

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, May 26, 2022
7:00 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH
ONLINE PARTICIPATION OPTIONS**

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a. Approval of May 12, 2022 Regular Meeting Minutes
 - b. April 15, 2022 HAPRA Special Meeting Minutes
 - c. April 19, 2022 HAPRA Regular Minutes
 - d. April 2022 HAPRA Participant Count Report
 - e. May 18, 2022 HAFDA Minutes/Agenda
 - f. May 18, 2022 MHOG Minutes/Agenda
- 3) Assistant Assessor Position
- 4) Bentley Lake Road Private Drive
- 5) 377 Bonnie Circle Sanitary Hookup
- 6) Marion Township Land Preservation Survey
- 7) Marion Township Addition Special Meeting

Correspondence and Updates

Call to the Public

Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, June 2, 2022.

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MAY 12, 2022

MEMBERS PRESENT: Bob Hanvey, Les Andersen, Greg Durbin, Scott Lloyd, Tammy Beal, and Dan Lowe, and Sandy Donovan

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer; John Gormley, Attorney

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:00 pm. The meeting was also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Rich Benson, 3854 Cedar Point, was present to ask for guidance on using his parents' home as an AirBNB as the home has been adapted with ramps, accessible bathroom, etc. He has talked with a management company and was told they could restrict the renters to a certain age, number of vehicles, etc. Mr. Benson will provide more information from the management company.

Jim Anderson, 84 Cranbrook Dr., asked what the status of the walking path is. Tammy Beal said she has submitted a proposal to the county for ARPA funds, but that could take up to two years.

APPROVAL OF AGENDA

Item #8—Francis Road was added to the agenda. Les Andersen motioned to approve the agenda as amended. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

ASSISTANT ASSESSOR POSITION

Les Andersen motioned to offer the position to the applicant at a rate of \$30 per hour, with no annual increase this July. Sandy Donovan seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Donovan—all yes. **Motion carried 7-0.**

377 BONNIE CIRCLE SANITARY HOOKUP

The resident is requesting permission to put in a new drain field rather than hook up to municipal sewer. He believes a new drain field would be most cost effective. The board members would like more specific information re: elevations, drain field locations, perc test, where the sewer lead is located. Scott Lloyd motioned to postpone action on this item until more information is received. Dan Lowe seconded. **Motion carried.**

HOWELL CITY REU AGREEMENT

The attorney said the document has been sent out to be recorded, and the lawsuit has been dismissed.

MARION TOWNSHIP LAND PRESERVATION

Jim Anderson said that John Enos provided him with a sample survey that Jim modified. Les Andersen would like the survey to be sent with the tax bills. Dan Lowe said he would like to see the final survey. Jim Anderson will work with Tammy Beal on the survey for the next board meeting. The attorney cautioned the board members to not use group emails so there's no violation of the Open Meetings Act.

MARION TOWNSHIP ADDITION

After discussion, Scott Lloyd motioned to postpone action up to three months to discuss further options. Dan Lowe seconded. Roll call vote: Donovan—no; Durbin—no; Hanvey—yes; Lloyd—yes; Beal—no; Andersen—no; Lowe—yes. **Motion failed 3-4.**

Greg Durbin motioned to schedule a special meeting to discuss the addition within one month. Tammy Beal seconded. **Motion carried.**

Phil Westmoreland suggested that the board should first decide how much money they want to spend.

FRANCIS ROAD

Dan Lowe said there are manhole covers exposed, the road needs gravel, and the Road Commission needs to be aware of the exposed manholes before they do any grading. Phil Westmoreland will check the elevations. The township needs to get a price to add a minimum of 6" of gravel.

CORRESPONDENCE & UPDATES

No C&U items this month.

CALL TO THE PUBLIC

Jim Anderson, 84 Cranbrook Dr., said the township should make the necessary repairs to the existing building such as siding, roof, windows. He asked if the fire hall could be used for elections; Tammy Beal said that it is.

ADJOURNMENT

Sandy Donovan motioned to adjourn at 8:47 pm. Greg Durbin seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date

HOWELL recreation

Howell Area Parks & Recreation Authority
Special Meeting
Chemung Hills Banquet Center
Friday, April 15, 2022 9:00 AM

Call to Order Chairman Sean Dunleavy called the meeting to order with the pledge at 9:11am.

Attendance

Board Members: Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Nikolas Hertrich, and Trustee Tammy Beal.

HAPRA Staff: Tim Church, Kyle Tokan, Jordan Jones, Jen Savage, Renee Baumgart, Kevin Troshak, Steve Fellhauer, Chris Techentin, Ann Marie Moran

Public: Erin MacGregor, Terry Croft, Bob Hanvey, Bill Bamber, Erv Suida, Steve Manor, Bob Ellis, Bridgid Towe, Kathleen Kline-Hudson

Strategic Planning Working Session

This meeting was facilitated by Sally Peltó-Wheeler. She opened discussion with an activity about communication translations, pointing out that everyone interprets things differently and so we need to be very clear during the planning process. Attendees then broke into small groups to discuss 3 questions. They were

- i. The thing I'm most passionate about is (the 'Why I'm here')...
- ii. If there was one thing I could change tomorrow, it would be...
- iii. Support, for me, looks like...

Staff members moved from group to group to discuss these questions with community stakeholders. After a short break, the group gathered to discuss the 5 priority areas identified by the staff in discussions with Sally prior to the meeting. Everyone was able to add their thoughts and action items to these identified areas. Below is a summary of the discussion.

Adjournment The meeting adjourned at 12:45pm

Approved

Date

Respectfully Submitted by: Jen Savage, Business Manager

Five Priority Areas with ACTION ITEMS

1. Board Relations

- a. A desire for stronger relationships and presence from the Board
- b. A desire to have board members be more informed and supportive
- c. ACTION ITEMS
 - i. More information to Board so they can be more present (Nik)
 - ii. Nik would like to know what we mean by "be more present" (Nik)
 - iii. Have more meetings informal like Friday's (quarterly or semi-annually (Bill and many others)

2. Programming and Events

- a. A desire to consider the preventive and ongoing maintenance costs/staffing needs of certain programming
- b. Consider programming for gap areas: adult interaction, beginner classes, adaptive recreation, toddler/parent classes, young adult/teen sports, host events like trade shows in building
- c. ACTION ITEMS
 - i. Adaptive recreation network: special education network (Erin)
 - ii. Unified Champion sports (Erin)
 - iii. Use Fred Brown Park in Marion more (Bob H)

3. HAPRA Identity & Marketing

- a. The structure of the Authority makes it difficult to make sure all the stakeholders have the information they need to help promote programming
- b. Opportunities for staff internally to be better about marketing their programs
- c. Opportunities to get unengaged community member into the building (Open house)
- d. ACTION ITEMS
 - i. Marketing videos for unengaged to educate them of the economic and social benefits of recreation (Bob E)
 - ii. School district help with communication (Erin)
 - iii. Find an efficient way to deliver marketing and data (Chris)
 - iv. Get input from the community (Chris)
 - v. HAPRA staff get information from township emails or newsletters (Diana)
 - vi. Better communication between township and HAPRA (Tammy)
 - vii. Identify key personnel for info collection and include Chamber for FAQs (Sally)
 - viii. Get information to citizens through mass emails (Terry)
 - ix. Communication flow all ways –township personnel, HAPRA, citizens (Sean)
 - x. Formal Director's report (Sean)
 - xi. Use partners (stakeholders) to get information out (Sean)
 - xii. ???Leverage??? (Sean)
 - xiii. Collaboration between stakeholders (Sean)
 - xiv. Inform "Why Recreation is important?" (Bob E)
 - xv. Provide more information to the townships (Bob H)
 - xvi. Communications ex. HAPRA should be part of the City Park Planning discussion (Nik)

4. Internal Opportunities to support each other and encourage accountability

- a. Opportunities to "get on the same page" with ways we operate in the new facility—Standard Operating Practices or Best Practices
- b. More formal processes for onboarding and cross-training
- c. Alter the way we meet to encourage support, awareness of other teammates responsibilities and accountability
- d. ACTION ITEM

- i. Develop onboarding for new Board members and staff (Tim)
 - ii. Board initiatives and market them (Tim)
 - 1. Identify their priorities to our plan (common link)
5. Funding & Partnership Development
- a. Additional resources needed to continue excellence in program delivery & expand programming: staff raises, additional bus, preventive maintenance funding
 - b. Additional partnerships: deeper relationships with school sports, discussions about collaborating not competing, deeper relationships with surrounding recreation entities
 - c. ACTION ITEMS
 - i. Campaign committee to pass millage (Steve)
 - ii. Funding partnership for more fields on north side of cemetery in City (Steve)
 - iii. Schools would like to learn more about bus partnerships(Erin)
 - iv. Schools are interested in deeper sports relationship (non-compete with each other) (Erin)
 - v. Partnership with Filmore Park for sports and events: looking into \$\$ for water and parking (Kathleen)
 - vi. Get us involved in "Live On" group: bring resources, funding, and FAQ (Kathleen)
 - vii. Start a campaign, complete a study, create a well-defined plan for millage (Sean)
 - viii. Connect to available resources (SEMCOG grants) (Sean)
 - ix. Find a single stable funding source (Nik)
 - x. Strategic Plan needs a timeline and to look ahead to the future (Nik)
 - xi. Millage for regular funding (Bill)
 - xii. Communication about funding opportunities (Bill)

HOWELL recreation

Howell Area Parks & Recreation Authority
Oceola Community Center

Regular Board Meeting Minutes

April 19, 2022

Call to Order

Chairman Sean Dunleavy called the meeting to order at 7:00 pm.

Attendance

Board Members: Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Nikolas Hertrich, Treasurer Jean Graham, and Trustee Tammy Beal.

HAPRA Staff: Tim Church, Kyle Tokan, Jordan Jones, Jen Savage, Renee Baumgart, Kevin Troshak,

Public: Nathan Hilbrecht, Alice Heinrich

Approval of Agenda

Diana Lowe made a motion to approve the agenda, supported by Tammy Beal. **Motion carried 5 – 0.**

Approval – Regular Board Meeting Minutes dated Tuesday, April 19, 2022

Following the correction of “Dianna” under New Business a motion to approve the April 19, 2022, Board minutes made by Diana Lowe and supported by Tammy Beal. **Motion carried 5 – 0.**

Call to the Public

Alice Heinrich – 119 Sedum, Howell, MI 48843: Alice Heinrich spoke to the Board and HAPRA Staff concerning the temperature in the room they play cards in and the limited hours that seniors with basic membership can walk the track. Regarding the temperature she indicated that in for the room to be comfortable it needs to be above 70 degrees. She mentioned that her concerns have been shared with staff who have informed her that they are working on it. Chair Dunleavy supported staffs comment and informed Alice Heinrich that it is an HVAC issue and they continue to work on it. Regarding track times Chair Dunleavy, the HAPRA Board, and Director Church informed Alice Heinrich that with a full membership anyone can use the track at their leisure. Brief discussion was had on the different membership rates.

Staff Comments

- Renee Baumgart informed the board that there are three (3) \$100.00 and one (1) \$50.00 sponsorships pending for the Community Wall.
- Individuals have been inquiring about their Annual Passes for the Boat Launch and to the City Park. It was requested that the rates be included in the minutes. Per the City of Howell webpage ([Welcome to Howell, MI \(cityofhowell.org\)](http://www.cityofhowell.org)):

HOWELL CITY BOAT LAUNCH: The City boat launch on Thompson Lake is located near the intersection of Lake Street and Roosevelt Street. The boat launch will be open for paid launching May 1 – October 31 and a seasonal or daily pass will be required during this time frame. Annual passes are for City of Howell and Oceola Township residents ONLY. Oceola Township residents can pick up one free annual Boat Launch pass. Oceola Township households will be able to upgrade to a Park and Boat Launch Pass for an additional \$20. Upgrades are only permitted when obtaining their free Boat Launch pass. City of Howell residents will receive two free annual Resident Park/Boat Launch passes. Each additional annual pass will be \$60. Genoa Township, Marion Township and Howell Township households may purchase one annual Resident Park/Boat Launch Pass for \$40, and additional passes for \$60. All other individuals may purchase an annual Pass for \$60.

Passes are available on the 2nd floor of Howell City Hall, located at 611 East Grand River. They can be picked up from 7am - 6pm on Monday, or 7am-5pm Tuesday through Thursday. Please bring a driver's license to verify residency and license plate number of vehicle. Launching of boats will take place from dawn to dusk. Violators will be ticketed if no valid seasonal or daily pass is visible in the windshield.

SCOFIELD PARK: Relax and enjoy the natural beauty of Scofield Park. Whether you want to take a walk, play on the swings, picnic with family and friends, or enjoy the fun and sun in the water at the beach, there is something for everyone. Those wishing to enter the park between May 1st – Labor Day will need either a seasonal park sticker, available on the 2nd floor of Howell City Hall, or a daily pass. Please bring a driver's license to verify residency and license plate number of vehicle. Violators will be ticketed if no valid seasonal or daily pass is visible in the windshield.

- Kevin Troshak shared that there is lots going on at The Hive, construction has begun. On Thursday April 14, 2022, at the Bennett Center was the first ever Teen Flashlight Egg Hunt. The event was sold out with 60 individuals and was a success. On Tuesday nights there is the Pokémon Go Walking Club. Every Tuesday the Club meets and walks for about 1.5 hours around town catching Pokémon. On one Saturday a month the Club meets between 2:00 pm and 5:00 pm; they walk ~ 4 miles.
- Jordon Jones informed the Board that the Muffin Man Egg Hunt scheduled for Sunday April 24, 2022, has 270 people signed up. There will be lots of outdoor activities with the event happening at the Oceola Center between 11:00 am and 2:00 pm. She is currently meeting with the Bank of Ann Arbor regarding partnership opportunities. Registration for the Melon Ball and Melon Golf Outing is now open with registration for the Aquathon opening soon.
- Kyle Tokan mentioned that the beginning of the soccer season was delayed because of inclement weather. The start of the season will be dependent on field conditions.

Discussion/Approval – BS&A Quotes

Director Church informed the Board that with the separation of HAPRA from the City of Howell concerning the use of its BS&A account, quotes for HPARA's own account were sought. Two options were presented to the Board, one utilizing cloud technology and the other using an in-house server. A discussion was had concerning the various options and costs. It was noted that HAPRA does not have its own server and is not planning on purchasing one. Motion to Approve the BS&A Software Quote for Software and Services for BS&A Cloud in the amount of \$10,320.00 was made by Diana Lowe and supported by Tammy Beal. Roll call vote was taken: Jean Graham – Yes, Tammy Beal – Yes, Diana Lowe – Yes, Nikolas Hertrich – Yes, and Sean Dunleavy – Yes. **Motion carried 5 – 0.**

Discussion/Approval – IT Support Quotes

IT Services were previously provided by Mike Pitera (City of Howell) and Gracon Service, Inc. (Gracon). With the separation of HAPRA IT support from the City of Howell quotes for a similar service were requested. Quotes were received from Gracon and UTEC IT LLC. (UTEC). Gracon proposed blocks of 24 hours' worth of tech service at a cost of \$3,060.00 and UTEC proposed support at \$2,800.00/month. Director Church indicated that at the moment it is not known the level of service that will be needed and was comfortable proceeding with Gracon based on previously working with the company and their knowledge of HAPRA's IT system. It was noted that it is estimated that the setup will require 5 hours of the 24 hour block. Additional 24 hour blocks can be purchased when needed and any unused hours roll over. Motion to Approve the Gracon Services, Inc. Technical Services Agreement in the amount of \$3,060.00 was made by Tammy Beal and supported by Jean Graham. **Motion carried 5 – 0.**

Discussion/Approval – Part-time Personnel Policy

Current Personnel Policy classifies an employee that works less than 35 hours per week part-time and therefore is not eligible for Howell Parks & Recreation Authority benefits unless otherwise specified. It was determined that this provision only applies to organizations with 50 or more employees. To entice potential employees it was proposed to change the definition of part-time employee from an individual who works less than 35 hours per week to an individual who works less than 29 hours a week. A motion to update the Part-Time Personnel Policy was made by Diana Lowe and supported by Tammy Beal. **Motion carried 5 – 0.**

Discussion/Approval – 1st Quarter Adjustments

Director Church provided a brief summary of the 1st quarter adjustments. Some of the larger adjustments were related to increases in costs for maintenance, plowing, and grounds keeping; it was noted that these increases were expected. Another larger increase was for memberships but this was due to allocations. Director Church informed the Board that adjustments will be evaluated quarterly and updates will be made as needed. A motion to Approve 1st Quarter Adjustments was made by Tammy Beal and supported by Jean Graham. **Motion carried 5 – 0.**

Discussion/Approval – Removal of COVID-19 Policy

Director Church provided a brief update on the current COVID-19 situation. Based on current pandemic conditions and approval from the HAPRA attorney it was determined that the COVID 19-Policy was no longer needed in the Howell Area Parks & Recreation Authority Agreement to Refunds, Acknowledgements and Waivers of Liabilities. A motion to remove the COVID-19 Policy was made by Diana Lowe and supported by Tammy Beal. **Motion carried 5 – 0.**

Review/Discussion – Check Register Report Ending March 31, 2022

No Questions. It was noted that Bank of Ann Arbor is working on the title on the top of the bank documents.

Review/Discussion – Bank Statements Ending March 31, 2022

No Questions

Review Discussion – Financial Reports Ending March 31, 2022

- Director Church indicated that revenues are coming in strong and that we are in a good place. Expenditures are also going up but there is lots going on.
- A brief discussion was had concerning the expected increase in cost of fertilizer however the contract has already been signed.

Directors Report

- Director Church informed the Board that he has received positive responses on the new format of the Director's Report.
- General Updates
 1. Hive Grant Projects
 - a. Painting and flooring are schedule to take place in May
 - b. Furniture for the spaces is being order with the help of State Street Blinds
 - c. All of this is paid for by the grant money Kevin received to give the Hive a much needed face lift
 2. mParks is conducting a salary survey throughout the state association and plans on sharing the data with everyone in early May. The plan is to share this with the HAPRA board in our May Board meeting to show were we compare.
 3. We will be reviewing all Policies and Procedures over the next month. We will bring ALL updated policies for the board approval in May or June.
 4. We are finalizing the Staff and Board Bio page on our website- reminder that head shots are available Wednesday, April 20, 2022
 5. Facility drop-ins increased by 24% from February to March
 6. Soccer started 4-18, was delayed a week because of field conditions.
 7. Oceola approved blinds for the facility at their April meeting. New additional Bleachers have been delivered

8. Working with Livingston County Special Ministries to provide open gym time for the patrons and begin more structured recreational opportunities for the population they serve.

- Current/Post Event Recap
 - Spring Youth Soccer has 600 participants Teen Flashlight Egg Hunt – over 60 teens
- Upcoming Events
 - April 24, 2022- The Muffin Man Presents- Druray Lane- A Fairytale Egg Hunt @ Oceola Township

Committee Report: Dog Park

- Group is currently working on dissolving original agreement and updating a new one between all parties.
- Recently an issue with the locks occurred. Repairs were able to be made however the system is now at the point where parts are no longer available and are having to be scavenged. The computer will need to be upgraded or replaced, a quote will be brought to the Board during next month's meeting.

Old Business

None

New Business

- Diana Lowe asked Chair Dunleavy and fellow Board members if there were any objections to moving regularly occurring meeting items to a Consent Agenda. None were heard and a Consent Agenda will be used during the next HAPRA Board Meeting.
- Director Church relayed that Friday's Strategic Planning Session was very positive and potential branding for employee retention. He is planning on having a draft survey developed by May for launch in June. A brief conversation on how the results will be used to support/get the message out for a mileage was had.

Next Meeting

Tuesday, May 17, 2022, at 7:00 PM at the Oceola Community Center

Adjournment

Motion to adjourn meeting at 8:34 PM by Diana Lowe and supported by Tammy Beal. **Motion carried 5-0**

Approved

Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

HAPRA COUNT REPORTS April 2022

PARTICIPATION TOTALS

Row Labels	Count of Name
Brighton Township	251
City of Brighton	67
City of Howell	1190
Cohoctah Township	126
Conway Township	49
Deerfield Township	126
Genoa Township	1059
Green Oak Township	69
Hamburg Township	93
Handy Township/Fowlerville	196
Hartland Township	201
Howell Township	938
Iosco Township	99
Marion Township	1152
Oceola Township	2164
Other Area	468
Pinckney Village	20
Putnam Township	48
Tyrone Township	22
Unadilla Township	17
(blank)	79
Grand Total	8434

SPECIAL EVENTS

Row Labels	Count of Name
Brighton Township	80
City of Brighton	17
City of Howell	247
Cohoctah Township	30
Conway Township	13
Deerfield Township	24
Genoa Township	227
Green Oak Township	19
Hamburg Township	30
Handy Township/Fowlerville	59
Hartland Township	37
Howell Township	209
Iosco Township	19
Marion Township	233
Oceola Township	320
Other Area	102
Pinckney Village	4
Putnam Township	14
Tyrone Township	6
Unadilla Township	4
(blank)	4
Grand Total	1698

50 & BEYOND + TRAVEL

Row Labels	Count of Name
Brighton Township	9
City of Brighton	7
City of Howell	78
Cohoctah Township	3
Conway Township	1
Deerfield Township	10
Genoa Township	62
Hamburg Township	2
Handy Township/Fowlerville	3
Hartland Township	5
Howell Township	42
Iosco Township	2
Marion Township	63
Oceola Township	143
Other Area	23
Pinckney Village	1
Putnam Township	3
Grand Total	457

YOUTH SERVICES PROGRAMS

Row Labels	Count of Name
Brighton Township	2
City of Howell	66
Cohoctah Township	2
Conway Township	2
Deerfield Township	4
Genoa Township	48
Green Oak Township	3
Hamburg Township	4
Handy Township/Fowlerville	6
Hartland Township	2
Howell Township	27
Iosco Township	3
Marion Township	65
Oceola Township	81
Other Area	16
Putnam Township	2
Unadilla Township	2
(blank)	4
Grand Total	339

SPORTS PROGRAMS

Row Labels	Count of Name
Brighton Township	16
City of Brighton	3
City of Howell	194
Cohoctah Township	25
Conway Township	6
Deerfield Township	28
Genoa Township	236
Green Oak Township	6
Hamburg Township	6
Handy Township/Fowlerville	29
Hartland Township	25
Howell Township	207
Iosco Township	21
Marion Township	278
Oceola Township	488
Other Area	40
Pinckney Village	2
Putnam Township	7
Tyrone Township	2
Unadilla Township	1
Grand Total	1620

FITNESS MEMBERSHIPS & CLASSES

Row Labels	Count of Name
Brighton Township	15
City of Brighton	3
City of Howell	136
Cohoctah Township	7
Conway Township	3
Deerfield Township	16
Genoa Township	131
Green Oak Township	1
Hamburg Township	9
Handy Township/Fowlerville	4
Hartland Township	22
Howell Township	68
Iosco Township	6
Marion Township	82
Oceola Township	488
Other Area	34
Tyrone Township	3
Unadilla Township	1
Grand Total	1029

HAPRA COUNT REPORTS April 2022

FACILITY USAGE BY LOCATION

Row Labels	Count of User
Bennett Recreation Center Room A	1
Genoa Soccer Complex Field 1	2
Genoa Soccer Complex Field 2	13
Oceola Community Center Court 1	2
Oceola Community Center Main Meeting Room 1	18
Oceola Community Center Meeting Room 2	7
Oceola Community Center Meeting Room 3	2
Oceola Community Center Whole Gymnasium	1
(blank)	
Grand Total	46

FACILITY USAGE BY MUNICIPALITY

Row Labels	Count of User
City of Brighton	13
City of Howell	2
Genoa Township	3
Marion Township	3
Oceola Township	19
Other Area	6
(blank)	
Grand Total	46

POINT OF SALE REPORTS BY SECTION

Row Labels	Sum of Total
POS Item: (NON RESIDENT) Community Center Drop-In Pass	590
POS Item: Community Center Drop-In Pass	3170
POS Item: Fitness Class/ Yoga Drop in	220
POS Item: Senior Fitness Class (non Senior Center membe	40
POS Item: Senior Fitness Class (Senior Center Member)	198
Grand Total	4218

BY QUANTITY, CASH, AND CREDIT CARD

Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/Debit
Admin - Gymnasium Rental	260	1005	380
Sports - Drop-in Fees	386	1475	665
Wellness - Memberships	47	185	50
Wellness - Program Fees Fitness	96	280	172
Grand Total	789	2945	1267

OCC DROP-IN COUNTS

City of Howell	209
Oceola Township	183
Genoa Township	77
Marion Township	46
Howell Township	40
Other	49
Unknown	106
Totals:	710

OCC TOUR COUNTS

City of Howell	3
Oceola Township	9
Genoa Township	3
Marion Township	3
Howell Township	0
Other	2
Unknown	7
Totals:	27



Wednesday, August 10th

- Tent set up 8-5pm
- Ticketed Classic Trivia Night in tent 5-10pm
 - Sporcle hosted
- Alcohol served 5-10pm (last call 9:30)

Thursday, August 11th

- Ticketed Kick-Off Event in tent 5-10pm
 - Dueling Pianos
- Alcohol served 5-10pm (last call 9:30)

Friday, August 12th

- Racecourse Roads closed by 3pm
 - Open after race 9pm ish
 - N. State St. can open after race as well if needed
- Food Court Set Up and open
- Melon Run 6pm – 9pm
- Great Scott playing in Festival Tent 7-10pm
- Alcohol Served 4 – 11pm (last call at 10:30)
- Get Gators and truck from DPW

Saturday, August 13th

- Food Court open
- Kids Melon Patch Set up and open
- Highlander Alumni Tent set up and open
- CornHowell Tournament 12-6pm
- Howell Melon Parade 10-12pm

- Fast Eddie 12-2pm
- Car Show
- Empty Canvas in Festival Tent 5-9pm
- Alcohol Served 11am – 11pm (last call at 10:30)
- Pre-selected musicians playing in festival tent throughout day
 - Local bands & Acoustic singers
- First Presbyterian hosting craft show
- Library - book sale
- Opera House - community mural
- Outside organizer rented Historic Theater to host own concert
 - KayLyn Pace – Country Singer

Sunday, August 14th

- Food Court & Kids Melon Patch Open
 - Close and clean up at 5pm
- Mimosas and Brunch in festival tent 10-12am
 - May be a ticketed event depending on food vendor
- Alcohol served 10-12pm (last call at 11:30)
- Clean up and tear down @ 5pm
- Return Gators and truck to DPW

Monday, August 15th

- Tent tear down and clean up 8-2pm

HOWELL AREA FIRE AUTHORITY AGENDA

Date: May 18, 2022

Time: 6:00 PM

Board members

Bill Bamber, Ocoala Twp, Chairman

Mike Coddington, Howell Twp., Vice Chairman

Mark Fosdick, Cohoctah Twp., Secretary

Robert Hanvey, Marion Twp., Treasurer

Bob Ellis, City of Howell, Member

Ron Hicks, Fire Chief

Laura Walker, Asst. Sec/Treasurer

WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Agenda Items

Meeting called to order at 6:00pm

Pledge of Allegiance

Approve the minutes of the regular meeting of April 20, 2022

Call to public (Items not on the agenda)

Discussion/Approval 2022-2023 Annual Budget

Discussion/Approval to award hose and ground ladder testing to contractor

Discussion/Approval to purchase a Respiratory Fit Tester from TSI

Discussion/Approval Resolution 03-22 2021/2022 Budget Adjustments

Chief's Comments

- Annual Awards June 29, 2022
- Alleged slip and fall incident at the main station

Approve Payment of Bills and Payroll in the amount of \$210,327.32

New Business

Old Business

Closed Session

Adjournment

HOWELL AREA FIRE AUTHORITY

April 21, 2022 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

Board Members Present:

Chairman Bill Bamber, Vice Chairman Mike Coddington, Treasurer Bob Hanvey, Member Bob Ellis, Secretary Mark Fosdick, Attorney Kevin Gentry, Fire Chief Ron Hicks, Asst. Sec/Treas. Laura Walker

Also Present: Deputy Chief/Fire Marshal Jamil Czubenko, Deputy Chief Brian Anderson, Captain Annie Appleyard, Firefighter Chris Schmidt, Assistant Chief Mike Randall, Firefighter Jackson Bondie, former member Dale Bist

Chairman Bill Bamber called the meeting to order at 6:00 pm

Approve the minutes of the regular meeting of March 16, 2022: MOTION by Mr. Ellis, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of April 20, 2022. Secretary Mark Fosdick requested that the minutes be revised to show roll call votes for each voting member of the board. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval Resolution 02-2022, A resolution adopting ballot language for election to decide the question of the Authority's request to levy a 2.0 mil tax for eight years for the funding of the Authority: MOTION by Mr. Ellis, SUPPORT by Mr. Coddington to approve Resolution 02-2022. ROLL CALL vote taken: Mr. Coddington-Yea, Mr. Hanvey, Yea, Mr. Fosdick-Yea, Mr. Bamber-Yeah, Mr. Ellis-Yea. 5 yeas, 0 nays. MOTION CARRIED UNANIMOUSLY.

Discussion/Motion to approve transferring from the General Operating Fund a total of \$300,000 into the following funds: Pension, OPEB, Truck Reserve, and Building Reserve Fund (\$75,000 each). MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to transfer funds from General Operating Fund to Pension, OPEB, Truck Reserve, and Building Reserve Fund in the amount of \$75,000 each.

Approve payment of April Bills and Payroll: MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to authorize payment of Bills and Payroll in the amount of \$255,174.23. MOTION CARRIED UNANIMOUSLY.

Adjourn: MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:08pm.
MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: _____
Laura Walker, Asst. Secretary/Treasurer

Approved By: _____
Mark Fosdick, Secretary

MONTHLY UPDATE TO THE BOARD

TO: HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS
FROM: RON HICKS, FIRE CHIEF
SUBJECT: MONTHLY HAFD REPORT FOR APRIL 2022
DATE: MAY 18, 2022

During the month of April, the HAFD responded to a total of 152 calls for service. There were 164 calls in April of 2021. The total year-to-date runs for 2022 is 618. Last year's total at the end of April was 584.

Some of the more significant events for the month included:

On April 13th Howell Firefighters were dispatched for a vehicle accident in the 1000 block of W. Schafer Rd. in Marion Township. Upon arrival crews found a vehicle that rolled multiple times and located the driver in the rear seat. The driver was extricated from the vehicle and transported by LCA to the University of Michigan Hospital.

On April 14th, Howell Firefighters were dispatched to a reported structure fire in the 4000 block of Green Rd. in Oceola Township. Upon arrival crews reported the first floor was fully involved and spreading to the second story. Due to extremely high winds the fire spread quickly, and the home was a total loss. The fire may have started from a battery on the homeowner's wheelchair.

On April 28th, Howell Firefighters were dispatched to a reported structure fire in the 3000 block of Bogues View Dr. in Oceola Township. Upon arrival crews reported smoke and flames coming from the garage, crews forced entry into the garage and quickly extinguished the fire before it could extend into the home. The fire may have started in a waste can.

On April 29th Howell Firefighters were dispatched for a reported structure fire in the 600 block of Thompson Lake Ave. in the City of Howell. Upon Arrival crews reported smoke in the lower level and located a dryer fire. The fire was extinguished, and the dryer was moved outside. The whole house was electrically energized and DTE was requested to the scene.

On April 29th Howell Firefighters were dispatched for a vehicle accident on the off ramp of I96 to M59 in Howell Township. Upon arrival crews found that the driver had a medical emergency and was in cardiac arrest. Crews removed the driver from the vehicle and began CPR, the pt. regained pules and was transported to UofM hospital.

Training for the month of April consisted of Traffic Incident Management classroom and practical, Ladder Truck review.

Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday May 18th, 2022, at 6:00 pm.



Howell Area Fire Department Fire Marshal Division

1211 W Grand River Ave, Howell, MI 48843
office: 517-546-0560 fax: 517-546-6011
firemarshal@howellfire.net

DATE: May 10, 2022
TO: Chief Ron Hicks
Fire Authority Board
FROM: Jamil Czubenko, Deputy Chief/Fire Marshal
REF: April 2022 Month End

The month of April 2022 was busy in the Fire Marshal Division (FMD).

The FMD participated in emergency responses and department training throughout the month.

Planning and meetings continue for the 2022 Michigan Challenge Balloonfest, scheduled for June 24-26 and the Howell Melon Fest, scheduled for August 11-14. The FD will also be participating in the Howell Memorial Day parade.

The FD continues to share our safety messages and keeping our customers informed. Our Facebook page has 4,607 current followers. Our Instagram currently has 714 followers where similar messages and images are shared to promote our department.

Several Food Truck/Trailer events continue to be planned for throughout our jurisdiction, where the FMD will be performing fire safety inspections. This is our sixth year for Mobile Food Vendors (MFV) to apply to the HAFD and then be inspected for compliance. The DDA's Food Truck Tuesday is kicking this season off first with their May 10 event.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment. New and renovation construction, along with change of occupancy inspections have continued where we can continue to utilize safe practices for us and our customers.

Our Smoke Detector Program visited 3 homes, where we evaluated and/or installed new equipment. Captain Appleyard had done 6 Child Safety Seat inspections for the month as well.

May 2022 brings us more planning for future projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
ZONE: HOWELL TWP - HOWELL Twp				
2022-0477	611 - Dispatched & cancelled en route	04/04/2022	2211 GRAND COMMERCE DR	STA20
2022-0487	551 - Assist police or other governmental agency	04/07/2022	5622 CRANDALL RD	BR24,STA24
2022-0492	311 - Medical assist, assist EMS crew	04/08/2022	3923 W GRAND RIVER	BR20,STA20
2022-0501	551 - Assist police or other governmental agency	04/10/2022	2300 BOWEN RD	BR20,STA20
2022-0512	141 - Forest, woods or wildland fire	04/12/2022	2999 FLEMING RD	BR20,BR24,C-202,CH20,STA20
2022-0526	551 - Assist police or other governmental agency	04/14/2022	1262 PIN OAK BLF	C-2
2022-0532	551 - Assist police or other governmental agency	04/15/2022	2970 OAK GROVE RD	BR24,STA24
2022-0537	745 - Alarm system activation, no fire - unintentional	04/16/2022	3950 W GRAND RIVER	EN21,STA20
2022-0544	511 - Lock-out	04/16/2022	4432 WYNNWOOD DR	BR20,C-2,STA20
2022-0553	311 - Medical assist, assist EMS crew	04/19/2022	2625 BOWEN RD	BR20,CH20,STA20
2022-0563	551 - Assist police or other governmental agency	04/20/2022	4479 W GRAND RIVER	BR20,STA20
2022-0564	311 - Medical assist, assist EMS crew	04/21/2022	3740 AMBER OAKS DR	BR20,BR24,CH24
2022-0567	551 - Assist police or other governmental agency	04/21/2022	5476 BYRON RD	BR24,STA24
2022-0571	551 - Assist police or other governmental agency	04/21/2022	5999 E GRAND RIVER	BR20,EN20,STA20
2022-0574	551 - Assist police or other governmental agency	04/22/2022	2299 N BURKHART RD	C-2,C-202,EN20,STA20
2022-0577	551 - Assist police or other governmental agency	04/23/2022	1550 BYRON RD	BR20,STA20
2022-0585	746 - Carbon monoxide detector activation, no CO	04/25/2022	3251 KNEELAND CIR	EN20,STA20
2022-0589	551 - Assist police or other governmental agency	04/25/2022	3003 W GRAND RIVER	BR20,STA20
2022-0592	746 - Carbon monoxide detector activation, no CO	04/26/2022	828 E MARR RD	EN24,STA24
2022-0599	611 - Dispatched & cancelled en route	04/27/2022	2945 BREWER RD	EN20,STA20
2022-0606	551 - Assist police or other governmental agency	04/28/2022	5736 SUNTAR VALLEY DR	BR20,STA20
2022-0611	322 - Motor vehicle accident with injuries	04/29/2022	133 E I96 M59	C-202,EN20,FM2,STA20
2022-0616	551 - Assist police or other governmental agency	04/29/2022	3468 BYRON RD	EN20,FM2,STA20,STA24

Total # Incidents for HOWELL TWP: 23

ZONE: IOSCO - IOSCO TWP				
2022-0502	142 - Brush or brush-and-grass mixture fire	04/10/2022	6100 W COON LAKE RD	BR20,BR23,C-202,STA20,STA23

Total # Incidents for IOSCO: 1

ZONE: MARION - MARION Twp				
2022-0472	311 - Medical assist, assist EMS crew	04/03/2022	1340 COUNTY FARM RD	BR20,BR23
2022-0478	600 - Good intent call, other	04/04/2022	400 WRIGHT RD	EN23
2022-0491	424 - Carbon monoxide incident	04/07/2022	545 TRESTLE DR	EN23,STA20,STA23

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2022-0500	321 - EMS call, excluding vehicle accident with injury	04/09/2022	918 GRAY FOX CT	BR23,CPT23,STA20,ST A23
2022-0518	311 - Medical assist, assist EMS crew	04/13/2022	5122 VINES RD	BR23,CPT23,STA20,ST A23
2022-0523	352 - Extrication of victim(s) from vehicle	04/13/2022	1006 W SCHAFFER RD	BR23,C-202,CPT23,EN21,EN23,R20,STA20,STA23
2022-0528	551 - Assist police or other governmental agency	04/15/2022	4020 PINGREE RD	BR20,BR23,STA20,STA 23
2022-0536	322 - Motor vehicle accident with injuries	04/16/2022	5591 PINCKNEY RD	BR20,C-202,CPT23,EN21,EN23,STA23
2022-0538	424 - Carbon monoxide incident	04/16/2022	577 BONNIE CIR	EN21,STA20
2022-0539	551 - Assist police or other governmental agency	04/16/2022	2821 COUNTY FARM RD	BR20,BR23,CPT23,STA 20,STA23
2022-0541	551 - Assist police or other governmental agency	04/16/2022	141 SCHROEDER PARK DR	BR20,STA20
2022-0547	311 - Medical assist, assist EMS crew	04/17/2022	5209 VINES RD	BR20,BR23,CPT23,STA 20
2022-0549	412 - Gas leak (natural gas or LPG)	04/18/2022	141 SCHROEDER PARK DR	C-202,EN21,STA20
2022-0559	551 - Assist police or other governmental agency	04/20/2022	5122 VINES RD	BR23,STA23
2022-0573	551 - Assist police or other governmental agency	04/22/2022	466 HOSTA	BR20,STA20
2022-0581	622 - No incident found on arrival at dispatch address	04/24/2022	2748 BLACK EAGLE VALLEY DR	BR20,BR23,STA20,STA 23
2022-0584	611 - Dispatched & cancelled en route	04/25/2022	4760 WINDING WAY DR	EN23
2022-0593	311 - Medical assist, assist EMS crew	04/26/2022	2930 NORTON RD	BR20,FM2,STA20
2022-0601	622 - No incident found on arrival at dispatch address	04/27/2022	2133 BLACKSTONE LN	BR20,BR23,CPT23,STA 20
2022-0604	311 - Medical assist, assist EMS crew	04/28/2022	121 DINKEL DR	BR23
2022-0607	700 - False alarm or false call, other	04/28/2022	1828 HIDDEN VALLEY DR	C-202

Total # Incidents for MARION:

21

ZONE: OCEOLA - OCEOLA Twp

2022-0468	551 - Assist police or other governmental agency	04/02/2022	5550 MITCHEL WAY	BR20,C-202
2022-0473	311 - Medical assist, assist EMS crew	04/03/2022	3956 JASPER AVE	BR20,BR22
2022-0474	551 - Assist police or other governmental agency	04/03/2022	3956 JASPER AVE	BR22,EN21,STA22
2022-0480	311 - Medical assist, assist EMS crew	04/05/2022	2398 PLEASANT RDG	BR22,C-202,STA22
2022-0481	352 - Extrication of victim(s) from vehicle	04/05/2022	6205 GOLF CLUB RD	C-202,CH20,EN21,EN22,R20,STA20,STA22
2022-0496	631 - Authorized controlled burning	04/09/2022	2162 FISHER CT	BR22,C-202,CPT22,STA24
2022-0514	311 - Medical assist, assist EMS crew	04/12/2022	75 WESTDALE DR	BR22,CPT22,STA22
2022-0525	111 - Building fire	04/14/2022	4820 GREEN RD	BR24,C-2,C-202,CH20,EN21,EN22,EN23,EN24,LT24,R20,STA23,TA22,U21
2022-0529	551 - Assist police or other governmental agency	04/15/2022	3736 VICKSBURG WAY	EN22,STA22

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



MHOG Water Authority Meeting
May 18, 2022 at 5:00 PM

AGENDA

1. Approval of the Minutes of April 20, 2022
2. Call to Public
3. Reports
 - Staff Reports: (Greg Tatara)
 - Treasurer (Robin Hunt)
 - Engineer (Gary Markstrom)
 - CPA (Ken Palka)
4. New Business
 - Correspondence
5. Old Business
6. Adjournment

MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on April 20, 2022 at 5:00 PM. Members present were Bamber, Coddington, Rogers, Hunt, Lowe, Counts, Schuhmacher and Hanvey.

The meeting was called to order by Chairman Hanvey.

A call to the public was held.

A motion was made by Rogers to approve the minutes of the March 16, 2022 meeting. The motion was seconded by Schuhmacher and carried.

A motion was made by Counts to hire Tetra Tech to handle contract amendment No. 274 for \$13,500.00. The motion was seconded by Hunt and carried.

A motion was made by Schuhmacher to sign an agreement with Westview Capital LLC for putting a 20'' and 16'' water pipe through their subdivision, after approval from legal counsel. The motion was seconded by Coddington and carried.

A motion was mad by Rogers to approve the utilities agreement with T-Mobile, to keep their antenna on the Howell Township Water Tower. The motion seconded by Counts and carried.

A motion was made by Schuhmacher to authorize the signing of The Howell Township Sewage Agreement. The motion was seconded by Counts and carried.

A motion was made by Hunt to approve an agreement with Dubois Cooper for \$19,870.00 for a new pump at the Butler Road Booster Station. The motion was seconded by Coddington and carried.

A motion was made by Schuhmacher to approve General Fund checks # 9128 through 9158 and 9160-9161 and PR 736-743, totaling \$179,648.70. The motion was seconded by Coddington and carried.

A motion was made by Coddington to approve checks #119 totaling 3,718.55 from the Capital Reserve Improvement Fund. The motion was seconded by Schuhmacher and carried.

A motion was made by Counts to adjourn. The motion was seconded by Coddington and carried.



MHOG Utility Department

2911 Dorr Road
Brighton, MI 48116
810-227-5225
www.mhog.org

May 13, 2022

Marion, Howell, Oceola, and Genoa Sewer and Water Authority
1577 North Latson Road
Howell, MI 48843

Subject: M.H.O.G. – May 2022 Board Report

Dear Board Members;

The MHOG System operated well over the past month. The front cover photograph is one of the live tap installations at the Partlund Development (Old 10-Penny Furniture) on Grand River in Genoa Township. Following is a summary of the major activity since the previous meeting.

- Bids were scheduled to be received at 2pm on Friday May 13th for the 20-inch cross county transmission main. Prior to bid date, we have only received one firm agreement to bid from a single contractor. We will plan to present the results of the bid and discuss options with the Board at the meeting.
- Regarding the planned 24-inch transmission main from the plant to Sanitorium Storage tanks, a final easement description has been produced by Tt to provide to the Michigan DNR. This was submitted in the past month and we are awaiting comments and/or approval from the State; however, given the number of groups that have to review the easement, we do not anticipate a quick turnaround.
- For new construction, the following summarizes the activities for the past month:
 - Testing, live taps and tie ins were performed at Partlund Development
 - Testing and tie ins were performed at the Union of Oak Grove
 - The oversizing agreement was approved by legal counsel and fully executed with Tamarack Place.
- We attended a plan review meeting with Chestnut, Boss, and the Livingston County Drain Commissioner. Also, right of way for the property (future Heritage Meadows) along Mason Road was obtained for the outlet from Chestnut. We discussed what improvements were needed on the MHOG property to create a proper drainage outlet. The Drain Commissioner plans to present an easement to the MHOG Board at the June meeting.

- It appears that Hometown is appealing the ruling on the case; however, for MHOG it appears that we are free from this appeal. Presented is a summary from our attorney representing us through MMRMA.
- We are pleased to report that following multiple requests and providing additional information, 123.net has agreed to pay our claim for damages from the 1.5-inch water service they hit back in December 2021.
- We have a summer intern who is drawing in leads and curb stops in GIS for all older properties served and linking these to individual lead sheets. Presented in the report is an example of the progress. In addition, by noting materials this is a much lower cost way to provide a portion of the data required for the material survey for the State.
- EGLE has announced their 2023 source water or wellhead protection grant program. It has been 4 years since our plan was updated so we are due to apply for this grant. Wood environmental will provide a proposal to file a wellhead grant application on our behalf. This will be distributed at the meeting.
- The Deputy report provides flow and production data as well as water loss and MISS DIG staking information.
- Ken Palka will present a 7-Month Budget to Actual Report for MHOG at the meeting. It was not available in time to include in the packet.

We look forward to discussing the contents of the report in detail with the Board at the regular meeting on May 18, 2022.

Sincerely,



Greg Tatara
Utility Director

May 13, 2022

Robert Hanvey, Supervisor
Marion Township
2788 W. Coon Lake Road
Howell, MI 48843

RE: Private Road Assessment Follow-Up
Tyler Property off Bentley Lake Road

Dear Mr. Hanvey,

In August of 2017 Spicer Group assessed the condition of a private road on Mr. Tyler's property off Bentley Lake Road, approximately 1500 feet north of High Meadows Drive. Spicer Group provided recommendations for improvements prior the Township Board recognizing it as a Private Road. On May 4, 2022 a follow-up site visit was conducted to assess if our previous comments had been addressed.



Figure 1 - Proposed Private Road

We recommended that the entrance gate be removed or improved to allow emergency services to access the site. Per our recommendation a Knox Box was implemented which permits access and effectively addresses our concern.



Figure 2 – Entrance Gate



Figure 3 – Installed Knox Box

We recommended that construction debris at the far east side of the site on the east/west section of the drive be removed from the right-of-way. At the time of our follow-up site visit no debris was noted.



Figure 4 - Construction Debris Noted in August 2017



Figure 5 - Construction Debris No Longer Present in May 2022

Stockpiled gravel and topsoil were noted around the cul-de-sac at the east end of the site, we recommended that it be removed to allow drainage. At the time of the follow-up inspection the stockpiles were no longer present.



Figure 6 – Stockpiled Material No Longer Present at Cul-De-Sac

Obstructions in the right-of-way were identified at the north end of the north/south section of the road, our recommendation was to remove them. Vehicles, trailers, and other equipment were still being stored in the right-of way at the time of the follow-up visit.



Figure 7 – Equipment Stored in ROW

May 13, 2022
Page 5 of 5

Overall, the road is still in good condition and appears to be supporting the current development. Most of our earlier recommendations have been addressed, the only outstanding issue is the equipment in the right-of-way at the north end of the north/south section of the road.

On the initial review we recommended that the following be completed prior to acceptance by the Township Board:

- Completion of the required paperwork and road maintenance agreement according to Marion Township Standards.
- Approval or acknowledgment from the Livingston County Road Commission on changing from essentially a driveway approach on Bentley Lake Road to an approved private road intersection.

If these items have not been completed, we continue to recommend that they be addressed.

If you have any questions or require anything further, please feel free to contact us.

Sincerely,



Adam C. Jacqmain
Design Engineer
Phone: (989) 598-6196
mailto: adamj@spicergroup.com



Philip A. Westmoreland, P.E.
Principal
Phone: (517) 375-9449
mailto: philaw@spicergroup.co

SPICER GROUP, INC
125 Helle Blvd, Suite 2
Dundee, MI 48131

Marion Township
Farmland an Open Space Preservation Program
Community Survey
June, 2022



Dear Residents,

We are asking for your help. By completing the questionnaire below you will help us decide whether or not Marion Township should develop and implement a Farmland and Open Space Program. Please take a few moments to complete the questionnaire (5 minutes or less). Your answers and any comments will be kept confidential and treated as anonymous inputs.

Please return this survey with your tax payment, complete it online at XXXXXX, bring or mail it separately to the Township Hall by XXXXXXXXXX.

1.) Please check all that apply:

- I live in Marion Township I own land in Marion Township
 I own a business in Marion Township

2.) If you live in Marion Township, how long have you lived here? (Select one)

- Less than 5 years 5 to 10 years 11 to 15 years
 16 to 20 years 21 to 25 years More than 25 years

3.) Do you own farmland or open space? Yes No

4.) How many acres do you own? (Select one)

- <10 acres 11 to 50 acres 51 to 100 acres >101 acres

5.) Do you own farmland or open space that is not in use? Yes No

6.) Do you rent or lease out farmland? Yes No

7.) Please place a "checkmark" indicating the answer which best represents your opinion.

Questions	Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
1. In the future, Marion Township Planning and Zoning should allow for residential development of farmland or open space.					
2. Marion Township should do everything in its power to encourage protection of farmland and open spaces.					
3. Marion Township should consider formal programs to assist in the perseveration of farmland and open spaces.					
4. Marion Township should encourage development of homes on smaller lots where they are surrounded by permanently preserved open spaces or farmland.					
5. Would you consider increasing your taxes to support preservation of farmland and open space for 5 years at an increase of 0.5 mil (\$0.50 per \$1,000 taxable value, see calculation on reverse side) Estimated Revenue/Year: \$309,000					

Comments: _____

Further comments can be made on the backside of this survey. Please see reverse side for more information.

Further comments here.

Thank you for your input!

Helpful Definitions

Farmland preservation is to protect viable agricultural lands by acquiring agricultural conservation easements or purchased development rights (PDR) that prevent the development or improvement of the land for any purpose other than agricultural production indefinitely.

Open space preservation is to protect meadows, woodlands, streams, lakes, ponds and other natural features (also called open space preserve, open space reservation, and green space) on which development is indefinitely set aside for the enjoyment of future generations.

Conservation easement is an incentive-based legal agreement voluntarily placed on a piece of property to restrict the development, management or use of the land in order to protect a resource or to allow the public use of private land as in the case of a trail or water access.

Purchase of Development Rights (PDR) is an incentive based, voluntary program with the intent of permanently protecting productive, sensitive, or aesthetic landscapes, yet retaining private ownership and management. In this program, a landowner sells the development rights of a parcel of land to a public agency, land trust or unit of government. A conservation easement is recorded on the title of the property that limits development permanently.

Millage rate is the tax rate used to calculate local property taxes. The millage rate represents the amount per every \$1,000 of a property's assessed value. Assigned millage rates are applied to the total taxable value of the property in order to arrive at the property tax amount.

Millage Example

Assumed Property True Cash Value: \$300,000
Property Taxable Value: \$150,000
Millage Rate: 0.5
Amount of Tax per Year: ($\$150,000/\$1,000$) X 0.5 = \$75.00 tax per year on property

A 0.5 mil tax if approved by the residents of Marion Township would generate an estimated \$318,000 yearly revenue that would be available for conservation easements or purchase of development rights of open spaces or farmland.