

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
OCTOBER 14, 2021

MEMBERS PRESENT: Bob Hanvey, Dan Lowe, Les Andersen, Greg Durbin, Tammy Beal and Sandy Donovan

MEMBERS ABSENT: Scott Lloyd

OTHERS PRESENT: Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Commissioner Jay Drick spoke to the Board about re-districting. He currently serves Howell City, Howell and Cohoctah Townships. After the re-districting occurs, he will also serve Marion Township. He spoke about himself and passed out a handout that showed the new district layouts.

APPROVAL OF AGENDA

Items #18—Schroeder Body Shop Site Plan — added to the agenda. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **MOTION CARRIED.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **MOTION CARRIED.**

JESSE DRIVE EXTENSION

Les Andersen motioned to approve the final site plan for the Jesse Drive extension. Tammy Beal seconded. **MOTION CARRIED.**

TOWNSHIP PARKING LOT

Phil Westmoreland said the bid opening for the parking lot renovations took place on Tuesday, September 28 and Rieth Riley came in with the lowest bid, which was \$186,921.50. Phill said they would be able to start the project and finish this year, weather permitting. They are a reputable company and do a lot of work for Livingston County.

Les Andersen motioned to approve the Marion Township parking lot renovation bid, from Rieth Riley for \$186,921.50. Greg Durbin seconded. Roll call vote: Lowe, Beal, Hanvey, Durbin, Andersen, Donovan-YES. **MOTION CARRIED 6-0.**

PFEFFER, HANNIFORD & PALKA LETTER

Greg Durbin motioned to authorize the Clerk, Treasurer and Supervisor to sign the audit procedure letter to Pfeffer, Hanniford and Palka. Les Andersen seconded. **MOTION CARRIED.**

REVISED NEW RESIDENT LETTER

Tim Ryan resides at 459 East Davis Road and spoke in-person on this matter.

Tom Donovan resides at 1229 Triangle Lake Road and spoke in-person on this matter.

Sandy Donovan made a motion to approve the revised letter and include it with the welcome packet for new residents. Tammy Beal seconded. Roll call vote: Donovan, Durbin, Hanvey, Beal, Lowe-YES: Andersen-NO.

MOTION CARRIED 5-1.

TOWNSHIP HALL RENOVATION

Phil Westmoreland explained the different options and pricing to renovate the Township office/building. Bob Hanvey made a motion to postpone further discussion until we hear from our Auditors about the Townships actual fund balance. Tammy Beal seconded. **MOTION CARRIED.**

SPECIAL EVENT DISCUSSION

Les Andersen explained that the Vintage Market that was held September 25th, did not meet the criteria spelled out in our ordinance. Les believes that this event should have never been approved. Les stated that "Speckled Hen" also did not qualify to have this kind of event, although they did come in for a permit. Bob Hanvey stated that he does not believe there was anything wrong with either of these events. Bob thinks that the issues they had with parking, were strictly related to the excessive amounts of rain.

PARK WALKING PATH

Les Andersen talked about the brand-new walking path that Losco Township just installed. Les would like to look into something similar for Marion Township's Jack Lowe Park. Les would also like to schedule a field trip to Losco Township, to see their new walking path.

CEMETERY EXPANSION

Tammy Beal talked about the broken tree branches that have are laying on some of the grave sites in Harger Cemetery. These branches are still attached to the tree that happens to be in the neighbor's yard. Tammy said that she contacted several Tree Trimming companies and was only able to get a couple of them to respond. Dukes Tree Service was one of the companies that responded with a quote. Dukes will clean up and remove the broken branches for \$1200. Tammy also explained that due to all of the rain lately, there is a lot of loose stone that has washed over onto some of the grave sites at Lakeside Cemetery.

Dan Lowe made a motion for Phil Westmoreland and himself, take a look and develop a solution that will not exceed \$5000 and Tom Donovan will then complete the repairs. Greg Durbin seconded.

Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey—YES. **MOTION CARRIED. 6-0**

Greg Durbin suggested that the Township consider installing columbariums in the Township cemeteries. After some discussion Mr. Durbin agreed to gather some information and report back to the Board.

ARPA / CLFRE

Bob stated that the reporting dates have been changed and any interest made on these funds, belongs to and stays with the Township.

MARION OAKS CONSENT JUDGEMENT UPDATE

Bob said that the legal description has been changed on some of these units and the attorneys are working on changes to the consent judgement. The consent judgements states that they are allowed to build two models, which allows them to apply for two permits right now.

TAMARACK PLACE PUD AGREEMENT

Bob said that we are still waiting on Attorneys to provide their feedback.

CRYSTAL WOOD TREES

Dan Lowe said that they decided on six Maple trees for Crystal Wood.

NOVEMBER BOARD OF TRUSTEE MEETING

Tammy Beal stated that the Board meetings scheduled on November 11 happens to fall on Veteran's Day, which is a day that our office is not open.

Tammy made a motion to change the November 11th Board of Trustee meeting to November 18th instead. Greg Durbin seconded. **MOTION CARRIED.**

PARLIAMENTARY PROCEDURE TRAINING

Tammy would like to have a training for the Planning Commission, ZBA and The Board of Trustees. This training would discuss the right and wrong ways of making motions and the proper procedure for running a meeting. Tammy suggested November 4th, 2021 at 6:00pm for pizza and 6:30pm for the training.

Greg Durbin made a motion for Tammy to check the availability and then schedule a Parliamentary and Procedure Training on November 4th, 2021 at 6:30pm. Sandy Donovan seconded. **MOTION CARRIED.**

ZONING BOARD OF APPEALS REPORT

Dan Lowe said there was one ZBA case last month. The applicant was granted a four-foot variance on each side-yard setback. It was a 3-2 vote.

SCHROEDER BODY SHOP SITE PLAN

Bob stated that Schroeder’s would like to install some 25-foot light poles in the south parking lot. They would be about four inch in diameter. They would also like to install a fountain in the detention pond. Phil Westmoreland said he would have to look at our ordinance before providing any review recommendations. Phil said the Township would have to work with the Drain Commission on this project.

Tammy Beal made a motion for Phil Westmoreland to look at Matt Schroeder’s swale and also to make sure that the new lighting is going to work. Dan Lowe seconded. **MOTION CARRIED.**

CORRESPONDENCE & UPDATES

Sandy Donovan suggested that the Township Planning Commission begin working on ordinance language for commercial solar installations.

Tammy Beal told the Board that on October 21st at 11am, a Burnham and Flower representative is coming to the office to discuss Medicare options with employees. They will meet with everyone as a group first and then they will meet with people individually if they so choose.

Livingston County Update.

CALL TO THE PUBLIC

Andy Harold resides at 1881 Cedar Lake Road. Andy made a comment regarding employee’s family members doing work for the Township.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:38 pm. Greg Durbin seconded. **MOTION CARRIED.**

Submitted by: J. Timberlake

Tammy L. Beal, Township Clerk Date

Robert W. Hanvey, Township Supervisor Date