

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, November 17, 2022
7:00 p.m.

THIS MEETING WILL BE HELD IN PERSON WITH
ONLINE PARTICIPATION OPTIONS

Call to Order
Pledge of Allegiance
Members Present/Members Absent
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a. Approval of October 27, 2022 Regular Meeting Minutes
 - b. Complaint Report
 - c. DPW Report
 - d. Financial Report
 - e. Zoning Report
 - f. Nov. 8, 2022 Election Report
- 3) FY 2021-2022 Audit Review
- 4) Brent Drive Snow Removal and Maintenance SAD-Approving the Roll
- 5) Winterwood Snow Removal SAD -Approving the Roll
- 6) Hidden Valley Road Maintenance SAD-Creating the District
- 7) Bentley Lake Minor Private Road Request
- 8) Hometown Agreement
- 9) Spangler Status
- 10) Spark Grant
- 11) Marion Township Addition / Sign
- 12) Howell School Resolution for Tax Collection
- 13) Livingston County Park and Open Space Grant Request
- 14) Catholic Charities Request
- 15) Roads
- 16) ZBA Report

Correspondence and Updates

Call to the Public

Adjournment

Reminder: Next Board Packet will be ready after 4pm on Thursday, December 8, 2022.

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 27, 2022

MEMBERS PRESENT: Scott Lloyd, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe,
and Sandy Donovan

MEMBERS ABSENT: Greg Durbin

OTHERS PRESENT: Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Dan Lowe said he would like the information he presented for the Township Hall Addition agenda item to be reflected in the minutes from the October 13, 2022 meeting. Les Andersen motioned to approve the consent agenda as amended. Dan Lowe seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Andersen, Donovan—all yes. **Motion carried 6-0.**

HAPRA BUDGET PRESENTATION

Tim Church, HAPRA Executive Director, presented the 2023 HAPRA budget for the board's approval. Les Andersen motioned to approve the Howell Area Parks and Recreation Authority 2023 budget, as presented. Tammy Beal seconded. Roll call vote: Donovan, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 6-0.**

WINTERWOOD SAD SNOW REMOVAL PUBLIC HEARING

Bob Hanvey opened the public hearing to create the district. No objections were made, and the public hearing was closed. John Craib, 3800 Winterwood, said he thought the amount should be \$4,000. After discussion, it was agreed to change the amount to \$6,000.

Les Andersen motioned to adopt a resolution to create the Winterwood SAD for snow removal and salting service, as amended, and to schedule a public hearing for the November 17, 2022 meeting to approve

the roll. Tammy Beal seconded. Roll call vote: Beal, Andersen, Donovan, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 6-0.**

PRELIMINARY HIDDEN VALLEY SAD

This is an informal discussion regarding moving forward with an SAD for Hidden Valley. Ramon Baca, 1997 Hidden Valley, said he believes most residents are in agreement with the SAD. One resident said she feels that \$10,000 is excessive and \$8,000 would be enough. Another resident said that \$8,000 isn't enough.

Les Andersen motioned to adopt a resolution to schedule a public hearing on November 17, 2022 on the creation of Hidden Valley Snow Removal & Maintenance Special Assessment District. Sandy Donovan seconded. Roll call vote: Hanvey, Lowe, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 6-0.**

CEDAR LAKE ROAD

Larry Grunn, 3969 Love's Creek, and Mary Killeen, 3488 Sesame Dr., were present to summarize their October 18, 2022 meeting with Steven Wasylk, Executive Director of the Livingston County Road Commission. She said the ARPA funds aren't being used on the roads. Tammy Beal said the township has received \$1.1 million in ARPA funds. Bob Hanvey said the township has received \$0 from the county; the money is from the federal government via the State of Michigan. Dan Lowe said there are township funds but they are being used on a building addition. Bob Hanvey passed out an October 24, 2022 letter from the LCRC with estimates.

LUCY ROAD SITE PLAN CHANGE

Phil Westmoreland said that the detention basin has been split into two with a culvert linking them. Les Andersen motioned to approve the Lucy Road site plan change as presented. Tammy Beal seconded. **Motion carried.**

BENTLEY LAKE MINOR PRIVATE ROAD REQUEST

Michael Tyler, 5029 Bentley Lake Road, was present to ask for the board's approval for a minor private road. Bob Hanvey and Dan Lowe questioned why the proposed easement is 60', not the standard 66'. Les Andersen said this is what the LCRC refers to as a shared driveway for the four parcels; the township calls it a minor private road. Comments were heard from Mark Benedetti, 2859 Rubbins, who is an owner of one of the landlocked parcels. Mr. Tyler said that issue is between the private parties, not the township. Dan Lowe said he is not satisfied with a 60' easement and wouldn't support the request unless it's a 66' easement. Tammy Beal motioned to postpone discussion until the LCRC is consulted regarding the width of the easement. Les Andersen seconded. **Motion carried.**

HIGH HILLCREST FLOOD ISSUE

Dan Lowe said the State of Michigan says there's no more funds available to change the culvert. No action required on this item.

HOMETOWN AGREEMENT

Bob Hanvey said there are no new comments on this item. There is another party interested in the property.

SPANGLER STATUS

The board discussed the option of refunding the cost of the REU; the property owner would like to hook up to municipal sewer. Bob Hanvey said he talked with another company that will provide a bid for a different pump and installation.

SPARK GRANT

A meeting is scheduled for Wednesday, November 2, 2022 at 4 pm with Spicer's Planning Department to discuss Spark Park grant.

MARION TOWNSHIP ADDITION

No new information on this agenda item.

INSURANCE RENEWAL

Les Andersen motioned to approve the insurance renewal as presented and fund the deductible. Sandy Donovan seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Hanvey, Lloyd—all yes. **Motion carried 6-0.** Bob Hanvey said the budget will have to be changed for the increased deductible cost.

CORRESPONDENCE & UPDATES

Genoa Township is holding a public hearing on their Master Plan on Monday, November 14, 2022 at 6:30 pm at the Genoa Township Hall.

The State of the County address is November 1, 2022 at 5:30 pm at the EMS building; online options will be available.

The Planning Commission agenda for November 22, 2022 will have a solar farm presentation by Sarah Mills.

Hall-O-Ween (Trunk or Treat) is scheduled for Monday, October 31, 2022 from 6-8 pm. People giving out treats are invited to come at 5:15 pm to set up; hot dogs, cider, etc. will be served.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:41 pm. Sandy Donovan seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date

COMPLAINT LOG

Complaint #	Complainant Name	Offender Name	Complaint Details	Action Taken	Date Violation	Show Cause Date	Resolved
#11-22	W. Van Horn	Collins, Aaron & Jenny	Junk Cars	ltr issued 10-12-22			
10/11/2022	274 Burkhart	285 Burkhart	Living in RV				
	D. Johnson	4710-04-101-026	Excessive Junk Burning				
	273 Burkhart						
	U Queener						
	278 Burkhart						
#12-22	D & A Barclay	Rurik Park	boat docking issue	Supervisor issued			
	4394 Adria Dr.			ltr on GO for boats			closed

DPW Reports 2022

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
WATER													
NEW	13	14	20	16	21	4	2	1	6	1			98
EXISTING													
REPLACEMENT													
IRRIGATION													
NEW	12	13	1	12	26	2	4	4	1	1			76
EXISTING													
SEWER													
NEW	13	14	19	16	21	5	1	1	6	0			96
EXISTING													
TOTAL	38	41	40	44	68	11	7	6	13	2			270

#101 General Fund
Transactions by Account
 As of October 31, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
001-001 · CASH - GENERAL - FNB			
10/03/2022	12095	Renee Hocking	-280.00
10/03/2022	12096	Chloride Solutions	-456.17
10/04/2022	12097	MARION TOWNSHIP CEMETERY	-15,000.00
10/04/2022	12098	MARION TWP RECREATION FU	-12,000.00
10/04/2022	12099	Loreen Judson	-144.38
10/06/2022	12103	KEARNS MECHANICAL LLC	-57.00
10/07/2022	12100	Marion Township Flex Fund	-1,700.00
10/07/2022	12101	ALERUS PAYMENT SOLUTIONS	-4,553.84
10/07/2022	12102	VOYA Institutional Trust	-300.00
10/07/2022	0018570	LESLIE D. ANDERSEN	-383.06
10/07/2022	0018571	JAMES L. ANDERSON JR.	-96.90
10/07/2022	0018572	SCOTT R. LLOYD	-212.33
10/07/2022	0018573	BRUCE V. POWELSON	-101.58
10/07/2022	0018574	CHERYL A. RANGE	-101.58
10/07/2022	E119927	TAMMY L. BEAL	-2,850.80
10/07/2022	E119928	GAIL A. BURLINGAME	-3,085.24
10/07/2022	E119929	SANDY DONOVAN	-3,577.25
10/07/2022	E119930	GREGORY L. DURBIN	-1,198.90
10/07/2022	E119931	LAWRENCE W. GRUNN	-145.37
10/07/2022	E119932	DAVE HAMANN	-2,853.96
10/07/2022	E119933	ROBERT W. HANVEY	-4,140.38
10/07/2022	E119934	RICHARD HASLOCK	-499.53
10/07/2022	E119936	LOREEN B. JUDSON	-3,492.62
10/07/2022	E119937	SANDRA J. LONGSTREET	-2,557.01
10/07/2022	E119938	DANIEL F. LOWE	-531.37
10/07/2022	E119939	SARA MCCLEERY	-3,236.28
10/07/2022	E119941	KITSEY A. RENNELLS	-2,777.16
10/07/2022	E119943	JESSICA S. TIMBERLAKE	-2,351.15
10/10/2022	12104	QUADIENT FINANCE USA, INC.-	0.00
10/10/2022	12105	QUADIENT FINANCE USA, INC.-	-1,600.00
10/10/2022	12106	FOWLerville NEWS & VIEWS	-107.50
10/10/2022	12107	VERIZON WIRELESS	0.00
10/10/2022	12108	Culligan of Ann Arbor	-28.60
10/10/2022	12110	VERIZON WIRELESS	-87.79
10/11/2022	12113	CARLISLE/WORTMAN, Inc.	-1,192.50
10/11/2022	12114	GORMLEY AND JOHNSON LAW	-1,155.60
10/11/2022	12111	VOID	0.00
10/11/2022	12112	VOID	0.00
10/12/2022	12115	PNC Bank	0.00
10/12/2022	12116	PNC Bank	-694.09
10/13/2022	12117	PRINTING SYSTEMS INC	-228.03
10/13/2022	12118	DTE ENERGY	0.00

#101 General Fund
Transactions by Account

As of October 31, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
10/17/2022	12109	Loreen Judson	-1,051.01
10/17/2022	12119	Charter Communications	-164.79
10/17/2022	12120	Loreen Judson	-423.13
10/20/2022	12121	Colonial Life	-647.56
10/20/2022	12122	BS & A SOFTWARE, INC	-3,708.00
10/20/2022	12123	BEAR WATER TREATMENT	-136.00
10/20/2022	12124	LIV CO TREASURER	-46.82
10/20/2022	12125	BURNHAM & FLOWER AGENCY	-49.50
10/20/2022	12126	Blue Cross Blue Shield of Michigan	0.00
10/20/2022	12127	Blue Cross Blue Shield of Michigan	-15,331.57
10/25/2022	121128	DTE ENERGY	-564.42
10/29/2022	121139	Priority 1 Party Rental	0.00
10/31/2022	121129	LIV CO ROAD COMMISSION	-49,000.00
10/31/2022	121130	Renee Hocking	-280.00
10/31/2022	121132	AT&T -General	-463.92
10/31/2022	121131	Tri Star Electrical	-350.00
10/31/2022	121133	STAPLES	-275.74
10/31/2022	121134	QUADIENT LEASING USA, INC -	-372.66
10/31/2022	121135	DAVID HAMANN	-106.25
10/31/2022	121136	Spicer Group Inc	0.00
10/31/2022	121137	CONSUMERS ENERGY	-118.08
10/31/2022	121138	SARA L. MCCLEERY	-121.88
10/31/2022	121141	Spicer Group Inc	-3,281.75

GENERAL FUND CHECKING

Previous Balance	\$	1,298,799.92
Receipts	\$	255,972.60
Interest	\$	-
	\$	<u>1,554,772.52</u>
Expenditures	\$	181,645.43
Balance	\$	<u>1,373,127.09</u>

CEMETERY FUND

Previous Balance	\$	48,493.91
Receipts	\$	16,000.00
Interest	\$	11.10
	\$	<u>64,505.01</u>
Expenditures	\$	109.62
Balance	\$	<u>64,395.39</u>

PARKS & RECREATION FUND

Previous Balance	\$	22,080.58
Receipts	\$	12,000.00
Interest	\$	5.71
	\$	<u>34,086.29</u>
Expenditures	\$	1,169.76
Balance	\$	<u>32,916.53</u>

WATER - NEW USER

Previous Balance	\$	756,965.55
Receipts	\$	-
Interest	\$	264.74
	\$	<u>757,230.29</u>
Expenditures	\$	9,000.00
Balance	\$	<u>748,230.29</u>

SEWER OPERATING & MANAGEMT

Previous Balance	\$	239,506.98
Receipts	\$	6,985.38
Interest	\$	61.46
		<hr/>
	\$	246,553.82
Expenditures	\$	84,471.29
		<hr/>
Balance	\$	162,082.53

SEWER - NEW USER

Previous Balance	\$	2,338,611.02
Receipts	\$	250.00
Interest	\$	888.69
		<hr/>
	\$	2,339,749.71
Expenditures	\$	-
		<hr/>
Balance	\$	2,339,749.71

SPEC ASSESS. FUND

Previous Balance	\$	122,370.50
Receipts	\$	-
Interest	\$	34.49
		<hr/>
	\$	122,404.99
Expenditures	\$	1,670.00
		<hr/>
Balance	\$	120,734.99

ESCROW FUND

Previous Balance	\$	99,403.11
Receipts	\$	-
Interest	\$	17.70
		<hr/>
	\$	99,420.81
Expenditures	\$	-
		<hr/>
Balance	\$	99,420.81

SUMMARY TOTALS

General Fund	\$	1,373,127.09
Cemetery Fund	\$	64,395.39
Parks & Rec Capital Chk	\$	32,916.53
Water - New User	\$	748,230.29
Sewer Operating & Mana	\$	162,082.53
Sewer - New User	\$	2,339,749.71
Special Assess. Fund	\$	120,734.99
Escrow Fund	\$	99,420.81
TOTAL	\$	4,940,657.34

2022 ZONING REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Homes	13	15	6	12	25	5	13	1	1	3			94
Condo Units			16	5					5				26
Accessory Bldgs.		1	3		3	2	1	3	7	1			21
Decks	1		7	12	7	3	1	7		3			41
Pools			2	3	3	1	2	1	1				13
Additions			2	1	3	1	1		2				10
Land Balancing				1									1
Other	1			1	2	1	1	2					8
TOTAL LAND USES	15	16	36	35	43	13	19	14	16	7	0	0	214
Waivers	3	2	2	6	2	6	4	5	3	4			37
Finals	14	11	17	20	25	19	21	45	22	18			212
Site Plans													0
Pre-Planning Meetings				1									1
Sewer Inspections	8	8	8	12	11	12	11	7	14	5			96

Here are the Unofficial Results from the November 8, 2022
General Election:

Precinct #1 965 people voted in person; 700 voted AV out of 2421
registered voters; 68.77 % turnout.

Precinct #2 1115 people voted in person; 867 voted AV out of 2856
registered voters; 69.40% turnout.

Precinct #3 781 people voted in person; 608 voted AV out of 1940
registered voters; 71.60% turnout.

Precinct #4 1034 people voted in person; 798 voted AV out of 2601
registered voters; 70.43% turnout.



MARION TOWNSHIP

www.mariontownship.com

2877 W. Coon Lake Rd.
Howell, MI 48843

Phone (517) 546-1588
Fax (517) 546-6622

November 17, 2022

Pfeffer, Hanniford & Palka
Certified Public Accountants
225 East Grand River, Suite 104
Brighton, Michigan 48116

This representation letter is provided in connection with your audit(s) of the financial statements of Marion Township, which comprise the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the disclosures (collectively, the "financial statements"), for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated July 31, 2021, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.

- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit. You have proposed adjusting journal entries that have been posted to the entity's accounts. We are in agreement with those adjustments
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the Township is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters (and all audit or relevant monitoring reports, if any, received from funding sources).
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the Township from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of Township Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the Township and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the Township's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the Township's related parties and all the related party relationships and transactions, including any side agreements.

Government-specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have a process to track the status of any audit findings and recommendations, if applicable.
- 21) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 22) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report, if applicable.
- 23) The Township has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows or resources, and fund balance or net position.
- 24) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 25) We have appropriately disclosed all information for conduit debt obligations in accordance with GASBS No. 91.
- 26) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the

financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.

- 27) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 28) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 29) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 30) The Township has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 31) The Township has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 32) The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 33) The financial statements include all fiduciary activities required by GASBS No. 84.
- 34) The financial statements properly classify all funds and activities in accordance with GASBS No. 34, as amended, and GASBS No. 84.
- 35) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 36) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 37) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 38) Provisions for uncollectible receivables have been properly identified and recorded.
- 39) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 40) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 41) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 42) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 43) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
- 44) The government meets the GASB-established requirements for accounting for eligible infrastructure assets using the modified approach.
- 45) We have appropriately disclosed the Township's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 46) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.

- 47) We have implemented GASB No. 87, Leases, during the audit period. We have implemented the new accounting standard in accordance with the transition guidance prescribed in GASB No. 87. We have sufficient and appropriate documentation supporting all estimates and judgments underlying the amounts recorded and disclosed in the financial statements.
- 48) We have analyzed all lease contracts and have considered and recorded material embedded leases contained within other contracts in accordance with GASB No. 87.
- 49) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 50) With respect to the supplementary information (combining statements, individual fund statements, etc.),
- a) We acknowledge our responsibility for presenting the supplementary information (combining statements, individual fund statements, etc.) in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information (combining statements, individual fund statements, etc.), including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- 51) We have furnished you the information to prepare the following:
- F-65 (MI) Annual Local Unit Report
 - Municipal Finance Qualifying Statement
 - Report on Audit of Financial Statements

We have reviewed, approved and accepted responsibility for the reports. We are responsible for the timely filing of the reports.

Very truly yours,
Marion Township

Supervisor

Clerk

Treasurer



PFEFFER ▪ HANNIFORD ▪ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
Patrick M. Hanniford, C.P.A.
Kenneth J. Palka, C.P.A.

Members:
AICPA Private Practice Companies Section
MACPA

225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

November 17, 2022

Board of Trustees
Marion Township
2877 West Coon Lake Road
Howell, Michigan 48843

Dear Honorable Board of Trustees:

In planning and performing our audit of the financial statements of Marion Township as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered Marion Township's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiencies in Marion Township's internal control to be material weaknesses:

1. ESTABLISH CONTROL OVER THE FINANCIAL REPORTING PROCESS

Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation in the financial statements of financial position, results of operations, and cash flows, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles.

At times, management may choose to outsource certain accounting functions due to cost or training considerations. Such accounting functions and service providers must be governed by the control policies and procedures of the Company. Management is as responsible for outsourced functions performed by a service provider as it would be if your personnel performed such functions. Specifically, management is responsible for management decisions and functions: for designating an individual with suitable skill, knowledge, or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.

As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. Management reviewed, approved, and accepted responsibility for those financial statements prior to their issuance; however, management did not perform a detailed review of the financial statements. The absence of this control procedure is considered a material weakness because the potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the Township's internal control.

The existence of significant deficiencies or material weaknesses may already be known to management and may represent a conscious decision by management or those charged with governance to accept that degree of risk because of cost or other considerations. Management is responsible for making decisions concerning costs and the related benefits. We are responsible to communicate significant deficiencies and material weaknesses in accordance with professional standards regardless of management's decisions.

RESPONSE BY MANAGEMENT

Management believes the benefit of hiring additional personnel with the qualified experience to draft the financial statements does not outweigh the costs. Management has decided to maintain the current practice of requesting the auditing firm to draft the financial statements. Management has read, reviewed, understands and takes full responsibility for the financial statements.

2. SEGREGATION OF DUTIES

The Township has individuals responsible for maintaining the general ledger, writing and posting checks and signing checks (ability to make disbursements). We consider this a lack of segregating duties.

RESPONSE BY MANAGEMENT

Management believes because of the size of the Township, complete segregation of duties cannot be done without significant additional costs. Therefore, management has decided to maintain the current practice.

Conclusion

We would like to thank the Marion Township officials and staff for their assistance and hospitality while conducting our audit fieldwork.

This communication is intended solely for the information and use of management, Township Board of Trustees, and others with the Township, and is not intended to be and should not be used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.
PFEFFER, HANNIFORD & PALKA
Certified Public Accountants



PFEFFER ■ HANNIFORD ■ PALKA
Certified Public Accountants

John M. Pfeffer, C.P.A.
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Members:
AICPA Private Practice Companies Section
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225 E. Grand River - Suite 104
Brighton, Michigan 48116-1575
(810) 229-5550
FAX (810) 229-5578

November 17, 2022

Marion Township
Board of Trustees
2877 West Coon Lake Road
Howell, Michigan 48843

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, of Marion Township for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 31, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Marion Township are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2021/2022, except for the adoption of GASB 87, Leases, as described in Note 12. We noted no transactions entered into by Marion Township during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 17, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Marion Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Township and management of Marion Township and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

MARION TOWNSHIP

Report on Audit of Financial Statements

For the Year Ended June 30, 2022

FULL DOCUMENT AVAILABLE
FOR REVIEW AT TOWNSHIP HALL

Public Act 188 of 1954 Proceedings

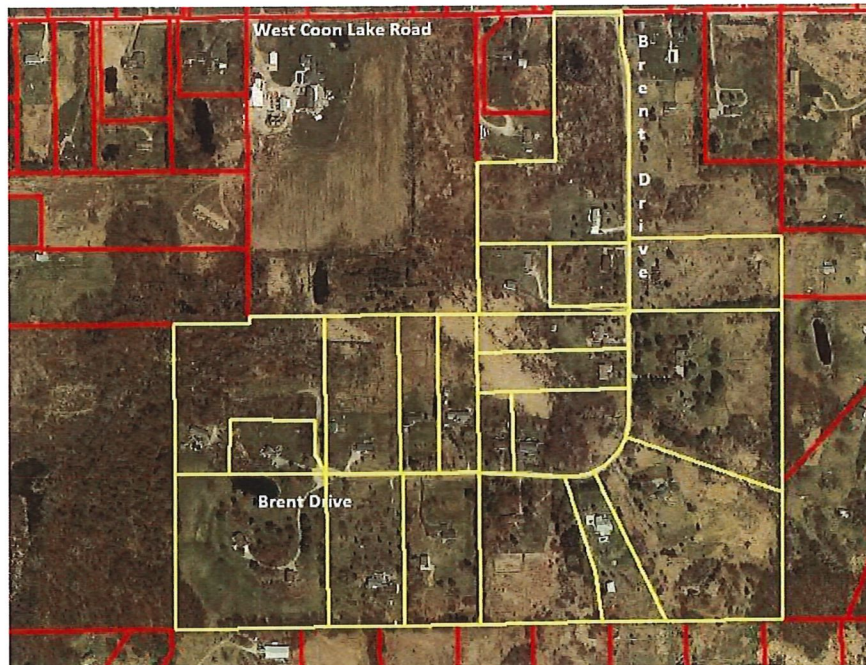
NOTICE OF BRENT DRIVE SPECIAL ASSESSMENT PUBLIC HEARING

Township of Marion
Livingston County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF MARION,
LIVINGSTON COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE that the township supervisor has prepared and filed in the office of the township clerk for public examination a special assessment roll covering all properties within the Brent Drive Special Assessment District benefited by the proposed road maintenance service. Road maintenance service is defined as snow removal, salt service, grading, and dust control. The roll has been prepared for the purpose of assessing the costs as shown. The estimated roll is in the total amount of \$10,000.00, with a proposed special assessment of \$500.00 per parcel. The actual amount of the assessment will be annually redetermined based on actual costs and assessed without further notice. For further information, you are invited to examine the roll.

PLEASE TAKE FURTHER NOTICE that the district within which the service will be provided and within which the cost thereof is proposed to be assessed is more particularly described as follows:



PARCEL NUMBERS

4710-19-400-010	4710-19-400-021	4710-19-400-027	4710-19-400-034
4710-19-400-012	4710-19-400-022	4710-19-400-028	4710-19-400-035
4710-19-400-013	4710-19-400-023	4710-19-400-029	4710-19-400-036
4710-19-400-014	4710-19-400-024	4710-19-400-030	4710-19-400-037
4710-19-400-019	4710-19-400-026	4710-19-400-033	4710-19-400-038

The township board will meet at the Marion Township Hall at 2877 W. Coon Lake Road, Howell, MI 48843, on **November 17, 2022 at 7:00 p.m.** to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the township clerk at the township hall during regular business hours of regular business days until the time of the hearing and may be examined at the hearing.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in writing, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 35 days after the special assessment roll is confirmed.

After the public hearing, the township board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments with interest; and may provide by resolution for such other matters as are permitted by law with regard to specials assessments for road maintenance service.

All interested persons are invited to be present at the hearing and to submit any comments they may have.

Individuals with disabilities requiring auxiliary aids or services should contact the township at the address, telephone number, or e-mail listed below seven days in advance of the meeting.

Tammy L. Beal
Marion Township Clerk
2877 West Coon Lake Road
Howell MI 48843
517-546-1588
tammybeal@mariontownship.com

	Proposed					
Parcel Number	Annual Levy	Owner Names	Owner Address			
4710-19-400-010	\$500.00	PIERON NICHOLAS	3575 BRENT DR	HOWELL MI	48843	
4710-19-400-012	\$500.00	MOLNAR CHARLES R & ROWENA TRUSTS	3955 BRENT DR	HOWELL MI	48843	
4710-19-400-013	\$500.00	RZENDZIAN ROBERT A & NANCY L	3651 BRENT DR	HOWELL MI	48843	
4710-19-400-014	\$500.00	KORODY BERNARD D & DOLORES I	3727 BRENT DR	HOWELL MI	48843	
4710-19-400-019	\$500.00	WHITE DAVID R JR & BONNIE JEA	3546 BRENT DR	HOWELL MI	48843	
4710-19-400-021	\$500.00	JACK DONALD E II & CATHLEEN M	3917 BRENT DR	HOWELL MI	48843	
4710-19-400-022	\$500.00	MCCONCHIE RICHARD D & CYNTHI	3839 BRENT DR	HOWELL MI	48843	
4710-19-400-023	\$500.00	BEDNAREK DAVID E & JILL V REV TRUST	3606 BRENT DR	HOWELL MI	48843	
4710-19-400-024	\$500.00	HANLEY BRIAN M & TONYA	3650 BRENT DR	HOWELL MI	48843	
4710-19-400-026	\$500.00	SEVERSON CHRISTOPHER & NICOLE	3792 BRENT DR	HOWELL MI	48843	
4710-19-400-027	\$500.00	SMITH RONALD E & HELEN H	3764 BRENT DR	HOWELL MI	48843	
4710-19-400-028	\$500.00	BACKAYOU SAAD TALAL	3880 BRENT DR	HOWELL MI	48843	
4710-19-400-029	\$500.00	RENAUD RICHARD T & PATRICIA A	3832 BRENT DR	HOWELL MI	48843	
4710-19-400-030	\$500.00	JEWELL NATALIE	3808 BRENT DR	HOWELL MI	48843	
4710-19-400-033	\$500.00	MULLREED JUSTIN & CARRIE	3952 BRENT DR	HOWELL MI	48843	
4710-19-400-034	\$500.00	DURANTE NANCY R	3940 BRENT DR	HOWELL MI	48843	
4710-19-400-035	\$500.00	DERRY ERIN	3560 BRENT DR	HOWELL MI	48843	
4710-19-400-036	\$500.00	CHATTERSON DAVID & MISTY	3588 BRENT DR	HOWELL MI	48843	
4710-19-400-037	\$500.00	HAND DANIEL T & WANDA K	3745 BRENT DR	HOWELL MI	48843	
4710-19-400-038	\$500.00	ZIMMERMAN JACK & JAMIE	3801 BRENT DR	HOWELL MI	48843	
Total Annual	\$10,000.00					
Supervisor	Robert W. Hanvey					
Clerk	Tammy L. Beal					



MARION TOWNSHIP
www.mariontownship.com

PROTEST OF SPECIAL ASSESSMENT AMOUNT

Special Assessment Roll for Brent Drive Maintenance & Snow Removal

Parcel Number: 4710-____-____-____

Property Address: _____

Owner Name: _____

Amount of Levy: \$_____

Property Owner's contention of Levy: \$_____

Property Owner Signature: _____

Date: _____

PREAMBLE AND RESOLUTION

Re: Special Assessment Roll for Brent Drive

WHEREAS, the township board of the Township of Marion, Livingston County, Michigan, after due and legal notice, has conducted a public hearing on November 17, 2022 at 7:00pm at the Marion Township hall, upon a proposed assessment roll prepared by the supervisor for the purpose of defraying the costs of providing snow removal, salt service, grading and dust control service on Brent Drive.

AND WHEREAS, such public hearing was preceded by proper notice in the Fowlerville News and Views, a newspaper of general circulation in the township, and by first-class mail notice to each property owner of record within said district and upon said assessment roll.

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter.

AND WHEREAS, no written objections were received to said roll and levy.

or

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing.

AND WHEREAS, it is the opinion of the township board that no further time should be granted for consideration of the matter.

AND WHEREAS, the township board has duly inspected the proposed assessment roll and considered all comments and proposed amendments thereto and has found the proposed assessment roll to be correct, just and reasonable.

NOW THEREFORE IT BE RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor shall hereafter be designated as the Brent Drive Special Assessment District and shall

hereby be confirmed as the assessment roll for the Brent Drive Special Assessment District.

2. The assessments in said Brent Drive Special Assessment District shall be redetermined annually without further notice and due on or before December 1, 2023 and the following installments to be due on or before the first day of the same month of each and every year thereafter for four additional years. All unpaid installments prior to their transfer to the tax roll as provided by Michigan Public Act 188 of 1954 as amended, shall bear interest payable annually on each installment due date at the rate of five percent.
3. If any installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest as provided by this section, a penalty at the rate of 1 percent for each month, or fraction of a month, that the installment remains unpaid before being reported to the township board for reassessment upon the township tax roll, also in accordance with said PA 188.
4. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to said treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board and said PA 188.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Upon roll call vote on the adoption of the resolution, the following voted "Aye":

The following voted "Nay":

The supervisor declared the resolution duly adopted.

Township clerk _____

November 17, 2022

Public Act 188 of 1954 Proceedings

NOTICE OF WINTERWOOD DRIVE SPECIAL ASSESSMENT PUBLIC HEARING

Township of Marion
Livingston County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF MARION,
LIVINGSTON COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE that the township supervisor has prepared and filed in the office of the township clerk for public examination a special assessment roll covering all properties within the Winterwood Drive Special Assessment District benefited by the proposed road maintenance service.

Road maintenance service is defined as snow removal and salt service. The roll has been prepared for the purpose of assessing the costs as shown. The estimated roll is in the total amount of \$6,000.00, with a proposed special assessment of \$428.57 per parcel. The actual amount of the assessment will be annually redetermined based on actual costs and assessed without further notice. For further information, you are invited to examine the roll.

PLEASE TAKE FURTHER NOTICE that the district within which the service will be provided and within which the cost thereof is proposed to be assessed is more particularly described as follows:



PARCEL NUMBERS

4710-24-400-006	4710-24-400-015	4710-24-400-021	4710-24-400-030
4710-24-400-007	4710-24-400-018	4710-24-400-023	4710-24-400-031
4710-24-400-008	4710-24-400-019	4710-24-400-024	4710-24-400-034
4710-24-400-012	4710-24-400-020	4710-24-400-025	4710-24-400-035

The township board will meet at the Marion Township Hall at 2877 W. Coon Lake Road, Howell, MI 48843, on **November 17, 2022 at 7:00 p.m.** to review the special assessment roll, to consider any objections thereto, and to confirm the roll as submitted or revised or amended. The roll may be examined at the office of the township clerk at the township hall during regular business hours of regular business days until the time of the hearing and may be examined at the hearing.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in writing, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 35 days after the special assessment roll is confirmed.

After the public hearing, the township board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments with interest; and may provide by resolution for such other matters as are permitted by law with regard to specials assessments for road maintenance service.

All interested persons are invited to be present at the hearing and to submit any comments they may have.

Individuals with disabilities requiring auxiliary aids or services should contact the township at the address, telephone number, or e-mail listed below seven days in advance of the meeting.

November 6, 2022

Tammy L. Beal
Marion Township Clerk
2877 West Coon Lake Road
Howell MI 48843
517-546-1588
tammybeal@mariontownship.com

Winterwood Snow Removal
Special Assessment District Roll

Parcel Number	Annual Levy	Owner Name	Address	City	State	Zip
4710-24-400-006	\$ 428.57	OSGOOD EDWARD H	3922 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-007	\$ 428.57	KENT KEVIN J & DAWN M	3854 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-008	\$ 428.57	FIELD JACK C JR	3816 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-012	\$ 428.57	ACKERMAN GEORGE J	3685 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-015	\$ 428.57	CRAIB JOHN L & SUSAN M	3800 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-018	\$ 428.57	KAYE-SMALL, KIM F LIVING TRUST	3597 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-019	\$ 142.86	SCHALLHORN THOMAS LEE	3801 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-020	\$ 142.86	SCHALLHORN THOMAS LEE	3801 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-021	\$ 142.87	SCHALLHORN THOMAS LEE	3801 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-023	\$ 428.57	WILSON BRADLEY	3979 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-024	\$ 428.57	WHITLEY JAMIE & JASON	3941 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-025	\$ 428.57	GILL BRYAN DOUGLAS SR	3895 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-030	\$ 428.57	SMITH THOMAS G JR	3738 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-031	\$ 428.57	WARD JOSEPH BERRY & KIMBERLEE LYNNE	3810 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-034	\$ 428.57	THOMAS T SCOTT	3580 WINTERWOOD DR	HOWELL	MI	48843-9415
4710-24-400-035	\$ 428.57	MCDUGALL KATHLEEN M & SHAWN J	3592 WINTERWOOD DR	HOWELL	MI	48843-9415
Total	\$ 6,000.00					

Supervisor Robert W. Hanvey

Clerk Tammy L. Beal



MARION TOWNSHIP
www.mariontownship.com

PROTEST OF SPECIAL ASSESSMENT AMOUNT

Special Assessment Roll for Winterwood Drive
Maintenance & Snow Removal

Parcel Number: 4710-____-____-____

Property Address: _____

Owner Name: _____

Amount of Levy: \$_____

Property Owner's contention of Levy: \$_____

Property Owner Signature: _____

Date: _____

PREAMBLE AND RESOLUTION

Re: Special Assessment Roll for Winterwood Drive

WHEREAS, the township board of the Township of Marion, Livingston County, Michigan, after due and legal notice, has conducted a public hearing on November 17, 2022 at 7:00pm at the Marion Township hall, upon a proposed assessment roll prepared by the supervisor for the purpose of defraying the costs of providing snow removal, salt service, and maintenance on Winterwood Drive.

AND WHEREAS, such public hearing was preceded by proper notice in the Fowlerville News and Views, a newspaper of general circulation in the township, and by first-class mail notice to each property owner of record within said district and upon said assessment roll.

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and opportunity to all present to be heard in the matter.

AND WHEREAS, no written objections were received to said roll and levy.

or

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing.

AND WHEREAS, it is the opinion of the township board that no further time should be granted for consideration of the matter.

AND WHEREAS, the township board has duly inspected the proposed assessment roll and considered all comments and proposed amendments thereto and has found the proposed assessment roll to be correct, just and reasonable.

NOW THEREFORE IT BE RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor shall hereafter be designated as the Winterwood Drive Special Assessment District and

shall hereby be confirmed as the assessment roll for the Winterwood Drive Special Assessment District.

2. The assessments in said Winterwood Drive Special Assessment District shall be redetermined annually without further notice and due on or before December 1, 2023 and the following installments to be due on or before the first day of the same month of each and every year thereafter for four additional years. All unpaid installments prior to their transfer to the tax roll as provided by Michigan Public Act 188 of 1954 as amended, shall bear interest payable annually on each installment due date at the rate of five percent.
3. If any installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest as provided by this section, a penalty at the rate of 1 percent for each month, or fraction of a month, that the installment remains unpaid before being reported to the township board for reassessment upon the township tax roll, also in accordance with said PA 188.
4. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to said treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board and said PA 188.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Upon roll call vote on the adoption of the resolution, the following voted "Aye":

The following voted "Nay":

The supervisor declared the resolution duly adopted.

Township clerk _____

November 17, 2022

Public Act 188 of 1954 Proceedings

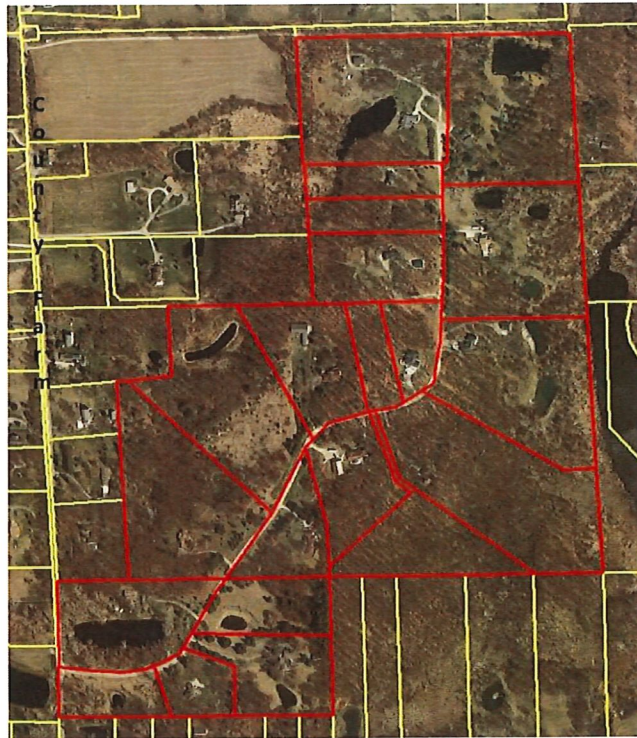
NOTICE OF SPECIAL ASSESSMENT HEARING

Township of Marion
Livingston County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF MARION,
LIVINGSTON COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE residents of Hidden Valley Drive of the hereinafter described special assessment district, the township board of the Township of Marion proposes to provide snow removal and maintenance service and to create a special assessment for the recovery of the cost thereof by special assessment against the properties benefited therein.

PLEASE TAKE FURTHER NOTICE that the district within which the foregoing services are proposed and within which the cost thereof is proposed to be assessed is more particularly described as follows:



PARCEL NUMBERS

10-15-100-031	10-10-400-028	10-10-300-010	10-10-400-011	10-10-400-006	10-10-400-017	10-15-100-059
10-10-300-009	10-15-100-054	10-10-400-030	10-15-100-060	10-10-400-027	10-10-400-018	10-10-400-010
10-10-400-009	10-10-300-011	10-10-400-029	10-10-400-026	10-15-100-053	10-10-400-005	10-10-400-023

PLEASE TAKE FURTHER NOTICE that the township board has received an estimate of the costs of such service in the approximate annual amount of \$10,000.00, has placed it

on file with the township clerk, and has passed a resolution tentatively declaring its intention to make the improvement and to create the special assessment district. Annual redeterminations of costs will be made without further notice.

PLEASE TAKE FURTHER NOTICE that said estimates of cost and proposed special assessment district may be examined at the office of the township clerk from the date of this notice through the date of the public hearing and may be examined at such public hearing.

PLEASE TAKE FURTHER NOTICE that a public hearing on the district and estimate of costs will be held at the Marion Township Hall at 2877 W. Coon Lake Road, Howell, Michigan, commencing at 7:00 p.m. on November 17, 2022.

At the hearing, the board will consider any written objections to any of the foregoing matters filed with the board at or before the hearing, as well as any revisions, corrections, amendments, or changes to the estimates and costs or special assessment district.

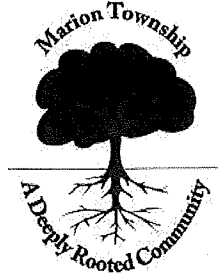
Property owners and parties with an interest in property to be assessed or an agent for the party must appear and protest at the hearing to be eligible to appeal the amount of the special assessment to the Michigan Tax Tribunal.

All interested persons are invited to be present at the hearing and to submit any comments they may have.

Individuals with disabilities requiring auxiliary aids or services should contact the township at the address, telephone number, or e-mail listed below seven days in advance of the meeting.

Tammy L. Beal
Marion Township Clerk
2877 West Coon Lake Road
Howell MI 48843
517-546-1588
tammybeal@mariontownship.com

November 6, 2022



MARION TOWNSHIP
www.mariontownship.com

OBJECTION TO SPECIAL ASSESSMENT DISTRICT CREATION

Hidden Valley Special Assessment District

Parcel Number: 4710-____-____-____

Property Address: _____

Owner Name: _____

Date: _____

I object to the creation of a special assessment district to fund snow removal and maintenance in the Hidden Valley Drive Special Assessment District

Property Owner Signature: _____

Hidden Valley
Preliminary SAD Roll

Tax Code	Owner Name	Frontage Fee	Frontage %	Objection	Objection %	Owner Address
10-10-300-009	VANOVER KEITH & VERA	730	10.25%		0.00%	2145 HIDDEN VALLEY RD
10-10-300-010	EBLING ROBERT	384	5.39%		0.00%	2200 HIDDEN VALLEY RD
10-10-300-011	GILBERT STEVEN & ALLISON	404	5.67%		0.00%	2060 HIDDEN VALLEY RD
10-10-400-005	CARLISLE JAMES C LIFE ESTATE	106	1.49%		0.00%	1825 HIDDEN VALLEY RD
10-10-400-006	WEST ROBERT J	250	3.51%		0.00%	1959 HIDDEN VALLEY RD
10-10-400-009	GREMS LINDA K	646	9.07%		0.00%	1895 HIDDEN VALLEY RD
10-10-400-010	BENDELL GRACE	66	0.93%		0.00%	1800 HIDDEN VALLEY RD
10-10-400-011	BROCK NATHAN F	334	4.69%		0.00%	1890 HIDDEN VALLEY RD
10-10-400-017	WILLIAMS PAUL	166	2.33%		0.00%	1866 HIDDEN VALLEY RD
10-10-400-018	SLIWA THOMAS	165	2.32%		0.00%	1828 HIDDEN VALLEY RD
10-10-400-023	BACA RAMON & JENNIFER L	30	0.42%		0.00%	1997 HIDDEN VALLEY RD
10-10-400-026	GERARDI MICHAEL S & ERIN C	306	4.30%		0.00%	1960 HIDDEN VALLEY RD
10-10-400-027	DIRECTED TRUST FBO GERARDI MICHAEL	176	2.47%		0.00%	1960 HIDDEN VALLEY RD
10-10-400-028	ZINKOSKY ADAM JOSEPH & SAMANTHA M	570	8.00%		0.00%	1922 HIDDEN VALLEY RD
10-10-400-029	FIEDERLEIN PHILIP D & CYNTHIA G	363	5.10%		0.00%	2051 HIDDEN VALLEY RD
10-10-400-030	MICALLEF DAVID J	378	5.31%		0.00%	1919 HIDDEN VALLEY RD
10-15-100-031	BIEGALSKI PAUL M & CAROLYN D	1026	14.41%		0.00%	2248 HIDDEN VALLEY RD
10-15-100-053	MILLBAUER STEPHANIE A & JASON	167	2.34%		0.00%	2283 HIDDEN VALLEY RD
10-15-100-054	ROSS DENNIS & RACHEL	466	6.54%	y	6.54%	1001 GRAY FOX CT
10-15-100-059	DELONGCHAMP CYNTHIA A	80	1.12%		0.00%	2249 HIDDEN VALLEY RD
10-15-100-060	SIEGERT DENNIS A	309	4.34%		0.00%	2223 HIDDEN VALLEY RD
		7122			6.54%	



MARION TOWNSHIP

www.mariontownship.com

RESOLUTION ON HIDDEN VALLEY DRIVE SNOW REMOVAL AND MAINTENANCE SPECIAL ASSESSMENT DISTRICT

WHEREAS, the township board of Marion Township acting in the interest the residents of Hidden Valley Drive and of the proposed special assessment district described hereinafter, determined to proceed under the provisions of PA 188 of 1954, as amended, to provide snow removal and maintenance together with a proposed special assessment district for assessing the costs of the proposed service, and to schedule a public hearing upon the Assessment Roll, and

WHEREAS, the estimated cost and proposed special assessment district were filed with the Township Clerk for public examination and notice of the hearing upon same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk, and

WHEREAS, in accordance with the aforesaid notices, a hearing was held on November 17, 2022 commencing at 7:00 PM and all persons given the opportunity to be heard in the matter, and

WHEREAS, the following written objections were received and filed:

Parcel Number	Frontage	% Frontage	Owner Name
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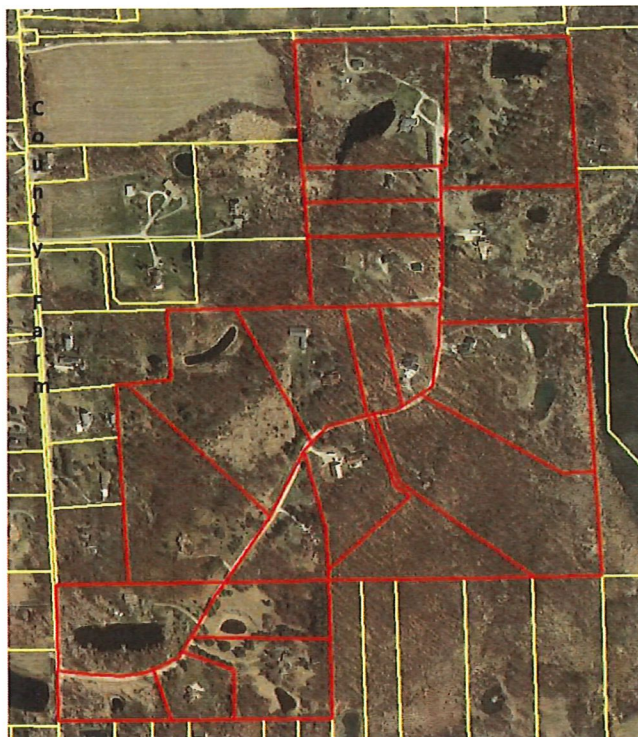
WHEREAS, the written objections constitute less than twenty percent of the frontage,

WHEREAS, as a result of the foregoing, the township board believes the project to be in the best interests of the township and of the district proposed to be established therefore;

NOW THEREFORE BE IT HEREBY RESOLVED as follows:

1. That this township board does hereby approve the provision of snow removal and maintenance and total cost estimate not to exceed \$10,000.00 per year.
2. That this township board does hereby create, determine and define as a special assessment district to be known as Hidden Valley Drive

Special Assessment District within which the costs of such improvements shall be assessed according to the benefits, the following described area within said township:



Parcel Numbers

10-10-300-009	10-10-400-005	10-10-400-010	10-10-400-018	10-10-400-027	10-10-400-030	10-15-100-054
10-10-300-010	10-10-400-006	10-10-400-011	10-10-400-023	10-10-400-028	10-15-100-031	10-15-100-059
10-10-300-011	10-10-400-009	10-10-400-017	10-10-400-026	10-10-400-029	10-15-100-053	10-15-100-060

3. That on the basis of the foregoing, this township board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered all the parcels of land to be assessed together with the names of the respective owners thereof, and an estimated total amount to be assessed against each parcel of land which amount shall be the relative proportion of the whole sum levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor shall affix thereto his certificate stating that it was made pursuant to this resolution and that in making such assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. That the actual amount of the assessment will be annually redetermined based on actual costs and assessed without further notice.

5. That all resolutions and parts of resolutions insofar as the conflict with the provisions of the within resolutions be and the same are hereby rescinded.
6. That the Township Clerk shall schedule a hearing on the Assessment Roll for December 15, 2022 at 7:00 P.M., and provide notice as required by PA 188 of 1954.

Upon roll call vote, the following voted "Aye":

The following voted "Nay"

The Supervisor declared the motion carried and the resolution duly adopted.

I, the undersigned, the duly qualified and acting Clerk for the Township of Marion, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Board of Trustees at a meeting held on the 17th day of November, 2022, and further certify that the above Resolution was adopted at said meeting.

Marion Township Clerk

Date

PROVISIONAL BALLOTS / NOT IN POSSESSION of IDS BY PRECINCT

A) Precinct Name or #	B) # of Provisional Affidavit Ballots Tabulated in Precinct	C) # of Envelope Ballots Reviewed after Election deemed Valid - Counted	D) # of Envelope Ballots Reviewed after Election deemed Invalid - Not Counted	E) # of Voters Not in Possession of Picture ID Affidavit
1	0	0	0	0
2	0	0	0	0
3	0	0	0	2
4	0	0	0	1

*Sammy R. Beal
 Maricopa Township*

Jurisdictions with many precincts can **upload a spreadsheet** of these numbers into the online form in the eLearning Center. Please use the BOE formatted **PVB ID Spreadsheet** to ensure your data can be imported into our system.

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Bentley Lake Minor Private Road Request (continued)
Date: November 17, 2022

Attached to this memo are several updates to the request and the entire submittal from the previous meeting.



Michael Tyler [REDACTED]

Easement Width - Bentley Lake Road

1 message

Mon, Oct 31, 2022 at 10:54 AM

Kim Hiller <khiller@livingstonroads.org>
To: "mi29ty@gmail.com" <mi29ty@gmail.com>

Good morning Michael,

I received a copy of the proposed Grant of Easement for a 60 foot wide private road easement for the property off Bentley Lake Road. The Livingston County Road Commission does not have a requirement in our private road specifications regarding the width of a private road easement. Private road easement requirements are dictated by the local township.

Please let me know if you have any questions.

Thank you,

Kim Hiller, P.E.

Utilities and Permits Engineer

Livingston County Road Commission

3535 Grand Oaks Drive

Howell, MI 48843

Ph. (517) 546-4250

khiller@livingstonroads.org

Office Hours: M-F 7:00 AM – 3:30 PM

Good morning Mark,

The Livingston County Road Commission (LCRC) requires PUBLIC roads to have a minimum easement of 66 feet, however we do not have a requirement in our private road specifications regarding the width of a PRIVATE road easement. Private road easement requirements are dictated by the local township. In looking back through the letters that were written and the emails, we should not have specified a width, we only should have stated that a private road easement is required that meets the local township requirements.

The LCRC does not make land use decision and we do not determine who has rights to an easement. We recommend that you contact the local township since they can make land use decisions or a real estate attorney.

Thank you,

Kim Hiller, P.E.

Utilities and Permits Engineer
Livingston County Road Commission
3535 Grand Oaks Drive
Howell, MI 48843
Ph. (517) 546-4250
khiller@livingstonroads.org
Office Hours: M-F 7:00 AM – 3:30 PM

From: Mark Benedetti <Mark.Benedetti@cgtech.com>
Sent: Friday, October 28, 2022 11:18 AM
To: Kim Hiller <khiller@livingstonroads.org>
Cc: supervisor@mariontownship.com; Cathy Tallman <ctallman@livingstonroads.org>
Subject: RE: Bentley Lake Road - Tyler Approach

Good morning Kim,

I was at the Marion Township board meeting last night and noticed that Mr Tyler did not create the required 66' easement for his private road for parcel 4710-28-400-016 . Instead, to avoid having to open up access to the 15 land locked parcels, he decided to only register a 60ft wide easement.

Also, is there anyone maybe at LCRC that I can talk to regarding my existing easement in that development?

Mark Benedetti

Over fifty years ago there was a vacant parcel of about 110 acres that was accessed over Bentley Lake Road, a public road. The county road commission realigned Bentley Lake Road with the result that the parcel became landlocked.

The parcel was purchased after the realignment and the new owner constructed a private road from the Bentley Lake Road over the adjoining parcel to reach the 110 acres. This "new" road was where Bentley Lake Road was prior to realignment. We have not found documentation that there was ever an easement granted for the road from Bentley Lake Road to the 110 acre parcel.

The 110 acre parcel was split under land division into 16 parcels with an internal road providing access to all 16 parcels. An easement for that road was created in favor of the 16 parcels. That easement ended at the original location of the public road about 200 feet from the realigned public road.

Three parcels were sold to different buyers and the remaining parcels were sold to one owner (Tyler). Tyler started to build a single family home on one of the parcels. During home construction the owner of the adjoining parcel objected to Tyler's use of the 200 feet of his property without his permission.

After lengthy discussions, Tyler purchased the adjoining parcel which gave him access to his other parcels. The remaining parcels, not owned by Tyler remained landlocked.

Does the Township have authority to require Tyler to provide an easement over his parcel to allow access to the public road for parcels he does not own?

Does the Township have authority to require that the existing easement be maintained for emergency vehicles?

Do the owners of the parcels not owned by Tyler have the right to use the landlocked easement?

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Bentley Lake Minor Private Road Request
Date: October 27, 2022

Attached is documentation from Ken and Mike Tyler requesting approval of a Minor Private Road going east from Bentley Lake Road, a county public road in section 28.

Included in the documentation are the following:

Pages from the Marion Township Development Standards relating to pre-existing, non-conforming private roads.

The Marion Township Private Road Ordinance.

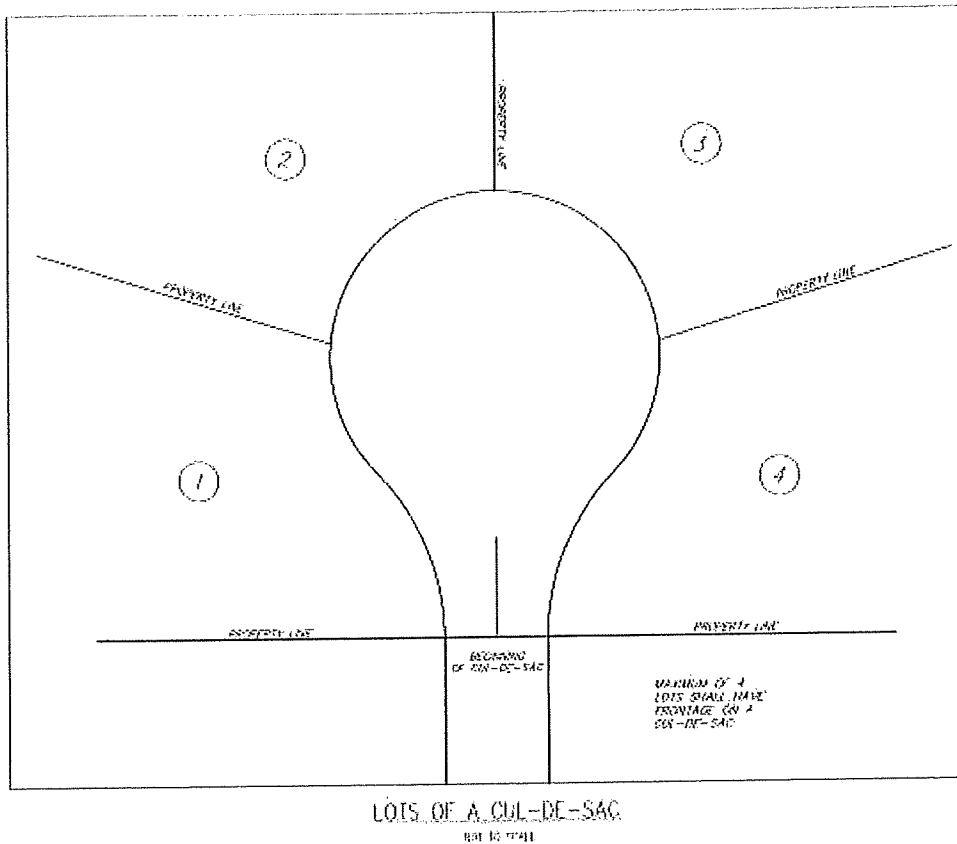
Letter from Livingston County Road Commission to Kenneth Tyler about his shared driveway application.

Spicer Group Private Road Assessment Follow-Up to an initial inspection.

A signed and notarized easement agreement granting access to Bentley Lake from the four parcels served by the Minor Private Road.

The Township Board needs to review the documentation and determine if the application meets the requirements of Marion Township for an approval as a Minor Private Road.

Also attached is an email from Mark Benedetti, owner of property that could be considered landlocked, and could potentially be served by an extension of the Minor Private Road described above.



12. PRE-EXISTING, NON-CONFORMING OR NEW PRIVATE ROADS SERVING 2-5 DWELLING UNITS

- a) Any road serving between 2 and 5 dwelling units shall be considered a private road and shall be referred to as a Minor Private Road.
- b) Minor Private Roads should conform to the following criteria, unless exception are permitted by the Township Board. Additional requirements are set forth in Marion Township General Ordinance for Private Roads No. 07-03.
- c) Requirements for Minor Private Roads will be on a case-by-case basis. The requirements set forth herein are general guidelines to ensure public health, safety and welfare, and may be adjusted by the Township as necessary based on site conditions.
- d) Submission requirements shall be sufficient to determine the nature and extent of the existing conditions and any proposed improvements. The extent of the information provided shall be at the discretion of the Township, Township Engineer, and Township Planner.
- e) Right-of-way or easements should have sufficient width to encompass the entire cross section of the road, including any ditches or drainage systems.
- f) Roadway width should be sixteen (16) feet whether paved or gravel. A one (1) foot grass shoulder should be provided on both sides of the road.
- g) Roadway cross section should conform to the following:

Gravel road:

- i. Six (6) inches MDOT 22A aggregate placed in two (2) courses.

Paved road:

- i. Four (4) inches bituminous surface placed in two (2) courses. No course or lift shall exceed 2" in depth.
- ii. Eight (8) inches of aggregate base, MDOT 21AA Limestone.
- h) All roadways should be sufficiently crowned for drainage.
- i) Vertical alignment should conform to the following guidelines:
 - i. Site distances at all intersections (public roads or private roads) should be verified and shall meet the requirements of the Livingston County Road Commission.
 - ii. Roadway grades should be minimized and provide safe emergency vehicle access.
- j) A system to adequately collect and discharge tributary roadway runoff is required. Either open ditch or enclosed storm sewer systems are acceptable and shall be sized reasonably for the anticipated run-off. Generally, a 10- year storm event shall be used to determine run-off.

13. PRE-EXISTING, NON-CONFORMING PRIVATE ROADS SERVING MORE THAN 5 DWELLING UNITS

- a) Pre-existing, non-conforming private roads should conform to the following criteria, unless exceptions are permitted by the Township Board. Additional requirements are set forth in Marion Township General Ordinance for Private Roads No. 07-03.
- b) Requirements for pre-existing, non-conforming private roads will be on a case-by-case basis. The requirements set forth herein are general guidelines to ensure public health, safety and welfare, and may be adjusted by the township as necessary based on site conditions.
- c) Submission requirements shall be sufficient to determine the nature and extent of the existing conditions and any proposed improvements. The extent of the information provided shall be at the discretion of the Township, township Engineer and Township Planner. In general:
 - i. Minor changes in the physical characteristics of the road will require a sketch of the proposed improvements. The sketch shall be legible and clearly identify all improvements. The sketch should utilize current aerial information but do not need to be to scale. Aerial information is available at the Livingston County GIS Management Department, 304 E. Grand River Ave., Suite 101, Howell, MI 48843.
 - ii. Major changes in the physical characteristics of the road will require detailed plans. The level of detail shall meet the requirements of a full, complete construction plan submittal.
- d) Right-of-way or easements should have sufficient width to encompass the entire cross section of the road, including any ditches or drainage systems. Depending on the location of the private road easement in relation to adjacent parcels, a landscape buffer as provided in the Township Zoning Ordinance may be required by the Township to reduce the impact of the private road upon existing abutting parcels.
- e) Roadway width should meet the following requirements:

Gravel road:

- i. twenty-two (22) feet edge of gravel to edge of gravel.

**TOWNSHIP OF MARION
LIVINGSTON COUNTY, MICHIGAN
PRIVATE ROAD ORDINANCE NO. 07-03**

SECTION I: INTENT AND PURPOSE

There are many private roads in the township that are not maintained by any government agency. Some of these roads are covered by an agreement of the owners that is part of their condominium documents, Planned Unit Development Agreement or a township approved Private Road Maintenance Agreement. This ordinance is intended for private roads that are not covered by any provision for maintenance approved by the township and these roads are referred to as unapproved roads. A list of private roads is maintained by the township for reference. An approved private road maintenance agreement contains provisions for township intervention in the event that repairs and maintenance are not performed.

The Township realizes that at the time the private road was constructed, the developer voluntarily chose not to dedicate the road to the public and therefore maintenance became the responsibility of the owners.

This ordinance is enacted because of the Township's concern for the health, safety and welfare of township residents and others who may use private roads in the township. There are two situations that will trigger the township's involvement with private road maintenance on unapproved private roads:

1. A request for a land division that will create parcels with frontage on the road.
2. A written complaint about the road condition signed by the record owners of land constituting more than 50% of the total frontage upon the road.

It is the Marion Township Board of Trustees' goal to try to help owners of property on unapproved private roads that do not have a private road maintenance agreement approved by the Township, to establish a township approved road maintenance agreement and encourage the future care and maintenance of each private road.

SECTION II: PROCEDURE

Under this General Ordinance, the Board of Trustees can initiate an inspection of an unapproved private road when there is an application for a land division that results in a new parcel with frontage on an unapproved private road or the township receives a written complaint about the condition of the unapproved private road as described in Section I of this ordinance.

The zoning administrator, along with the township engineer, will perform an inspection and evaluate the condition of the unapproved private road to determine if the private road is acceptable. The guidelines for acceptability will be the specifications for new private roads taking into consideration the characteristics of the existing conditions. Items to be evaluated include but are not limited to: subbase, base, surface, drainage, length, width, shape, and traffic. Following the inspection, a written report of the road's condition will be provided to the Township Board. The report will include a cost estimate, if required, to address any perceived unacceptable condition of the road.

The Board of Trustees will review the engineer's report and estimates, if applicable, and decide if it is in the best interest of the property owners to facilitate the establishment of a road maintenance

agreement to help provide for improvement and maintenance of the road. If the Township Board determines a road maintenance agreement would be in the best interest of the property owners, or upon request by a property owner, the township zoning administrator will provide a sample private road maintenance agreement to the property owners. An acceptable road maintenance agreement shall contain a provision that indemnifies and holds harmless the township from any liability. The sample maintenance agreement may be modified if necessary. All property owners on the road must sign the maintenance agreement.

After the signature of every property owner is obtained, the maintenance agreement is then submitted to the Township Board for its review to determine thoroughness and to allow the Township Board to decide if the agreement adequately addresses road improvement and maintenance needs of the road and the property owners on the road. After this review and approval by the township board, the maintenance agreement shall then be filed with the Livingston County Register of Deeds for recording to insure future participation by new owners. A copy of the recorded maintenance agreement shall be provided to the Township. A non-profit corporation of property owners can be formed under PA 162 of 1982 for the funding of maintenance for the private road under the specifications of the road maintenance agreement.

If all property owners do not agree to participate in the private road maintenance agreement and the Board of Trustees feels there is a serious concern for health, safety and welfare of residents and others that use the road, a Special Assessment District could be created to fund the maintenance of the road. The Board of Trustees will then follow PA 188 of 1954 and if the residents vote down the Special Assessment then the road will be reclassified as an Unapproved Private Road and no further land divisions will be allowed until some means of maintaining the road has been provided by the owners of the road that is approved by the Township.

SECTION III: SEVERABILITY

Should any provision or part of this ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, such funding shall not affect the validity of enforceability of the remainder of this ordinance.

SECTION IV: EFFECTIVE DATE

This ordinance shall take effect thirty days after publication.

This ordinance was adopted by the Marion Township Board on October 11, 2007, and shall have an effective date thirty days after publication.

The Marion Township Private Road General Ordinance No. 07-03 can be purchased, examined or inspected at the Marion Township Hall, 2877 W. Coon Lake Road, Howell, MI 48843, between the hours of 9 am to 5 pm, Monday through Thursday.

Tammy L. Beal, Township Clerk Date

Moved by:

Supported by:

Yeas:

Hanvey, Lowe, Andersen, Beal, Wyckoff, Hodge

Nays:

Hamann

Abstentions: None
Absent: None

I hereby affirm and certify that this is a true and correct copy of the Marion Township Private Road General Ordinance No. 07-03, duly adopted by the Marion Township Board at it's regular meeting held on the 11th day of October 2007, to which I add my signature this 15th day of October 2007.

Tammy L. Beal, Township Clerk Date

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628
Internet Address: www.livingstonroads.org

June 15, 2022

Kenneth Tyler
9797 Rolling Pines
Brighton, MI 48116

Re: Shared driveway application #2212-014
Bentley Lake Road, Parcel 4710-28-400-016
Marion Township, Section 28

Dear Mr. Tyler:

I have completed a field inspection for your request to construct a shared driveway approach within a 66 ft. wide easement on parcel 4710-28-400-016, which is on the east side of Bentley Lake Road, 2850 feet south of Cedar Point.

The LCRC defines a shared driveway as an approach that may serve up to four single-family dwellings if the applicable township ordinance allows. An approach serving more than four single-family dwellings is defined as a private road. The proposed shared driveway location meets our current specifications.


A shared driveway permit for access to four (4) parcels may be issued once the following items are addressed.

1. The clear vision area is established. The grass needs to be mowed north and south of the approach and tree branches to the north need to be trimmed.
2. Written approval is received from Marion Township for the shared driveway.

It will be noted on the shared driveway approach permit that the approach will need to be upgraded and permitted as a private road approach when more than four (4) dwellings desire to utilize the approach. At that time, the LCRC will need written approval from Marion Township for the private road approach and the property owners will need to agree upon a road name.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Kim Hiller, P.E.
Utilities and Permits Engineer

Cc: File
Dave Hamann, Marion Township (via email)

May 13, 2022

Robert Hanvey, Supervisor
Marion Township
2788 W. Coon Lake Road
Howell, MI 48843

RE: Private Road Assessment Follow-Up
Tyler Property off Bentley Lake Road

Dear Mr. Hanvey,

In August of 2017 Spicer Group assessed the condition of a private road on Mr. Tyler's property off Bentley Lake Road, approximately 1500 feet north of High Meadows Drive. Spicer Group provided recommendations for improvements prior the Township Board recognizing it as a Private Road. On May 4, 2022 a follow-up site visit was conducted to assess if our previous comments had been addressed.

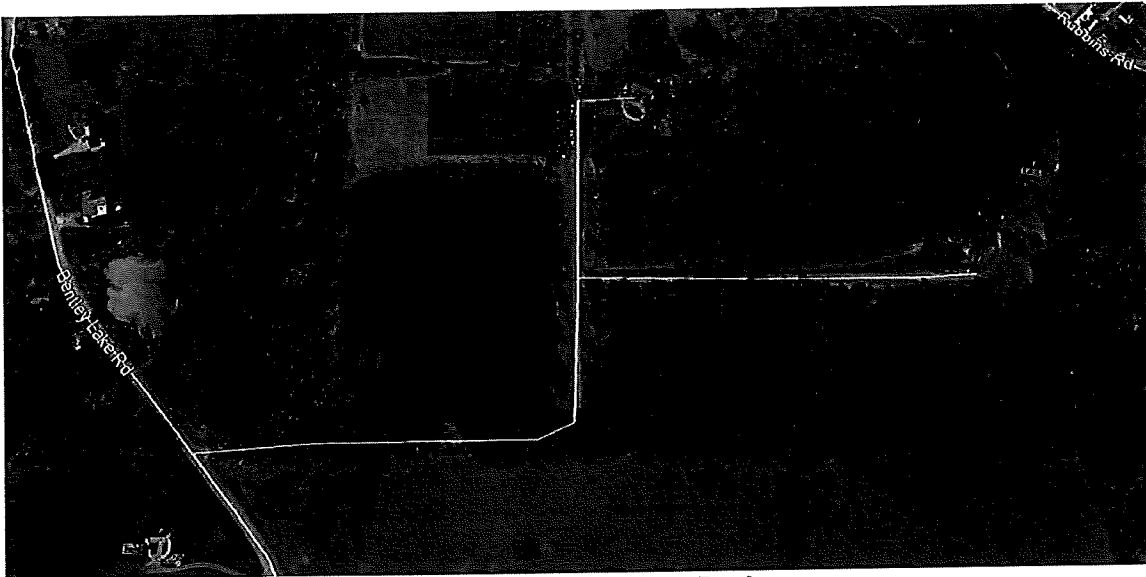


Figure 1 - Proposed Private Road

We recommended that the entrance gate be removed or improved to allow emergency services to access the site. Per our recommendation a Knox Box was implemented which permits access and effectively addresses our concern.



Figure 2 – Entrance Gate



Figure 3 – Installed Knox Box

We recommended that construction debris at the far east side of the site on the east/west section of the drive be removed from the right-of-way. At the time of our follow-up site visit no debris was noted.



Figure 4 - Construction Debris Noted in August 2017



Figure 5 - Construction Debris No Longer Present in May 2022

Stockpiled gravel and topsoil were noted around the cul-de-sac at the east end of the site, we recommended that it be removed to allow drainage. At the time of the follow-up inspection the stockpiles were no longer present.



Figure 6 – Stockpiled Material No Longer Present at Cul-De-Sac

Obstructions in the right-of-way were identified at the north end of the north/south section of the road, our recommendation was to remove them. Vehicles, trailers, and other equipment were still being stored in the right-of way at the time of the follow-up visit.



Figure 7 – Equipment Stored in ROW

May 13, 2022
Page 5 of 5

Overall, the road is still in good condition and appears to be supporting the current development. Most of our earlier recommendations have been addressed, the only outstanding issue is the equipment in the right-of-way at the north end of the north/south section of the road.

On the initial review we recommended that the following be completed prior to acceptance by the Township Board:

- Completion of the required paperwork and road maintenance agreement according to Marion Township Standards.
- Approval or acknowledgment from the Livingston County Road Commission on changing from essentially a driveway approach on Bentley Lake Road to an approved private road intersection.

If these items have not been completed, we continue to recommend that they be addressed.

If you have any questions or require anything further, please feel free to contact us.

Sincerely,



Adam C. Jacquain
Design Engineer
Phone: (989) 598-6196
mailto: adamj@spicergroup.com



Philip A. Westmoreland, P.E.
Principal
Phone: (517) 375-9449
mailto: philaw@spicergroup.co

SPICER GROUP, INC
125 Helle Blvd, Suite 2
Dundee, MI 48131

"GRANT OF EASEMENT"

THE UNDERSIGNED Kenneth E. Tyler, a single man, whose address is 9797 Rolling Pines Dr Brighton, Michigan 48116 and Michael A. Tyler, a single man, whose address is 5029 Bentley Lake Rd Howell, Michigan 48843 . Grants to Parcels with Tax I.D #'s 4710-27-300-007, 4710-27-300-008, 4710-27-300-011, 4710-27-300-016, the non exclusive easement rights for ingress, egress and public utilities within the south 60 feet of the undersigned described Parcel 3A with a Tax I.D. # 10-28-400-016 :

PARCEL NO. 3A: WITH A TAX I.D. NO. 10-28-400-016 : Commencing at the southeast corner of section 28, T2N, R4E, Marion Township, Livingston County, Michigan; thence north 89 degrees 53 minutes 57 seconds west, 33.00 feet along the south line of said section to the point of beginning; thence continuing north 89 degrees 53 minutes 57 seconds west 227.50 ; thence north 42 degrees 09 minutes 11 seconds west, 479.50 feet ; thence north 31 degrees 55 minutes 28 seconds west, 107.00 feet ; thence north 21 degrees 24 minutes 19 seconds west, 56.00 feet ; thence south 89 degrees 53 minutes 57 seconds east, 342.06 feet ; thence north 00 degrees 21 minutes 23 seconds west, 630.12 feet ; thence north 87 degrees 28 minutes 51 seconds east, 314.38 feet to the east line of said section 28 ; thence south 00 degrees 21 minutes 23 seconds east, 1076.24 feet ; thence north 89 degrees 53 minutes 57 seconds west, 33.00 feet ; thence south 00 degrees 21 minutes 23 seconds east, 66.00 feet to the point of beginning. Being a part of the southeast ¼ of section 28, Town 2 North, Range 4 East, Marion Township, Livingston County, Michigan

Dated this 10TH Day of OCTOBER, 2022
STATE OF MICHIGAN) KT
COUNTY OF LIVINGSTON) SS

Kenneth E. Tyler
Kenneth E. Tyler
Michael A. Tyler
Michael A. Tyler

The foregoing instrument was acknowledged before me on this 6TH Day of OCTOBER, 2022 by Kenneth E. Tyler, a single man and Michael A. Tyler, a single man.

My commission expires on

ANDREW DOMBROWSKI
Notary Public - State of Michigan
County of Livingston
My Commission Expires Jun 6, 2025
Acting in the County of Livingston

Andrew Dombrowski
Notary Public Livingston County, Michigan

Prepared by: Kenneth E. Tyler, 9797 Rolling Pines Dr, Brighton Michigan 48116

After recording return to Kenneth E. Tyler 9797 Rolling Pines DR. Brighton, Mi 48116

Bob Hanvey

From: Mark Benedetti <Mark.Benedetti@cgtech.com>
Sent: Sunday, October 16, 2022 6:08 PM
To: Bob Hanvey
Subject: Tyler has blocked a portion of the easement

Importance: High

Hi Bob,

If you could share this with your fellow board members I would appreciate it.. Thank you!

I wanted to let you know that since the recent township meeting Mike Tyler has now blocked the portion of the easement that services only my property with large heavy bales of hay. I managed to roll a couple of them a couple feet out of the way but they need to be removed. I believe it was a requirement of Marion Township that Tyler provides a key/code to his gate so emergency vehicles can service all the parcels if needed. With the new blockade put in by Tyler, emergency vehicles cannot service my parcel. Before the blockade I had a path cleared down the center of the easement that would at least allow first responders a path.

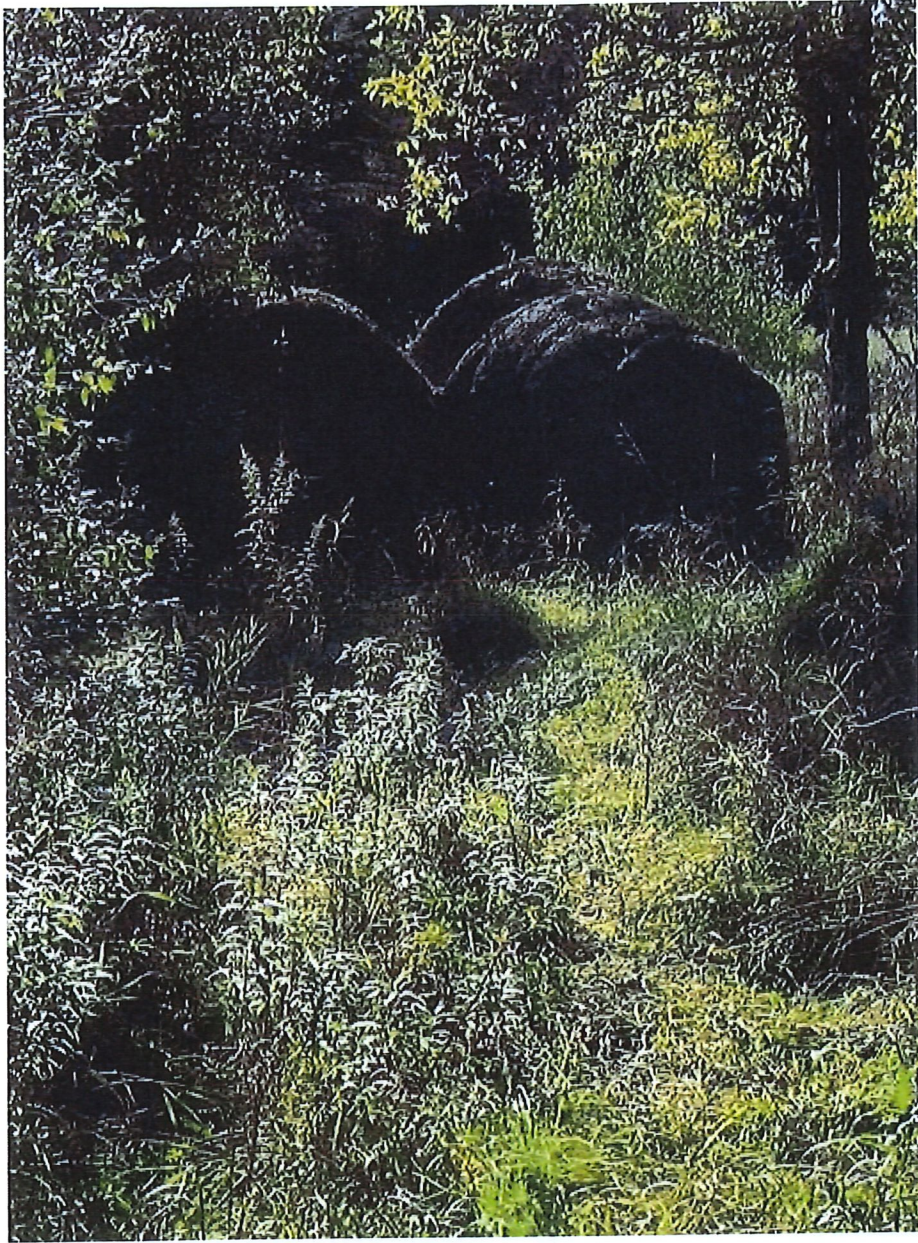
I would appreciate it if the township could send a letter to Tyler asking him to remove the blockade and reopen and widen the easement wide enough for an emergency vehicle to pass.

Below are some pictures I have took before and after the blockade. The last pic is from the GIS mapping on the Marion Township website of the parcels and I inserted a rough draft of the easement.

Cleared path on September 21st (from the main easement)



Blocked path on October 10th (from my parcel)





Bob Hanvey

From: Jason Frederick <Jfrederick@duboiscooper.com>
Sent: Thursday, November 3, 2022 11:18 AM
To: Bob Hanvey
Cc: Sales
Subject: RE: 3308 Norton Rd Duplex LS
Attachments: EOne Duplex W-Series 3308 Norton Marion Twp Proposal.pdf

Bob,

Attached is a revised quote to include removal of the existing equipment and installation of the new Environment One grinder equipment at the site. We have engaged with TH Eifert, who is our primary EOne Authorized Service Center in the area, they would provide the removal/installation labor and startup services along with our service group. We can complete the proposed work this fall if approved, if there is a target date or timeline please let us know.

I've looked into providing alternate pumps that would re-use the existing pump guide rail system and discharge piping. While this could be an option, the cost for the pumps and replacement control panel would end up being higher than the EOne system. The lead time for centrifugal pumps on rails would be anywhere from 2-4 months depending on when an order was placed. If you would like for us to further look into this option and provide a firm price and lead time, please advise.

Jason Frederick

DuBois-Cooper Associates | 905 Penniman Ave. | Plymouth, MI 48170
T: 734-455-6700 | C: 734-890-9839 | E: jfrederick@duboiscooper.com



www.duboiscooper.com

Need to place an order or update the status of an existing order? Email: orders@duboiscooper.com

From: Bob Hanvey <supervisor@mariontownship.com>
Sent: Sunday, October 23, 2022 6:11 PM
To: Jason Frederick <Jfrederick@duboiscooper.com>
Cc: Sales <Sales@duboiscooper.com>; Sandy Donovan <treasurer@mariontownship.com>; Tammy Beal <tammybeal@mariontownship.com>
Subject: RE: 3308 Norton Rd Duplex LS

Please proceed with the quote and contact installers.

Thanks
Bob Hanvey

From: Jason Frederick <Jfrederick@duboiscooper.com>
Sent: Friday, October 21, 2022 6:01 PM
To: supervisor@mariontownship.com
Cc: Sales <Sales@duboiscooper.com>
Subject: 3308 Norton Rd Duplex LS

Bob,

I had a chance to meet Andrew & Scott from the Howell WWTP out at the duplex lift station at 3308 Norton Rd yesterday afternoon. After reviewing the installation and taking some measurements on the wetwell and collecting details from the existing control panel, I believe our best bet is to convert this station to an Environment One duplex lift station. The power to the panel is 230V 1-phase, which is exactly what we would need for a new EOne alarm panel. The existing pumps and rail system could be removed and the new pumps would just sit on the floor of the wet well. I didn't go into the wet well but it appears to have 2" PVC discharge piping, and a convenient union on the single discharge pipe exiting the station. A conversion would be needed to setup a duplex wye where we would use 1.25" NPT threaded half nipples to connect our EOne slideface discharge receiver assemblies.

I've attached a set of drawings for reference, and identified the volumes that would be held in the wetwell (5' diameter) based on the on/off/alarm levels for the EOne pumps. Pricing would be around \$9,800 for two pumps with 50' cables, 72" flexible discharge hoses, slideface receiver assemblies, floor stands, duplex protect plus alarm panel and startup service. I confirmed we have all of the equipment in stock, so the lead time would really be up to how quick the old equipment could be removed and the new equipment installed.

If you would like to pursue this option let me know and I'll put together a formal quote. If you would like for me to request an installation price from one of our authorized service contractors, please let me know as well, we would likely reach out to TH Eifert for an installed price. Enjoy your weekend, and let's further discuss next week.

Jason Frederick

DuBois-Cooper Associates | 905 Penniman Ave. | Plymouth, MI 48170
T: 734-455-6700 | C: 734-890-9839 | E: jfrederick@duboiscooper.com



www.duboiscooper.com

Need to place an order or update the status of an existing order? Email: orders@duboiscooper.com



Marion Township – 3308 Norton Rd Duplex LS Environment One Retrofit Proposal

(November 3, 2022)

Environment One W-Series Duplex Residential Grinder Station

The following proposal provides equipment scope and pricing details to retrofit the existing duplex lift station located at 3308 Norton Rd in Marion Township. Equipment pricing and details as well as existing equipment and piping removal and new grinder pump installation is included. The service and installation portion of the proposal will be provided by a third-party contractor independent of DuBois-Cooper Associates. DuBois-Cooper will act as project manager to coordinate the removal / installation and startup services for the new Environment One equipment.

Summary of Environment One equipment as follows:

- Two (2) EOne W-series Extreme pump cores with 1HP, 1725RPM, 240V 1-phase motors and 50' power/control cables
 - Each pump includes floor stand kits for placement directly on wet well floor
 - Each pump includes 72" flexible discharge hose and slide face receiver assembly and 1.25"NPT nipples for connection to duplex adapter for existing discharge piping (assumed 2" nom PVC)
- Sentry Duplex Protect Plus control / alarm panel
 - UL listed – NEMA4X thermoplastic enclosure with dead front inner panel and operator interface
 - 240V 1-phase power required (208V insufficient)
 - 30A breaker with 4-wire power supply required (by others – confirm existing supply is sufficient)

Installation & startup service to be provided by an EOne authorized service center, scope as follows:

- Provide labor and equipment to remove and properly dispose of two (2) existing Flygt grinder pumps, bases, guide rails, floats, and discharge piping (cut to stub for adapter)
- Remove existing control panel serving Flygt pumps
- Install two (2) E-One W Series grinder pump with floor stands, discharge manifold and slide face receiver assembly
- Install E-One duplex Protect Plus control / alarm panel
- Start up, check and test for proper operation

Notes and clarifications required for installation work:

- Marion Township and/or City of Howell to vector/clean wet well and maintain dewatering as needed for duration of work
- Contractor will supply discharge piping, electrical components, and stainless-steel hardware as needed
- Confirmation of a flat wet well floor required, any fillets or slopes must be leveled (by others) before installation work can start
- Discharge piping should be inspected or at minimum jetted prior to new pump installation
- Sufficient water supply required at startup to test pump operation at startup (approx. 400-500gal)

Proposal Exclusions as follows:

- Removal of concrete fillet or concrete leveling (if required) in base of lift station
- Removal or disposal of any materials classified as hazardous waste
- Electrical service upgrades, 30A supply breaker, service wiring, and/or buck boost transformer if insufficient 240V 1-phase power present at site
- Service, labor or materials required for any existing equipment other than specified in this proposal
- Any state or local permits (if applicable)
- Sales tax (if applicable) – please provide tax exempt form if project is non-taxable

Total Price for EOne W-Series Pump Equipment & Control Panel **\$9,800**

Total Price for Removal, Installation and Startup Services **\$9,460**

W4 Signs
 8200 Grand River Rd.
 Brighton, MI 48114
 info@w4signs.com
 P. 810.588.4703
 F: 810.588.4706



Estimate

Date	Estimate #
10/25/2022	12853

Marion Township Sandy Donavan 2877 W Coon Lake Howell, MI 48843	treasure@mariontownship.com
	517-546-1588
Customer Alt. Contact	

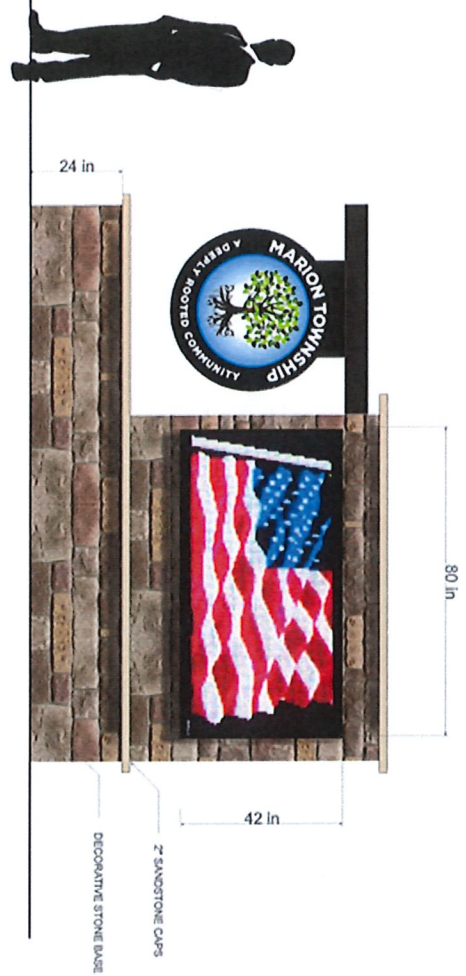
P.O. No.	Terms	Rep

Item	Description	Qty	Rate	Total
LED panels	SIGNAGE for MONUMENT SIGN (2) 42"x80" Full color LED, Electronic Message Displays Pixel Pitch: 6.4 mm Display Size: ~40"x80" Max Power: 120v @ 40amp Line Required. Wi-Fi controller & software install included. Temp Sensor: OPTIONAL (~\$300 add.) SMD UniLumin modules. Front & rear servicable Custom Aluminum Frame Construction w/ cabinet - Front Servicable Black returns/cabinet (1) 42" ROUND CONTOUR CAPSULE SIGN: Internally LED Lit. Full color vinyl logo face. INCLUDES steel beam bracket. 5 Year Parts & Labor Warranty (Display panels/modules) INSTALLATION INCLUDED (onto finished stone base) *Electrical Line to sign by others.	1	37,690.00	37,690.00T
monument sign	92.5"x144" Custom Poured Concrete Footing & block foundation for monument sign. Cultured Stone veneer (final TBD) 2" Limestone caps (2).	1	11,100.00	11,100.00T
Permit fees	City permit & procurement fee. Est. Final TBD	1	0.00	0.00

Subtotal	\$48,790.00
Sales Tax (0.0%)	\$0.00
Total	\$48,790.00

NOTE: All sales are final once proofing has begun. Every job is custom to your specifications and CANNOT BE REFUNDED. This is a binding contract for services indicated. All jobs require payment in full if under \$200, otherwise %50 deposit is required on all other jobs (unless otherwise stated). Artwork files are owned exclusively by W4 Signs, Inc. unless originally provided by client or otherwise indicated. Original vector artwork files and rights may be purchased for additional fees. It is the responsibility of the client to ensure proof accuracy, including all spelling, colors & materials as indicated. W4 Signs is not responsible for any text, typos or other grammatical & design errors found after proof approval. After the 3rd proof, each additional revision will incur an additional \$15 charge. Proof approval authorizes W4 Signs to proceed with production of the design selected. Call for estimated completion time; jobs will be completed within the current production schedule.

Signature _____



RE: Estimate from W4



Kevin <kevin@w4signs.com>
To treasurer@mariontownship.com




Reply

Reply All

Forward



Wed 11/2/2022 4:11 PM

 Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Option E that I just sent would be \$27,800 INSTALLED, plus any permits.

Best Regards,

Kevin Rocheleau

Sign Guru / Car Guy / Partner

810.588.4703 kevin@w4signs.com

8200 Grand River Road, Brighton, MI 48114

p: 810-588-4703

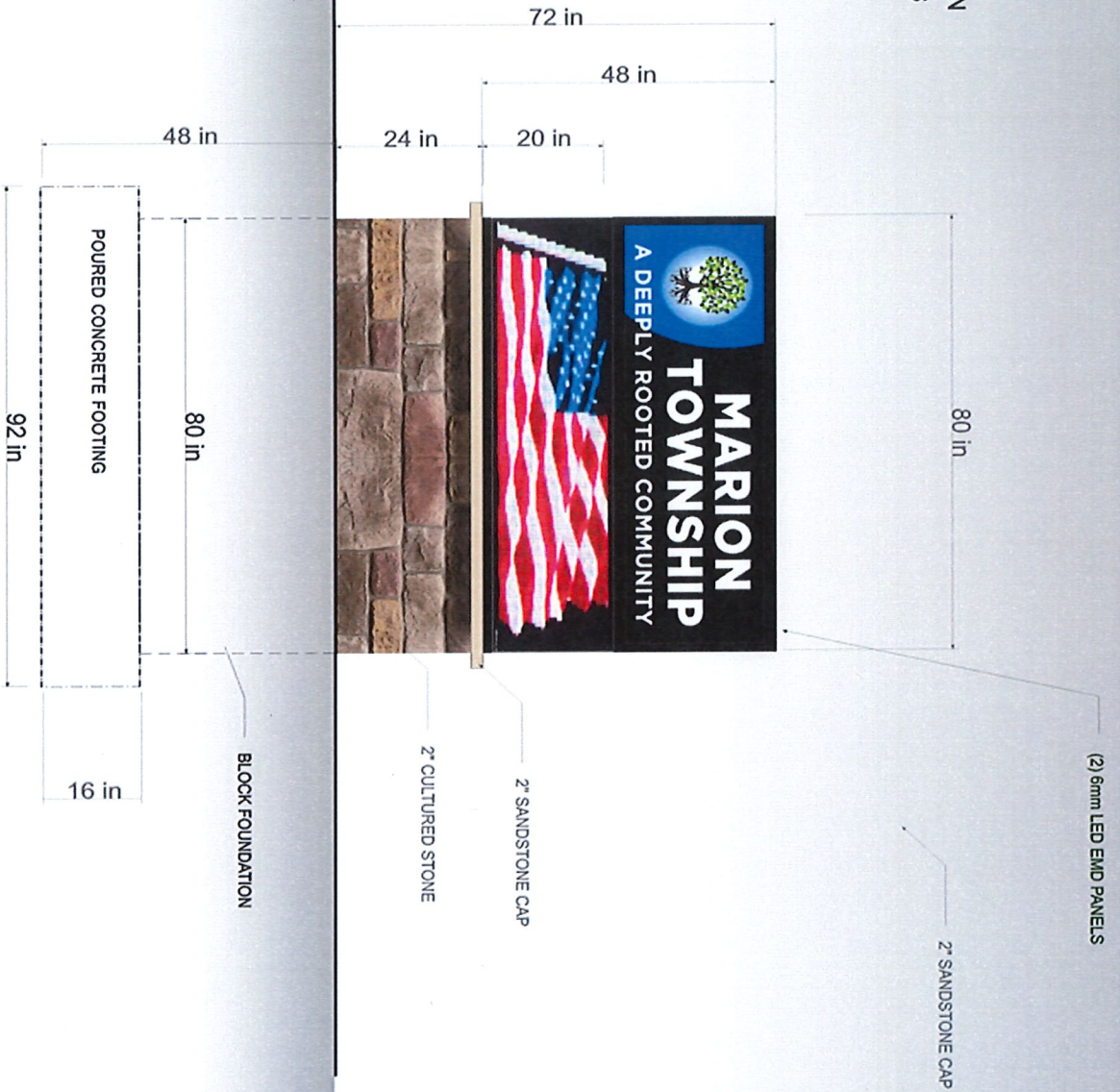
f: 810-588-4706

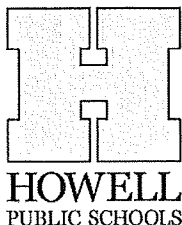
8200 Grand River Rd
Brighton, MI 48114

w4signs.com 



INTERNALLY LIT LED MONUMENT SIGN
w/ (2) 6mm LED MESSAGE DISPLAYS
& INTERNALLY LIT LED LIGHTBOX w
FULL COLOR POLYCARB FACES





October 19, 2022

Ms. Tammy Beal
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

Re: 2023 Summer Tax Collection

Dear Ms. Beal,

Attached please find a copy of our annual summer tax collection resolution recently passed by the Board of Education. This resolution authorizes collection of the school district's taxes this next summer. Through its resolution, the Board has determined to collect 100% of the 18 mills non-homestead and 50% of the debt millage.

In past years we have paid a \$3.00 per parcel fee for this collection. The fee was paid to offset your costs that were incurred for collecting the summer school tax.

Enclosed please find an Agreement for Collection of Summer School Property Taxes. If the per parcel fee is acceptable please sign and return this form to the address at the bottom of this memo.

I can be reached at 517-548-6237 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads 'Ben Engelter'.

Ben Engelter
Executive Director of Finance

BE/mm

enc.

cc: Treasurer

AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAXES

AGREEMENT made this _____ day of _____, 20____ by and between Howell Public Schools, with offices located at 411 N. Highlander Way, Howell, MI 48843 (hereinafter "School District") and Marion Township with offices located at 2877 W Coon Lake Road Howell, MI 48843 (hereinafter "Township"), pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a Summer levy of School District property taxes for the year 2023.

The parties agree as follows:

1. The Township agrees to collect 100% of the total school non-homestead property taxes and 50% of the school debt property taxes as certified by the School District for levy on July 1, 2023 on property located within the Township. Interest earned on said taxes will be retained by the township.
2. The School District agrees to pay Township costs of assessment and collection as follows:

\$ 3.00 per parcel

It is understood that the tax rate as spread by the Township would also reflect the sum of 100% of the taxes of the Livingston Education Service Agency.

3. No later than June 15, 2023 the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection in 2023.
4. The Township Treasurer shall account for and deliver summer school tax collections as follows:
 - a. Summer Tax collections shall be paid to the School District within ten (10) business days from the 1st and 15th of each month. At your discretion, you may elect to discontinue summer tax disbursements to Howell Public Schools in November, December, January, and March.

SCHOOL DISTRICT

Signature authorized by Board
of Education Resolution of
_____ (date)

President

Secretary

TOWNSHIP

Signature authorized by Board
of Trustees Resolution of
_____ (date)

Supervisor

Clerk

ANNUAL SUMMER TAX RESOLUTION

Howell Public Schools

A regular meeting of the Board of Education of Howell Public Schools (the "District") was held in the Administration Building Board Room on the 10th day of October, 2022 at 7:00 o'clock p.m.

The meeting was called to order at 7:00 o'clock, p.m. by President Pasini.

Present: Pasini, Earl, Conn, Tarara, Trudell, Wilcox, Zurek

Absent: None

The following preamble and resolution were offered by Member Zurek and supported by Member Trudell.

WHEREAS:

1. This Board of Education previously adopted a resolution to impose a summer property tax levy to collect all of the non-homestead school property taxes, and one-half debt service, upon property located within the school district and continuing from year to year until specifically revoked by this Board of Education; and
2. The Revised School Code, as amended, requires formal action of the Board of Education every year to continue the summer tax levy.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to the Revised School Code, as amended, hereby invokes for 2023 its previously adopted ongoing resolution imposing a summer tax levy of all the non-homestead school property taxes, and one-half debt service, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this district is located (and in which a local school district or city is concurrently imposing a summer tax levy*) to collect those summer taxes.
2. The Superintendent, school business official, or his/her designee, is authorized and directed to forward to the governing body of each city and/or township in which this district is located (and in which a local school district or city is concurrently imposing a summer tax levy*) a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2023 in the

amount specified in this resolution. Said resolutions and the request to collect the 2023 summer tax levy shall be forwarded so that they are received by the appropriate governing bodies.

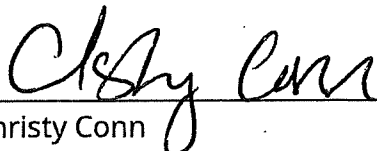
3. The Superintendent, school business official, or his/her designee, is authorized and directed to negotiate on behalf of this District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MSL 380.1612. Any such proposed agreement shall be brought before this Board of Education for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members: Pasini, Earl,,Conn, Tarara, Trudell, Wilcox, Zurek

Nays: Members: None

Resolution declared adopted.



Christy Conn
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Howell Public Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on the 10th day of October, 2022, the original of which is part of the Boards minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provision of the "Open Meetings Act" (1976 PA 267, as amended).



Christy Conn
Secretary, Board of Education

*To be used only by ISD's at their discretion.

Bob Hanvey

From: Scott Barb <SBarb@livgov.com>
Sent: Thursday, November 10, 2022 9:19 AM
To: supervisor@mariontownship.com
Subject: Grant Letter of Support
Attachments: Template for letter of support.pdf

Dear Mr. Hanvey,

The Livingston County Planning Department is writing a Michigan Spark Grant on behalf of the Livingston County Parks & Open Space Advisory Committee (a Committee of the Livingston County Board of Commissioners). This grant will be submitted to the Michigan Department of Natural Resources in December 2022.

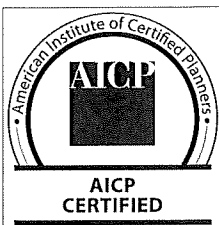
The grant application is for \$300,438 in improvements to Fillmore County Park (including a request from the Livingston County Board of Commissioners for a 10% match). This grant will fund electrical and water utilities at Fillmore County Park so that the sports field can be irrigated and properly maintained in good condition, and future phases of development at the County Park can include flush toilets and pavilions with electricity. Additionally, the grant will fund a new biking trail on the 78 acres of Fillmore County Park that is currently unused west of Kellogg Road. This new biking trail will be created in partnership with a local Mountain Biking organization and a new parking lot will be developed near the trail head of the biking trail.

If you would be willing to write a letter of support for this project, we have included a template that explains whom the letter should be addressed to and suggestions for content. We would like to receive letters of support by December 1, 2022.

Thank you for your consideration of this request,

Scott Barb

Scott Barb, AICP, PEM
Principal Planner, Livingston County Department of Planning
304 E. Grand River, Howell, MI 48843
Ph: (517) 540-8730



ON LETTERHEAD IF POSSIBLE

November __, 2022

Livingston County Parks & Open Space Advisory Committee
c/o Livingston County Planning Department
304 East Grand River Ave., Suite 206
Howell, MI 48843

Dear Livingston County Parks & Open Space Advisory Committee Members,

On behalf of (organization or local unit of government) I wish to convey support for Livingston County's application to the Michigan Spark Grant through the Michigan Department of Natural Resources. The efforts of the County to secure quality park facilities in Fillmore County Park will greatly benefit the recreational needs of the citizens of Livingston County.

Please add any specific comments regarding how Livingston County's plans to add utilities, additional parking and a biking trail at Fillmore County Park will impact or supplement the recreational needs your organization has OR the recreational facilities your local unit of government provides.

Thank you for the opportunity to comment on this excellent project. We look forward to working with Livingston County on addressing the recreational needs of our County community.

Sincerely,

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Catholic Charities using the basement
Date: November 17, 2022

I received this email from Catholic Charities asking for permission to park a vehicle outside the basement for one week. They are most likely to use a 16 foot U-Haul box truck.

We should have a motion to formalize permission.

From: Suzanne Snyder <suzi@livingstoncatholiccharities.org>
Sent: Monday, November 7, 2022 1:49 PM
To: supervisor@mariontownship.com
Subject: LCCC

Hello Bob,

Thank you so very much for donating your space for our Senior Christmas Blessing project. The team has been meeting and we are trying to be creative. We already have 220 boxes which 49 more than last year and there is still a month for people to be added to the list. We were wondering if Marion Township Hall would be comfortable with us parking a truck or covered trailer down by the basement doors. We are looking to gain some space for storage of the garbage bags with paper products in them. It would probably be for about 1 week (December 5th). We completely understand if it not an option. Thank you

Suzi Snyder
Director of Senior Services
Livingston County Catholic Charities
517-546-9910