

BOARD OF TRUSTEES

MINUTES - JANUARY 13, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Tammy Beal asked to have an item regarding Joe Vellardita added as item #15 and School Election Consolidation as item #16. Paula Wyckoff motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried 7-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried 7-0**

HOMETOWN MASTER PLAN, BYLAWS AND PUD AGREEMENT

Bob Hanvey said the paperwork has been finalized for this property. The master deed, bylaws, and PUD agreement are available on the website for the board members to review. He talked with In Rhodes, the management company, and they would like to schedule a meeting.

MHOG WATER TOWER EASEMENT

A letter was received from the chairman of MHOG with a counter offer of \$70,000. Tammy Beal motioned to counter offer with \$80,000; if accepted, the project can proceed. Les Andersen seconded.

Motion carried 6-1.

MHOG MASTER OPERATING AGREEMENT

Bob Hanvey said the latest revision of the agreement should be approved by MHOG at the next meeting. This document is also available on the website for review. The township will ask Mike Kehoe to review the document before the next meeting (**AI #1.**). Bob Hanvey reminded the members that MHOG only approves the form of the document—all four townships have to approve.

LESA AUTHORIZATION OF SUMMER TAXES

Les Andersen motioned to adopt a resolution to approve the resolution presented by LESA for 2011 forward. Tammy Beal seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

BUDGET REVIEW

A six-month review of the budget is included in the packet.

COMPUTER UPGRADE

Bob Hanvey presented the board with a three-year plan for computer upgrades. Travis Hodge motioned to authorize the supervisor to proceed with the upgrades. Les Andersen seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

CONFLICT OF INTEREST POLICY

Travis Hodge presented the revisions to the Conflict of Interest policy presented at the last meeting. The policy should be referenced in the employee handbook. Tammy Beal motioned to approve the policy as presented. Les Andersen seconded. Discussion: Dan Lowe said he had concerns with the policy and any work he may do in the township. The board discussed that as long as they are aware of the work being done, it shouldn't be a problem. In the second to last paragraph of the policy, the word "new" should be removed. Roll call vote: Hanvey—yes; Lowe—no; Wyckoff—yes; Beal—yes; Lloyd—yes; Hodge—yes; Andersen—yes. **Motion carried 6-1.**

ANNUAL INSURANCE PREMIUM RENEWAL

Tammy Beal motioned to accept the offer from Burnham & Flower in the amount of \$40,680 for 2011. Scott Lloyd seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes.

Motion carried 7-0.

PLANNING COMMISSION APPOINTMENT

Bob Hanvey said Jack Lowe is still interested in being a member of the Planning Commission, and recommended that the board reappoint him. Travis Hodge motioned to approve the recommendation to appoint Jack Lowe to the Planning Commission. Tammy Beal seconded.

Motion carried 7-0.

BOARD OF REVIEW

Scott Lloyd motioned to adopt the resolution allowing the Board of Review to accept letter appeals from residents and non-residents, as submitted. Paula Wyckoff seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.** Bob Hanvey said that attendance at a training session for Board of Review members is mandatory. All members have signed up except Rick Dell, who will be out of town. Travis Hodge suggested having the alternate. Les Andersen agreed. Bob Hanvey suggested holding off on making a decision until the end of February.

HANDBOOK UPDATES

Dan Lowe said he would like to have the township purchase software for employees to use for timekeeping. The clerk's office will check with Paychex to see if they have any recommendations (**AI #2.**) Travis Hodge would like the second paragraph of page four to include the word "daily" in front of thirty (30) minute paid lunch. Les Andersen motioned to approve the updates as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

TRIANGLE LAKE GOOSE CONTROL

In order to get a permit, the Triangle Lake board needs authorization by the township to have geese picked up. Bob Hanvey will bring a resolution to the next board meeting for review and approval (**AI #3.**).

JOE VELLARDITA

An update was given on the work being done by Mr. Vellardita on Norton Road.

SCHOOL ELECTION CONSOLIDATION

Travis Hodge motioned to adopt a resolution to authorize the clerk to sign acceptance of a resolution to run the Howell, Pinckney and LESA elections. Les Andersen seconded. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Pending Litigation:

Creature Comforts Bed & Biscuit: The court date for this is December 5, 2011. Highland: The date for the Court of Appeals is February 8 at 11:00 am in Detroit. MHOG accepted the audit at its last meeting and the contract with Severn Trent was not renewed. Genoa Township will be taking over operations of the system. There is a floodplain management meeting on Monday, January 24 at 10 am at Hamburg Township. Dodd-Frank Financial Reform Act: Paula Wyckoff updated the board on this item. Darakjian: Due to an error in the legal description, the north property will not be up for tax sale. Pre-CIRAB Meeting: Phil or OHM should review plans for the sewer plant updates. Dan Lowe said he talked with Pat Gibbons regarding the ozone station and the board should make a decision on whether to use. There will not be a Planning Commission meeting this month. Heritage Days meeting will be held on Monday, January 17 at 7:00 p.m. The ITC stipend for vegetation has been received.

CALL TO THE PUBLIC

Charlie Musson asked for and was given a copy of the revised Conflict of Interest policy. He also asked about the status of special assessments for Turtle Creek, Timbermill and Mystic Meadows.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:47 p.m. Tammy Beal seconded. **Motion carried 7-0.**

MINUTES - FEBRUARY 10, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Bob Hanvey asked to have an item regarding Norton Road repairs added as item #13. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. **Motion carried 7-0**

COON LAKE WEED CONTROL

Bruce Pfister, CLHA Vice President, was present to ask the board to consider creating a special assessment district for weed control. Bob Hanvey said the township has received questions from owners with various concerns. He then explained the process for creating an SAD and the options available. Gary Vianueva, 4330 Rurik, asked if the information about 20% of more of the owners objecting is included in the communication sent (answer yes.) He also asked about transparency (bills will be posted on website) and when the contract expires (Bob Dymond responded this year or next year.) Paula Wyckoff asked when weed control is started (Bob Dymond said usually Memorial Day weekend.) Question raised about competitive bidding (Bob Hanvey said statute doesn't require.) Tammy Beal motioned to begin the process of creating a Special Assessment District for Coon Lake weed control. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

REVENUE SHARING/CENSUS INFORMATION

Bob Hanvey provided a handout on this item.

CLEARY UNIVERSITY PARTNERSHIP

Les Andersen motioned to adopt a resolution to become a Cleary University Strategic Business Alliance partner. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

MHOG WATER TOWER EASEMENT

Bob Hanvey said MHOG has agreed to \$80,000; nothing is written up yet.

MHOG MASTER OPERATING AGREEMENT

Bob Hanvey said additional documents are available for review on the website; no input has been received from the township attorney.

RESOLUTION FOR COLLECTION OF SUMMER SCHOOL TAXES

Paula Wyckoff motioned to adopt a resolution to make an agreement for \$3 per bill with Howell Public Schools for 2011 tax collection. Travis Hodge seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

TRIANGLE LAKE GOOSE CONTROL

Tammy Beal motioned to adopt a resolution to approve submitting the permit for Triangle Lake geese management funded by the existing special assessment district. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

TIMEKEEPING SOFTWARE

Bob Hanvey updated the board members on the new software for timekeeping.

HOMETOWN CHARGEBACKS

A letter from the Livingston County treasurer is included in the packet. The amount due for charge backs is \$145,929.33.

ADDITIONAL BANK RESOLUTION

Travis Hodge motioned to adopt a resolution to approve Livingston Community Bank for investments. Les Andersen seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

NORTON ROAD REPAIRS

Jack Lowe updated the board members on this project. Scott Lloyd motioned to adopt a resolution to increase the funds for this project by \$5,000. Les Andersen seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Hanvey, Beal—all yes. **Resolution passed 7-0.**

CORRESPONDENCE/UPDATES

The Daniel Lowe hearing in small claims court is scheduled for February 17. Mrs. Prusak’s attorney filed an answer and requested a delay until March 2012. Bob Hanvey and Tammy Beal went to Detroit for the Court of Appeals hearing for Highland. Information is in the packet on the township’s bond rating. A letter from BSA shows the usage of the tax and property information on the website. The City of Howell said the sale of the Darakjian property north of the tracks is back on this year. Bob Hanvey updated the board members on the Pre-CIRAB meeting. Burnham & Flower will be at the township hall on Wednesday, February 23 to review retirement accounts. An invitation was received from Paradigm to attend a class on pipeline safety in Lansing on February 22. The Livingston County Planning Commission is hosting a brown bag lunch quarterly. The first meeting is February 23 at noon at Marion Township Hall. An update was given on LETS. Tammy Beal updated the board members on the Pinckney depot. A letter from the DNRE to Ron Rau was passed out. Jack Lowe said he’s talked with Mr. Rau and will meet to inspect the building. Tammy Beal said the next Heritage Days meeting is February 21 at 7:00 pm. Tammy Beal asked those who haven’t to please return the signed Conflict of Interest and Employee Handbook sheets. Paula Wyckoff said the next Parks meeting is February 22 at 6:00 pm. Scott Lloyd, with regard to small claims court, asked how many people are delinquent. Paula Wyckoff said three for 2009; she also said the township is only pursuing those who refuse to pay.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:20 p.m. Tammy Beal seconded. **Motion carried 7-0.**

MINUTES - MARCH 10, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. **Motion carried 7-0**

TOWNSHIP ROADS DUST CONTROL

Dan Lowe motioned to select Advanced Dust Control for dust control for the 2011 season. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes.

Motion carried 7-0.

OHM WWTP UPGRADE EVALUATION

Scott Lloyd motioned to accept the proposal from OHM on the wastewater treatment plant upgrade evaluation. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

TXT #04-09: OUTDOOR WOOD FURNACES

Scott Lloyd motioned to drop the proposed zoning ordinance for outdoor wood furnaces and modify the nuisance ordinance. Dan Lowe seconded. **Motion carried 6-1** (Andersen--no.)

TXT #04-10: SIGNS—FINAL REVIEW

Tammy Beal motioned to adopt a resolution approving the amendment to Article XV: Signs and Section 3.02—Definition of Signs. Paula Wyckoff seconded. **Resolution passed 7-0.**

PLANNING COMMISSION ORDINANCE—FINAL REVIEW

Les Andersen motioned to adopt a resolution to approve the proposed general ordinance creating the Planning Commission, as presented. Tammy Beal seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

LC ANIMAL CONTROL LETTER TO PROSECUTING ATTORNEY

Les Andersen motioned to approve the proposed letter to the prosecuting attorney regarding Livingston County Animal Control. Travis Hodge seconded. **Motion carried 7-0.**

HIGHLAND CASE/INVOICE

Tammy Beal motioned to adopt a resolution to take no action regarding the Highland case and allow the matter to be returned to the tax tribunal. Travis Hodge seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to approve the invoice from The Goodman Law Group for \$1,312.50. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes.

Motion carried 7-0.

CORRESPONDENCE/UPDATES

Information on the Peavy Road flow meter readings was passed out. Bob Hanvey provided the board members with a graph on assessed and taxable values for the past eight years. The pretrial date for the Dan Lowe case has been scheduled. On April 13 at 7:30 a.m., a Strategic Growth meeting will be held at Crystal Gardens. Bob Hanvey reported that Mitch Harris paid his 2008 taxes. Nothing has been heard from Clarkston State Bank on the Copperfield parcels. The Board of Review will be meeting next week, Monday through Wednesday. Paula Wyckoff said Deb Mikula sent an email that the city and all of the townships have approved the 2011-12 HAPRA budget.

CALL TO THE PUBLIC

Charlie Musson asked questions about the Planning Commission’s authority to enforce ordinances.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:10 p.m. Paula Wyckoff seconded. **Motion carried 7-0.**

MINUTES - MARCH 24, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal

MEMBERS ABSENT: Paula Wyckoff, Travis Hodge

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Bob Hanvey asked to have Tractor Pull added as item #7. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 5-0.**

CONSENT AGENDA

Scott Lloyd motioned to approve the consent agenda. Les Andersen seconded. **Motion carried 5-0.**

COON LAKE SAD PUBLIC HEARING

Bob Hanvey explained the purpose of the public hearing and the options the township has.

Call to the Public

Bob Sabo stated he feels the assessment structure is wrong and unfair. He feels that the estimate of \$30,000 is too high, and there are 139 parcels, but only 112 shares. Don Walsh asked for clarification on how the shares are allocated. Gary Vianueva said he objects to the SAD and provided the board with a letter. John Tomasko said the electric meters are not hard wired; units were purchased at Home Depot. Carol Kelly said she agrees with Mr. Sabo, and objects to the allocation. Don Walsh voiced concern about the homeowner's association vs. non-association members. Bob Hanvey said the homeowner's association has not been put in charge of this. Jack Reynolds questioned a letter he received from the association at the end of January. Bruce Pfister said the homeowner's association has no plans to spend \$30,000. Monika Ealovega said there is friction between members and non-members and has a concern about who will be in charge. Older residents have less income and this would be an extra burden. This is not a matter of urgency. John Arthur said the Coon Lake Board has exceeded its authority, and there should have been a meeting with property owners and the board prior to this public hearing. Carol Kelly said you don't need an association to have an SAD.

Tom Vanderplas voiced two objections, and feels those with less frontage should receive a reduced share. Jack Reynolds read a letter from Bill Manuel, who was unable to attend, and one from himself. He also presented the township board with signed letters from property owners. Tammy Beal motioned to recess the Coon Lake SAD public hearing until the next regularly scheduled board meeting, 4/14/11, to validate signatures, and a mailing informing property owners of the meeting will be sent by the township. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Andersen—all yes.

Motion carried 5-0.

HAPRA DISK GOLF/ARCHERY CLASSES

Scott Lloyd motioned to authorize HAPRA to use township grounds for disk golf and a walking trail. Tammy Beal seconded. Roll call vote: Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Motion carried 5-0.

Tammy Beal motioned to authorize HAPRA to use the township grounds for an archery class. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Lowe, Hanvey, Lloyd—all yes. **Motion carried 5-0.**

HOMETOWN PHASE III TRESPASSING ISSUE

Tammy Beal motioned to discuss the possibility of farming the township-owned property in HVM with Pat Esper. Scott Lloyd seconded. Discussion: Les Andersen said the township needs to verify Mr. Esper has insurance, and will also provide a copy of a standard lease form (AI #1.) Dan Lowe will investigate location of irons with representatives from Kubs (AI #2.) Roll call vote: Hanvey, Lowe, Beal, Lloyd, Andersen—all yes. **Motion carried 5-0.**

DELINQUENT SAD REIMBURSEMENTS

Tammy Beal motioned to adopt a resolution that the township not receive reimbursement from the county for 2010 SADs for property owned by Mitch Harris and Clarkston Bank. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 5-0.**

TRACTOR PULL

The board members discussed the possibility of a pulling track for an antique tractor pull.

CORRESPONDENCE/UPDATES

A letter from the township attorney regarding the township vs. Lowe was handed out. A circular was handed out regarding the most recent census numbers. A Strategic Growth meeting is scheduled for April 13, 7:30 am, at Crystal Gardens. On April 12 at 12 noon, Livingston County is hosting a meeting for elected supervisors and appointed managers of all local units to discuss the governor's upcoming message and ways of sharing services and reducing costs. A letter from Gov. Snyder regarding community development and local government reforms was passed out. A Livingston County map showing delinquent tax parcels was handed out. A request from ITC was passed out, asking for the township to send a letter to congress. Tammy Beal reported that 122 pounds of food was delivered to Gleaner's from the collection box.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:45 p.m. Les Andersen seconded. **Motion carried 5-0.**

MINUTES - APRIL 14, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Phil Farmer, an owner at Sunridge, was present to ask about the status of the homeowner's association at Sunridge. The developer, Mitch Harris, has filed bankruptcy and lots have gone back to Bank of America. Mr. Farmer said the roads need repair, and common areas need to be maintained. Bob Hanvey asked Mr. Farmer if he would be willing to meet with township officials for further discussion.

APPROVAL OF AGENDA

Item #11, Fire Hall Roof Leak, was added to the agenda. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 7-0.**

TOWNSHIP NEWSLETTER

A copy of the recent newsletter was included in the packet. Tammy Beal also said that Heritage Days is being held June 11-12 this year, and she is seeking volunteers.

COON LAKE SAD PUBLIC HEARING

Bob Hanvey said objections to the SAD have been received from owners of approximately 16.6% of the land.

Call to the Public

Glen Stevenson said he feels people should be responsible for paying their share of the cost of weed control. Barb Saum said she is in favor of the SAD and feels it a civic duty to help maintain the lake. She said her family has paid more than their fair share since 1968. John Arthur said everyone should pay their fair share, but the wealthy land owners who own large parcels should pay one share per lot, or based on frontage. There should be a reduced rate for non-lakefront parcels. Bob Hanvey reminded everyone that the numbers presented are proposed numbers. Two public hearings are required: one to decide whether to create the district, and one to determine the allocation. Bob Sabo said he's in favor of the SAD, but objects to the allocation of cost. He feels owners of multiple lots should pay one share for the principal lot, and a minimum of 10% of a share on additional lots. Tamara Anolick said it's not about lakefront or who's wealthier; it's about using the lake. Bob Sabo said it should be fair and equal. He said 108 property owners are paying for 140 properties. Peter Cohen said that everybody should pay. John Arthur said the SAD doesn't benefit anyone. Mel VanNocker said the lake needs weed control; not doing it would devalue the property. Monika Ealovega said a committee should be formed, and she has concerns with the chemicals. Bruce Pfister said the DNR tightly regulates the procedure. Joan Weiss said that all of Ms. Ealovega's suggestions have been explored. Bob Sabo asked when the allocation will be decided. Bob Hanvey said if the district is created, there would be a public hearing at an upcoming meeting. Dan Lowe said that about 1/3 of the residents don't want the SAD.

Katrina Walsh said those residents already pay for weed control, and with an SAD, the cost may be less. Bruce Pfister said there are 38 people who aren't in the association and don't contribute to weed control. Tamara Anolick said the decision shouldn't be reduced to finances. Les Andersen motioned to adopt a resolution to create a Special Assessment District for Coon Lake Weed Control. Scott Lloyd seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes.

Resolution passed 7-0.

Discussion: Bob Hanvey said the next public hearing will be on the allocation of cost.

Tammy Beal motioned to adopt a resolution approving Coon Lake to participate in the DNRE Canada Goose Programs. Les Andersen seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

HAF A PROPOSED BUDGET

Ron Hicks, Deputy Chief, was present to ask for the Board's approval of the HAF A 2011-12 proposed budget. Tammy Beal motioned to adopt a resolution to adopt the Howell Area Fire Authority budget for fiscal year July 1, 2011 through June 30, 2012. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

TOWNSHIP BUDGET

Bob Hanvey provided the board members with a copy of the 2011-12 allocation budget for the county.

HOMETOWN PHASE III

Tammy Beal said she talked with Pat Esper, and the land needs to be mapped by NCRS. She has faxed a request to them. Also in the packet is a letter from Tesha Humphriss from MHOG regarding farming the site. Les Andersen said the mapping needs to be done first. Dan Lowe said it's not a big deal and shouldn't need mapping. This item will be discussed further at the next board meeting.

HERITAGE DAYS LIQUOR LICENSE

Tammy Beal said the Heritage Days committee would like to have a beer and wine tent on Saturday evening during Heritage Days. Bonnie White said she supports the beer tent. Scott Lloyd said he doesn't think it's a good idea. Jack Lowe suggested trying it once. Les Andersen motioned to adopt a resolution to authorize a beer and wine tent from 6-11 pm on Saturday, June 11. Tammy Beal seconded. Roll call vote: Beal—yes; Hanvey—yes; Andersen—yes; Hodge—yes; Lloyd—no; Wyckoff—yes; Lowe—yes. **Resolution passed 6-1.**

JEWELL ROAD BRIDGE

A request from the Livingston County Road Commission for a letter of support from the township board is in the packet. Jack Lowe said he's concerned the township would have to match funds. Bob Hanvey said according to Mike Craine, the township would not have to match funds. Tammy Beal passed around a letter of support for the board members to sign.

RECONSIDERATION OF TXT #04-09: OUTDOOR WOOD FURNACES

Planning Commission member Jerry Sidlar was present to ask the board to reconsider its decision to not have an ordinance on outdoor wood furnaces. The lack of an ordinance allows anything as long as it's within setbacks. Scott Lloyd said he feels it should be part of the nuisance ordinance. Bob Hanvey suggested the township provide residents with a list of "suggestions" for outdoor wood furnaces. Jack Lowe said the Planning Commission would continue to discuss.

FIRE HALL ROOF LEAK

Scott Lloyd presented the board with three proposals for repairs to the fire hall roof. Tammy Beal motioned to approve Proposal Items #2 & #3 for the repairs. Paula Wyckoff seconded. Roll call vote: Hodge—yes; Beal—yes; Andersen—yes; Lowe—yes; Hanvey—yes; Lloyd—abstain; Wyckoff—yes.

Motion carried 6-0 (1 abstention.)

CORRESPONDENCE/UPDATES

A copy of a letter to the county treasurer regarding delinquent tax reimbursements for special assessments is included in the packet. Bob Hanvey provided the board members with photographs of the Darakjian property. A letter from prosecuting attorney David Morse in response to the township's letter about animal control was received. An email from Joe Vellardita regarding Norton Road work was received. An Advantage Livingston presentation was held on Wednesday, April 13 at 7:30 pm, attended by Bob Hanvey, Tammy Beal and Paula Wyckoff. A presentation on the Impact of Early Childhood Education on Economic Development is scheduled for Friday, April 29 at 7:30 am. Tammy Beal said she has a copy of the Handy Township master plan in her office for review. A Heritage Days meeting is scheduled for Monday, April 18 at 7 pm.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:27 p.m. Les Andersen seconded. **Motion carried 7-0.**

MINUTES - APRIL 28, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Bob Hanvey asked to have Item #10—IT Consultant, added to the agenda; Tammy Beal asked to add Item #11—56 S. Burkhart Rd., and Item #12—Well; Paula Wyckoff added Item #13—Parks Maintenance Budget and Item #14—Brick Installation; Dan Lowe added Item #15—Crystalwood. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Les Andersen seconded.

Motion carried 7-0.

MTA WORKMAN'S COMPENSATION

Ryan Timiney, MTA/WCSIF Agent, representing the MTA Worker's Compensation Fund, presented information on this new service provided by MTA. The program begins July 1, and applications are due by June 1.

MITCH HARRIS HOMETOWN PURCHASE

Mitch Harris was present to discuss options for purchasing lots from the township in Hometown Village.

HOMETOWN PHASE III

Scott Lloyd motioned to grant permission for Pat Esper to clean up and farm the property at Hometown without NRSC erosion approval at no cost for the first year, \$35 per acre for the second year, and \$50 per acre for the third year. Paula Wyckoff seconded. Roll call vote: Lowe—yes; Lloyd—yes; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—no; Hodge—no. **Motion carried 5-2.**

COON LAKE SAD

The board members discussed various options for allocating shares for the special assessment. Tammy Beal motioned to adopt a resolution to schedule a public hearing on the assessment roll for Coon Lake aquatic weed management special assessment district. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

MLCC RESOLUTION

Les Andersen motioned to adopt a resolution that the organization, through its duly authorized officers, make application to the Michigan Liquor Control Commission for a Special License for the sale of beer and wine, for consumption on the premises to be in effect on Saturday, June 11, 2011 from 6-11 pm at the Marion Township grounds, 2877 W. Coon Lake Road, Howell, MI 48843. Tammy Beal seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey—all yes; Lloyd—no. **Resolution passed 6-1.**

HAPRA DISC GOLF

Paula Wyckoff reported that HAPRA approved the disc golf course at Marion Township at its April 19 board meeting. They hope to have everything in place by June.

HIGHLAND

Two briefs from the MTT regarding Highland were provided for the board members to review.

IT CONSULTANT

Bob Hanvey asked if the board members had any objection to working with I.T. Right in Bath, MI for technical support.

56 S. BURKHART

The board members were provided with a handout showing water/sewer usage over the past several years for this property, which is a group home. Dan Lowe motioned to have the owner of the property purchase two more REUs at the current price, and the township will continue to monitor usage. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes.

Motion carried 7-0.

WELL

Tammy Beal motioned to approve the proposal from Tom Browne Well Drilling for well tank replacement and labor, in the amount of \$1062. Travis Hodge seconded. Roll call vote: Hodge, Beal, Andersen, Hanvey, Lloyd, Wyckoff, Lowe—all yes. **Motion carried 7-0.**

Les Andersen motioned to authorize the clerk to contact Wylie Soft Water to install a filter system, up to \$500. Travis Hodge seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Motion carried 7-0.**

PARKS MAINTENANCE BUDGET

Tammy Beal motioned to approve \$6,000 for yearly maintenance of Parks 1 and 2. Paula Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

BRICK PAVER INSTALLATION

Travis Hodge motioned to have the paver bricks installed by EPG Nurseries at a cost of \$1500 for 200 square feet, which includes blank bricks. Scott Lloyd seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Windmill: Jack Lowe has said he will get prices on having the windmill moved. Paula Wyckoff said she would like to know costs involved for the entire project.

CRYSTALWOOD

Dan Lowe asked the board to withhold land use permits from Crystalwood until the trees along his property line are planted. Bob Hanvey said he believes the detached homes and the attached condos have two different site plan approvals. Mr. Hanvey will talk with Sterling Bank about the tree planting (**AI #1.**) Dan Lowe will provide Bob Hanvey will information on location, size of trees, etc. (**AI #2.**)

CORRESPONDENCE/UPDATES

Bob Hanvey said the township received a copy of a letter sent to Charter Communications from Genoa Township about the southwest portion of their township having service provided by Charter.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Scott Lloyd motioned to adjourn at 9:30 p.m. Paula Wyckoff seconded. **Motion carried 7-0.**

MINUTES - MAY 12, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, and Travis Hodge

MEMBERS ABSENT: Paula Wyckoff

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Tammy Beal asked to have item #9—MTA Workman’s Comp, added to the agenda. Les Andersen motioned to approve the agenda as amended. Travis Hodge seconded. **Motion carried 6-0.**

CONSENT AGENDA

Tammy Beal motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Andersen, Hodge—all yes. **Motion carried 6-0.**

COON LAKE SAD

Bob Hanvey opened the public hearing on the roll for the Coon Lake aquatic weed management special assessment district. Jack Reynolds said he brought letters of protest to the April 14 meeting, and asked if they would count as “protests.” Bob Hanvey said the purpose of this public hearing is to discuss the amounts, not procedures. The letters previously submitted were for the previous public hearing. Mr. Reynolds said approximately 24 people with the right to use Rurik Park will ultimately pay about \$6,000 in special assessments for that one parcel (the park.) Mr. Hanvey asked what Mr. Reynolds felt would be fair; Mr. Reynolds said 1/24 of 1 share. Mr. Hanvey said the forms to protest the assessment amount are available at the back of the room, and need to be filed with the clerk before the end of the public hearing. This will preserve the right to go to the Michigan Tax Tribunal.

Rick Tait asked about the voting procedure; Mr. Hanvey said that is how the statute is written.

Katrina Walsh asked if the assessment would be on the summer or winter tax bill. It will be on the winter bill. A resident asked when the weed control will start? Bob Dymond said the survey was done today, and they hope to start next week. Mr. Hanvey said that Lake Pro will send the invoice directly to the clerk. The public hearing was closed at 7:47 pm. Les Andersen motioned to adopt a resolution to approve the Coon Lake Aquatic Weed Management Special Assessment District roll as presented; letters of protest were received from John & Arlene Reynolds (4710-25-202-018), Tait Family Living Trust (4710-25-202-017), and Donald & Nancy Burgess (4710-25-202-050 and 4710-25-202-054).

Scott Lloyd seconded. Roll call vote: Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Resolution passed 6-0.

ELEVATED STORAGE TANK

Greg Tatara, the MHOG utility director, and Tesha Humphriss, the MHOG engineer, were present on behalf of this project, and made a presentation to the board. Scott Lloyd asked if there could be more screening between the gate and Cole’s property. He also asked if the access road could be moved a bit to avoid cutting down some cherry trees. Ms. Humphriss said she didn’t think that would be a problem. A resident asked the cost of the project and would there be an increase in taxes. The project will cost about \$2 million and will be paid for by an increase on the water bill, not taxes. Barry Mount asked what would have been done if the property had been developed. Bob Hanvey said the open space was available for utilities. Lyle Dixon asked about the Best Western site, and suggested the township could generate revenue by locating a cell tower on top of the water tower. Bob Hanvey said the Planning Commission is not in favor of placing a cell tower on top. Steve Williams asked of the Planning Commission would reconsider its position if the water tower were located along the highway. Dan Lowe said there’s an old landfill at the Best Western property and it would not be suitable.

Lisa Pisha said the cost of the improvements should be passed on to the users who are creating the problem, and suggested that residents of Marion Township be given preferential pricing. Bob Hanvey said the MHOG Master Operating Agreement wouldn’t allow that. Holly Dubay said her mother was given free water service for life when she sold the township the property for the pump station. Mr. Hanvey said that was part of the exchange. He invited residents to attend the MHOG meeting on May 18 to voice their concerns. William Patton asked what compensation the township will be given for the easement. Greg Tatara said \$80,000 has been agreed upon. Charlie Musson said the township looked at hooking into the Detroit water system, and residents should be happy with what they have.

Dan Lowe said the road specifications should be 21A limestone, not 4” of road gravel. He also asked for clarification on the distance between hydrants on Peavy Road. Dan Lowe motioned to approve the Special Use Permit for the MHOG water tower at Hometown Village of Marion. Scott Lloyd seconded.

Roll call vote: Lowe, Hanvey, Lloyd, Beal, Andersen, Hodge—all yes. **Motion carried 6-0.**

Les Andersen motioned to approve the MHOG Elevated Water Tank site plan as presented, with amendments. Scott Lloyd seconded. Roll call vote: Beal, Lloyd, Hodge, Andersen, Lowe, Hanvey—all yes. **Motion carried 6-0.**

BOOSTER STATION

Les Andersen motioned to approve the site plan for the MHOG Booster Pump Station. Tammy Beal seconded. Discussion: Dan Lowe verified that MHOG will include additional trees. Tesha Humphriss said

she was noting additional 5-10 trees on the site plan. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd—all yes. **Motion carried 6-0.**

Bob Hanvey said the easement will be between the county and MHOG and the township needs to rescind the easement between the township and the state. Les Andersen motioned to adopt a resolution to release and terminate the easement for the tank site. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Resolution passed 6-0.**

TXT #03-11—ACCESSORY STRUCTURES (PRELIMINARY REVIEW)

Scott Lloyd motioned to send TXT #03-11—Accessory Uses and Structures, to the Livingston County Planning Department for review. Les Andersen seconded. **Motion carried 6-0.**

REU LETTER

Bob Hanvey updated the board members on this item. A copy of the letter sent to the Livingston County Mental Health Authority director is included in the packet.

ELECTRICAL UPGRADE

An estimate from Tri Star Electrical is included in the packet. Les Andersen motioned to authorize the clerk to proceed with electrical upgrades. Tammy Beal seconded. Roll call vote: Beal, Hanvey, Andersen, Hodge, Lloyd, Lowe—all yes. **Motion carried 6-0.**

MTA WORKMAN’S COMP

Tammy Beal passed out a proposal for the MTA Workers Compensation Self-Insurance Fund. Travis Hodge motioned to approve the proposal for \$1,909.60. Tammy Beal seconded. Roll call vote: Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 6-0.**

CORRESPONDENCE/UPDATES

Bob Hanvey said there’s no new information on pending litigation. A free on-line seminar on medical marijuana is scheduled for May 18. A letter is included in the packet from the Livingston County Senior Nutrition Program asking for support. Tammy Beal said a Heritage Days meeting is scheduled for Monday, May 16 at 7 pm.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Travis Hodge motioned to adjourn at 9:30 p.m. Tammy Beal seconded. **Motion carried 6-0.**

MINUTES - MAY 26, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

Approval of Agenda

Tammy Beal asked to have item #6—Advanced Dust Control Invoice, added to the agenda. Les Andersen motioned to approve the agenda as amended.

Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

BUDGET AMENDMENT FOR Hafa

Les Andersen motioned to adopt a resolution to approve the amended Hafa budget as presented.

Travis Hodge seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Resolution passed 7-0.

FIRE STATION LEASE

Travis Hodge motioned to approve the fire station lease for fiscal year 7/1/11 through 6/30/12 as presented. Les Andersen seconded. **Motion Carried 7-0.**

ELEVATED WATER STORAGE EASEMENT

Bob Hanvey noted one change on page 3—change Marion Township Planning Commission to Board. After discussion, the board decided to have the legal descriptions verified and will send to OHM for review. Tammy Beal motioned to postpone action on this item until the legal descriptions have been reviewed for accuracy. Travis Hodge seconded. **Motion carried 7-0.**

FINAL INSPECTION FOR MARION RETAIL CENTER

Bob Hanvey said that OHM is reluctant to review this project because they are being sued by the owner. He suggested another engineering firm could review the site plan. Dan Lowe agreed that someone else should review; Scott Lloyd felt that OHM should review. Dan Lowe also said that the fire hydrant in back of the building needs to have posts placed around it. Les Andersen motioned to have OHM review the final site plan, if they are willing; if not, have Desine do the review. Paula Wyckoff seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**

ADVANCED DUST CONTROL INVOICE

Dan Lowe said the roads shouldn't have been treated due to the rain. Bob Hanvey said the township usually tries to have them done by Memorial Day. Dan Lowe said the board should make the decision to have them done. Les Andersen motioned to pay the invoice from Advanced Dust Control for \$17,796.74. Tammy Beal seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Pending Litigation: An MTT hearing for Highland was held today, and Bob Hanvey updated the board members. Tammy Beal said the next Heritage Days meeting is scheduled for Monday, June 6 at 7:00 pm. Bob Hanvey reported the disc golf equipment has been installed and the buckets will be installed on Saturday. The grand opening for the disc golf course is scheduled for Saturday, June 18. Bob Hanvey attended a meeting of the Livingston County chapter of MTA; one of the suggestions for consolidating services was to have the county Planning Department come up with a land use permit for all municipalities to use. Les Andersen said the House of Representatives has passed the health care reform for public employees; Bob Hanvey said the township can opt out. Bob Hanvey said he talked with Neal Goodman regarding the Coon Lake SAD petitions and Mr. Goodman agreed that objections received for the creation of the district cannot also be used as objections to the roll.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:26 p.m. Tammy Beal seconded. **Motion carried 7-0.**

MINUTES - June 9, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Travis Hodge seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Les Andersen seconded. **Motion carried 7-0**

BUDGET

Les Andersen motioned to adopt a resolution to schedule a public hearing on the millage rate for the next fiscal year for Thursday, June 23 at 7:30 pm. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to schedule a public hearing on the budget for the next fiscal year for Thursday, June 23 at 7:30 pm. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

PROPERTY FORECLOSURES

Bob Hanvey provided a handout and updated the board members on upcoming foreclosure sales in the township.

DUST CONTROL

Tammy Beal said that Tim Johnson from the Livingston County Road Commission has been having trouble getting chloride from Michigan Chloride and he suggested the township should continue using Advanced Dust Control. The board members discussed options for how the dust control should be administered. Les Andersen said the dust control should be complaint driven, and the clerk and road commission representative should make the decision. Paula Wyckoff suggested that Dan Lowe has expertise and he could handle the dust control complaints and decision-making. Paula Wyckoff motioned to appoint Dan Lowe as the township coordinator for dust control; any calls received will be documented and given to Mr. Lowe. Scott Lloyd seconded. **Motion carried 6-1.**

FINAL INSPECTION FOR MARION RETAIL CENTER

Travis Hodge motioned to approve the agreement with Desine for the final review of the Marion Retail Center final site plan, not to exceed \$1,000. Tammy Beal seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

GAZEBO PAVER BRICKS

Paula Wyckoff said the first section has been installed and extra bricks were purchased for the second section; the amount was \$1,012.17. The installation cost was \$975; a partial payment of \$487.83 was made. Les Andersen motioned to authorize payment of the \$487.17 balance of installation cost for Phase 1 of the project. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Bob Hanvey reported that the new server is installed and the installation of the software is complete; workstations need to be evaluated. Heritage Days is this weekend and Tammy Beal said she still needs volunteers. Howard Manson's family volunteered to cut the grass in the park. The disc golf course is installed and the grand opening is Saturday, June 18. Tammy Beal asked for board approval on electrical work from TriStar Electrical. Travis Hodge motioned to approve the invoice from TriStar Electrical for \$730, provided it works properly for Heritage Days. Les Andersen seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.** Bob Hanvey reported the attorney for the Prusack case requested an adjournment. Dan Lowe said the zoning administrator needs the board's guidance with regard to Crystalwood. Dan Lowe motioned to withhold land use permits for Crystalwood until the greenbelt tree situation is resolved. Les Andersen seconded. Discussion: Bob Hanvey will check with the attorney before proceeding. **Motion carried 7-0.**

CALL TO THE PUBLIC

None

ADJOURNMENT

Les Andersen motioned to adjourn at 8:50 p.m. Scott Lloyd seconded. **Motion carried 7-0.**

MINUTES - June 23, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Bart Rue expressed concerns about the speed limit on Cedar Lake Road, south of Vines, and would like to see the limit lowered to 25 MPH. Bob Hanvey said the board can send a letter to the Michigan State Police and Livingston County Road Commission asking them to evaluate the speed limit.

APPROVAL OF AGENDA

Bob Hanvey asked to have item #14—Crystalwood added to the agenda. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried 7-0**

PUBLIC HEARING—TRUTH IN TAXATION MILLAGE RATE

Bob Hanvey opened the public hearing on the truth in taxation millage rate, which is .8216. No comments were heard. The public hearing was closed at 7:35 pm.

PUBLIC HEARING—2011-12 BUDGET

Bob Hanvey opened the public hearing on the 2011-12 general fund budget. Bruce Love expressed concerns about the condition of Cedar Lake Road, pension plans, trustee salaries and health insurance, worker's compensation, beer/wine tent at Heritage Days, the synopsis of minutes published in the newspaper, and the fact that there's no money for road repairs, only dust control. No other comments were heard. The public hearing was closed at 7:55 pm.

ADOPT/AMEND 2010-11 BUDGET

Tammy Beal motioned to adopt a resolution to approve the amendments for the 2010-11 budget. Travis Hodge seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes.

Resolution passed 7-0.

ADOPT MILLAGE RATE

Les Andersen motioned to approve the millage rate of .8216. Travis Hodge seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

ADOPT 2011-12 GENERAL FUND BUDGET

Les Andersen motioned to adopt a resolution to adopt by activity the General Fund budget for fiscal year 7/1/2011-6/30/2012. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

ADOPT 2011-12 MISCELLANEOUS BUDGETS

Tammy Beal motioned to adopt a resolution to approve by activity the Cemetery Fund budget for fiscal year 7/1/2011-6/30/2012. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to approve by activity the Private SAD Fund budget for fiscal year 7/1/2011-6/30/2012. Les Andersen seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to approve by activity the Parks Fund budget for fiscal year 7/1/2011-6/30/2012. Les Andersen seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve by activity the Water New User Fund budget for fiscal year 7/1/2011-6/30/2012. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to approve by activity the Water Special Revenue Fund budget for fiscal year 7/1/2011-6/30/2012. Tammy Beal seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve by activity the Sewer Fund budget for fiscal year 7/1/2011-6/30/2012. Tammy Beal seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve by activity the Flexible Savings Plan budget for fiscal year 7/1/2011-6/30/2012. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

SET TOWNSHIP SALARIES

Tammy Beal motioned to adopt a resolution to approve the Supervisor's salary of \$33,302.16. Paula Wyckoff seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes.

Resolution passed 7-0.

Travis Hodge motioned to adopt a resolution to approve the Clerk's salary of \$33,302.16. Les Andersen seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes.

Resolution passed 7-0.

Les Andersen motioned to adopt a resolution to approve the Treasurer's salary of \$33,302.16. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes.

Resolution passed 7-0.

Tammy Beal motioned to adopt a resolution to approve the Trustee's salaries of \$7,416. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Resolution passed 7-0.

2011-12 TOWNSHIP MEETING SCHEDULE

One change was noted to the schedule as presented. The Planning Commission meeting for May should be the 22nd, not the 29th. Les Andersen motioned to approve the 2011-12 meeting schedule as amended. Scott Lloyd seconded. **Motion carried 7-0.**

FINAL INSPECTION FOR MARION RETAIL CENTER

Jim Barnwell, Desine, Inc. was present to discuss his site inspection for MRC. A letter outlining his findings is included in the packet. He suggested a final site plan should be done depicting the changes.

The board discussed sending a letter to Mr. Jappaya with the requirements for final approval as follows:

1. The fire hydrant should be protected.
2. The outside storage of ice and propane should remain suitably enclosed; the donation boxes should be removed.
3. The sign should be finished as depicted on the site plan.
4. The dumpster should be screened.
5. The detention pond should be identified as not complete for future development on new site plan.
6. The township will accept limited use of the new driveway if dust control is maintained and other issues are addressed.
7. Contingent on receiving approval from the Livingston County Drain Commission, closing out the soil erosion permit.

Tammy Beal motioned to approve sending a letter outlining the above to Mr. Jappaya. Les Andersen seconded. **Motion carried 7-0.**

SEWER PUMP STATIONS

Dan Lowe motioned to withhold approval of the spray-on insulation for stations 1, 5, 6, and 10 to see how effective it is on the City of Howell's station. Les Andersen seconded. **Motion carried 7-0.**

HIGHLAND-HOWELL HEARING

The transcript from the hearing and an email from Neil Goodman are included in the packet.

CRYSTALWOOD

Bob Hanvey said the site plan provided by Dan Lowe was different than the township's copy. Pictures from a site visit were passed out. Mr. Hanvey said he's not convinced the site plan intent hasn't been met. Dan Lowe said he wants the evergreens planted. Mr. Hanvey said the lots have been sold to the builder, and are no longer owned by the developer.

Bob Hanvey motioned to grant the Land Use Permits for lots 7, 13, and 20. Tammy Beal seconded.

Discussion: Dan Lowe said they still need the roads paved and the water line. Roll call vote: Beal—

yes; Andersen—yes; Hodge—no; Wyckoff —yes; Hanvey—yes; Lowe—no; Lloyd—no. **Motion carried 4-3.**

Mr. Hanvey asked Mr. Lowe about the storage tanks on the Crystalwood property. Mr. Lowe said it's chloride for the roads. Mr. Hanvey asked if water from the hydrant is being used. Mr. Lowe said no.

CORRESPONDENCE/UPDATES

The MHOG easement had some errors and it will be redone and resubmitted for approval.

The disc golf course is officially open and seems to be very popular.

Pending Litigation: The hearing with Mr. Lowe has been scheduled for next Tuesday. Mr. Lowe said he has not been notified.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Scott Lloyd motioned to adjourn at 9:35 p.m. Tammy Beal seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
July 14, 2011**

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda as presented. Paula Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

PRUSAK MEDIATION

Les Andersen motioned to authorize the supervisor and clerk to represent the township for the mediation. Travis Hodge seconded. **Motion carried 7-0.**

TXT #03-11—ACCESSORY USES & STRUCTURES FINAL APPROVAL

Tammy Beal motioned to approve TXT #03-11—Accessory Uses & Structures, as presented. Les Andersen seconded. **Motion carried 7-0.**

BUDGET DISCUSSION

Bob Hanvey updated the board and provided handouts for review. Mr. Hanvey would like the township to become full members of HAPRA for the benefits of the residents. Dan Lowe said that based on the number of people who use it, the township is paying enough.

Toni Robertson, a resident, said the roads should be fixed before more money is given to HAPRA. Mr. Hanvey said there's funding for both. Mr. Robertson questioned why the roads weren't graded and treated for dust more than once this year. Dan Lowe said he's been trying to schedule with the Livingston County Road Commission. Mr. Robertson said the road commission told him that no one from Marion Township called to schedule the treatment.

Bob Hanvey motioned to adopt a resolution to amend the budget to change the HAPRA allotment to \$100,000, beginning FY 7/1/2011. Paula Wyckoff seconded. Discussion: Mrs. Robertson said she is very disappointed with the board's decision. Scott Lloyd asked to have the synopsis that's published include the names of the board members as well as how they voted. Roll call vote: Beal—yes;

Hodge—no; Andersen—no; Wyckoff —yes; Lowe—no; Lloyd—no; Hanvey—yes.

Motion failed 3-4.

Mr. Hanvey asked the board members if they would like the parking lot to be repaired. The consensus was no.

The entry doors to the hall area need to be replaced. Scott Lloyd said he would like to submit a bid. Tammy Beal said she will solicit two more bids.

ELEVATED WATER STORAGE EASEMENT

The legal description and sketch have been corrected. Tammy Beal motioned to approve the easement document for the elevated water storage tank as presented. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**

Les Andersen motioned to authorize the clerk and treasurer to sign the receipt. Scott Lloyd seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff —all yes. **Motion carried 7-0.**

RURIK SNOWPLOWING & MAINTENANCE PARCEL NUMBER CHANGE

Les Andersen motioned to adopt a resolution to correct the special assessment roll for Rurik Drive maintenance. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to correct the special assessment roll for Rurik Drive snowplowing. Tammy Beal seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

CRYSTALWOOD CONDOMINIUM PROJECT

A letter from the township attorney is included in the packet regarding this item.

GRAVEL ROAD UPDATE

This item was discussed during the budget discussion.

CHARTER TOWNSHIP ELIGIBILITY

Tammy Beal presented the board with the options for charter township status. She was unable to find any records that this was done after the 2000 census.

CORRESPONDENCE/UPDATES

Bob Hanvey said the Highland case is moving along.

An email was received from Pat Gibbons regarding the insulation on the huts.

The township hasn't heard anything with regard to Marion Retail Center.

The pre-trial hearing with Dan Lowe was held on June 28; the bench trial date is September 2.

The township is hosting the monthly community sale this Saturday from 9 am-1 pm.

Bob Hanvey reported on the Dashboard meeting he attended.

Mr. Hanvey updated the board members on the letter to be sent to the LCRC regarding Cedar Lake Road speed limit. Davis Road and Triangle Lake Road also received comments and concerns from residents that were forwarded to the road commission.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Les Anderson motioned to adjourn the meeting at 8:45 pm. Tammy Beal seconded. **Motion carried 7-0.**

MINUTES - July 28, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Tammy Beal added item #8— Pardee Lake SAD. Scott Lloyd motioned to approve the agenda as amended. Les Andersen seconded.

Motion carried 7-0.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda as presented. Paula Wyckoff seconded.

Motion carried 7-0.

HEALTH INSURANCE

Jack Schmitz from Burnham & Flower contacted the township and said that rule and policy changes will impact the prescription drug coverage. Prices aren't available yet, and Mr. Schmitz will attend the next meeting to update the entire board.

TOWNSHIP ROAD UPDATE

Mike Crain from the Livingston County Road Commission sent a letter with options for the County Farm repairs. Bob Hanvey will contact the road commission to get more details and ask if a representative can meet with board members.

BUDGET UPDATE

No action required on this item because no money was approved for the roads (above).

HOMETOWN LEASE AGREEMENT

Les Andersen motioned to approve the lease agreement with modifications, and authorize the clerk to sign the agreement. Paula Wyckoff seconded. **Motion carried 7-0.**

LOWE LAWSUIT

A letter from the attorney is included in the packet. Scott Lloyd asked why the assessor can't take the amount off. Bob Hanvey said the assessor doesn't have jurisdiction at this point. Tammy Beal motioned to respond that the township doesn't have the authority to accept the offer from Dan Lowe. Paula Wyckoff seconded. **Motion carried 5-1** (Lowe—abstain; Lloyd—no.)

PARDEE LAKE SAD

Tammy Beal updated the board members on this item. Eight property owners on Pardee Lake live in Marion Township and aren't part of Genoa Township's special assessment. The township was approached to create a SAD for those property owners. A petition will be circulated.

CORRESPONDENCE/UPDATES

Pending Litigation: No new information on Chestnut or Prusak; the Highland court date is November 1. Marion Retail Center: No new information. The \$80,000 from MHOG was received. Additional documents for Hometown Village are posted on the website; the HVM annual meeting is August 3 at the township hall. Hunter's Safety class begins next week. The Livingston County Drain office is having a rain barrel/compost bin sale on Saturday, August 6.

CALL TO THE PUBLIC

Les Andersen said the road commission will know by fall if the Jewell Road bridge is eligible for federal funds.

ADJOURNMENT

Tammy Beal motioned to adjourn the meeting at 8:09 pm. Les Andersen seconded.

Motion carried 7-0.

MINUTES - August 11, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT:None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda. Paula Wyckoff seconded. **Motion carried 6-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda as presented. Les Andersen seconded.

Motion carried 6-0.

INSURANCE PRESENTATION

Tom Armintrout from Burnham & Flower presented the board with a proposal for health insurance coverage. Caremark prescription coverage is no longer available to the township. Travis Hodge motioned to postpone action on this item until the next meeting. Dan Lowe seconded. Roll call vote: Lowe—yes; Lloyd—yes; Beal—no; Hanvey—yes; Wyckoff —no; Andersen—no; Hodge—yes.

Motion carried 4-3.

PLANET AID DROP BOXES

Johnny Oler from Planet Aid was present on behalf of this agenda item. It was noted that the drop boxes were not included on the Marion Retail Center site plan, and the township asked for them to be removed. Mr. Oler would like to replace the MRC boxes, and possibly put another box elsewhere in the township. Scott Lloyd motioned to request the Planning Commission to consider a zoning ordinance related to outside equipment. Les Andersen seconded. **Motion carried 7-0.**

TXT #04-11—PRELIMINARY REVIEW TO ADD CROP OPERATIONS TO SR

Tammy Beal motioned to send TXT #04-11 to the Livingston County Planning Department for review. Paula Wyckoff seconded. **Motion carried 7-0.**

TXT #05-11—FINAL REVIEW

Tammy Beal motioned to adopt a resolution to grant final approval to TXT #05-11—Section 8.02 E #10. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

TXT #04-09—PRELIMINARY REVIEW: OUTDOOR WOOD FURNACES

Scott Lloyd said he would like the setback reduced from 100' to 50'. Scott Lloyd motioned to send TXT #04-09, with change noted, to the Livingston County Planning Department for review. Les Andersen seconded. **Motion carried 6-1** (Lowe—no).

HOMETOWN VILLAGE MOWING ISSUES

Estimates were received from Lightning Lawn & Landscape and PE's Lawn and Landscapes. Scott Lloyd motioned to have PE's mow the 15 HVM lots as designated on drawing, no more than once a month, with the option to call off mowing if not needed. Tammy Beal seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

TOWNSHIP ROAD UPDATE

Les Andersen motioned to approve contract with Livingston County Road Commission to select option B in letter dated July 20, 2011 for the County Farm Road asphalt job, including base repair, not to exceed \$300,000, with the work being complete by October 1, 2011, and the base repair work will be put out for bids. Travis Hodge seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**

BUDGET UPDATE

Bob Hanvey will bring a resolution to the next meeting to reflect the budget changes related to roads and insurance (**AI #1.**)

FORECLOSED PROPERTY AUCTION

The minimum bid auction for the Copperfield property is August 24; no action is required at this time.

CORRESPONDENCE/UPDATES

Bob Hanvey updated the board members on items that will affect the cash flow spreadsheet passed out at a previous meeting.

A letter was received from an attorney regarding Woodberry. An individual tripped on a valve cover located in a driveway and was injured. Bob Hanvey forwarded the correspondence to MHOG. The repairs have already been made.

The Peavy Road pump station was painted this week.
The Prusak mediation is scheduled for September 14.
Highland/Howell appraisal has been submitted and our attorney is reviewing.
No new information on Marion Retail Center.
The request for a Pardee Lake SAD has been withdrawn.
Les Andersen commented on the amount of use the disc golf course is getting.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Tammy Beal motioned to adjourn the meeting at 9:21 pm. Les Andersen seconded. **Motion carried 7-0.**

MINUTES - August 25, 2011

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Dan Lowe, Tammy Beal, Paula Wyckoff, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded.
Motion carried 7-0.

CONSENT AGENDA

Tammy Beal motioned to approve the consent agenda. Travis Hodge seconded. **Motion carried 7-0.**

PRUSAK MEDIATION

Copies of letters from the township attorney and Ms. Prusak’s attorney are included in the packet. No action required at this time.

TOWNSHIP ROAD UPDATE

Bob Hanvey talked with Jodie Tedesco from the Livingston County Road Commission who said the intent of the contract is to pay for the contractor’s portion, not LCRC salaries. No action required.

INSURANCE

Les Andersen motioned to accept alternative plan #1 presented by Burnham & Flower (page 6). Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.** Bob Hanvey will bring a resolution to change the budget to the next meeting (**AI #1.**) Tammy Beal motioned to have the township contribute \$250 per participating employee (11 total) to each employee’s flexible savings account to cover the cost of prescription or medical reimbursement. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

MORTGAGE PAYOFF

Travis Hodge motioned to authorize payoff of the mortgage on the township addition in the amount of \$65,926.41 from the general fund. Paula Wyckoff seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

BUDGET UPDATE

Bob Hanvey presented a resolution to add \$330,000 to the 2011-12 General Fund budget line item 6446-446-806, Road Maintenance, resulting in a budget total for that line item of \$330,000. The proposed use of the funds is the improvement of County Farm Road from Sexton Road to Coon Lake Road. The work will be completed by the Livingston County Road Commission prior to October 1,

2011. Scott Lloyd motioned to adopt the resolution as presented. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

Mr. Hanvey also said the board may want to consider contributing some funds to a joint venture with Genoa Township for improvements to Fisk Road.

FORECLOSED PROPERTY AUCTION

Bob Hanvey updated the board members on the auction held on Wednesday.

TOWNSHIP VOLUNTEER MOWING

Tammy Beal said the insurance policy covers volunteers who help mow the lawns. Howard Manson and his grandsons have been volunteering. She would also like to add the gazebo area to the request for bids for next year’s mowing.

AFLAC

Tammy Beal gave an update for the trustees. AFLAC offers different options and it’s available to employees who wish to sign up at their own expense. The clerk’s office needs the forms signed, even for those declining, and returned to the clerk’s office.

CRYSTALWOOD WATER LINE

Dan Lowe said the loop into Foxfire was part of Crystalwood’s site plan and needs to be completed. Bob Hanvey will talk with Greg Tatara of MHOG to get some numbers on cost. Mr. Lowe said it needs to be operational by next spring or summer to help alleviate issues with water pressure. Mr. Hanvey said the township probably won’t have any options for recovering the cost.

CORRESPONDENCE/UPDATES

Twenty one petitions were filed with the MTT against the Coon Lake SAD, although most did not file appeals at the public hearing as required. Bob Hanvey gave an update on Highland. The issue with an individual tripping at Woodberry that resulted in injury was referred to MHOG and the insurance carrier, MMRMA, has denied the claim. Tammy Beal said appointments for the Zoning Board of Appeals are coming up. Paula Wyckoff updated the board members on HAPRA and they will end the year in the black for the first time. Bruce Love contacted the supervisor regarding funds for County Farm Road versus Cedar Lake Road.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Scott Lloyd motioned to adjourn at 8:15 p.m. Paula Wyckoff seconded. **Motion carried 7-0**

MINUTES - September 8, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT:None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Tammy Beal added item #9—Township Landscaping to the agenda. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 7-0.**

PENSION PRESENTATION

Natalie Braden, the Pension Account Manager from Burnham & Flower, was present to discuss new programs that are available. Les Andersen motioned that the township continue with the John Hancock program; the township will contribute 2% for each employee, and continue to pay the participant

charge and asset fees. Travis Hodge seconded. Roll call vote: Lowe—no; Lloyd—no; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—yes; Hodge—yes. **Motion carried 5-2.**

CRYSTALWOOD/FOX FIRE WATER CONNECTION

An email from Greg Tatara is included in the packet; MHOG is meeting next week. No action required.

SPECIAL USE PERMIT #01-10 EXTENSION

Dan Lowe motioned to extend the Baruzzini dog kennel SUP with completion by August 2012. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe---all yes.

Motion carried 7-0.

TOWNSHIP ROAD UPDATE

Dan Lowe updated the board members on the County Farm Road project. Tammy Beal asked if staff could get updates on dust control so they can respond to calls. Mr. Lowe said he's playing it by ear. Mr. Lowe also updated the board on the Wright Road improvements.

BUDGET UPDATE

Tammy Beal motioned to adopt a resolution to add \$41,966.96 to the 2011-12 General Fund Budget line item 6902-902-977, Mortgage Payments, resulting in a budget total for that line item of \$65,966.96. The proposed use of the funds is to pay off the balance of the note to First National Bank for the building expansion. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

ZBA APPOINTMENTS

Bob Hanvey said that there are three appointments that need to be made before the end of the year. Two of the current members have expressed the desire to remain on the board. Paula Wyckoff motioned to have the clerk place an ad in the Livingston County Press & Argus for a ZBA member and an alternate. Les Andersen seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.**

LANDSCAPING

Tammy Beal said a suggestion was made to improve the landscaping in the front of the building. Annette McNamara is working on a design. Steve Williams said that Gretchen Voyle from the MSU Extension might have students who could work on the project. Mrs. Beal will bring bid specifications to the next meeting. Scott Lloyd said the gutters and eaves troughs would probably cost less than \$300 (**AI #1.**) Tammy Beal motioned to authorize the repairs. Travis Hodge seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Dan Lowe said there are a few piles of gravel by the gazebo from the road construction. Pending Litigation: Bob Hanvey updated the board members on Highland; the Lowe case was postponed; the Prusak mediation is Wednesday at 8:30 am. The foreclosed property auction is scheduled for September 28. A meeting of the Huron Valley Federal Aid Committee is scheduled for September 19. A handout is included in the packet on the Grand River Avenue Study public meeting, hosted by SEMCOG, MDOT and Livingston County, on Thursday, September 15 at Genoa Township Hall. Tammy Beal updated the board members on insurance cards for the new plan year. The new insurance takes effect September 15; the new prescription insurance through BC/BS takes effect October 15. Any prescriptions filled during that time would be covered by Caremark. Scott Lloyd said the disc golf course needs more garbage cans and more mowing. Paula Wyckoff said the mowing is being coordinated through HAPRA and Howard Manson.

CALL TO THE PUBLIC

None

Adjournment

Les Andersen motioned to adjourn at 8:45 p.m. Tammy Beal seconded. **Motion carried 7-0**

MINUTES - September 22, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Tammy Beal added item #11—Building Maintenance to the agenda. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

CELL TOWER

An offer to lease the cell tower property from Landmark Dividend is included in the packet. Les Andersen motioned that the township not accept the offer from Landmark Dividend. Travis Hodge seconded. **Motion carried 7-0.**

TOWNSHIP ROAD UPDATE

Bob Hanvey updated the board members on the recent Huron Valley Federal Aid committee meeting. Improvements will be made on D-19 from Coon Lake Road to Wright Road next summer, funded almost entirely with federal funds. The remainder will be funded by the Livingston County Road Commission. Scott Lloyd said the second coat of asphalt on County Farm Road looks good. Tammy Beal presented the board with an invoice from Advanced Dust Control. Dave Barr from Advanced has expressed that he’s unhappy with the current procedure for dust control; he feels it’s not efficient or effective to do the roads piecemeal. He also said that another application should be done before winter. Dan Lowe said they do a minimum of four miles at a time. Les Andersen motioned to approve payment of the Advanced Dust Control invoice in the amount of \$6,977.60. Scott Lloyd seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.** Bob Hanvey asked if there will be another application. Dan Lowe said Tim Johnson from the LCRC will contact him when they should be done.

CHARTER TOWNSHIP RESOLUTION

Les Andersen motioned to adopt the resolution to oppose incorporation as a charter township as presented. Travis Hodge seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

LANDSCAPING BID SPECS

Paula Wyckoff updated the board on this item. Jack Lowe suggested stamped concrete instead of pavers. He is concerned about the drainage with the new gutters. Scott Lloyd said stamped concrete requires maintenance, is slippery, and there is a drainage concern. Scott Lloyd will talk with Jack Lowe (**AI #1.**) No action required at this time.

ITC DONATION

Tammy Beal motioned to accept the \$500 donation from ITC for the landscaping project at the hall. Les Andersen seconded. **Motion carried 7-0.**

CRYSTALWOOD/FOX FIRE CONNECTION

Bob Hanvey updated the board members on this item. The MHOG meeting was held on Wednesday and they didn’t say no. Dan Lowe said the total cost should be around \$80,000; several items on Tetra Tech’s opinion of probable cost shouldn’t be necessary. The board will wait for the MHOG proposal. Bob Hanvey and Dan Lowe will meet with Tesha Humphriss from MHOG on Thursday, September 29 at 1:30 pm.

CEMETERY PROPERTY DONATION

Scott Pruitt, a resident who lives at Cedar Lake Road and Schafer, approached the township about donating property on the northwest corner to be used as a cemetery, across the street from Gilkes Cemetery in Putnam Township. Tammy Beal has talked with the county, and will continue to investigate this opportunity.

BUILDING MAINTENANCE

New gutters have been installed, but they need to be hooked up to the drain. Also, the basement is leaking. Tammy Beal had Family Basement Repair take a look at it and they will repair it for approximately \$300-400. Ms. Beal has also talked with several companies about new doors, and she will be getting quotes.

HIGHLAND

Neil Goodman will discuss this item with the board during the closed session.

CORRESPONDENCE/UPDATES

Howell Area Fire Authority will be hosting an open house on Sunday, October 9 from 1-4 pm. A meeting on-site at Hometown Village will be held next Thursday, September 29 at 1:30 pm to discuss the driveway approach and trees. Paula Wyckoff updated the board members on the Lowe personal property case. Judge Geddis granted the township’s motion for summary disposition and granted a judgment in the township’s favor for 2009 taxes plus court costs and statutory attorney fees. A tentative agreement has been reached in the Prusak mediation, and will be brought to the next board meeting. No new information on Chestnut.

CALL TO THE PUBLIC

None. Motion by Les Andersen, second by Tammy Beal, to go into a closed session at 8:05 pm to consult with attorney regarding the Highland lawsuit on settlement strategy in connection with specific pending litigation because an open meeting would have a detrimental financial effect on the litigation or settlement position of the township. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**

Motion to come out of closed session by Tammy Beal, seconded by Paula Wyckoff, at 8:50 pm. Roll call vote: all yes. **Motion carried 7-0.**

Dan Lowe motioned to direct attorney Neil Goodman to proceed with negotiations with Highland as discussed in closed session. Scott Lloyd seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Beal, Hanvey—yes; Hodge, Andersen—no. **Motion carried 5-2.**

Motion by Les Andersen, second by Tammy Beal, to go into a closed session at 8:05 pm to consult with attorney regarding the Highland lawsuit on settlement strategy in connection with specific pending litigation because an open meeting would have a detrimental financial effect on the litigation or settlement position of the township. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**

Motion to come out of closed session by Tammy Beal, seconded by Paula Wyckoff, at 8:50 pm. Roll call vote: all yes. **Motion carried 7-0.**

Dan Lowe motioned to direct attorney Neil Goodman to proceed with negotiations with Highland as discussed in closed session. Scott Lloyd seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Beal, Hanvey—yes; Hodge, Andersen—no. **Motion carried 5-2.**

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:55 p.m. Les Andersen seconded. **Motion carried 7-0.**

MINUTES - October 13, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No Response

APPROVAL OF AGENDA

Travis Hodge motioned to approve the agenda. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. Roll call vote: Lloyd, Beal, Hanvey, Lowe, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

METRO ACT

Les Andersen motioned to authorize the township supervisor to sign the Metro Act Right of Way Permit Extension for three years. Paula Wyckoff seconded. **Motion carried 7-0.**

NEW HUMIDIFIER

Tammy Beal motioned to approve the proposal from Area Heating & Cooling for \$648.90 for installation of a new humidifier. Les Andersen seconded. Roll call vote: Wyckoff—yes; Hodge—abstain; Hanvey—yes; Lloyd—yes; Beal—yes; Andersen—yes; Lowe—yes. **Motion carried 6-0** (1 abstention.)

ENTRANCE DOOR PROPOSALS

Four proposals are included in the packet. Les Andersen motioned to accept the proposal from Southeastern Shower Door & Mirror for two pair of doors with hardware and power opener for assembly hall entrance door. Tammy Beal seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

TOWNSHIP ROADS

Dan Lowe updated the board members on dust control. East Davis and Cedar Lake, south of Coon Lake, have been done. Lucy Road was not done. He said the dust control is done for the season. No bill has been received yet for the County Farm Road work. Bob Hanvey said there was a meeting with the LCRC regarding the Hometown Village driveway to the tower; there will be shaping on the slopes, but no big trees removed.

FORECLOSED PROPERTY PURCHASE

Information is included in the packet on the recent purchase of 23 Copperfield parcels. Bob Hanvey said there is a meeting with the homeowners group next Thursday.

VOTING EQUIPMENT EXTENDED WARRANTY

Les Andersen motioned to authorize the clerk to sign the extended warranty contract for the tabulators including upgrades and maintenance for 2011 through 2013. Paula Wyckoff seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Bob Hanvey said there is no new information on pending litigation. Tammy Beal said a representative from Burnham & Flower will be in the office on Monday at 1:30 p.m. to answer questions regarding the new health insurance. She said \$52.08 has been put in each participating employee’s FSA, and \$197.92 will be deposited after January 1. She also encouraged all participants to use direct deposit.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 7:50 p.m. Tammy Beal seconded. **Motion carried 7-0.**

MINUTES - October 27, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Susan Dahlberg thanked the board for the opportunity to bid on the 2011-12 snow plowing.

APPROVAL OF AGENDA

Tammy Beal added item #8—Roads and item #9—Cemetery Donation. Les Andersen motioned to

approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. **Motion carried 7-0**

2011-12 SNOW PLOW BIDS

Four bids were received. Tammy Beal said the fire department will maintain their own sidewalks. Scott Lloyd motioned to select the bid from Ever So Green for the 2011-12 snow plowing. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

CRYSTALWOOD/FOXFIRE CONNECTION

Bob Hanvey updated the board members on this item and a handout is provided in the packet. Dan Lowe motioned to have the township petition the MHOG board to jointly participate with the township in the proposed water main loop between Crystal Court and Foxfire Drive, with the engineering costs borne by MHOG. Bob Hanvey seconded. Roll call vote: Wyckoff—yes; Hodge—yes; Hanvey—yes; Lloyd—yes; Beal—yes; Andersen—no; Lowe—yes. **Motion carried 6-1.**

MARION RETAIL CENTER

The items requested by the township have been completed and site plan is included in the packet. Travis Hodge motioned to consider submission of the Marion Retail Center as approved and to authorize issuance of a waiver for ventilation. Les Andersen seconded. **Motion carried 7-0.**

LIVINGSTON COUNTY ECONOMIC DEVELOPMENT/ANN ARBOR SPARK

Bob Hanvey provided information on this endeavor. He will provide additional documents at the next board meeting, along with a sample agreement. Tammy Beal motioned to postpone discussion on the Ann Arbor SPARK program until the November 10 meeting. Paula Wyckoff seconded.

Motion carried 7-0.

NEW/USED TABULATOR PURCHASE

Tammy Beal said she can get a tabulator at no charge from Green Oak Township; it would require updating. Scott Lloyd motioned to authorize the clerk to spend up to \$500 for an additional tabulator. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes.

Motion carried 7-0.

ROADS

Tammy Beal motioned to pay the Livingston County Road Commission \$311,719.99 for the County Farm Road project. Les Andersen seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.**

CEMETERY DONATION

Tammy Beal said that Putnam Township isn't interested in a joint venture for the cemetery; however, she would still like to pursue. A meeting is scheduled prior to the next board meeting, November 10 at 6 pm.

CORRESPONDENCE/UPDATES

Bob Hanvey said the deeds were received today for the Copperfield lots, and he and Tammy Beal attended an association meeting last week. A letter was received from Central Dispatch suggesting a county-wide ordinance for addressing standards. A meeting is scheduled for Wednesday, November 9 at 10 am. The Livingston County Traffic Summit meeting with MDOT is scheduled for November 30 at 9 am. Local townships, Advantage Livingston, and the Livingston County chapter of MTA are continuing work on a standard land use permit for use in the county. Bob Hanvey has a spreadsheet available if board members would like to review. The MTT/STC case with Hometown Village of Marion has been settled. A letter was sent to residents of Hometown Village explaining the farming and harvesting operation. A letter from Neil Goodman is included in the packet explaining the Highland resolution. The agreement has been signed by both parties. Les Andersen asked who is responsible for the new street light on Coon Lake Road; no one was sure. Paula Wyckoff provided the board members with a copy of a letter sent to Dan Lowe from the township attorney regarding the personal property judgment.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:26 p.m. Les Andersen seconded. **Motion carried 7-0.**

MINUTES - November 10, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to have the item on SPARK moved up, after the audit presentation. Tammy Beal motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

ZBA APPOINTMENTS

There are three positions open on the Zoning Board of Appeals, and three applications were received. Les Andersen motioned to approve the appointment of Linda Manson-Dempsey to a three-year term on the Zoning Board of Appeals. Travis Hodge seconded. **Motion carried 7-0.**

Les Andersen motioned to approve the appointment of Gregory Durbin to a three-year term on the Zoning Board of Appeals. Scott Lloyd seconded. **Motion carried 7-0.**

Les Andersen motioned to approve the appointment of Larry Fillinger to a three-year term on the Zoning Board of Appeals. Paula Wyckoff seconded. **Motion carried 7-0.**

Tammy Beal said she received an application after the deadline, and an alternative can be appointed. The application will be in the next board packet.

AUDIT PRESENTATION

Ken Palka from Pfeffer, Hanniford & Palka was present to comment on the recent audit. The township has been given an unqualified opinion from the auditor. Les Andersen motioned to accept the audit report and instruct the auditor to submit the information to the state. Paula Wyckoff seconded.

Motion carried 7-0.

Les Andersen motioned to approve payment of the invoice from Pfeffer, Hanniford & Palka for \$16,700. Travis Hodge seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Motion carried 7-0.

LIVINGSTON COUNTY ECONOMIC DEVELOPMENT/ANN ARBOR SPARK

Mike Kennedy, chairman of the Economic Development Council, and Luke Bonner, Vice President of Business Development from SPARK, were present to discuss this agenda item. Bob Hanvey provided Mr. Kennedy with a list of questions, which he addressed. Mr. Hanvey asked if the agreement can provide details of what the EDC/SPARK will do to benefit the township, and Mr. Kennedy said yes. They are looking for a three-year partnership with the county and local units. Marion Township's contribution would be \$8,000 per year. Travis Hodge motioned to support the agreement with the Livingston County Economic Development Council and SPARK for three years at \$8,000 per year, pending approval of the contract, with the first year's payment due by March 31, 2012. Paula Wyckoff seconded. Roll call vote: Hanvey—yes; Lowe—yes; Wyckoff—yes; Beal—yes; Lloyd—yes; Hodge—yes; Andersen—no. **Motion carried 6-1.** Tammy Beal motioned to extend the meeting beyond 9:30 p.m. Scott Lloyd seconded. **Motion carried 7-0.**

TXT #04-09: OUTDOOR WOOD FURNACES FINAL

Tammy Beal motioned to accept text amendment #04-09: Outdoor Wood Furnaces, as presented. Les Andersen seconded. Roll call vote: Beal—yes; Andersen—yes; Hodge—no; Wyckoff—no; Lowe—no; Hanvey—yes; Lloyd—yes. **Motion carried 4-3.**

TXT #04-11: CROP OPERATIONS FINAL

Bob Hanvey motioned to accept text amendment #04-11: Crop Operations, as presented. Les Andersen seconded. **Motion carried 7-0.**

CRYSTALWOOD/FOXFIRE PETITION

Bob Hanvey said that MHOG would like a more formal agreement that provides for reimbursement for engineering costs if the township decides not to fund the program. Mr. Hanvey will provide the board a copy when it's available.

DOWN SPOUT DRAINAGE

Scott Lloyd reported on this item. Dan Lowe said he could get an estimate from Steve Ott for the directional boring. Les Andersen motioned to postpone this item and have Dan Lowe get an estimate from Steve Ott on the directional boring. Travis Hodge seconded. **Motion carried 7-0.**

TOWNSHIP EMAIL POLICY

Bob Hanvey asked the board members whether they want to keep their email addresses on the website; some board members don't use the email accounts and he doesn't want correspondence to not be answered. Paula Wyckoff, Tammy Beal, Bob Hanvey, Travis Hodge and Les Andersen all want to keep their email accounts. Les Andersen would also like his cell phone number published. Scott Lloyd and Dan Lowe asked that their home phone numbers be listed. The email account for the Planning Commission chair will also be removed.

CEMETERY DONATION

Tammy Beal reported on a meeting held with the Pruitt's. In exchange for their donation, they would like 36 graves in the northwest corner, have the boundary line up with the Gilkes Cemetery, have the name be Pruitt Cemetery, and have it ready within two years. The board members suggested the west portion of the property be used as a driveway and the township will maintain the trees. Les Andersen motioned to have the clerk contact the owner's with this suggestion. Travis Hodge seconded.

Motion carried 7-0.

WOODCREEK INVOICE

Dan Lowe motioned to only pay \$1400 on the J.W. Field invoice for \$1800, and have Bob Hanvey contact them. Les Andersen seconded. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Pending Litigation: No new information on this item. Information on the inflation rate from the State Tax Commission is included in the packet. An MDOT Traffic Summit is scheduled for Wednesday, November 30, 9 am at the LCRC. Recreation Recognition Reception is scheduled for Thursday, November 17, 7 pm at the Bennett Center. Tammy Beal talked with Kim Hiller from the LCRC regarding the street light on West Coon Lake Road and Ms. Hiller said the light was requested by the road commission. She will follow up on the location with DTE. A ballot was passed out for the Farm Services Administration. It was decided not to respond. The buck pole is Tuesday, November 15, and the board thanked Scott Lloyd, Jack Lowe, and Ryan Lloyd for putting it up.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Tammy Beal motioned to adjourn at 10:00 p.m. Les Andersen seconded. **Motion carried 7-0.**

MINUTES - December 8, 2011

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Tammy Beal asked to have items #15 and #16 moved after the last call to the public. Paula Wyckoff motioned to approve the agenda as amended. Les Andersen seconded. Motion carried 7-0.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. Motion carried 7-0.

BURNHAM & FLOWER INSURANCE PRESENTATION

Larry Clever, Account Manager from Burnham & Flower, was present to review a proposal for liability insurance and enhancements to the PAR plan. Tammy Beal said Brown & Brown was going to submit a proposal by December 1, but nothing has been received. Tammy Beal motioned to approve the proposal from Burnham & Flower and include Options C, E, and F, for a total of \$29,205. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. Motion carried 7-0.

ZBA ALTERNATE APPOINTMENT

Tammy Beal motioned to appoint David Schoolcraft as an alternate to the Zoning Board of Appeals. Les Andersen seconded. Motion carried 7-0.

PLANNING COMMISSION APPOINTMENTS

Bob Hanvey nominated Jim Murray to the Planning Commission for a three-year term through December 2014. Paula Wyckoff motioned to approve the nomination of Jim Murray. Tammy Beal seconded. Motion carried 7-0. Bob Hanvey nominated Jerry Sidlar to the Planning Commission for a three-year term through December 2014. Travis Hodge motioned to approve the nomination of Jerry Sidlar. Les Andersen seconded. Motion carried 7-0.

CRYSTALWOOD/FOXFIRE

Bob Hanvey passed out a proposed agreement between MHOG and Marion Township. The MHOG Board will discuss at its December 21 meeting. No action required at this time.

RA JOHNSON & SONS, INC. INVOICE

Dan Lowe motioned to approve the invoice from RA Johnson & Sons, Inc. for \$900. Les Andersen seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. Motion carried 7-0.

DOWN SPOUT DRAINAGE

Scott Lloyd will provide specifications and get quotes from Ron Musial and Steve Ott for the board to review at the January meeting (AI #1.)

POVERTY GUIDELINES/APPLICATION

The board reviewed three options for the Board of Review's use. Tammy Beal motioned to use the sample form provided by the State of Michigan. Travis Hodge seconded. Motion carried 5-2 (Hanvey/Lowe—no.)

SPARK

A copy of the sample agreement is in the packet. Bob Hanvey said the township hasn't received a copy of the contract between the EDC and SPARK to review.

CEMETERY DONATION

Tammy Beal updated the board on her recent discussion with the Pruitts. The Pruitts don't want to donate the entire acre. Dan Lowe said anything less than an acre is too small. Scott Lloyd motioned to have the clerk convey to the Pruitts that the township needs at least one acre for the cemetery, and to offer them a total of 20 burial plots. Les Andersen seconded. **Motion carried 6-1** (Beal—no.)

HIGHLAND-HOWELL

Bob Hanvey updated the board on this item. A copy of the Order of Dismissal is included in the packet.

PLANET AID, INC. LETTER

A copy of a letter from the zoning administrator to Planet Aid is included in the packet. The board members agreed with sending the letter.

COUNTY COMMISSIONER DISTRICT CHANGE

Les Andersen motioned to adopt a resolution to accept the new County Commissioner Districts and House District 47 (formerly District 66.) Travis Hodge seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

CORRESPONDENCE/UPDATES

Bob Hanvey received a call from Pat Gibbons regarding limestone at the Mason Road pump station. Dan Lowe will take a look and discuss with Pat and Marcel (**AI #2.**) An update on Chestnut should be scheduled for the next meeting. The buck pole was held on November 15 and 12 deer were entered. RecRecRec named Jim Clore, the Hunter's Safety instructor, as instructor of the year. Bob Hanvey reported that JW Field accepted the amount the township paid on their invoice, which was \$400 less than the invoice amount. A copy of the proposed budget for Copperfield is included in the packet. Bob Hanvey updated the board on a recent meeting with a representative from SR Jacobson; this company intends to purchase Turtle Creek and Sunridge. Bob Hanvey updated the board members on the recent traffic summit. The state will address drainage issues on M-155 next summer; resurface the Park & Ride at D-19 and the expressway; the Livingston County Road Commission will upgrade D-19 from Wright Road to Coon Lake Road using federal funds. If the Jewell Road bridge is funded, it will be on the schedule for 2013. Tammy Beal said the early registration deadline for MTA is December 15. She also reminded board members to return their Burnham & Flower flex forms.

CALL TO THE PUBLIC

No response.

PRUSAK CLOSED SESSION

At 8:58 pm, Les Andersen motioned to go into a closed session to consult with the township attorney regarding the Prusak case on settlement strategy in connection with specific pending litigation because an open meeting would have a detrimental financial effect on the litigation or settlement position of the township. Paula Wyckoff seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.** Les Andersen motioned to come out of closed session at 9:36 pm. Tammy Beal seconded. Roll call vote: Beal, Andersen, Wyckoff, Hodge, Hanvey, Lowe, Lloyd—all yes. **Motion carried 7-0.**

Les Andersen motioned to direct attorney, Mike Kehoe, to proceed as directed in closed session concerning the Prusak litigation. Scott Lloyd seconded. Roll call vote: Lloyd—yes; Beal—yes; Hodge—yes; Andersen—yes; Hanvey—no; Lowe—no; Wyckoff —no. **Motion carried 4-3.**

DECEMBER 22 MEETING

Tammy Beal motioned to cancel the December 22 Board of Trustees meeting. Les Andersen seconded. **Motion carried 7-0.**

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:40 pm. Les Andersen seconded. **Motion carried 7-0.**