

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, June 13, 2024  
7:30 pm

THIS MEETING WILL BE HELD IN PERSON WITH ONLINE PARTICIPATION OPTIONS

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1) Approval of the Agenda
- 2) Consent Agenda
  - a. May23, 2024 Regular Meeting Minutes
  - b. May 21, HAPRA Meeting-Minutes/Agenda
  - c. Complaint Report
  - d. DPW Report
  - e. Financial Report
  - f. Zoning Report
  - g. MTA Dues (\$7,764.14)
  - h. May 2024 Sheriff's Report
- 3) Final Site Plan Review of Schroeder Parking Lot Expansion SPR #01-24
- 4) Metro Act
- 5) PC Appointment
- 6) Lakeside Cemetery Plots Repurchase #302 Graves E1-6
- 7) Security Camera Upgrades
- 8) Salary Discussion
- 9) Budget to Actual
- 10) Marion Township Maintenance
- 11) Marion Township Playground

Correspondence and Updates

May 2024 Livingston County Update

Call to the Public

Adjournment

Next Board Packet will be ready after 3 pm on Thursday, June 20, 2024.

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
MAY 23, 2024

MEMBERS PRESENT: Scott Lloyd, Tammy Beal, Les Andersen, Dan Lowe, Sandy Donovan, Bob Hanvey, and Greg Durbin

MEMBERS ABSENT: None

\*\*\*\*\*

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Approval of the May 9, 2024 Regular Meeting Minutes was removed from the consent agenda and moved to the end of the agenda. Greg Durbin motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Sandy Donovan motioned to approve the consent agenda as amended. Tammy Beal seconded. **Motion carried.**

BALDWIN SHOW CAUSE HEARING

No one was present on behalf of this item. Dan Lowe said he understands the dogs are back and they are violating *General Provision Section 6.02 A* regarding wild or vicious animals and the definition of wild animals in *Definitions Section 3.02*. Bob Hanvey said that will be passed along to the attorney.

Tammy Beal motioned to forward this item to the attorney for action. Les Andersen seconded. **Motion carried.**

2024 MARION TOWNSHIP ROAD UPDATES

Dan Lowe said Davis Road is about done. Bob Hanvey asked him to drive by; he thought there were high spots where they shouldn't be.

Tammy Beal said there was a wash out on Hinchey Road when a culvert failed; they crushed it and put down gravel. They will replace the culvert later.

## MARION TOWNSHIP CLEANING

Les Andersen said the cleaning job should be advertised in the newspaper and social media and bids received, including providing proof of insurance. Bob Hanvey said the cleaning person has always been hired through the clerk's office, and there is no requirement to gather bids.

Linda Manson-Dempsey, 3076 W. Coon Lake Road, said hiring people you find on social media is very unreliable.

Gary Dunn, 893 Hurley, said he has experience hiring cleaning crews through the American Legion and the township should keep what they have if they're doing a good job.

Les Andersen motioned to have Tammy Beal prepare specifications for the cleaning position for the board to review at the next meeting. Scott Lloyd seconded. **Motion failed 3-4 (Beal, Donovan, Durbin, Hanvey—no.)**

## JOB DESCRIPTIONS FOR ENFORCEMENT

In the packet are the responses to Bob Hanvey's email to township supervisors requesting information on code enforcement job descriptions. Les Andersen said Hartland Township's looked the most appealing with two days per week and \$23 per hour.

After discussion, Les Andersen motioned to have the Planning Commission and the planner come up with a job description for enforcement for two days per week. Dan Lowe seconded. **Motion carried 6-1 (Donovan—no.)**

## MARION TOWNSHIP PLAYGROUND

Tammy Beal provided renderings and estimates for multiple playsets. The board members discussed the surface that the equipment would be placed on (wood/pour-in-place/rubber, etc.) The prices on the estimates are good through the middle of June.

Kayla Trapp, 4055 W. Coon Lake Road, asked what park this would be placed in? Tammy Beal said the park at the township hall.

Nancy Manson, 3346 W. Coon Lake Road, said she feels the area should be fenced.

Linda Manson-Dempsey, 3076 W. Coon Lake Road, said she doesn't believe it should be fenced. The material used, if similar to Little Tykes, lasts for a long time.

Kayla Trapp agreed there should not be a fence and she prefers Options B or C because of the climbing and monkey bars.

Sandy Donovan motioned to approve purchase of the equipment in Option B, in green, with a cost of \$117,121. Tammy Beal seconded. Roll call vote: Andersen, Donovan, Beal, Durbin, Lloyd, Hanvey, Lowe—all yes. **Motion carried 7-0.**

## MAY 9, 2024 REGULAR MEETING MINUTES

Tammy Beal motioned to approve the May 9, 2024 regular meeting minutes. Greg Durbin seconded. Roll call vote: Durbin—yes; Donovan—no; Hanvey—yes; Lloyd—yes; Beal—yes; Andersen—yes; Lowe—yes. **Motion carried 6-1 (Donovan—no.)**

## CORRESPONDENCE & UPDATES

The monthly Livingston County Update is included in the packet.

Bob Hanvey has posted "No Trespassing" signs at Hometown Village Phase III; he has reached out to the sheriff's department, but hasn't received a response yet.

**CALL TO THE PUBLIC**

Lisa Kirk, 2935 High Meadows, asked what will be sent to the attorney regarding the Baldwin show cause hearing. Bob Hanvey said everything the township has on this situation.

Dennette Kreutzkamp, 3336 Pingree, asked if she could get a copy of the playground equipment configurations. Tammy Beal said they are in the board packet on the website.

Dan Lowe asked about the Sexton Road situation; Bob Hanvey said he will check with the attorney regarding notifying the property owner to discontinue his operation.

**ADJOURNMENT**

Les Andersen motioned to adjourn at 8:39 pm. Scott Lloyd seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

DRAFT

# HOWELL recreation

Howell Area Parks & Recreation Authority  
Regular Meeting  
Oceola Community Center  
Tuesday, May 21, 2024, 6:30 p.m.

Call to order

Pledge of Allegiance (all stand)

Call to the Public (for any items not on the agenda)

## Approval- Consent Agenda

1. Regular Board Meeting Minutes dated Tuesday, April 16, 2024
2. Check Register Report Ending April 30, 2024
3. Bank Statements Ending April 30, 2024
4. Financial Reports Ending April 30, 2024

## Approval- Regular Agenda

5. Discussion/Approval- 2024 Howell Melon Festival Liquor License
6. Discussion- Millage Learning Session Slides
7. Staff Reports
  - a. Upcoming events & programs
    - i. Melon Ball/Golf Outing
  - b. Sponsorship & marketing updates
  - c. Maintenance
    - i. Dog Park Gate
8. Directors Report
  - a. Rec on the Go
  - b. Recreation Master Plan Update
9. Board Member Reports
  - i. City of Howell Board Rep:
  - ii. Oceola Township Board Rep:
  - iii. Marion Township Board Rep:
  - iv. Genoa Township Board Rep:
  - v. Howell Township Board Rep:
10. Old Business
11. New Business
12. Next Meeting: June 18, 2024 @ 6:30pm Oceola Community Center
13. Adjournment

# HOWELL recreation

**Howell Area Parks & Recreation Authority**  
Oceola Community Center

Regular Board Meeting Minutes

April 16, 2024

## **Call to Order**

Chair Diana Lowe called the meeting to order at 6:30 pm.

## **Attendance**

**Board Members:** Chair Diana Lowe, Vice Chair Terry Philibeck, Secretary Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

**HAPRA Staff:** Director Tim Church, Jen Savage, Andrew Wittbrodt, Kevin Troshak, and Kyle Tokan

**Public:** Non Present

## **Call to the Public**

None Present

## **Approval of Consent Agenda**

Vice Chair Terry Philibeck made a motion to approve the consent agenda, supported by Treasurer Tammy Beal. Chair Diana Lowe noted that a correction to the Draft Regular Meeting Minutes dated Tuesday, March 19, 2024, needed to be made. Under Board Member Reports, the Report from Chair Diana Lowe should state "Chair Diana Lowe shared that Genoa Township will be working with Livingston County to pave the remaining portion of Chilson to Beck." A motion to amend the minutes per Chair Diana Lowe's comments was made by Secretary Nikolas Hertrich and supported by Treasurer Tammy Beal. **Motion carried 5 – 0. Motion to approve the Consent Agenda carried 5-0.**

## **Approval of Regular Agenda**

Secretary Nikolas Hertrich made a motion to approve the regular consent agenda, supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

## **Discussion/Approval Item- HAPRA 2023 Draft Audit**

Director Church shared with the Board that the annual audit is a little later than usual this year potentially the result of the auditor having additional work due to more clients. Overall the audit is sound and 2023 saw an increase to the fund balance. A motion to approve the HAPRA 2023 Draft Audit was made by Chair Diana Lowe and supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

## **Events and Programs Report**

### **A. Upcoming Event & Programs:**

- i. Senior Travel Program: A grant was received from Livingston County which has revitalized the Senior Travel Program. The grant assists in covering management costs and as a result events are occurring almost monthly and regularly selling out.
- ii. Michigan Mobile SOS: Michigan Secretary of State Mobile Office is coming to the Oceola Community Center on May 23, 2024. Senior Center Members will be able to utilize services provided between 10:00 am and 3:00 pm.
- iii. Pickles and Pints: New program in collaboration with Aberrant Ales is being introduced. Pickle Ball matches will be on Wednesday nights and participants will receive an all day deal as well as food specials for after league play. League runs from May 22<sup>nd</sup> through June 26<sup>th</sup>.
- iv. Other: Kevin Troshak informed the Board that just under 60 teens participated in the Teen Flashlight Egg Hunt. The larger space at the Genoa Township Hall made for more egg hunting fun. Appreciation was given to the volunteers who assisted with the cleanup. Andrew Wittbrodt shared that 116 individuals partook in the Dragon Quest Egg Hunt. Participants collected eggs by completing quests at 10 separate stations.

### **B. Sponsorship & Marketing Updates:**

- i. Play. Grow. Belong: Director Church introduced the Board to the Play. Grow. Belong concept which defines what HAPRA does and who it wants to be. An informational webpage is being developed which will contain pictures highlighting programs provided for seniors, adults, teens, and youths. Webpage will go live soon.
- ii. New Program Guide: The Program Guide for April through June detailing upcoming events/activities has been released. The new guide utilizes the Play. Grow, Belong concept and has been reorganized to have bigger events in the front. Chris Techentin will be providing the guide to the City and Townships to upload to their webpages.

## **Preventative Maintenance Report:**

Kyle Tokan informed the Board that the Oceola and Genoa Township property management agreements have been approved by each authorized board and mirrors have been installed in the fitness center and equipment rooms. The mirrors were paid for by a Senior Grant secured by Renee Baumgart.

## Directors Report

- a. Millage Update: Director Church provided an update regarding millage related information and activities. Ballot language has been submitted and a Frequently Asked Question (FAQ) webpage will be going live on the HAPRA webpage this Monday. Postcards containing millage information will be mailed prior to the delivery of absentee ballots. It is expected that the postcards will be shipped the last week of June.
- b. "Townhall" Meetings: Director Church is planning on visiting each participating municipality in late May and June to conduct townhall meetings to be transparent and receive comments. Director Church will look to finalize the schedule with a formal letter and video next week.

## Board Member Reports

Secretary Nikolas Hertrich shared with the Board agenda items from the March 25, 2024, and April 8, 2024, Howell City Council Meetings which included approval of various civic events and board appointments, discussions related to Freedom of Information requests, amendments to City ordinances, presentations on the Depot Lot and Council Chamber projects, the Snedcor property donation, and a notice of intent to bond for the Lucy/Loop Road.

Vice Chair Terry Philibeck informed the Board that a Little Free Library has been installed near the front entrance of the Oceola Community Center, that Chris Techentin has completed updating the Township's webpage, and that the annual trash day will be May 4<sup>th</sup>.

Treasurer Tammy Beal shared with the Board that Marion Township has been working on updating their webpage for seven months now, the township will be hosting a shredding event on April 27<sup>th</sup>, and that two bids were received for the walking path. Awarding of the work related to the pathway will be done during the April 18, 2024, Marion Township Board of Trustees Regular Meeting.

Chair Diana Lowe did not have an update for Genoa Township.

Howell Township Trustee Sue informed the Board that Howell Township's Trash Day will be May 18<sup>th</sup> and that a Board Member is in support of a marihuana dispensary.

## Old Business

Secretary Nikolas Hertrich informed Director Church that the City of Howell would be in support of a recreation related proclamation for July.

## New Business

Director Church reminded the Board that on April 22<sup>nd</sup> between 1:00 pm and 3:00 pm at Fillmore Park there will be an Arbor Day event and on April 29<sup>th</sup> at 10:00 am there will be a StoryWalk dedication event at the Oceola Community Center.



**Next Meeting**

Regularly Scheduled HAPRA Meeting - Tuesday, May 21, 2024, at 6:30 pm at Oceola Community Center.

**Adjournment:**

A motion to adjourn the meeting was made by Treasurer Tammy Beal and supported by Vice Chair Terry Philibeck at 7:XX pm. **Motion carried 5-0**

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Approved

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Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

## COMPLAINT LOG

Complaint #	Complainant Name	Offender Name	Complaint Details	Action Taken	Date Violation	Show Cause Date	Resolved
#02-24	Crystal Estep 4501 Pinckney Rd 4710-26-400-005	Hlady 4487 Pinckney Rd 4710-26-200-007	8 foot fence	no fence ordinance worked with resident to get bld permit	5/16/2024		Closed no issue
#03-21	Drew Maurier 3727 High Hillcrest 4710-09-200-005	3705 High Hillcrest 4710-04-401-009	Debris on easement	Reviewed issue no way to tell who left it there	5/20/2024		



**GENERAL FUND CHECKING**

Previous Balance	\$	1,900,965.34
Receipts	\$	205,051.67
Interest	\$	-
	\$	<u>2,106,017.01</u>
Expenditures	\$	104,211.08
Balance	\$	<u>2,001,805.93</u>

**CEMETERY FUND**

Previous Balance	\$	75,448.84
Receipts	\$	1,500.00
Interest	\$	58.40
	\$	<u>77,007.24</u>
Expenditures	\$	1,290.00
Balance	\$	<u>75,717.24</u>

**PARKS & RECREATION FUND**

Previous Balance	\$	12,039.17
Receipts	\$	-
Interest	\$	5.16
	\$	<u>12,044.33</u>
Expenditures	\$	3,886.39
Balance	\$	<u>8,157.94</u>

**WATER - NEW USER**

Previous Balance	\$	367,812.80
Receipts	\$	7,734.00
Interest	\$	372.08
	\$	<u>375,918.88</u>
Expenditures	\$	14,000.00
Balance	\$	<u>361,918.88</u>

## SEWER OPERATING &amp; MANAGEMT

Previous Balance	\$	287,818.15
Receipts	\$	41,084.71
Interest	\$	320.56
		<hr/>
	\$	329,223.42
Expenditures	\$	33,703.78
		<hr/>
Balance	\$	295,519.64

## SEWER - NEW USER

Previous Balance	\$	1,807,594.52
Receipts	\$	18,500.00
Interest	\$	2,266.26
		<hr/>
	\$	1,828,360.78
Expenditures	\$	227,189.53
		<hr/>
Balance	\$	1,601,171.25

## SPEC ASSESS. FUND

Previous Balance	\$	304,189.10
Receipts	\$	-
Interest	\$	311.73
		<hr/>
	\$	304,500.83
Expenditures	\$	13,767.68
		<hr/>
Balance	\$	290,733.15

## ESCROW FUND

Previous Balance	\$	82,860.58
Receipts	\$	-
Interest	\$	61.57
		<hr/>
	\$	82,922.15
Expenditures	\$	4,308.95
		<hr/>
Balance	\$	78,613.20

## SUMMARY TOTALS

General Fund	\$	2,001,805.93
Cemetery Fund	\$	75,717.24
Parks & Rec Capital Chk	\$	8,157.94
Water - New User	\$	361,918.88
Sewer Operating & Mana	\$	295,519.64
Sewer - New User	\$	1,601,171.25
Special Assess. Fund	\$	290,733.15
Escrow Fund	\$	78,613.20
<b>TOTAL</b>	\$	<hr/> 4,713,637.23

#101 General Fund  
Transactions by Account  
As of May 31, 2024

Type	Date	Num	Name	Amount
<b>001-001 - CASH - GENERAL - FNB</b>				
Check	05/06/2024	12870	VOID	0.00
Check	05/06/2024	12871	VOID	0.00
Check	05/06/2024	12872	Tammy Beal	-596.47
Check	05/06/2024	12873	DAVID HAMANN	-100.50
Check	05/06/2024	12874	LESLIE ANDERSEN	-284.08
Check	05/06/2024	12875	PNC Bank	-761.60
Check	05/06/2024	12876	FOWLerville NEWS & VIEWS	-207.50
Check	05/06/2024	12877	Culligan of Ann Arbor	-15.00
Check	05/06/2024	12878	THE GARBAGE MAN	-60.34
Check	05/06/2024	12879	MATTHEW DEDES	-119.26
Check	05/07/2024	12880	RICH GORSKI	-3,611.50
Check	05/09/2024	12881	VOYA Institutional Trust	-300.00
Check	05/09/2024	12882	ALERUS PAYMENT SOLUTIONS	0.00
Check	05/09/2024	12883	Marion Township Flex Fund	-1,754.00
Check	05/09/2024	12884	ALERUS PAYMENT SOLUTIONS	-4,608.22
Check	05/09/2024	12885	DTE ENERGY	-585.91
Check	05/09/2024	12886	BEAR WATER TREATMENT	-104.00
Check	05/09/2024	12887	Charter Communications	-177.87
Check	05/09/2024	12888	VERIZON WIRELESS	-97.08
Check	05/09/2024	12889	CITI CARDS	-1,123.37
Check	05/09/2024	12891	AMAZON CAPITAL SERVICES	-28.56
Check	05/09/2024	12890	VOID	0.00
Check	05/09/2024	12892	GORMLEY LAW OFFICE PLC	-973.16
Check	05/09/2024	0027661	LESLIE D. ANDERSEN	-343.99
Check	05/09/2024	0027662	JAMES L. ANDERSON JR.	-172.24
Check	05/09/2024	0027663	SCOTT R. LLOYD	-164.66
Check	05/09/2024	0027664	BRUCE V. POWELSON	-106.67
Check	05/09/2024	0027665	CHERYL A. RANGE	-180.55
Check	05/09/2024	E182073	TAMMY L. BEAL	-3,637.34
Check	05/09/2024	E182074	GAIL A. BURLINGAME	-3,433.14
Check	05/09/2024	E182075	MATTHEW J. DEDES	-3,383.28
Check	05/09/2024	E182076	SANDY DONOVAN	-3,681.84
Check	05/09/2024	E182077	GREGORY L. DURBIN	-1,280.93
Check	05/09/2024	E182078	LAWRENCE W. GRUNN	-152.64
Check	05/09/2024	E182079	DAVE HAMANN	-3,185.96
Check	05/09/2024	E182080	ROBERT W. HANVEY	-4,377.71
Check	05/09/2024	E182081	RICHARD HASLOCK	-524.51
Check	05/09/2024	E182083	LOREEN B. JUDSON	-3,755.21
Check	05/09/2024	E182084	SANDRA J. LONGSTREET	-2,615.54
Check	05/09/2024	E182085	DANIEL F. LOWE	-564.48
Check	05/09/2024	E182087	KITSEY A. RENNELLS	-3,075.86
Check	05/09/2024	E182089	JESSICA S. TIMBERLAKE	-2,727.26

# #101 General Fund Transactions by Account

As of May 31, 2024

Type	Date	Num	Name	Amount
Check	05/14/2024	12893	LOREA TOPSOIL AGGREGATE	-131.00
Check	05/14/2024	12894	LIV CO TREASURER	-221.70
Check	05/15/2024	12895	PRINTING SYSTEMS INC	-1,815.47
Check	05/20/2024	12896	B&L Services	-800.00
Check	05/20/2024	12897	Colonial Life	-647.56
Check	05/20/2024	12898	VC3 Inc.	-12,393.00
Check	05/20/2024	12899	APEX SOFTWARE	-85.00
Check	05/28/2024	12900	CAROL CIUPAK	-125.00
Check	05/28/2024	12901	CONSUMERS ENERGY	-112.95
Check	05/28/2024	12904	Blue Cross Blue Shield of Michigan	-18,621.84
Check	05/28/2024	12903	BURNHAM & FLOWER AGENCY	-574.00
Check	05/28/2024	12902	VOID	0.00







May 18, 2024

Dear Colleagues,

As township leaders, you govern closest to the people we serve. You hold detailed personal knowledge of your residents' interests and needs. MTA's mission is to help prepare you, advise you and advocate with you to deliver on that role and your responsibilities.

Your dues payment enables MTA to provide key services and resources to help you succeed:

- ✦ Respected and effective advocates in Lansing and Washington
- ✦ Expert in-person advice
- ✦ Affordable and thorough education on newly emerging and established topics
- ✦ Outstanding networking events, such as our 2024 Annual Educational Conference and Expo
- ✦ Our highly impactful Capital Conference, which this year brought together hundreds of legislators, member officials and expert guests
- ✦ *Township Focus*, perhaps the best local government magazine of its type nationally
- ✦ Extensive print and online reference resources, including our easy-to-use Answer Center
- ✦ The MTA *Township Governance Academy*, helping hundreds of members work toward a powerful credential and deep confidence in guiding their township boards

Every year, hundreds of new legislative bills emerge that impact township government and your communities. These originate from special interest groups directly attacking your townships' authority. Can you imagine if our townships had no voice to counteract these threats? Through the efforts of your MTA Government Relations team, nearly 95% of such harmful legislation has been prevented or mitigated in recent legislative sessions. Proactively, they also work to successfully achieve objectives from the member-approved MTA Policy Platform. Your MTA membership also includes membership in the National Association of Towns and Townships. Our Washington-based team helps advance federal legislation and regulatory positions helpful to our townships.

Again this year, nearly every township called or emailed our experts to get difficult questions answered. Others consulted with their peers on the *Community Connection* forum or found resources in the MTA Answer Center. Our MTA Annual Conference and Expo brought more than 1,000 people together this year. Please budget now to send your township's delegation, especially any newly elected officials, to next year's Conference in Grand Rapids.

You may also wish to consider taking our *MTA Online* annual subscription program. This is a very cost-effective way for every member of your township team to learn at the time and place of their choosing, without travel and lodging expense. We are continually adding new online training choices to a very broad catalog.

Over the coming year, the MTA Legal Defense Fund will continue to track and pursue cases with statewide importance to townships. The "dark stores" and other tax issues, planning and zoning, right-of-way, financial and other emerging issues continue as priorities. Your township's contribution to the fund helps us argue on behalf of townships' interests and to participate in major cases each year. The current cases and results are reported regularly in *Township Focus* and our online communications.

We thank you for supporting strong township government, for your own leadership and joining in MTA's collaborative work for Michigan and our future.

Sincerely,

*Neil Sheridan*

Neil Sheridan  
Executive Director



PO Box 80078  
Lansing, MI 48908-0078  
www.michigantownships.org

**Due Date:** 7/1/2024

**Township ID:** 44548

**ATTN:** Tammy Beal

**County:** Livingston Co.

**Bill To:**

Marion Twp.  
2877 W Coon Lake Rd  
Howell, MI 48843-8937

**IMPORTANT**  
*Please make a photocopy of this page  
and send it with your check.*

<b>Annual Dues</b>	<b>1. Your annual dues payment for 07/01/2024 to 06/30/2025 is:</b>	\$7,538.00
	<b>2. Your Legal Defense Fund contribution for the year is (optional):</b>	\$226.14
	<b>Your dues and LDF total:</b>	\$7,764.14

**Choose Your MTA Online Learning Subscription (optional)**

*All members of your township team, including volunteers, will have access to the courses included in the package you choose. See the enclosed flyer and the back of this page for more details.*

<b>Select one</b>	<input type="checkbox"/>	<b>Premium Pass (all courses included)</b>	<b>\$ 1,900</b>	<b>Enter the selected package price here:</b>	<input type="text"/>
	<input type="checkbox"/>	<b>Plus</b>	<b>\$ 1,000</b>		
	<input type="checkbox"/>	<b>Essentials</b>	<b>\$ 750</b>		

**Total the green and gold boxes above and enter the amount enclosed:**

**Notes:**

- 1. Make a photocopy of this page and send it with your check.**
- Your dues were calculated using method 4 as described on the reverse side of this sheet.
- MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
- Questions regarding this invoice can be sent to [service@michigantownships.org](mailto:service@michigantownships.org) or call us at (517) 321-6467.

Thank you very much for supporting strong township government!

## Our Online Course Subscription Makes Good Sense for Your Team

MTA's priorities include that all members of your township team and volunteers have affordable access to targeted training – led by township experts – at your convenience. Our online learning center features a wide variety of topics and our annual subscription packages offer substantial cost savings. Package details are at <https://www.michigantownships.org/learning/mta-online/> and on the enclosed flyer.

### Key Advantages of MTA Online

- Continued development for elected and appointed officials, deputies, and volunteers – even new joiners whenever (and wherever!) they choose
- An economical way to now include those who may not have otherwise gone to classes
- Convenience of taking the courses 24 / 7 that you can pause, rewind and rewatch over again

The **Premium Pass Level** includes our Township Governance Academy courses, allowing everyone to make significant progress towards this distinctive township career achievement. **Premium Pass subscribers also have free access to our live monthly webinar series, *Now You Know***, featuring a new topic every month.

## Explanation of Dues Determination

Your dues were determined by the method number stated in the notes on your Dues Invoice:

1. Minimum dues of \$199 per year
2. The standard dues formula method, which is calculated for townships with less than \$290 million in taxable value as:
  - 2023 Taxable Value (TV) x \$15.05 per million, PLUS
  - 2023 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Level 3 method caps dues at \$7,318 for townships with TV of \$290-599 million
4. Level 4 method caps dues at \$7,538 for townships with TV of \$600-999 million
5. Level 5 method caps dues at \$8,521 for townships with TV greater than \$1 billion
6. Standard dues formula results are capped to a year-on-year increase of 10%



## One subscription provides online learning for your entire township



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Package rates are:

**Essentials Package: \$750**  
**Plus Package: \$1,000**  
**Premium Package: \$1,900**

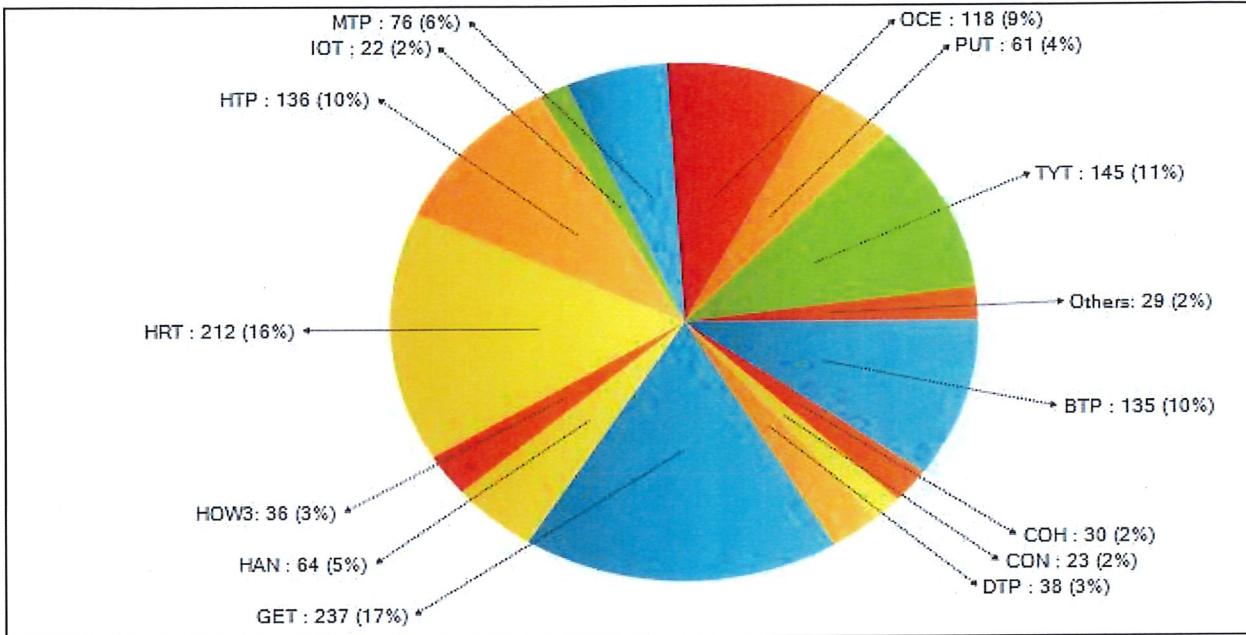
**To continue your subscription or begin subscribing today,** simply check the box next to the package of your choice on the enclosed statement.

**If your township is already a subscriber,** thank you! MTA continually adds new classes to keep packages relevant and enhance the value. This renewal cycle adds 3.75 hours to the **Essentials** package, 7.5 hours to the **Plus** package and 35 hours to **Premium Pass!** We hope you will consider renewing or perhaps even upgrading if you're not already at the Premium Pass learning level.

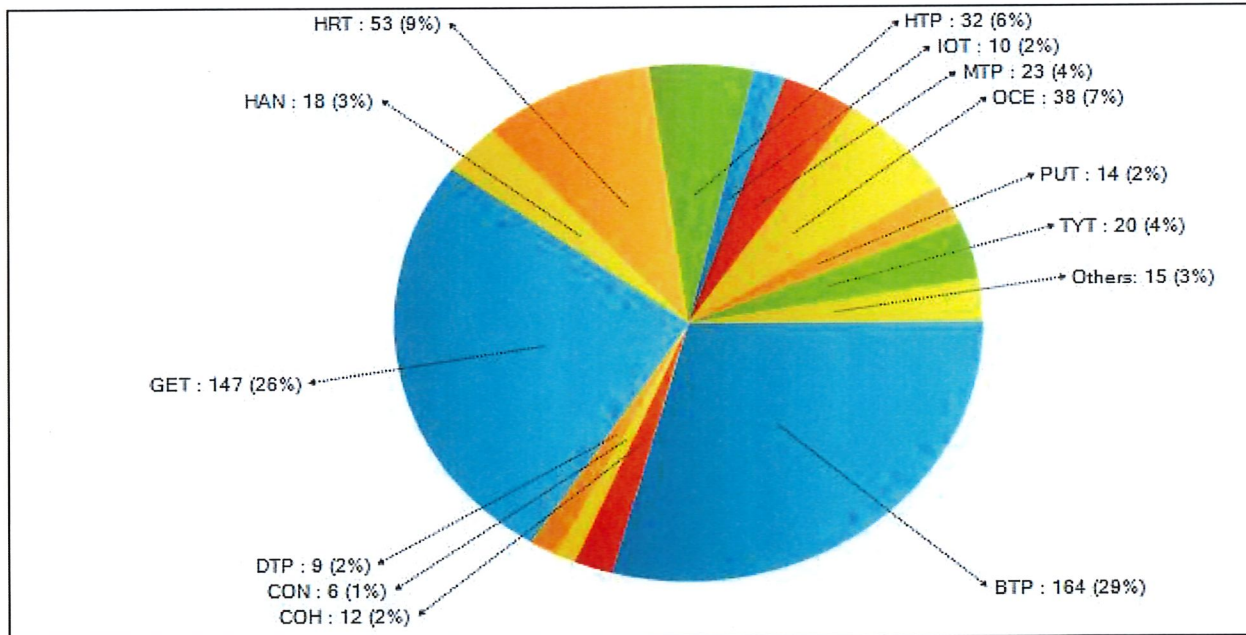
**Not yet a subscriber?** What are you waiting for? Now is the perfect time to try it!

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LIVINGSTON COUNTY SHERIFF'S OFFICE  
MAY 2024 CALLS FOR SERVICE



MICHIGAN STATE POLICE  
MAY 2024 CALLS FOR SERVICE



# MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	76	7	2
FEBRUARY	59	10	1
MARCH	84	6	4
APRIL	62	2	0
MAY	76	8	0
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	357	33	7

# LIVINGSTON COUNTY SHERIFF'S OFFICE

## MARION TOWNSHIP MAY 2024

Nature	# Events
911 HANG UP	1
ALARM	2
ANIMAL COMPLAINT	3
ASSAULT REPORT ONLY	1
ASSIST EMS	2
CITIZEN ASSIST	6
DOMESTIC VERBAL	3
FIREWORKS	2
FRAUD	6
HAZARD	4
HIT AND RUN ACCIDENT	1
INFO- GENERAL	1
INTIMIDATION THREATS HARASSMEN	8
LITTERING, DUMPING	1
MDOP	2
MENTAL/CMH/PSYCH	1
MISSING PERSON/RUN-A-WAY	2
OVERDOSE/INGESTION	1
PATROL INFORMATION	1
PDA	8
PHYSICAL DOMES REPORT ONLY	1
PPO VIOLATION	1
SUICIDAL SUBJECT	2
SUSPICIOUS SITUATION	1
SUSPICIOUS VEHICLE	1
TRAUMATIC INJURY SPECIFIC	1
UNKNOWN ACCIDENT	4
VEH UDAA IN PROGRESS	1
VEH UDAA REPORT	1
VIN INSPECTION	1
WELFARE CHECK	6
<b>TOTAL:</b>	<b>76</b>



<u>TOWNSHIP</u>	<u>NUMBER OF CALLS</u>		<u>RESPONSE TIME</u>		<u>NUMBER OF CALLS</u>		<u>RESPONSE TIME</u>	
	<u>3:00PM - 11:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>3:00PM - 11:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>11:00PM - 3:00PM</u>	<u>TOTAL</u>
BRIGHTON	52	83	40:04	37:13	135			
COHOCTAH	12	18	1:00:57	25:39	30			
CONWAY	10	13	1:16:57	30:42	23			
DEERFIELD	13	25	1:03:11	41:43	38			
GENOA	99	138	41:36	35:52	237			
HANDY	31	32	33:50	33:00	63			
HARTLAND	68	144	22:12	26:47	212			
HOWELL	52	84	40:52	17:34	136			
IOSCO	8	14	1:53:57	27:55	22			
MARION	36	40	34:03	23:42	76			
OCEOLA	52	66	34:18	35:55	118			
PUTNAM	36	25	16:35	59:13	61			
TYRONE	88	57	24:48	1:05:05	145			

PACKET #1

SPR#01-24

### MARION TOWNSHIP APPLICATION FOR SITE PLAN REVIEW

Date: 2-27-24  
 Parcel I.D. Number: 4710-01-300-023

Property Owner(s) Name (Print or Type):  
ARMSTRONG PROPERTY HOLDINGS  
 Mailing Address (Print or Type):  
MATTHEW SCHROEDER  
50 Schroeder Park DR Howell  
 City, State, ZIP (Print or Type): 98842  
810-923-9639  
 Phone (Print or Type):

Applicant(s) Name (Print or Type):  
 Mailing Address (Print or Type):  
 City, State, ZIP (Print or Type):  
 Phone (Print or Type):

Name of Proposed Development: PARKING LIGHTING. STORM Retention  
 Location of Proposed Development (address): FRANCIS - D-19 CORNER  
 N E S W Side of \_\_\_\_\_ Road between \_\_\_\_\_  
 and \_\_\_\_\_ Roads

- The property owner(s) must sign this application. In lieu of the owner(s) signature on this application, the owner may provide a letter authorizing the applicant to act on his / her behalf. This application will not be processed until authorized by the property owner and/or the authorized applicant.

Brief Description of the Proposed Development and/ or Project (Land Use): PARKING OVERTFLOW AND LIGHTING DRAINAGE

I hereby grant permission for members of the Planning Commission, Zoning Administrator or their appointed designee to enter the above-described property for the purpose of gathering information related to this application.  
 Owner(s) of Record Signature: Math Schroed  
 Applicant(s) Signature (if other than owner): \_\_\_\_\_  
 Date: \_\_\_\_\_

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Application Fee: \_\_\_\_\_

**PRELIMINARY SITE PLAN REVIEW**

**AGENCY REVIEWS AND COMMENTS FROM:**

County Road Commission: Yes \_\_\_ No \_\_\_ County Health Department: Yes \_\_\_ No \_\_\_

County Drain Commissioner: Yes \_\_\_ No \_\_\_ Fire Department: Yes \_\_\_ No \_\_\_ Other Agencies: Yes \_\_\_ No \_\_\_

Township Attorney: Yes \_\_\_ No \_\_\_ Township Engineer: Yes \_\_\_ No \_\_\_ Township Planner: Yes \_\_\_ No \_\_\_

APPROVED

APPROVED WITH CONDITIONS

DENIED

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Application Fee: \_\_\_\_\_

**FINAL SITE PLAN REVIEW**

**AGENCY REVIEWS AND COMMENTS FROM:**

County Road Commission: Yes \_\_\_ No \_\_\_ County Health Department: Yes \_\_\_ No \_\_\_

County Drain Commissioner: Yes \_\_\_ No \_\_\_ Fire Department: Yes \_\_\_ No \_\_\_ Other Agencies: Yes \_\_\_ No \_\_\_

Township Attorney: Yes \_\_\_ No \_\_\_ Township Engineer: Yes \_\_\_ No \_\_\_ Township Planner: Yes \_\_\_ No \_\_\_

APPROVED

APPROVED WITH CONDITIONS

DENIED

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Application Fee: \_\_\_\_\_

**CONSTRUCTION PLAN REVIEW**

Township Engineer: Yes \_\_\_ No \_\_\_

Other reviewers: \_\_\_\_\_

Pre-Construction Meeting: \_\_\_\_\_

APPROVED

Date: \_\_\_\_\_

**AS BUILTS**

Submitted for Township File

Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_



# LIVINGSTON ENGINEERING

3300 S. Old US 23 – Brighton, MI 48114 – 810-225-7100

## Memorandum

**TO:** Dave Hamann, Marion Township Zoning Administrator

**FROM:** David LeClair, Livingston Engineering

**DATE:** April 15, 2024

**SUBJECT:** Schroeder's Body Shop Amended Site Plan

---

Dave,

Pursuant to our meeting on April 10<sup>th</sup>, please find eight sets of amended plans for the aforementioned project. Based on our meeting, the following minor changes were made to the drawings:

1. On sheet 2.0, the adjacent zoning has been added to the parcels east of the subject property. Another note was added denoting the wetland delineation for the county drain.
2. On sheet 3.0, a fire truck turning template was added to the overflow parking area and the parking areas were identified.
3. On sheet 5.0, a swale along the front parking area has been added to direct drainage from this parking area into the new detention pond.

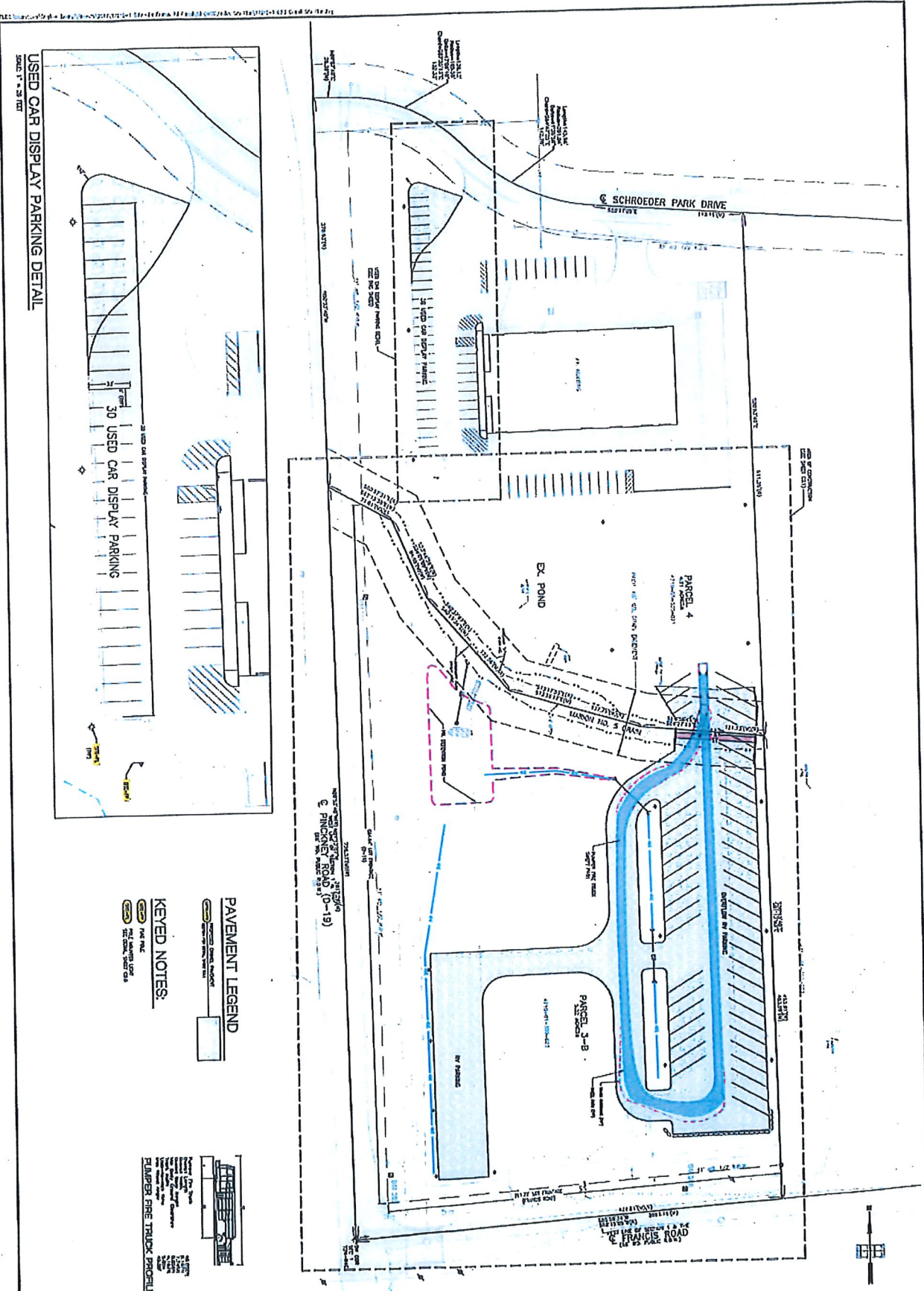
Additionally, in accordance with our meeting, please consider the following information regarding the plan submittal:

1. Mr Schroeder or an entity under his control owns both the existing body shop parcel and the southerly overflow parking parcel.
2. No outdoor material storage is included as part of the amended site plan on the subject additional parcel.
3. The overflow parking occurs on the adjacent parcel where no repair work is being done and as such it is our understanding based on our conversation that is Special Use Permit is not required.
4. Based on our conversation, it is our understanding that the proposed gravel overflow parking is allowed as proposed.
5. No additional signage is proposed at this time. A sign permit application will be submitted at a later date for approval if the site warrants such.
6. A lighting plan is included as part of the site plan set that shows the added light poles with their photometric output. Not included in this plan are the low level solar lights for the front parking area which provides only low light levels.
7. The landscape plan along the south property indicates in addition to the added pine trees an existing berm that will remain in place to provide the additional required screening. Additional landscaping along D19 was not added due to the existing utility easements in this area. This is consistent with the existing body shop and is our understanding that the Planning Commission can recommend such to the Township Board.

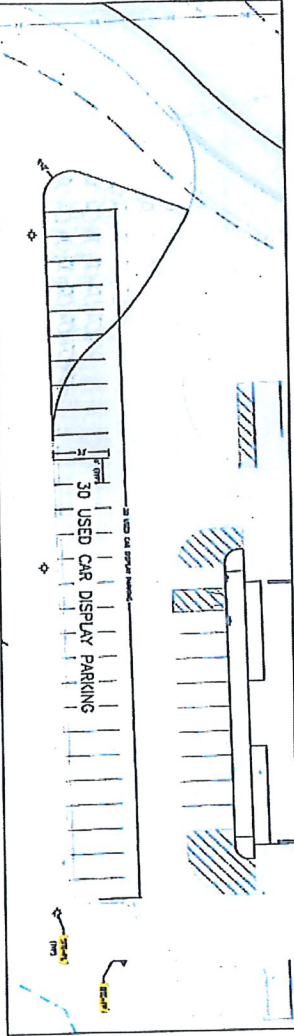
Given the minor nature of the above referenced plan changes/clarifications, we trust that this project can proceed to the Planning Commission at its April 25<sup>th</sup> meeting.



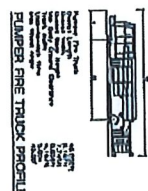




**USED CAR DISPLAY PARKING DETAIL**



- PAVEMENT LEGEND**
- Asphalt
  - Concrete
  - Gravel
  - Grass
- KEYED NOTES:**
- 1. See Note 1
  - 2. See Note 2
  - 3. See Note 3



NO.	DATE	BY	REVISION
17215-1			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

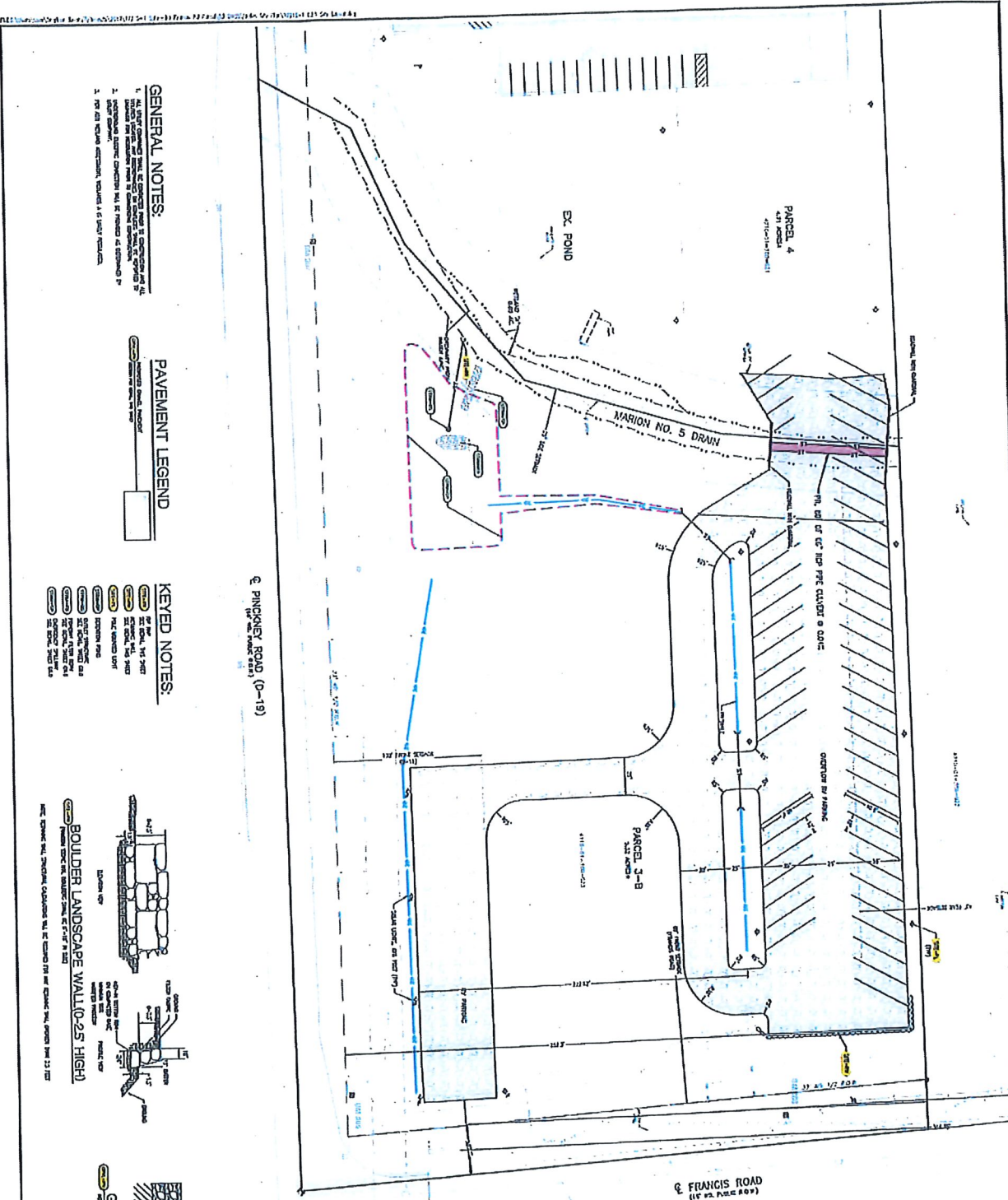
**SCHROEDER'S PARKING EXPANSION**  
 PROJECT NO. 17215-1  
 30 USED CAR DISPLAY PARKING  
 17215-1-1  
 17215-1-2  
 17215-1-3  
 17215-1-4  
 17215-1-5  
 17215-1-6  
 17215-1-7  
 17215-1-8  
 17215-1-9  
 17215-1-10

**CLIENT:** MATT ROY FRODOX  
 30 USED CAR DISPLAY PARKING  
 17215-1-1-10

**SCALE:** GRAPHIC SCALE 1" = 40'  
 EXCEPT AS NOTED



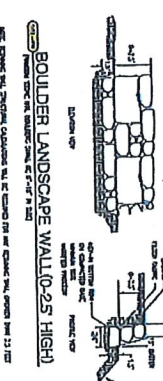
**LIVINGSTON ENGINEERING**  
 CIVIL ENGINEERING SURVEYING PLANNING  
 1300 E. OLD U.S. 23, BRIGHTON, UT 84114  
 PHONE: (801) 225-7800 FAX: (801) 225-7800



- GENERAL NOTES:**
- ALL NEW CONSTRUCTION SHALL BE CONFORMANT WITH THE LATEST EDITION OF THE ILLINOIS CONSTRUCTION CODE.
  - ALL EXISTING UTILITIES SHALL BE SHOWN AND PROTECTED AS SHOWN ON THIS PLAN.
  - FOR ALL OTHER REQUIREMENTS, REFER TO THE CITY OF CHICAGO SPECIFICATIONS.

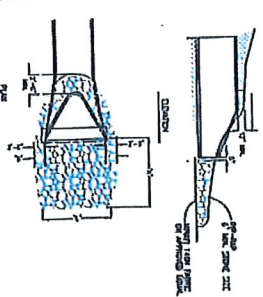


- KEYED NOTES:**
- 1. ASPHALT CONCRETE (AC) 10" THICK
  - 2. ASPHALT (A) 4" THICK
  - 3. CONCRETE (C) 8" THICK
  - 4. CONCRETE (C) 12" THICK
  - 5. CONCRETE (C) 15" THICK
  - 6. CONCRETE (C) 18" THICK
  - 7. CONCRETE (C) 21" THICK
  - 8. CONCRETE (C) 24" THICK
  - 9. CONCRETE (C) 27" THICK
  - 10. CONCRETE (C) 30" THICK



**RIP-RAP DETAIL**

NO.	DESCRIPTION	THICKNESS	MIN. SIZE	MAX. SIZE	PERCENT
1	GRAVEL	4"	3/8"	3/4"	100%
2	GRAVEL	4"	3/8"	3/4"	100%
3	GRAVEL	4"	3/8"	3/4"	100%
4	GRAVEL	4"	3/8"	3/4"	100%
5	GRAVEL	4"	3/8"	3/4"	100%
6	GRAVEL	4"	3/8"	3/4"	100%
7	GRAVEL	4"	3/8"	3/4"	100%
8	GRAVEL	4"	3/8"	3/4"	100%
9	GRAVEL	4"	3/8"	3/4"	100%
10	GRAVEL	4"	3/8"	3/4"	100%



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**7215-1**

NO.	REVISION	DATE
1	ISSUED FOR PERMIT	11/15/22
2	REVISED PER CITY COMMENTS	12/15/22
3	REVISED PER CITY COMMENTS	01/15/23
4	REVISED PER CITY COMMENTS	02/15/23
5	REVISED PER CITY COMMENTS	03/15/23
6	REVISED PER CITY COMMENTS	04/15/23
7	REVISED PER CITY COMMENTS	05/15/23
8	REVISED PER CITY COMMENTS	06/15/23
9	REVISED PER CITY COMMENTS	07/15/23
10	REVISED PER CITY COMMENTS	08/15/23
11	REVISED PER CITY COMMENTS	09/15/23
12	REVISED PER CITY COMMENTS	10/15/23

**SCHROEDER'S PARKING EXPANSION**  
 7215-1 (11/15/22-08/23)  
 4415 N. FRANCIS ROAD, CHICAGO, IL 60641  
 LIVINGSTON ENGINEERING  
 3300 S. OLD U.S. 27, BRIGHTON, MI 48114  
 PHONE: (313) 225-7100 FAX: (313) 225-7800

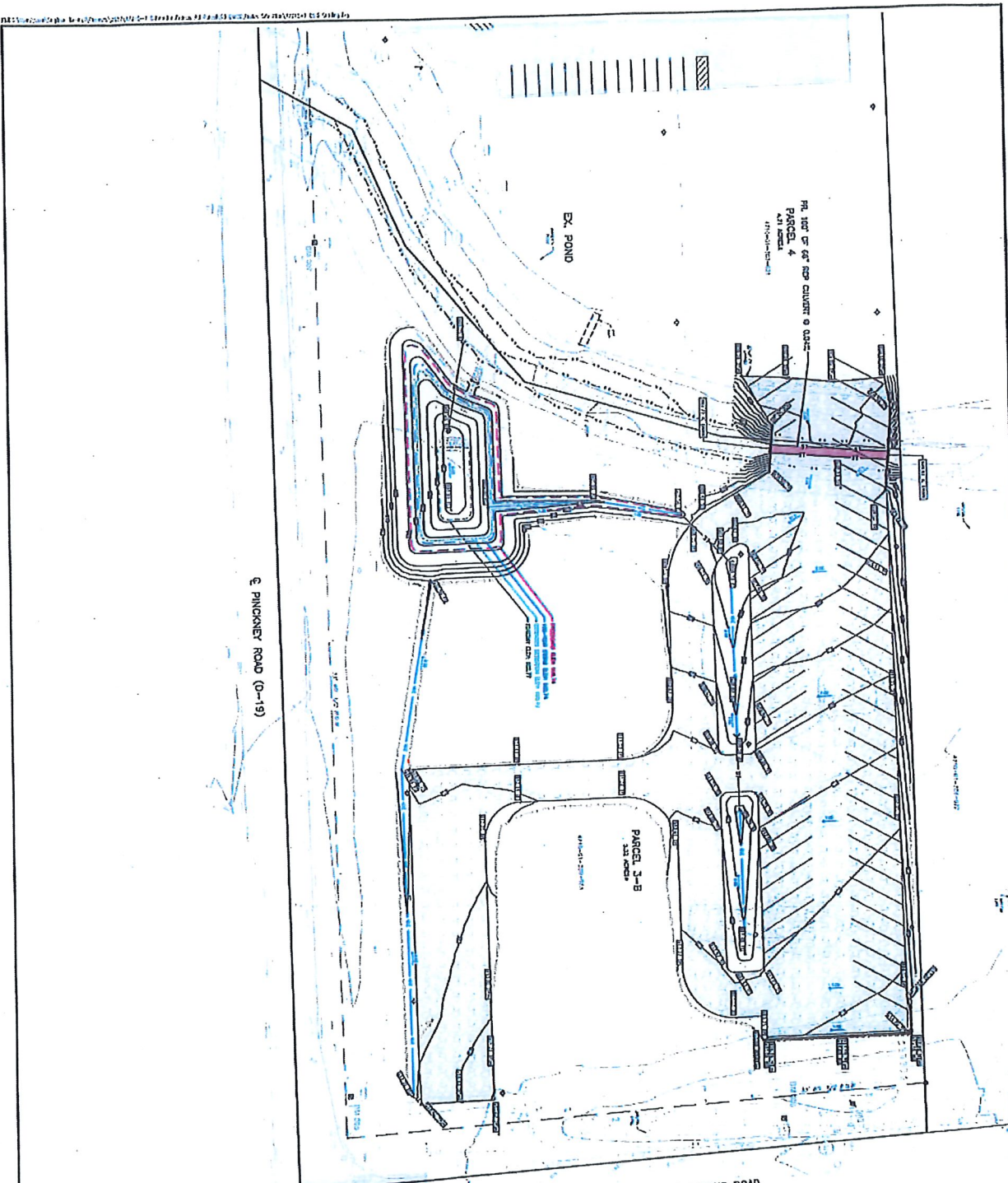
**CLIENT:**  
 MATT BOYERSON  
 4415 N. FRANCIS ROAD  
 CHICAGO, IL 60641

**SCALE:**  
 GRAPHIC SCALE: 1" = 20'  
 EXCEPT AS NOTED



**LIVINGSTON ENGINEERING**  
 CIVIL ENGINEERING  
 3300 S. OLD U.S. 27, BRIGHTON, MI 48114  
 PHONE: (313) 225-7100 FAX: (313) 225-7800





**GRADE PLAN NOTES:**  
 1. SPOT GRADE SHALL BE DETERMINED BY THE ENGINEER. SHALL NOT EXCEED 5% GRADE.

**GRADE PLAN LEGEND**

- PROPOSED GRADE
- EXISTING GRADE
- SPOT GRADE
- PROPOSED DRIVE
- EXISTING DRIVE
- PROPOSED DRIVE
- EXISTING DRIVE

**SPOT GRADE ABBREVIATIONS LIST**

- 1. SPOT GRADE
- 2. SPOT GRADE
- 3. SPOT GRADE
- 4. SPOT GRADE
- 5. SPOT GRADE
- 6. SPOT GRADE



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NO.	REVISED	DATE
17215-1	17215-1	17215-1
1	ISSUE FOR PERMIT	17215-1
2	ISSUE FOR PERMIT	17215-1
3	ISSUE FOR PERMIT	17215-1

**SCHROEDER'S PARKING EXPANSION**  
 PARCEL 3-B & 4  
 60 RD SCHROEDER PARK CT  
 BOWELL, VA 23119

CLIENT  
 MATT SCHROEDER  
 60 RD SCHROEDER PARK CT  
 BOWELL, VA 23119

SCALE  
 GRAPHIC SCALE 1" = 32'  
 VERIFY AS NOTED

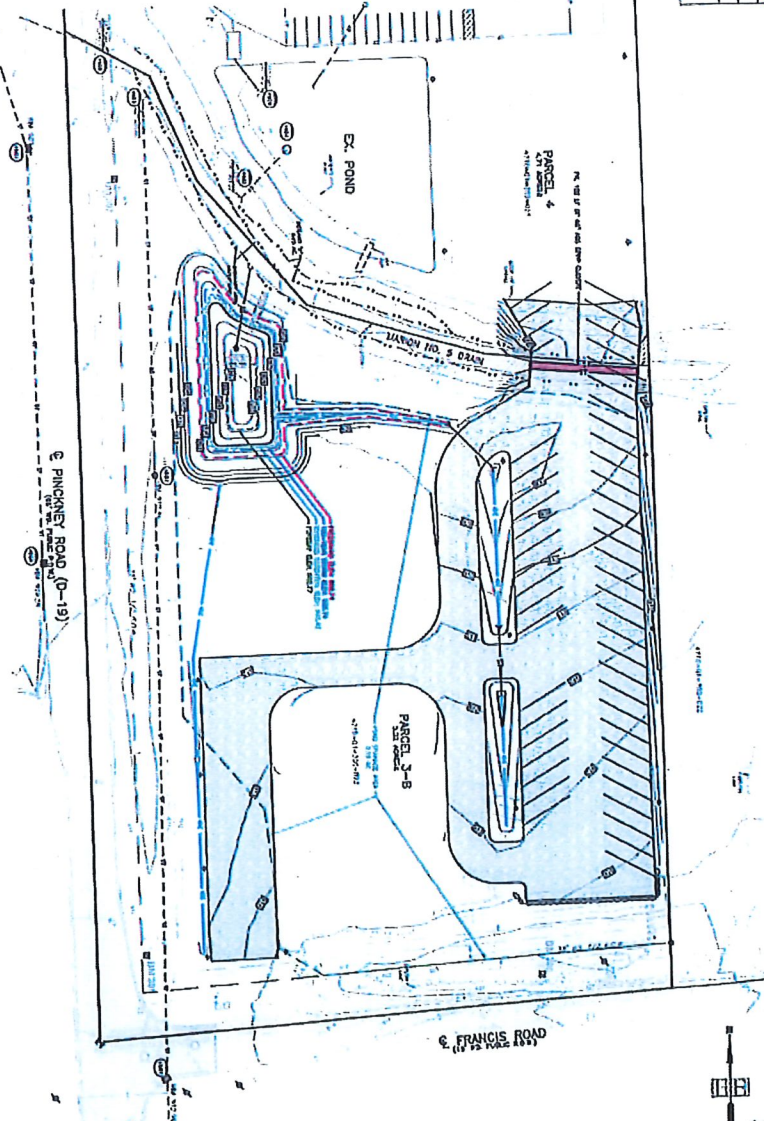


**LIVINGSTON ENGINEERING**  
 CIVIL ENGINEERING  
 3700 E. OLD U.S. 23, BRIGHTON, VA 23014  
 (804) 692-3333  
 FAX: (804) 225-7623

CS0

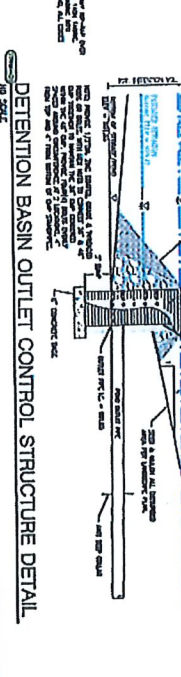
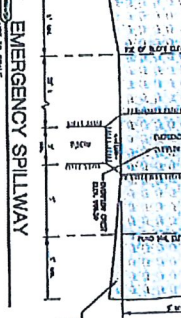
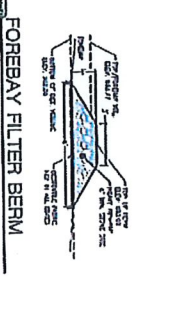
Storm Water Drainage Calculations			
Project: Schroeder's Land 7/19			
Site Project Number: 17215-4			
Location: Livingston County, Michigan			
Design Criteria			
1.1	Design Storm	24-Hour	5.0 Year
1.2	Design Frequency	0.20	
1.3	Design Intensity	3.0	in/hr
1.4	Design Velocity	4.0	ft/s
1.5	Design Slope	0.01	
1.6	Design Manning's n	0.015	
1.7	Design Roughness Coefficient	0.015	
1.8	Design Time of Concentration	15	min
1.9	Design Time of Travel	15	min
1.10	Design Time of Retention	15	min
1.11	Design Time of Storage	15	min
1.12	Design Time of Detention	15	min
1.13	Design Time of Release	15	min
1.14	Design Time of Infiltration	15	min
1.15	Design Time of Evaporation	15	min
1.16	Design Time of Condensation	15	min
1.17	Design Time of Precipitation	15	min
1.18	Design Time of Snowmelt	15	min
1.19	Design Time of Ice Melt	15	min
1.20	Design Time of Leaf Fall	15	min
1.21	Design Time of Debris Accumulation	15	min
1.22	Design Time of Sedimentation	15	min
1.23	Design Time of Erosion	15	min
1.24	Design Time of Stabilization	15	min
1.25	Design Time of Vegetation Establishment	15	min
1.26	Design Time of Soil Consolidation	15	min
1.27	Design Time of Groundwater Recharge	15	min
1.28	Design Time of Groundwater Discharge	15	min
1.29	Design Time of Groundwater Contamination	15	min
1.30	Design Time of Groundwater Remediation	15	min
1.31	Design Time of Groundwater Monitoring	15	min
1.32	Design Time of Groundwater Protection	15	min
1.33	Design Time of Groundwater Restoration	15	min
1.34	Design Time of Groundwater Reuse	15	min
1.35	Design Time of Groundwater Recycling	15	min
1.36	Design Time of Groundwater Conservation	15	min
1.37	Design Time of Groundwater Stewardship	15	min
1.38	Design Time of Groundwater Governance	15	min
1.39	Design Time of Groundwater Accountability	15	min
1.40	Design Time of Groundwater Transparency	15	min
1.41	Design Time of Groundwater Integrity	15	min
1.42	Design Time of Groundwater Resilience	15	min
1.43	Design Time of Groundwater Adaptability	15	min
1.44	Design Time of Groundwater Inclusiveness	15	min
1.45	Design Time of Groundwater Collaboration	15	min
1.46	Design Time of Groundwater Partnership	15	min
1.47	Design Time of Groundwater Synergy	15	min
1.48	Design Time of Groundwater Complementarity	15	min
1.49	Design Time of Groundwater Complementarity	15	min
1.50	Design Time of Groundwater Complementarity	15	min

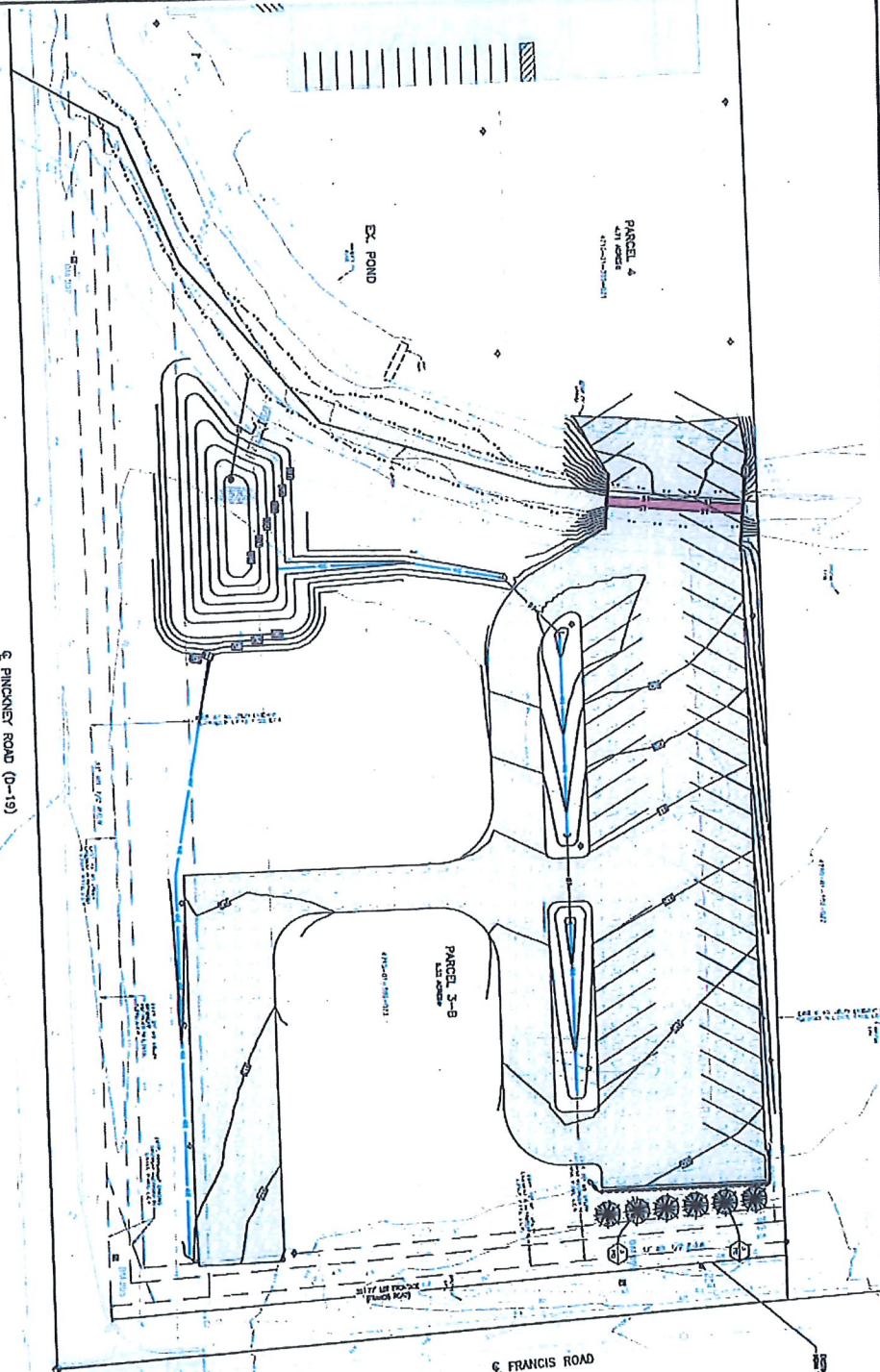
Design Criteria			
1.1	Design Storm	24-Hour	5.0 Year
1.2	Design Frequency	0.20	
1.3	Design Intensity	3.0	in/hr
1.4	Design Velocity	4.0	ft/s
1.5	Design Slope	0.01	
1.6	Design Manning's n	0.015	
1.7	Design Roughness Coefficient	0.015	
1.8	Design Time of Concentration	15	min
1.9	Design Time of Travel	15	min
1.10	Design Time of Retention	15	min
1.11	Design Time of Storage	15	min
1.12	Design Time of Detention	15	min
1.13	Design Time of Release	15	min
1.14	Design Time of Infiltration	15	min
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1.16	Design Time of Condensation	15	min
1.17	Design Time of Precipitation	15	min
1.18	Design Time of Snowmelt	15	min
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1.21	Design Time of Debris Accumulation	15	min
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1.45	Design Time of Groundwater Collaboration	15	min
1.46	Design Time of Groundwater Partnership	15	min
1.47	Design Time of Groundwater Synergy	15	min
1.48	Design Time of Groundwater Complementarity	15	min
1.49	Design Time of Groundwater Complementarity	15	min
1.50	Design Time of Groundwater Complementarity	15	min



**STORM WATER NARRATIVE**

The existing storm water management system for Parcel 3-B and Parcel 4 is designed to handle runoff from the parking expansion area. The existing system consists of a detention basin and a spillway. The new stormwater management system will consist of a detention basin, a spillway, and an outlet control structure. The new system is designed to handle runoff from the parking expansion area and to provide additional storage capacity for stormwater. The new system will be constructed in accordance with the design criteria and standards set forth in the design report.





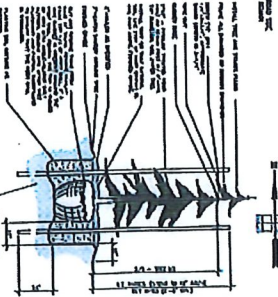
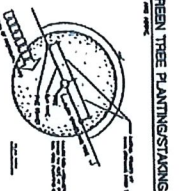
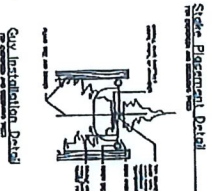
Schroeder's Parking Expansion  
 Parcel 3-B, 4  
 Parcel 3-B (41,318 sq ft)  
 Parcel 4 (41,318 sq ft)  
 Parcel 4 (41,318 sq ft)

Prepared by: Livingston Engineering  
 Date: 05/17/17  
 Project: Schroeder's Parking Expansion

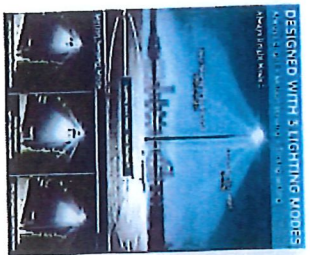
**Planting List**

Quantity	Tree	Planting Notes	Planting Details
3	Red Maple	Plant in parking area	See Detail 1
3	White Birch	Plant in parking area	See Detail 1
3	Red Maple	Plant in parking area	See Detail 1

- LANDSCAPING NOTES:**
1. All trees shall be planted within 30 days of final construction.
  2. All trees shall be planted in accordance with the planting specifications.
  3. All trees shall be planted in accordance with the planting specifications.
  4. All trees shall be planted in accordance with the planting specifications.
  5. All trees shall be planted in accordance with the planting specifications.
  6. All trees shall be planted in accordance with the planting specifications.
  7. All trees shall be planted in accordance with the planting specifications.
  8. All trees shall be planted in accordance with the planting specifications.
  9. All trees shall be planted in accordance with the planting specifications.
  10. All trees shall be planted in accordance with the planting specifications.



Color photo of the new Light Outdoor Spotlight  
 The new Light Outdoor Spotlight is designed to beam the  
 energy of the Light Outdoor Spotlight down to the  
 Light Outdoor Spotlight. The new Light Outdoor  
 Spotlight is designed to beam the energy of the  
 Light Outdoor Spotlight down to the Light Outdoor  
 Spotlight.



DESIGNED WITH 3 LIGHTING MODES  
 1. Full On  
 2. Dimmed  
 3. Off

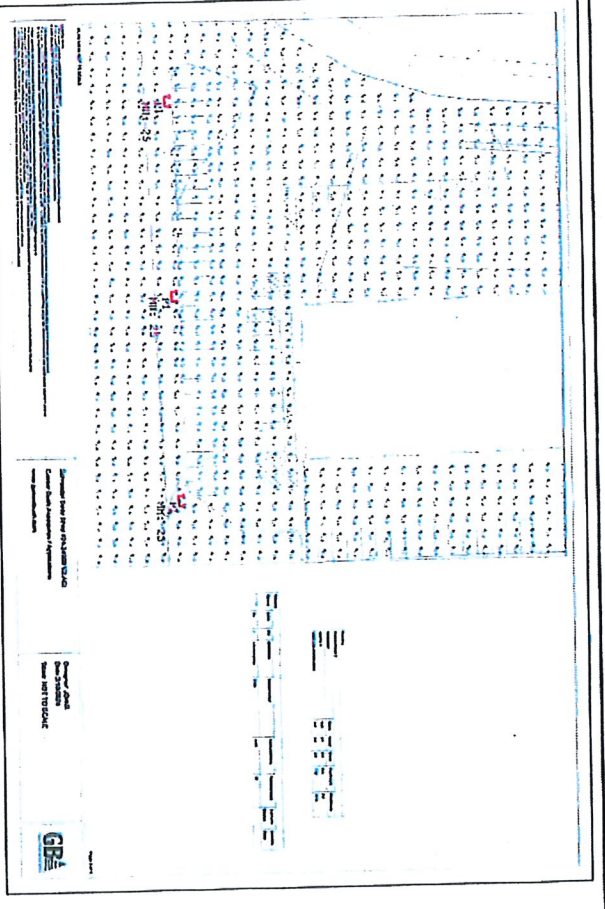
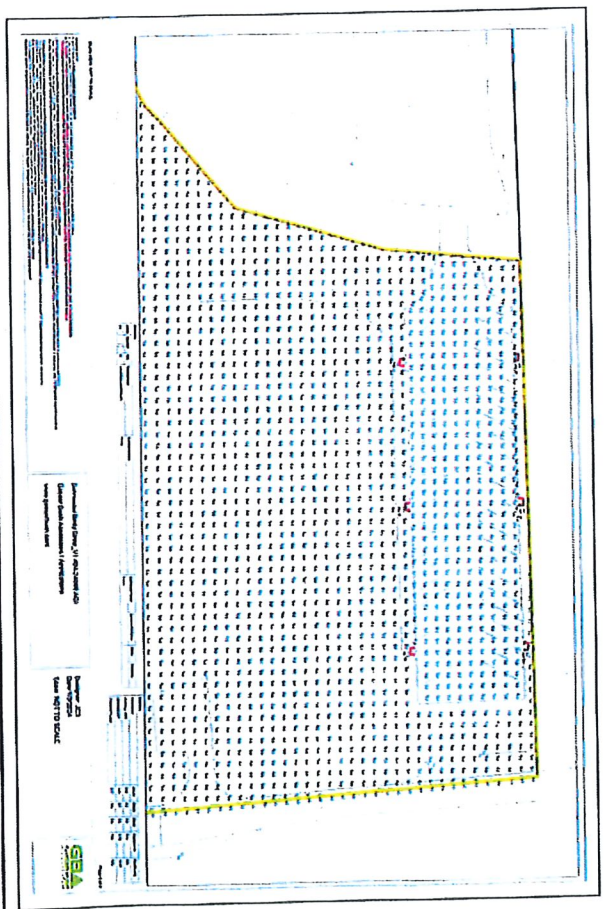
**SOLAR LIGHTING DETAILS**



**D-Series Size 0 LED Area Luminaire**

Model	Wattage	Beam Spread	Height
DL-01	150W	120°	10' - 12'
DL-02	150W	120°	12' - 14'
DL-03	150W	120°	14' - 16'
DL-04	150W	120°	16' - 18'
DL-05	150W	120°	18' - 20'

Additional technical specifications and notes are provided in the table's footnotes.



NO.	DESCRIPTION	DATE	BY
17215-1	...	...	...

**SCHROEDER'S PARKING EXPANSION**  
 PARCEL NO. 112-01-26-023  
 60 BROADWAY, QUINCY, OHIO 45884, OH  
 518-538-1144  
 PROJECT NO. 17215-1

CLIENT  
 MATT SCHROEDER  
 60 BROADWAY PARK EX  
 HOWELL, MI 48843

SCALE  
 AS SHOWN



**LIVINGSTON ENGINEERING**  
 5300 S. OLD U.S. 23, BRIGHTON, MI 48114  
 313-636-7300  
 FAX 313-636-7300

# Combined Revised and Final Site Plan Review for Marion Township Planning Commission

## INTRODUCTION

Petition Number	SPR 01-24 Schroeder
Applicant	Mathew Schroeder for Armstrong Property Holdings
Request	Combined revised and final site plan review for automobile repair garage ( <i>including recreational vehicles</i> ) and automobile/recreational vehicle sales
Location	50 Schroeder Park Eastern side of Pinckney/D-19, between Schroeder Park and Francis

## PETITION SUMMARY

The applicant is requesting an amended site plan to expand a parking/display of vehicles for sale area and a final site plan for a new parking/display area for recreational vehicles.

There is an existing automobile repair garage use (*including recreational vehicles repairs*), which is a special use, and vehicles sales, which is a permitted use, on the northern portion of the site.

Proposed improvements also include lighting, a culvert to cross Marion Drain #5, which runs between the northern and southern portion of the site, landscaping, and a stormwater management system.

The proposed expansion requires site plan review and approval. Special use review and approval is required for expansion of the automobile repair garage use.

Additional information is necessary to determine compliance with the Zoning Ordinance.

## PROPERTY/SITE INFORMATION

Address	50 Schroder Park
Location	Eastern side of Pinckney/D-19, between Schroeder Park and Francis
Parcel Numbers	10-01-300-021, 10-01-300-021
Lot Area	10.02 acres ( <i>gross, includes right-of-way</i> ) ~390 feet ( <i>Schroeder Park</i> )
Frontage	~1,050 feet ( <i>Pinckney/D-19</i> ) ~420 feet ( <i>Francis</i> )

SPR 01-24 Schroeder  
 Automobile Repair Garage/Automobile and Recreational Vehicle Sales  
 March 17, 2024

Current Zoning Highway Service (HS)  
 Existing Uses Automobile repair garage and Vehicle sales (*northern portion/parcel*), Vacant/undeveloped (*southern portion/parcel*)  
 Future Land Use Map Commercial

Surrounding Properties

	Zoning	Use	Future Land Use
North	HS Highway Service	Automobile repair garage	Commercial
East	SR Suburban Residential, HS Highway Service	Religious institution, Vacant	Commercial
South	UR Urban Residential	Attached residential dwellings	Sewered High Density Residential
West	HS Highway Service	Undeveloped, Automobile filling station	Commercial

*Items to be Addressed: The site data, including legal descriptions, site data table, and adjacent property table, to be revised to address the whole site (both parcels).*

*According to information from Livingston County, the 2 parcels that constitute the site are owned by different entities. The applicant should provide confirmation that he has authority to act on behalf of both parcels or has acquired ownership of both parcels. Because of how this site/these parcels will be developed and bound together, these 2 parcels should be combined into a single parcel.*

**NATURAL RESOURCES**

**Topography** The site generally slopes downward to the center, between the 2 parcels. The southern property has significant slopes on the south along Francis and 2 notable mounds, with heights of 4 to 7 feet. The proposed parking area will be graded, and a retaining wall is proposed along the southern side of the paved area.

**Wetlands** There are no wetlands identified on the site. There are hydric soils in the central portion of the site. The previous site plan showed wetlands between the parking lot and Pinckney/D-19.

**Woodlands** There are no woodlands on the site, but there are a number of trees. The site plan identifies a single tree for removal, but it

appears more trees will be removed. The site plan does not identify the method or location of tree protection measures.

**Soils**  
 A majority of the area to be developed has either Miami loams or Owosso-Miami sandy loams, with are compatible with most development. The area to the north and south of the creek are muck soils, which are challenging to develop.

**Water**  
 A creek/Marion Drain #5 runs east/west across the middle of the site, between the two parcels. A crossing is proposed from the developed northern portion of the site to the southern portion of the site to be developed. The Livingston County Drain Commissioner has requested a 66-foot-wide drain easement, centered on the drain.

*Items to be Addressed: All of the trees to be removed to be identified. The location of protective fencing to protect trees to remain to be shown. Clarification of why wetland identified in previous site plan is not shown.*

### DEVELOPMENTAL STANDARDS

General developmental standards for HS Highway Service districts are defined in §9.01(E) Site Development Requirements.

	Required	Proposed	Complies
Lot Area	1 acre	>9 acres	Yes
Frontage	150 feet <sup>1</sup>	>350 feet	Yes
Front-yard Setback <sup>2</sup>	80 feet, 100 feet Pinckney/D-19	~56 feet (park expansion on northern parcel), ~45 feet (vehicle display area to Pinckney/D-19), ~15 feet (vehicle display area from Francis)	No <sup>2</sup>
Side-yard Setback <sup>2,3</sup>	n/a	n/a	n/a
Rear-yard Setback <sup>2</sup>	40 feet	10 feet (parking area on southern parcel)	No <sup>2</sup>
Lot Coverage	40 percent	Unknown	Likely
Height	35 feet	Unknown	Likely
Repairs	No major repairs outside of building	Unknown	Unknown

Discarded Materials	Completely screened by 5-foot fall opaque fence	Unknown	Unknown
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- 1) Larger width/frontage required for automobile repair garage.
- 2) Landscape buffers required along certain lot lines.
- 3) Because of the configuration of the site, it has front yards and rear yards. There are no side yards.

*Items to be Addressed: Missing information above to be added to the site plan.*

**ACCESS AND CIRCULATION**

The site will continue to be accessed by 2 existing driveways from Schroeder Park to the north. The proposed addition for used car display parking would reduce the stacking length to less than the 2-car length required.

There will be no direct road access for the southern portion of the site. It will be accessed by a drive that crosses Marion Drain #5 from the northern portion of the site.

Turning radii for emergency vehicles, especially fire apparatus, should be added to the site plan to ensure the southern portion of the site is accessible.

*Items to be Addressed: Reconfigure western driveway to continue to provide 2 stacking spaces or apply for necessary variance. Approval of fire chief for accessibility.*

**OFF-STREET PARKING AND LOADING**

The site plan calls for asphalt paving of the expanded parking/display area on the northern portion of the site and 21AA aggregate base for the parking/display areas on the southern portion of the site.

All commercial parking areas must be marked. Commercial parking areas with a capacity of 4 or more vehicles must have a durable, smooth, and dustless surface. Neither the application nor the site plan describes how the parking areas on the southern portion of the site will be marked or kept dust free.

Although not expressly stated, the standards of the Zoning Ordinance for commercial parking areas, especially with more than 4 spaces, appear to call for a paved asphalt, concrete, or similar material.

The site plan notes the spaces for used car display parking will be 20 feet deep by 9 feet wide. The minimum width for parking spaces with 90-degree orientation is 10 feet. These spaces need to be widened.

Although setbacks are not labeled, it appears that the proposed parking and display areas are located within front-yard setbacks/greenbelt buffers. These setbacks should be



labelled. The site plan should be modified accordingly or any necessary variances should be applied for.

*Items to be Addressed: Revisions made to address surface/dust, marking, dimensions, and setback/greenbelt buffer.*

### SIGNAGE

The site plan does not show the location of any existing or proposed signs.

*Items to be Addressed: Existing signs to be added to the site plan. Proposed signs to be added to the site plan or confirmation from the applicant that there will not be any additional signs.*

### LANDSCAPING

The landscaping plan on Sheet C 8.0 proposes planting 6 evergreens, including 3 Eastern Hemlock and 3 Norway Spruce, along the western portion of the southern lot line along Francis. Landscaping is not proposed on the northern portion of the site, between the parking area and eastern lot line, between the parking/display area and Pinckney/D-19, or within the parking area.

The proposed trees will be 6 foot tall, on a small berm, with 6 inches of mulch. Both of the proposed species are identified as being at increased risk to disease or pest in Michigan and should be replaced with different species. A cross section of the berm is not included. The proposed mulch depth could cause health issues for the trees; a depth of 3 to 4 inches would be more appropriate.

A landscape buffer is required between non-residential uses and adjacent residential zoning districts and uses, per §6.13(B) Screening Between Land Uses. The proposed use is adjacent to residentially-zoned and used property to the south. The buffer could be a 50-foot-wide greenbelt, a landscaping berm, or a thick evergreen screening. The only proposed buffer is the 6 pine trees noted above.

Landscaping is required within or at the perimeter or parking areas, per §6.13(C) Parking Lot Landscaping. The landscape plan does not show any landscaping associated with any of the proposed parking areas. It also appears some parking landscaping shown on the original site plan was never installed or has been removed.

Greenbelt buffers equal to the front-yard setback, in this case 100 feet, are required along the right-of-way along public streets or major thoroughfares, including Pinckney/D-19. The buffer must be landscaped with at least 1 tree for every 30 linear feet of frontage. The proposed parking/vehicle display area expansion on the northern portion of the site and the proposed parking/vehicle display area on the southern portion of the site are within this required greenbelt buffer. No additional plantings are proposed within this area.

If there will be any outdoor storage of supplies or materials, it must be screened with a solid wall or fencing, per §6.13(F)(3). The applicant should clarify if there will be any outdoor storage, with a noted and any details added to the site plan.

The Planning Commission may recommend waivers of modifications of landscaping standards as part of site plan review to the Township Board, as outlined in § 6.13(G)(4) Modification. The standards for granting a waiver or modification are: 1) specific characteristics of the site or vicinity would make required screening unnecessary or ineffective, or 2) it would impair vision at a driveway or street intersection. In order to consider a waiver or modification, the site plan should identify the specific waiver or modification being requested and show calculations of what would otherwise be required.

*Items to be Addressed: Landscaping plan revised as noted above or calculations for required landscaping for a waiver/modification request to be provided.*

## LIGHTING

The lighting plan on Sheet C 9.0 shows 2 types of fixtures and photometric plans. The photometric plan shows 3 poles with 2 Lithonia fixtures on each pole with a mount height of 25 feet along the western side of the parking on the northern parcel and 6 poles with 2 Lithonia fixtures on each pole with a mount height of 25 feet along the eastern and western sides of the parking area on the southern parcel.

The lighting plan also includes specifications for Gefolloy solar street lights. Five of these fixtures are shown around the vehicle display area on the southern portion of the site, but they are not shown on the photometric plan. These fixtures are not full-cutoff and would create glare and project light onto adjacent properties or roads. They should be replaced with another fixture type.

The photometric plan does not appear to show any existing light fixtures on the northern portion of the site.

It is not clear how the light distribution in the photometric plan is achieved. If any shielding is used, it should be included in the lighting plan.

The proposed color temperature and mounting height appear would likely impact the safe movement of traffic on Pinckney/D-19 (§9.01(E)(6)d. Although the footcandles at ground level is low along the right-of-way, light fixtures mounted more than 20 feet high tend to create glare for motorists. Additionally, the color temperature would be very cool, contrasting with the desired rural character.

The proposed fixtures would use light emitting diodes. The Zoning Ordinance, §14.014(E)(2) requires high-pressure sodium, which has a color temperature of 1900K to 2000K. The Planning Commission may approve alternate luminaires that use "warm white or natural lamp colors," but the color temperature should be 3000K or less.

*Items to be Addressed: Photometric plan to be revised as noted above. Planning Commission guidance on whether it would consider an alternate light source in place of high-pressure sodium.*

### SPECIFIC USE STANDARDS

Specific standards for automobile repair garage are located in §17.04(A) Automobile Repair Garage. Marion has historically interpreted and applied recreational vehicle repair as a comparable use, subject to these standards.

The site is located within a HS Highway Service district and meets the minimum lot size and lot width/frontage. Because the proposed site plan represents an expansion of a special use permit within the current site and onto another parcel, a new special use permit or amended special use permit approval is required.

Parking areas must be consistent with 17.04(B)(4) and Site Development Requirements. See the off-street parking and loading section of this report.

Buffer zones consistent with §6.13 Landscaping, Fencing, Walls, and Screens must be provided. See the landscaping section of this report.

Lighting must be shielded consistent with §14.04(E) Lighting. See the lighting section of this report.

Storage of vehicles that are not operable for any reason (*mechanical, plates, registration*), is limited to a period of 30 days and cannot be located in a front yard. This should be noted as a condition of approval, with a note added to the site plan.

§14.04A(D)(3) explicitly prohibits "sales of new and used motorized vehicles." We are aware that the site has been used for both the repair and sales of motorized vehicles. We defer to those with more knowledge of previous approvals how this specific standard was interpreted. Sale of motorized vehicles should not be expanded to the southern portion of the site. This should be noted as a condition of approval, with a note added to the site plan.

*Items to be Addressed: Completed special use permit application to be submitted by applicant. Notes related to vehicle storage and motorized vehicle sales added to site plan.*

### DECISION CONSIDERATIONS

The site plan process is outlined in Article XVIII Site Plan Requirements.

Site plan approval is required for the proposed use and improvements. Grading, removal of trees/vegetation, filling, or construction of improvements must not start until the site plan is in effect.

As noted throughout this report, additional information is necessary to determine compliance with the Zoning Ordinance. Because of the extent of the additional information needed, this report does not examine the decision considerations.

The Planning Commission may review the site plan application and provide guidance to the applicant on discretionary decision, such as lighting type and other modifications. A recommendation decision should be postponed until a complete application has been provided.

SPR 01-24 Schroeder  
Automobile Repair Garage/Automobile and Recreational Vehicle Sales  
March 17, 2024

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### PETITION TIMELINE

The application was submitted to the Township on February 27, 2024.  
The application will go before the Planning Commission at its March 26, 2024, meeting.

### SUMMARY

The application for the automobile repair garage/vehicle sales site plan is not complete at this time. Additional information, identified throughout this report, is needed to confirm consistency with some of the specific standards and bases of determination.

The proposed expansion would also require special use permit review and approval and is likely to require a variances or modifications of the site plan.

The Planning Commission should review the information available and direct the applicant to provide additional information.

A draft resolution has not been prepared at this time due to the need for additional information, revision, and documentation.

We look forward to helping facilitate this process at the meeting.

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Zach Michels  
*Quality Zoning*  
*Dexter, MI*



March 14, 2024

Dave Hamann, Zoning Administrator  
Marion Township  
2877 W Coon Lake Rd  
Howell, MI 48843

RE: Schroeder's Body Shop  
Final Site Plan Review

Mr. Hamann:

We have received and reviewed the revised site plan for expanding the parking/vehicle storage at Schroeder's Body Shop, which is located on the east side of D-19 (Pinkney Rd) and the south side of Schroeder Park Dr. The plans were prepared by Livingston Engineering and are dated 03-08-24. We offer the following comments:

**General**

The property is in the Highway Service District and is currently vacant. This project will be an extension of an automotive body shop just north of the property. A legal description is provided on the cover sheet and closes within acceptable tolerances. The property is 5.32 acres. There is a location map on the cover showing the position of the property within the section, and a vicinity map showing its location relative to roads.

A soils map has been provided for this site. The majority of the site contains soil classifications OmD (Owosso-Miami sandy loam) and MoD (Miami loam), as well as soil classification HgtahA (Houghton muck) along the county drain. Neighboring property information is shown on this map as well. The site is surrounded by an automobile service to the north, a church and retirement home to the east, and residential to the south across Francis Road. A gas station and storage unit development are across D-19 to the west. Zoning of the surrounding parcels is Highway Service with the exception of the church to the east which is zoned Suburban Residential and the UR residential zoning to the south.

The proposed use of the site is a gravel parking area/storage lot for RVs and a small vehicle roadside display lot at the corner of D-19 and Francis Road.

**Landscaping**

There is a small amount of landscaping shown with a row of trees for screening at the southeast corner of the site. The 6 trees are designated as Eastern Hemlock and Norway Spruce evergreens, 3 of each. No other landscaping is shown on the site. The trees are placed outside of the existing utility easements located along the south and eastern boundaries of the site. We defer to the planner for comments regarding landscaping and setback requirements.

### Water Service

The existing body shop is serviced with municipal water from Schroeder Park Drive. There is an existing water main shown along east ROW of D-19. Although it is not shown on the plans, there is also an existing main on the north side of Francis Road. The current parking expansion does not require any changes to the site's water service and no new main is proposed. The construction activities do not appear to have any impact on the existing water mains on D-19 and Francis. We defer to MHOG for any additional comments on the water system.

### Sanitary Sewer

Existing sanitary sewer is located east of D-19, and along the north side of Schroeder Park Drive, and down the center of Francis Road. A sewer connection is not anticipated for the parking lot expansion and the proposed grading does not appear to have any effect on the existing sewer lines.

### Storm Water and Drainage

The proposed storm drainage system includes swales that drain the RV storage lot via culverts to a stormwater detention basin. The parking lot access will require crossing the Marion No. 5 drain and enclosing a 100' portion of the drain. A 60" HDPE corrugated plastic culvert is proposed for the enclosure. Enclosing a drain is a significant undertaking and proper study must be performed to ensure the pipe does not restrict flow and cause upstream flooding. No data has been provided on the site plan related to the existing drain capacity or the proposed culvert capacity. We request this data be shown to verify the site can be constructed as shown.

Details for the detention basin forebay filter berm, emergency spillway and outlet control structure have been provided and are acceptable. See the comments below for additional specifics for the point where the outlet control structure discharges to the drain.

Water is released from the detention basin via a standpipe draining to the Marion No. 5 drain along the northern property line. The drain easement extends 8' beyond the top banks of the drain. The engineer should note that the soils in this area are known to be unstable and should plan accordingly.

Calculations have been provided for sizing the detention basin. It appears the required detention volume has been provided according to Livingston County Drain Commissioner's (LCDC) requirements

The engineer should verify that the vehicle roadside display area is included in the detention pond drainage area. The grading indicates this parking area drains toward the basin via sheet flow but there are no storm sewers, culverts or swale shown that demonstrate flow being directed to the basin. It appears some of the display area may drain toward the ditch along D-19. Sheet flow is acceptable as long as the appropriate runoff volume is detained and treated within the site.

Correspondence with the LCDC office produced the following comments relative to site plan review level detail:

- The easement for the Marion No. 5 Drain from 1886 references a width from channel dimensions plus a distance of 8' back from the top of bank for the placement of spoils. Given the changes in

land use since 1886, LCDC requests a wider easement (66' total, 33' each side of the drain) for drain maintenance purposes.

- Our estimation of the drain bottom elevation in the vicinity of the proposed detention basin outlet is somewhere between 897.9 and 898.2. The drain bottom should be confirmed in the area of the proposed basin outlet pipe. If the outlet invert is more than 2' above the drain bottom, the risk of erosion will cause LCDC to require a performance bond from the applicant (minimum \$5,000 cash). These funds will be released to the owner after the outlet has stabilized and has been tested by a minimum of three full basin discharge events.
- A commercial soil erosion control permit will be required for the project. A soil erosion control plan will be required for the project.

We defer to the LCDC for any additional comments regarding stormwater management and the Marion No. 5 drain. A permit from LCDC will be required for the drain enclosure.

A permit will be required from EGLE for the drain enclosure.

#### Paving and Parking

The existing building has a combination of paved and gravel parking. The proposed project includes extending the existing gravel parking area in the southeast corner of the building site across the Marion No. 5 drain and creating a vehicle roadside display area at the corner of D-19 and Francis Road. The main RV storage lot will accommodate approximately 45 new parking stalls. There is no indication given of the number of parking spaces or vehicles this area will hold. There is also a small parking lot expansion proposed in the northwest corner of the existing site. This has already been constructed. This area creates roughly 9 new parking spaces.

A portion of the roadside display area has also already been constructed. This area currently has a drive approach to Francis Road along with a gate. The current plans do not reflect the field conditions and should be modified to reflect the actual intent for that area. Please clarify if the gate will be removed as well as the drive approach. It is our understanding that the Livingston County Road Commission has not approved this drive approach.

All of the proposed parking spaces meet the Township minimum size of 9'x20'.

All of the parking areas being proposed as gravel parking areas. No pavement or curb is proposed. The Township zoning ordinance 14.04.D states:

*Commercial parking areas with a capacity of four (4) or more vehicles shall be surfaced with a material that shall provide a durable, smooth, and dustless surface and shall be graded and provided with adequate drainage.*

For commercial and industrial areas our recommendation is for some type of pavement, either HMA or concrete, be installed. It provides a more reliable surface and is easier to maintain. This is important for areas where the public has access and will be frequently occupying or traversing the parking lot. In this case, the general public access to these proposed gravel parking areas is limited. The Township has allowed gravel parking/vehicle storage lots in this general area on other developments and may wish consider it to be appropriate in this case as well.

**Site Lighting**

Lighting is proposed around the perimeter of the RV storage lot and at the front of the existing building along D-19 (used car display area). The proposed light fixtures are solar powered LED. The provided photometric plan shows the average light level of the used car display area to be 3.1 footcandles (fc) with a max of 5.9 fc. The light levels at the property line in this area are generally 0.0 fc, which is acceptable. The provided map does not show all the way to the corner of Shroeder Park and D-19 and the light levels in this area are slightly above zero, but this should not create any problems as the levels are quite low.

The map indicates the light levels for the RV storage lot will average 3.7 fc with a max of 6.7 fc. The light levels shown at the eastern and southern property lines are slightly above zero. This may not cause any issues on Francis Road itself but the light levels along the eastern line should be lowered to 0.0 to avoid causing any issues with the retirement home to the east. The light levels are not overly bright but the Township requirement is for all light to be confined to the development site.

A few plan sheets indicate that lighting will be installed adjacent to the vehicle roadside display area along D-19 but this is not reflected on the photometric plan. A few lights are already installed in this area. The applicant should clarify the lighting situation for this lot and the photometric plan should be updated accordingly.

**Recommendations**

Should the Township wish to consider the plans for approval, we recommend the following conditions be placed on the approval:

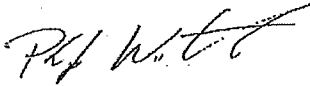
1. Please indicate on the plans the existing drain capacity and the capacity of the proposed culvert for the drain enclosure.
2. Please verify that runoff from the proposed vehicle roadside display area will be captured in the stormwater management system.
3. Please provide the drain easement requested by LCDC
4. Please verify the drain bottom at the detention basin discharge pipe as requested by LCDC.
5. Please provide a soil erosion control plan.
6. Please clarify if the gate and drive approach will be removed in the area of the vehicle storage display.
7. Please reduce the light levels at the property line near the retirement home.
8. Please clarify the lighting intent for the vehicle roadside display and update the photometric plan accordingly.
9. Please provide permits or approvals from:
  - a. LCDC
  - b. EGLE
  - c. Howell Area Fire Department



March 14, 2024  
Page 5 of 5

If you have any questions or need anything further, please feel free to contact our office.

Sincerely,



**Philip A. Westmoreland, P.E.**  
Principal  
**SPICER GROUP, INC.**  
30300 Telegraph Road, Suite 100  
Bingham Farms, MI 48025

CC: SGI File  
Timothy J. Zimmer, P.E., Livingston Engineering (via email)  
Ken Recker, P.E., Livingston County Drain Commissioner's office (via email)  
Kim Hiller, P.E., Livingston County Road Commission (via email)  
Greg Tatera, P.E., MHOG (via email)

## Dave Hamann

---

**From:** Ken Recker <KRecker@livgov.com>  
**Sent:** Tuesday, February 27, 2024 4:26 PM  
**To:** Dave Hamann  
**Cc:** Darrin Burns; Mitch Dempsey; Timothy J Zimmer  
**Subject:** RE: [EXT] Request for review of revised site plan expansion for parking  
**Attachments:** FW: [EXT] RE: FW: 66" culvert with headwall alternate - Schroeder Body Sh... (183 KB)

Hi Dave,

I discussed this with Phil earlier today. I also sent him a copy of the earlier correspondence, which I've also attached to this email. Other comments (above and beyond those in the attachment) would be as follows:

1. At the length of drain enclosure shown (95') the 66" metal pipe will require a banded joint underneath the proposed parking area. We do not allow CMP bands under vehicular travel surfaces within county drainage easements. We have provided the applicant with a price to install a HPPP plastic pipe at the proposed location. Alternately reinforced concrete pipe should be used.
2. The easement for the Marion No. 5 Drain from 1886 references a width from channel dimensions plus a distance of 8' back from the top of bank for the placement of spoils. Given the changes in land use since 1886, I'd request a wider easement (66' total, 33' each side of the drain) for drain maintenance purposes.
3. Our estimation of the drain bottom elevation in the vicinity of the proposed detention basin outlet is somewhere between 897.9 and 898.2. The drain bottom should be confirmed in the area of the proposed basin outlet pipe. If the outlet invert is more than 2' above the drain bottom, the risk of erosion will cause our office to require a performance bond from the applicant (minimum \$5,000 cash). These funds will be released to the owner after the outlet has stabilized and has been tested by a minimum of three full basin discharge events.
4. A commercial soil erosion control permit will be required for the project. A soil erosion control plan will be required for the project. Due to the close proximity of the Francis Road entrance to Pinckney Road, a tracking mat should be specified at the Francis Road entrance.

We did not perform a detailed review of the calculations on Sheet C6.0 as I trust Spicer will be doing that task as part of their normal site plan review.

Have a good evening! If you need anything further let me know.

Kenneth E. Recker, II, P.E.  
Chief Deputy Drain Commissioner

---

**From:** Dave Hamann <za@mariontownship.com>  
**Sent:** Tuesday, February 27, 2024 2:33 PM  
**To:** Ken Recker <KRecker@livgov.com>; Jamil Czubenko <jczubenko@howellfire.net>; khiller@livingstonroads.org;  
Aaron Aumock <AAumock@livgov.com>  
**Subject:** [EXT] Request for review of revised site plan expansion for parking

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

Attached please find a revised site plan to allow expansion of parking for the previously approved Schroeder Body Shop at 50 Schroeder Park Dr. This site plan expands to the 5.3 acre south lot that Matt is adding to move parking for RV's and vehicles to that parking lot to relieve area around the shop

## Dave Hamann

---

**From:** Bryan Hager <hafdingspector20@gmail.com>  
**Sent:** Tuesday, March 19, 2024 4:19 PM  
**To:** za@mariontownship.com  
**Subject:** Schroeder

Dave,

Sorry-Jamil is out of town and he forwarded me this message so I can reply-I can do a formal letter if you need but to get you something for today here is what I can send now. Biggest thing from what I see would be maintaining fire department access around the building and between rows of RVs for the new lot area (20 foot clear width, 13 foot clear height). I am also not sure the distance of the roadside display dead end-that may need a turnaround of some sorts. Nothing major that is a flag for us moving forward. Let me know what else you may need or if you want a formal letter.

Thanks,  
Bryan

Asst. Chief Bryan Hager  
Howell Area Fire Department =



Rev. Michael J. Brown, Pastor  
144 Schroeder Park Drive  
PO Box 2174  
Howell, Michigan 48844

*From FILE  
COPY OF  
SPR #01-18  
DH*

Marion Township  
2877 W Coon Lake Road  
Howell Mi 48843

RE: Schroeder Body Shop

To whom it may concern,

This letter is to address the 4'-6' white pines planted at the east property line adjacent to our property.

With a growth rate of 1'-2' per year we feel that these plantings over time will provide adequate buffer between the shop and church without blocking the view of our building from Pinckney Rd.

Feel free to contact me with any concerns.

Rev Michael D Roskamp  
Asst. Pastor/Bldg Supervisor

LCDE  
EGLE

**Dave Hamann**

---

**From:** David <david@livingstoneng.com>  
**Sent:** Tuesday, June 4, 2024 4:58 PM  
**To:** 'Dave Hamann'  
**Cc:** tim@livingstoneng.com  
**Subject:** FW: [EXT] Schroeder Body Shop - EGLE permit application county signoff

Dave,

Attached below please find correspondence from the drain office regarding the drain crossing/enclosure. The EGLE permit has been applied for and will be forwarded to you once received.

David

**From:** Ken Recker <KRecker@livgov.com>  
**Sent:** Tuesday, June 4, 2024 4:56 PM  
**To:** tim@livingstoneng.com  
**Cc:** David LeClair <david@livingstoneng.com>; 'Matthew Allegoet' <matthewa@livingstoneng.com>; Darrin Burns <DBurns@livgov.com>  
**Subject:** RE: [EXT] Schroeder Body Shop - EGLE permit application county signoff

Tim,  
We don't have any objections to submittal of the plans for this project, consisting of the concrete headwalls and concrete pipe, to the Department of Energy, Great Lakes and Environment. It should be noted that the applicant may be required to execute an agreement with our office pertaining to this drain enclosure, but this agreement can be executed after submittal of this information to EGLE.

Have a good evening!

Kenneth E. Recker, II, P.E.  
Chief Deputy Drain Commissioner

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**From:** [tim@livingstoneng.com](mailto:tim@livingstoneng.com) <[tim@livingstoneng.com](mailto:tim@livingstoneng.com)>  
**Sent:** Monday, June 3, 2024 3:44 PM  
**To:** Ken Recker <[KRecker@livgov.com](mailto:KRecker@livgov.com)>  
**Cc:** David LeClair <[david@livingstoneng.com](mailto:david@livingstoneng.com)>; 'Matthew Allegoet' <[matthewa@livingstoneng.com](mailto:matthewa@livingstoneng.com)>  
**Subject:** [EXT] Schroeder Body Shop - EGLE permit application county signoff

"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."

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Ken-  
Attached are the EGLE permit drawings for the proposed 66" culvert at Schroeder Body Shop. The culvert is intended to be 80' long, 66" diameter RCP partially submerged with concrete headwalls in accordance with our previous discussions.

As part of the permit application process, EGLE is requested signoff from your office on the application. Note, detailed construction documents for headwalls will follow when application for the drain permit is made to your office.

HFA.

**Dave Hamann**

---

**From:** David <david@livingstoneng.com>  
**Sent:** Monday, June 3, 2024 12:50 PM  
**To:** 'Dave Hamann'  
**Subject:** FW: Schroeder

Dave,

See below.

David

**From:** Jamil Czubenko <jczubenkofire@gmail.com>  
**Sent:** Friday, May 24, 2024 3:19 PM  
**To:** David <david@livingstoneng.com>  
**Cc:** Matt Schroeder <matthewschroeder76@gmail.com>; tim@livingstoneng.com; Bryan Hager <hafdinspector20@gmail.com>  
**Subject:** Re: Schroeder

David,

I have reviewed the proposed site plan for the Schroeder Auto parking addition. Your revision is satisfactory for the required emergency access and Knox-box lock on the Francis Rd side of the RV Parking. As discussed today, this emergency access road shall be able to support a 100,000 pound apparatus at no greater than a 10% grade. As discussed, this is required per our fire code because of the 220' distance from South to North in the parking area. Please let me know if you have any questions or concerns.

**Jamil Czubenko**

Deputy Chief/Fire Marshal  
Howell Area Fire Dept  
517.546.0560 Tel  
1211 W Grand River Ave | Howell, MI 48843

On Fri, May 17, 2024 at 9:12 AM David <david@livingstoneng.com> wrote:

Jamil,

Attached per our discussion please find the revised drawing showing the Knox Lock on the emergency gate at Francis road. If you could provide us with an approval/consent of this I would appreciate. We are scheduled to be on the township agenda on May 28<sup>th</sup> for site plan approval.

Thanks,

**PARTIAL MINUTES FOR BOT MEETING**  
**SEE HIGHLIGHTED SECTION**

**MARION TOWNSHIP  
PLANNING COMMISSION  
MAY 28, 2024 / 7:30PM**

**PC MEMBERS PRESENT:**

**LARRY GRUNN – CHAIRPERSON  
JIM ANDERSON – VICE-CHAIRPERSON  
CHERYL RANGE – SECRETARY  
BOB HANVEY  
BRUCE POWELSON**

**PC MEMBERS ABSENT:**

**DAVID HAMANN – MARION TWP. ZONING ADMINISTRATOR  
ZACH MICHELS – TOWNSHIP PLANNER**

**OTHERS PRESENT:**

**ALISSA STARLING – SUBSTITUTE PLANNER**

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**CALL TO ORDER**

Larry Grunn called the meeting to order at 7:30 pm.

**APPROVAL OF AGENDA**

Jim Anderson added "Engineering Support" to the agenda. Commissioners moved item #2 "Sign and Ordinance Discussion" to #3 and made "Engineering Support" #2.

Jim Anderson made a motion to approve the May 28, 2024 agenda as amended. Bruce Powelson seconded. **5-0 MOTION CARRIED**

**APPROVAL OF MINUTES**

Bruce Powelson requested the following change be made to the April 30, 2024 Planning Commission minutes:

On page 2 of 3, the third line down, it should read "prepared by Cheryl Range, Jim Anderson, Zach Michels" and Larry Grunn's name should be removed.

Jim Anderson made a motion to approve the April 30, 2024 Planning Commission minutes as amended. Cheryl Range seconded. **5-0 MOTION CARRIED**

**UNFINISHED BUSINESS**

**SPR#01-24 Schroeder Parking Expansion**

Alissa Starling started reading through Zach Michels review. Alissa and the Commissioners came up with nine additional conditions in order to recommend approval to the Board of Trustees.

**CONDITIONS OF APPROVAL FOR SCHROEDERS PARKING EXPANSION**

- All surfaces must support 100,000 pounds/firetruck at max of 10% grade. This must be listed on the site plan.
- Provide a permit from EGLE for the drain crossing at Drain #5. Mr. Schroeder will provide an easement to the Livingston County Drain Commission for Drain #5.
- Township will grant a waiver for the buffering along Pinckney Road. (NO waiver will be granted for the buffer/screening on the residential side.)
- Applicant is allowed to have 26 additional parking spots for NON-RV VEHICLES. Parking spots must be 10 feet wide.

# DRAFT

- All existing and new lighting should be at 20 feet and consistent throughout. The light poles for the solar lighting in the RV parking area, should be painted black. All new and existing lighting should be listed on the site plan.
- Existing signs are fine but need to be listed on site plan. If additional signage is desired, applicant will apply for a sign permit.
- The stacking requirement has been satisfied in exchange for curb & hard surface pavement in the new parking lot.
- The EMERGENCY ONLY access (with Knox lock) off Francis Road, must be listed on the site plan.
- Provide letter from the Church requesting the shorter trees.

Bruce Powelson made a motion to extend the Planning Commission meeting past 9:30pm. Jim Anderson seconded.  
**MOTION CARRIED 5-0**

Jim Anderson made a motion to recommend adoption of the written resolution (including the three changes) to approve SPR#01-24 Schroeder Parking Expansion with the nine conditions, to the Board of Trustees. Cheryl Range seconded.

**ROLL CALL: POWELSON YES; RANGE YES; HANVEY YES; GRUNN YES; ANDERSON YES.  
5-0 MOTION CARRIED**

(PARTIAL) MINUTES TAKEN BY: Jessica S. Timberlake



PACKET #2



## LIVINGSTON ENGINEERING

3300 S. Old US 23 – Brighton, MI 48114 – 810-225-7100

### Memorandum

**TO:** Dave Hamann, Marion Township Zoning Administrator

**FROM:** David LeClair, Livingston Engineering

**DATE:** 5/15/2024

**SUBJECT:** Schroeder's Body Shop Amended Site Plan

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Dave,

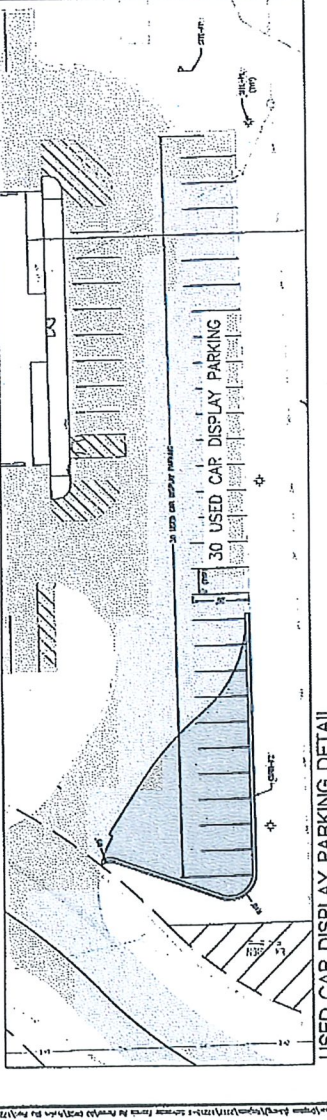
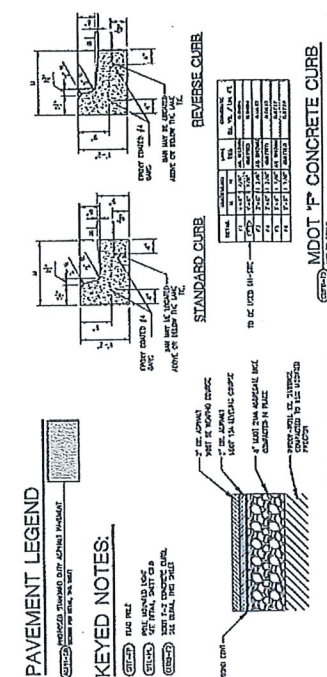
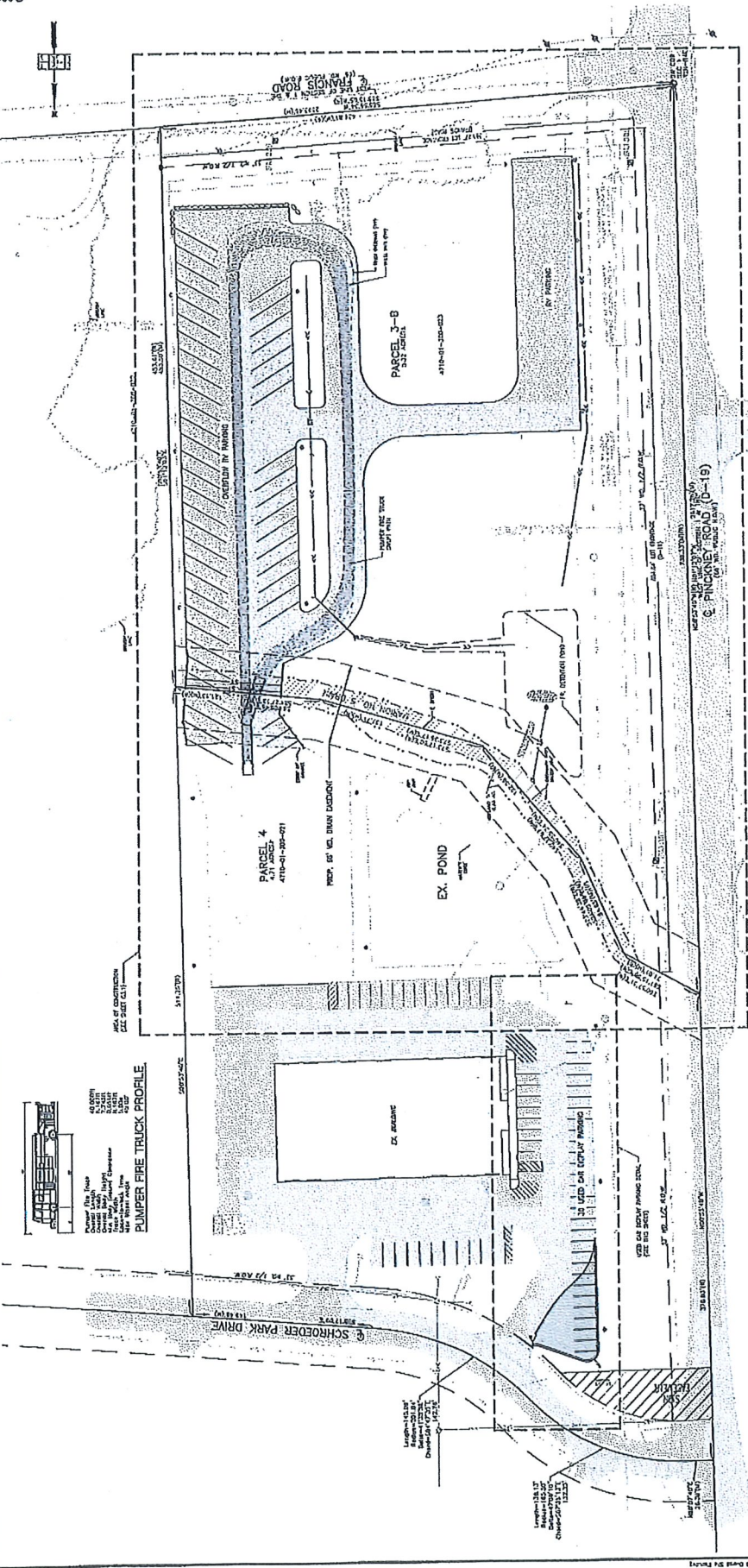
In accordance with the April 25<sup>th</sup> Planning Commission comments the attached plans have been revised as follows:

1. The display parking in front of the existing building has been revised to indicate new pavement and curb. See sheet C3.0.
2. The plan calls out for placement of a Knox Lock on the emergency gate on Francis Road in accordance with Howell Fire Department requirements. See Sheet C3.1.
3. The Landscape Plan (see sheet C8.0) calls out that the Pinckney Road frontage shall have shrub/scrub vegetation removed and establishment of lawn in this area.

We respectfully request placement of this project on the agenda for the next Planning Commission meeting.

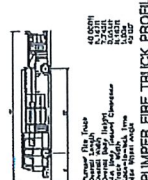






USED CAR DISPLAY PARKING DETAIL  
 SCALE: 1" = 30 FEET

ASPHALT DRIVEWAY SECTION  
 1" = 30 FEET

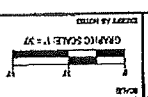




DATE	17/2/15
PROJECT	SCHROEDER'S PARKING EXPANSION
CLIENT	LAURENCE SCHROEDER
LOCATION	1000 W. 10th St. W. Regina, SK S4S 0A6
SCALE	AS SHOWN
DRAWN BY	J. B. BROWN
CHECKED BY	J. B. BROWN
DATE	17/2/15

**SCHROEDER'S PARKING EXPANSION**  
 PREPARED FOR: LAURENCE SCHROEDER  
 PROJECT NO: 15-01-001-013  
 DATE: 17/2/15  
 SHEET NO: 1 OF 1  
 SITE GRADING PLAN

CLIENT: LAURENCE SCHROEDER  
 PROJECT NO: 15-01-001-013  
 SHEET NO: 1 OF 1  
 DATE: 17/2/15

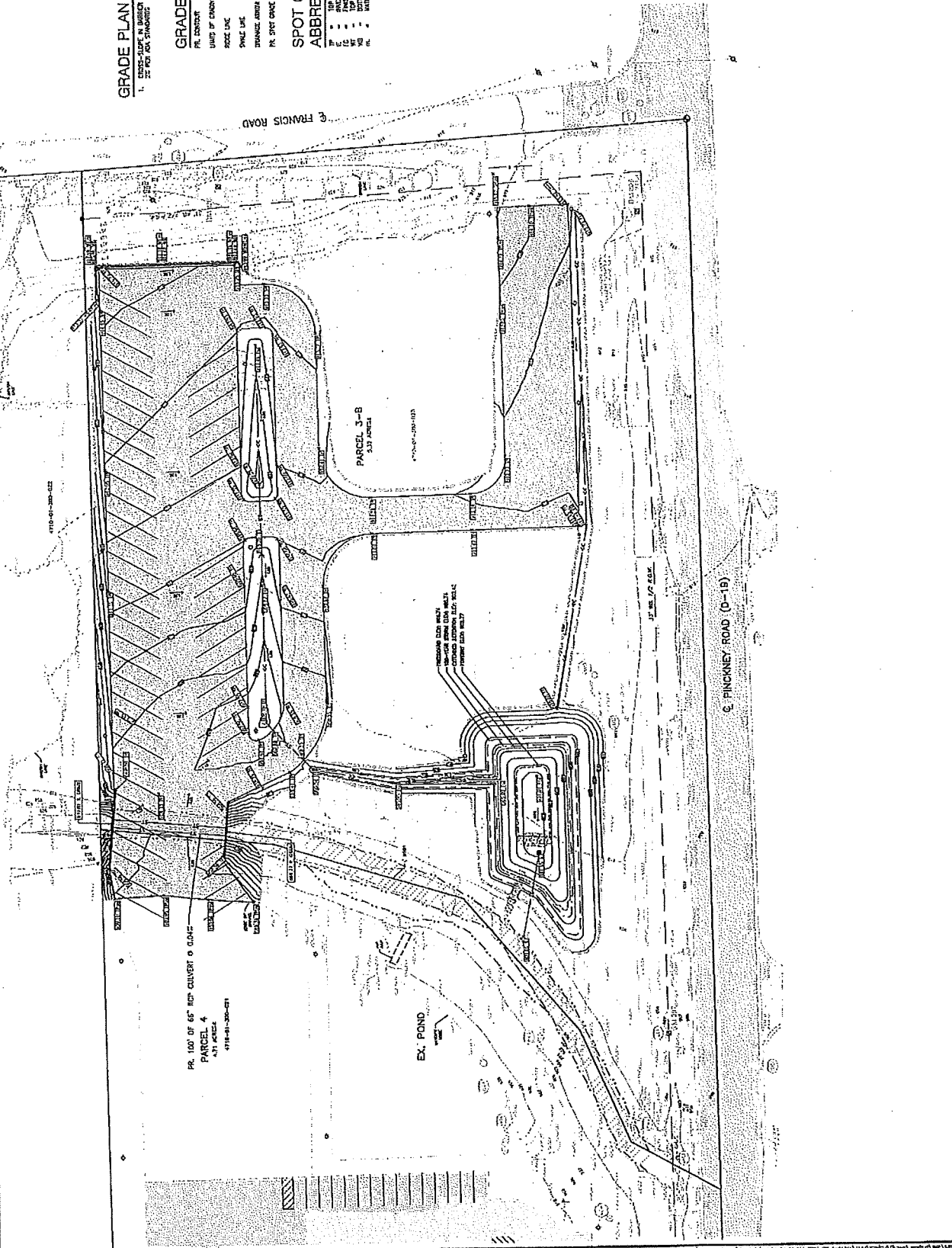


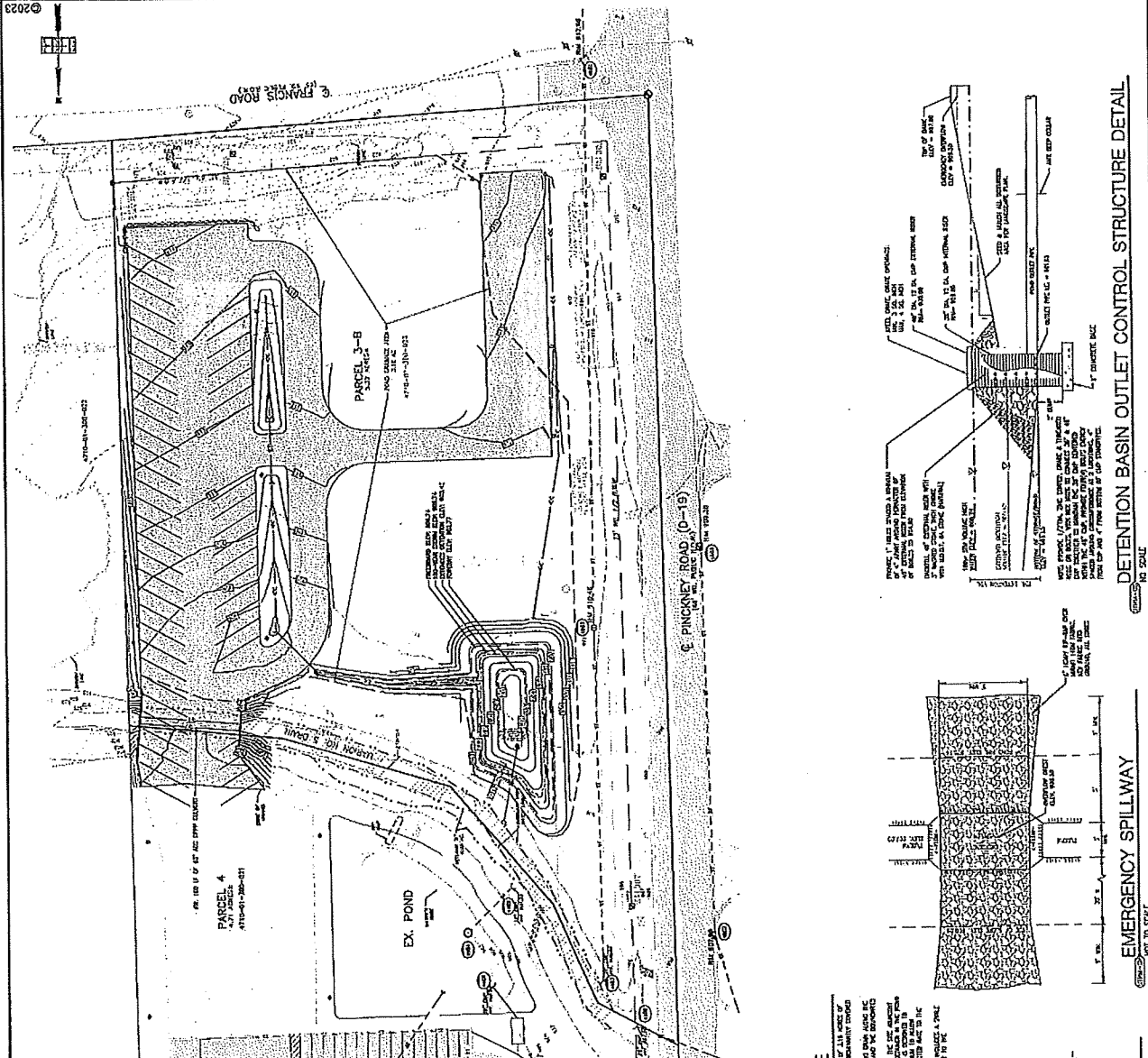
**LIVINGSTON ENGINEERING**  
 1000 W. 10th St. W. Regina, SK S4S 0A6  
 PHONE: (306) 342-2700  
 FAX: (306) 342-1199

**GRADE PLAN NOTES:**  
 1. CROSS-SLOPE IN PARKING AREAS SHALL NOT EXCEED 1% FOR ADA COMPLIANCE

**GRADE PLAN LEGEND**  
 PR. EXISTING  
 PR. PROPOSED  
 LINE OF CHANGING  
 FENCE LINE  
 DRIVEWAY  
 DRIVEWAY  
 DRIVEWAY

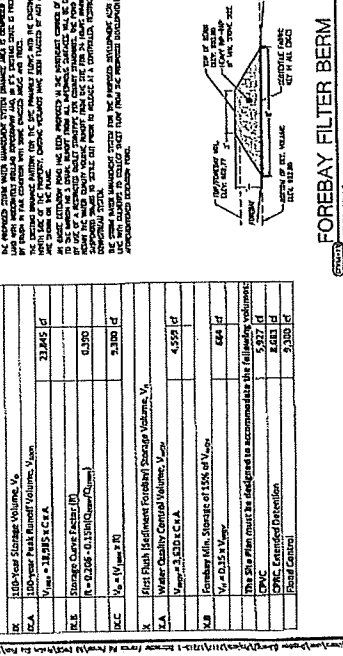
**SPOT GRADE ABBREVIATIONS LIST**  
 P. POINT OF INTEREST  
 C. CENTERLINE  
 E. EXISTING  
 P. PROPOSED  
 S. SPOT GRADE  
 M. MATCH EXISTING





Item	Description	Value	Units
I.A	Storm Water Detention Volume	1000	cu ft
I.B	Storm Water Detention Volume	1000	cu ft
I.C	Storm Water Detention Volume	1000	cu ft
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VI.Y	Storm Water Detention Volume	1000	cu ft
VI.Z	Storm Water Detention Volume	1000	cu ft

**STORM WATER NARRATIVE**  
 The proposed storm water management system consists of a detention pond (EX. POND) and a storm water filter berm (FOREBAY FILTER BERM) located on the site. The detention pond is designed to store storm water runoff from the site and release it at a controlled rate to the storm water main. The storm water filter berm is designed to filter storm water runoff from the site and prevent sediment and debris from entering the storm water main. The storm water management system is designed to meet the requirements of the storm water management ordinance.

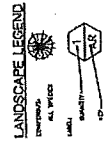


DATE: 02/27/2023	C&D
PROJECT NO: 17215-1	
PROJECT NAME: SCHROEDER'S PARKING EXPANSION	
CLIENT: LIVINGSTON ENGINEERING	
SCALE: 1/8" = 1'-0"	
DESIGNER: [Signature]	
CHECKER: [Signature]	
DATE: 02/27/2023	

**SCHROEDER'S PARKING EXPANSION**  
 1400 S. PINE ST.  
 WASHINGTON, DC 20004  
 (202) 462-1111

CLIENT: LIVINGSTON ENGINEERING  
 1308 N. OLD U.S. 22, BRIGHTON, MA 01811  
 (508) 463-2220  
 FAX (508) 252-1212

SCALE: 1/8" = 1'-0"  
 GRAPHIC SCALE: 1" = 20'  
 NORTH: 44° 18' 18"



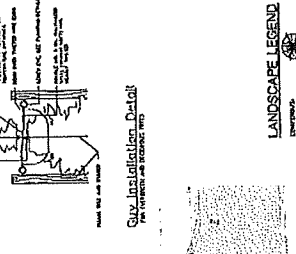
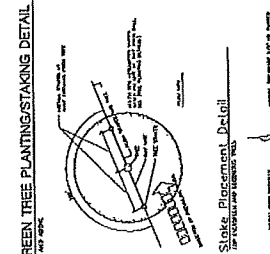
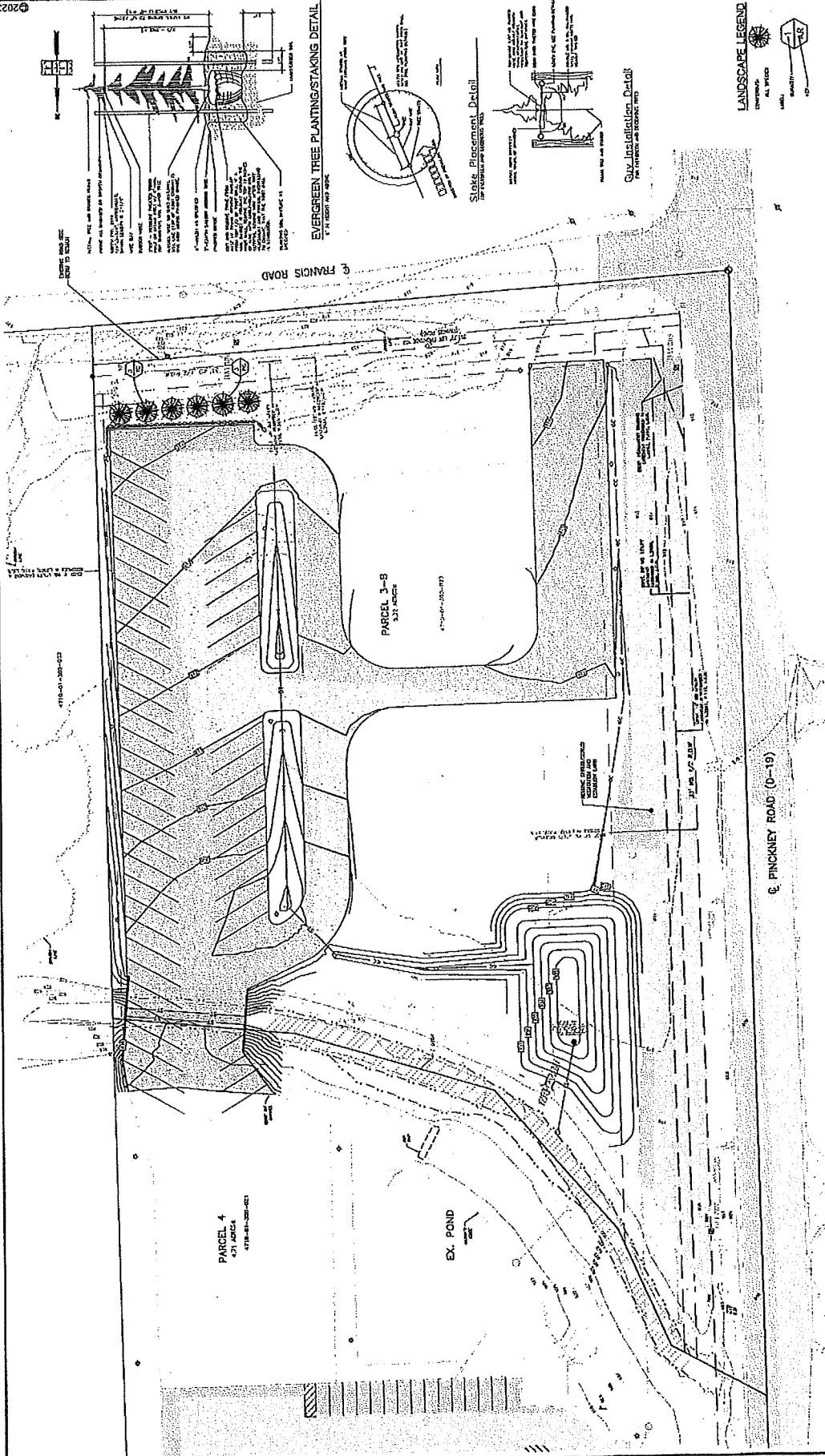
- LANDSCAPING NOTES:**
- THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING TREES FROM THE EXISTING RECORD PLANS AND FIELD SURVEY.
  - ALL TREES TO BE REMOVED SHALL BE IDENTIFIED BY THE CONTRACTOR AND THE OWNER. THE CONTRACTOR SHALL PROVIDE A TREE REMOVAL REPORT TO THE OWNER AND THE CITY OF BRIGHTON.
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**Planting List**

Species	Quantity	Notes
Evergreen Trees		
Red Cedar	10	4" x 6"
White Pine	10	4" x 6"
Juniper	10	4" x 6"
Other	0	

**Alton Township Tree Ordinance**  
 Sec. 6.13 Landscaping, Fencing, Walls and Screens.  
 8" Spacing Between Line Poles

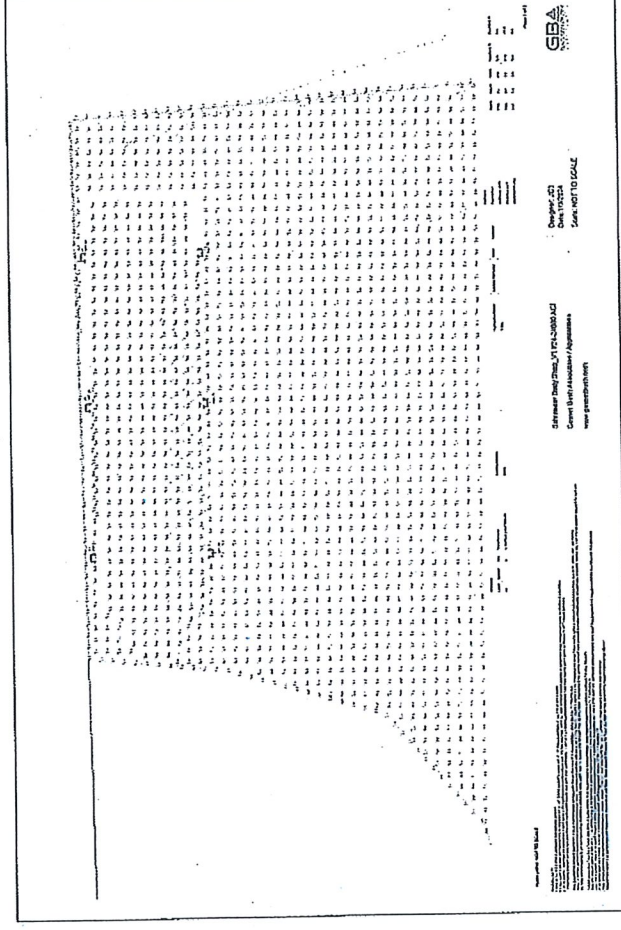
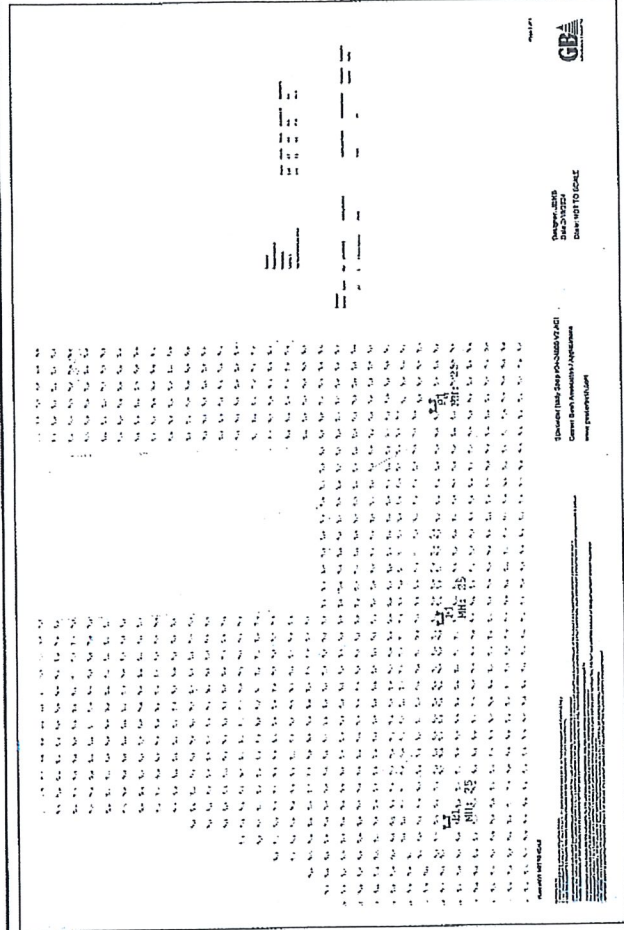
Tree Species	Length (ft)	Tree Spacing
Provided	20 LF	5.75 Trees
6 Evergreen Trees	20 LF	5.75 Trees



DATE: 02/27/2023  
 PROJECT NO: 17215-1  
 PROJECT NAME: SCHROEDER'S PARKING EXPANSION  
 CLIENT: LIVINGSTON ENGINEERING  
 SCALE: 1/8" = 1'-0"  
 GRAPHIC SCALE: 1" = 20'  
 NORTH: 44° 18' 18"

1356 Main Street, Brighton, MA 01811  
 (508) 463-2220  
 FAX (508) 252-1212





**DESIGNED WITH 3 LIGHTING MODES**  
 ALUMINUM LAMP HOUSING, POLYCARBONATE LENS, 3000K, 4000K, 5000K

3000K, 4000K, 5000K  
 SECURITY FLOOD LIGHT  
 NORMAL STREET LIGHT  
 DIMMED STREET LIGHT

**SOLAR LIGHTING DETAILS**  
 PHOTO SCALE



**D-Series Size 0 LED Area Luminaire**

**DESCRIPTION:**  
 The D-Series Size 0 LED Area Luminaire is a high-efficiency, long-life lighting fixture designed for use in parking lots, walkways, and other outdoor areas. It features a die-cast aluminum housing and a polycarbonate lens. The luminaire is available in three lighting modes: Security Flood Light, Normal Street Light, and Dimmed Street Light.

**FEATURES:**  
 - High-efficiency LED lighting  
 - Long life expectancy  
 - Available in three lighting modes  
 - Die-cast aluminum housing  
 - Polycarbonate lens

**TECHNICAL SPECIFICATIONS:**

Model	Power (W)	Output (lm)	Beam Angle	Height (ft)	Mounting
D-01	30	1000	120°	10	Flush Mount
D-02	60	2000	120°	15	Flush Mount
D-03	120	4000	120°	20	Flush Mount

**INSTALLATION:**  
 The luminaire should be installed in a well-ventilated area. The mounting height should be determined based on the luminaire model and the application.

# Combined Amended and Final Site Plan Review for Marion Township Planning Commission

## INTRODUCTION

Petition Number	SPR 01-24 Schroeder
Applicant	Mathew Schroeder for Armstrong Property Holdings
Request	Combined revised and final site plan review for automobile repair garage ( <i>including recreational vehicles</i> ) and automobile/recreational vehicle sales
Location	50 Schroeder Park Eastern side of Pinckney/D-19, between Schroeder Park and Francis

## PETITION SUMMARY

The applicant is requesting an amended site plan to expand a parking/display of vehicles for sale area and a final site plan for a new parking/display area for recreational vehicles.

There is an existing automobile repair garage use (*including recreational vehicles repairs*), which is a special use, and vehicles sales, which is a permitted use, on the northern portion of the site.

Proposed improvements also include lighting, a culvert to cross Marion Drain #5, which runs between the northern and southern portion of the site, landscaping, and a stormwater management system.

The proposed expansion requires site plan review and approval. Special use review and approval is required for automobile repair garage uses, including expansion. However, it is our understanding that Marion has historically not required additional special land use review and approval for similar extensions of existing special land uses.

## PROPERTY/SITE INFORMATION

Address	50 Schroder Park
Location	Eastern side of Pinckney/D-19, between Schroeder Park and Francis
Parcel Numbers	10-01-300-021, 10-01-300-021
Lot Area	10.02 acres ( <i>gross, includes right-of-way</i> ) ~390 feet ( <i>Schroeder Park</i> )
Frontage	~1,050 feet ( <i>Pinckney/D-19</i> ) ~420 feet ( <i>Francis</i> )

Current Zoning Highway Service (HS)  
 Existing Uses Automobile repair garage and Vehicle sales (*northern portion/parcel*), Vacant/undeveloped (*southern portion/parcel*)  
 Future Land Use Map Commercial

Surrounding Properties

	Zoning	Use	Future Land Use
North	HS Highway Service	Automobile repair garage	Commercial
East	SR Suburban Residential, HS Highway Service	Religious Institution, Vacant	Commercial
South	UR Urban Residential	Attached residential dwellings	Sewered High Density Residential
West	HS Highway Service	Undeveloped, Automobile filling station	Commercial

*Items to be Addressed: Either the 2 parcels should be combined into a single parcel or recordable legal document provided (to be reviewed and approved by the Township attorney) that adequately binds the 2 parcels during the continued use of the site.*

**NATURAL RESOURCES**

**Topography** The site generally slopes downward to the center, between the 2 parcels. The southern property has significant slopes on the south along Francis and 2 mounds, with heights of 4 to 7 feet. The proposed parking area will be graded, and a retaining wall is proposed along the southern lot line.

**Wetlands** The site plan shows wetlands and hydric soils in the central portion of the site.

**Woodlands** There are no woodlands on the site, but there are a number of trees. The site plan identifies a single tree for removal, but more trees will be removed. The site plan does not identify the method or location of tree protection measures.

**Soils** A majority of the area to be developed has either Miami loams or Owosso-Miami sandy loams, with are compatible with most

development. The area immediately to the north and south of the creek are muck soils, which are challenging to develop.

Water A creek/Marion Drain #5 runs east/west through the middle of the site, between the 2 parcels. A crossing is proposed from the developed northern portion of the site to the southern portion of the site to be developed. The Livingston County Drain Commissioner has requested a 66-foot-wide drain easement, centered on the drain.

*Items to be Addressed: 1) All of the trees to be removed or areas where trees will be removed to be identified. 2) The location of fencing to protect trees to remain to be shown.*

**DEVELOPMENTAL STANDARDS**

General developmental standards for HS Highway Service districts are defined in §9.01(E) Site Development Requirements.

	Required	Proposed	Complies
Lot Area	1 acre	>9 acres	Yes
Frontage	150 feet <sup>1</sup>	>350 feet	Yes
Front-yard Setback <sup>2</sup>	80 feet, 100 feet Pinckney/D-19	~56 feet (parking expansion on northern parcel), ~45 feet (vehicle display area to Pinckney/D-19), ~15 feet (vehicle display area from Francis)	No <sup>2</sup>
Side-yard Setback <sup>2,3</sup>	n/a	n/a	n/a
Rear-yard Setback <sup>2</sup>	40 feet	10 feet (parking area on southern parcel)	n/a <sup>4</sup>
Lot Coverage	40 percent	Unknown	Likely
Height	35 feet	Unknown	Likely
Repairs	No major repairs outside of building	Unknown	Unknown

- 1) Larger width/frontage required for automobile repair garage.
- 2) Landscape buffers required along certain lot lines.
- 3) Because of the configuration of the site, it has front yards and rear yards. There are no side yards.

- 4) Structures are not proposed within rear-yard setback. Because the adjacent use is not residential, an additional buffer is not required.

*Items to be Addressed: Note added to site plan that all major repairs or refinishing will take place completely within a building, §9.01(E)(6)c.*

### ACCESS AND CIRCULATION

The site will continue to be accessed by 2 existing driveways from Schroeder Park to the north. The proposed addition for used car display parking would reduce the stacking length of the western driveway to less than the 2-car length required per §9.01(E)(6)e.

The southern portion of the site will be accessed primarily by a drive that crosses Marion Drain #5 from the northern portion of the site. A gated driveway provides access to the display area for recreational vehicles. This driveway is not clearly shown throughout the site plan. This driveway was previously used for as a field access. When the use of a property changes, road commissions generally review the driveway to ensure it is appropriate for the new use.

Turning radii for emergency vehicles show the eastern side of the southern portion of the site is accessible. Turning radii are not shown for the recreational vehicle display area in the southwestern corner of the site. The site plan notes that a Knox box will be added to allow fire access through this entrance.

*Items to be Addressed: 1) Reconfigure western driveway on the northern portion of the site to provide 2 stacking spaces or apply for and receive necessary variance. 2) Confirmation from the Livingston County Road Commission that the driveway in the southwestern corner has been reviewed and approved or that a review is not necessary. 3) Fire chief approval for accessibility throughout the site.*

### OFF-STREET PARKING AND LOADING

The site plan calls for asphalt paving of the expanded parking/display area on the northern portion of the site and 21AA aggregate base for the parking/display areas on the southern portion of the site.

All commercial parking areas must be marked. Commercial parking areas with a capacity of 4 or more vehicles must have a durable, smooth, and dustless surface. It is our understanding that Marion has previously accepted the proposed stone material as an appropriate commercial parking surface.

The site plan notes the spaces for used car display parking will be 20 feet deep by 9 feet wide. The minimum width for parking spaces with 90-degree orientation is 10 feet. These spaces need to be widened.

Although not all setbacks are not labeled, proposed vehicle parking and display areas are located within front-yard setbacks/greenbelt buffers. These setbacks should be labeled. If waivers or modifications are granted for reduced front-yard greenbelt buffers, the

vehicle parking and display areas can be located where they are shown; otherwise, the site plan should be modified accordingly or any necessary variances should be applied for.

*Items to be Addressed: 1) Parking spaces amended to be at least 10 feet wide. 2) Waivers or modification or variances granted to reduce front-yard greenbelt buffer, or site plan revised to place parking and display areas outside of greenbelt buffer.*

### SIGNAGE

The site plan shows the location of a sign on the northwestern corner of the site for other properties on Schroeder Park, but it does not show the location the existing sign for this site. At the April Planning Commission meeting, the applicant stated that no additional signs would be added to the site as part of this project.

*Items to be Addressed: 1) Existing sign location added to the site plan. 2) Note added to the site plan that any signs will comply with ordinance standards, including developmental standards and permitting.*

### LANDSCAPING

The landscape plan on Sheet C 8.0 proposes planting 6 evergreens, including 3 Eastern Hemlock and 3 Norway Spruce, along the western portion of the southern lot line along Francis. Landscaping is not proposed on the northern portion of the site, between the parking area and eastern lot line, between the parking/display area and Pinckney/D-19, or within the parking area.

The proposed trees will be 6 foot tall, on a small berm, with 6 inches of mulch. Both of the proposed species are identified as being at increased risk of disease or pest in Michigan and should be replaced with different species. A cross section of the berm is not included. The proposed mulch depth could cause health issues for the trees; a depth of 3 to 4 inches would be more appropriate.

A landscape buffer is required between non-residential uses and adjacent residential zoning districts and uses, per §6.13(B) Screening Between Land Uses. The proposed use is adjacent to residentially-zoned and used property to the south. The buffer could be a 50-foot-wide greenbelt, a landscaping berm, or a thick evergreen screening. The proposed buffer includes the 6 pine trees noted above and the existing landscaping.

Landscaping is required within or at the perimeter of parking lots, per §6.13(C) Parking Lot Landscaping. The landscape plan does not show any landscaping associated with any of the proposed parking areas. It also appears some parking landscaping shown on the original site plan was never installed or has been removed.

Greenbelt buffers equal to the front-yard setback, in this case 100 feet, are required along the right-of-way along public streets or major thoroughfares, including Pinckney/D-19. The buffer must be landscaped with at least 1 tree for every 30 linear feet of frontage. The proposed parking/vehicle display area expansion on the northern portion of the site and the proposed parking/vehicle display area on the southern portion of the

site are within this required greenbelt buffer. The site plan notes that some of this area will be improved with lawn. No additional plantings are proposed within this area.

Outdoor storage in commercial districts must be screened with a solid wall or fencing, per §6.13(F)(2). The outdoor storage of recreational vehicles for extended periods while undergoing repairs appears to require this screening. Screening is shown to the southern side of this area with 6 proposed pine trees and existing vegetation.

The Planning Commission may recommend waiver or modifications of landscaping standards as part of site plan review to the Township Board, as outlined in § 6.13(G)(4) Modification. The standards for granting a waiver or modification are: 1) specific characteristics of the site or vicinity would make required screening unnecessary or ineffective, or 2) it would impair vision at a driveway or street intersection. In order to consider a waiver or modification, the site plan should identify the specific waiver or modification being requested and show calculations of what would otherwise be required.

*Items to be Addressed: 1) Trees species replaced with species less susceptible to disease or pest. 2) Mulch depth reduced to 3 to 4 inches. 3) Landscape plan revised to provide buffers, parking lot landscaping, and screening as noted above or calculations for required landscaping provided for consideration of waivers/modifications. 4) Landscaping on northern portion of the site installed/replaced consistent with that approved site plan.*

## LIGHTING

The lighting plan on Sheet C 9.0 shows photometric plans and specifications for 2 types of fixtures.

The photometric plans shows 3 poles with 2 Lithonia fixtures on each pole with a mount height of 25 feet along the western side of the parking on the northern parcel and 6 poles with 2 Lithonia fixtures on each pole with a mount height of 25 feet along the eastern and western sides of the parking area on the southern parcel. These fixtures use light-emitting diodes and have a color temperature of 4000K.

The lighting plan also includes specifications for Gefolloy solar street lights. Five of these fixtures are shown around the vehicle display area on the southern portion of the site, within a utility easement. These fixtures are not included in the photometric plan and the mounting height is not noted. These fixtures are not full-cutoff and could create glare and project light onto adjacent properties or roads. These fixtures use light-emitting diodes and have a color temperature of 6500K.

The photometric plan does not include any existing light fixtures on the northern portion of the site.

The proposed lighting plan could impact the safe movement of traffic on Pinckney/D-19 (§9.01(E)(6)d. Although the intensity of light at ground level is low along the right-of-way, light fixtures mounted more than 20 feet high are more likely to create glare for motorists. Additionally, the color temperatures of the proposed fixtures do not match and would be significantly cooler than the color temperature required in the Zoning Ordinance.

The Zoning Ordinance, §14.04(E)(2) requires high-pressure sodium light fixtures, which have a color temperature of 1900K to 2000K. *“Approved exceptions shall use warm light or natural light colors.”* Warm color temperatures are generally described as 1800 K to 2700K. Warm white color temperatures are generally described as 3000K.

*Items to be Addressed: 1) Mounting height of all light fixtures added to the site plan. 2) Planning Commission consider a mounting height of 20 feet rather than the 25 feet proposed for the Lithonia pole-mounted fixtures. 3) Color temperature of all fixtures throughout the site to be consistent. 4) Planning Commission consideration for use of light emitting diodes rather than high-pressure sodium.*

### SPECIFIC USE STANDARDS

Specific standards for automobile repair garages are located in §17.04(A) Automobile Repair Garage. Marion has historically interpreted and applied recreational vehicle repair as a comparable use, subject to these standards.

The site is located within a HS Highway Service district and meets the minimum lot size and lot width/frontage.

Parking areas must be consistent with 17.04(B)(4) and Site Development Requirements. See the off-street parking and loading section of this report.

Buffer zones consistent with §6.13 Landscaping, Fencing, Walls, and Screens must be provided. See the landscaping section of this report.

Lighting must be consistent with §14.04(E) Lighting. See the lighting section of this report.

Storage of vehicles that are not operable for any reason (*mechanical, plates, registration*), is limited to a period of 30 days and cannot be located in a front yard. This should be noted as a condition of approval, with a note added to the site plan.

§14.04A(D)(3) explicitly prohibits *“sales of new and used motorized vehicles.”* We are aware that the site has been used both the repair and sales of motorized and recreational vehicles. It is our understanding that Marion has allowed for both repair and sales on the same site, based on the interpretation that sales are listed as a permitted use. Allowing both uses would be consistent with the previous interpretation and application of the Zoning Ordinance.

*Items to be Addressed: 1) Storage of vehicles to be limited to those being serviced, with note added to site plan. 2) Storage of vehicles that are not operable for any reason to be limited to 30 days and cannot take place within a front yard, with note added to site plan. 3) Note 9 of Site Data and General Notes on Sheet C 1.0 revised to clarify that RV storage is accessory to and associated with the repair use only.*



## DECISION CONSIDERATIONS

The site plan process is outlined in Article XVIII Site Plan Requirements.

Site plan approval is required for the proposed use and improvements. Grading, removal of trees/vegetation, filling, or construction of improvements must not start until the site plan is in effect.

For site plans, the Planning Commission makes a recommendation to the Township Board, which makes a final decision. The recommendation can be for approval, approval with conditions, or denial.

As noted throughout this report, there are items that would require modification of the site plan if modifications, waivers, or variances are not approved. Traditionally, Marion has required that the Planning Commission review the site plan that is forwarded to the Township Board. That is not a requirement of the Zoning Ordinance. A site plan could be forwarded with staff and agents reviewing the site plan to confirm that all revisions have been made.

The standards of review for a final site plan are outlined in 18.04(C) Standards of Review and are noted below. Comments are in italics. Additional information may be provided before or during the Planning Commission review.

1. The plan conforms to the approved preliminary site plan and with all Zoning Ordinance regulations.

*The applicant has pursued a combined preliminary and final site plan. Some landscaping shown on the previously-approved site plan for the northern portion of the site has not been installed or is missing.*

*The proposed use is consistent with the Zoning Ordinance and previous interpretation and application of the Zoning Ordinance. There are several areas that either require approval of modifications or variances or revisions to the site plan.*

2. All required information is provided.

*Most of the required information has been provided. This report notes some additional information that is required or recommended.*

3. There is a proper relationship between major thoroughfares and proposed service drives, driveways and parking areas. Proper access to all portions of the site and all sides of any structure is provided. All structures or groups of structures shall be so arranged as to permit emergency vehicle access by some practical means.

*Access to the site will be from secondary roads, with no direct access from D-19/Pinckney. Confirmation should be provided for use and configuration of the driveway from Francis from the Road Commission.*

*We defer additional comment on accessibility throughout the site to the fire chief.*

4. Site plans shall fully conform to the Livingston County Drain Commission standards.

*It is our understanding that the applicant has been working with the Drain Commissioner. Additional comment is deferred to the Drain Commissioner and the Township engineer.*

5. Wastewater treatment systems, including on-site septic systems, will be located to minimize any potential degradation of surface water or groundwater quality and meet County and State standards.

*The proposed site plan does not call for any on-site septic systems.*

6. Sites which include storage of hazardous materials or waste, fuels, salt, or chemicals will be designed to prevent spills and discharges of polluting materials to the surface of the ground, groundwater or nearby water bodies in accordance with County and State standards, where applicable.

*It is our understanding that hazardous materials described above will not be introduced to the southern portion of the site.*

7. The proposed use is in compliance with all Township Ordinances and any other applicable laws.

*The proposed use is consistent with the Zoning Ordinance and previous interpretation and application of the Zoning Ordinance. There are several areas that either require approval of modifications or variances or revisions to the site plan.*

The Planning Commission should examine the site plan standards of review and consider the necessary waivers or modifications. A draft resolution has been prepared to aid the Planning Commission's review and discussion.

#### POTENTIAL CONDITIONS

The potential conditions below are compiled from the various sections of this report. These potential conditions are intended to aid the Planning Commission's review and discussion.

1. *Either the 2 parcels should be combined into a single parcel or recordable legal document provided (to be reviewed and approved by the Township attorney) that adequately binds the 2 parcels during the continued use of the site.*
2. *All of the trees to be removed or areas where trees will be removed to be identified.*
3. *The location of fencing to protect trees to remain to be shown.*
4. *Note added to site plan that all major repairs or refinishing will take place completely within a building, §9.01(E)(6)c.*
5. *Reconfigure western driveway on the northern portion of the site to provide 2 stacking spaces or apply for and receive necessary variance.*
6. *Confirmation from the Livingston County Road Commission that the driveway in the southwestern corner has been reviewed and approved or that a review is not necessary.*
7. *Fire chief approval for accessibility throughout the site.*

8. *Parking spaces amended to be at least 10 feet wide.*
9. *Site plan revised to place parking and display areas outside of greenbelt buffer, if waiver, modification, or variance not granted.*
10. *Existing sign location added to the site plan.*
11. *Note added to the site plan that any signs will comply with ordinance standards, including developmental standards and permitting.*
12. *Trees species replaced with species less susceptible to disease or pest.*
13. *Mulch depth reduced to 3 to 4 inches.*
14. *Calculations for required landscaping provided for those items the applicant is requesting waivers or modifications.*
15. *Landscape plan revised to provide greenbelt buffer, parking lot landscaping, and screening if waiver, modification, or variance not granted.*
16. *Landscaping on northern portion of the site installed/replaced consistent with that approved site plan.*
17. *Mounting height of all light fixtures added to the site plan.*
18. *Mounting height of 20 feet rather than the 25 feet proposed for the Lithonia pole-mounted fixtures.*
19. *Color temperature of all fixtures throughout the site to be consistent.*
20. *High-pressure sodium luminaires used rather than light-emitting diodes, if exception is not granted.*
21. *Storage of vehicles limited to those being serviced, with note added to site plan.*
22. *Storage of vehicles that are not operable for any reason limited to 30 days and cannot take place within a front yard, with note added to site plan.*
23. *Note 9 of Site Data and General Notes on Sheet C 1.0 revised to clarify that RV storage is accessory to and associated with the repair use only.*

#### PETITION TIMELINE

The application was submitted to the Township on February 27, 2024.

The application was reviewed by the Planning Commission at its March 26, 2024, meeting. The application was postponed to allow the applicant an opportunity to provide additional materials and make revisions.

A revised site plan was submitted to the Township on May 15, 2024.

The application will go before the Planning Commission at its May 28, 2024, meeting.

SPR 01-24 Schroeder  
Automobile Repair Garage/Automobile Dealership  
May 20, 2024

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### SUMMARY

The application for the automobile repair garage/automobile dealership site plan requires Planning Commission review and recommendation on decision standards and numerous waivers or modifications. Some additional information is still required to complete the site plan.

A draft resolution has been prepared to help aid the Planning Commissions review and decision-making process.

We look forward to helping facilitate this process at the meeting.

---

Zach Michels  
*Quality Zoning*  
*Dexter, MI*

**MARION TOWNSHIP PLANNING COMMISSION**  
**DRAFT Resolution for a Combined Amended and Final Site Plan for an**  
**Automobile Repair Garage and Automobile Dealership**

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A resolution to recommend **APPROVAL/APPROVAL WITH CONDITIONS/DENIAL** of an application submitted by Matthew Schroeder for a site plan for an automobile repair garage and automobile dealership for properties owned by Armstrong Property Holdings, LLC, located at 50 Schroeder Park, at the southeastern corner of D-19/Pinckney and Schroeder Park, and by Matthew Schroeder, located at the northeastern corner of D-19/Pinckney and Francis, Section 1 of Marion Township (10-01-300-021 and 10-01-300-023).

- 10) WHEREAS, Matthew Schroeder (*Applicant*), pursuant to the provision of the Marion Township Zoning Ordinance (*Zoning Ordinance*), submitted an application for a combined amended and final site plan for expansion of an automobile repair garage and automobile dealership on February 27, 2024; and
- 20) WHEREAS, the Applicant submitted an 8-page site plan for the automobile repair garage and automobile dealership on February 27, 2024, prepared by Timmothy J Zimmer, a licensed professional engineer, with a revision date of February 2, 2024; and
- 30) WHEREAS, the Planning Commission received a report from Zach Michels (*Township Planning Consultant/Quality Zoning*) dated March 18, 2024; and
- 40) WHEREAS, the Planning Commission received a report from Phil Westmoreland (*Township Engineer Consultant/Spicer Group*) dated March 13, 2024; and
- 50) WHEREAS, the Marion Township Planning Commission (*Planning Commission*), at its April 30, 2024, meeting, reviewed SPR 01-24 Schroeder; and
- 60) WHEREAS, the Planning Commission voted to postpone action on the site plan to allow the applicant an opportunity to provide additional information and materials and make revisions; and
- 70) WHEREAS, the Applicant submitted a revised 8-page site plan for the automobile repair garage and automobile dealership on May 15, 2024, prepared by Timmothy J Zimmer, a licensed professional engineer, with a revision date of May 13, 2024; and

**MARION TOWNSHIP PLANNING COMMISSION**  
**DRAFT Resolution for a Combined Amended and Final Site Plan for an**  
**Automobile Repair Garage and Automobile Dealership**

---

- 80) WHEREAS, the Planning Commission has received a report from Zach Michels (*Township Planning Consultant/Quality Zoning*) dated May 20, 2024; and
- 90) WHEREAS, the Planning Commission has received a report from Phil Westmoreland (Township Engineer Consultant/Spicer Group) dated **May 20, 2024**; and
- 100) WHEREAS, the Planning Commission reviewed revised materials and reports at its **May 28, 2024**, meeting, and did/did not receive public comment; and
- 110) WHEREAS, the site is located within the HS Highway Service zoning district; and
- 120) WHEREAS, §9.01(D)(2) of the Zoning Ordinance designates “automobile repair garage” as a use permitted by special use permit within the HS Highway Service zoning district; and
- 130) WHEREAS, §9.01(D)(3) of the Zoning Ordinance designates “automobile dealerships” as a use permitted by right within the HS Highway Service zoning district; and
- 140) WHEREAS, recreational vehicle repair has been interpreted as a similar use to automobile repair garage; and
- 150) WHEREAS, automobile repair garages must meet the specific use standards of §17.04A Automobile Repair Garage of the Zoning Ordinance; and
- 160) WHEREAS, based on materials and testimony provided by the applicant and the applicant’s agents, the Planning Commissions **finds/does not find** the proposed use would not meet the standards of 17.04A Automobile Repair Garage because:
- a) The proposed use is within an appropriate zoning district;
  - b) The proposed site **meets/would meet with conditions/does not meet** the site requirements of §17.04A(B) Site Requirements;
  - c) The proposed site **meets/would meet with conditions/does not meet** the buffering requirements of §17.04A(C) Buffering Requirements; and
  - d) The proposed site **meets/would meet with conditions/does not** meet the performance standards of §17.04A(D) Performance Standards requirements for the use;
- 170) WHEREAS, the Township has previously interpreted and applied the Zoning Ordinance as allowing the colocation of automobile repair garages and automobile dealerships on the same site; and
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**MARION TOWNSHIP PLANNING COMMISSION**  
**DRAFT Resolution for a Combined Amended and Final Site Plan for an**  
**Automobile Repair Garage and Automobile Dealership**

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180) WHEREAS, the Township has previously interpreted and applied the Zoning Ordinance as allowing for certain extensions of special land uses without requiring an additional application and public hearing; and

190) WHEREAS, the Planning Commission **recommends/does not recommend** waiver or modification of the following landscaping standards **[LIST ALL STANDARDS FOR MODIFICATION HERE]** as outlined in §6.13(G)(4) Modification because:

- a) **[LIST SPECIFIC CHARACTERISTICS OF THE SITE OR VICINITY THAT WOULD MAKE REQUIRED SCREENING UNNECESSARY OR INEFFECTIVE];** and
- b) **[LIST SPECIFIC CHARACTERISTICS OF THE SITE OR VICINITY THAT WOULD MAKE REQUIRED SCREENING UNNECESSARY OR INEFFECTIVE];** and

200) WHEREAS, the Planning Commission **recommends/does not recommend** an exception to allow light-emitting diode luminaires rather than high-pressure sodium luminaires proposed home-based, as allowed in §14.04(E)(2); and

210) WHEREAS, the Planning Commission **finds/does not find** that the plan conforms to the approved preliminary site plan and with all Zoning Ordinance regulations, because:

- a) **[ADD COMMENTS HERE];** and

220) WHEREAS, the Planning Commission **finds/does not find** that all required information is provided, because:

- a) **[ADD COMMENTS HERE];** and

230) WHEREAS, the Planning Commission **finds/does not find** that there is a property relationship between major thoroughfares and proposed service drives, driveways and parking areas; proper access to all portions of the site and all sides of any structure is provided; and all structures or groups of structures shall be so arranged as to permit emergency vehicle access by some practical means because:

- a) **[ADD COMMENTS HERE];** and

240) WHEREAS, the Planning Commission **finds/does not find** that the site plan fully conforms to the Livingston County Drain Commission standards, because:

**MARION TOWNSHIP PLANNING COMMISSION**  
**DRAFT Resolution for a Combined Amended and Final Site Plan for an**  
**Automobile Repair Garage and Automobile Dealership**

---

a) [ADD COMMENTS HERE]; and

250) WHEREAS, the Planning Commission **finds/does not find** that wastewater treatment systems, including on-site septic systems, will be located to minimize any potential degradation of surface water or groundwater quality and meet County and State standards because:

a) [ADD COMMENTS HERE]; and

260) WHEREAS, the Planning Commission **finds/does not find** that sites which include storage of hazardous materials or waste, fuels, salt, or chemicals will be designed to prevent spills and discharges of polluting materials to the surface of the ground, groundwater, or nearby waterbodies in accordance with County and State standard, where applicable because:

a) [ADD COMMENTS HERE]; and

270) WHEREAS, the Planning Commission **finds/does not find** that the proposed use is in compliance with all Township Ordinances and any other applicable laws because:

a) [ADD COMMENTS HERE]; and

280) NOW, THEREFORE, BE IT RESOLVED, the Planning Commission, by a majority vote at a duly-noticed, regular meeting, held this 28<sup>th</sup> day of May 2024, recommends **APPROVAL/APPROVAL WITH CONDITIONS/DENIAL** of the site plan SPR 01-24 Schroeder, properties owned by Armstrong Property Holdings, LLC, located at 50 Schroeder Park, at the southeastern corner of D-19/Pinckney and Schroeder Park, and by Matthew Schroeder, located at the northeastern corner of D-19/Pinckney and Francis, Section 1 of Marion Township (10-01-300-021 and 10-01-300-023) based on the findings documented in this Resolution, **subject to the following conditions**; and

- a) Either the 2 parcels should be combined into a single parcel or recordable legal document provided (to be reviewed and approved by the Township attorney) that adequately binds the 2 parcels during the continued use of the site;
- b) All of the trees to be removed or areas where trees will be removed to be identified;
- c) The location of fencing to protect trees to remain to be shown;
- d) Note added to site plan that all major repairs or refinishing will take place completely within a building, §9.01(E)(6)c;



**MARION TOWNSHIP PLANNING COMMISSION**  
**DRAFT Resolution for a Combined Amended and Final Site Plan for an**  
**Automobile Repair Garage and Automobile Dealership**

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- e) Reconfigure western driveway on the northern portion of the site to provide 2 stacking spaces or apply for and receive necessary variance;
- f) Confirmation from the Livingston County Road Commission that the driveway in the southwestern corner has been reviewed and approved or that a review is not necessary.
- g) Fire chief approval for accessibility throughout the site;
- h) Parking spaces amended to be at least 10 feet wide;
- i) Site plan revised to place parking and display areas outside of greenbelt buffer, if waiver, modification, or variance not granted;
- j) Existing sign location added to the site plan;
- k) Note added to the site plan that any signs will comply with ordinance standards, including developmental standards and permitting;
- l) Trees species replaced with species less susceptible to disease or pest;
- m) Mulch depth reduced to 3 to 4 inches;
- n) Calculations for required landscaping provided for those items the applicant is requesting waivers or modifications;
- o) Landscape plan revised to provide greenbelt buffer, parking lot landscaping, and screening if waiver, modification, or variance not granted;
- p) Landscaping on northern portion of the site installed/replaced consistent with that approved site plan;
- q) Mounting height of all light fixtures added to the site plan;
- r) Mounting height of 20 feet rather than the 25 feet proposed for the Lithonia pole-mounted fixtures;
- s) Color temperature of all fixtures throughout the site to be consistent;
- t) High-pressure sodium luminaires used rather than light-emitting diodes, if exception is not granted;
- u) Storage of vehicles limited to those being serviced, with note added to site plan;
- v) Storage of vehicles that are not operable for any reason limited to 30 days and cannot take place within a front yard, with note added to site plan;

**MARION TOWNSHIP PLANNING COMMISSION**  
**DRAFT Resolution for a Combined Amended and Final Site Plan for an**  
**Automobile Repair Garage and Automobile Dealership**

---

\_\_\_\_\_  
Larry Grunn, Chair

Date

\_\_\_\_\_  
Cheryl Range, Secretary

Date

These findings, conclusions, decisions, and resolution are accepted:

\_\_\_\_\_  
Mathew Schroeder

Date

Applicant

**MARION TOWNSHIP PLANNING COMMISSION**  
**DRAFT Resolution for a Combined Amended and Final Site Plan for an**  
**Automobile Repair Garage and Automobile Dealership**

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- w) Note 9 of Site Data and General Notes on Sheet C 1.0 revised to clarify that RV storage is accessory to and associated with the repair use only;
- x) [OTHER CONDITIONS HERE];
- y) This recommendation shall not be effective until this Resolution and its conditions are accepted by the Applicant; and
- z) This recommendation shall not be effective until the Applicant has paid all application and review fees; and

290) BE IT FURTHER RESOLVED, that the Planning Commission directs the Zoning Administrator to forward this Resolution and application materials to the Township Board for review and action in accordance with the Zoning Ordinance.

Resolution offered by Planning Commissioner NAME.

Resolution supported by Planning Commissioner NAME.

YES =  (Anderson, Grunn, Hanvey, Powelson, Range, NONE)

NO =  (Anderson, Grunn, Hanvey, Powelson, Range, NONE)

ABSENT =  (Anderson, Grunn, Hanvey, Powelson, Range, NONE)

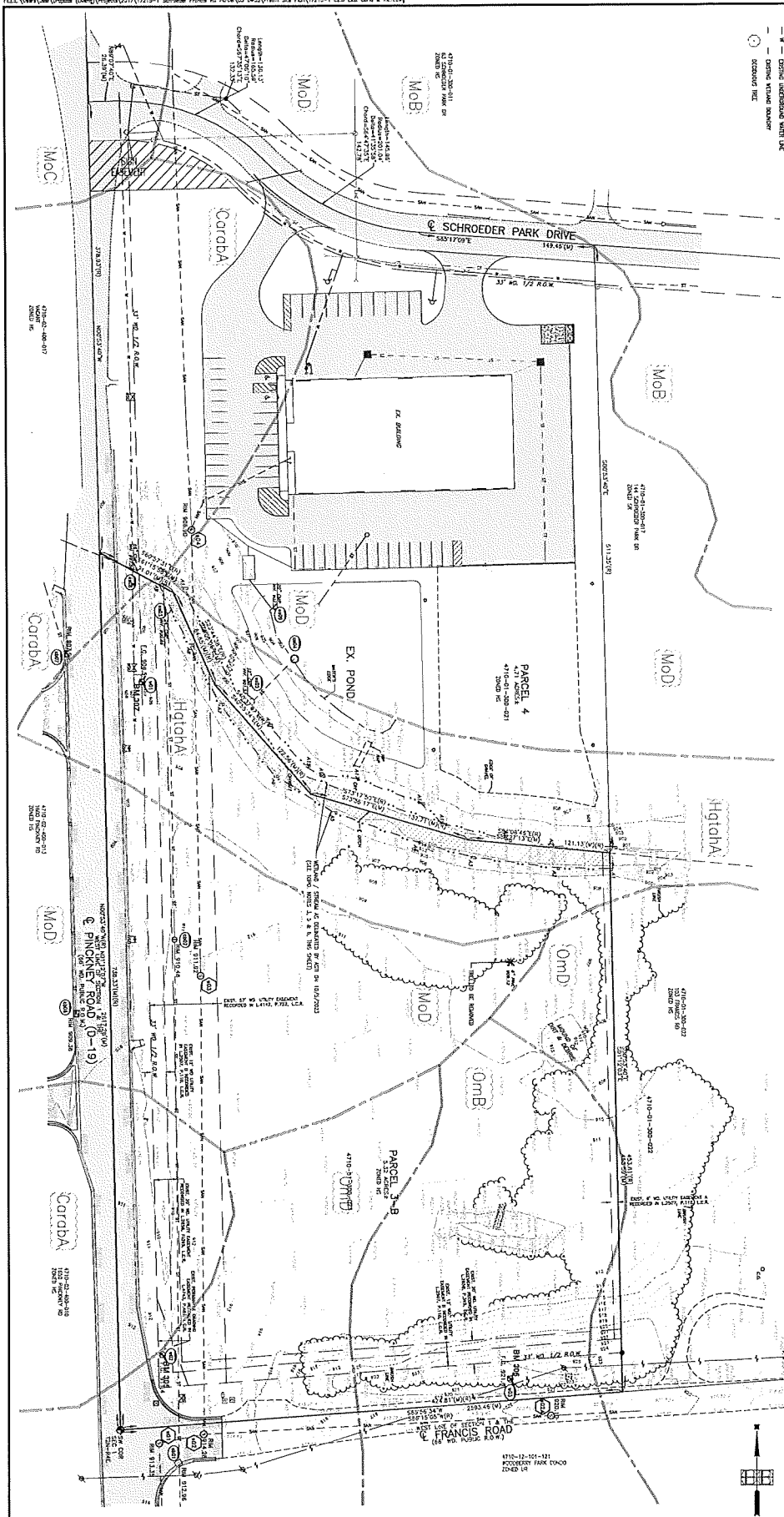
ABSTAIN =  (Anderson, Grunn, Hanvey, Powelson, Range, NONE)

The Chair declared the Resolution **ADOPTED/NOT ADOPTED**.

The Chair declared the Resolution **ADOPTED/NOT ADOPTED**.

Date: 28 May 2024





**LEGEND**

- 4" WATER MAIN
- 8" WATER MAIN
- 12" WATER MAIN
- 16" WATER MAIN
- 20" WATER MAIN
- 24" WATER MAIN
- 30" WATER MAIN
- 36" WATER MAIN
- 42" WATER MAIN
- 48" WATER MAIN
- 54" WATER MAIN
- 60" WATER MAIN
- 66" WATER MAIN
- 72" WATER MAIN
- 78" WATER MAIN
- 84" WATER MAIN
- 90" WATER MAIN
- 96" WATER MAIN
- 102" WATER MAIN
- 108" WATER MAIN
- 114" WATER MAIN
- 120" WATER MAIN
- 126" WATER MAIN
- 132" WATER MAIN
- 138" WATER MAIN
- 144" WATER MAIN
- 150" WATER MAIN
- 156" WATER MAIN
- 162" WATER MAIN
- 168" WATER MAIN
- 174" WATER MAIN
- 180" WATER MAIN
- 186" WATER MAIN
- 192" WATER MAIN
- 198" WATER MAIN
- 204" WATER MAIN
- 210" WATER MAIN
- 216" WATER MAIN
- 222" WATER MAIN
- 228" WATER MAIN
- 234" WATER MAIN
- 240" WATER MAIN
- 246" WATER MAIN
- 252" WATER MAIN
- 258" WATER MAIN
- 264" WATER MAIN
- 270" WATER MAIN
- 276" WATER MAIN
- 282" WATER MAIN
- 288" WATER MAIN
- 294" WATER MAIN
- 300" WATER MAIN

**SOIL SURVEY LEGEND**

- 18D

**TOPOGRAPHIC SURVEY NOTES**

1. THE SURVEY WAS CONDUCTED BY GEORGE BENTON ON 08/28/12
2. THE SURVEY WAS CONDUCTED BY GEORGE BENTON ON 08/28/12
3. THE SURVEY WAS CONDUCTED BY GEORGE BENTON ON 08/28/12
4. THE SURVEY WAS CONDUCTED BY GEORGE BENTON ON 08/28/12
5. THE SURVEY WAS CONDUCTED BY GEORGE BENTON ON 08/28/12
6. THE SURVEY WAS CONDUCTED BY GEORGE BENTON ON 08/28/12

**USDA NRCS SOIL SURVEY SOIL TYPES**

SOIL TYPE	ACREAGE	PERCENT
18D	1.00	100.00

REV	DATE	DESCRIPTION
01	12/27/2023	REVISED PER COMMENTS
02	12/27/2023	REVISED PER COMMENTS
03	12/27/2023	REVISED PER COMMENTS
04	12/27/2023	REVISED PER COMMENTS
05	12/27/2023	REVISED PER COMMENTS
06	12/27/2023	REVISED PER COMMENTS
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49	12/27/2023	REVISED PER COMMENTS
50	12/27/2023	REVISED PER COMMENTS

**SCHROEDER'S PARKING EXPANSION**  
 PARCEL OF 4710-01-330-003  
 TOWN OF SHERBORN, LIVINGSTON COUNTY, MI  
 ADJACENT SITE PLANS  
 EXISTING CONDITIONS

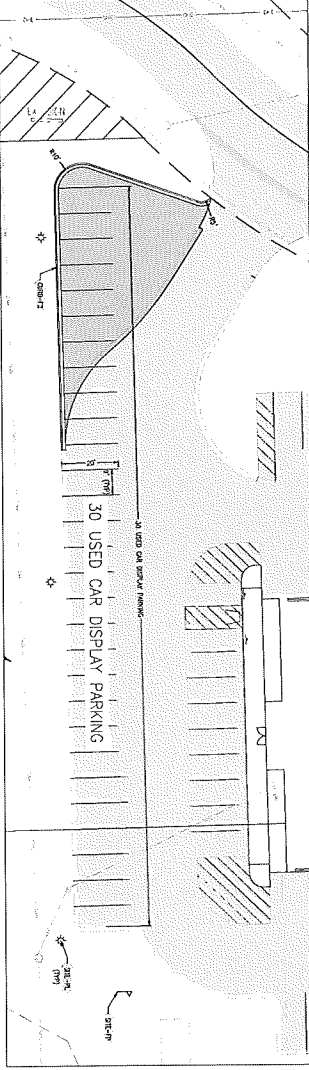
CLIENT  
**MATT SCHROEDER**  
 60 SCHROEDER PARK DR.  
 HOWELL, MI 48843

SCALE  
 GRAPHIC SCALE: 1" = 42'  
 EXCEPT AS NOTED

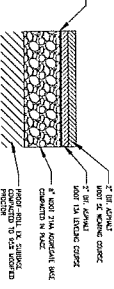
**LIVINGSTON ENGINEERING**  
 CIVIL ENGINEERING SURVEYING PLANNING  
 3300 S. OLD U.S. 23, BRIGHTON, MI 48114  
 PHONE: (810) 325-7700 FAX: (810) 325-1889

SCALE: 1" = 20' EIT

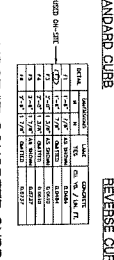
USED CAR DISPLAY PARKING DETAIL



ASPHALT PAVEMENT SECTION



MIDOT 7" CONCRETE CURB



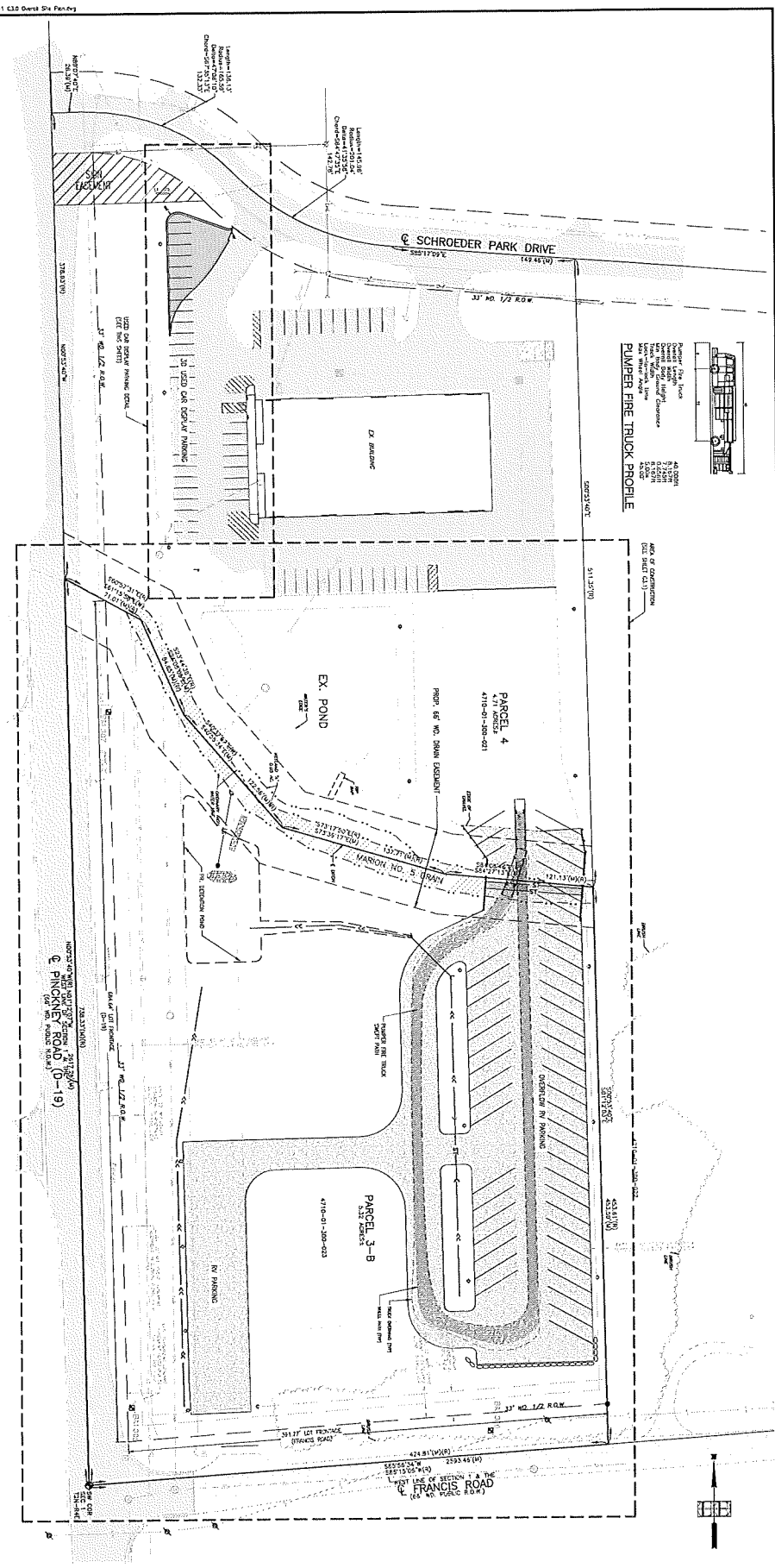
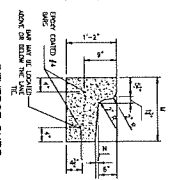
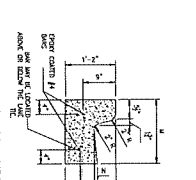
**PAVEMENT LEGEND**

ASPHALT PAVEMENT

CONCRETE CURB

**KEYED NOTES:**

- (1) 2" ASPHALT
- (2) 1.5" ASPHALT
- (3) 4" ASPHALT
- (4) 4" ASPHALT
- (5) 4" ASPHALT
- (6) 4" ASPHALT
- (7) 4" ASPHALT
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- (29) 4" ASPHALT
- (30) 4" ASPHALT



NO.	DATE	DESCRIPTION
1	12/10/2014	ISSUED FOR PERMITS
2	01/15/2015	REVISED PER COMMENTS
3	02/10/2015	REVISED PER COMMENTS
4	03/10/2015	REVISED PER COMMENTS
5	04/10/2015	REVISED PER COMMENTS
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99	02/10/2023	REVISED PER COMMENTS
100	03/10/2023	REVISED PER COMMENTS

**SCHROEDER'S PARKING EXPANSION**  
 PARCEL OF 4710-01-200-023  
 MARION TOWNSHIP, LIVINGSTON COUNTY, WI  
 AMENDED SITE PLANS  
 SITE LAYOUT PLAN

**CLIENT**  
 MATT SCHROEDER  
 50 SCHROEDER PARK DR  
 HOWELL, WI 48843

**LIVINGSTON ENGINEERING**  
 CIVIL ENGINEERING SURVEYING PLANNING  
 3501 S. OLD U.S. 23, BRIGHTON, WI 48114  
 PHONE: (616) 225-7000 FAX: (616) 225-7899  
 WWW.LIVINGSTONENG.COM

**GENERAL NOTES:**

- ALL EXISTING CONDITIONS SHALL BE MAINTAINED UNLESS OTHERWISE INDICATED AND ALL NEW CONSTRUCTION SHALL BE COMPLETED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN CONSTRUCTION CODES AND REGULATIONS.
- ALL DIMENSIONS ARE UNLESS OTHERWISE NOTED.
- SEE ALL GENERAL NOTES, SPECIFICATIONS AND CONTRACT DOCUMENTS.

**PAVEMENT LEGEND**

(Symbol)	RESERVED DRIVE, ASPHALT
(Symbol)	RESERVED DRIVE, GRASS
(Symbol)	RESERVED DRIVE, SAND
(Symbol)	RESERVED DRIVE, GRAVEL
(Symbol)	RESERVED DRIVE, ASPHALT CONC.
(Symbol)	RESERVED DRIVE, SAND CONC.
(Symbol)	RESERVED DRIVE, ASPHALT CONC. W/ 2% FIBER
(Symbol)	RESERVED DRIVE, SAND CONC. W/ 2% FIBER

**KEYED NOTES:**

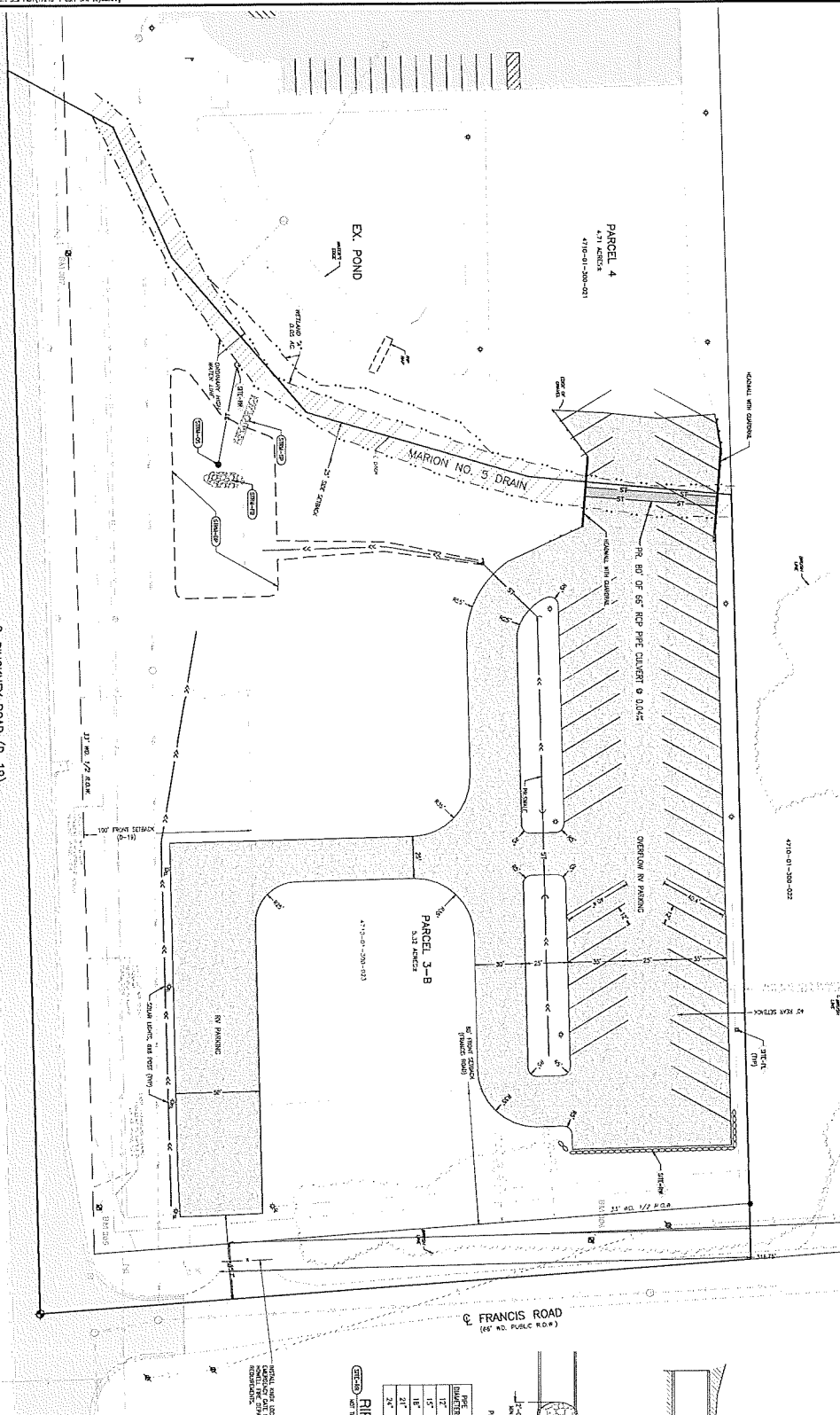
(Symbol)	SEE PLAN, THIS NOTE
(Symbol)	SEE PLAN, THIS NOTE
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**BOULDER LANDSCAPE WALL (0-25" HIGH)**

SEE PLAN FOR DIMENSIONS AND LOCATIONS. WALL SHALL BE 25" HIGH. Boulders shall be minimum 12" in diameter and maximum 24" in diameter. Wall shall be constructed of boulders with 1/2" steel reinforcement pins.

**GRAVEL PAVEMENT SECTION**

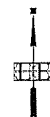
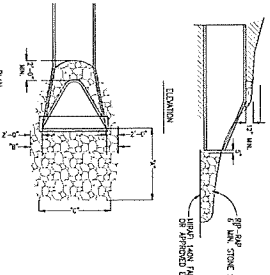
SEE PLAN FOR DIMENSIONS AND LOCATIONS. Pavement shall be constructed over compacted subgrade with a minimum 1" gravel base.



**RIP-RAP DETAIL**

SEE PLAN FOR DIMENSIONS AND LOCATIONS. Rip-rap shall be 1.5" to 3" in diameter.

PIPE	Diameter	Length	Spacing	Material
1"	5'-0"	3'-0"	15 MIN	CONCRETE
1 1/2"	5'-0"	3'-0"	15 MIN	CONCRETE
2"	5'-0"	3'-0"	15 MIN	CONCRETE
2 1/2"	5'-0"	3'-0"	15 MIN	CONCRETE
3"	5'-0"	3'-0"	15 MIN	CONCRETE
3 1/2"	5'-0"	3'-0"	15 MIN	CONCRETE
4"	5'-0"	3'-0"	15 MIN	CONCRETE
4 1/2"	5'-0"	3'-0"	15 MIN	CONCRETE
5"	5'-0"	3'-0"	15 MIN	CONCRETE



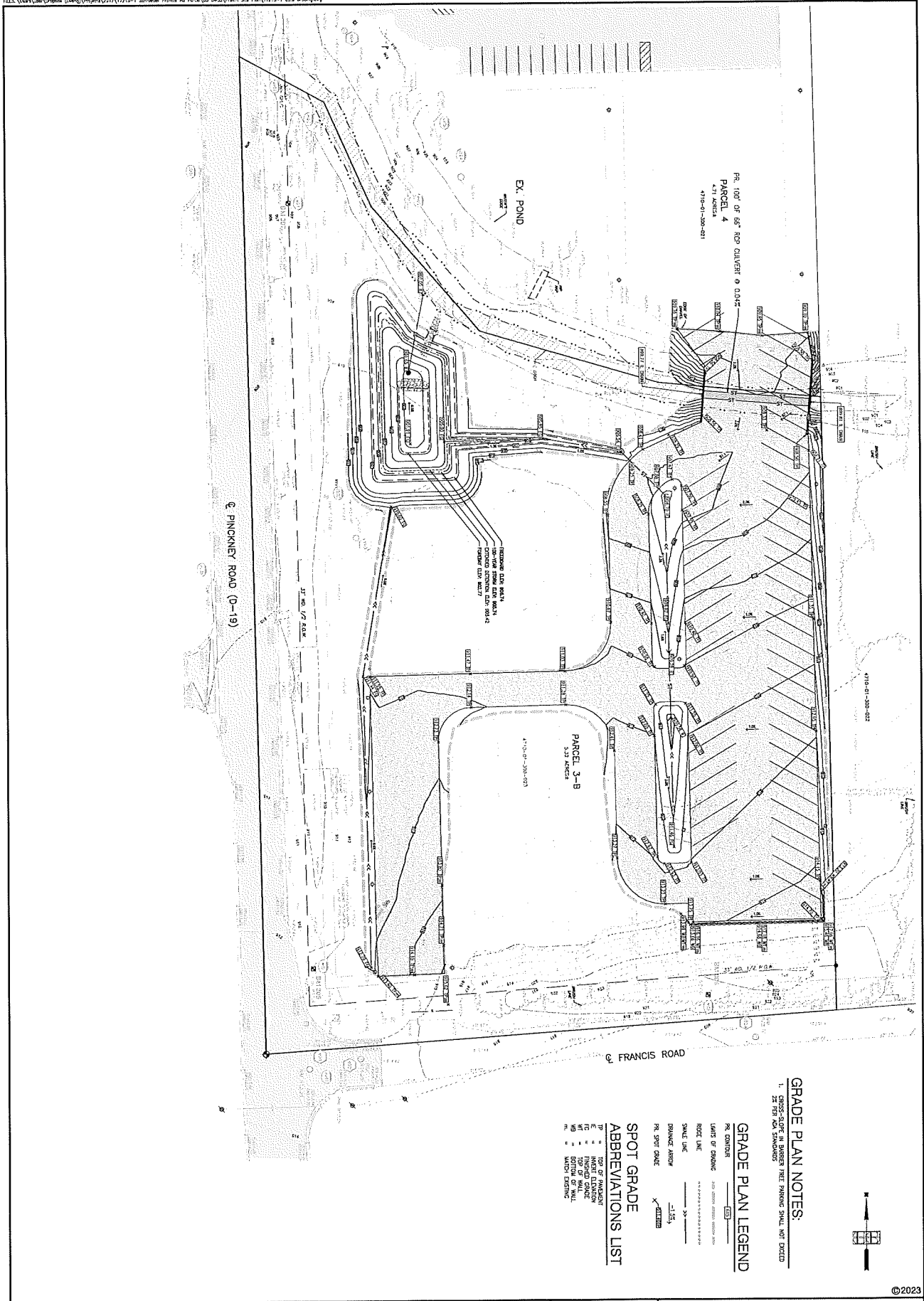
NO.	DATE	REVISION
17215-1	02/27/24	ISSUE FOR PERMITS
001	02/27/24	REVISED PER COMMENTS
002	02/27/24	REVISED PER COMMENTS
003	02/27/24	REVISED PER COMMENTS
004	02/27/24	REVISED PER COMMENTS

**SCHROEDER'S PARKING EXPANSION**

PARCEL 01 4710-01-300-023  
MARION TOWNSHIP, LIVINGSTON COUNTY, MI  
AWARDED SITE PLAN

CLIENT: MATT SCHROEDER, 50 SCHROEDER PARK DR, HOWELL, MI 48843

**LIVINGSTON ENGINEERING**  
CIVIL ENGINEERING SURVEYING PLANNING  
3300 S. OLD U.S. 23, BRIGHTON, MI 48114  
PHONE: (616) 225-7000 FAX: (616) 225-7659



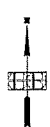
**GRADE PLAN NOTES:**  
 1. SPACES SHOWN IN DASHED LINE PARKING SPACES NOT EXCISED  
 2. SEE PLAN FOR SURVEY DATA

**GRADE PLAN LEGEND**

- PR. CONTOUR
- UNITS OF GRADING
- ROCK LINE
- SMALL LINE
- DRIVEWAY APPROX
- PR. SPOT GRADE

**SPOT GRADE ABBREVIATIONS LIST**

- EX. EXISTING
- PROPOSED GRADE
- PROPOSED BOTTOM OF MANHOLE
- PROPOSED BOTTOM OF MANHOLE
- MANHOLE EXISTING

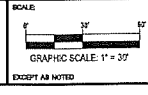


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REV. NO.	REVISION	DATE
17215-1	FOR LISC AND LIC COMMENT FOR THE COUNTY	03/07/2024
001	FOR THE COUNTY	03/17/2024
002	FOR THE PLANNING DEPARTMENT COMMENT	03/27/2024
003		
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**SCHROEDER'S PARKING EXPANSION**  
 PARCEL ID# 4710-01-300-023  
 WILSON TOWNSHIP, LIVINGSTON COUNTY, MI  
 60 SCHROEDER PARK DR L  
 HOWELL, MI 48843  
 AMENDED SITE PLANS  
 SITE GRADING PLAN

CLIENT  
 MATT SCHROEDER  
 60 SCHROEDER PARK DR L  
 HOWELL, MI 48843



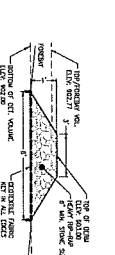
**LIVINGSTON ENGINEERING**  
 CIVIL ENGINEERING SURVEYING PLANNING  
 3700 S. OLD U.S. 23, BRIGHTON, MI 48114  
 PHONE: (616) 225-7000 FAX: (616) 225-7699  
 WWW.LIVINGSTONENG.COM



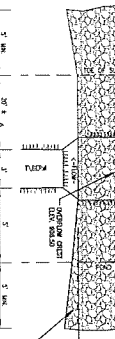
Storm Water Retention Calculations		
Project: Schroeder Parking Expansion		
Location: Livingston County, Kentucky		
Computation Method: Rational Method		
A	Component Retention Summary	Cretion Area (Acres)
1	Storm Water	0.2
2	Storm Water (Hydrologic Soil Group B)	1.24
B	Total Contributing Area (A)	1.44
C	Composite Retention Coefficient (C)	0.60
D	Time of Concentration Calculations	
E	Peak Flow Rate (cfs)	0.48
F	Peak Flow Rate (MGD)	0.018
G	Peak Flow Rate (cfs) (Slope 0.5%)	1.57
H	Peak Flow Rate (MGD) (Slope 0.5%)	0.063
I	Peak Flow Rate (cfs) (Slope 1%)	3.16
J	Peak Flow Rate (MGD) (Slope 1%)	0.128
K	Peak Flow Rate (cfs) (Slope 2%)	6.32
L	Peak Flow Rate (MGD) (Slope 2%)	0.253
M	Peak Flow Rate (cfs) (Slope 4%)	12.64
N	Peak Flow Rate (MGD) (Slope 4%)	0.506
O	Peak Flow Rate (cfs) (Slope 6%)	18.96
P	Peak Flow Rate (MGD) (Slope 6%)	0.768
Q	Peak Flow Rate (cfs) (Slope 8%)	27.14
R	Peak Flow Rate (MGD) (Slope 8%)	1.077
S	Peak Flow Rate (cfs) (Slope 10%)	36.26
T	Peak Flow Rate (MGD) (Slope 10%)	1.440
U	Peak Flow Rate (cfs) (Slope 12%)	45.26
V	Peak Flow Rate (MGD) (Slope 12%)	1.786
W	Peak Flow Rate (cfs) (Slope 15%)	70.72
X	Peak Flow Rate (MGD) (Slope 15%)	2.809
Y	Peak Flow Rate (cfs) (Slope 20%)	141.44
Z	Peak Flow Rate (MGD) (Slope 20%)	5.657

Item	Description	Quantity	Unit
1	Storm Water	0.2	Acres
2	Storm Water (Hydrologic Soil Group B)	1.24	Acres
3	Storm Water (Hydrologic Soil Group B)	1.24	Acres
4	Storm Water (Hydrologic Soil Group B)	1.24	Acres
5	Storm Water (Hydrologic Soil Group B)	1.24	Acres
6	Storm Water (Hydrologic Soil Group B)	1.24	Acres
7	Storm Water (Hydrologic Soil Group B)	1.24	Acres
8	Storm Water (Hydrologic Soil Group B)	1.24	Acres
9	Storm Water (Hydrologic Soil Group B)	1.24	Acres
10	Storm Water (Hydrologic Soil Group B)	1.24	Acres
11	Storm Water (Hydrologic Soil Group B)	1.24	Acres
12	Storm Water (Hydrologic Soil Group B)	1.24	Acres
13	Storm Water (Hydrologic Soil Group B)	1.24	Acres
14	Storm Water (Hydrologic Soil Group B)	1.24	Acres
15	Storm Water (Hydrologic Soil Group B)	1.24	Acres
16	Storm Water (Hydrologic Soil Group B)	1.24	Acres
17	Storm Water (Hydrologic Soil Group B)	1.24	Acres
18	Storm Water (Hydrologic Soil Group B)	1.24	Acres
19	Storm Water (Hydrologic Soil Group B)	1.24	Acres
20	Storm Water (Hydrologic Soil Group B)	1.24	Acres

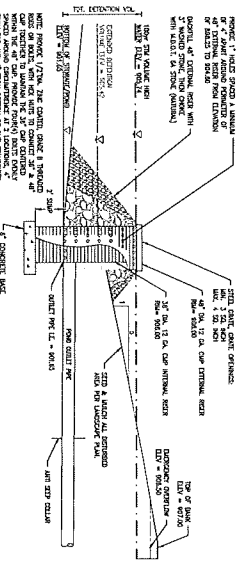
**FOREBAY FILTER BERM**



**EMERGENCY SPILLWAY**

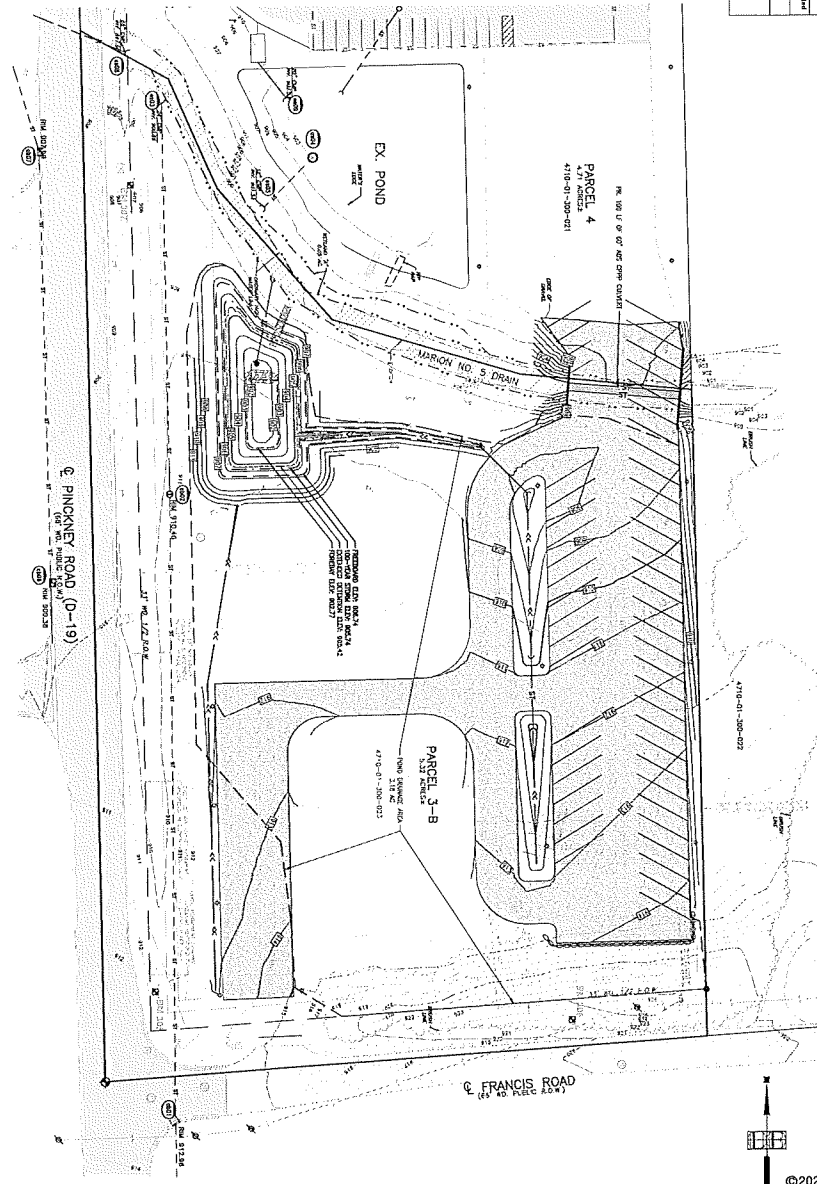


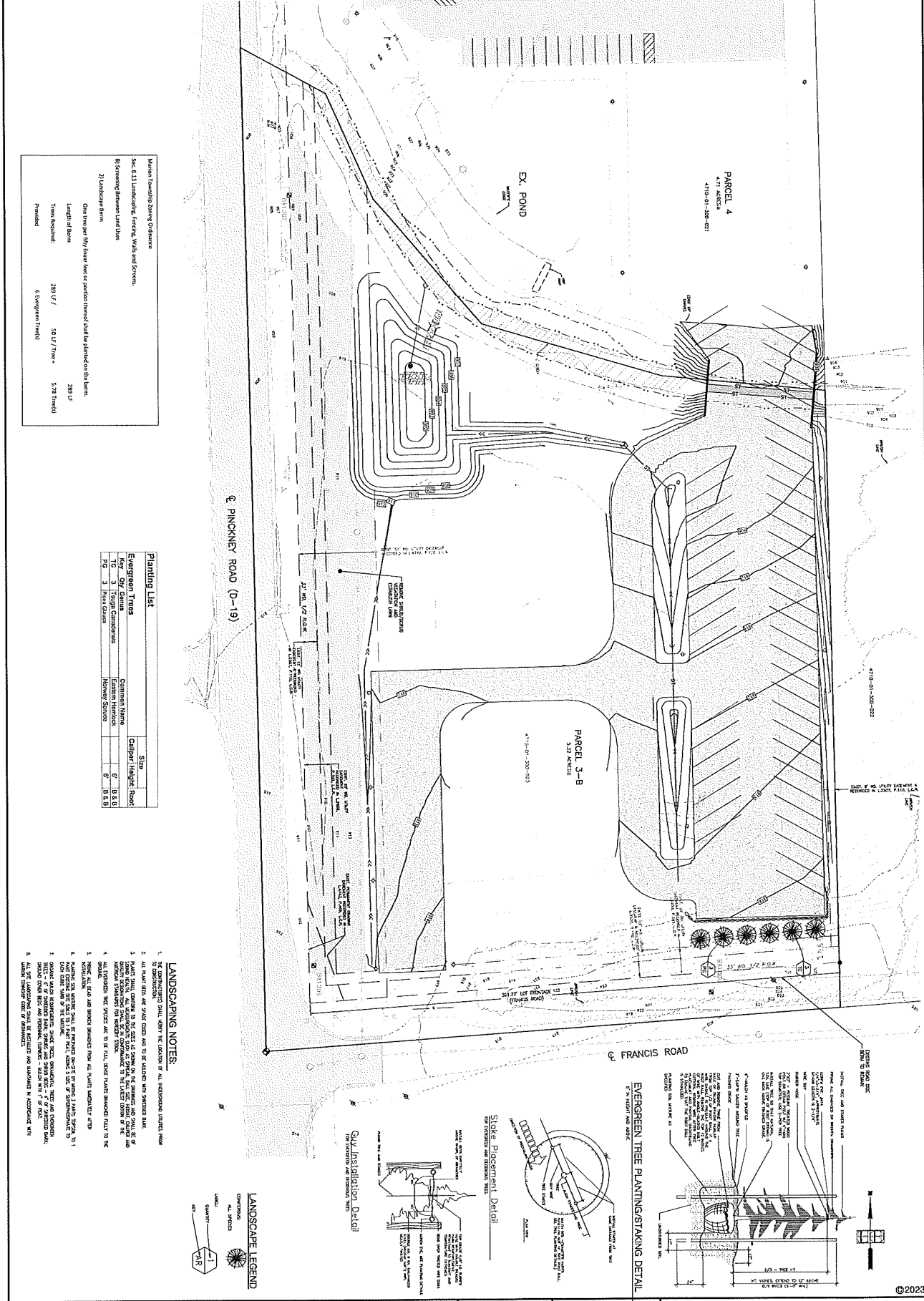
**DETENTION BASIN OUTLET CONTROL STRUCTURE DETAIL**



**STORM WATER NARRATIVE**

The storm water management plan for Parcel 4 and Parcel 3-B is designed to meet the requirements of the Kentucky Storm Water Management Act and the National Storm Water Management Manual. The plan includes a detention basin to store storm water during rain events, a forebay filter berm to remove sediment and debris from the storm water before it enters the detention basin, and an emergency spillway to provide an alternate path for storm water in the event of a major rain event. The detention basin is designed to store storm water for a minimum of 24 hours, which allows time for the sediment to settle and the storm water to infiltrate into the ground. The forebay filter berm is designed to be maintained on a regular basis to ensure it is functioning properly. The emergency spillway is designed to be located at the top of the detention basin and is designed to be able to handle storm water flows that are significantly higher than the design flow rate of the detention basin. The storm water management plan also includes a maintenance schedule for the detention basin, forebay filter berm, and emergency spillway. The maintenance schedule includes inspecting the structures for damage and debris on a regular basis, cleaning the forebay filter berm, and maintaining the emergency spillway.

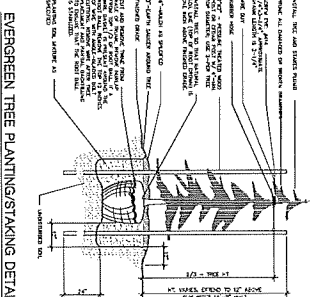
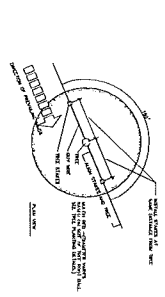
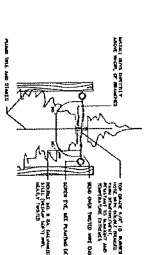
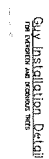
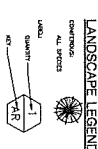




Maintain Township zoning Ordinance  
 Sec 6.3.1 Landscaping: Fencing, Walls and Screens,  
 B) Screening Between Lots/Lots  
 2) Landscaping Items  
 One tree per fifty linear feet or portion thereof shall be planted on the lot.  
 Length of Row: 200 LF  
 Trees Required: 200 LF / 20 FT/Tree = 5.28 (round)  
 Rowwidth: 6 Evergreen (round)

Planting List	Site
Evergreen Trees	Calliper/Hybrid Road
Key: QY Green	QY 11.8 LF
Planting Specifications	6" B.B.D
PG 3	Rowwidth

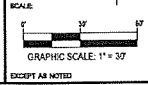
- LANDSCAPING NOTES:**
1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF ALL APPLICABLE MUNICIPAL ORDINANCES.
  2. ALL PLANTING SHALL BE DONE BY THE CONTRACTOR AND SHALL BE SUBJECT TO INSPECTION BY THE TOWNSHIP ENGINEER.
  3. PLANTING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF ALL APPLICABLE MUNICIPAL ORDINANCES.
  4. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF ALL APPLICABLE MUNICIPAL ORDINANCES.
  5. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITION OF ALL APPLICABLE MUNICIPAL ORDINANCES.



NO.	REVISION	DATE
1	171215-1	12/15/15
2	REVISED PER COMMENTS	12/15/15
3	REVISED PER COMMENTS	12/15/15
4	REVISED PER COMMENTS	12/15/15
5	REVISED PER COMMENTS	12/15/15
6	REVISED PER COMMENTS	12/15/15
7	REVISED PER COMMENTS	12/15/15
8	REVISED PER COMMENTS	12/15/15
9	REVISED PER COMMENTS	12/15/15
10	REVISED PER COMMENTS	12/15/15

**SCHROEDER'S PARKING EXPANSION**  
 PARCEL 01/ 4710-01-001-003  
 MARION TOWNSHIP, LIVINGSTON COUNTY, MI  
 AMENDED SITE PLAN  
 LANDSCAPE PLAN

CLIENT  
 MATT SCHROEDER  
 60 SCHROEDER PARK DR  
 HOWELL, MI 48843



**LIVINGSTON ENGINEERING**  
 CIVIL ENGINEERING SURVEYING PLANNING  
 5300 S. OLD U.S. 23, BRIGHTON, MI 48114  
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**DESIGNED WITH 3 LIGHTING MODES**  
 Always Bright. Always Secure. Always Efficient.

**SOLAR LIGHTING DETAILS**  
 NOT TO SCALE

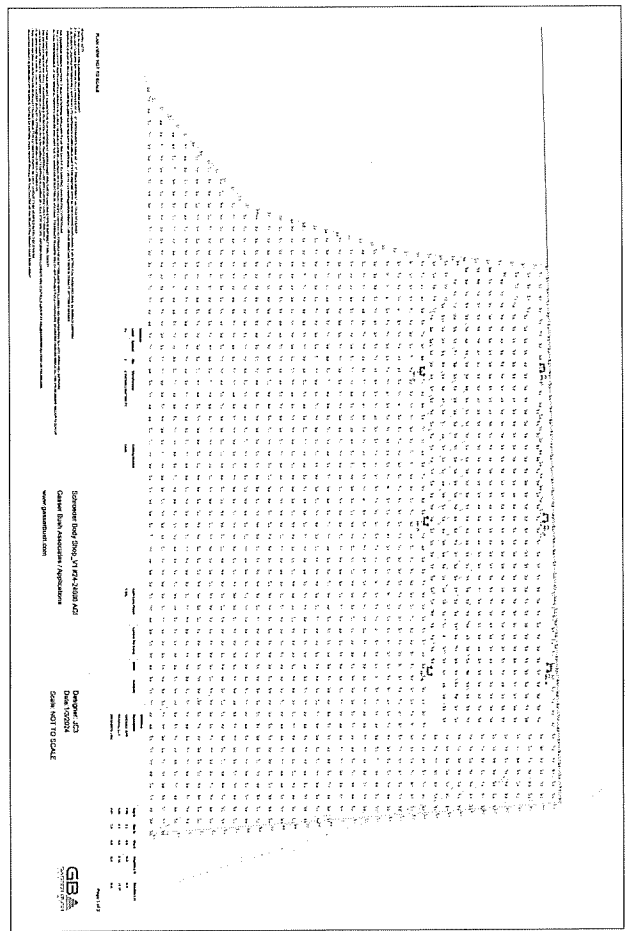
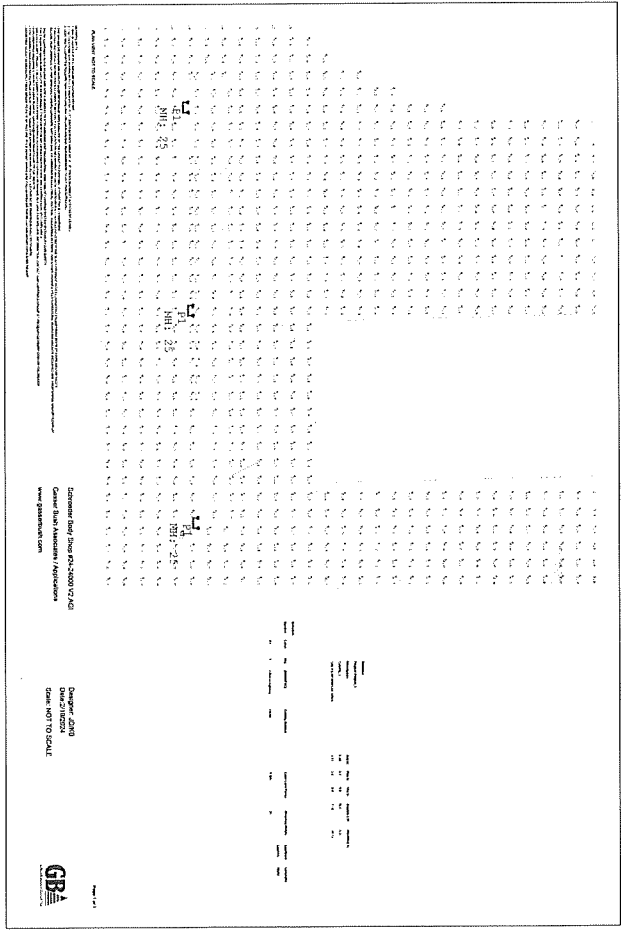
Model: 330000 Star Street Light, Outdoor, 3300000 M  
 Model: 330000 Star Street Light, Outdoor, 3300000 M  
 Security Flood Light, Medium Sensor Solar Led Lamp for  
 Basketball Court, Road, Playground

**D-Series Size 0**  
 LED Area Luminaire

**Specifications**

Model	D-Series Size 0
Beam Spread	100°
Height	10.00
Weight	11.50
Material	Aluminum
Finish	White
Power	100W
Life Span	50,000 hrs
Temperature	-40°C to 50°C
Humidity	95% RH
Wind Speed	100 mph
Sealing	IP65
Mounting	Standard
Accessories	None

**Notes:**  
 1. The luminaire is designed for use with a 100W LED light source. The luminaire is not to be used with any other light source.  
 2. The luminaire is designed for use in a standard 100W LED light fixture. The luminaire is not to be used in any other light fixture.  
 3. The luminaire is designed for use in a standard 100W LED light fixture. The luminaire is not to be used in any other light fixture.



Bob's  
copy

**MARION TOWNSHIP**  
**2877 W. COON LAKE ROAD**  
**HOWELL, MI 48843**  
**Phone 517-546-1588**  
**Fax 517-546-6622**

**TRANSMITTAL**

**TO:** Board of Trustees

**DATE** June 13, 2024

**PROJECT** Final **REVIEW**  
Schroeder parking expansion  
SPR#01-24

**VIA** Hand Delivery

WE ARE SENDING:  Herewith  Under Separate Cover

THE FOLLOWING:

- Site Plan review for SPR#01-24 Schroeder Body Shop updated site plan
- Site Plan from April PC mtg
- Planning Commission Minutes from May 28, 2024 meeting
- Packet #1 from First PC review
- Packet #2 from Second PC review
- Resolution from PC mtg May 28, 2024

FOR YOUR:  approval/ denial  as requested  
 other  review & comment

REMARKS:

The attached Site Plan for SPR#01-24 Schroeder Body Shop Parking Expansion revised. This information is for Final **Review and approval**. Let me know if you have any questions.

FROM: Dave Hamann, Zoning Administrator

Copy: file



# LIVINGSTON ENGINEERING

## Memorandum

TO: Dave Hamann, Marion Township Zoning Administrator

FROM: David LeClair, Livingston Engineering

DATE: June 5, 2024

SUBJECT: Schroeder's Body Shop Amended Site Plan

---

Dave,

Pursuant to our meeting on May 28<sup>th</sup>, please find eight sets of amended plans for the aforementioned project. Based on our meeting, the following minor changes were made to the drawings:

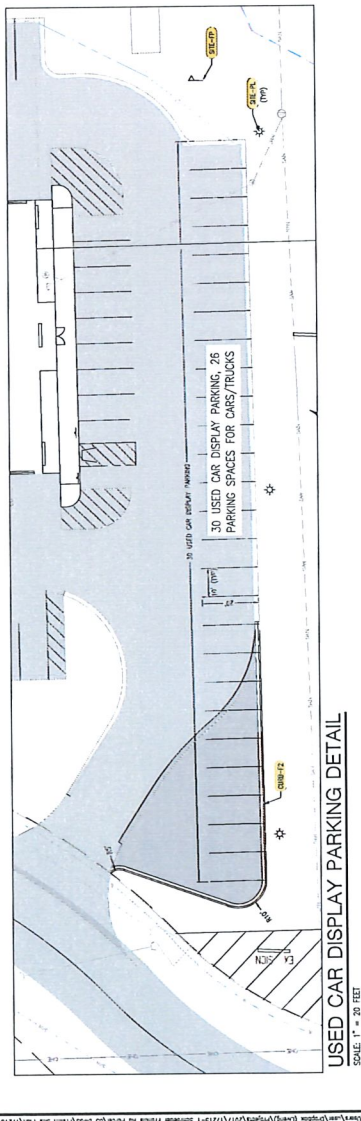
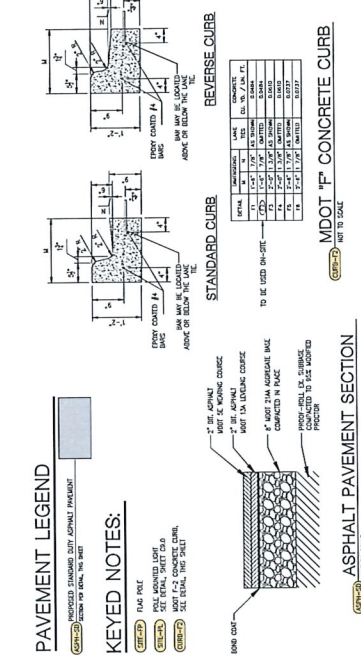
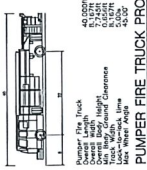
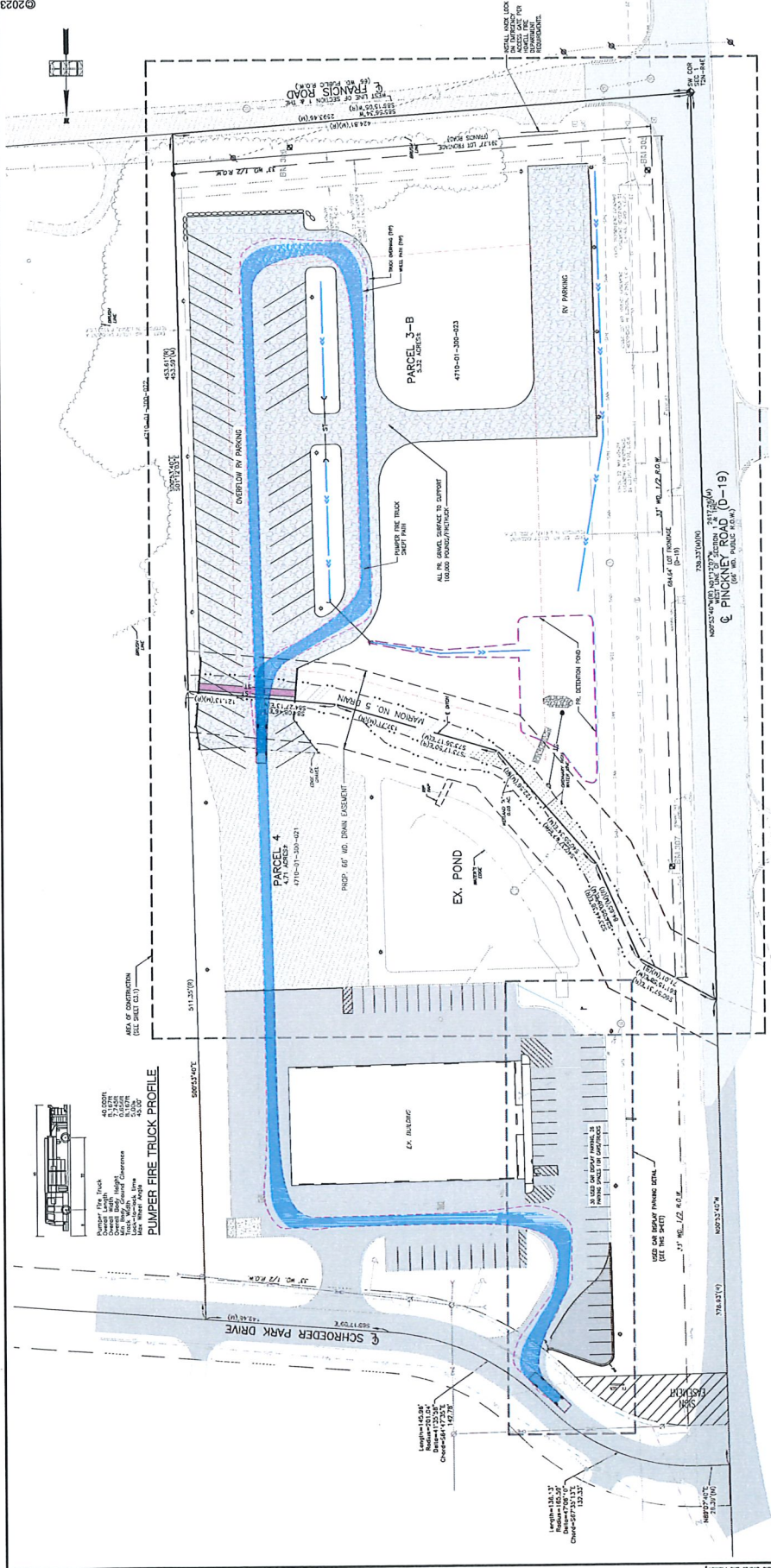
1. On sheet C2.0, the existing lights and signs are now called out with pictures showcasing the existing signs.
2. On sheet C3.0, the parking spaces in the 30 Used Car Display have been adjusted to be 10' wide. Note was added indicating that the proposed gravel surface is to support 100,000 pounds/firetruck. Fire truck turning template was adjusted to show that a firetruck can maneuver around the building.
3. On sheet C3.1, Note has been added to indicate that all solar lighting in the RV parking area to be painted black.

Additionally, in accordance with our meeting, please consider the following information regarding the plan submittal:

1. Currently in communication with EGLE and LCDC with regards to the Drain #5.









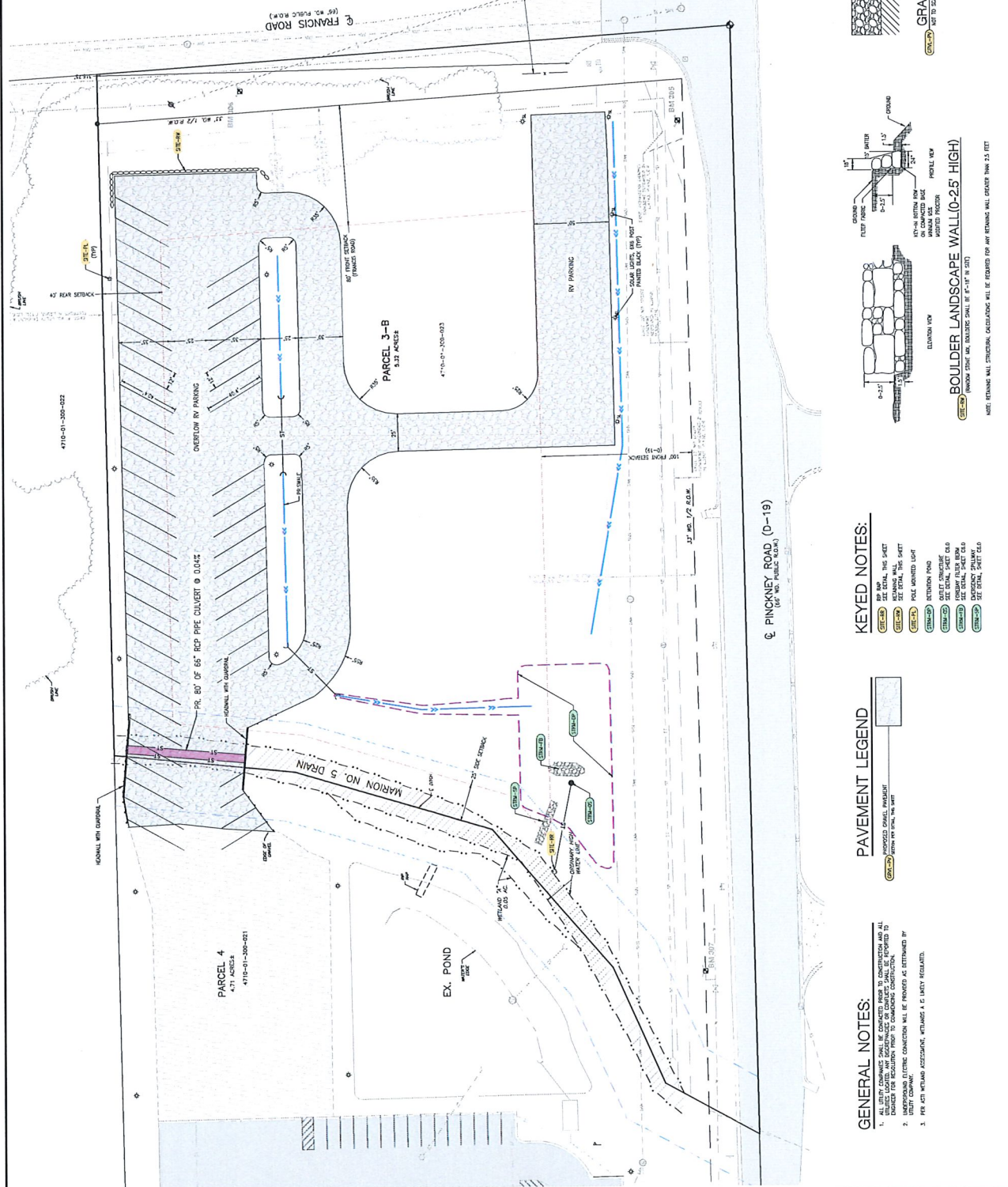
**SCHROEDER'S PARKING EXPANSION**  
 MASON TOWNSHIP, WASHINGTON COUNTY, MI  
 PARCEL ID: 4710-01-300-023  
 ANDRES SITE PLANS  
 SITE LAYOUT PLAN

CLIENT: MATT SCHROEDER  
 HOME, MI 48449

GRAPHIC SCALE: 1" = 30'  
 EXCEPT AS NOTED

WWW.WASHINGTONCOUNTY.COM  
 3000 S. OLD U.S. 23, BRIGHTON, MI 48114  
 PHONE: (616) 255-7100  
 FAX: (616) 255-1699  
 LIVINGSTON ENGINEERING  
 CIVIL ENGINEERING SURVEYING PLANNING

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SYMBOL	DESCRIPTION
(Symbol)	31" DIA. 1/2" RCP
(Symbol)	65" RCP PIPE CULVERT @ 0.04%
(Symbol)	GRAVEL PAVEMENT SECTION
(Symbol)	BOULDER LANDSCAPE WALL (0-2.5' HIGH)
(Symbol)	RV PARKING
(Symbol)	DRIVEWAY
(Symbol)	OVERFLOW RV PARKING
(Symbol)	47 REAR SETBACK
(Symbol)	EX. POND
(Symbol)	MARION NO. 5 DRAIN
(Symbol)	WETLAND
(Symbol)	PINCKNEY ROAD (D-19)
(Symbol)	FRANCIS ROAD

**GENERAL NOTES:**

- ALL UTILITY CONNECTIONS SHALL BE COMPLETED PRIOR TO CONSTRUCTION AND ALL UTILITIES SHALL BE PROTECTED THROUGHOUT CONSTRUCTION.
- UNDERPASSING UTILITY CONNECTIONS SHALL BE PROVIDED AS DETERMINED BY UTILITY COMPANIES.
- PER ALL WETLAND REGULATIONS, SETBACKS ARE 50' UNLESS OTHERWISE SPECIFIED.

**KEYED NOTES:**

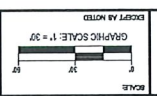
- (Symbol) 31" DIA. 1/2" RCP
- (Symbol) 65" RCP PIPE CULVERT @ 0.04%
- (Symbol) GRAVEL PAVEMENT SECTION
- (Symbol) BOULDER LANDSCAPE WALL (0-2.5' HIGH)
- (Symbol) RV PARKING
- (Symbol) DRIVEWAY
- (Symbol) OVERFLOW RV PARKING
- (Symbol) 47 REAR SETBACK
- (Symbol) EX. POND
- (Symbol) MARION NO. 5 DRAIN
- (Symbol) WETLAND
- (Symbol) PINCKNEY ROAD (D-19)
- (Symbol) FRANCIS ROAD

DATE	02/27/2014
PROJECT	17215-1
DRAWN	WJG
CHECKED	WJG
DATE	02/27/2014
PROJECT	17215-1
DRAWN	WJG
CHECKED	WJG
DATE	02/27/2014
PROJECT	17215-1
DRAWN	WJG
CHECKED	WJG
DATE	02/27/2014
PROJECT	17215-1
DRAWN	WJG
CHECKED	WJG

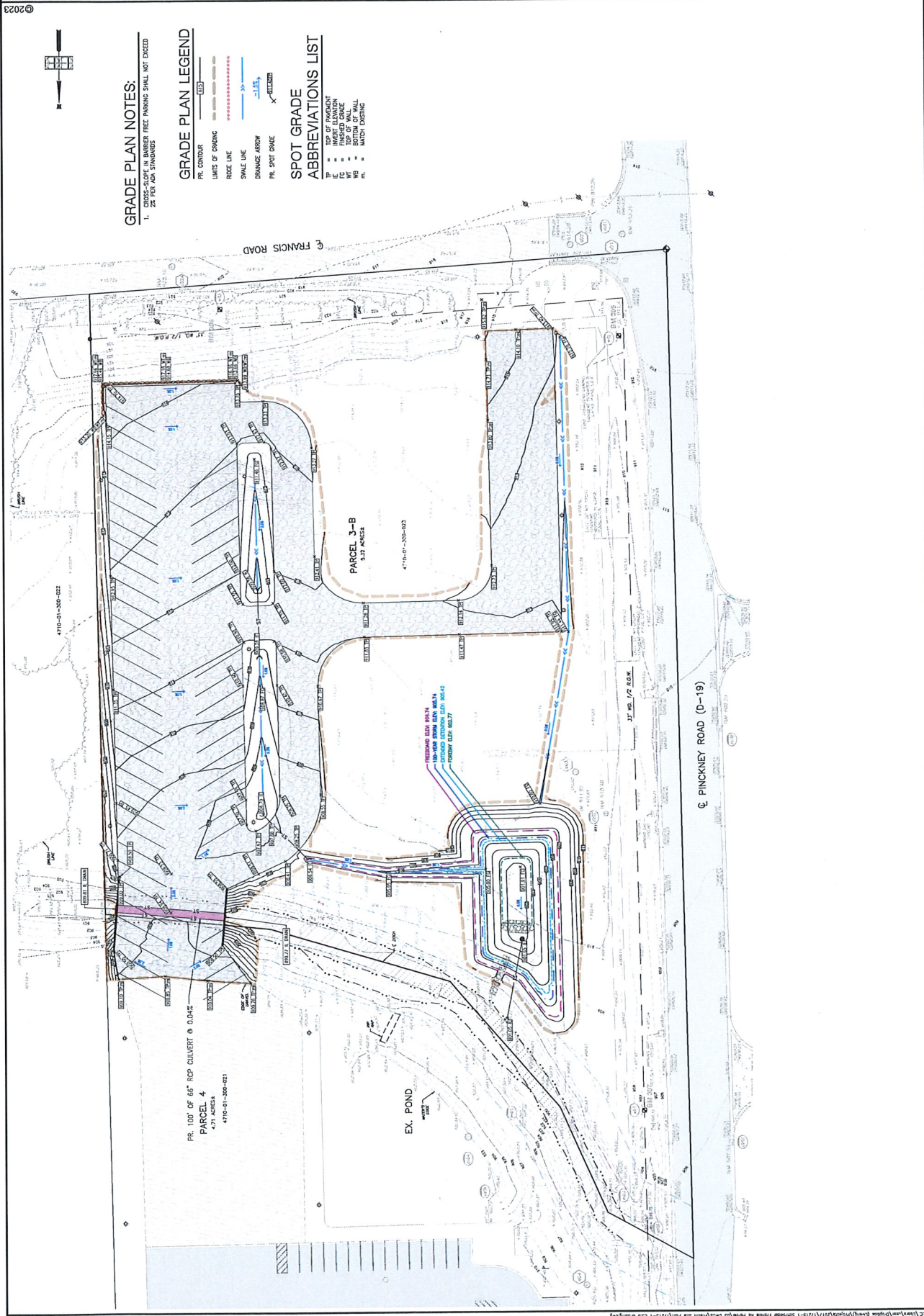
C50

**SCHROEDER'S PARKING EXPANSION**  
 MASON TOWNSHIP, LIVINGSTON COUNTY, MI  
 PROJECT ID: 4710-01-300-023  
 SITE GRADING PLAN

CLIENT: MATT SCHROEDER  
 80 SCHROEDER PARK DR  
 HONOLULU, HI 4444



Wm. Livingston Engineering, Inc.  
 2300 S. OLD U.S. 23, BRIGHTON, MI 48114  
 PHONE: (810) 225-7700 FAX: (810) 225-7699  
 LIVINGSTON ENGINEERING  
 CIVIL ENGINEERING SURVEYING PLANNING



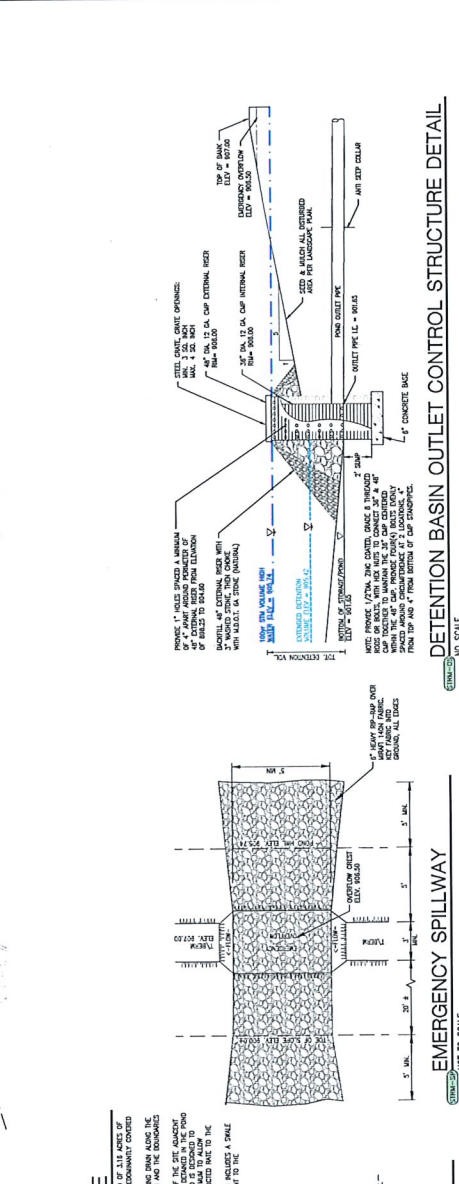
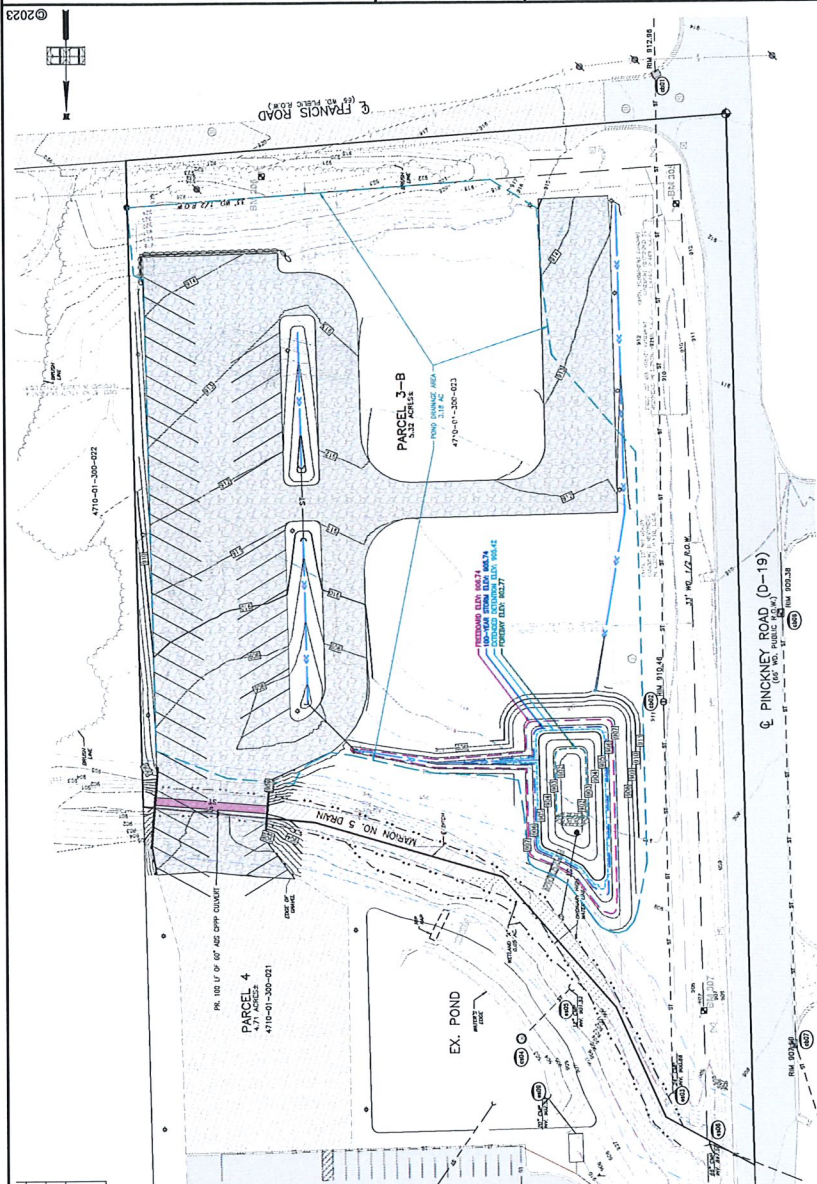
- SPOT GRADE ABBREVIATIONS LIST**
- TOP OF PAVEMENT
  - FINISHED GRADE
  - TOP OF WALL
  - TOP OF CURB
  - TOP OF SLOPE
  - MATCH EXISTING

- GRADE PLAN LEGEND**
- PR. CONTOUR
  - LIMITS OF GRADING
  - SPOT GRADE
  - DRAINAGE ARROW
  - PR. SPOT GRADE

**GRADE PLAN NOTES:**  
 1. CROSS-SLOPE IN BARBER FREE PARKING SHALL NOT EXCEED 2% PER ADA STANDARDS



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**Proposed Basin Volumes**

Retention	Area (sq ft)	Volume (cu ft)	Volume (MG)
0.000	283	82	0.001
0.010	1,125	324	0.004
0.020	4,041	1,171	0.014
0.030	8,081	2,342	0.028
0.040	12,122	3,513	0.043
0.050	16,163	4,684	0.057
0.060	20,204	5,855	0.072

**Single Basin Hydrology**

Retention	Area (sq ft)	Volume (cu ft)	Volume (MG)
0.000	283	82	0.001
0.010	1,125	324	0.004
0.020	4,041	1,171	0.014
0.030	8,081	2,342	0.028
0.040	12,122	3,513	0.043
0.050	16,163	4,684	0.057
0.060	20,204	5,855	0.072

**STORM WATER NARRATIVE**

The proposed storm water management system drainage area is composed of 11.8 acres of impervious area and 1.2 acres of pervious area. The system is designed to meet the storm water management requirements for the site. The system includes a detention basin, a spillway, and a forebay filter berm. The system is designed to handle a 1.9" rainfall event. The system is designed to handle a peak flow rate of 9.300 cfs. The system is designed to handle a peak flow rate of 9.300 cfs. The system is designed to handle a peak flow rate of 9.300 cfs.

**Storm Water Detention Calculations**

Project: Schroeder's Body Shop  
 LE Project Number: 17215-1  
 Livingston County Method

Retention	Area (sq ft)	Volume (cu ft)	Volume (MG)
0.000	283	82	0.001
0.010	1,125	324	0.004
0.020	4,041	1,171	0.014
0.030	8,081	2,342	0.028
0.040	12,122	3,513	0.043
0.050	16,163	4,684	0.057
0.060	20,204	5,855	0.072

**Channel Protection Control (CPVC)**

Retention	Area (sq ft)	Volume (cu ft)	Volume (MG)
0.000	283	82	0.001
0.010	1,125	324	0.004
0.020	4,041	1,171	0.014
0.030	8,081	2,342	0.028
0.040	12,122	3,513	0.043
0.050	16,163	4,684	0.057
0.060	20,204	5,855	0.072

**Water Quality Control Volume,  $V_w$**

Retention	Area (sq ft)	Volume (cu ft)	Volume (MG)
0.000	283	82	0.001
0.010	1,125	324	0.004
0.020	4,041	1,171	0.014
0.030	8,081	2,342	0.028
0.040	12,122	3,513	0.043
0.050	16,163	4,684	0.057
0.060	20,204	5,855	0.072





# MARION TOWNSHIP PLANNING COMMISSION

## Resolution for a Combined Amended and Final Site Plan for an Automobile Repair Garage and Automobile Dealership - SPR 01-24 Schroeder

---

A resolution to recommend APPROVAL WITH CONDITIONS of an application submitted by Matthew Schroeder for a site plan for an automobile repair garage and automobile dealership for properties owned by Armstrong Property Holdings, LLC, located at 50 Schroeder Park, at the southeastern corner of D-19/Pinckney and Schroeder Park, and by Matthew Schroeder, located at the northeastern corner of D-19/Pinckney and Francis, Section 1 of Marion Township (10-01-300-021 and 10-01-300-023).

- 10) WHEREAS, Matthew Schroeder (*Applicant*), pursuant to the provision of the Marion Township Zoning Ordinance (*Zoning Ordinance*), submitted an application for a combined amended and final site plan for expansion of an automobile repair garage and automobile dealership on February 27, 2024; and
- 20) WHEREAS, the Applicant submitted an 8-page site plan for the automobile repair garage and automobile dealership on February 27, 2024, prepared by Timmothy J Zimmer, a licensed professional engineer, with a revision date of February 2, 2024; and
- 30) WHEREAS, the Planning Commission received a report from Zach Michels (*Township Planning Consultant/Quality Zoning*) dated March 18, 2024; and
- 40) WHEREAS, the Planning Commission received a report from Phil Westmoreland (*Township Engineer Consultant/Spicer Group*) dated March 13, 2024; and
- 50) WHEREAS, the Marion Township Planning Commission (*Planning Commission*), at its April 30, 2024, meeting, reviewed SPR 01-24 Schroeder; and
- 60) WHEREAS, the Planning Commission voted to postpone action on the site plan to allow the applicant an opportunity to provide additional information and materials and make revisions; and
- 70) WHEREAS, the Applicant submitted a revised 8-page site plan for the automobile repair garage and automobile dealership on May 15, 2024, prepared by Timmothy J Zimmer, a licensed professional engineer, with a revision date of May 13, 2024; and

**MARION TOWNSHIP PLANNING COMMISSION**  
**Resolution for a Combined Amended and Final Site Plan for an Automobile  
Repair Garage and Automobile Dealership - SPR 01-24 Schroeder**

---

- 80) WHEREAS, the Planning Commission has received a report from Zach Michels (*Township Planning Consultant/Quality Zoning*) dated May 20, 2024; and
- 90) [PARAGRAPH INTENTIONALLY OMITTED.]
- 100) WHEREAS, the Planning Commission reviewed revised materials and reports at its May 28, 2024, meeting, and did not receive public comment; and
- 110) WHEREAS, the site is located within the HS Highway Service zoning district; and
- 120) WHEREAS, §9.01(D)(2) of the Zoning Ordinance designates “automobile repair garage” as a use permitted by special use permit within the HS Highway Service zoning district; and
- 130) WHEREAS, §9.01(D)(3) of the Zoning Ordinance designates “automobile dealerships” as a use permitted by right within the HS Highway Service zoning district; and
- 140) WHEREAS, recreational vehicle repair has been interpreted as a similar use to automobile repair garage; and
- 150) WHEREAS, automobile repair garages must meet the specific use standards of §17.04A Automobile Repair Garage of the Zoning Ordinance; and
- 160) WHEREAS, based on materials and testimony provided by the applicant and the applicant’s agents, the Planning Commission finds the proposed use would meet the standards of 17.04A Automobile Repair Garage because:
- a) The proposed use is within an appropriate zoning district;
  - b) The proposed site meets the site requirements of §17.04A(B) Site Requirements;
  - c) The proposed site would meet, with conditions, the buffering requirements of §17.04A(C) Buffering Requirements; and
  - d) The proposed site would meet, with conditions, the performance standards of §17.04A(D) Performance Standards requirements for the use; and
- 170) WHEREAS, the Township has previously interpreted and applied the Zoning Ordinance as allowing the colocation of automobile repair garages and automobile dealerships on the same site; and

**MARION TOWNSHIP PLANNING COMMISSION**  
**Resolution for a Combined Amended and Final Site Plan for an Automobile**  
**Repair Garage and Automobile Dealership - SPR 01-24 Schroeder**

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- 180) WHEREAS, the Township has previously interpreted and applied the Zoning Ordinance as allowing for certain extensions of special land uses without requiring an additional application and public hearing; and
- 190) WHEREAS, the Planning Commission recommends waiver or modification of the landscaping standards, as illustrated in the site plan, as outlined in §6.13(G)(4) Modification; and
- 200) WHEREAS, the Planning Commission recommends an exception to allow light-emitting diode luminaires rather than high-pressure sodium luminaires proposed, as allowed in §14.04(E)(2); and
- 210) WHEREAS, the Planning Commission finds that the plan conforms to the approved preliminary site plan and with all Zoning Ordinance regulations, because:
- a) Applicant has satisfied requirements of the Planning Commission; and
- 220) WHEREAS, the Planning Commission finds that all required information is provided; and
- 230) WHEREAS, the Planning Commission finds that there is a proper relationship between major thoroughfares and proposed service drives, driveways and parking areas; proper access to all portions of the site and all sides of any structure is provided; and all structures or groups of structures shall be so arranged as to permit emergency vehicle access by some practical means because:
- a) Fire approval was given for phase one of the site, was not provided all documentation so it was not analyzed as one integral unit. Applicant will have the fire authority re-review site as one unit and will provide confirmation of vehicular access. The Planning Commission finds these standards will have been met once circulation has been confirmed for the entirety of property; and
- 240) WHEREAS, the Planning Commission does not find that the site plan fully conforms to the Livingston County Drain Commission standards in its current state, but finds it would conform contingent upon:
- a) Applicant is making a good-faith effort to continue working with the Drain Commissioner to obtain final approval and, at that time, shall demonstrate compliance;



# MARION TOWNSHIP PLANNING COMMISSION

## Resolution for a Combined Amended and Final Site Plan for an Automobile Repair Garage and Automobile Dealership - SPR 01-24 Schroeder

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- b) Final determination of documentation and proposed variations within easement operated by and approval from the Livingston County Drain Commission;
  - c) Livingston County Drain Commission final approval for proposed culvert; and
  - d) Final approval or formal correspondence permitting the commencement of construction from EGLE; and
- 250) WHEREAS, the Planning Commission finds that wastewater treatment systems, including on-site septic systems, will be located to minimize any potential degradation of surface water or groundwater quality and meet County and State standards; and
- 260) WHEREAS, the Planning Commission finds that sites which include storage of hazardous materials or waste, fuels, salt, or chemicals will be designed to prevent spills and discharges of polluting materials to the surface of the ground, groundwater, or nearby waterbodies in accordance with County and State standard, where applicable; and
- 270) WHEREAS, the Planning Commission finds that the proposed use is in compliance with all Township Ordinances and any other applicable laws, as documented throughout the body of this Resolution:
- 280) NOW, THEREFORE, BE IT RESOLVED, the Planning Commission, by a majority vote at a duly-noticed, regular meeting, held this 28<sup>th</sup> day of May 2024, recommends APPROVAL WITH CONDITIONS of the site plan SPR 01-24 Schroeder, properties owned by Armstrong Property Holdings, LLC, located at 50 Schroeder Park, at the southeastern corner of D-19/Pinckney and Schroeder Park, and by Matthew Schroeder, located at the northeastern corner of D-19/Pinckney and Francis, Section 1 of Marion Township (10-01-300-021 and 10-01-300-023) based on the findings documented in this Resolution, subject to the following conditions;
- a) All surfaces must support a 100,000 pound weight at a maximum of 10 percent grade, with a note added to the site plan;
  - b) All phases of development shall be identified in submission documents to create a record that includes all related uses both on and adjacent to the proposed use;
  - c) Note added to site plan that all major repairs or refinishing will take place completely within a building, §9.01(E)(6)c;
-

# MARION TOWNSHIP PLANNING COMMISSION

## Resolution for a Combined Amended and Final Site Plan for an Automobile Repair Garage and Automobile Dealership - SPR 01-24 Schroeder

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- d) Confirmation from the Livingston County Road Commission that the driveway in the southwestern corner has been reviewed and approved or that a review is not necessary;
  - e) Fire Marshall approval for accessibility throughout the entirety of site, including all phases;
  - f) Access from Francis shall have a Knox lock and is to be for emergency use only;
  - g) Parking spaces amended to be at least 10 feet wide;
  - h) Existing sign location added to the site plan;
  - i) All additional signs on the site shall comply with ordinance standards, including petition, compliance with developmental standards and permitting process;
  - j) Trees shall be native species;
  - k) Calculations for required landscaping provided for those items the applicant is requesting waivers or modifications;
  - l) Landscaping on northern portion of the site installed/replaced consistent with that approved site plan;
  - m) Lighting shall be consistent throughout project area, including fixtures, with a height of 20 feet for light-mounted poles and shall be in accordance with only fixtures approved in previous phases approval. Any deviation from existing lighting shall be approved by the Planning Commission;
  - n) Solar lighting poles along D-19/Pinckney for the RV parking area shall be painted black;
  - o) Note 9 of Site Data and General Notes on Sheet C 1.0 revised to clarify that RV storage is accessory to and associated with the repair use only;
  - p) This recommendation shall not be effective until this Resolution and its conditions are accepted by the Applicant; and
  - q) This recommendation shall not be effective until the Applicant has paid all application and review fees; and
- 290) BE IT FURTHER RESOLVED, that the Planning Commission directs the Zoning Administrator to forward this Resolution and application materials to the Township Board for review and action in accordance with the Zoning Ordinance.

[RESOLUTION CONTINUES ON THE FOLLOWING PAGE.]

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# MARION TOWNSHIP PLANNING COMMISSION

## Resolution for a Combined Amended and Final Site Plan for an Automobile Repair Garage and Automobile Dealership - SPR 01-24 Schroeder

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Resolution offered by Planning Commissioner Anderson .

Resolution supported by Planning Commissioner Range .

YES = 5 (Anderson, Grunn, Hanvey, Powelson, Range)

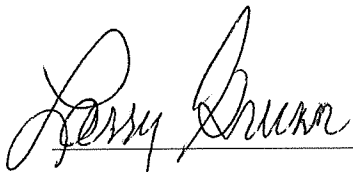
NO = 0 (*NONE*)

ABSENT = 0 (*NONE*)

ABSTAIN = 0 (*NONE*)

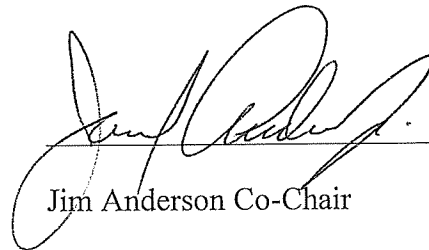
The Chair declared the Resolution ADOPTED.

Date: 28 May 2024

 6624

Larry Grunn, Chair

Date

 6/6/2024

Jim Anderson Co-Chair

Date

These findings, conclusions, decisions, and resolution are accepted:

\_\_\_\_\_  
Mathew Schroeder

Date

Applicant



AT&T Michigan Angela Wesson  
METRO Act Administrator  
54 N. Mill Street  
Mailbox #30  
Pontiac, MI 48342

May 20th, 2024

Marion Township  
2877 W. Coon Lake Rd  
Howell, MI 48843

**METRO ACT RIGHT OF WAY PERMIT EXTENSION**

Dear Marion Township,

This is a letter agreement which extends the existing METRO Act Permit issued by the Marion Township /Livingston County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on November 30<sup>th</sup>, 2024. The extension is for a term to end on November 30<sup>th</sup>, 2029.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Regulatory Information, Telecommunications, and METRO Act/Right of Way.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, [AD3245@att.com](mailto:AD3245@att.com) or 248-877-9518.

Agreed to by and on behalf of the  
**Marion Township**

**Michigan Bell Telephone Company d/b/a  
AT&T** acknowledges receipt of this.  
Permit Extension granted by the municipality.

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Angela Wesson

Its: \_\_\_\_\_

Its: METRO Act Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Cemetery Lot Certificate

Permit No. 537

KNOW ALL MEN BY THESE PRESENTS That in consideration of the sum of \$ 360.00, receipt of which is hereby acknowledged, the Township of Marion, hereby issues and grants to \_\_\_\_\_, whose present post office address is Dutcher Rd., Howell, MI 48843, his, her, or their heirs, representatives and assigns, the right of interment and burial in and to burial spaces Graves 1-6E, in Lot 302, Section \_\_\_\_\_, in the Lakeside

Cemetery of the Township of Marion, according to the Plat thereof on file with the Clerk of the above Governmental Unit; subject, however, to all rules and regulations now existing or which might hereafter be adopted by the Board of Health, or its successors or assigns, concerning the same.

This Burial Permit and the rights herein granted shall only be transferred by completion and endorsement of the Assignment on the reverse side hereof and the acceptance and approval of the same for recording by the Clerk of Marion Township.

In Witness Whereof, the said Marion Township

Board has set its hand and seal on July 6 19 98<sup>3</sup>

Marion Township BOARD

BY: Richard Irish

Richard Irish, Supervisor

ATTEST: Myrna Schlittler

Myrna Schlittler

Clerk

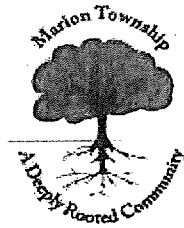
# PROPOSAL

## Security Camera Upgrades

### **Marion Township**

2877 W. Coon Lake Road  
Howell, MI 48843  
517-546-1588

Revision: 1  
Modified: 5/16/2024



Presented By:

### **CCS Presentation Systems - MI**

24660 Dequindre Road  
Warren, MI 48091 United States  
(586) 486-0166  
[mi.ccsprojects.com](http://mi.ccsprojects.com)



## CCTV System

- 1 Digital Watchdog DW-BJDX1116T-LX**  
Slim Desktop Server powered by DW Spectrum IPVMS, 16TB internal storage
- 1 Digital Watchdog DWC-MV95Wi28TW**  
MEGApix Indoor/Outdoor Vandal Dome Camera, 5 Megapixel , 2.8mm Fixed Lens, True D&N, T-WDR, 100ft Smart IR, Multiple Codecs (H.265, H.264, MJPEG ) with simultaneous Dual Stream, Video Analytics (Line Crossing, Perimeter Intrusion, Video Tampering), Smart DNR, Audio Input, Programmable Privacy Zones,
- 200 Bulk Cable CAT6  
[NB] - Used for bulk cable runs
- 1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White
- 2 Covid KEY-C6-PD-B  
Keystone, Cat 6, RJ45, Punchdown, Blue
- 1 Covid MC-C6-RJ-B-03  
Slim Cat6, RJ45 to RJ45, Blue, 3ft
- 200 Covid P-C6-WHT-1KB  
Cat 6, 550 MHz, White Jacket, Plenum, 1,000' Box
- 1 Covid V-C6-RJ-B-07  
Cat 6 UTP Cable, RJ45 Male to Male, Stranded Conductors, Non-Plenum Blue Jacket, 7ft
- 1 Digital Watchdog DWC-MV9WMJ2  
Wall Mount For Mv9 Varifocal Camera
- 1 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvms License/No Annual Renewal, No Upgrade Required
- 1 Digital Watchdog DWC-MV95WIATW**  
5MP vandal dome IP camera with 2.8~12mm vari-focal lens with remote auto-focus and IR
- 1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White
- 2 Covid KEY-C6-PD-B  
Keystone, Cat 6, RJ45, Punchdown, Blue
- 1 Covid MC-C6-RJ-B-03  
Slim Cat6, RJ45 to RJ45, Blue, 3ft

\* Price Includes Accessories

- 200 Covid P-C6-WHT-1KB  
Cat 6, 550 MHz, White Jacket, Plenum, 1,000' Box
- 1 Covid V-C6-RJ-B-07  
Cat 6 UTP Cable, RJ45 Male to Male, Stranded Conductors, Non-Plenum Blue Jacket, 7ft
- 1 Digital Watchdog DWC-MV9WMJ2  
Wall Mount For Mv9 Varifocal Camera
- 1 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvms License/No Annual Renewal, No Upgrade Required

**1 Digital Watchdog DWC-MV95WIATW**

5MP vandal dome IP camera with 2.8~12mm vari-focal lens with remote auto-focus and IR

- 1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White
- 2 Covid KEY-C6-PD-B  
Keystone, Cat 6, RJ45, Punchdown, Blue
- 1 Covid MC-C6-RJ-B-03  
Slim Cat6, RJ45 to RJ45, Blue, 3ft
- 200 Covid P-C6-WHT-1KB  
Cat 6, 550 MHz, White Jacket, Plenum, 1,000' Box
- 1 Covid V-C6-RJ-B-07  
Cat 6 UTP Cable, RJ45 Male to Male, Stranded Conductors, Non-Plenum Blue Jacket, 7ft
- 1 Digital Watchdog DWC-MV9WMJ2  
Wall Mount For Mv9 Varifocal Camera

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**CCTV System Total**

**\$5,551.87**

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**Rack System**

**1 Strong SR-WM-PPV-6U**

Vertical Wall-Mount Patch Panel Rack

- 1 Covid PC-03-16-BLK-10  
Power Cord, N5-15P to N5-15R, 16 AWG, 10ft
- 1 WattBox WB-250-IPW-2  
250-Series Wi-Fi Surge Protector

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**Rack System Total**

**\$484.52**

\* Price Includes Accessories



\* Price Includes Accessories

## CCTV System

- 2      Digital Watchdog DWC-MB45IALPRTW**  
 5MP 1/2.8" image sensor at real-time 30fps  
 License plate recognition technology captures reflective license plates up to 50mph  
 with up to 60' capture range  
 Reliable performance under any lighting conditions  
 6~50mm vari-focal p-iris lens with motorized zoom and auto-focus
- 400      Bulk Cable CAT6  
           [NB] - Used for bulk cable runs
- 2      C2G 03831  
           1-Port Keystone Jack Surface Mount Box - White
- 2      Covid KEY-C6-PD-B  
           Keystone, Cat 6, RJ45, Punchdown, Blue
- 2      Covid MC-C6-RJ-B-03  
           Slim Cat6, RJ45 to RJ45, Blue, 3ft
- 500      Covid P-C6-BLK-1KB  
           Cat 6, Black, Plenum, 1,000' Box
- 2      Digital Watchdog DW-SPECTRUMLSC001  
           Single Dw Spectrum Ipvm License/No Annual Renewal, No Upgrade  
           Required
- 1      Digital Watchdog DWC-MBW8WI2TW**  
 8MP ultra-wide view single-sensor IP bullet camera with IVA
- 200      Bulk Cable CAT6  
           [NB] - Used for bulk cable runs
- 1      C2G 03831  
           1-Port Keystone Jack Surface Mount Box - White
- 1      Covid KEY-C6-PD-B  
           Keystone, Cat 6, RJ45, Punchdown, Blue
- 1      Covid MC-C6-RJ-B-03  
           Slim Cat6, RJ45 to RJ45, Blue, 3ft
- 200      Covid P-C6-BLK-1KB  
           Cat 6, Black, Plenum, 1,000' Box
- 1      Digital Watchdog DWC-BLJUNC-W  
           Junction Box For OUTDOOR 4K BULLET, Outdoor 180 camera. wall  
           mounted direct over cable opening for use with 3/4" sealtite

\* Price Includes Accessories

1 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvms License/No Annual Renewal, No Upgrade  
Required

**1 Digital Watchdog DWC-MBW8WI2TW**

8MP ultra-wide view single-sensor IP bullet camera with IVA

200 Bulk Cable CAT6  
[NB] - Used for bulk cable runs

1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White

1 Covid KEY-C6-PD-B  
Keystone, Cat 6, RJ45, Punchdown, Blue

1 Covid MC-C6-RJ-B-03  
Slim Cat6, RJ45 to RJ45, Blue, 3ft

250 Covid P-C6-BLK-1KB  
Cat 6, Black, Plenum, 1,000' Box

1 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvms License/No Annual Renewal, No Upgrade  
Required

**1 Digital Watchdog DWC-MBW8WI2TW**

8MP ultra-wide view single-sensor IP bullet camera with IVA

200 Bulk Cable CAT6  
[NB] - Used for bulk cable runs

1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White

1 Covid KEY-C6-PD-B  
Keystone, Cat 6, RJ45, Punchdown, Blue

1 Covid MC-C6-RJ-B-03  
Slim Cat6, RJ45 to RJ45, Blue, 3ft

200 Covid P-C6-BLK-1KB  
Cat 6, Black, Plenum, 1,000' Box

1 Digital Watchdog DWC-MTTWM  
Wall Mount For Mtt Cameras. Yaw Rotation. must mount over and  
perpendicular to the wall penetration

1 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvms License/No Annual Renewal, No Upgrade  
Required

**3 Digital Watchdog DWC-MBW8WI2TW**

8MP ultra-wide view single-sensor IP bullet camera with IVA

\* Price Includes Accessories

- 600 Bulk Cable CAT6  
[NB] - Used for bulk cable runs
- 3 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White
- 3 Covid KEY-C6-PD-B  
Keystone, Cat 6, RJ45, Punchdown, Blue
- 3 Covid MC-C6-RJ-B-03  
Slim Cat6, RJ45 to RJ45, Blue, 3ft
- 600 Covid P-C6-BLK-1KB  
Cat 6, Black, Plenum, 1,000' Box
- 3 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvm License/No Annual Renewal, No Upgrade  
Required

**1 Digital Watchdog DWC-MT95Wi28TW**

MEGApix Weatherproof Turret, 5 Megapixel, 2.8mm Fixed Lens, True D&N, T-WDR, 100ft Smart IR, Multiple Codecs (H.265, H.264, MJPEG ) with simultaneous Dual Stream, Video Analytics (Line Crossing, Perimeter Intrusion, Video Tampering), Smart DNR, Audio Input, Programmable Privacy Zones, Web Server Bui

- 200 Bulk Cable CAT6  
[NB] - Used for bulk cable runs
- 1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White
- 1 Covid V-C6-RJ-B-03  
3' patch cable, cat 6 Non-Plenum Blue
- 1 Digital Watchdog DWC-MTTWM  
Wall Mount For Mtt Cameras. Yaw Rotation. must mount over and  
perpendicular to the wall penetration
- 1 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvm License/No Annual Renewal, No Upgrade  
Required

**1 Digital Watchdog DWC-MT95Wi28TW**

MEGApix Weatherproof Turret, 5 Megapixel, 2.8mm Fixed Lens, True D&N, T-WDR, 100ft Smart IR, Multiple Codecs (H.265, H.264, MJPEG ) with simultaneous Dual Stream, Video Analytics (Line Crossing, Perimeter Intrusion, Video Tampering), Smart DNR, Audio Input, Programmable Privacy Zones, Web Server Bui

- 200 Bulk Cable CAT6  
[NB] - Used for bulk cable runs
- 1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White

\* Price Includes Accessories

- 1 Covid MC-C6-RJ-B-03  
Slim Cat6, RJ45 to RJ45, Blue, 3ft
- 1 Digital Watchdog DWC-MTTWM  
Wall Mount For Mtt Cameras. Yaw Rotation. must mount over and perpendicular to the wall penetration
- 1 Digital Watchdog DW-SPECTRUMLSC001  
Single Dw Spectrum Ipvms License/No Annual Renewal, No Upgrade Required

**1 Digital Watchdog DWC-MT95Wi28TW**

MEGApix Weatherproof Turret, 5 Megapixel, 2.8mm Fixed Lens, True D&N, T-WDR, 100ft Smart IR, Multiple Codecs (H.265, H.264, MJPEG ) with simultaneous Dual Stream, Video Analytics (Line Crossing, Perimeter Intrusion, Video Tampering), Smart DNR, Audio Input, Programmable Privacy Zones, Web Server Bui

- 1 C2G 03831  
1-Port Keystone Jack Surface Mount Box - White
- 2 Covid KEY-C6-PD-B  
Keystone, Cat 6, RJ45, Punchdown, Blue
- 225 Covid P-C6-WHT-1KB  
Cat 6, 550 MHz, White Jacket, Plenum, 1,000' Box
- 1 Covid V-C6-RJ-B-07  
Cat 6 UTP Cable, RJ45 Male to Male, Stranded Conductors, Non-Plenum Blue Jacket, 7ft
- 1 Digital Watchdog DWC-MV9WMJ2  
Wall Mount For Mv9 Varifocal Camera

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**CCTV System Total**

**\$12,988.24**

**Exterior Total**

**\$12,988.24**

\* Price Includes Accessories

**Miscellaneous**

**Miscellaneous**

- 1 CCS MATERIALS**  
Connectors, Fasteners and Other Installation Materials required.
  
- 1 CCS SHIPPING**  
Shipping and Handling Services.

**Miscellaneous Total** **\$1,366.03**

**Miscellaneous Total** **\$1,366.03**

**Project Subtotal:** **\$20,390.66**

\* Price Includes Accessories

MEMO

To: Marion Township Board  
From: Bob Hanvey  
Subject: Budget to Actual Report  
Date: June 13, 2024

Attached to this memo for your review and comment is the General Fund Budget to Actual Report as of June 6, 2024 packet time.

The highlighted accounts need some attention by way of budget amendments that will be made at the June 27, 2024 meeting.

Any other comments?

#101 General Fund  
**Profit & Loss Budget vs. Actual**  
 July 2023 through June 2024

10:52 AM  
 06/06/2024  
 Accrual Basis

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
402-001 · PROP TAX - MARION ALLOCATION	501,215.29	475,000.00	26,215.29	105.52%
439-001 · TAX CHARGE BACKS	-538.75	-5,000.00	4,461.25	10.78%
447-001 · ADMIN FEES	164,707.38	135,000.00	29,707.38	122.01%
448-001 · SUMMER TAX COLLECT-SCHOOL&SET	16,551.65	15,000.00	1,551.65	110.34%
477-001 · CHARTER (SPECTRUM)	125,441.54	130,000.00	-4,558.46	96.49%
477-002 · DIRECT TV VIDEO FRANCHISE FEES	9,751.53	10,000.00	-248.47	97.52%
490-001 · SPECIAL USE PERMIT	1,500.00	0.00	1,500.00	100.0%
491-001 · LAND USE PERMITS	7,225.00	5,000.00	2,225.00	144.5%
491-002 · LAND DIVISION APP	225.00	500.00	-275.00	45.0%
491-003 · LAND COMBINATION PERMIT	150.00	0.00	150.00	100.0%
491-004 · DOG LICENSES	145.50	100.00	45.50	145.5%
574-001 · STATE REV SHARING	1,061,436.00	1,100,000.00	-38,564.00	96.49%
574-003 · LCSA DIST. / METRO PAYMENTS	6,948.48	10,000.00	-3,051.52	69.49%
580-001 · ACT 425- CITY OF HOWELL	4,139.35	4,000.00	139.35	103.48%
600-001 · ZBA MEETING FEES	800.00	0.00	800.00	100.0%
600-002 · SITE PLAN - SUP - MTG FEES	500.00	0.00	500.00	100.0%
600-003 · BOUNDARY LINE CHANGE	75.00	0.00	75.00	100.0%
600-004 · SPECIAL EVENT PERMITS	1,000.00	0.00	1,000.00	100.0%
600-006 · FOIA REQUESTS	0.00	0.00	0.00	0.0%
600-008 · ELECTION- CANDIDATE FILING FEE	1,000.00	0.00	1,000.00	100.0%
665-001 · INTEREST	7,462.54	2,500.00	4,962.54	298.5%
667-001 · HALL RENTAL	3,750.00	0.00	3,750.00	100.0%
667-002 · FIRE STATION LEASE	0.00	0.00	0.00	0.0%
667-003 · AT&T CELL TOWER LEASE	27,489.81	27,000.00	489.81	101.81%
667-004 · VERIZON CELL TOWER LEASE-MONTH	13,383.37	13,000.00	383.37	102.95%
671-001 · SALES & COPIES	40.00	0.00	40.00	100.0%
672-001 · OTHER	-29.69	0.00	-29.69	100.0%
676-002 · ELECTION REIMBURSEMENTS	14,793.39	12,000.00	2,793.39	123.28%
676-003 · Reim from State	468.99	0.00	468.99	100.0%
<b>Total Income</b>	<b>1,969,631.38</b>	<b>1,934,100.00</b>	<b>35,531.38</b>	<b>101.84%</b>



Expense	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>101-000 · TOWNSHIP BOARD</b>				
101-702 · TRUSTEES	36,965.84	37,000.00	-34.16	99.91%
101-704 · RECORDING SECRETARY	2,475.00	3,500.00	-1,025.00	70.71%
101-765 · LUNCH STIPEND	0.00	50.00	-50.00	0.0%
101-791 · MTA MEMBERSHIP	0.00	8,000.00	-8,000.00	0.0%
101-805 · ORDINANCE ENFORCEMENT	0.00	35,000.00	-35,000.00	0.0%
101-860 · MILEAGE	284.08	100.00	184.08	284.08%
101-900 · PRINTING & PUB	2,286.90	3,000.00	-713.10	76.23%
101-910 · MEETINGS & SEMINARS	432.00	500.00	-68.00	86.4%
101-955 · MISCELLANEOUS	-69.99	100.00	-169.99	-69.99%
101-000 · TOWNSHIP BOARD - Other	0.00	0.00	0.00	0.0%
<b>Total 101-000 · TOWNSHIP BOARD</b>	<b>42,373.83</b>	<b>87,250.00</b>	<b>-44,876.17</b>	<b>48.57%</b>
<b>171-000 · SUPERVISOR</b>				
171-702 · ANNUAL SALARY	56,272.29	57,000.00	-727.71	98.72%
171-750 · SUPPLIES	0.00	0.00	0.00	0.0%
171-765 · LUNCH STIPEND	0.00	0.00	0.00	0.0%
171-860 · MILEAGE	0.00	0.00	0.00	0.0%
171-910 · TRAINING AND SEMINARS	1,108.64	1,500.00	-391.36	73.91%
171-000 · SUPERVISOR - Other	0.00	0.00	0.00	0.0%
<b>Total 171-000 · SUPERVISOR</b>	<b>57,380.93</b>	<b>58,500.00</b>	<b>-1,119.07</b>	<b>98.09%</b>
<b>215-000 · CLERK</b>				
215-702 · ANNUAL SALARY	60,090.44	62,000.00	-1,909.56	96.92%
215-703 · DEPUTY CLERK SALARY	42,524.31	43,000.00	-475.69	98.89%
215-704 · CLERK - ASSISTANT	0.00	0.00	0.00	0.0%
215-750 · SUPPLIES	469.22	200.00	269.22	234.61%
215-765 · LUNCH STIPEND	175.00	150.00	25.00	116.67%
215-791 · DUES AND PUBLICATIONS	356.00	750.00	-394.00	47.47%
215-860 · MILEAGE	851.51	800.00	51.51	106.44%
215-910 · TRAINING AND SEMINARS	2,451.28	2,000.00	451.28	122.56%
215-955 · MISCELLANEOUS	0.00	100.00	-100.00	0.0%
215-000 · CLERK - Other	0.00	0.00	0.00	0.0%
<b>Total 215-000 · CLERK</b>	<b>106,917.76</b>	<b>109,000.00</b>	<b>-2,082.24</b>	<b>98.09%</b>
<b>247-000 · BOARD OF REVIEW</b>				
247-702 · SALARIES	1,689.48	1,600.00	89.48	105.59%
247-900 · PRINTING & PUBLICATIONS	427.50	500.00	-72.50	85.5%
247-910 · Training & Seminars	0.00	250.00	-250.00	0.0%
247-955 · MISCELLANEOUS	109.09	100.00	9.09	109.09%
247-000 · BOARD OF REVIEW - Other	0.00	0.00	0.00	0.0%
<b>Total 247-000 · BOARD OF REVIEW</b>	<b>2,226.07</b>	<b>2,450.00</b>	<b>-223.93</b>	<b>90.86%</b>

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>253-000 · TREASURER</b>				
253-702 · ANNUAL SALARY	56,272.29	57,000.00	-727.71	98.72%
253-703 · DEPUTY TREASURER	42,414.40	42,000.00	414.40	100.99%
253-704 · ASSISTANT TREAS	33,559.66	33,000.00	559.66	101.7%
253-750 · SUPPLIES	523.76	1,000.00	-476.24	52.38%
253-765 · LUNCH STIPEND	75.00	400.00	-325.00	18.75%
253-791 · DUES & PUBLICATIONS	109.00	200.00	-91.00	54.5%
253-801 · ATTORNEY	0.00	0.00	0.00	0.0%
253-851 · POSTAGE - (receipts)	0.00	0.00	0.00	0.0%
253-860 · MILEAGE	597.37	1,300.00	-702.63	45.95%
253-910 · TRAINING & SEMINARS	3,300.57	3,000.00	300.57	110.02%
253-955 · MISCELLANEOUS	0.00	0.00	0.00	0.0%
253-000 · TREASURER - Other	0.00	0.00	0.00	0.0%
<b>Total 253-000 · TREASURER</b>	<b>136,852.05</b>	<b>137,900.00</b>	<b>-1,047.95</b>	<b>99.24%</b>
<b>257-000 · ASSESSOR</b>				
257-702 · FIELD/PREP WORK FOR ASSESSOR	17,222.66	15,000.00	2,222.66	114.82%
257-703 · ASSESSOR' S SALARY	71,811.46	73,000.00	-1,188.54	98.37%
257-704 · DEPUTY ASSESSOR SALARY	48,970.00	50,000.00	-1,030.00	97.94%
257-750 · SUPPLIES	1,332.12	500.00	832.12	266.42%
257-765 · LUNCH STIPEND	225.00	300.00	-75.00	75.0%
257-791 · DUES & MEMBERSHIPS	820.00	900.00	-80.00	91.11%
257-801 · ATTORNEY	0.00	0.00	0.00	0.0%
257-806 · OUTSIDE CONSULTANT	10.00	450.00	-440.00	2.22%
257-851 · Postage & Printing	4,601.17	5,000.00	-398.83	92.02%
257-860 · MILEAGE	1,656.66	2,000.00	-343.34	82.83%
257-910 · TRAINING AND SEMINARS	3,390.26	5,000.00	-1,609.74	67.81%
257-000 · ASSESSOR - Other	0.00	0.00	0.00	0.0%
<b>Total 257-000 · ASSESSOR</b>	<b>150,039.33</b>	<b>152,150.00</b>	<b>-2,110.67</b>	<b>98.61%</b>
<b>260-000 · CONTINGENCY</b>				
260-941 · CONTINGENCY	0.00	15,000.00	-15,000.00	0.0%
260-000 · CONTINGENCY - Other	0.00	0.00	0.00	0.0%
<b>Total 260-000 · CONTINGENCY</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>0.0%</b>

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>262-000 · ELECTIONS</b>				
262-702 · SALARY PRECINCT WORKERS	19,753.50	30,000.00	-10,246.50	65.85%
262-703 · EXTRA STAFF WORKERS	1,893.50	4,000.00	-2,106.50	47.34%
262-705 · JANITORIAL FOR ELECTIONS	180.50			
262-710 · PAYROLL SERVICES - ELEC. INSPEC	3,887.50	4,500.00	-612.50	86.39%
262-750 · SUPPLIES	8,685.75	5,500.00	3,185.75	157.92%
262-765 · LUNCH STIPEND	0.00	0.00	0.00	0.0%
262-851 · POSTAGE	4,190.09	3,000.00	1,190.09	139.67%
262-860 · MILEAGE	419.44	350.00	69.44	119.84%
262-900 · PRINTING & PUB	5,146.75	3,500.00	1,646.75	147.05%
262-931 · Equipment	4,962.00	7,000.00	-2,038.00	70.89%
262-955 · MISCELLANEOUS	0.00	2,000.00	-2,000.00	0.0%
262-956 · Elections Other	0.00	0.00	0.00	0.0%
262-957 · FOIA EXPENSE -NOV 2016 ELECTION	0.00	0.00	0.00	0.0%
262-958 · ELECTION SECURITY SUPPLIES	0.00	1,000.00	-1,000.00	0.0%
262-970 · NINE DAY EARLY VOTING EXPENSES	12,623.43	15,000.00	-2,376.57	84.16%
262-000 · ELECTIONS - Other	0.00	0.00	0.00	0.0%
<b>Total 262-000 · ELECTIONS</b>	<b>61,742.46</b>	<b>75,850.00</b>	<b>-14,107.54</b>	<b>81.4%</b>
<b>263-000 · SCHOOL ELECTIONS</b>				
263-702 · SALARIES	5,832.95	12,000.00	-6,167.05	48.61%
263-750 · SUPPLIES	2,708.18	3,000.00	-291.82	90.27%
263-851 · POSTAGE	4,201.00	5,000.00	-799.00	84.02%
263-860 · MILEAGE - SCHOOL ELECTION	70.74	100.00	-29.26	70.74%
263-000 · SCHOOL ELECTIONS - Other	0.00	0.00	0.00	0.0%
<b>Total 263-000 · SCHOOL ELECTIONS</b>	<b>12,812.87</b>	<b>20,100.00</b>	<b>-7,287.13</b>	<b>63.75%</b>
<b>266-000 · ATTORNEY</b>				
266-801 · GEN TWP ATTORNEY	7,986.51	12,000.00	-4,013.49	66.55%
266-000 · ATTORNEY - Other	0.00	0.00	0.00	0.0%
<b>Total 266-000 · ATTORNEY</b>	<b>7,986.51</b>	<b>12,000.00</b>	<b>-4,013.49</b>	<b>66.55%</b>
<b>267-000 · LITIGATION - CHESTNUT</b>				
267-801 · LEGAL FEES	0.00	0.00	0.00	0.0%
267-000 · LITIGATION - CHESTNUT - Other	0.00	0.00	0.00	0.0%
<b>Total 267-000 · LITIGATION - CHESTNUT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>268-000 · LITIGATION - MARION OAKS</b>				
268-801 · LEGAL FEES	0.00	0.00	0.00	0.0%
268-000 · LITIGATION - MARION OAKS - Other	0.00	0.00	0.00	0.0%
<b>Total 268-000 · LITIGATION - MARION OAKS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>269 · LITIGATION - AJR GROUP</b>				
269-801 · LEGAL FEES	0.00	0.00	0.00	0.0%
269-802 · CONSULTANTS	0.00	0.00	0.00	0.0%
269 · LITIGATION - AJR GROUP - Other	0.00	0.00	0.00	0.0%
<b>Total 269 · LITIGATION - AJR GROUP</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>270-000 · PAYROLL</b>				
270-704 · MISC Stipend	33,808.50	40,000.00	-6,191.50	84.52%
270-709 · EMPLOYER PAID - FICA & MEDICARE	44,525.96	46,500.00	-1,974.04	95.76%
270-718 · BCBS INVOICE - Health Premium	199,433.22	180,000.00	19,433.22	110.8%
270-719 · COBRA COVERAGE	0.00	0.00	0.00	0.0%
270-720 · BCBS EMPLOYEE Contrabution	-21,384.13	18,000.00	-39,384.13	-118.8%
270-724 · HSA CARD EMPLOYEE Contribution	0.00	0.00	0.00	0.0%
270-725 · HSA CARD EMPLOYER Contribution	60,600.00	61,000.00	-400.00	99.34%
270-726 · HRA CARD EMPLOYER Contribution	3,200.00	3,500.00	-300.00	91.43%
270-727 · FLEX EMPLOYEE Dependent	-1.00	0.00	-1.00	100.0%
270-728 · FLEX EMPLOYEE Health	0.00	0.00	0.00	0.0%
270-729 · FLEX-LIMITED PURPOSE-EE CONTRIB	0.00	0.00	0.00	0.0%
270-800 · PAYROLL SERVICES	1,765.15	2,500.00	-734.85	70.61%
270-801 · Direct Depost Fees Employee	0.00	0.00	0.00	0.0%
270-935 · Colonial Life Ins E4270229	-647.56	0.00	-647.56	100.0%
270-000 · PAYROLL - Other	0.00	0.00	0.00	0.0%
<b>Total 270-000 · PAYROLL</b>	<b>321,300.14</b>	<b>351,500.00</b>	<b>-30,199.86</b>	<b>91.41%</b>
<b>271-000 · BONDS &amp; INSURANCE</b>				
271-716 · EMPLOYER RETIRE. CONTRIB. D.C.	44,102.04	50,000.00	-5,897.96	88.2%
271-718 · INSURANCE/BONDS	70,709.64	65,000.00	5,709.64	108.78%
271-719 · DEDUCTIBLE	0.00	0.00	0.00	0.0%
271-720 · FEES-ADMIN	0.00	0.00	0.00	0.0%
271-000 · BONDS & INSURANCE - Other	0.00	3,000.00	-3,000.00	0.0%
<b>Total 271-000 · BONDS &amp; INSURANCE</b>	<b>114,811.68</b>	<b>118,000.00</b>	<b>-3,188.32</b>	<b>97.3%</b>

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>276-000 · TOWNSHIP-GENERAL</b>				
276-702 · SECRETARY	25,583.05	31,000.00	-5,416.95	82.53%
276-703 · CUSTODIAL	5,240.35	5,500.00	-259.65	95.28%
276-708 · Recording Fees	60.00	90.00	-30.00	66.67%
276-750 · SUPPLIES	6,845.49	7,500.00	-654.51	91.27%
276-752 · Recycle Bins	975.00	1,200.00	-225.00	81.25%
276-753 · TRASH REMOVAL	766.95	1,200.00	-433.05	63.91%
276-765 · LUNCH STIPEND	0.00	0.00	0.00	0.0%
276-800 · LAWN, SNOW REMOVAL	9,030.00	11,000.00	-1,970.00	82.09%
276-809 · BANK CHARGES	110.23	400.00	-289.77	27.56%
276-850 · TELEPHONE	7,989.50	9,000.00	-1,010.50	88.77%
276-851 · POSTAGE	3,453.68	5,500.00	-2,046.32	62.79%
276-852 · CELLULAR	0.00	0.00	0.00	0.0%
276-860 · MILEAGE	236.06	300.00	-63.94	78.69%
276-920 · UTILITIES	9,683.39	12,000.00	-2,316.61	80.7%
276-925 · Cable	1,057.81	1,200.00	-142.19	88.15%
276-926 · INTERNET SERVICES	930.89	3,200.00	-2,269.11	29.09%
276-930 · MAJOR REPAIRS & GEN UPKEEP	7,652.32	7,500.00	152.32	102.03%
276-931 · EQUIP. MAINT/LEASE	12,557.76	15,000.00	-2,442.24	83.72%
276-934 · HALL REPAIRS	237.00	500.00	-263.00	47.4%
276-955 · MISCELLANEOUS	201.58	500.00	-298.42	40.32%
276-000 · TOWNSHIP-GENERAL - Other	0.00	0.00	0.00	0.0%
<b>Total 276-000 · TOWNSHIP-GENERAL</b>	<b>92,611.06</b>	<b>112,590.00</b>	<b>-19,978.94</b>	<b>82.26%</b>
<b>277-000 · PROFESSIONAL FEES</b>				
277-800 · Professional Fees	0.00	0.00	0.00	0.0%
277-804 · Planner/Consultant	0.00	1,000.00	-1,000.00	0.0%
277-805 · ENGINEERING FEES	0.00	1,500.00	-1,500.00	0.0%
277-806 · PAYROLL SERVICES	0.00	0.00	0.00	0.0%
277-809 · AUDIT CONTRACT	11,035.00	11,500.00	-465.00	95.96%
277-810 · ACCT SERVICES	0.00	1,000.00	-1,000.00	0.0%
277-933 · SOFTWARE SUPPORT	34,225.07	25,000.00	9,225.07	136.9%
277-000 · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.0%
<b>Total 277-000 · PROFESSIONAL FEES</b>	<b>45,260.07</b>	<b>40,000.00</b>	<b>5,260.07</b>	<b>113.15%</b>
<b>278-000 · TAX ROLL</b>				
278-802 · TAX ROLL PREP	2,895.31	3,000.00	-104.69	96.51%
278-851 · POSTAGE	2,997.68	3,000.00	-2.32	99.92%
278-000 · TAX ROLL - Other	0.00	0.00	0.00	0.0%
<b>Total 278-000 · TAX ROLL</b>	<b>5,892.99</b>	<b>6,000.00</b>	<b>-107.01</b>	<b>98.22%</b>
445-955 · DRAINS MAINT	9,708.50			
<b>450-000 · ROADS</b>				
450-934 · DUST CONTROL	39,665.43	75,000.00	-35,334.57	52.89%
450-967 · ROAD MAINTENANCE	322,166.83	500,000.00	-177,833.17	64.43%
450-000 · ROADS - Other	0.00	0.00	0.00	0.0%
<b>Total 450-000 · ROADS</b>	<b>361,832.26</b>	<b>575,000.00</b>	<b>-213,167.74</b>	<b>62.93%</b>

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>527-000 · DRAINS</b>				
527-931 · DRAIN MAINTENANCE	373,285.28	400,000.00	-26,714.72	93.32%
527-000 · DRAINS - Other	0.00	1,000.00	-1,000.00	0.0%
<b>Total 527-000 · DRAINS</b>	<b>373,285.28</b>	<b>401,000.00</b>	<b>-27,714.72</b>	<b>93.09%</b>
<b>536-000 · PUBLIC WORKS DPT</b>				
536-702 · SALARY	6,000.00	6,000.00	0.00	100.0%
536-750 · SUPPLIES	58.18	100.00	-41.82	58.18%
536-852 · REIMBURSE FROM WAT/SEWER	0.00	-6,000.00	6,000.00	0.0%
536-855 · WATER-SEWER REU - HIGHLAND PAID	0.00	0.00	0.00	0.0%
536-860 · MILEAGE	0.00	25.00	-25.00	0.0%
536-955 · MISCELLANEOUS	0.00	0.00	0.00	0.0%
536-000 · PUBLIC WORKS DPT - Other	0.00	0.00	0.00	0.0%
<b>Total 536-000 · PUBLIC WORKS DPT</b>	<b>6,058.18</b>	<b>125.00</b>	<b>5,933.18</b>	<b>4,846.54%</b>
<b>537-000 · NPDES PHASE II</b>				
537-000 · NPDES PHASE II - Other	0.00	0.00	0.00	0.0%
<b>Total 537-000 · NPDES PHASE II</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>567-000 · CEMETERY</b>				
567-702 · SEXTON SALARY	7,115.85	7,500.00	-384.15	94.88%
567-995 · TRANS TO CEMETERY FUND	25,000.00	25,000.00	0.00	100.0%
567-000 · CEMETERY - Other	0.00	0.00	0.00	0.0%
<b>Total 567-000 · CEMETERY</b>	<b>32,115.85</b>	<b>32,500.00</b>	<b>-384.15</b>	<b>98.82%</b>
<b>701-000 · PLANNING COMMISSION</b>				
701-702 · SALARIES	8,531.25	11,100.00	-2,568.75	76.86%
701-705 · RECORDING SECRETARY	2,555.00	3,000.00	-445.00	85.17%
701-750 · SUPPLIES	0.00	100.00	-100.00	0.0%
701-765 · LUNCH STIPEND	0.00	0.00	0.00	0.0%
701-801 · ATTORNEY	208.65	1,000.00	-791.35	20.87%
701-804 · PLANNER	3,815.00	17,000.00	-13,185.00	22.44%
701-805 · ENGINEER	0.00	0.00	0.00	0.0%
701-806 · PROFESS SERV - PREAPPLICATION	0.00	0.00	0.00	0.0%
701-860 · MILEAGE	26.20	50.00	-23.80	52.4%
701-900 · PRINTING & PUB.	487.50	750.00	-262.50	65.0%
701-910 · TRAINING FOR PLANNING COMMISSIO	1,243.00	1,250.00	-7.00	99.44%
701-955 · MISCELLANEOUS	0.00	0.00	0.00	0.0%
701-000 · PLANNING COMMISSION - Other	0.00	0.00	0.00	0.0%
<b>Total 701-000 · PLANNING COMMISSION</b>	<b>16,866.60</b>	<b>34,250.00</b>	<b>-17,383.40</b>	<b>49.25%</b>

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
<b>702-000 · ZONING ADMINISTRATOR</b>				
702-702 · SALARY	47,465.91	47,500.00	-34.09	99.93%
702-704 · ASSIST. ZONING ADMIN.	0.00	0.00	0.00	0.0%
702-710 · ATTEND BOARD MEETINGS	0.00	400.00	-400.00	0.0%
702-750 · SUPPLIES	148.44	250.00	-101.56	59.38%
702-765 · LUNCH STIPEND	0.00	0.00	0.00	0.0%
702-801 · ATTORNEY	52.95	500.00	-447.05	10.59%
702-804 · PLANNER	0.00	0.00	0.00	0.0%
702-805 · ENGINEER	0.00	0.00	0.00	0.0%
702-860 · MILEAGE	1,110.13	1,400.00	-289.87	79.3%
702-910 · TRAINING AND SEMINARS	0.00	250.00	-250.00	0.0%
702-955 · MISCELLANEOUS	0.00	0.00	0.00	0.0%
702-000 · ZONING ADMINISTRATOR - Other	0.00	0.00	0.00	0.0%
<b>Total 702-000 · ZONING ADMINISTRATOR</b>	<b>48,777.43</b>	<b>50,300.00</b>	<b>-1,522.57</b>	<b>96.97%</b>
<b>703-000 · ZONING BOARD OF APPEALS</b>				
703-702 · SALARIES	1,155.00	3,500.00	-2,345.00	33.0%
703-703 · RECORDING SECRETARY	220.00	500.00	-280.00	44.0%
703-801 · ATTORNEY	0.00	1,000.00	-1,000.00	0.0%
703-804 · PLANNER	0.00	0.00	0.00	0.0%
703-805 · ENGINEER	0.00	0.00	0.00	0.0%
703-900 · PRINTING & PUB	52.50	200.00	-147.50	26.25%
703-910 · TRAINING SEMINARS	231.00	750.00	-519.00	30.8%
703-955 · MISCELLANEOUS	0.00	0.00	0.00	0.0%
703-000 · ZONING BOARD OF APPEALS - Other	0.00	0.00	0.00	0.0%
<b>Total 703-000 · ZONING BOARD OF APPEALS</b>	<b>1,658.50</b>	<b>5,950.00</b>	<b>-4,291.50</b>	<b>27.87%</b>
<b>751-000 · RECREATION DEPARTMENT</b>				
751-702 · SALARY FOR REP	2,375.00	3,000.00	-625.00	79.17%
751-800 · HAPRA RECR CONTRACT	122,250.00	130,000.00	-7,750.00	94.04%
751-808 · MARION RECREATION	0.00	100,000.00	-100,000.00	0.0%
751-931 · MAINTENANCE RECREATION	0.00	0.00	0.00	0.0%
751-955 · OTHER	0.00	25.00	-25.00	0.0%
751-995 · TRANS TO RECREATION FUND	32,000.00	12,000.00	20,000.00	266.67%
751-000 · RECREATION DEPARTMENT - Other	0.00	0.00	0.00	0.0%
<b>Total 751-000 · RECREATION DEPARTMENT</b>	<b>156,625.00</b>	<b>245,025.00</b>	<b>-88,400.00</b>	<b>63.92%</b>
<b>970-000 · BLDG IMP. CAPITAL OUTLAY</b>				
970-974 · TWP HALL EXPANSION - COST	890,361.81	1,000,000.00	-109,638.19	89.04%
970-986 · TORNADO SIREN	850.00	900.00	-50.00	94.44%
970-988 · MORTGAGE PMTS	0.00	0.00	0.00	0.0%
970-995 · TRANS TO BLDG FUND	0.00	0.00	0.00	0.0%
970-000 · BLDG IMP. CAPITAL OUTLAY - Other	0.00	75,000.00	-75,000.00	0.0%
<b>Total 970-000 · BLDG IMP. CAPITAL OUTLAY</b>	<b>891,211.81</b>	<b>1,075,900.00</b>	<b>-184,688.19</b>	<b>82.83%</b>

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
971-000 · EQUIPMENT& LAND				
971-975 · FURNITURE & FIXTURES	0.00	3,000.00	-3,000.00	0.0%
971-976 · LAND	0.00	0.00	0.00	0.0%
971-977 · COMPUTERS/SOFTWARE	10,625.49	10,000.00	625.49	106.26%
971-000 · EQUIPMENT& LAND - Other	0.00	0.00	0.00	0.0%
<b>Total 971-000 · EQUIPMENT&amp; LAND</b>	<b>10,625.49</b>	<b>13,000.00</b>	<b>-2,374.51</b>	<b>81.74%</b>
995-000 · TRANSFERS OUT				
995-999 · TRANS TO LAND AQUISITION FUND	0.00	50,000.00	-50,000.00	0.0%
995-000 · TRANSFERS OUT - Other	0.00	0.00	0.00	0.0%
<b>Total 995-000 · TRANSFERS OUT</b>	<b>0.00</b>	<b>50,000.00</b>	<b>-50,000.00</b>	<b>0.0%</b>
999-000 · Uncategorized Expenses				
999-990 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
999-000 · Uncategorized Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total 999-000 · Uncategorized Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Expense</b>	<b>3,066,972.65</b>	<b>3,781,340.00</b>	<b>-714,367.35</b>	<b>81.11%</b>
<b>Net Income</b>	<b>-1,097,341.27</b>	<b>-1,847,240.00</b>	<b>749,898.73</b>	<b>59.4%</b>



## Marion Township Maintenance

The following items need to be addressed:

- Playground #1 (Fred Brown Park)-needs new Engineered Wood Fiber, as there is none. It also needs to be excavated down to the appropriate depth so that 12" of EWF can be applied. The cost of EWF is \$3,937.50, this does not include the excavation prep work.
- Playground #2 (Jack Lowe Park)-needs new Engineered Wood Fiber, as it is significantly lower than required. The cost of EWF for this existing play area is \$3,750.00. There is no excavation required for this play area.
- Handrail to lower level needs to be painted black.
- 3 existing wood park benches need to be painted.
- Front pine tree needs attention.

**Great Lakes Recreation Co., LLC**

PO Box 295  
 Zeeland, MI 49464 US  
 (616) 499-7400  
 accounting@glrec.com



**Estimate**

ADDRESS  
 Marion Township  
 2877 W Coon Lake Road  
 Howell, MI 48843

SHIP TO  
 Marion Township  
 2877 W Coon Lake Road  
 Howell, MI 48843

ESTIMATE 4885  
 DATE 06/03/2024

REP NAME  
 S. Habers

PO #  
 playground #1 ewf

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Surfacing - EWF	Surfacing - EWF	105	37.50	3,937.50

Quote assumes customer will reset timbers on grade or excavate to the appropriate depth

Terms and Conditions	TERMS: Net % 30 days, 50% down payment required. Payment in full required on orders under \$5,000 (Does not apply to government customers). Tax Exempt/Resale Certificate Required. Initial _____.	1	0.00	0.00T
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PLEASE NOTE: Customer is required to verify that quantities, colors, and mounting styles are accurate according to the project plans and/or specifications for all equipment and safety surfacing.

DELIVERY: Delivery is approximately 12 weeks after order is received and approved. Installation date TBD (if included). Customer is responsible for offloading the truck if we are not providing installation. Initial \_\_\_\_\_.

INSTALLATION: Please Note that installation is not included unless otherwise noted above. If installation is included, price assumes that the site has been prepared and that grade slope does not exceed 1 - 2% in any direction. Grade work and drainage improvements/lines are not included unless specifically listed above. Please turn off sprinkler systems 1 week prior to installation to avoid site damage due to wet ground. Initial \_\_\_\_\_.

DISCLAIMER: Unless specifically listed in the quote above, payment/performance bonds, permits, prevailing wages, sealed engineered drawings, TDLR registration/inspection, and 3rd party safety audits are Not Included in this agreement and, if

required, are the responsibility of the customer. A 3% fee will be added for any payments by credit card. Initial \_\_\_\_\_.

ROCK CLAUSE: In the event that soil or rock conditions are such to prevent normal installation time and procedures, the customer will be responsible for additional equipment, labor expenses and delay costs required to complete the installation. Should the situation arise, the problem will be discussed with the customer prior to incurring any additional cost. Initial \_\_\_\_\_.

UNDERGROUND UTILITY CLAUSE: The customer hereby agrees that Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), its employees and/or subcontractors, are not liable for any damage done to any type of underground utilities on the site chosen by the customer unless the customer has had these lines accurately marked prior to installation. The customer further agrees that without properly marked utility lines, the customer shall be responsible for costs incurred to repair any damaged utilities, all costs for medical treatment in the event of injury and any related costs due to delay in the project. It shall be the sole responsibility of the customer to mark, have marked, or hire a professional to establish any and all utility locations prior to Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), its employees and/or subcontractors starting the project. In the event that Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), its employees and/or subcontractors start the project before utilities have been located and properly marked, the customer shall again be liable and shall notify Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), in writing to stop the project until the utilities have been marked. The customer shall further be responsible for any cost incurred due to work stoppage or project delays. Installation is only available Monday-Friday during standard daytime business hours. Initial \_\_\_\_\_.

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SUBTOTAL	3,937.50
TAX	0.00
<hr/>	
TOTAL	<b>\$3,937.50</b>

Accepted By

Accepted Date

**Great Lakes Recreation Co., LLC**

PO Box 295  
 Zeeland, MI 49464 US  
 (616) 499-7400  
 accounting@glrec.com



**Estimate**

ADDRESS  
 Marion Township  
 2877 W Coon Lake Road  
 Howell, MI 48843

SHIP TO  
 Marion Township  
 2877 W Coon Lake Road  
 Howell, MI 48843

ESTIMATE 4884  
 DATE 06/03/2024

REP NAME  
 S. Habers

PO #  
 township playground ewf

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Surfacing - EWF	Surfacing - EWF	100	37.50	3,750.00
Terms and Conditions	TERMS: Net % 30 days, 50% down payment required. Payment in full required on orders under \$5,000 (Does not apply to government customers). Tax Exempt/Resale Certificate Required. Initial _____.	1	0.00	0.00T

PLEASE NOTE: Customer is required to verify that quantities, colors, and mounting styles are accurate according to the project plans and/or specifications for all equipment and safety surfacing.

DELIVERY: Delivery is approximately 12 weeks after order is received and approved. Installation date TBD (if included). Customer is responsible for offloading the truck if we are not providing installation. Initial \_\_\_\_\_.

INSTALLATION: Please Note that installation is not included unless otherwise noted above. If installation is included, price assumes that the site has been prepared and that grade slope does not exceed 1 - 2% in any direction. Grade work and drainage improvements/lines are not included unless specifically listed above. Please turn off sprinkler systems 1 week prior to installation to avoid site damage due to wet ground. Initial \_\_\_\_\_.

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# INVOICE

**CGM Services**  
687 Fowlerville Rd  
Fowlerville, MI 48836

Charlesmayhew78@gmail.com  
+1 (517) 219-2054



Marion Township Hall  
**Bill to**  
Marion Township Hall  
2877 W. Coon Lk Rd  
Howell, MI 48843

**Ship to**  
Marion Township Hall  
2877 W. Coon Lk Rd  
Howell, MI 48843

## Invoice details

Invoice no.: 10224  
Terms: Net 30  
Invoice date: 06/02/2024  
Due date: 07/02/2024

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Spray and Fertilization</b>	Tree in Front of Hall	1	\$65.00	\$65.00
2.	<b>Spray and Fertilization</b>	Tree behind hall	1	\$65.00	\$65.00
3.	<b>Spray and Fertilization</b>	Trees around cell tower	23	\$20.00	\$460.00
4.	<b>Service Fee</b>	5/30/24	1	\$45.00	\$45.00
				<b>Total</b>	<b>\$635.00</b>

**Great Lakes Recreation Co., LLC**

PO Box 295  
 Zeeland, MI 49464 US  
 (616) 499-7400  
 accounting@glrec.com



**Estimate**

ADDRESS  
 Marion Township  
 2877 W Coon Lake Road  
 Howell, MI 48843

SHIP TO  
 Marion Township  
 2877 W Coon Lake Road  
 Howell, MI 48843

ESTIMATE 4883  
 DATE 06/03/2024

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Equipment - Tikes	6' Contemporary Bench- In ground mount	2	1,116.00	2,232.00
Equipment - Tikes	32 Gallon trash can with dome lid and liner- In ground mount	1	865.00	865.00

If purchased with playground shipping and installation will be removed

Terms and Conditions	TERMS: Net % 30 days, 50% down payment required. Payment in full required on orders under \$5,000 (Does not apply to government customers). Tax Exempt/Resale Certificate Required. Initial _____.	1	0.00	0.00T
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PLEASE NOTE: Customer is required to verify that quantities, colors, and mounting styles are accurate according to the project plans and/or specifications for all equipment and safety surfacing.

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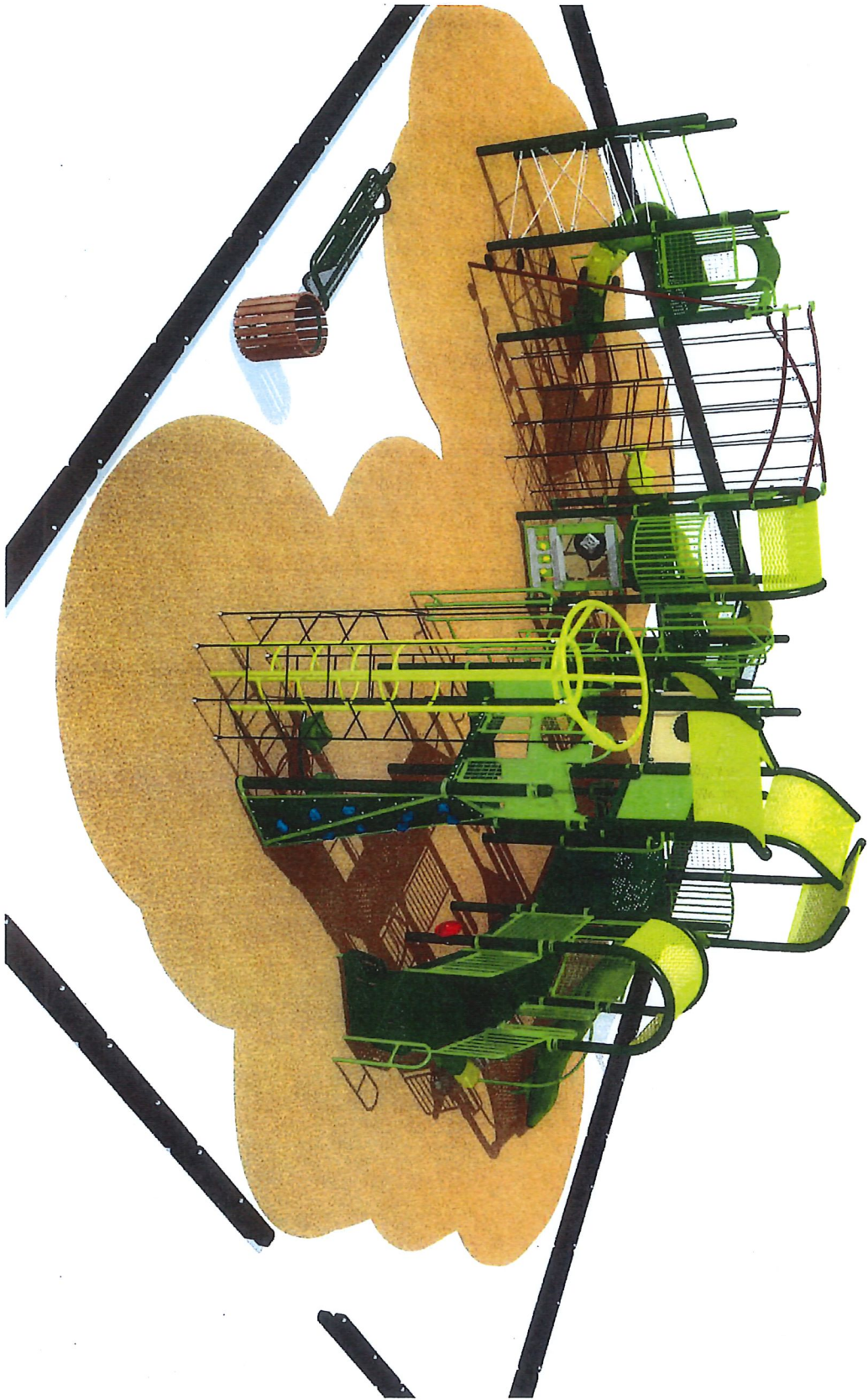
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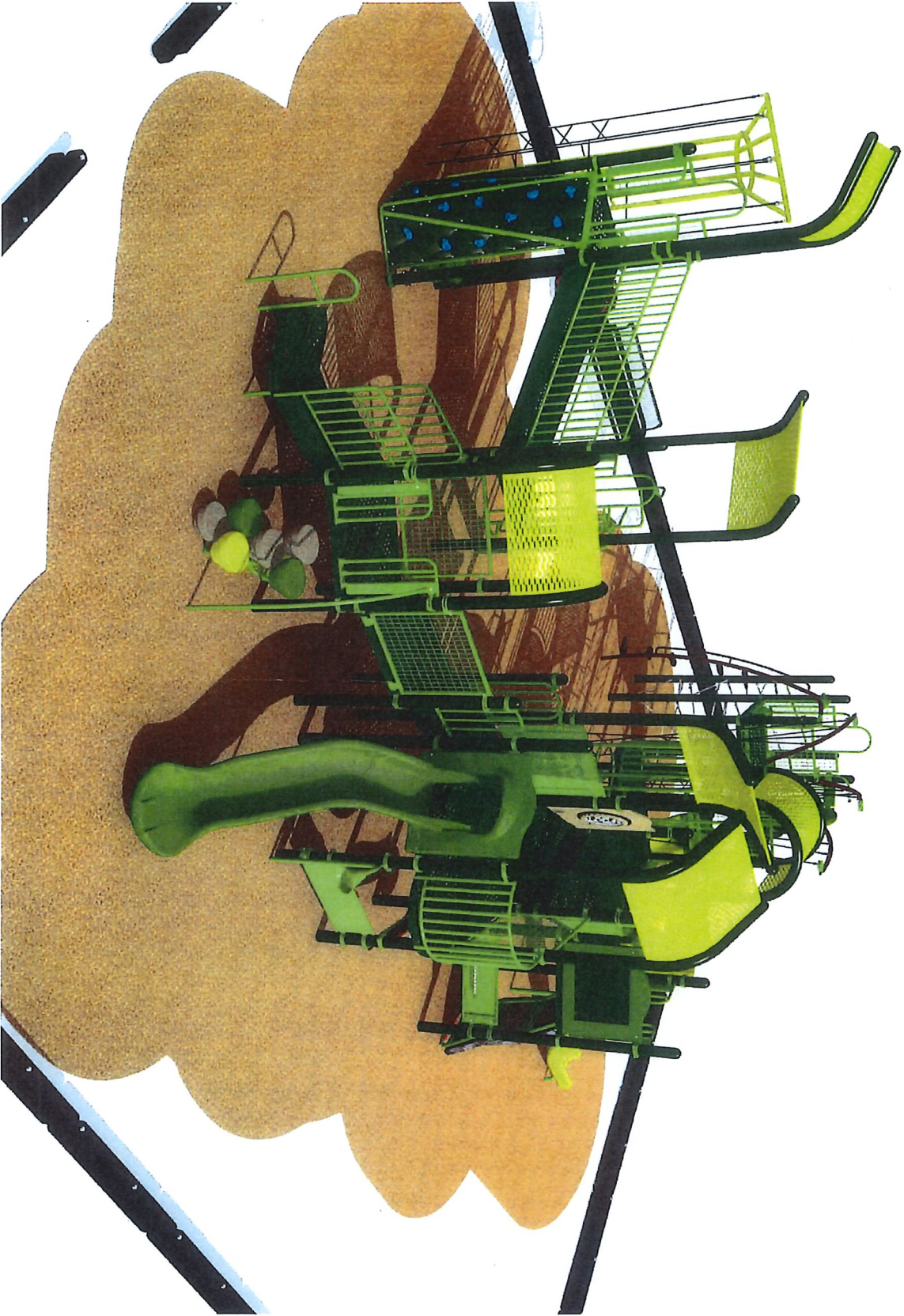
SUBTOTAL	3,097.00
TAX	0.00
<hr/>	
TOTAL	<b>\$3,097.00</b>

Accepted By

Accepted Date









# Liv.Co Update

May 2024

MilivCounty.Gov | LivCoGov | Livingston\_County | Livingston County Government

## Livingston County Board Of Commissioners

District 1: Douglas Helzerman

District 2: Dave Domas

District 3: Frank Sample

District 4: Wes Nakagiri

District 5: Jay Drick (Chairman)

District 6: Roger Deaton

District 7: Martin Smith

District 8: Nick Fiani (Vice-Chairman)

District 9: Jay Gross

## Board Meetings

All meetings will be held both online via Zoom and in person in the Board Chambers at the Administration Building at 304 E. Grand River Ave. in Howell.

### How To Meet Via Zoom:

- By the direct link: <https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0ycHRjWkVIZz09>
- On The Zoom App: Select "Join A Meeting," enter meeting code 399 700 0062, and enter password LCOB
- By Phone: Call 1-929-205-6099, enter meeting code 399 700 0062, and password 886752

June 3rd - General Government Meeting at 6 P.M. followed by the Personnel Committee

June 10th - Courts, Public Safety, Infrastructure Development Meeting at 6 P.M. followed by the Finance & Asset Management Meeting and then a Full Board Meeting

June 24th - Full Board Meeting at 6 P.M.

Share newsletter on Facebook

Share newsletter via email

## 2025 Master Plan Photo Contest Now Open!



You know all those beautiful photos of our local landscape you took recently during these nice sunny days? Share them with us for a chance to win a gift card and showcase your photography skills. Enter the Planning Department's 2025 Master Plan Photo Contest by submitting your favorite community photos at <https://www.surveymonkey.com/r/LivCoPhotoVoice>. Whether it's a spot that fills you with pride or one that needs improvement, we want to see it! Your photos could

be featured in our 2025 Master Plan and you could win a gift card. First place will get a \$100 gift card, while second and third place will each get a \$50 gift card. You have until July 1st to enter, so go out there and show us what makes our community special. We'll also be featuring photos on our [Livingston County Government Facebook](#) and [Instagram](#) accounts, so keep an eye on those to see the latest entries. You can also send us your photos via Facebook and Instagram or tag us at @LivCoGov.

## Master Plan Workshops Were A Success



Thank you to all those who attended our Livingston County Planning Department's Master Plan Workshops, held on May 1st and May 29th. Both workshops had 60+ people attend where they learned about the Master Plan creation process and identified areas of the community that are positive or may need improvement. The large public input is what will help the Planning Department

create an impactful document that is essentially our community's blueprint for the future. Residents can enter the Plan's Photo Contest (find more details above) or take the Map and Economic Survey at <https://milivcounty.gov/planning/livingston-county-2025-master-plan/surveys/>. The quick and easy survey has residents use a map of the county to select areas they consider positive or in need of improvement, while the economic development section allows responders to rate the conditions of the county. Stay connected to the Plan's progress and find quick links to the Map and Economic Survey and Photo Contest by visiting <https://milivcounty.gov/planning/livingston-county-2025-master-plan/>.

## Passed Resolutions

- The Sheriff's Office and Jail will undergo renovations at a cost not to exceed \$140,000.
- The Health Department will reclassify their Nutritionist/WIC Program Coordinator at Grade 10 to a WIC Program Coordinator at Grade 11. Two Public Health Nurses will be reclassified to WIC Program Specialists. The Hearing/Vision Coordinator at Grade 5 will be reclassified to an Office Manager at Grade 7.
- Facility Services has entered into agreements with Structure Tec Restoration and John Stewart Associates, LLC for construction management services of minor projects on an as-needed basis for a five year term ending on June 1, 2029.
- The Board authorized the use of \$77,500, \$15,000, \$100,000,000, and \$300,000 of General Fund Committed Vision Tour fund balance for water infrastructure improvements addressing flooding issues for the Sharp Drainage District, the Fowlerville Village Drainage District, Brighton's No. 4 Drainage District, and the Rossington Drainage respectively.
- Livingston County's IT Department will enter into negotiations with partners to manage the Livingston County Public Safety, Educational & Municipal Open Access Middle Mile Fiber Network. A consortium to manage the network will also be created. Contracts with eX², LESA, and private partners have been approved at a cost not to exceed \$15,600,000.
- Livingston County's GIS is assuming the addressing responsibilities of Howell Township.
- EMS will reclassify their Medical Examiner Investigator to Grade 9 of the Nonunion Pay Scale.
- The Sheriff's Office will renew their law enforcement services agreement with Putnam Township for three years. The Office will also add three Deputy positions to their team to ensure necessary service to the community via their contracts.
- The Courts will apply for the State Court Administrative Office Grants for FY 2025 to operate specialty court programs. \$615,000 in funding will be applied for.
- The 2024 County millage has been approved. Tax levies at a rate of 3.1947 were authorized.
- 59 members were approved to the Livingston County Local Emergency Planning Committee with a two year term expiring on December 31, 2025.
- Emergency Management will purchase an unmanned Air System Detection Sensor using \$47,530 in Homeland Security Grant funding.

## Upcoming Event



### Substance Use Disorder Resource Fair - June 11th

Our Livingston County Health Department is teaming up with local prevention, treatment, and recovery organizations to provide local resource and service information on June 11th from 11 A.M. to 2 P.M. at the Howell Courthouse Amphitheater (200 E. Grand River Ave.) There will be giveaways and plenty of answers to your questions. Even better, the Fair coincides with Howell's Food Truck Tuesday, so stop by and grab some lunch while you learn about resources in our community.

## Protect Your Home Sign up for a free Property Fraud Alert

The graphic for the Property Fraud Alert campaign features a yellow house with a red roof and a large yellow shield with a white checkmark in front of it. The text "Protect Your Home From Fraud" and "Sign-Up For Peace Of Mind" is on the left, and the "PROPERTY FRAUD ALERT" logo and website "www.PropertyFraudAlert.com" are on the right. A small circular seal is in the bottom right corner of the graphic.

Your home is your sanctuary, so keep it safe and secure with the Register of Deeds' free Property Fraud Alert. Sign up at [www.propertyfraudalert.com](http://www.propertyfraudalert.com) and you'll be alerted if a document is recorded in the county with your name.



### Join Livingston County as a Paramedic \$21.96-34.20/Hr | Comprehensive Benefit Package | Full-Time

Come make a difference with Livingston County EMS as a Paramedic. You'll be part of an ambulance crew helping to provide medical services and emergency transportation. If you are a State of Michigan licensed paramedic and are ACLS and BTLs/PHTLS certified, we'd love to look into a career with us! This position comes with the County's excellent benefits package, which includes several options such as Blue Cross Blue Shield of Michigan health plans, dental, vision, and pharmacy. We also offer up to \$600 in health and wellness incentives.

Learn More & Apply At: <https://livingston.applicantpool.com/jobs/>