June 2021	July 2021 - June 2022
<b>Income</b>			
44000 · ALL GRANT FUNDS			
44000-1 · GRANT INCOME	2,736.80	0.00	
44000-2 · STATE OF MICH COV-RELEIF GRANT	0.00	9,160.00	
44000-3 · COUNTY GRANT - CDBG CARES GRANT	0.00	8,178.98	
44000-4 · CENTER FOR TECH & CIVIC GRANT	0.00	5,000.00	
<b>Total 44000 · ALL GRANT FUNDS</b>	<b>2,736.80</b>	<b>22,338.98</b>	
44020 · PROPERTY TAX	392,951.63	417,825.03	410,000.00
44021 · TAX CHARGE BACKS	0.00	-516.68	-1,000.00
44022 · ACT 451 swamp land PILT	552.04	579.90	500.00
44025 · ADMIN FEES	125,557.80	126,815.54	125,000.00
44120 · DELINQUENT PERSONAL PROP TAX	141.79	0.00	
44450 · PENALTY & INTEREST	0.00	271.00	
44759 · SPECIAL EVENTS USE PERMIT	1,000.00	400.00	
44760 · LAND USE PERMITS	12,275.00	16,375.00	15,000.00
44761 · LAND DIVISION APP	1,375.00	525.00	
44762 · LAND COMBINATION PERMIT	375.00	0.00	
44763 · BOUNDARY LINE CHANGE	75.00	0.00	
44770 · DOG LICENSES	141.00	168.35	100.00
45760 · STATE REV SHARING	879,908.00	920,344.00	910,000.00
45761 · PC-SITE PLAN & SPEC USE APP	2,000.00	2,000.00	1,000.00
45762 · MTG FEES - ZONING	3,000.00	2,600.00	2,000.00
45763 · MTG FEES - APPLICATION	0.00	500.00	
46280 · SUMMER TAX COLLECT-SCHOOL&SET	14,784.00	15,984.00	15,000.00
46420 · SALES & COPIES	35.00	40.00	
46500 · CHARTER (SPECTRUM)	131,671.96	132,917.05	125,000.00
46650 · INTEREST	23,679.94	5,443.10	5,000.00
46711 · AT&T CELL TOWER LEASE	27,375.72	37,375.72	27,000.00
46712 · LCSA DIST. / METRO PAYMENTS	11,707.81	11,795.49	11,500.00
46714 · ACT 425- CITY OF HOWELL	3,048.31	3,446.39	3,200.00
46717 · VERIZON CELL TOWER LEASE-MONTH	12,696.00	12,696.00	12,000.00
46718 · AT&T VIDEO FRANCHISE FEES	16,516.49	14,731.84	13,000.00
48040 · ELECTION REIMBURSEMENTS	6,755.52	11,224.79	
48042 · Reim from State	9,160.00	0.00	
48045 · ELECTION- CANDIDATE FILING FEE	0.00	-100.00	
48065 · HALL RENTAL	1,600.00	0.00	500.00
49560 · OTHER	4,509.00	820.00	
<b>Total Income</b>	<b>1,685,628.81</b>	<b>1,756,600.50</b>	<b>1,674,800.00</b>
<b>Gross Profit</b>	<b>1,685,628.81</b>	<b>1,756,600.50</b>	<b>1,674,800.00</b>

**Marion Township  
General Fund Budget  
July 1, 2021 - June 30, 2022**

	Actual	Estimated	
	July 2019 -	Year-to-Date	
	June 2020	July 2020 -	Proposed
		June 2021	July 2021 -
			June 2022
<b>Expense</b>			
<b>6000 · PAYROLL</b>			
755 · PAYROLL TAXES-FICA/MEDICARE	36,382.79	36,337.80	40,000.00
759 · BCBS INVOICE - Health Premium			
759A · COBRA COVERAGE	0.00	4,487.43	5,000.00
759 · BCBS INVOICE - Health Premium - Other	175,654.40	167,243.19	185,000.00
760 · MISC Stipend	28,800.00	28,800.00	30,000.00
761 · BCBS EMPLOYEE Contribution	-17,390.48	-18,264.50	-17,000.00
766 · HSA CARD EMPLOYEE Contribution	1,351.66	248.96	1,200.00
767 · HSA CARD EMPLOYER Contribution	53,200.00	55,516.14	57,000.00
771 · Colonial Life Ins E4270229	219.26	-452.74	
774 · FLEX EMPLOYEE Dependent	576.66	-50.00	
775 · FLEX EMPLOYEE Health	42.00	0.00	
776 · FLEX-LIMITED PURPOSE-EE CONTRIB	35.00	50.00	100.00
780 · PAYROLL SERVICES	3,168.67	3,725.60	5,000.00
<b>Total 6000 · PAYROLL</b>	<u>282,039.96</u>	<u>277,641.88</u>	<u>306,300.00</u>
<b>6101 · TOWNSHIP BOARD</b>			
101-702 · TRUSTEES	31,196.64	31,196.64	33,000.00
101-703 · MEETINGS & SEMINARS	706.00	-776.00	1,000.00
101-805 · ORDINANCE ENFORCEMENT	0.00	1,225.45	25,000.00
101-810 · MTA MEMBERSHIP	5,925.59	6,229.65	7,000.00
101-860 · MILEAGE	24.25	0.00	100.00
101-900 · PRINTING & PUB	2,153.07	2,751.04	3,000.00
101-910 · RECORDING SECRETARY	1,880.50	2,280.00	2,500.00
101-956 · MISCELLANEOUS	0.00	0.00	1,000.00
<b>Total 6101 · TOWNSHIP BOARD</b>	<u>41,886.05</u>	<u>42,906.78</u>	<u>72,600.00</u>
<b>6171 · SUPERVISOR</b>			
171-702 · ANNUAL SALARY	47,490.00	47,490.00	50,000.00
171-727 · SUPPLIES	10.49	0.00	100.00
171-960 · TRAINING AND SEMINARS	485.00	-192.00	1,000.00
<b>Total 6171 · SUPERVISOR</b>	<u>47,985.49</u>	<u>47,298.00</u>	<u>51,100.00</u>
<b>6175 · PUBLIC WORKS DPT</b>			
175-702 · SALARY	5,088.56	6,000.00	6,000.00
175-703 · REIMBURSE FROM WAT/SEWER	-6,000.00	0.00	-6,000.00
175-727 · SUPPLIES	21.18	56.36	100.00
175-740 · POSTAGE	119.00	0.00	200.00
175-860 · MILEAGE	14.50	0.00	100.00
<b>Total 6175 · PUBLIC WORKS DPT</b>	<u>-756.76</u>	<u>6,056.36</u>	<u>400.00</u>

**Marion Township  
General Fund Budget  
July 1, 2021 - June 30, 2022**

	Actual July 2019 - June 2020	Estimated Year-to-Date July 2020 - June 2021	Proposed July 2021 - June 2022
<b>6191 · ELECTIONS</b>			
191-702 · SALARY PRECINCT WORKERS	4,086.00	21,489.33	5,000.00
191-710 · EXTRA STAFF WORKERS	843.61	5,831.38	
191-715 · Equipment	6,559.20	3,321.00	10,000.00
191-727 · SUPPLIES	8,388.43	3,886.74	1,000.00
191-860 · MILEAGE	48.66	103.50	150.00
191-865 · LUNCH STIPEND	50.00	0.00	50.00
191-900 · PRINTING & PUB	35.00	247.78	400.00
191-925 · POSTAGE	3,399.00	3,558.00	5,000.00
191-956 · MISCELLANEOUS	39.79	1,376.00	2,000.00
191-960 · Elections Other	0.00	3,900.00	1,000.00
<b>Total 6191 · ELECTIONS</b>	23,449.69	43,713.73	24,600.00
<b>6192 · SCHOOL ELECTIONS</b>			
192-702 · SALARIES	2,539.50	0.00	1,000.00
192-900 · PRINTING & PUB	35.00	0.00	200.00
192-925 · POSTAGE	48.00	0.00	100.00
192-956 · MISCELLANEOUS	548.45	0.00	600.00
<b>Total 6192 · SCHOOL ELECTIONS</b>	3,170.95	0.00	1,900.00
<b>6205 · PROFESSIONAL FEES</b>			
205-802 · AUDIT CONTRACT	8,235.00	8,435.00	9,000.00
205-804 · SOFTWARE SUPPORT	9,580.52	17,089.62	18,000.00
205-809 · Planner/Consultant	0.00	122.50	500.00
205-812 · ENGINEERING FEES	7,336.25	2,702.25	5,000.00
<b>Total 6205 · PROFESSIONAL FEES</b>	25,151.77	28,349.37	32,500.00
<b>6209 · ASSESSOR</b>			
209-010 · DUES & MEMBERSHIPS	680.00	457.00	700.00
209-702 · FIELD/PREP WORK FOR ASSESSOR	4,726.28	7,949.04	10,000.00
209-727 · SUPPLIES	218.78	275.71	400.00
209-729 · Postage	1,925.19	2,951.20	4,000.00
209-801 · ASSESSOR' S SALARY	62,682.86	64,044.83	67,000.00
209-802 · DEPUTY ASSESSOR SALARY	51,174.90	33,762.18	40,000.00
209-860 · MILEAGE	2,269.99	1,185.37	3,000.00
209-865 · LUNCH STIPEND	175.00	0.00	200.00
209-920 · TRAINING AND SEMINARS	949.31	200.00	500.00
209-956 · MISCELLANEOUS	740.25	204.00	500.00
<b>Total 6209 · ASSESSOR</b>	125,542.56	111,029.33	126,300.00
<b>6210 · ATTORNEY</b>			
210-803 · GEN TWP ATTORNEY	4,254.25	7,112.15	15,000.00
<b>Total 6210 · ATTORNEY</b>	4,254.25	7,112.15	15,000.00

**Marion Township  
General Fund Budget  
July 1, 2021 - June 30, 2022**

	Actual July 2019 - June 2020	Estimated Year-to-Date July 2020 - June 2021	Proposed July 2021 - June 2022
<b>6215 · CLERK</b>			
215-021 · DEPUTY CLERK SALARY	35,962.48	36,161.46	37,000.00
215-702 · ANNUAL SALARY	47,490.00	47,490.00	50,000.00
215-727 · SUPPLIES	1,085.40	535.16	750.00
215-860 · MILEAGE	304.02	132.72	200.00
215-865 · LUNCH STIPEND	25.00	100.00	100.00
215-900 · DUES AND PUBLICATIONS	300.00	490.00	600.00
215-960 · TRAINING AND SEMINARS	20.00	813.04	1,000.00
<b>Total 6215 · CLERK</b>	<u>85,186.90</u>	<u>85,722.38</u>	<u>89,650.00</u>
<b>6225 · TAX ROLL</b>			
225-814 · TAX ROLL PREP	4,189.65	4,534.45	5,000.00
225-817 · POSTAGE	4,569.04	2,464.28	6,000.00
<b>Total 6225 · TAX ROLL</b>	<u>8,758.69</u>	<u>6,998.73</u>	<u>11,000.00</u>
<b>6247 · BOARD OF REVIEW</b>			
247-702 · SALARIES	1,400.00	1,550.00	1,750.00
247-900 · PRINTING & PUBLICATIONS	537.50	382.50	600.00
247-956 · MISCELLANEOUS	154.47	83.34	200.00
247-960 · Training & Seminars	475.00	300.00	300.00
<b>Total 6247 · BOARD OF REVIEW</b>	<u>2,566.97</u>	<u>2,315.84</u>	<u>2,850.00</u>
<b>6253 · TREASURER</b>			
253-021 · DEPUTY TREASURER	34,760.78	35,248.78	37,000.00
253-022 · ASSISTANT TREAS	27,241.29	26,918.80	28,000.00
253-702 · ANNUAL SALARY	47,490.00	47,777.10	50,000.00
253-727 · SUPPLIES	217.88	835.41	1,000.00
253-800 · SCANNER MAINT. FEE	600.00	600.00	650.00
253-805 · ATTORNEY	0.00	128.40	350.00
253-860 · MILEAGE	757.03	316.85	500.00
253-865 · LUNCH STIPEND	100.00	0.00	100.00
253-900 · DUES & PUBLICATIONS	105.00	106.00	150.00
253-956 · MISCELLANEOUS	52.57	0.00	100.00
253-960 · TRAINING & SEMINARS	478.00	917.00	1,250.00
<b>Total 6253 · TREASURER</b>	<u>111,802.55</u>	<u>112,848.34</u>	<u>119,100.00</u>

**Marion Township  
General Fund Budget  
July 1, 2021 - June 30, 2022**

	Actual July 2019 - June 2020	Estimated Year-to-Date July 2020 - June 2021	Proposed July 2021 - June 2022
<b>6265 · TOWNSHIP-GENERAL</b>			
265-022 · CUSTODIAL	3,305.00	4,035.00	4,500.00
7025 · SECRETARY COVID PAY 2021	0.00	1,038.24	
265-702 · SECRETARY - Other	23,844.68	27,243.02	20,000.00
265-705 · TRASH REMOVAL	560.95	282.00	600.00
265-706 · Recycle Bins	9,185.00	880.00	1,000.00
265-727 · SUPPLIES	6,352.89	5,327.90	6,500.00
265-728 · EQUIP. MAINT/LEASE	4,843.61	7,674.86	8,000.00
265-729 · POSTAGE	2,851.26	1,865.35	2,500.00
265-757 · MILEAGE	223.50	97.03	200.00
265-774 · LAWN, SNOW REMOVAL	10,875.00	9,300.00	11,000.00
265-775 · HALL REPAIRS	802.00	50.00	1,000.00
265-850 · TELEPHONE	4,583.26	5,336.82	6,000.00
265-921 · UTILITIES	8,933.98	8,826.94	10,000.00
265-922 · Cable	934.29	1,013.74	1,250.00
265-930 · MAJOR REPAIRS & GEN UPKEEP	16,744.50	11,875.48	12,000.00
265-932 · COVID 19 EXPENSE ACT.	0.00	1,770.89	
265-935 · INTERNET SERVICES	2,040.17	2,405.95	2,600.00
265-956 · MISCELLANEOUS	0.00	38.94	100.00
265-957 · BANK CHARGES	170.00	170.00	250.00
265-958 · Recording Fees	90.00	30.00	100.00
6265 · TOWNSHIP-GENERAL - Other	0.00	334.52	500.00
<b>Total 6265 · TOWNSHIP-GENERAL</b>	<b>96,340.09</b>	<b>89,596.68</b>	<b>88,100.00</b>
<b>6276 · CEMETERY</b>			
276-702 · SEXTON SALARY	6,600.00	6,600.00	6,600.00
276-976 · TRANS TO CEMETERY FUND	15,000.00	0.00	15,000.00
<b>Total 6276 · CEMETERY</b>	<b>21,600.00</b>	<b>6,600.00</b>	<b>21,600.00</b>
<b>6410 · ZONING ADMINISTRATOR</b>			
410-702 · SALARY	41,095.80	39,632.33	42,000.00
410-704 · ASSIST. ZONING ADMIN.	8,759.56	0.00	10,000.00
410-710 · ATTEND BOARD MEETINGS	1,000.00	800.00	1,200.00
410-727 · SUPPLIES	79.75	164.98	2,560.00
410-805 · ATTORNEY	0.00	288.90	1,000.00
410-860 · MILEAGE	1,101.21	1,141.41	1,500.00
<b>Total 6410 · ZONING ADMINISTRATOR</b>	<b>52,036.32</b>	<b>42,027.62</b>	<b>58,260.00</b>



**Marion Township  
General Fund Budget  
July 1, 2021 - June 30, 2022**

	Actual July 2019 - June 2020	Estimated Year-to-Date July 2020 - June 2021	Proposed July 2021 - June 2022
<b>6411 · PLANNING COMMISSION</b>			
411-702 · SALARIES	6,800.00	8,300.00	9,000.00
411-727 · SUPPLIES	0.00	33.00	100.00
411-730 · TRAINING FOR PLANNING COMMISSIO	2,334.95	415.00	500.00
411-805 · ATTORNEY	0.00	48.15	100.00
411-900 · PRINTING & PUB.	398.68	257.50	500.00
411-910 · RECORDING SECRETARY	842.50	1,407.50	1,500.00
411-956 · MASTERPLAN 2018	2,362.50	827.50	5,000.00
411-957 · PLANNER	3,480.00	2,415.00	4,000.00
<b>Total 6411 · PLANNING COMMISSION</b>	<u>16,218.63</u>	<u>13,703.65</u>	<u>20,700.00</u>
<b>6412 · ZONING BOARD OF APPEALS</b>			
412-702 · SALARIES	1,900.00	3,500.00	5,000.00
412-730 · TRAINING SEMINARS	0.00	94.00	100.00
412-805 · ATTORNEY	501.50	0.00	1,000.00
412-900 · PRINTING & PUB	355.00	185.00	250.00
412-910 · RECORDING SECRETARY	290.00	415.00	500.00
<b>Total 6412 · ZONING BOARD OF APPEALS</b>	<u>3,046.50</u>	<u>4,194.00</u>	<u>6,850.00</u>
<b>6445 · DRAINS</b>			
445-955 · DRAIN MAINTENANCE	5,003.72	7,033.83	10,000.00
<b>Total 6445 · DRAINS</b>	<u>5,003.72</u>	<u>7,033.83</u>	<u>10,000.00</u>
<b>6446 · ROADS</b>			
446-806 · ROAD MAINTENANCE	0.00	251,500.00	100,000.00
446-808 · DUST CONTROL	70,489.33	46,741.67	75,000.00
<b>Total 6446 · ROADS</b>	<u>70,489.33</u>	<u>298,241.67</u>	<u>175,000.00</u>
<b>6756 · RECREATION DEPARTMENT</b>			
756-702 · SALARY FOR REP	1,925.00	2,275.00	2,500.00
756-969 · HAPRA RECR CONTRACT	104,112.50	81,250.00	110,000.00
756-976 · TRANS TO RECREATION FUND	12,000.00	12,000.00	12,000.00
<b>Total 6756 · RECREATION DEPARTMENT</b>	<u>118,037.50</u>	<u>95,525.00</u>	<u>124,500.00</u>
<b>6856 · BONDS &amp; INSURANCE</b>			
856-910 · INSURANCE/BONDS	46,131.68	49,841.35	52,000.00
856-914 · EMPLOYER RETIRE. CONTRIB. D.C.	36,279.23	35,963.94	38,000.00
<b>Total 6856 · BONDS &amp; INSURANCE</b>	<u>82,410.91</u>	<u>85,805.29</u>	<u>90,000.00</u>
<b>6902 · BLDG IMP. CAPITAL OUTLAY</b>			
902-977 · BLDG IMP. CAP OUTLAY	4,035.58	9,914.50	250,000.00
902-980 · OUTSIDE CONSULTANT	1,003.75	1,162.50	2,000.00
902-990 · TORNADO SIREN	850.00	850.00	850.00
<b>Total 6902 · BLDG IMP. CAPITAL OUTLAY</b>	<u>5,889.33</u>	<u>11,927.00</u>	<u>252,850.00</u>
<b>6903 · EQUIPMENT&amp; LAND</b>			
903-979 · COMPUTERS/SOFTWARE	28,135.33	3,880.29	5,000.00
<b>Total 6903 · EQUIPMENT&amp; LAND</b>	<u>28,135.33</u>	<u>3,880.29</u>	<u>5,000.00</u>
<b>Total Expense</b>	<u>1,260,246.73</u>	<u>1,430,527.92</u>	<u>1,706,160.00</u>
<b>Net Income</b>	<u>425,382.08</u>	<u>326,072.58</u>	<u>-31,360.00</u>

**Marion Township  
General Fund Budget  
July 1, 2021 - June 30, 2022**

	Actual July 2019 - June 2020	Estimated Year-to-Date July 2020 - June 2021	Proposed July 2021 - June 2022
<b>Beginning Fund Balance</b>	2,516,353.00	2,941,735.08	3,267,807.66
<b>Ending Fund Balance</b>	2,941,735.08	3,267,807.66	3,236,447.66

## Marion Township Sewer Fund Budget, July 2021 - June 2022

	Actual	Approved	YTD	Proposed
	July 2019	July 2020	July 2020	July 2021
	June 2020	June 2021	June 2021	June 2022
<b>Income</b>				
400 · BILLINGS - OPERATIONS	309,335.02	300,000.00	312,636.51	300,000.00
414 · SEW. REU'S PURCHASED	162,000.00	450,000.00	477,000.00	450,000.00
415 · SEW. TAP FEE (\$250.00 PAYMENTS)	7,750.00	17,000.00	17,500.00	12,500.00
421 · Saw Grant - revenue	84,410.00			
435 · SEW. ASMNTS - INTEREST REVENUE	4.05			
440 · INTEREST BANK REVENUE	4,349.98	3,000.00	3,176.45	3,000.00
<b>Total Income</b>	<b>567,849.05</b>	<b>\$770,000.00</b>	<b>\$810,312.96</b>	<b>\$765,500.00</b>
<b>Expense</b>				
595 · Township DPW Staff	3,000.00	3,000.00		3,000.00
600 · CONTRACT LABOR - CITY	28,224.72	30,000.00	22,706.07	30,000.00
605 · SEWER USAGE-CITY OF HOWELL	234,734.61	270,000.00	194,222.86	300,000.00
630 · R & M		1,000.00		1,000.00
635 · Lawn Services / 9 Pump Stations	1,575.00	1,500.00	675.00	1,500.00
640 · UTILITIES	11,321.98	14,000.00	11,942.81	15,000.00
645 · TELEPHONE	14,660.84	18,000.00	15,595.68	18,000.00
660 · CONSTRUCTION	14,142.75	15,000.00	12,708.65	15,000.00
715 · ADMIN CHGE - GENOA	21,332.74	23,000.00	16,761.01	23,000.00
720 · PROFESSIONAL FEES	1,482.25	7,500.00		7,500.00
HOWELL SEWER PLANT	224,491.70	0.00		300,000.00
735 · SAW GRANT EXPENSE		10,000.00	8,857.25	0.00
750 · AUDIT CONTRACT	6,280.00	7,000.00	6,300.00	7,000.00
776 · PUBLICATIONS	45.00	100.00		100.00
<b>Total Expense</b>	<b>561,291.59</b>	<b>400,100.00</b>	<b>289,769.33</b>	<b>721,100.00</b>
<b>Net Income</b>	<b>6,557.46</b>	<b>369,900.00</b>	<b>520,543.63</b>	<b>44,400.00</b>

**Marion Township**  
**Sewer Fund Budget, July 2020 - June 2021**

	Actual	Approved	YTD	Amended
	July 2019	July 2020	July 2020	July 2020
	June 2020	June 2021	June 2021	June 2021
<b>Income</b>				
400 · BILLINGS - OPERATIONS	309,335.02	300,000.00	312,636.51	300,000.00
414 · SEW. REU'S PURCHASED	162,000.00	180,000.00	477,000.00	450,000.00
415 · SEW. TAP FEE (\$250.00 PAYMENTS)	7,750.00	5,000.00	17,500.00	17,000.00
421 · Saw Grant - revenue	84,410.00			
435 · SEW. ASMNTS - INTEREST REVENUE	4.05			
440 · INTEREST BANK REVENUE	4,349.98		3,176.45	3,000.00
<b>Total Income</b>	<u>567,849.05</u>	<u>\$485,000.00</u>	<u>\$810,312.96</u>	<u>\$770,000.00</u>
<b>Expense</b>				
595 · Township DPW Staff	3,000.00	3,000.00		3,000.00
600 · CONTRACT LABOR - CITY	28,224.72	40,000.00	22,706.07	30,000.00
605 · SEWER USAGE-CITY OF HOWELL	234,734.61	250,000.00	194,222.86	270,000.00
630 · R & M		1,000.00		1,000.00
635 · Lawn Services / 9 Pump Stations	1,575.00	1,500.00	675.00	1,500.00
640 · UTILITIES	11,321.98	13,000.00	11,942.81	14,000.00
645 · TELEPHONE	14,660.84	16,000.00	15,595.68	18,000.00
660 · CONSTRUCTION	14,142.75	1,000.00	12,708.65	15,000.00
715 · ADMIN CHGE - GENOA	21,332.74	23,000.00	16,761.01	23,000.00
720 · PROFESSIONAL FEES	1,482.25	7,500.00		7,500.00
HOWELL SEWER PLANT	224,491.70	150,000.00		0.00
735 · SAW GRANT EXPENSE			8,857.25	10,000.00
750 · AUDIT CONTRACT	6,280.00	7,000.00	6,300.00	7,000.00
776 · PUBLICATIONS	45.00	100.00		100.00
<b>Total Expense</b>	<u>561,291.59</u>	<u>513,100.00</u>	<u>289,769.33</u>	<u>400,100.00</u>
<b>Net Income</b>	<u><u>6,557.46</u></u>	<u><u>-28,100.00</u></u>	<u><u>520,543.63</u></u>	<u><u>369,900.00</u></u>

Presented at Board Meeting  
June 24, 2021

Marion Township  
Water New User Fund Budget  
Amendment  
July 2020 -June 2021

	<b>Actual</b>	<b>Approved</b>	<b>YTD</b>	<b>Amended</b>
	July 2019	July 2020	July 2020	July 2020
	June 2020	June 2021	June 2021	June 2021
<b>Income</b>				
414 · NEW Water REU's Purchased	22,930.00		23,302.00	20,000.00
430 · ASMNTS-PRIN-WATER UNBONDED	49,807.85	5,000.00	182.30	100.00
431 · Assess Prin (Original)	0.00			
435 · ASMNTS-INTEREST WATER UNBONDED	4,523.34			
440 · INTEREST INCOME	1,798.32		1,336.74	1,000.00
<b>Total Income</b>	<u>79,059.51</u>	<u>5,000.00</u>	<u>24,821.04</u>	<u>21,100.00</u>
<b>Expense</b>				
540 · Township DPW Staff	3,000.00			3,000.00
590 · Taxes (Hometown)	23,958.72			
595 · Construction (Maher)			12,500.00	13,000.00
750 · AUDIT CONTRACT	1,750.00	2,000.00	1,865.00	2,000.00
<b>Total Expense</b>	<u>28,708.72</u>	<u>2,000.00</u>	<u>14,365.00</u>	<u>18,000.00</u>
<b>Net Income</b>	<u><u>50,350.79</u></u>	<u><u>3,000.00</u></u>	<u><u>10,456.04</u></u>	<u><u>3,100.00</u></u>

Presented at Board Meeting  
June 24, 2021

Marion Township  
Water New User Fund Budget  
Proposed  
July 2021 -June 2022

	<b>Actual</b>	<b>Approved</b>	<b>YTD</b>	<b>Proposed</b>
	July 2019	July 2020	July 2020	July 2021
	June 2020	June 2021	June 2021	June 2022
<b>Income</b>				
414 · NEW Water REU's Purchased	22,930.00	20,000.00	23,302.00	10,000.00
430 · ASMNTS-PRIN-WATER UNBONDED	49,807.85	100.00	182.30	0.00
431 · Assess Prin (Original)	0.00			
435 · ASMNTS-INTEREST WATER UNBONDED	4,523.34			
440 · INTEREST INCOME	1,798.32	1,000.00	1,336.74	1,000.00
<b>Total Income</b>	<u>79,059.51</u>	<u>21,100.00</u>	<u>24,821.04</u>	<u>11,000.00</u>
<b>Expense</b>				
540 · Township DPW Staff	3,000.00	3,000.00		3,000.00
590 · Taxes (Hometown)	23,958.72			
595 · Construction (Maher)		13,000.00	12,500.00	
750 · AUDIT CONTRACT	1,750.00	2,000.00	1,865.00	2,000.00
<b>Total Expense</b>	<u>28,708.72</u>	<u>18,000.00</u>	<u>14,365.00</u>	<u>5,000.00</u>
<b>Net Income</b>	<u><u>50,350.79</u></u>	<u><u>3,100.00</u></u>	<u><u>10,456.04</u></u>	<u><u>6,000.00</u></u>

**MARION TOWNSHIP**  
**Assessment Revolving Project Fund Budget**  
**July 2020 - June 2021**

	Year to Date Actual 2020 - 2021	Approved Budget 2020 - 2021	Amended Budget 2020 - 2021
<b>Income</b>			
<b>4100 · Assessment Rev</b>			
100-100 · Assessment - Brent Dr	6,000.29	4,500.00	4,500.00
100-200 · Assessment - Loves Creek Snow	2,655.05	3,000.00	2,000.00
100-225 · Assessment - Rurik Snow	5,280.05	4,000.00	4,000.00
100-350 · Assessment - Triangle Lake Weed	20,289.36	13,000.00	20,000.00
100-400 · Assessment - Coon Lake Weed	33,460.47	35,000.00	30,000.00
100-600 · Assessment - Parker Drive	5,267.26		5,000.00
<b>Total 4100 · Assessment Income</b>	<b>72,952.48</b>	<b>59,500.00</b>	<b>65,500.00</b>
<b>Expense</b>			
6200-100 · Snow Plowing & Maint Brent Dr	5,930.00	8,000.00	8,000.00
6200-200 · Snowplowing Love's Creek	2,375.00	5,000.00	5,000.00
6200-225 · Road Paving Love's Creek			100,000.00
6200-300 · Snowplowing Rurik	4,600.00	6,000.00	6,000.00
6200-350 · Crystalwoods Paving	76,760.25		80,000.00
6200-600 · Snowplowing & Maint Parker	5,420.00		6,000.00
6205 · Coon Lake Hills Weed Control	21,236.00	50,000.00	40,000.00
6205 · Lake Lochmoor Weed Control			4,000.00
6220 · Triangle Lake Weed Control	17,571.50	24,000.00	24,000.00
6270 · Professional Fees	1,300.00	1,500.00	1,500.00
Interest paid to Water Fund	0.00	1,500.00	1,500.00
<b>Total Expense</b>	<b>135,192.75</b>	<b>96,000.00</b>	<b>276,000.00</b>
<b>Net Income</b>	<b>-62,240.27</b>	<b>-36,500.00</b>	<b>-210,500.00</b>

**MARION TOWNSHIP**  
**Assessment Revolving Project Fund Budget**  
**July 2021 - June 2022**

	Year to Date Actual 2020 - 2021	Approved Budget 2020 - 2021	Proposed Budget 2021 - 2022
<b>Income</b>			
<b>4100 · Assessment Rev</b>			
100-100 · Assessment - Brent Dr	6,000.29	4,500.00	4,500.00
100-200 · Assessment - Loves Creek Snow	2,655.05	2,000.00	2,000.00
100-225 · Assessment - Rurik Snow	5,280.05	4,000.00	4,000.00
100-350 · Assessment - Triangle Lake Weed	20,289.36	20,000.00	20,000.00
100-400 · Assessment - Coon Lake Weed	33,460.47	30,000.00	30,000.00
100-600 · Assessment - Parker Drive	5,267.26	5,000.00	5,000.00
100-800 Assessment - Lake Lochmoor			7,000.00
<b>Total 4100 · Assessment Income</b>	<b>72,952.48</b>	<b>65,500.00</b>	<b>65,500.00</b>
<b>Expense</b>			
6200-100 · Snow Plowing & Maint Brent Dr	5,930.00	8,000.00	8,000.00
6200-200 · Snowplowing Love's Creek	2,375.00	5,000.00	5,000.00
6200-300 · Snowplowing Rurik	4,600.00	6,000.00	6,000.00
6200-600 · Snowplowing & Maint Parker	5,420.00	6,000.00	6,000.00
6205 · Coon Lake Hills Weed Control	21,236.00	40,000.00	40,000.00
6215 Lake Lochmoor Weed Control	4,000.00	4,000.00	8,000.00
6220 · Triangle Lake Weed Control	17,571.50	24,000.00	24,000.00
6270 · Professional Fees	1,300.00	1,500.00	1,500.00
Interest paid to Water Fund	0.00	1,500.00	1,500.00
<b>Total Expense</b>	<b>62,432.50</b>	<b>96,000.00</b>	<b>100,000.00</b>
<b>Net Income</b>	<b>10,519.98</b>	<b>-30,500.00</b>	<b>-34,500.00</b>



## #415 Revolving Fund Balance Sheet As of June 17, 2021

	Jun 17, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100 · Cash	196,695.63
Total Checking/Savings	196,695.63
Other Current Assets	
1115 · ASSES REC - RURIK PAVING	22,502.53
1118 · Asses Rec - Combine Ct	9,088.92
1119 · Asses. Rec - Bonnie CIR. X2175	21,660.72
Total Other Current Assets	53,252.17
Total Current Assets	249,947.80
<b>TOTAL ASSETS</b>	<b>249,947.80</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
002-200 · Accounts Payable - auditor	11,190.00
2288 · Def Rev- Combine Ct	9,843.60
2289 · Def Rev - Bonnie Circle	22,934.88
2291 · Def Revenue-Rurik rd Pav. 2016	27,241.49
Total Other Current Liabilities	71,209.97
Total Current Liabilities	71,209.97
Total Liabilities	71,209.97
Equity	
3900 · Fund Balance	204,199.83
Net Income	-25,462.00
Total Equity	178,737.83
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>249,947.80</b>

**Marion Township  
 Parks Fund Budget  
 July 2021 - June 2022**

	<u>Actual '20-'21 Year to Date</u>	<u>Proposed '21-'22 Budget</u>
<b>Income</b>		
400 · TRANSFER FROM GENERAL FUND	12,000.00	12,000.00
420 · DONATION	19.50	
440 · INTEREST INCOME		
460 · GRANTS		
470 · GAZEBO RENT		
480 · GAZEBO BRICK PAVER SALES	300.00	
481 · MISCELLANEOUS INCOME	100.00	
<b>Total Income</b>	<u>12,419.50</u>	<u>12,000.00</u>
<b>Expense</b>		
500 · FRED BROWN PARK CAPITAL OUTLAY/EQUIPT		
520 · FRED BROWN CAPITAL OUTLAY/IMPROVEMENTS	0.00	
540 · FRED BROWN GROUNDS MAINTENANCE	3,286.00	6,000.00
542 · JACK LOWE PARK CAPITAL OUTLAY/EQUIPT	0.00	
546 · JACK LOWE PARK GROUNDS MAINTENANCE	2,201.06	3,000.00
548 · JACK LOWE Park Utilities	106.22	200.00
550 · Disc Golf		-
576 · Gazebo Expense		
<b>Total Expense</b>	<u>5,593.28</u>	<u>9,200.00</u>
<b>Net Income</b>	<u><u>6,826.22</u></u>	<u><u>2,800.00</u></u>

**MARION TOWNSHIP**  
**Cemetery Budget**  
 July 2021 - June 2022

	Actual '20-'21 Year to Date	Proposed '21 - '22 Budget
<b>Income</b>		
44700 · TRANSFER FROM G/F	15,000.00	15,000.00
44710 · Green Cemetery		
710-100 · Plot Purchase/Transfer	-	-
Total 44710 · Green Cemetery	-	-
44720 · Harger Cemetery		
720-100 · Plot Purchase/Transfer	6,500.00	-
Total 44720 · Harger Cemetery	6,500.00	-
44730 · Lakeside Cemetery		
730-100 · Plot Purchase/Transfer	7,500.00	-
Total 44730 · Lakeside Cemetery	7,500.00	-
46650 · INTEREST REVENUE	-	
47000 · OTHER INCOME	-	
Total Income	29,000.00	15,000.00
<b>Expense</b>		
69560 · MAINTENANCE		
560-710 · GREEN - MAINT	1,931.00	3,000.00
560-720 · HARGER - MAINT	2,256.00	3,000.00
560-730 · LAKESIDE - MAINT	4,352.99	6,000.00
69560 · MAINTENANCE - Other		500.00
Total 69560 · MAINTENANCE	8,539.99	12,500.00
Total Expense	8,539.99	12,500.00
Net Income	20,460.01	2,500.00

Proposed at Regular Board Meeting  
June 24, 2021

Marion Township  
Escrow Fund

Amended

Proposed Budget  
Fiscal Year

July 1, 2020 - June 30, 2021

Income

Amended

Crystal Wood	160,000.00	0.00
Marion D-19, Mugg & Bopps	5,000.00	0.00
Sunridge Phase II, Marion Creek	5,000.00	0.00
Meadows West	50,000.00	17,449.25
Tamarack		15,723.00
Killingbeck		3,000.00
Brockway		9,099.25
Marion Oaks		60,608.63
Ray Ward		3,000.00
	-----	-----
Total Income	220,000.00	108,880.13

Expense

Engineer	35,000.00	100,000.00
Planner	15,000.00	10,000.00
Attorney	20,000.00	1,500.00
Paving	150,000.00	180,000.00
	-----	-----
Total Expense	220,000.00	291,500.00

Proposed at Regular Board Meeting  
June 24, 2021

Marion Township  
Escrow Fund

PROPOSED

Proposed Budget  
Fiscal Year  
July 1, 2021 - June 30, 2022

Income

Marion Oaks	50,000.00
Tamarack	25,000.00

Total Income	75,000.00
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Expense

Engineer	35,000.00
Planner	10,000.00
Attorney	10,000.00

Total Expense	55,000.00
---------------	-----------

Marion Township - Wages and Benefits for FY 2021-2022 Proposed at Board meeting 6-24-2021

EMPLOYEE NAME	Hourly	Monthly	Annual	Retirement	Health Insurance	FICA Medicare	Total	Monthly Insurance	Township Pays
TAMMY BEAL	21.05	4,076.23	48,915	3,913	25,301	3,742	81,871	1,842.70	1,658.43
GAIL BURLINGAME	21.05	2,918.79	35,026	2,802	7,200	3,230	48,258	1,528.00	1,375.20
SANDRA DONOVAN	22.74	4,076.23	48,915	3,913	21,902	3,742	78,472	446.00	401.40
ROBERT JABER	37.91	3,153.13	37,838	3,027	7,517	2,895	51,276	1,583.70	1,425.33
LORI JUDSON	24.41	5,256.60	63,079	5,046	22,504	4,826	95,455	1,862.80	1,676.52
DAVID HAMANN	24.41	3,384.69	40,616	3,249	25,518	3,107	72,491	1,735.90	1,562.31
ROBERT HANVEY	22.28	4,076.23	48,915	3,913	7,200	4,293	64,321	1,033.50	930.15
SANDRA LONGSTREET	20.48	3,089.34	37,072	2,966	24,148	2,836	67,022		
KITSEY RENNELS	20.48	2,839.76	34,077	2,726	7,200	3,158	47,161		
JESSICA TIMBERLAKE	21.72	3,011.70	36,140	2,891	16,562	2,765	58,358		
Total							664,684		
Trustees									
LES ANDERSEN		669.43	8,033	643	24,586	615	33,877	1,776.50	1,598.85
GREG DURBIN		669.43	8,033	643	7,200	1,165	17,041	1,706.10	1,535.49
SCOTT LLOYD		669.43	8,033	643	23,826	615	33,116	959.40	863.46
DAN LOWE		669.43	8,033	643	13,062	615	22,352		
Total				37,018	----- 233,726		106,386		13,027.14



## Sanitary Sewer Inspection Procedures

- Make payment of REU and permit fees to Marion Township.
- Obtain a permit from Livingston County Building Department
- Contact a \*Certified Contractor to connect sewer line.
- **Monday-Thursday, 9am-5pm.....**Before excavation, call Marion Township to arrange for a Township representative to witness the connection of the sewer line.
- Do not start cutting any lines until the inspector arrives.
- The only township employees that do the inspections are the Zoning Administrator, DPW Person, Township Supervisor, Township Engineer\_or approved designated inspector. This inspector will show identification as soon as they enter the sight.
- City of Howell and the Livingston County Building Department must be called to inspect the connection when it is complete.
- Before covering up the lines the Township must be recontacted so that they can get accurate as built drawings for lead sheets for future references. **Contractors will draw up as builds and provide them to Marion DPW prior to them signing off on sewer inspection application.**
- Failure to comply will result in applicant being responsible for the cost of video taping and cleaning of sewer line.

\*To be an approved Certified Contractor to work in Marion Township contractor must be certified yearly. Certification classes will be conducted at the Township two times per year, when certification is complete the Contractor must provide a \$10K Bond to the Township. This is to guarantee that the work is done properly.



Marion Township/Maintenance/DPW Department  
2877 W. Coon Lake Road, Howell, MI 48843

Request for Sanitary Sewer Permit

The following application must be completed in its entirety and signed before a permit to work will be issued.

Property Address \_\_\_\_\_

Development Name & Lot# \_\_\_\_\_

Sewer Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

OR

General Contractor/Builder \_\_\_\_\_ Phone \_\_\_\_\_

Description of Work: (Circle one) Residential Commercial

Acknowledgement: By signing below I am stating that I am an authorized representative of a Sewer Contractor that is currently certified with Marion Township for sewer installation. Furthermore, I agree to comply fully with all Federal, State and Local laws pertaining to the work authorized by the issuance of this permit and acknowledge sole responsibility for initiating, maintaining and supervising all safety precautions and programs in connection with this work.

Applicant Name (please print) \_\_\_\_\_

Applicant Signature \_\_\_\_\_

\*\*\*\*\*

For Office Use Only:

Sewer connection has been inspected by: \_\_\_\_\_ Date Received \_\_\_\_\_

Township Inspector \_\_\_\_\_ Date \_\_\_\_\_

Parcel Number 4710-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_ Permit Fee Paid \_\_\_\_\_

Failure to comply will result in applicant being responsible for the cost of video taping and cleaning of sewer line.

STATE OF MICHIGAN  
MARION TOWNSHIP  
(Enacted June 24, 2021)

**RESOLUTION TO AUTHORIZE THE SALE  
OF AN OLD WAGON TO THE  
HOWELL AREA PARK AND RECREATION AUTHORITY  
FOR ONE (\$1.00)**

WHEREAS, THE TOWNSHIP OF Marion ("Township") owns an old wagon that it no longer uses for any public purpose by the Township Board.

WHEREAS, the Howell Area Park and Recreation Authority (HAPRA) has borrowed the wagon for its Board sponsored activities and is the only public body employing the old wagon for any public purpose in the community.

WHEREAS, the Township has the authority by Resolution to convey or lease property not needed for public purpose, pursuant to MCL 41.2(3).

WHEREAS the Board determines that since Marion Township residents are part of the HAPRA "community," a reasonable price to sell the old wagon to HAPRA is \$1.00.

THEREFORE, the Township is authorized the sale of the old wagon to the HAPRA for the consideration of One (\$1.00) Dollar.

**RESOLUTION DECLARED ADOPTED**

Adopted at the Regular Meeting of the Township of Marion Board on June 24, 2021.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

Township of Marion

---

By: Robert W. Hanvey  
Its: Supervisor

I certify that the above is a true and complete copy of Resolution No. \_\_\_\_\_ adopted by the Township Board at a Regular Meeting held on June 24, 2021.

---

Tammy L. Beal, Marion Township Clerk

Drafted by: John L. Gormley (P-53539)  
Attorney for the Township of Marion  
Gormley & Johnson Law Offices, PLC  
101 E. Grand River Ave.  
Fowlerville, MI 48836  
(517) 223-3758



Dear Township Board:

The Michigan Townships Association is again encouraging every township board to deliberate on and adopt the enclosed Principles of Governance. MTA members throughout the state have enthusiastically embraced these Principles as their own code of conduct, and the MTA Board urges you to reaffirm, or adopt for the first time, these Principles of Governance as an official policy of your township board.

Our objective in promulgating Principles of Governance for our members is straightforward: Township boards can be much more efficient and effective when there is a high degree of trust among board members, and between the board and those whom they are elected to serve. Township boards earn trust by demonstrating their commitment to effectively solving problems and conducting their business in a manner consistent with their community's expectations and values—and then faithfully delivering on those commitments.

The MTA Board of Directors affirms in our mission and values statements that township government embodies efficient, effective, economical, ethical and accountable local government in Michigan. The Principles of Governance embody these core values, and can guide board members toward consistent actions and deeds that reflect well on the township and on themselves. The MTA Board strongly believes that a township board that publicly adopts and adheres to these Principles will enjoy strong public support and be better positioned to achieve great things on behalf of its residents.

As a key part of our collective commitment to fostering efficient and effective township government that has earned the public's trust, the MTA Board invites your board to affirm and practice the enclosed Principles of Governance through formal ratification at a board meeting. By signing this certificate, board members denote their personal pledges to adhere to the Principles. Following board action, we encourage you to frame and proudly post the document in a prominent place for all to see.

Sincerely,

A handwritten signature in blue ink that reads "Pete Kleiman".

Pete Kleiman  
2021 MTA President

A handwritten signature in blue ink that reads "Neil Sheridan".

Neil Sheridan  
MTA Executive Director

# Marion Township

## Principles of Governance

To maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township
- Bring credit, honor and dignity to our public offices through collegial board deliberations, and diligent, appropriate responses to constituent concerns
- Actively pursue education and knowledge, and embrace best practices
- Treat all persons with dignity, respect and impartiality, without prejudice or discrimination
- Practice openness and transparency in our decisions and actions
- Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders
- Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being
- Strive for compliance with all state and federal statutory requirements
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government and freedom

These principles we pledge to our township, our state, and our country.

\_\_\_\_\_  
Robert Hanvey, Supervisor

\_\_\_\_\_  
Scott Lloyd, Trustee

\_\_\_\_\_  
Tammy Beal, Clerk

\_\_\_\_\_  
Dan Lowe, Trustee

\_\_\_\_\_  
Sandra Donovan, Treasurer

\_\_\_\_\_  
Greg Durbin, Trustee

\_\_\_\_\_  
Les Andersen, Trustee

\_\_\_\_\_  
Date



# Memo

**To:** Board of Trustees  
**From:** Dave Hamann Zoning Administrator  
**Date:** June 9, 2021  
**Re:** June 26, 2021 Special Event

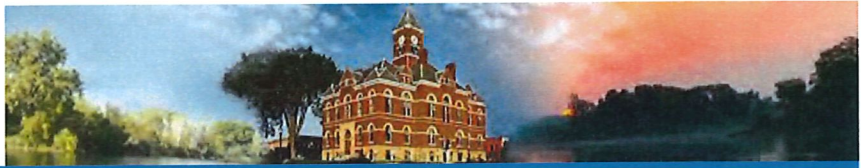
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Just an FYI that the Mud Bog Special Event will be held on Saturday June 26, 2021 at the Perkins Property at 5566 Hinchey Road. All agencies have reviewed and approved of this Special Event and many will be onsite for the event.



# Liv.Co UPDATE

Monthly News from the  
Livingston County Commissioners



June 2021

## Livingston County Board of Commissioners

- District 1 - Vacant
- District 2 - Carol Sue Reader
- District 3 - Wes Nakagiri  
*(Board Chairman)*
- District 4 - Douglas G. Helzerman
- District 5 - Jay R. Drick
- District 6 - Mitchell Zajac
- District 7 - Carol S. Griffith  
*(Board Vice-Chairwoman)*
- District 8 - Jerome Gross
- District 9 - Brenda Plank

## Monthly Meetings

All meetings will be held via Zoom.  
The public may attend:

- Via Zoom (on-line meetings):  
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>
- Via the Zoom app - **join a meeting**,  
meeting number: **399 700 0062**  
Enter the password: **LCBOC**  
(ensure there are no spaces before or after the password)
- Dial by your location: +1 929 205 6099  
Meeting ID: **399 700 0062**  
Password: **886752**

- 6/21/2021 - Infrastructure &  
Development & Public Safety  
Meeting at 5:30 PM
- 6/23/2021 - Finance Committee at  
7:30 AM
- 6/28/2021 - Full Board Meeting at  
5:30 PM
- 7/6/2021 - General Government &  
Health & Human Services  
Meeting at 5:30 PM
- 7/27/2021 - Finance Committee at  
7:30 AM

*"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside, and recreate in Livingston County."*

## Commission Kate Lawrence Resigns From Board After Seven Years Of Dedicated Service



Kate Lawrence, County Commissioner representing District 1, announced her resignation from the Board at the June 9th Finance Committee meeting. Upon her announcement, the Board expressed their gratitude for her many years of service to the Livingston County community. Lawrence served for many years as both the Mayor Pro Tem and Mayor for the City of Brighton before serving her first term as District 1 Commissioner for the County in

2013. She served five consecutive terms, and was elected Board Chairwoman in both 2015 and 2016. Her strong leadership as the Finance Chair for many years proved to be invaluable to the County's mission of delivering quality services within the constraints of sound fiscal policy.

In her statement to the Board, she made known, "I have had the honor of serving this community for over 28 years in one capacity or another. During my time serving as a Commissioner, I have met and served with wonderful and dedicated people and I can assure you that the employees, and the elected officials and department directors have you, the public, as a top priority as they perform their duties." Livingston County deeply appreciates the hard work, devotion to her fellow residents, and overall genuine warmth that Kate Lawrence displayed in her service each day as a Commissioner. She is wished much happiness in her future endeavors!

With Lawrence's resignation, Our Board of Commissioners is looking for candidates to fill the District 1 Commissioner vacancy. The length of the appointment will be until December 31, 2022. On January 1, 2023, the Commissioner elected in the 2022 November election will take office. Candidates must be registered voters of District 1 which includes Brighton Township Precincts 1, 2, 4, 6, 7,9, and all of the City of Brighton.

Interested parties are asked to submit a letter of interest and résumé which includes a summary of community involvement along with a statement of value they will bring to the Commission and the constituents of District 1. Please include your email address for further communication. Letters of Interest can be delivered or mailed to the office of the Livingston County Board of Commissioners at 304 E. Grand River Avenue, Ste 201, Howell, MI 48843. In addition, letters can be e-mailed to [commissioners@livgov.com](mailto:commissioners@livgov.com). The deadline for submissions is 5:00 p.m. on Friday, June 18, 2021.

## Resolutions Passed by the Board of Commissioners

- The County has submitted a request for Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan in the amount of \$37,292,778. The funds will help address the economic fallout of the Coronavirus pandemic and lay the foundation for a strong recovery.
- To track revenues and expenditures related to American Rescue Plan (ARP) funds, the Treasurer will establish Fund 286 - ARPA Fund.
- The Board approved entry into a Consent Judgment in litigation from the Charter Township of Brighton for the vacation of land and amendment to the Subdivision Plat.
- Build out construction services for the new Veterans Services Department leased space at 1420 Lawson Drive in Howell was approved at a total project cost of \$787,919. Heaney General Contracting will complete the build out while Lindhout and Associates will provide architectural services.
- A part-time Administrative Aide position in the Family Support Division has been modified to a full-time position, bringing the office to an optimum staffing level.
- Livingston County Emergency Management Department has received a federal grant award for the 2020-2021 Hazardous Materials Emergency Preparedness Grant Program County to support the Local Emergency Planning Committee (LEPC.) The funding will be utilized to identify hazardous material sites and enhance response planning within Livingston County.
- In preparation of the 2022 Budget, the County's annual budget process and calendar have been established. The resulting budget will serve as a policy document, operation guide, financial plan, and communication device.
- The levy of 2021 taxes for County operating purposes has been approved. The following tax levies were approved: General Operations - 3.2391, Ambulance Millage - .2863, and Veterans Relief Millage - .1127.
- Livingston County's Specialty Courts and Program will apply for 2022 State Court Administrative Office Grant Funding.
- The County's 457(b) Deferred Compensation Plan was revised to implement an Investment Policy Statement that will assist the Retirement Plan Advisory Committee in effectively selecting, supervising, and evaluating the investment options provided under the Plan.
- A 24 month pilot program has been approved for the Sheriff's Office that will allow up to six months double filling of Sheriff Deputy, Detective, Sergeant, and Lieutenant positions. In addition, a letter of understanding between the County, the Sheriff, and the Deputy Sheriffs' Association regarding Detective promotions, starting wage for new hires, and increased caps on compensatory time banks.
- Asphalt replacement at the County's West Complex will be completed by Allied Construction for a total project amount of \$279,048.
- LETS will be applying for \$10 million in capital grant funding under the 2021 Rebuilding American Infrastructure with Sustainability and Equity Discretionary Grant program. Funding would be used to build a new facility located in Brighton to serve as a satellite operations facility as well as a transit hub for Michigan Flyer and other regional transit connections.
- LETS successfully launched their Ecolane software in March, and is preparing to launch the associated smartphone app that allows customers to schedule and pay for their rides. LETS recently purchased the Customer Service and Feedback Module and upgraded the app so it is agency branded.
- Board Chairman, Wes Nakagiri, has been appointed to the Area Agency of Aging 1-B with a term expiring December 31, 2021.
- Due to the District 1 vacancy on the Board, Commissioner Committee assignments have been reassigned.