

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, October 14, 2021  
7:30 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH  
ONLINE PARTICIPATION OPTIONS**

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. Approval of September 23, 2021 Regular Meeting Minutes
  - b. September 22, 2021 MHOG Agenda/Minutes
  - c. September 22, 2021 HAFA Agenda/Minutes
  - d. DPW Report
  - e. Financial Report
  - f. Zoning Report
- 3) Jesse Drive Extension
- 4) Township Parking Lot
- 5) Pfeffer, Hanniford & Palka Letter
- 6) Revised New Resident Letter
- 7) Township Hall Renovation
- 8) Special Event Discussion
- 9) Park Walking Path
- 10) Cemetery Expansion
- 11) ARPA / CLFRF
- 12) Marion Oaks Consent Judgement Update
- 13) Tamarack Place PUD Agreement
- 14) Crystal Wood Trees
- 15) November Board of Trustee Meeting
- 16) Parliament Procedure Training
- 17) Zoning Board of Appeals Report

Correspondence and Updates  
Livingston County Updates

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, October 21, 2021.

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
SEPTEMBER 23, 2021

DRAFT

MEMBERS PRESENT: Bob Hanvey, Dan Lowe, Les Andersen, Greg Durbin, and Sandy Donovan

MEMBERS ABSENT: Scott Lloyd, Tammy Beal

OTHERS PRESENT: Phil Westmoreland, Spicer

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CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Items #11—Letter for Genoa Township Park and #12—Fencing on Lucy Road were added to the agenda. Les Andersen motioned to approve the agenda as amended. Sandy Donovan seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

LCRC TRIANGLE LAKE ROAD INVOICE

Les Andersen motioned to approve the final invoice from the Livingston County Road Commission for Triangle Lake work in the amount of \$2,321.62. Sandy Donovan seconded. Roll call vote: Lowe, Hanvey, Durbin Andersen, Donovan—all yes. **Motion carried 5-0.**

LCRC SCHAFFER ROAD INVOICE

Les Andersen motioned to approve the final invoice from the Livingston County Road Commission for Schaffer Road work in the amount of \$67,257.26. Greg Durbin seconded. Roll call vote: Donovan, Durbin, Hanvey, Andersen, Lowe—all yes. **Motion carried 5-0.**

TOWNSHIP PARKING LOT

Phil Westmoreland said the bid opening is scheduled for Tuesday, September 28, 2 pm at the township hall. Dan Lowe asked about the timing of the work; Mr. Westmoreland said he hoped to have it done by November, but the township will determine the timing.

## ARPA/CLFRF

The first installment of the ARPA funds, approximately \$500,000, were deposited today. Greg Durbin asked if there's a time limit on using the funds; the response is the funds must be appropriated by 12/31/24.

## SUGGESTED BUDGET AMENDMENTS FOR FYE JUNE 2022

Les Andersen motioned to adopt a resolution to increase the amount for the attorney in the Planning Commission section of the budget to \$2,000. Sandy Donovan seconded. Roll call vote: Andersen, Donovan, Durbin, Lowe, Hanvey—all yes. **Resolution passed 5-0.**

## PADNOS

Dan Lowe reported that the MHOG board rejected the request from Padnos to hook up to municipal water by a 7-1 vote.

## TAMARACK PLACE PUD AGREEMENT

No new information on this item.

## CRYSTAL WOOD TREES

Dan Lowe said he has some prices, but that trees are scarce. Bob Hanvey said the representative from Crystal Wood said they really only want a few trees in the cul-de-sac. Mr. Lowe said he will talk with Cathy Hulett From Crystal Wood HOA.

## LETTER FOR GENOA TOWNSHIP PARK

Bob Hanvey said that the Genoa Township board is applying for a grant to buy property for a park and they have asked for a letter of support from the Marion Township board. Les Andersen motioned to provide Genoa Township with a letter of support for the purchase of property for a park. Sandy Donovan seconded. **Motion carried.**

## FENCING ON LUCY ROAD PROPERTY

Dan Lowe said he believes a survey needs to be done on the township's property on Lucy Road so a fence can be installed. Phil Westmoreland said he will get a price for the survey.,

## CORRESPONDENCE & UPDATES

Les Andersen said that losco Township is creating a walking path around their property. He also asked about property adjacent to Lakeside Cemetery, and the extension to Harger Cemetery, and what the steps are to begin selling cemetery plots.

## CALL TO THE PUBLIC

No response.

## ADJOURNMENT

Les Andersen motioned to adjourn at 7:58 pm. Sandy Donovan seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

## MHOG Water Authority Meeting September 22, 2021 at 5:00 PM

### AGENDA

1. Approval of the Minutes of August 18, 2021
2. Call to Public
3. Reports
  - Staff Reports: (Greg Tatara)
  - Treasurer (Robin Hunt)
  - Engineer (Gary Markstrom)
  - CPA (Ken Palka)
4. New Business
  - Correspondence
5. Old Business
6. Adjournment

## MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on August 18, 2021 at 5:00 PM. Members present were Bamber, Coddington, Rogers, Hanvey, Hunt, Lowe, Counts and Schuhmacher.

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The meeting was called to order by Chairman Hanvey.

A motion was made by Hunt to approve the minutes of the July 21, 2021 meeting. The motion was seconded by Coddington and carried.

A call to the public was held.

A motion was made by Schuhmacher to adopt the amended budget ending 08-30-2021. The motion was seconded by Hunt and carried.

A motion was made by Schuhmacher to approve the budget for the year ending 08-30-2022. The motion was seconded by Counts and carried.

A motion was made by Bamber to approve expenditures of \$223,143.16 from the MHOG Operating Fund, represented by check numbers 8872-8914 and PR 673 to 679. The motion was seconded by Rogers and carried.

A motion was made by Schuhmacher to approve expenditures of \$33,500.34 from the Capital Reserve Replacement Funds, represented by check number 1005. The motion was seconded by Coddington and carried.

A motion was made Rogers to approve a wire transfer of \$228,759.38 from the Bond Payment Fund. The motion was seconded by Counts and carried.

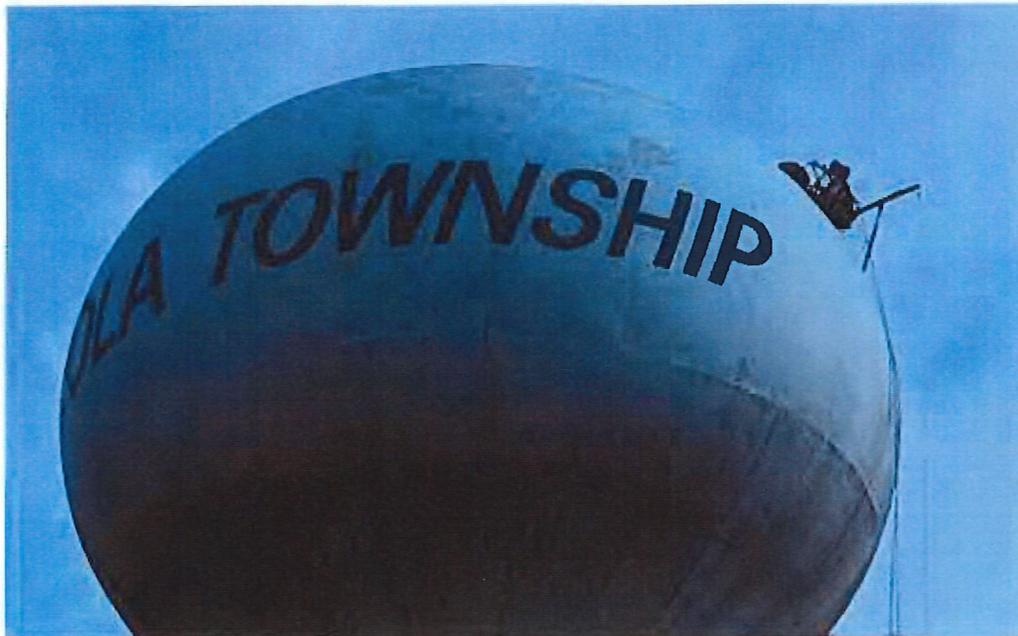
A motion was made by Schuhmacher to hold the September meeting on the 22<sup>nd</sup>. The motion was seconded by Lowe and carried.

A motion was made by Counts to adjourn. The motion was seconded by Hunts and carried.

William J. Bamber, Secretary

# Marion, Howell, Oceola, and Genoa Sewer and Water Authority

## System Operational Report



For

September 22<sup>nd</sup>, 2021



## MHOG Utility Department

2911 Dorr Road  
Brighton, MI 48116  
810-227-5225  
[www.mhog.org](http://www.mhog.org)

September 17, 2021

Marion, Howell, Oceola, and Genoa Sewer and Water Authority  
1577 North Latson Road  
Howell, MI 48843

**Subject: M.H.O.G. – September 2021 Board Report**

Dear Board Members;

The MHOG System operated well over the past month. The front cover photograph is of welders adding containment support brackets onto the Oceola water tower. All brackets are now up, the tower is off line, and we anticipate sand blasting and painting to commence on September 20<sup>th</sup>. We hope to have the tower completed and back on line in mid-October.

- Presented in the report is a draft 2022 – 2026 Capital Improvement Plan. There are numerous projects in the MHOG CIP, the largest being the completion of the cross country main and transmission main. There are also projects to upgrade the high service pumps with VFDs, meet demands in high growth areas, replace filter media and meet new regulatory requirements.
- New development has been very busy. Following is a summary of the activities:
  1. The City of Howell approved an agreement, and is asking MHOG to also approve an agreement to serve the proposed Padnos Car Shredder with water. Due to the potentially contentious nature of this request, I have asked Jim Kiefer, who is very familiar with our Master Operating Agreement and Articles of Incorporation to draft a memo explaining the vote process. This memo is included in the report.
  2. In addition, Jim prepared a separate memorandum indicating the Board may want to consider a special meeting for this request so there is sufficient time to discuss this mater.
  3. Finally, staff and Mr. Kiefer have reviewed and marked up the agreement for consideration at the Board Meeting.
  4. In follow up to the pumped discharge of storm water from the Chestnut Crossing across MHOG property on Mason Road, we have retained Vlahakis Cole to prepare a letter and assist us in this drainage matter. Also presented in the report is a draft cease and desist letter we are asking the board to approve sending to the development.

5. With the Tamarack Place development beginning on Peavy Road, we took the opportunity, along with Tt, to meet and discuss possibly installing a portion of the 20-inch transmission main through the development. A marked up plan sheet is presented in the report. Also presented is an engagement letter for MHOG to cover the cost of the redesign of this portion of water main through the development. We are seeking board approval of this letter.
- Last month, we reported that we were pleased that the Hometown Lawsuit has been dismissed from Federal Court. A final report is presented in the meeting packet. Unfortunately, and as suspected, the Association filed in Circuit Court. MMRMA has once again agreed to defend us with the same law firm as defended during the federal case. A copy of the summons and complaint is presented in the report.
  - During the severe storm on Monday September 13, the Trans West well house building was struck by lightning. Lightning actually struck the roof vent, catching the roof on fire. Presented in the report are pictures and a claim with our insurance company. I have already met an adjuster on site, and now I am trying to find a contractor to perform the repairs. MHOG staff has secured the roof and doors to make the building dry and free of further damage.
  - As discussed previously, with Ken performing the monthly budget to actual reports. As a result, to maintain segregation of duties, we have obtained an engagement letter with Maner Costerisan to perform an annual Audit for FY 2021-2023. We are asking the Board to approve the engagement agreement.
  - The Deputy report highlights the July production data as well other maintenance activities performed over the past month.
  - In addition, we want to review with the Board Amended FY-2021 Budget, and the Proposed FY-2022 Budget. In addition, we wish to have the Board adopt the rate increases for FY-2022, as not only have we been impacted by supply issues, but cost increases for chemicals, repairs, labor, fuel are all going up significantly and we do not want to have to play catch up in the future. As a result, we are looking at a 3% rate increase.
  - Finally, we want to discuss a long-term budget plan in order address the completion of the capital improvement plans. With programmed rate increases and increases to reserve fund contributions, it appears we will still have to identify other funding sources to accomplish completion of the CIP projects as well as maintain sufficient emergency fund balances.



We look forward to discussing the contents of the report in detail with the Board at the regular meeting on September 22, 2021.

Sincerely,

A handwritten signature in blue ink, appearing to read 'G. Tatara', written in a cursive style.

Greg Tatara  
Utility Director

# HOWELL AREA FIRE AUTHORITY AGENDA

**Date:** September 22, 2021

**Time:** 6:00 PM

## Board members

Bill Bamber, Oceola Twp, Chairman

Mike Coddington, Howell Twp., Vice Chairman

Mark Fosdick, Cohoctah Twp., Secretary

Robert Hanvey, Marion Twp., Member

Nick Proctor, City of Howell, Treasurer

Ron Hicks, Fire Chief

Laura Walker, Asst. Sec/Treasurer

### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

### Agenda Items

Meeting called to order at 6:00pm

Pledge of Allegiance

Approve the minutes of the regular meeting of August 18, 2021

Call to public (Items not on the agenda)

Discussion/Approval purchase of ten (10) new sets of turnout gear

Chief's Comments

Approve Payment of Bills and Payroll in the amount of \$216,946.96

New Business

Old Business

Closed Session

Adjournment

**HOWELL AREA FIRE AUTHORITY**

August 18, 2021 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

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**Present:**

Chairman Bill Bamber, Vice Chairman Mike Coddington, Treasurer Nick Proctor, Secretary Mark Fosdick, Member Bob Hanvey, Attorney Kevin Gentry, Fire Chief Ron Hicks, Asst. Sec/Treas. Laura Walker

Chairman Bill Bamber called the meeting to order at 6:00 pm

**Approve the minutes of the regular meeting of July 21, 2021:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington to approve the minutes of the regular meeting of July 21, 2021. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response

**Discussion/Approval Comments from Personnel Committee on Salary Increase for Fire Chief:** MOTION by Mr. Proctor, SUPPORT by Mr. Coddington approve 2% Salary Increase for Fire Chief, consistent with salary increase provided to the department. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval to reschedule date of HAFA Board Meeting from 9/15/21 to 9/22/21:** MOTION by Mr. Proctor, SUPPORT by Mr. Hanvey to reschedule HAFA Board Meeting from 09/15/21 to 09/22/21. MOTION CARRIED UNANIMOUSLY.

**Approve payment of July Bills and Payroll:** MOTION by Mr. Coddington, SUPPORT by Mr. Proctor to authorize payment of Bills and Payroll in the amount of \$165,460.35. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Proctor, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:25pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: \_\_\_\_\_  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR AUGUST 2021  
**DATE:** SEPTEMBER 22, 2021

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During the month of August, the HAFD responded to a total of 254 calls for service. There were 156 calls in August of 2020. The total year-to-date runs for 2021 is 1306. Last year's total at the end of August was 1167.

Some of the more significant events for the month included:

On August 11<sup>th</sup> Howell Firefighters responded to 85 calls for service during a large storm that hit the county. The bulk of the calls came in non-stop over a 4hr period and many of our crews were out for 10-12hrs.

On August 12th, Howell Firefighters were dispatched along with Brighton Fire for a report of several vehicles in flood water on I96 and Chilson Rd. in Genoa Township. Upon arrival crews reported (2) victims were standing on the roof of a car in the flood water. Firefighters from E20 safely removed the victims from the flood waters and assisted MDOT with closing the freeway for several hrs.

On August 12th Howell Firefighters were dispatched to a reported water rescue in the 1900 block of Pingree Rd. in Marion Township. Upon arrival crews found a vehicle occupied by (2) adults and (3) children about 35yds into the flood zone of the roadway. Firefighters removed occupants one at a time to high ground and transported them home just a few miles down the road.

On August 24<sup>th</sup> Howell Firefighters were dispatched to an unknown medical problem in the 200 block of Argentine Rd. in Oceola Township. While in route to the scene, units were advised the patient was going to be on the roof of the barn. Upon arrival units were tasked with setting up a lowering system and bringing the patient safely to ground level for care and transport.

On August 30th Howell Firefighters were dispatched for a citizen assist in the 1500 block of Yorkshire in the City of Howell. Upon arrival units found a small child with a steel ring stuck on both index fingers. Crews used small cutting tools to remove the rings.

Training for the month of August consisted of open water rescue, school bus extrication and annual awards

**Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday September 22nd, 2021, at 6:00 pm.**

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## Howell Area Fire Department Fire Marshal Division

1211 W Grand River Ave, Howell, MI 48843

office: 517-546-0560 fax: 517-546-6011

[firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** September 14, 2021  
**TO:** Chief Ron Hicks  
Fire Authority Board  
**FROM:** Jamil Czubenko, Deputy Chief/Fire Marshal  
**REF:** August 2021 Month End

The month of August 2021 was busy in the Fire Marshal Division (FMD).

The FMD participated in emergency responses and department training throughout the month.

The 2021 Fire Department Open House is scheduled for October 10, from 1pm to 4pm at our Main Fire Station. We have invited participants from the years past to come again. This year's NFPA campaign, "Learn the Sounds of Fire Safety!" works to educate everyone about the different sounds the smoke and carbon monoxide alarms make.

Planning and meetings have continued for the 2021 Sleepy Howell/Headless Horseman 5k and the 2021 Fantasy of Lights Parade. The HAFD will be active throughout these events for many of the activities going on.

Several Food Truck/Trailer events continue to be planned throughout our jurisdiction, where the FMD will be performing fire safety inspections. Mobile Food Vendors (MFV) apply to the HAFD and then be inspected for compliance.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment. New and renovation construction, along with change of occupancy inspections have continued where we can continue to utilize safe practices for us and our customers.

Our Smoke Detector Program visited 6 homes, where we either evaluated or installed new equipment. Captain Appleyard had done 13 Child Safety Seat inspections for the month as well.

September brings us more planning for future projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2021-1303	745 - Alarm system activation, no fire - unintentional	08/29/2021	3401 W GRAND RIVER	CPT20,EN20
2021-1318	324 - Motor vehicle accident with no injuries.	08/31/2021	1367 E I96	C-202,EN20,FM2,STA20

Total # Incidents for HOWELL TWP: 57

ZONE: IOSCO - IOSCO TWP				
2021-1113	111 - Building fire	08/11/2021	1644 HURON CT	C-202,EN23
2021-1192	551 - Assist police or other governmental agency	08/13/2021	6899 LANGE RD	BR23,CH23

Total # Incidents for IOSCO: 2

ZONE: MARION - MARION Twp				
2021-1064	444 - Power line down	08/01/2021	3164 OSPREY DR	BR20,BR23,CH23,CPT23
2021-1070	622 - No incident found on arrival at dispatch address	08/03/2021	335 W COON LAKE RD	CPT23,EN23,FM2
2021-1073	413 - Oil or other combustible liquid spill	08/03/2021	3704 COUNTY FARM RD	EN23
2021-1074	311 - Medical assist, assist EMS crew	08/03/2021	3999 MASON RD	BR20,FM2,STA20
2021-1082	311 - Medical assist, assist EMS crew	08/06/2021	3000 PINGREE RD	BR23,C-202,CPT23,LT23
2021-1086	611 - Dispatched & cancelled en route	08/07/2021	3350 SANITORIUM RD	C-202,EN20,STA20
2021-1095	424 - Carbon monoxide incident	08/09/2021	1173 HUDSON DR	C-202,EN20,STA20
2021-1101	111 - Building fire	08/10/2021	4014 RURIK DR	C-202,CH23,EN20,EN22,STA20,STA24
2021-1105	311 - Medical assist, assist EMS crew	08/10/2021	4200 BENTLEY LAKE RD	BR23,C-202,STA23
2021-1109	551 - Assist police or other governmental agency	08/11/2021	350 DINKEL DR	BR23,C-2
2021-1128	444 - Power line down	08/11/2021	3321 SESAME DR	EN23
2021-1129	412 - Gas leak (natural gas or LPG)	08/11/2021	203 S TRUHN RD	EN21,STA20
2021-1133	444 - Power line down	08/11/2021	3347 SEXTON RD	BR23,STA23
2021-1146	444 - Power line down	08/11/2021	3809 MASON RD	FM2
2021-1151	444 - Power line down	08/11/2021	847 N BURKHART RD	U20
2021-1153	444 - Power line down	08/11/2021	3252 SESAME DR	EN23
2021-1155	444 - Power line down	08/11/2021	4000 MILETT RD	U20
2021-1169	622 - No incident found on arrival at dispatch address	08/12/2021	1367 E I96	EN20
2021-1176	363 - Swift water rescue	08/12/2021	1999 PINGREE RD	BR23,C-2,C-202,CH23,EN20,EN22,EN23,STA20,STA22
2021-1184	424 - Carbon monoxide incident	08/12/2021	3749 MASON RD	EN20,STA20
2021-1202	551 - Assist police or other governmental agency	08/14/2021	235 E COON LAKE RD	BR23,STA23
2021-1216	561 - Unauthorized burning	08/16/2021	1099 MASON RD	EN20,STA20
2021-1218	311 - Medical assist, assist EMS crew	08/17/2021	3082 W COON LAKE RD	BR20,BR23,CH23,STA20
2021-1219	735 - Alarm system sounded due to malfunction	08/17/2021	979 YARROW	EN20,STA20
2021-1225	324 - Motor vehicle accident with no injuries.	08/17/2021	2999 PINCKNEY RD	CH23,EN20,EN23,FM2,STA20
2021-1230	311 - Medical assist, assist EMS crew	08/18/2021	4330 JEWELL RD	EN23,STA20

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2021-1231	311 - Medical assist, assist EMS crew	08/18/2021	490 COUNTY FARM RD	BR20,FM2,STA20
2021-1236	600 - Good intent call, other	08/19/2021	350 DINKEL DR	BR23,STA20
2021-1249	551 - Assist police or other governmental agency	08/22/2021	2360 WHITE BIRCH TRL	BR20,BR23,STA20
2021-1271	445 - Arcing, shorted electrical equipment	08/24/2021	3564 LANTERN VIEW CT	BR20,FM2,STA20
2021-1274	611 - Dispatched & cancelled en route	08/25/2021	404 W SCHAFFER RD	C-202
2021-1277	311 - Medical assist, assist EMS crew	08/25/2021	3215 GRASS LAKE CT	BR23,C-202
2021-1291	551 - Assist police or other governmental agency	08/27/2021	3000 SESAME DR	BR20,BR23,CH23,STA20,STA23
2021-1292	412 - Gas leak (natural gas or LPG)	08/28/2021	3321 SESAME DR	CPT23,EN20,EN23,STA20
2021-1312	743 - Smoke detector activation, no fire - unintentional	08/30/2021	5848 CARTER CT	CH23,CPT20,CPT23,EN23,STA20,STA23
2021-1313	551 - Assist police or other governmental agency	08/30/2021	5122 VINES RD	BR20,BR23,CH23,FM2,STA20

Total # Incidents for MARION:

36

**ZONE: OCEOLA - OCEOLA Twp**

2021-1072	322 - Motor vehicle accident with injuries	08/03/2021	3999 GOLF CLUB RD	C-202,EN20,STA22
2021-1078	553 - Public service	08/04/2021	689 INDIANA DR	BR20,CH20,CPT22,STA20
2021-1079	561 - Unauthorized burning	08/05/2021	311 CORNELL DR	BR20,C-202,CPT20,FM2,STA20
2021-1081	551 - Assist police or other governmental agency	08/06/2021	3218 WAVERLY WOODS LN	BR22,CPT22
2021-1083	322 - Motor vehicle accident with injuries	08/06/2021	1599 EAGER RD	C-2,C-202,CPT22,EN22
2021-1087	736 - CO detector activation due to malfunction	08/07/2021	2382 FISHER CT	EN20,EN22,EN24
2021-1088	746 - Carbon monoxide detector activation, no CO	08/07/2021	2550 GOLF CLUB RD	EN20,STA20,STA22
2021-1089	551 - Assist police or other governmental agency	08/07/2021	1060 BRAEMAR CT	BR22,LT203,STA22
2021-1096	600 - Good intent call, other	08/09/2021	1 N LATSON RD	C-202,CPT22,EN22,FM2,STA22
2021-1097	551 - Assist police or other governmental agency	08/09/2021	1290 ROBERTA CT	BR22,CPT22,STA22
2021-1104	611 - Dispatched & cancelled en route	08/10/2021	4165 E HIGHLAND RD	C-202
2021-1107	551 - Assist police or other governmental agency	08/10/2021	4167 HOWE PL	C-202,CPT22,EN22
2021-1110	311 - Medical assist, assist EMS crew	08/11/2021	1701 FAIRLAWN RD	BR20
2021-1111	745 - Alarm system activation, no fire - unintentional	08/11/2021	5443 GOLF CLUB RD	EN22
2021-1116	444 - Power line down	08/11/2021	4749 FISHER RD	EN22,FM2
2021-1120	444 - Power line down	08/11/2021	3999 GOLF CLUB RD	BR22
2021-1121	553 - Public service	08/11/2021	999 N KELLOGG RD	CPT22
2021-1122	444 - Power line down	08/11/2021	4999 GOLF CLUB RD	STA22
2021-1126	553 - Public service	08/11/2021	2188 CLYDE RD	FM2
2021-1127	444 - Power line down	08/11/2021	3999 GOLF CLUB RD	CPT22
2021-1130	444 - Power line down	08/11/2021	2184 HARTWICK LN	EN22
2021-1132	444 - Power line down	08/11/2021	4595 FISHER RD	FM2

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



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Doc Id: 380

Page # 7 of 9

DPW Reports 2021

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
<b>WATER</b>													
NEW	7	11	9	14	4	6	2	1	5				59
EXISTING													
REPLACEMENT									1				
<b>IRRIGATION</b>													
NEW	2	8	9	15	2	5	5	1	8				55
EXISTING													
<b>SEWER</b>													
NEW	7	11	8	13	5	6	4	1	5				60
EXISTING													
<b>TOTAL</b>	<b>16</b>	<b>30</b>	<b>26</b>	<b>42</b>	<b>11</b>	<b>17</b>	<b>11</b>	<b>3</b>	<b>19</b>				<b>175</b>



INTEREST EARNED REPORT FY2022

GENERAL FUND	BALANCE 6/30/2020	July	Aug	Sept	1st QTR	EARN YTD	BALANCE
FNBH Sav #599	\$ 320,628.50	\$ 56.66	\$ 40.86	\$ 39.54	\$ 137.06	\$ 137.06	\$ 320,765.56
FNBH Land Acq.#342	\$ 226,055.57	\$ 30.35	\$ 19.20	\$ 23.12	\$ 72.67	\$ 72.67	\$ 226,128.24
FNBH GEN CHECKING	\$ 1,928,017.12	\$ 286.17	\$ 203.58	\$ 208.30	\$ 698.05	\$ 698.05	\$ 1,928,303.29
The State Bank #37106 CD	\$ 249,492.77						\$ 249,492.77
Flagstar Bank #054 CD	\$ 128,111.02						\$ 128,111.02
Flagstar Bank #0365 CD	\$ 113,351.85						\$ 113,351.85
Key Bank #700	\$ 239,556.98	\$ 2.03	\$ 2.04		\$ 4.07	\$ 4.07	\$ 239,561.05
Monthly Totals	\$ 3,205,213.84	\$ 375.21	\$ 265.68	\$ 270.96	\$ 911.85	\$ 911.85	\$ 3,205,713.78

WATER FUND

CIBC CD #	\$ 207,689.29						\$ 207,689.29
WATER NU CHECKING	\$ 477,594.87	\$ 68.06	\$ 47.94	\$ 48.41	\$ 164.41	\$ 164.41	\$ 477,380.93
Monthly Totals	\$ 685,284.16	\$ 68.06	\$ 47.94	\$ 48.41	\$ 164.41	\$ 164.41	\$ 685,070.22

SEWER FUND

MSUFCU CD # X225	\$ 202,923.62						\$ 202,923.62
FNBH Sewr NOW #6029	\$ 1,212,854.49	\$ 172.98	\$ 143.22	\$ 110.82	\$ 397.02	\$ 397.02	\$ 1,213,251.51
Mercantile Bank #2403 CD	\$ 203,859.37						\$ 203,859.37
CBIC CDARS #4405	\$ 2,008,995.59	\$ 221.84	\$ 221.84	\$ 214.74	\$ 658.42	\$ 658.42	\$ 2,009,654.01
Monthly Totals	\$ 1,619,637.48	\$ 172.98	\$ 113.22	\$ 110.82	\$ 397.02	\$ 397.02	\$ 1,620,034.50
Grand Total	\$ 5,510,135.45	\$ 616.25	\$ 426.84	\$ 430.19	\$ 1,473.28	\$ 2,946.56	\$ 7,520,472.51

1st Qtr (Jul-Sept)	\$ 1,473.28
2nd Qtr (Oct-Dec)	\$ -
3rd Qtr (Jan-Mar)	\$ -
4th Qtr (Mar-Jun)	\$ -
July to June Total	\$ 1,473.28

NOTES

\$25,000.00 to Land Acquisition per Board decision

RENEWED 8/10/20 @0.40%x365 days CD Int at maturity

RENEWED 09/21/2020 for 13mos@0.27%CD Int. at maturity

RENEWED 1/29/21@.25% FOR 365 DAYS CD AT MATURITY

RENEWED 2/3/2021 @.28% for 12 mos Int to be received in Feb

23454.5

-17524.75

MOVED TO MSUFCU 7/12/21

Deposit \$59144.41 from TCF 12/092019

RENEWED W/Mercantile Bank 1/22/20 @.27 for 12MO

CDARS renewed 04/22/2021 \$2,006992.93 @0.15% for 6 MOS

**GENERAL FUND CHECKING**

Previous Balance	\$	1,830,189.81
Receipts	\$	282,977.90
Interest	\$	208.30
	\$	<u>2,113,376.01</u>
Expenditures	\$	117,786.81
Balance	\$	<u>1,995,589.20</u>

**CEMETERY FUND**

Previous Balance	\$	52,079.40
Receipts	\$	1,000.00
Interest		
	\$	<u>53,079.40</u>
Expenditures	\$	945.00
Balance	\$	<u>52,134.40</u>

**PARKS & RECREATION FUND**

Previous Balance	\$	29,733.91
Receipts	\$	-
Interest		
	\$	<u>29,733.91</u>
Expenditures	\$	1,251.47
Balance	\$	<u>28,482.44</u>

**WATER - NEW USER**

Previous Balance	\$	482,646.87
Receipts	\$	24,680.00
Interest	\$	48.41
	\$	<u>507,375.28</u>
Expenditures	\$	4,994.00
Balance	\$	<u>502,381.28</u>

**SEWER OPERATING & MANAGEMENT**

Previous Balance	\$	183,025.38
Receipts	\$	47,761.02
Interest		
	\$	<u>230,786.40</u>
Expenditures	\$	72,264.76
Balance	\$	<u>158,521.64</u>

**SEWER - NEW USER**

Previous Balance	\$	671,560.89
Receipts	\$	37,250.00
Interest		
	\$	<u>708,810.89</u>
Expenditures	\$	-
Balance	\$	<u>708,810.89</u>

**SPEC ASSESS. FUND**

Previous Balance	\$	126,836.95
Receipts	\$	9,344.42
	\$	<u>136,181.37</u>
Expenditures	\$	9,119.30
Balance	\$	<u>127,062.07</u>

**ESCROW FUND**

Previous Balance	\$	109,631.78
Receipts	\$	2,500.00
	\$	<u>112,131.78</u>
Expenditures	\$	4,739.90
Balance	\$	<u>107,391.88</u>

**SUMMARY TOTALS**

General Fund	\$	1,995,589.20
Cemetery Fund	\$	52,134.40

## SEWER OPERATING &amp; MANAGEMT

Previous Balance	\$	183,025.38
Receipts	\$	47,761.02
Interest		
	\$	<u>230,786.40</u>
Expenditures	\$	72,264.76
Balance	\$	<u>158,521.64</u>

## SEWER - NEW USER

Previous Balance	\$	671,560.89
Receipts	\$	37,250.00
Interest		
	\$	<u>708,810.89</u>
Expenditures	\$	-
Balance	\$	<u>708,810.89</u>

## SPEC ASSESS. FUND

Previous Balance	\$	126,836.95
Receipts	\$	9,344.42
	\$	<u>136,181.37</u>
Expenditures	\$	9,119.30
Balance	\$	<u>127,062.07</u>

## ESCROW FUND

Previous Balance	\$	109,631.78
Receipts	\$	2,500.00
	\$	<u>112,131.78</u>
Expenditures	\$	4,739.90
Balance	\$	<u>107,391.88</u>

## SUMMARY TOTALS

General Fund	\$	1,995,589.20
Cemetery Fund	\$	52,134.40

#101 General Fund  
**Transactions by Account**

As of September 30, 2021

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
<b>001 · CASH - GENERAL - FNB</b>				
	09/01/2021	11576	Spicer Group Inc	-7,716.25
	09/01/2021	11577	DAVID HAMANN	-141.68
	09/01/2021	11578	STAPLES	-280.74
	09/01/2021	11579	Tammy Beal	-121.52
	09/02/2021	11580	ROBERT JABER JR.	-22.40
	09/07/2021	11581	FOWLerville NEWS & VIEWS	-85.00
	09/07/2021	11582	ROCKET ENTERPRISE INC	-480.00
	09/07/2021	11583	Culligan of Ann Arbor	0.00
	09/07/2021	11587	Culligan of Ann Arbor	-61.80
	09/08/2021	11588	LIV CO TREASURER	-252.77
	09/08/2021	11589	DTE ENERGY	-715.52
	09/08/2021	11590	QUADIENT FINANCE USA, INC.-	-300.00
	09/08/2021	11591	VERIZON WIRELESS	-57.26
	09/08/2021	11592	ACCIDENT FUND CO	-1,301.00
	09/09/2021	11584	Marion Township Flex Fund	-1,593.33
	09/09/2021	11585	VOYA Institutional Trust	-300.00
	09/09/2021	11586	ALERUS PAYMENT SOLUTIONS	-3,793.29
	09/09/2021	E77902	ROBERT JABER	-2,728.10
	09/09/2021	E77904	LOREEN B. JUDSON	-1,708.51
	09/09/2021	0010474	LESLIE D. ANDERSEN	-339.42
	09/09/2021	0010475	JAMES L. ANDERSON JR.	-88.10
	09/09/2021	0010476	SCOTT R. LLOYD	-168.31
	09/09/2021	0010477	DANIEL F. LOWE	-461.29
	09/09/2021	0010478	BRUCE V. POWELSON	-92.35
	09/09/2021	0010479	CHERYL A. RANGE	-92.35
	09/09/2021	E77895	TAMMY L. BEAL	-2,775.57
	09/09/2021	E77896	GAIL A. BURLINGAME	-2,922.26
	09/09/2021	E77897	SANDY DONOVAN	-3,270.13
	09/09/2021	E77898	GREGORY L. DURBIN	-1,093.09
	09/09/2021	E77899	LAWRENCE W. GRUNN	-132.14
	09/09/2021	E77900	DAVE HAMANN	-2,830.07
	09/09/2021	E77901	ROBERT W. HANVEY	-3,768.06
	09/09/2021	E77905	THOMAS A. LLOYD	-516.36
	09/09/2021	E77906	SANDRA J. LONGSTREET	-2,319.38
	09/09/2021	E77908	KITSEY A. RENNELLS	-2,679.42
	09/09/2021	E77909	JESSICA S. TIMBERLAKE	-2,302.25
	09/09/2021	11593	Renee Hocking	-370.00
	09/13/2021	11594	Charter Communications	-431.21
	09/14/2021	11595	Marion Township Land Aquisition I	-25,000.00
	09/15/2021	11596	MARION TOWNSHIP CURRENT	-5,107.79
	09/20/2021	11597	Chloride Solutions	-8,275.47
	09/20/2021	11598	COSTCO	-60.00

#101 General Fund  
Transactions by Account

As of September 30, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
09/20/2021	11599	CARTRIDGE WORLD	-191.97
09/21/2021	11600	B&L Services	-925.00
09/21/2021	11601	GORMLEY AND JOHNSON LAW	0.00
09/21/2021	11602	CARLISLE/WORTMAN, Inc.	-242.50
09/21/2021	11603	Fire Alarm Service Team LLC	-1,544.00
09/21/2021	11604	GORMLEY AND JOHNSON LAW	-658.05
09/22/2021	11605	Chloride Solutions	-1,059.60
09/27/2021	11606	MARK RABY	-100.00
09/27/2021	11607	MICH. ASSOC. OF MUNICIPAL C	-450.00
09/27/2021	11608	Renee Hocking	-270.00
09/27/2021	11609	CONSUMERS ENERGY	-29.45
09/27/2021	11610	Applied Imaging Systems Inc.	-532.73
09/28/2021	11611	PNC Bank	-214.49
09/28/2021	11612	VOID	0.00
09/28/2021	11613	VOID	0.00
09/28/2021	11614	LIV CO ROAD COMMISSION	-69,578.88
09/29/2021	11615	CARTRIDGE WORLD	-381.95
09/29/2021	11616	STAPLES	-264.62
09/29/2021	11617	Blue Cross Blue Shield of Michiga	-15,127.70
09/30/2021	11618	DAVID HAMANN	-99.68
09/30/2021	11619	SANDRA DONOVAN	-129.92

2021 ZONING REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Homes	8	15	15	12	5	7	2	3	9				76
Condo Units				3		2							5
Accessory Bldgs.			3	2	1	2		2					10
Decks		1	5	9	6	5	4	8	4				42
Pools	1	1	4	1	2	1	2						12
Additions	1	1	3	3	1	2	1	1					13
Land Balancing													0
Other			2	2		2	1	1	3				11
<b>TOTAL LAND USES</b>	10	18	32	32	15	21	10	15	16	0	0	0	169
Waivers	1	3	5	10	11	14	1	3	3				51
Finals	7	5	6	11	8	29	12	23	17				118
Site Plans						1							1
Pre-Planning Meetings					1								1
Sewer Inspections	2	4	12	7	11	12	0	4	2				54



MARION TOWNSHIP  
2877 W. COON LAKE ROAD  
HOWELL, MI 48843  
Phone 517-546-1588  
Fax 517-546-6622

**TRANSMITTAL**

**TO:** Board of Trustees

**DATE** October 14, 2021

**PROJECT** Final **REVIEW**  
Jesse Drive Extension  
PR#01-21

**VIA** Hand Delivery

WE ARE SENDING:  Herewith  Under Separate Cover

THE FOLLOWING:

- Application for Private Road under shared driveway development standards
- Planning Commission Minutes from September 28, 2021 meeting
- Spicer review email dated May 20, 2021
- Carlisle Wortman email dated May 25, 2021
- Applicant response with answers to Spicer Carlisle email review letters

FOR YOUR:  approval/ denial  as requested  
 other  review & comment

REMARKS:

The attached PR#01-21 is for the shared driveway extension to Jesse Drive with survey for two parcel splits off a shared 66 foot road easement. This information is for Final **Review and approval**. Let me know if you have any questions.

FROM: Dave Hamann, Zoning Administrator

Copy: file

### APPLICATION FOR PRIVATE ROAD CONSTRUCTION

1. Application is hereby made by:

Ray & Rita Ward  
Address: 3671 Jesse Dr.  
Phone: 517-803-1721 CEL 517-803-1721

2. Fee title owners of property: Raymond Ward

3. Common address of property: 3671 Jesse Dr.

4. Legal description of property

Legal Description: SEC 22 T2N R4E PARCEL 9 COMM SE COR OF SEC TH ALG C/L OF COON LK RD S89°20'54"W 881.46 FT TO POB TH S89°20'54"W 66 FT TH N00°04'39"E 1327.54 FT TH ALG CURVE CHORD N09°14'13"W 63.77 FT TH N49°45'01"E 188.13 FT TH N77°52'07"E 77.49 FT TH N54°47'07"E 87.72 FT TH N73°28'07"E 127.99 FT TH N00°11'34"W 1013.93 FT TH N89°48'28"E 637.91 FT TH S00°00'41"W 1281.47 FT TH S87°57'14"W 980.50 FT TH S00°04'39"W 1320 FT TO POB CONT 22.79 AC SPLIT ON 11/08/2004 FROM 4710-22-400-004; REVISED LEGAL PER SURVEY 02/14/07 VM
---

5. The above property is presently zoned: \_\_\_\_\_

6. State all proposed covenants and restrictions, including roads and maintenance covenants, pertaining to the use of the road:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Petitioner has read and reviewed all requirements of Section 6.20 of the Marion Township zoning ordinance and petitioner hereby covenants that the PRIVATE ROAD DEVELOPMENT will be constructed in strict compliance with the terms of this ordinance.

Applicant(s): Ray Ward Date: 4/8/21  
Rita Ward Date: 4/8/21  
Signature Signature

Fee Received: \$ 500 + 3000 ESCROW

Township Clerk: DH Date: 4-8-21  
Signature

\*\*\*\*\*  
\$500 fee and \$3,000 initial deposit plus all township costs. These costs include, but are not limited to, township engineering, completion deposit, amount determined by township legal fees, and any additional costs incurred by township.  
\*\*\*\*\*

PLANNING COMMISSION APPROVAL of preliminary plan was granted on \_\_\_\_\_ Date

PLANNING COMMISSION APPROVAL AND RECOMMENDATION of final site plan to the Marion Township Board of Trustees was granted on \_\_\_\_\_ Date

Marion Township Board of Trustees granted final approval on \_\_\_\_\_ Date

LAND USE PERMIT ISSUED BY: \_\_\_\_\_ on \_\_\_\_\_ Date  
Zoning Administrator

\*\*\*\*\*

## **Declaration of Restrictions and Easement for Parcel's A, B and C, an attachment off Jesse Drive**

Whereas, Raymond L. Ward and Rita Ward, 3671 Jesse Drive, Howell, MI 48843 ("The Declarant's") are the owners of certain land located in the Township of Marion, County of Livingston, Michigan which land is described as Parcels 9 A, 9 B, 9 C.

Whereas, the Declarant's have or intend to create a harmonious development and;

Whereas, Declarants desires to help provide for the preservation and enhancement of property values in the development through the creation for certain standard for the size of homes to be constructed the said development and;

Now, Therefore, in consideration for the mutual benefits to be derived by the Declarants, their successors and assigns, and all future purchasers and existing and future owners of the various parcels comprising the development known as Parcel's A,B and C off Jesse Drive, and any person claiming by, through or under them, including any occupant, tenant or Land Contract vendee, Declarants, for themselves, their successors and assigns, do hereby publish and declare and made know to all intending purchasers and future owners of the parcel comprising the development known as Parcel's A, B and C off Jesse Drive that the same will and shall be used, owned, held and /or sold expressly subject to the following conditions, covenants, restrictions and agreements which shall be incorporated by reference in all deeds of conveyance and contracts for sale of such parcels and shall run with the land and be binding upon all grantees of parcels in the development known as Parcel's A, B and C off Jesse Drive and on their respective heirs, personal representatives, successors and assigns.

### Section 1: Use of Lots

Any use allowed by Township Zoning Ordinance.

### Section 2: Character and Size of Buildings

Every dwelling erected on any Parcel 9A, 9B, 9C shall have the following minimum living area:

- A. One-story dwelling – 1500 square feet of the ground floor;
- B. One and one-half story dwelling – total living area of not less than 2400 square feet;
- C. Tri-level and quad-level dwellings – Total living area of not less than 3600 square feet;
- D. Bi-level dwelling – Total living area of not less than 3600 square feet;
- E. Two-story dwelling – Total living area of not less than 2800 square feet

In making the computations of square footage, there shall not be included basements, garages, breezeways, porches and similar areas that are not normally classified as living areas.

All dwellings, including attached garages, must be a minimum of fifty-five (55) feet in width across the side facing the street. All garages must be attached to the dwelling. No garage shall provide space for less than two (2) automobiles.

- F. Any other structure shall be approved by Declarants.
- G. Areas of designated wetlands to be used for building or any other use has to have a permit from MDEQ.
- H. All parcel owners are required to enter into Road Maintenance Agreement.

**In Witness Whereof**, the undersigned, being all the parties with a ownership interest in Parcel's A, B and C off Jesse Drive have executed this Declaration of Restrictions and Easement on

\_\_\_\_\_ 2021

\_\_\_\_\_  
Raymond L. Ward

\_\_\_\_\_  
Rita Ward

State of Michigan

County of Livingston

On the \_\_\_\_\_ day fo \_\_\_\_\_, 2021 before me, a notary public, I and for said County, personally appeared \_\_\_\_\_ and \_\_\_\_\_ known to be the person's described herein and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

\_\_\_\_\_  
Notary Public

Drafted by: / Return to:

Raymond and Rita Ward

3671 Jesse Drive

Howell, MI 48843

RECORDED

RECORDED

2005 FEB 16 A 11:02

2004 DEC -3 A 11:30

NANCY HAVILAND  
REGISTER OF DEEDS  
LIVINGSTON COUNTY, MI.  
48843

SALLY REYNOLDS  
REGISTER OF DEEDS  
LIVINGSTON COUNTY, MI  
48843

VBB

2574 49/4

DECLARATION OF EASEMENT AND ROAD MAINTENANCE AGREEMENT FOR  
"JESSE DRIVE" A PRIVATE ROAD

Raymond L. Ward and Rita B. Ward, husband and wife, whose address is 1602 W. Coon Lake Road, Howell, Michigan 48843, "the Declarants", make this declaration of private road easement and maintenance agreement for the purpose of establishing a private road easement and to set forth the provisions for continued maintenance thereof.

Recitals

- A. Declarants are the owners of certain property located in Marion Township, Livingston County, Michigan legally described on Exhibit A attached hereto.
- B. Declarants are in the process of creating separate parcels of land through the division of the property described herein as more fully appears form Exhibit B attached.
- C. Access to the existing parcels shown on the attached Exhibit B and any other parcels which may hereafter be created therefrom shall be by means of private road.
- D. Declarants wish to create the private road easement and to provide for the maintenance thereof which easement is legally described in Exhibit B attached hereto.

Now therefore, the Declarants execute this document for the purpose herein stated, under the following terms and conditions, which shall apply to private road easement created herein.

Section 1  
Definitions

The following definitions apply to the terms as used in this agreement unless the context otherwise requires:

- 1. "Assessment" That portion of the maintenance expenditure assessed or levied against each benefited parcel. The assessment shall be determined by multiplying the expenditure by a fraction, the numerator of which is one (1) and the denominator of which is the number of parcels existing and subject to assessment at the time the expenditure is approved.

LIBER 4653 PAGE 0823

\*\*Document being rerecorded to attach legal descriptions

2. "Benefited Parcel" A parcel of land now existing or hereafter created by division from the parent parcel, which contains a portion of and/or abuts the private road easement created herein and relies upon the private road easement as the principal means of ingress and egress.

3. "Burdened Portion of Benefited Parcel" The portion of any benefited parcel which is subject to the easement rights of the private road created by this instrument.

4. "Capital Expenditure" Any cost or expense necessary to improve or maintain and repair the road easement, the single expenditure of which exceeds \$500.00. Such expenditures include by way of illustration regrading, paving, repaving and major repair to the easement surface.

5. "Extraordinary Use" Any use which is not consistent with normal traffic movement. Such uses are by way of illustration the movement of construction equipment, moving vans, commercial trucks, heavy loads, recreational vehicular use, and increased usage not consistent with normal traffic patterns applicable to residential property.

6. "Normal Maintenance Expenditures" Expenditures for maintenance and repair of the private road which cost \$500.00 or less. Normal Maintenance Expenditures shall include by way of illustration, costs associated with grading, snow removal, regrading, ditch cleaning, and other repairs necessary to maintain the roadway in a condition necessary for the safe and convenient passage of motor vehicles.

7. "Owner" A person, a firm, a corporation, a partnership, an association, a trust, or another legal entity or any combination who is the owner of record of a benefited parcel, including a vendee of a land contract. Owner is synonymous with co-owner.

8. "Parent Parcel" The property owned by Declarants as described in the recitals portion of this agreement and prior to any division thereof (Exhibit A).

## Section 2 Creation of Private Road Easement

The Declarants hereby create a private road easement to be known as "Jesse Drive", which easement shall extend from Coon Lake Road to the end of the cul-de-sac, and is legally described on Exhibit B to this agreement.

## Section 3 Use of Easement

1. Ingress and Egress. The owners of the benefited parcels, legally described on Exhibit B hereof, shall use the Private Road Easement only for the purpose of vehicular ingress and egress (including public and emergency vehicles) to any parcel of

land entitled to the use thereof, and for the placement of utilities to the benefited parcels of property. A copy of the survey drawing of the benefited parcels and road way easement are attached as Exhibit B of this agreement. The use of each easement shall be exclusive to the benefited parcels and only for use by one single-family residence.

2. Division of Parcels. No owner of a parcel (other than Declarants) may expand the use of this easement by building additional houses on a benefited parcel, or by subdividing a benefited parcel not owned by the Declarants.

3. Use of Burdened Portion. If any portion of a benefited parcel is burdened by the easement, the burdened portion of a benefited parcel may be used by the owner of the benefited parcel that it crosses for ingress and egress and any other use, which does not interfere with the easement rights of the other benefited parcel owners. The owners of any and all property using the road shall refrain from prohibiting, restricting, limiting or in any manner interfering with normal ingress and egress and use by any of the other owners. Normal ingress and egress and use shall include use by family, guests, invitees, vendors, tradesman, delivery persons, and others bound to or returning from any of the properties and having a need to use the road.

4. Creation of Additional Benefited Parcels. Notwithstanding the restriction on further land division contained in this section, Declarants reserve unto themselves, their heirs and legal representatives, the right to create any additional number of benefited parcels from the parent parcel as may be permissible under the Michigan Land Division Act and to grant the use of the private road as access to any such parcels subject to the requirements and contingencies of Marion Township's ordinances. This right of division may be transferred by Declarants to one or more assignees, provided, such transfer of division rights is made in conjunction with a conveyance of a parcel of real estate and provided further, that the deed or document of conveyance specifically references the division rights assigned.

#### Section 4 Road Maintenance

1. Maintenance The private road easement created herein shall be maintained in a good state of repair to a standard not less than that required by Marion Township at the time of the creation of this private road easement.

2. Maintenance Costs The owner or owners of the Benefited Parcels shall share equally in the cost of maintaining the private road known as Jesse Drive. Each owner shall be obligated to pay all assessments levied on his benefited parcel while he owns the benefited parcel.

3. Damage caused by Extraordinary Use The Owner or Owners of each Benefited Parcel shall be separately responsible for the cost of repair of any damage to the easement caused by Extraordinary Use. The owners of a benefited parcel causing damage through extraordinary use shall cause the damages to be repaired. If the owner of

the benefited parcel causing the damage fails or refuses to repair the same, the remaining owners of the benefited parcels may cause the repairs to be made after first giving the owner of the benefited parcel causing the damage, fifteen (15) days notice of their intention to effectuate repairs. Any costs expended in making the repairs shall be chargeable to the owner of the benefited parcel who caused the damage, and the land of such owner shall be subject to a lien for the costs expended created in the manner set forth in paragraph 5 of this Section.

4. Assessment Procedure Prior to costs being incurred for "normal maintenance expenditures", as herein defined, a simple majority of the owners of the benefited parcels shall agree on the costs thereof. No "Capital Expenditure" as that term is defined herein, shall be binding on any owner unless and until the same shall have been approved by a 2/3 majority of the owners of all benefited parcels of record at the time the expenditure is approved. The owner(s) of each Benefited Parcel shall be entitled to one (1) vote.

5. Lien Any maintenance assessment shall constitute a lien against the benefited parcel to which it has been assessed until paid. The lien for any assessment not paid within 60 days from the date notice of the assessment is mailed to the owner of the benefited parcel may be perfected by filing and recording an affidavit signed by the two or more owners of the remaining benefited parcels which are subject to and liable for the expenditure. Such affidavit shall contain the legal description of the parcel to which the lien applies, shall specify whether the expenditure is for normal maintenance or capital expenditures, the total amount of the expenditure, the date or dates of the expenditure, and the prorata share of the expenditure which applies to the parcel against which the affidavit is filed. A copy of such affidavit shall be sent to the Owner(s) of the benefited parcel against which the lien applies.

6. Enforcement of Liens The collection of any lien created by this agreement may be enforced by the owners of any two or more benefited parcels by a suit at law for money damages or by foreclosure of the liens securing payment in the manner provided by statute. Damages recoverable in the lien enforcement procedure shall include, in addition to the amount of the lien, interest on the unpaid lien at the maximum permissible rate until paid and all expenses of recovery, including actual attorney fees incurred in the enforcement proceedings.

#### Section 5. Township Rights

1. Township Intervention. In the event that the owners of the benefited parcels fail or refuse to maintain the condition of the roadway to the minimum standards required by the Livingston County Road Commission for Public Roads, Marion Township by majority vote of its board of Trustees, may cause the maintenance necessary to bring the private road up to the standards of the Livingston County Road Commission for public roads, to be performed. The cost expended by the township in maintenance of



the private road, together with an administrative fee equal to 25% of the cost expended, shall be assessed against the owners of the parcels on the private road on a prorata basis.

2. Township Indemnification The owners of all property subject to this agreement, by virtue of accepting ownership in property subject to this agreement, agree to indemnify and save harmless the Township of Marion from any causes of action or liability which may be created by reason of the Owner's maintenance and use of the private road.

3. Public Funds No Public Funds of Marion Township or any other governmental agency are to be used to build, repair, or maintain the Private Road except as herein otherwise stated.

#### Section 6. General Provisions

1. Interest in Real Estate The easements described in this document are for the use and benefit of the benefited parcels, shall be an appurtenance to the benefited parcels, shall run with the land and be an interest in realty, and shall bind and benefit the owners and occupiers of the benefited parcels and their transferees, successors, and assigns.

2. Extension of Agreement. In the event there are one or more parcels of land in existence who have been granted use of the easement prior to the effective date of this maintenance agreement, such parcel owners may elect at any time in the future, to subject their property to the provisions of this maintenance agreement, by filing a election to subject their property to the agreement with the office of the Livingston County Register of Deeds. Such election, once made, shall be irrevocable, and shall become a covenant running with the land to which the election applies. Failure or refusal of such party to become a part of this agreement shall not preclude two or more owners of benefited parcels from maintaining an action against such exempt parcel, from seeking contribution for maintenance expenditures by application of the common law doctrine of contribution from the owner of such exempt parcel.

3. Amendment to the easement This easement and maintenance agreement may be amended only by written agreement signed by the owners of not less than 75% of the benefited parcels existing as of the date of the amendment. Any amendment which would change either the easement or the standards of the maintenance required under the terms of this agreement must also have the prior approval of Marion Township. The amending document shall be recorded with the Livingston County Register of Deeds, and copies of the amended agreement shall be served on all owners of record.

4. Notices Any notices sent under this easement shall be in writing and shall be sent by first-class mail to the owner of the parcel at the owner's last known mailing address.

5. Governing Law This easement shall be governed by and interpreted in accordance with Michigan law. Venue for any action brought under this easement shall lie in Livingston County, Michigan.

Dated: December 3, 2004

Signed by:

Raymond L. Ward  
Raymond L. Ward

Rita B. Ward  
Rita B. Ward

State of Michigan )  
  )ss  
County of Livingston )

The foregoing instrument was subscribed and sworn to before me on December 3, 2004, by Raymond L. Ward and Rita B. Ward, each of whom acknowledge that they executed the same as their free act and deed.

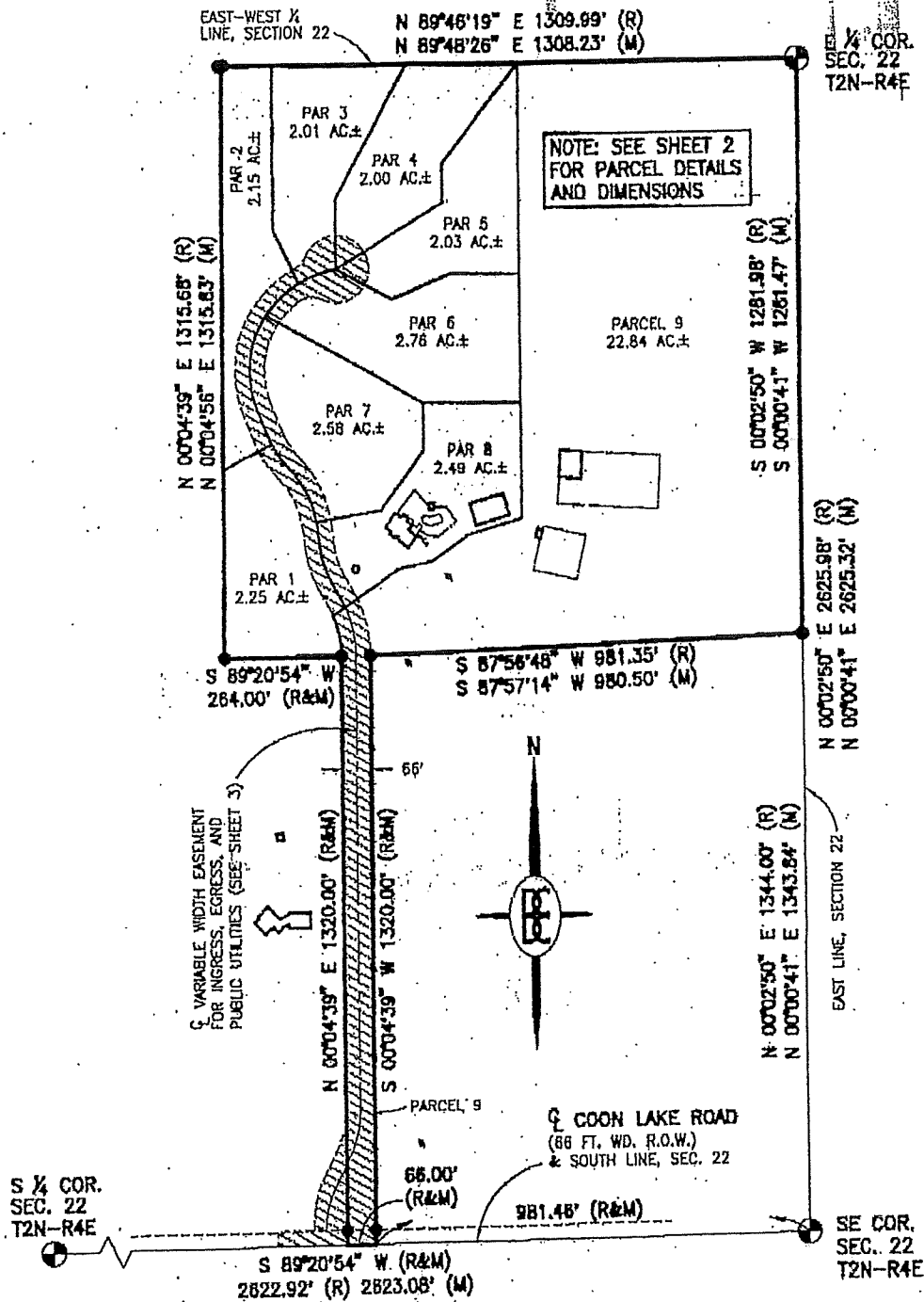
Kristen L. VanOstran  
Kristen L. VanOstran, Notary Public  
Livingston County, Michigan  
My Commission Expires: 11/21/06  
*Acting in Livingston County*

✓ Drafted by and after recording, return to:  
David T. Bittner  
Barley & Bittner, P.C.  
213 E. Grand River  
Howell, MI 48843

## Exhibit A

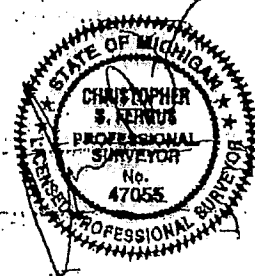
Part of the East 1/2 of the Southeast 1/4 of Section 22, Town 2 North, Range 4 East, Marion Township, Livingston County, Michigan, described as follows: Beginning at a point on the South line of Section 22, also being the centerline of Coon Lake Road, said point bearing South 89° 20' 54" West, 981.46 feet from the Southeast Corner of said Section 22; thence continuing along the South line of Section 22, South 89° 20' 54" West, 66.00 feet; thence North 0° 01' 39" East 1320.00 feet; thence South 89° 20' 54" West 264.00 feet; thence North 0° 04' 39" East 1315.68 feet to the East-West 1/4 line of said Section 22; thence North 89° 46' 19" East along the East-West 1/4 line of Section 22, 1309.99 feet to the East 1/4 corner of Section 22; thence South 0° 02' 50" West along the East line of Section 22, 1281.98 feet; thence South 87° 56' 48" West 981.35 feet; thence South 0° 04' 39" West 1320.00 feet to the point of beginning.

EXHIBIT B



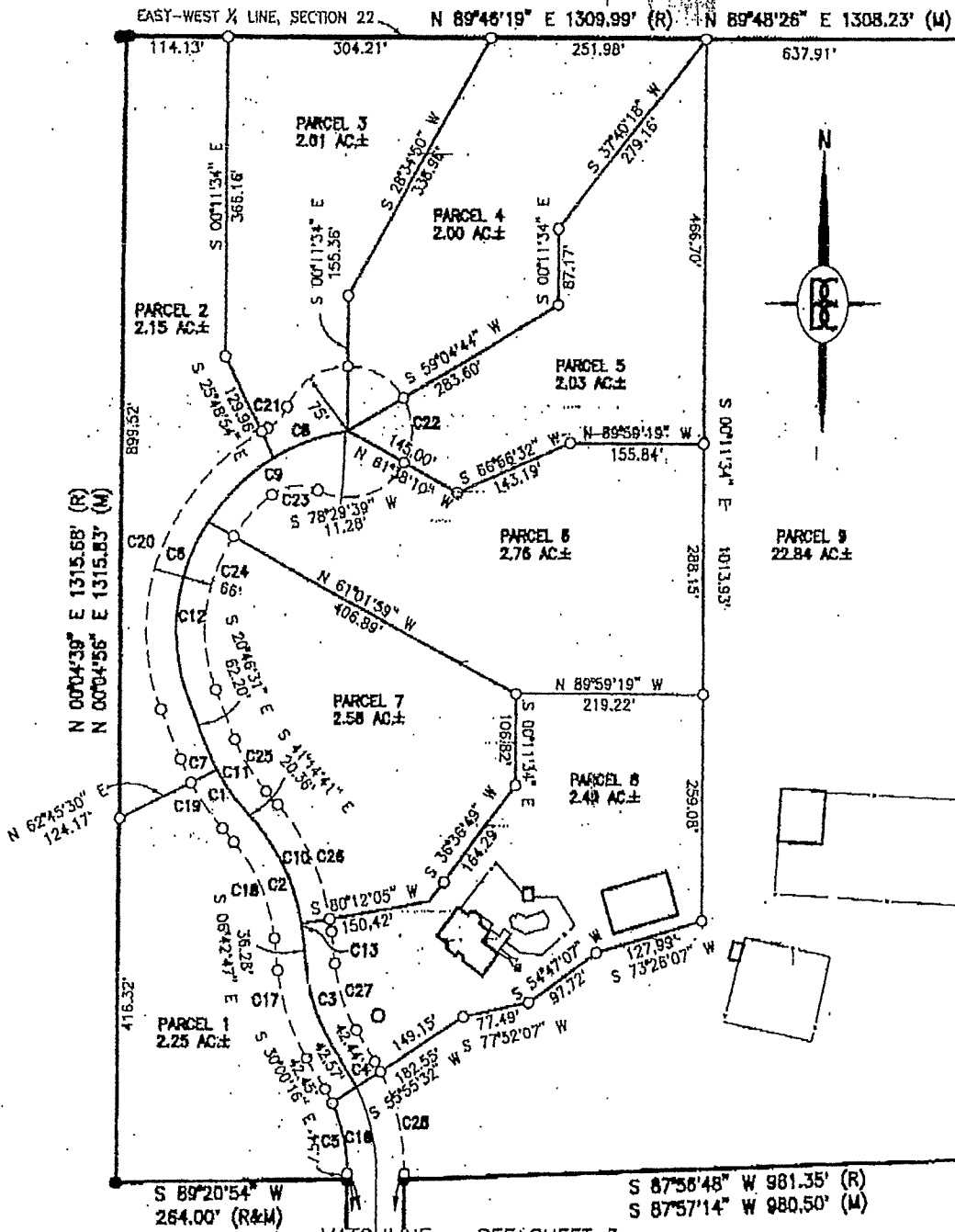
I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS 1/20,000 AND THAT SAID SURVEY FULLY COMPLIES WITH THE REQUIREMENTS OF PUBLIC ACT NUMBER 132-10.

DESCRIPTION:  
PART OF THE E 1/2 OF THE SE 1/4 OF SECTION 22, T2N-R4E, MARION TWP., LIVINGSTON COUNTY, MICHIGAN



CLIENT: WARD	300 0 150 300 SCALE: 1 INCH = 300 FEET	LEGEND: ○ = IRON SET ● = IRON FOUND ■ = MONUMENT FOUND --- = FENCE (R) = RECORDED (M) = MEASURED
JOB NO. 03127	DATE 10-14-04	
SHEET 1 OF 7	FB 389 CREW GD/JY DR. PGB CHKD.	

# PARCEL DETAILS

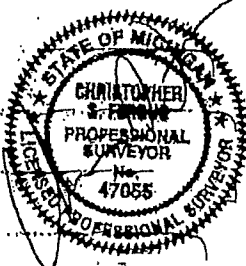


I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS 1/20,000 AND THAT SAID SURVEY FULLY COMPLIES WITH THE REQUIREMENTS OF PUBLIC ACT NUMBER 132-10.

DESCRIPTION:  
PART OF THE E 1/4 OF THE SE 1/4 OF SECTION 22, T2N-R4E, MARION TWP., LIVINGSTON COUNTY, MICHIGAN.

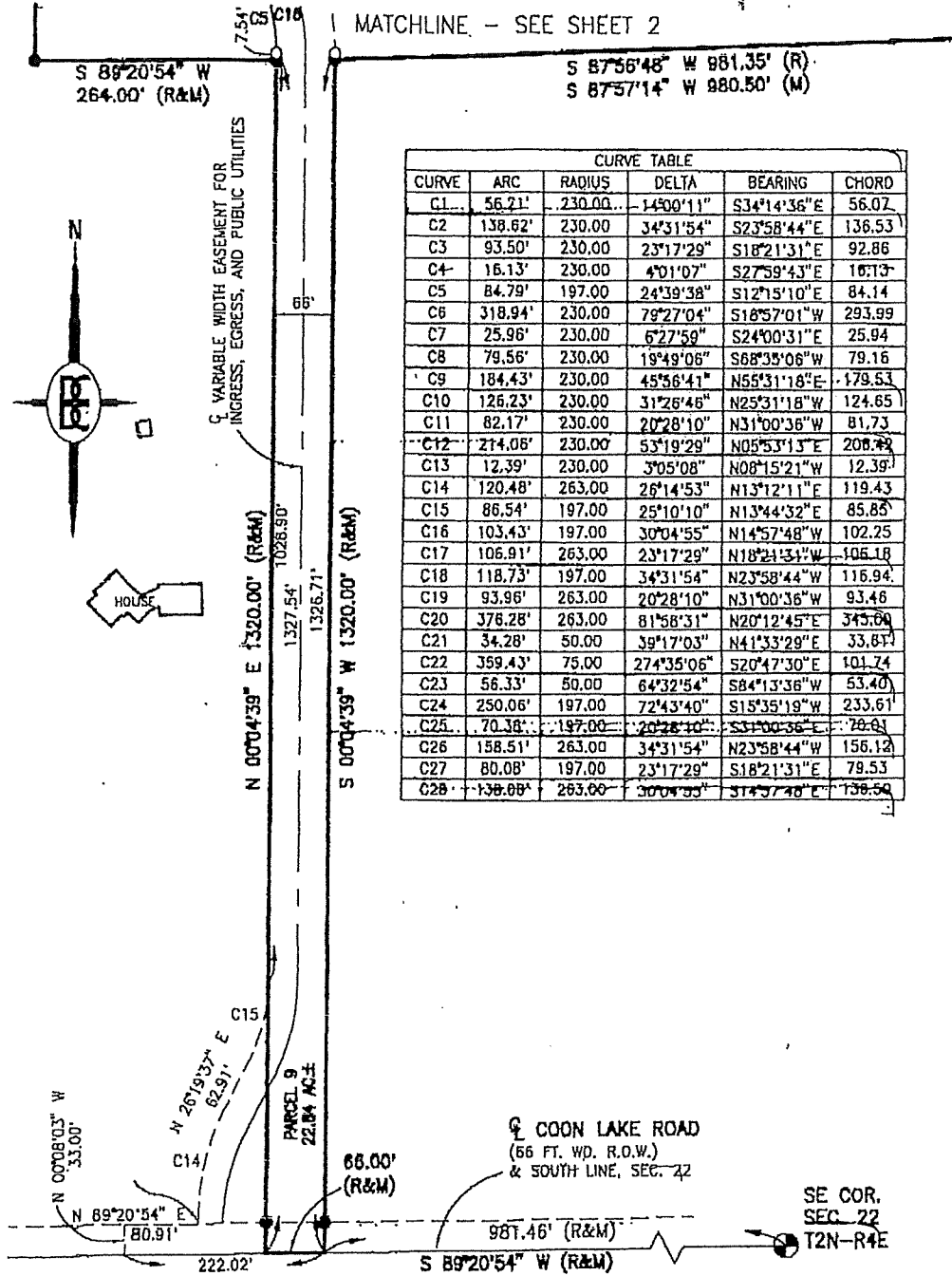


LIVINGSTON COUNTY: 391 C Grand River Ave., Grand Haven, MI 49424  
MARION COUNTY: 1100 Grand River Ave., Grand Haven, MI 49424



CLIENT: WARD	150 0 75 150 SCALE: 1 INCH = 150 FEET	LEGEND ○ = IRON SET ● = IRON FOUND ● = MONUMENT FOUND * = FENCE (R) = RECORDED (M) = MEASURED
JOB NO. 03127	DATE 10-12-04	
SHEET 2 OF 7	FB 389 CREW GD/JY DR. PGB CHKD.	

# EASEMENT DETAILS



CURVE TABLE					
CURVE	ARC	RADIUS	DELTA	BEARING	CHORD
C1	56.21'	230.00	14°00'11"	S34°14'36"E	56.07
C2	138.62'	230.00	34°31'54"	S23°58'44"E	136.53
C3	93.50'	230.00	23°17'29"	S18°21'31"E	92.86
C4	16.13'	230.00	4°01'07"	S27°59'43"E	16.13
C5	84.79'	197.00	24°39'38"	S12°15'10"E	84.14
C6	318.94'	230.00	79°27'04"	S18°57'01"W	293.99
C7	25.96'	230.00	6°27'59"	S24°00'31"E	25.94
C8	79.56'	230.00	19°49'06"	S68°39'06"W	79.16
C9	184.43'	230.00	45°56'41"	N55°31'18"E	179.53
C10	126.23'	230.00	31°26'46"	N25°31'18"W	124.65
C11	82.17'	230.00	20°28'10"	N31°00'36"W	81.73
C12	214.08'	230.00	53°19'29"	N05°53'13"E	208.79
C13	12.39'	230.00	3°05'08"	N08°15'21"W	12.39
C14	120.48'	263.00	26°14'53"	N13°12'11"E	119.43
C15	86.54'	197.00	25°10'10"	N13°44'32"E	85.85
C16	103.43'	197.00	30°04'55"	N14°57'48"W	102.25
C17	106.91'	263.00	23°17'29"	N18°21'34"W	106.18
C18	118.73'	197.00	34°31'54"	N23°58'44"W	116.94
C19	93.96'	263.00	20°28'10"	N31°00'36"W	93.46
C20	376.28'	263.00	81°58'31"	N20°12'45"E	345.60
C21	34.28'	50.00	39°17'03"	N41°33'29"E	33.81
C22	359.43'	75.00	274°35'06"	S20°47'30"E	101.74
C23	56.33'	50.00	64°32'54"	S84°13'36"W	53.40
C24	250.06'	197.00	72°43'40"	S15°35'19"W	233.61
C25	70.36'	197.00	20°28'10"	S31°00'36"E	70.01
C26	158.51'	263.00	34°31'54"	N23°58'44"W	156.12
C27	80.08'	197.00	23°17'29"	S18°21'31"E	79.53
C28	138.88'	263.00	30°04'55"	S14°57'48"E	136.59

I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS 1/20,000 AND THAT SAID SURVEY FULLY COMPLIES WITH THE REQUIREMENTS OF PUBLIC ACT NUMBER 132-10.

DESCRIPTION:  
PART OF THE E 1/4 OF THE SE 1/4 OF SECTION 22, T2N-R4E, MARION TWP., LIVINGSTON COUNTY, MICHIGAN.

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ENGINEERS • SURVEYORS • PLANNERS  
LANDSCAPE ARCHITECTS

LANSING COUNTY: 3111 E. GRAND AVENUE, NOBLE, MI 49061 (508) 241-5126 FAX (517) 546-1428

OSHTON COUNTY: 7125 BROWN STREET, N. LANSING, MI 48142 (313) 481-4112 FAX (313) 481-3444



CLIENT: WARD  
JOB NO. 03127  
SHEET 3 OF 7

DATE: 10-14-04  
FB389 CREW GD/JY DR. PGB CHKD.

LEGEND  
○ = IRON SET  
● = IRON FOUND  
● = MONUMENT FOUND  
(R) = RECORDED  
(M) = MEASURED

**DESCRIPTION OF OVERALL PARCEL AS PROVIDED (Parcel "A" of Survey by Tri-County Surveys, Job # 88-106-A, dated August 23, 1988):**

Part of the East ½ of the S.E. ¼ Section 22, T.2 N., R.4 E., Marion Township, Livingston County, Michigan, described as follows: Beginning at a point on the South line of Section 22, also being the centerline of Coon Lake Road, said point bearing S.89°20'54"W. 981.46 ft. from the S.E. corner of said Section 22; thence continuing along the South line of Section 22, S.89°20'54"W. 66.00 ft.; thence N.0°04'39"E. 1320.00 ft.; thence S.89°20'54"W. 264.00 ft.; thence N.0°04'39"E. 1315.88 ft. to the E-W ¼ line of said Section 22; thence N.89°46'19"E. along the E-W ¼ line of Section 22, 1309.99 ft. to the East ¼ corner of Section 22; thence S.0°02'50"W. along the East line of Section 22, 1281.98 ft.; thence S.87°56'48"W. 981.35 ft.; thence S.0°04'39"W. 1320.00 ft. to the point of beginning. Containing 41.16 acres and subject to easements and right-of-ways of record.

**DESCRIPTION OF OVERALL PARCEL AS SURVEYED**

Part of the East ½ of the Southeast ¼ of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the South line of said Section 22 and the centerline of Coon Lake Road (66 foot wide Right-of-Way), S 89°20'54" W, 981.46 feet, to the POINT OF BEGINNING of the Parcel to be described; thence continuing along said line, S 89°20'54" W, 66.00 feet; thence N 00°04'39" E, 1320.00 feet; thence S 89°20'54" W, 264.00 feet; thence N 00°04'56" E, 1315.83 feet (previously recorded as N 00°04'39" E, 1315.88 feet); thence along the East-West ¼ line of said Section 22, N 89°48'26" E, 1308.23 feet (previously recorded as N 89°46'19" E, 1309.99 feet), to the East ¼ Corner of said Section 22; thence along the East line of said Section 22, S 00°00'41" W, 1281.47 feet (previously recorded as S 00°02'50" W, 1281.98 feet); thence S 87°57'14" W, 980.50 feet (previously recorded as S.87°56'48" W, 981.35 feet); thence S 00°04'39" W, 1320.00 feet, to the POINT OF BEGINNING, containing .41.12 acres, more or less, and subject to the rights of the public over the existing Coon Lake Road. Also subject to any other easements or restrictions of record.

**PARCEL 1:**

Part of the East ½ of the Southeast ¼ of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the South line of said Section 22 and the centerline of Coon Lake Road (66 foot wide Right-of-Way), S 89°20'54" W, 1047.46 feet; thence N 00°04'39" E, 1320.00 feet, to the POINT OF BEGINNING of the Parcel to be described; thence S 89°20'54" W, 264.00 feet; thence N 00°04'56" E (previously recorded as N 00°04'39" E), 416.32 feet; thence N 62°45'30" E, 124.17 feet; thence Southeasterly on an arc left, having a length of 56.21 feet, a radius of 230.00 feet, a central angle of 14°00'11", and a long chord which bears S 34°14'36" E, 56.07 feet; thence S 41°14'41" E, 20.36 feet; thence Southeasterly on an arc right, having a length of 138.02 feet, a radius of 230.00 feet, a central angle of 34°31'54", and a long chord which bears S 23°58'44" E, 136.53 feet; thence S 06°42'47" E, 36.28 feet; thence Southerly on an arc left, having a length of 93.50 feet, a radius of 230.00 feet, a central angle of 23°17'29", and a long chord which bears S 18°21'31" E, 92.86 feet; thence S 38°02'16" E, 42.57 feet; thence Southeasterly on an arc right, having a length of 16.13 feet, a radius of 230.00 feet, a central angle of 04°01'07", and a long chord which bears S 27°59'43" E, 16.13 feet; thence S 55°55'32" W, 33.40 feet; thence Southerly on an arc right, having a length of 84.72 feet, a radius of 197.00 feet, a central angle of 24°39'38", and a long chord which bears S 12°15'10" E, 84.14 feet; thence S 00°04'39" W, 7.54 feet, to the POINT OF BEGINNING, containing 2.25 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

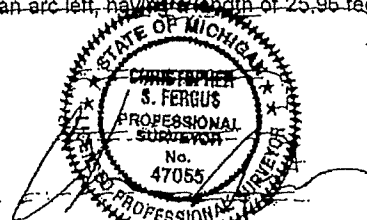
**PARCEL 2:**

Part of the East ½ of the Southeast ¼ of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the South line of said Section 22 and the centerline of Coon Lake Road (66 foot wide Right-of-Way), S 89°20'54" W, 1047.46 feet; thence N 00°04'39" E, 1320.00 feet; thence S 89°20'54" W, 264.00 feet; thence N 00°04'56" E (previously recorded as N 00°04'39" E), 416.32 feet, to the POINT OF BEGINNING of the Parcel to be described; thence continuing along said line, N 00°04'56" E (previously recorded as N 00°04'39" E), 800.52 feet; thence along the East-West ¼ line of said Section 22, N 89°48'26" E (previously recorded as N 89°46'19" E), 114.13 feet; thence S 00°11'34" E, 366.16 feet; thence S 25°48'54" E, 129.96 feet; thence Southerly on an arc left, having a length of 318.94 feet, a radius of 230.00 feet, a central angle of 79°27'04", and a long chord which bears S 18°57'01" W, 293.98 feet; thence S 20°46'31" E, 62.20 feet; thence Southeasterly on an arc left, having a length of 25.95 feet,

Job Number: 03127-S  
Sheet: 4 OF 7

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3121 E. Grand River Ave. Howell, MI 48843  
Phone (517) 546-4838 Fax (517) 546-1470



CHRISTOPHER S. FERGUS, P.S.

a radius of 230.00 feet, a central angle of  $06^{\circ}27'59''$ , and a long chord which bears  $S 24^{\circ}00'31'' E$ , 25.94 feet; thence  $S 62^{\circ}45'30'' W$ , 124.17 feet, to the POINT OF BEGINNING, containing 2.16 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

**PARCEL 3:**

Part of the East  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the East line of said Section 22,  $N 00^{\circ}00'41'' E$ , 2625.32 feet (previously recorded as  $N 00^{\circ}02'50'' E$ , 2625.98 feet), to the East  $\frac{1}{4}$  Corner of said Section 22; thence along the East-West  $\frac{1}{4}$  line of said Section 22,  $S 89^{\circ}48'26'' W$  (previously recorded as  $S 89^{\circ}46'19'' W$ ), 637.91 feet, to the POINT OF BEGINNING of the Parcel to be described; thence  $S 28^{\circ}34'50'' W$ , 338.96 feet; thence  $S 00^{\circ}11'34'' E$ , 155.36 feet; thence  $S 78^{\circ}29'39'' W$ , 11.28 feet; thence Westerly on an arc left, having a length of 79.56 feet, a radius of 230.00 feet, a central angle of  $19^{\circ}49'06''$ , and a long chord which bears  $S 68^{\circ}35'06'' W$ , 79.16 feet; thence  $N 25^{\circ}48'54'' W$ , 129.96 feet; thence  $N 00^{\circ}11'34'' W$ , 366.16 feet; thence along the East-West  $\frac{1}{4}$  line of said Section 22,  $N 89^{\circ}48'26'' E$  (previously recorded as  $N 89^{\circ}46'19'' E$ ), 304.21 feet, to the POINT OF BEGINNING, containing 2.01 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

**PARCEL 4:**

Part of the East  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the East line of said Section 22,  $N 00^{\circ}00'41'' E$ , 2625.32 feet (previously recorded as  $N 00^{\circ}02'50'' E$ , 2625.98 feet), to the East  $\frac{1}{4}$  Corner of said Section 22; thence along the East-West  $\frac{1}{4}$  line of said Section 22,  $S 89^{\circ}48'26'' W$  (previously recorded as  $S 89^{\circ}46'19'' W$ ), 637.91 feet, to the POINT OF BEGINNING of the Parcel to be described; thence  $S 37^{\circ}40'18'' W$ , 279.16 feet; thence  $S 00^{\circ}11'34'' E$ , 87.17 feet; thence  $S 59^{\circ}04'44'' W$ , 283.60 feet; thence  $N 00^{\circ}11'34'' W$ , 155.36 feet; thence  $N 28^{\circ}34'50'' E$ , 338.96 feet; thence along the East-West  $\frac{1}{4}$  line of said Section 22,  $N 89^{\circ}48'26'' E$  (previously recorded as  $N 89^{\circ}46'19'' E$ ), 251.98 feet, to the POINT OF BEGINNING, containing 2.00 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

**PARCEL 5:**

Part of the East  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the East line of said Section 22,  $N 00^{\circ}00'41'' E$ , 2625.32 feet (previously recorded as  $N 00^{\circ}02'50'' E$ , 2625.98 feet), to the East  $\frac{1}{4}$  Corner of said Section 22; thence along the East-West  $\frac{1}{4}$  line of said Section 22,  $S 89^{\circ}48'26'' W$  (previously recorded as  $S 89^{\circ}46'19'' W$ ), 637.91 feet, to the POINT OF BEGINNING of the Parcel to be described; thence  $S 00^{\circ}11'34'' E$ , 466.70 feet; thence  $N 89^{\circ}59'19'' W$ , 155.84 feet; thence  $S 66^{\circ}56'32'' W$ , 143.19 feet; thence  $N 61^{\circ}38'10'' W$ , 145.00 feet; thence  $N 59^{\circ}04'44'' E$ , 283.60 feet; thence  $N 00^{\circ}11'34'' W$ , 87.17 feet; thence  $N 37^{\circ}40'18'' E$ , 279.16 feet, to the POINT OF BEGINNING, containing 2.03 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

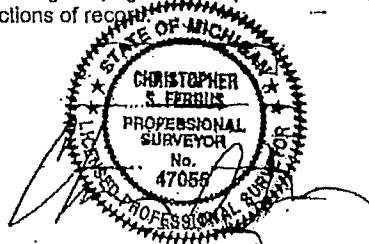
**PARCEL 6:**

Part of the East  $\frac{1}{4}$  of the Southeast  $\frac{1}{4}$  of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the East line of said Section 22,  $N 00^{\circ}00'41'' E$ , 2625.32 feet (previously recorded as  $N 00^{\circ}02'50'' E$ , 2625.98 feet), to the East  $\frac{1}{4}$  Corner of said Section 22; thence along the East-West  $\frac{1}{4}$  line of said Section 22,  $S 89^{\circ}48'26'' W$  (previously recorded as  $S 89^{\circ}46'19'' W$ ), 637.91 feet; thence  $S 00^{\circ}11'34'' E$ , 466.70 feet, to the POINT OF BEGINNING of the Parcel to be described; thence continuing along said line,  $S 00^{\circ}11'34'' E$ , 288.15 feet; thence  $N 89^{\circ}59'19'' W$ , 219.22 feet; thence  $N 61^{\circ}01'59'' W$ , 406.89 feet; thence Northeasterly on an arc right, having a length of 184.43 feet, a radius of 230.00 feet, a central angle of  $45^{\circ}56'41''$ , and a long chord which bears  $N 55^{\circ}31'18'' E$ , 179.53 feet; thence  $N 78^{\circ}29'39'' E$ , 11.28 feet; thence  $S 61^{\circ}38'10'' E$ , 145.00 feet; thence  $N 66^{\circ}56'32'' E$ , 143.19 feet; thence  $S 89^{\circ}59'19'' E$ , 155.84 feet, to the POINT OF BEGINNING, containing 2.76 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

Job Number: 03127-S *CEB*  
Sheet: 5 OF 7

**BOSS ENGINEERING**  
**ENGINEERS & SURVEYORS**

3121 E. Grand River Ave. Howell, MI 48843  
Phone (517)546-4836 • Fax (517)548-1670



CHRISTOPHER S. FERGUS, P.S.



**PARCEL 7:**

Part of the East 1/2 of the Southeast 1/4 of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the East line of said Section 22, N 00°00'41" E, 2525.32 feet (previously recorded as N 00°02'50" E, 2625.98 feet), to the East 1/4 Corner of said Section 22; thence along the East-West 1/4 line of said Section 22, S 89°48'26" W (previously recorded as S 89°46'19" W), 637.91 feet; thence S 00°11'34" E, 754.85 feet; thence N 89°59'19" W, 219.22 feet, to the POINT OF BEGINNING of the Parcel to be described; thence S 00°11'34" E, 106.82 feet; thence S 36°36'49" W, 164.29 feet; thence S 80°12'05" W, 150.42 feet; thence Northwestery on an arc left, having a length of 126.23 feet, a radius of 230.00 feet, a central angle of 31°26'46", and a long chord which bears N 25°31'18" W, 124.65 feet; thence N 41°14'41" W, 20.36 feet; thence Northwestery on an arc right, having a length of 82.17 feet, a radius of 230.00 feet, a central angle of 20°28'10", and a long chord which bears N 31°00'36" W, 81.73 feet; thence N 20°46'31" W, 62.20 feet; thence Northerly on an arc right, having a length of 214.06 feet, a radius of 230.00 feet, a central angle of 53°19'29", and a long chord which bears N 05°53'13" E, 206.42 feet; thence S 61°01'59" E, 406.89 feet, to the POINT OF BEGINNING, containing 2.58 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

**PARCEL 8:**

Part of the East 1/2 of the Southeast 1/4 of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the East line of said Section 22, N 00°00'41" E, 2625.32 feet (previously recorded as N 00°02'50" E, 2625.98 feet), to the East 1/4 Corner of said Section 22; thence along the East-West 1/4 line of said Section 22, S 89°48'26" W (previously recorded as S 89°46'19" W), 637.91 feet; thence S 00°11'34" E, 754.85 feet, to the POINT OF BEGINNING of the Parcel to be described; thence continuing along said line, S 00°11'34" E, 259.08 feet; thence S 73°26'07" W, 127.99 feet; thence S 54°47'07" W, 97.72 feet; thence S 77°52'07" W, 77.49 feet; thence S 55°55'32" W, 149.15 feet; thence Northwestery on an arc left, having a length of 16.13 feet, a radius of 230.00 feet, a central angle of 04°01'07", and a long chord which bears N 27°59'43" W, 16.13 feet; thence N 30°00'16" W, 42.57 feet; thence Northerly on an arc right, having a length of 93.50 feet, a radius of 230.00 feet, a central angle of 23°17'29", and a long chord which bears N 18°21'31" W, 92.86 feet; thence N 06°42'47" W, 36.28 feet; thence Northerly on an arc left, having a length of 12.39 feet, a radius of 230.00 feet, a central angle of 03°05'08", and a long chord which bears N 08°15'21" W, 12.39 feet; thence N 80°12'05" E, 150.42 feet; thence N 36°36'49" E, 164.29 feet; thence N 00°11'34" W, 103.82 feet; thence S 89°59'19" E, 219.22 feet, to the POINT OF BEGINNING, containing 2.49 acres, more or less. Subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

**PARCEL 9:**

Part of the East 1/2 of the Southeast 1/4 of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section 22; thence along the South line of said Section 22 and the centerline of Coon Lake Road (66 foot wide Right-of-Way), S 89°20'54" W, 981.46 feet, to the POINT OF BEGINNING of the Parcel to be described; thence continuing along said line, S 89°20'54" W, 66.00 feet; thence N 00°04'39" E, 1327.54 feet; thence Northerly on an arc left, having a length of 84.79 feet, a radius of 197.00 feet, a central angle of 24°39'38", and a long chord which bears N 12°15'10" W, 84.14 feet; thence N 55°55'32" E, 182.55 feet; thence N 77°52'07" E, 77.49 feet; thence N 54°47'07" E, 97.72 feet; thence N 73°26'07" E, 127.99 feet; thence N 00°11'34" W, 1013.93 feet; thence along the East-West 1/4 line of said Section 22, N 89°48'26" E (previously recorded as N 89°46'19" E), 637.91 feet, to the East 1/4 Corner of said Section 22; thence along the East line of said Section 22, S 00°00'41" W, 1281.47 feet (previously recorded as S 00°02'50" W, 1281.98 feet); thence S 87°57'14" W, 980.50 feet (previously recorded as S 87°56'48" W, 981.35 feet); thence S 00°04'39" W, 1320.00 feet, to the POINT OF BEGINNING, containing 22.84 acres, more or less, and subject to the rights of the public over the existing Coon Lake Road. Also subject to and including the use of a variable width easement for ingress, egress, and public utilities, as described below. Also subject to any other easements or restrictions of record.

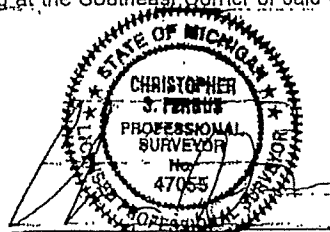
**PRIVATE EASEMENT FOR INGRESS, EGRESS & PUBLIC UTILITIES (VARIABLE WIDTH):**

Part of the East 1/2 of the Southeast 1/4 of Section 22, T2N-R4E, Marion Township, Livingston County, Michigan, more particularly described as follows: Commencing at the Southeast Corner of said Section

Job Number: 03127-S  
Sheet: 6 OF 7

**BOSS ENGINEERING**  
**ENGINEERS & SURVEYORS**

3121 E. Grand River Ave, Howell, MI 48843  
Phone (517)546-4836 • Fax (517)648-1670



CHRISTOPHER S. FERGUS, P.S.

22; thence along the South line of said Section 22 and the centerline of Coon Lake Road (60 foot wide Right-of-Way), S 89°20'54" W, 981.46 feet, to the POINT OF BEGINNING of the Easement to be described; thence continuing along said line, S 89°20'54" W, 222.02 feet; thence N 00°08'03" W, 33.00 feet; thence along the Northerly Right-of-Way line of said Coon Lake Road, N 89°20'54" E, 80.91 feet; thence N 00°04'44" E, 10.44 feet; thence Northerly on an arc right, having a length of 120.48 feet, a radius of 263.00 feet, a central angle of 26°14'53", and a long chord which bears N 13°12'11" E, 119.43 feet; thence N 26°19'37" E, 62.91 feet; thence Northerly on an arc left, having a length of 86.54 feet, a radius of 197.00 feet, a central angle of 25°10'10", and a long chord which bears N 13°44'32" E, 85.85 feet; thence N 00°04'39" E, 1028.90 feet; thence Northerly on an arc left, having a length of 103.43 feet, a radius of 197.00 feet, a central angle of 30°04'55", and a long chord which bears N 14°57'48" W, 102.25 feet; thence N 30°00'16" W, 42.45 feet; thence Northerly on an arc right, having a length of 106.91 feet, a radius of 263.00 feet, a central angle of 23°17'29", and a long chord which bears N 18°21'31" W, 106.18 feet; thence N 06°42'47" W, 36.28 feet; thence Northwesterly on an arc left, having a length of 118.73 feet, a radius of 197.00 feet, a central angle of 34°31'54", and a long chord which bears N 23°58'44" W, 116.94 feet; thence N 41°14'41" W, 20.36 feet; thence Northwesterly on an arc right, having a length of 93.96 feet, a radius of 263.00 feet, a central angle of 20°28'10", and a long chord which bears N 31°00'36" W, 93.48 feet; thence N 20°46'31" W, 62.20 feet; thence Northerly on an arc right, having a length of 376.28 feet, a radius of 263.00 feet, a central angle of 81°58'31", and a long chord which bears N 20°12'45" E, 345.00 feet; thence Northeasterly on an arc left, having a length of 34.28 feet, a radius of 50.00 feet, a central angle of 39°17'03", and a long chord which bears N 41°33'29" E, 33.61 feet; thence on an arc right, having a length of 359.43 feet, a radius of 75.00 feet, a central angle of 274°35'06", and a long chord which bears S 20°47'29" E, 101.74 feet; thence Westerly on an arc left, having a length of 56.33 feet, a radius of 50.00 feet, a central angle of 64°32'54", and a long chord which bears S 84°13'36" W, 53.40 feet; thence Southerly on an arc left, having a length of 250.06 feet, a radius of 197.00 feet, a central angle of 72°43'40", and a long chord which bears S 15°35'19" W, 233.61 feet; thence S 20°46'31" E, 62.20 feet; thence Southeasterly on an arc left, having a length of 70.38 feet, a radius of 197.00 feet, a central angle of 20°28'10", and a long chord which bears S 31°00'36" E, 70.01 feet; thence S 41°14'41" E, 20.36 feet; thence Southeasterly on an arc right, having a length of 158.51 feet, a radius of 263.00 feet, a central angle of 34°31'54", and a long chord which bears S 23°58'44" E, 156.12 feet; thence S 06°42'47" E, 36.28 feet; thence Southerly on an arc left, having a length of 80.08 feet, a radius of 197.00 feet, a central angle of 23°17'29", and a long chord which bears S 18°21'31" E, 79.53 feet; thence S 30°00'16" E, 42.44 feet; thence Southerly on an arc right, having a length of 138.08 feet, a radius of 263.00 feet, a central angle of 30°04'55", and a long chord which bears S 14°57'48" E, 136.50 feet; thence S 00°04'39" W, 1326.71 feet, to the POINT OF BEGINNING. Subject to any other easements or restrictions of record.

Bearings were established from a previous survey by Tri-County Surveys, Inc., Job # 88-106-A, dated August 23, 1988.

References:

- 1) Survey by Tri-County Surveys, Inc., Job # 88-106-A, dated August 23, 1988.
2) Survey by Advantage Civil Engineering, Job # 97305, dated July 14, 1998.

Witnesses:

East 1/4 Corner, Section 22, T2N-R4E (I-8) Southeast Corner, Section 22, T2N-R4E (I-9)
Found Remon #14762 In Swamp Found Remon in Mon Box, 2' South of C/L
North 4.15' - Fd. Remon N/T E/S Triple Maple Coon Lake Rd. Occupation North is Tree Line
S80°E 11.5' - C/L 18" Dead Tree S50°E 56.50' - Fd. Remon N/T SW/S 30" Oak
S60°E 70.63' - Fd. Remon N/T S/S Twin Maple S05°E 44.15' - Fd. Remon N/T W/S 10" Hickory
S10°W 25.32' - Fd. Remon N/T E/S Triple Maple S40°W 37.84' - Fd. Remon N/T W/S 10" Oak
S40°E 20.57' - Fd. Remon N/T E/S 24" Maple N10°W 42.30' - Fd. Remon N/T W/S 16" Elm

South 1/4 Corner, Section 22, T2N-R4E (H-9)
Found Remon in Mon Box, 6' North of C/L Coon Lake Rd & 4' West of C/L Triangle Lake Rd South
North 42.37' - Fd. Remon N/T W/S 40" Oak
S10°E 115.58' - Fd. Remon N/T W/S Twin Oak
S20°W 91.68' - Fd. Boss N/T E/S Multi-stem Hickory
N40°W 48.72' - Fd. Remon N/T SW/S Pole

October 14, 2004
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Job Number: 03127-S
Sheet: 7 OF 7



3121 E. Grand River Ave. Howell, MI 48843
Phone (517)548-4836 • Fax (517)648-1670



CHRISTOPHER S. FERGUS, P.S.



May, 20, 2021

Dave Hamann, Zoning Administrator  
Marion Township  
2877 W. Coon Lake Road  
Howell, MI 48843

RE: Ray Ward Parcel 9  
3671 Jesse Drive  
Preliminary Site Plan Review

Dear Mr. Hamann,

We have received and reviewed the site plan for the development of Parcel 9, 3671 Jesse Drive. The plans were prepared by Boss Engineering on behalf of Ray Ward and are dated January 8, 2021. We offer the following comments:

**General**

The existing site is a partially wooded lot with a gravel drive from the southwest corner of the parcel running east and north to a single residence on the west side of the property. The plan proposes replacing the existing drive that serves one parcel with a new driveway and cul-de-sac that will serve 3 parcels noted as Parcel 9A, Parcel 9B and Parcel 9C. The site is zoned as Rural Residential (RR) as is the surrounding area.

The proposed cul-de-sac has frontages identified for Parcels 9B and 9C of 150 ft and has the setback correctly identified 70 feet from the right-of-way. The placement of the frontage measurement is shown incorrectly and needs to be relocated tangent to inside the setback line. However, the measurement shown of 150 ft currently exceeds the frontage requirement and correcting the measurement will only increase the frontage measurement. Therefore, the frontage of the parcel will more than exceed the frontage requirements and is acceptable.

From the aerial imagery it appears that clearing may be needed. Clearing limits and tree removals need to be indicated on the plans.

From the Aerial imagery it appears there may be a conflict with the existing drive for house #3671 and the parcel line between proposed lots 9A and 9B. The applicant should verify that no part of the existing driveway for parcel 9A encroaches on parcel 9B. If the driveway does encroach the lot layout should be changed to avoid the situation.

**Water Service**

There is no public water system identified in the project area. There is an existing well identified in parcel 9A that serves the home. It is assumed that the new parcels will have their own wells that will need to be reviewed and by the Livingston County Health Department.

May 20, 2021

2 of 3

### **Sanitary Service**

There is no public sanitary sewer service identified in the project area. There is an existing septic field identified in parcel 9A that serves that home. It is assumed that the new pars will have their own wells that will need to be review and by the Livingston County Health Department.

### **Stormwater and Grading**

Topography of the site is shown with 2' contour lines for a portion of the site around the proposed drive and cu-de-sac. Contours are not shown on the northern half of the parcel, but this area is regulated wetlands and contours are not necessary. No encroachment is proposed on the wetlands.

The parcel to the northwest drains southeast to unregulated wetlands just north of the proposed drive. The parcel to the south drains north over the existing drive to the unregulated wetlands. There is a high point at the center of the proposed cul-de-sac with drainage to the east and west.

No proposed grading is indicated on the plans. The proposed location of the drive is on an existing slope possibly altering the drainage pattern. A centerline profile and cross section should be included, as well as any culverts proposed to evaluate drainage.

### **Pavement**

A 540 ft gravel private drive that terminates in a cul-de-sac is proposed. The proposed drive is 18 feet in width which exceeds the Townships minimum requirements and therefore is acceptable. The cul-de-sac radius also exceeded the Townships minimum requirement and is therefore acceptable.

None of the materials were specified and no cross sections were provided. A centerline profile and cross section should be included to specify appropriate depth of materials, sufficient of crowning, and grade suitable for emergency vehicle access.

### **Recommendation**

We recommend the Township withhold approval, pending the following items and our subsequent review:

1. Well and septic for the new lots will need to be reviewed by the Livingston county Health Department
2. Include legal description.
3. Plans need a professional seal.
4. Determine extents of clearing.
5. Include cross section and centerline profile.
6. Correct frontage measurements and ensure that the existing driveway is within the proposed parcel.

May 20, 2021

3 of 3

7. Determine effects of grade changes on drainage.

If you have any questions or need anything further, please feel free to contact our office.

Sincerely,



**Adam C. Jacquain**  
Construction Services Technician  
Phone: (989)-598-6196  
Mailto: adamj@spicergroup.com



**Philip A. Westmoreland, P.E.**  
Sr. Project Manager  
Phone: (517) 375-9449  
Mailto: philaw@spicergroup.com

**SPICER GROUP, INC.**  
125 Helle Dr, Suite 2  
Dundee, MI 48131

Ray and Rita Ward

OTHER ASKED DETAILS and QUESTIONS:

1. Legal descriptions INCLUDED
2. Perk tests COMPLETED 6/2/21
3. Noted trees to be removed to accommodate 18' wide drive. 9 trees 4" to 12" diameter.
4. Minor private road drawings INCLUDED
5. Will not enter regulated or unregulated wetland for construction.
6. Driveway added to and built so as not to change existing drainage.
7. Added drive 18' wide, minimum two lifts gravel 6" deep, inspected by Zoning Administration.
8. No part of 9A drive encroaches onto parcel 9B

Ray and Rita Ward

3671 Jesse Drive            Howell, MI 48843

517.546.4866            [rward9206@charter.net](mailto:rward9206@charter.net)

RE: memorandum from John L Enos, AICP Township Planner dated, 5/25/21

1. The 22.79 acre parcel will be split into three parcels (9A -14.71 acres, 9B – 6 acres & 9C -2.02 acres) An existing, what appears as an agricultural building and septic field will remain on parcel 9A. The parcel has been actively farmed.            YES
2. The proposed parcels meet or exceed bulk regulations on a cul-de-sac such as required acreage, setbacks, frontage and lot width. Future house or accessory building placement will require they meet all standards. Setbacks for the existing house should be shown on the plan.            DONE
3. The applicant should provide verification that the parcels perk and also provide general areas planned for active and reserve septic fields as well as well radius. The Livingston County Health Department should review and approve.            PERKS DONE
4. The Township Assessor should verify the splits are permitted under the Land Division Act in regard to number of permitted splits and the parent parcel.            DONE
5. The applicant should clarify long term maintenance of the proposed gravel drive. Will the existing Jesse Drive residents be required to assist in snow removal and maintenance as part of an overall HOA agreement?            NO, BUT PARCELS 9A, 9b and 9C WILL BE PART OF JESSE DRIVE MAINTENANCE AGREEMENT.
6. The plan indicates several areas of unregulated and regulated wetlands. EGLE should review and approve prior to final site plan approval.            OK, PER TOWNSHIP
7. The Fire Department should review and approve in regard to their ability to fight a fire on the parcels once homes are constructed.            OK
8. The applicant should be aware of Township Design Standards and review and approval by the Township Engineer.            OK



**Livingston County Health Department**

**Environmental Health Division**

**2300 E. Grand River - Suite 200 - Howell, MI 48843**

**Phone: (517) 546-9858 Fax: (517) 546-9853**

**Email: health@livgov.com www.lchd.org**

**Soils Evaluation For Sub-Surface Sewage Disposal System**

**PSEV2021-00226**

Case No.

**10-22-400-016**

Current Desc. #

**Marion Township**

Township

Location: JESSE DR

Lot:

Subdivision:

Acreage: 2.02

Parcel: 9C

**Applicant**

WARD RAYMOND L  
3671 JESSE DR  
HOWELL MI 48843  
(517) 803 1721

**Owner**

WARD RAYMOND L  
3671 JESSE DR  
HOWELL MI 48843  
(517) 803 1721

**Soil Description**

Date	Boring #	Soil Type	Soil Desc	Beg Depth	End Depth	SWT Depth	WT Depth
10/2/2021	01	Sandy Loam	Topsoil	0.00	1.00	2.00	8.00
10/2/2021	01	Sandy Loam		1.00	2.00	2.00	8.00
10/2/2021	01	Clay Loam	Mottled	2.00	8.00	2.00	8.00
10/2/2021	01	Loamy Sand	Saturated	8.00	8.50	2.00	8.00
10/2/2021	05	Sandy Loam	Topsoil	0.00	1.00	4.00	6.00
10/2/2021	05	Sandy Loam		1.00	5.00	4.00	6.00
10/2/2021	05	Medium Sand		5.00	8.00	4.00	6.00
10/2/2021	06	Sandy Loam	Topsoil	0.00	1.00	3.50	5.00
10/2/2021	06	Sandy Loam		1.00	4.00	3.50	5.00
10/2/2021	06	Medium Sand		4.00	7.00	3.50	5.00

Within 800 of a potential or known source of contamination: No

**Permit Suitable with Special Restrictions**

Alternative Review: No

Oversize: Yes

**Conditions:**

Locate the system in the exact area of the approved soil borings # 5 & # 6. Strip vegetation, backfill with a clean sharp sand to 6 inches above the highest original grade. Lay stone and tile. Provide a 3' basal area around the perimeter of the system prior to beginning a 4:1 slope back to the original grade. Min. cover 12". Due to heavier soil structure witnessed on this property, this system shall be enlarged. Note: Maintain enough area for a future replacement septic area. Install tank filter.

Marion Aumock  
Environmental Health Representative

06/04/2021  
Date

Soils Evaluation based on criteria stated in Livingston County Sanitary Code, effective January 4th, 1993.

This is NOT a permit. A suitable soils rating is NOT a guarantee that a permit to construct an on-site subsurface sewage disposal system will be granted. Changing conditions that might result in a permit denial are explained in more detail on the reverse side.





**Livingston County Health Department**  
**Environmental Health Division**  
 2300 E. Grand River - Suite 200 - Howell, MI 48843  
 Phone: (517) 546-9858 Fax: (517) 546-9853  
 Email: health@livgov.com www.lchd.org

**PSEV2021-00225**  
Case No.

**10-22-400-016**  
Current Desc. #

**Marion Township**  
Township

**Soils Evaluation For Sub-Surface Sewage Disposal System**

Location: JESSE DR      Lot:      Subdivision:      Acreage: 6      Parcel: 9B

<b>Applicant</b>	<b>Owner</b>
WARD RAYMOND L	WARD RAYMOND L
3671 JESSE DR	3671 JESSE DR
HOWELL MI 48843	HOWELL MI 48843
(517) 803 1721	(517) 803 1721

**Soil Description**

Date	Boring #	Soil Type	Soil Desc	Beg Depth	End Depth	SWT Depth	WT Depth
6/02/2021	02	Sandy Loam	Topsoil	0.00	1.00	2.50	5.00
6/02/2021	02	Sandy Loam		1.00	2.50	2.50	5.00
6/02/2021	02	Loamy Sand		2.50	6.00	2.50	5.00
6/02/2021	03	Fine Sand	Topsoil	0.00	1.00	1.00	3.00
6/02/2021	03	Fine Sand		1.00	3.50	1.00	3.00
6/02/2021	04	Sandy Loam	Topsoil	0.00	1.00	2.50	None
6/02/2021	04	Sandy Loam		1.00	3.00	2.50	None
6/02/2021	04	Loamy Sand		3.00	4.00	2.50	None
6/02/2021	07	Sandy Loam	Topsoil	0.00	1.00	1.00	3.00
6/02/2021	07	Sandy Loam		1.00	4.00	1.00	3.00
6/02/2021	08	Sandy Loam	Topsoil	0.00	1.00	1.00	3.00
6/02/2021	08	Sandy Loam		1.00	3.50	1.00	3.00
6/02/2021	09	Sandy Loam	Topsoil	0.00	1.00	1.50	3.00
6/02/2021	09	Sandy Loam		1.00	4.00	1.50	3.00

Within 800 of a potential or known source of contamination: No

**Suitable with Special Restrictions**

Alternative Review: No

Oversize: Yes

**Conditions:**

**Aaron Aumock**  
Environmental Health Representative

06/04/2021  
Date

Soils Evaluation based on criteria stated in Livingston County Sanitary Code, effective January 4th, 1993.

**This is NOT a permit. A suitable soils rating is NOT a guarantee that a permit to construct an on-site subsurface sewage disposal system will be granted. Changing conditions that might result in a permit denial are explained in more detail on the reverse side.**

**CERTIFICATE OF SURVEY**

10-22-200-002

EAST 1/4 CORNER SECTION 22  
T2N, R4E, MARION TOWNSHIP  
FOUND LIV. CO. REMON PIPE  
AND BRASS CAP AS REPORTED  
IN LCRC B94M

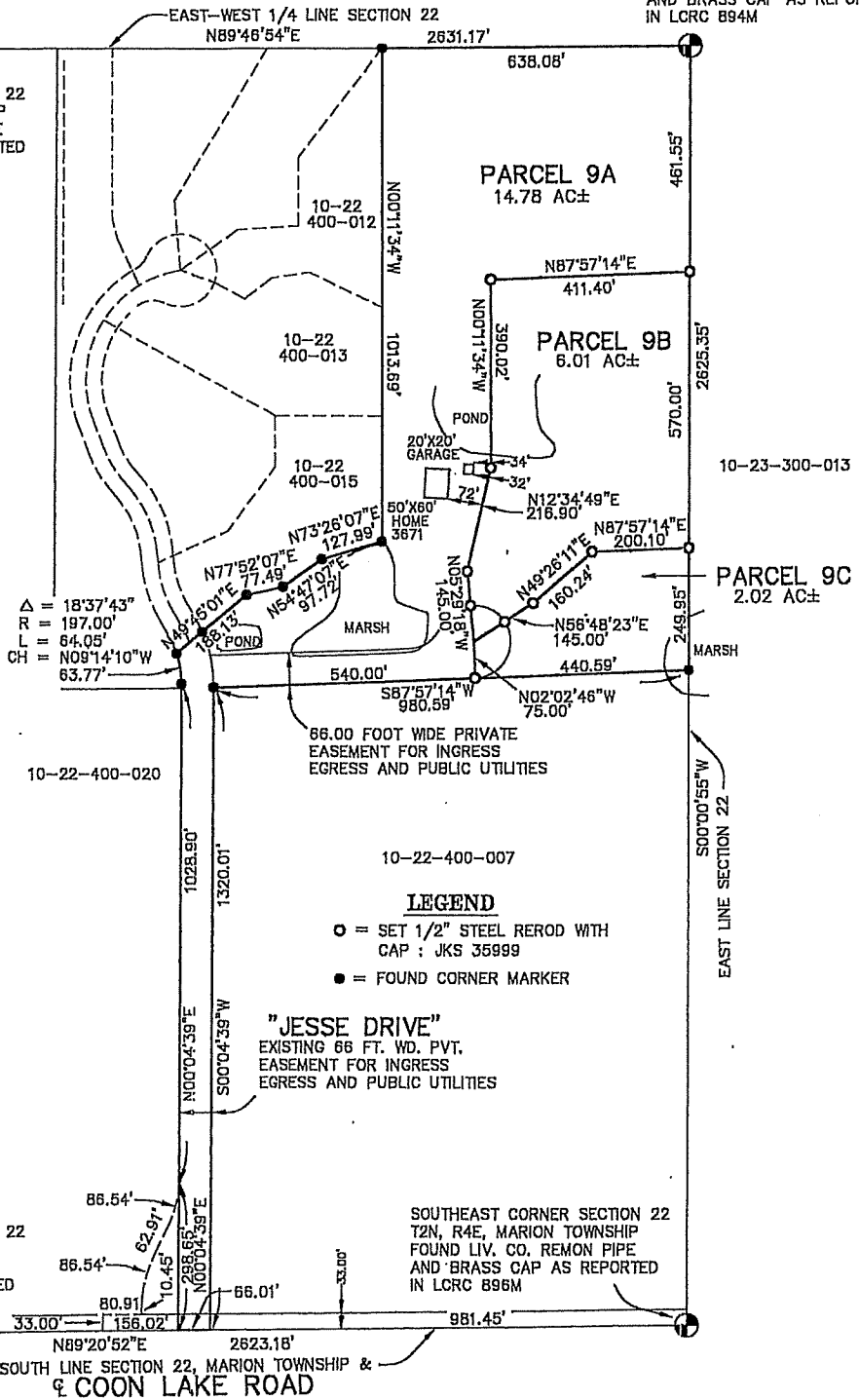
WEST 1/4 CORNER SECTION 22  
T2N, R4E, MARION TOWNSHIP  
FOUND LIV. CO. REMON PIPE  
AND BRASS CAP AS REPORTED  
IN LCRC 1016M

EAST-WEST 1/4 LINE SECTION 22  
N89°46'54"E 2631.17'

**PARCEL 9A**  
14.78 AC±

**PARCEL 9B**  
6.01 AC±

**PARCEL 9C**  
2.02 AC±



△ = 18'37"43"  
R = 197.00'  
L = 64.05'  
CH = N09°14'10"W  
63.77'

66.00 FOOT WIDE PRIVATE  
EASEMENT FOR INGRESS  
EGRESS AND PUBLIC UTILITIES

**"JESSE DRIVE"**  
EXISTING 66 FT. WD. PVT.  
EASEMENT FOR INGRESS  
EGRESS AND PUBLIC UTILITIES

**LEGEND**

- = SET 1/2" STEEL REROD WITH CAP : JKS 35999
- = FOUND CORNER MARKER

SOUTH 1/4 CORNER SECTION 22  
T2N, R4E, MARION TOWNSHIP  
FOUND LIV. CO. REMON PIPE  
AND BRASS CAP AS REPORTED  
IN LCRC 1021M

SOUTHEAST CORNER SECTION 22  
T2N, R4E, MARION TOWNSHIP  
FOUND LIV. CO. REMON PIPE  
AND BRASS CAP AS REPORTED  
IN LCRC B96M

SOUTH LINE SECTION 22, MARION TOWNSHIP &  
COON LAKE ROAD

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND HEREIN PLATTED AND/OR DESCRIBED ON 9/14/2021, AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS 1/10,000 OR BETTER, AND THAT ALL OF THE REQUIREMENTS OF ACT NO. 132, P.A. 1970 (AS AMENDED) HAVE BEEN COMPLIED WITH.

CLIENT: **RAY WARD**

SCALE: 1" = 300'

SECTION: 22 TOWN: 2 NORTH RANGE: 4 EAST  
MARION TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

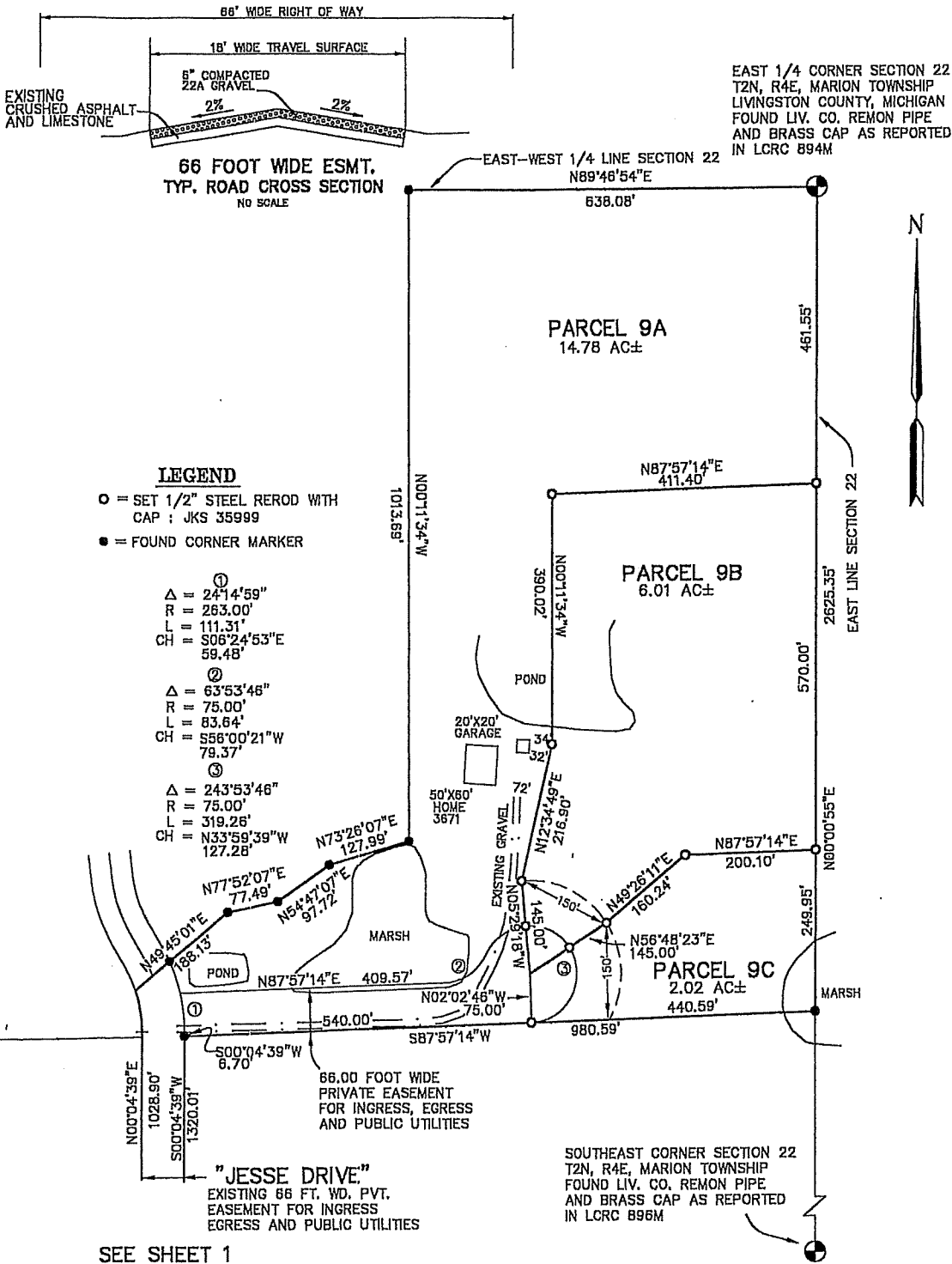
*[Signature]*  
JACK K. SMITH  
PROFESSIONAL SURVEYOR No. 35999



DATE: 9-15-2021	CREW: JKS/JP
BOOK NO. 219 PG. 34	COMP: JKS
REF: 20301	DRAWN: JKS
SHEET 1 OF 4	REV:

**GARLOCK-SMITH**  
PROFESSIONAL SURVEYORS  
516 EAST GRAND RIVER  
HOWELL, MICHIGAN 48843  
(517) 546 - 3340  
FAX: (517) 546 - 2941

**CERTIFICATE OF SURVEY**



SEE SHEET 1

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND HEREIN PLATTED AND/OR DESCRIBED ON 9/14/2021, AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS 1/10,000 OR BETTER, AND THAT ALL OF THE REQUIREMENTS OF ACT NO. 132, P.A. 1970 (AS AMENDED) HAVE BEEN COMPLIED WITH.

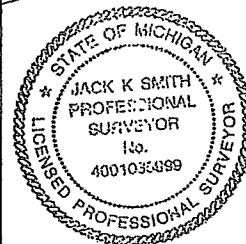
CLIENT: **RAY WARD**

SCALE: 1" = 100'

SECTION: 22 TOWN: 2 NORTH RANGE: 4 EAST

MARION TOWNSHIP  
 LIVINGSTON COUNTY, MICHIGAN

**JACK K. SMITH**  
 PROFESSIONAL SURVEYOR No. 35999



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SHEET 2 OF 4	REV:

**LEGAL DESCRIPTIONS:**

**PARCEL 9A - 14.78 ACRES**

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN; THENCE S89°20'52"W 981.45 FEET ALONG THE SOUTH LINE OF SAID SECTION 22 AND ALONG THE CENTER LINE OF COON LAKE ROAD FOR A PLACE OF BEGINNING; THENCE CONTINUING S89°20'52"W 66.01 ALONG SAID SOUTH LINE AND CENTER LINE; THENCE N00°04'39"E 298.65 FEET; THENCE CONTINUING N00°04'39"E 1028.90 FEET ALONG THE WESTERLY LINE OF "JESSE DRIVE", AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES; THENCE CONTINUING 64.05 FEET ALONG SAID WESTERLY LINE AND ALONG THE ARC OF A 197.00 FOOT RADIUS CIRCULAR CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 18°37'43" AND HAVING A CHORD BEARING N09°14'10"W 63.77 FEET; THENCE NON-TANGENTIALLY N49°45'01"E 188.13 FEET; THENCE N77°52'07"E 77.49 FEET; THENCE N54°47'07"E 97.72 FEET; THENCE N73°26'07"E 127.99 FEET; THENCE N00°11'34"W 1013.69 FEET TO A POINT ON THE EAST-WEST 1/4 LINE OF SAID SECTION 22; THENCE N89°46'54"E 638.08 FEET ALONG SAID 1/4 LINE TO THE EAST 1/4 CORNER OF SAID SECTION 22; THENCE S00°00'55"W 461.55 FEET ALONG THE EAST LINE OF SAID SECTION 22; THENCE S87°57'14"W 411.40 FEET; THENCE S00°11'34"E 390.02 FEET; THENCE S12°34'49"W 216.90 FEET; THENCE S05°29'18"E 145.00 FEET TO THE CENTER OF A 75.00 FOOT RADIUS CUL-DE-SAC AT THE TERMINUS OF A 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES; THENCE S02°02'46"E 75.00 FEET; THENCE S87°57'14"W 540.00 FEET ALONG THE SOUTHERLY LINE OF SAID 66.00 FOOT WIDE PRIVATE EASEMENT TO A POINT ON THE EASTERLY LINE OF SAID "JESSE DRIVE"; THENCE S00°04'39"W 1320.01 FEET TO THE PLACE OF BEGINNING. BEING A PART OF THE SOUTHEAST 1/4 OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, CONTAINING 14.78 ACRES OF LAND, MORE OR LESS, BEING TOGETHER WITH AND SUBJECT TO THE USE OF "JESSE DRIVE", AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES, ALSO BEING SUBJECT TO AND TOGETHER WITH THE USE OF A 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES AS DESCRIBED BELOW, ALSO BEING SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE SOUTHERLY 33.00 FEET THEREOF, AS IS OCCUPIED BY COON LAKE ROAD, ALSO BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

**PARCEL 9B - 6.01 ACRES**

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN; THENCE S89°20'52"W 981.45 FEET ALONG THE SOUTH LINE OF SAID SECTION 22 AND ALONG THE CENTER LINE OF COON LAKE ROAD; THENCE N00°04'39"E 1320.01 FEET ALONG THE EASTERLY LINE OF "JESSE DRIVE", AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES; THENCE N87°57'14"E 540.00 FEET ALONG THE SOUTHERLY LINE OF A 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES; THENCE N02°02'46"W 75.00 FEET TO THE CENTER OF A 75.00 FOOT RADIUS CUL-DE-SAC AT THE TERMINUS OF SAID 66.00 FOOT WIDE PRIVATE EASEMENT FOR A PLACE OF BEGINNING; THENCE N05°29'18"W 145.00 FEET; THENCE N12°34'49"E 216.90 FEET; THENCE N00°11'34"W 390.02 FEET; THENCE N87°57'14"E 411.40 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 22; THENCE S00°00'55"W 570.00 FEET ALONG SAID EAST LINE; THENCE S87°57'14"W 200.10 FEET; S49°26'11"W 160.24 FEET; THENCE S56°48'23"W 145.00 FEET TO THE PLACE OF BEGINNING. BEING A PART OF THE SOUTHEAST 1/4 OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, CONTAINING 6.01 ACRES OF LAND, MORE OR LESS, BEING TOGETHER WITH THE USE OF "JESSE DRIVE", AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES, ALSO BEING SUBJECT TO AND TOGETHER WITH THE USE OF A 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES AS DESCRIBED BELOW, ALSO BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

CLIENT: RAY WARD

SECTION: 22 TOWN: 2 NORTH RANGE: 4 EAST

MARION TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

*[Signature]*  
JACK K. SMITH  
PROFESSIONAL SURVEYOR No. 35999



**GARLOCK-SMITH**  
PROFESSIONAL SURVEYORS  
516 EAST GRAND RIVER  
HOWELL, MICHIGAN 48843  
(517) 546 - 3340  
FAX: (517) 546 - 2941

DATE: 9-15-2021	CREW: JKS/JP
BOOK NO. 219 PG. 34	COMP: JKS
REF: 20301	DRAWN: JKS
SHEET 3 OF 4	REV:

**PARCEL 9C - 2.02 ACRES**

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN; THENCE S89°20'52"W 981.45 FEET ALONG THE SOUTH LINE OF SAID SECTION 22 AND ALONG THE CENTER LINE OF COON LAKE ROAD; THENCE N00°04'39"E 1320.01 FEET ALONG THE EASTERLY LINE OF "JESSE DRIVE", AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES; THENCE N87°57'14"E 540.00 FEET ALONG THE SOUTHERLY LINE OF A 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES FOR A PLACE OF BEGINNING; THENCE N02°02'46"W 75.00 FEET TO THE CENTER OF A 75.00 FOOT RADIUS CUL-DE-SAC AT THE TERMINUS OF SAID 66.00 FOOT WIDE PRIVATE EASEMENT; THENCE N56°48'23"E 145.00 FEET; THENCE N49°26'11"E 160.24 FEET; THENCE N87°57'14"E 200.10 FEET; TO A POINT ON THE EAST LINE OF SAID SECTION 22; THENCE S00°00'55"W 249.95 FEET ALONG SAID EAST LINE; THENCE S87°57'14"W 440.59 FEET TO THE PLACE OF BEGINNING. BEING A PART OF THE SOUTHEAST 1/4 OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, CONTAINING 2.02 ACRES OF LAND, MORE OR LESS, BEING TOGETHER WITH THE USE OF "JESSE DRIVE", AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES, ALSO BEING SUBJECT TO AND TOGETHER WITH THE USE OF A 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES AS DESCRIBED BELOW, ALSO BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

**66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES:**

A 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES BEING DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN; THENCE S89°20'52"W 981.45 FEET ALONG THE SOUTH LINE OF SAID SECTION 22 AND ALONG THE CENTER LINE OF COON LAKE ROAD; THENCE N00°04'39"E 1320.01 FEET ALONG THE EASTERLY LINE OF "JESSE DRIVE", AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES FOR A PLACE OF BEGINNING; THENCE N87°57'14"E 540.00 FEET; THENCE 319.26 FEET ALONG THE ARC OF A 75.00 FOOT RADIUS CIRCULAR CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 243°53'46" AND HAVING A CHORD BEARING N33°59'39"W 127.28 FEET; THENCE 83.64 FEET ALONG THE ARC OF A 75.00 FOOT RADIUS REVERSE CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 63°53'46" AND HAVING A CHORD BEARING S56°00'21"W 79.37 FEET; THENCE S87°57'14"W 409.57 FEET TO A POINT ON THE EASTERLY LINE OF "JESSE DRIVE" AN EXISTING 66.00 FOOT WIDE PRIVATE EASEMENT FOR INGRESS, EGRESS AND PUBLIC UTILITIES; THENCE NON-TANGENTIALLY 111.31 FEET ALONG SAID EASTERLY LINE AND ALONG THE ARC OF A 263.00 FOOT RADIUS CIRCULAR CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 24°14'59" AND HAVING A CHORD BEARING S06°24'53"E 59.48 FEET; THENCE CONTINUING ALONG SAID EASTERLY LINE S00°04'39"W 6.70 FEET TO THE PLACE OF BEGINNING. BEING A PART OF THE SOUTHEAST 1/4 OF SECTION 22, T2N, R4E, MARION TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

CLIENT: **RAY WARD**

SECTION: 22 TOWN: 2 NORTH RANGE: 4 EAST

MARION TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

*[Signature]*  
JACK K. SMITH  
PROFESSIONAL SURVEYOR No. 35999

**GARLOCK-SMITH**  
PROFESSIONAL SURVEYORS  
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FAX: (517) 546 - 2941



DATE: 9-15-2021	CREW: JKS/JP
BOOK NO. 219 PG. 34	COMP: JKS
REF: 20301	DRAWN: JKS
SHEET 4 OF 4	REV:





**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

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**MEMORANDUM**

**TO:** Marion Township Planning Commission  
**FROM:** John L. Enos, AICP, Township Planner  
**DATE:** May 25, 2021  
**RE:** Ray Ward Concept Plan

Boss Engineering has submitted a preliminary site plan requesting to split and develop Parcel 9, generally known as 3671 Jesse Drive. Please note the following prior to Planning Commission approval of the preliminary plan.

1. The 22.79-acre parcel will be split into three parcels (9A -14.71 acres, 9B-6 acres & 9C-2.02 acres). An existing, what appears as an agricultural building and septic field will remain on parcel 9A. The parcel has been actively farmed.
2. The proposed parcels meet or exceed bulk regulations on a cul-de-sac such as required acreage, setbacks, frontage and lot width. Future house or accessory building placement will require they meet all standards. Setbacks for the existing home should be shown on the plan.
3. The applicant should provide verification that the parcels perc and also provide general areas planned for active and reserve septic fields as well as well radius. The Livingston County Health Department should review and approve.
4. The Township Assessor should verify the splits are permitted under the Land Division Act in regard to number of permitted splits and the parent parcel.
5. The applicant should clarify long term maintenance of the proposed gravel access drive. Will the existing Jesse Drive residents be required to assist in snow removal and maintenance as part of an overall HOA agreement?
6. The plan indicates several areas of unregulated and regulated wetlands. EGLE should review and approve prior to final site plan approval.
7. The Fire Department should review and approve in regard to their ability to fight a fire on the parcels once homes are constructed.
8. The applicant should be aware of Township Design Standards and review and approval by the Township Engineer.

Approved by: \_\_\_\_\_  
Larry Grunn, Chairperson

Date: \_\_\_\_\_

For Board of  
Trustee Meeting  
10/14/2021.

**MARION TOWNSHIP PLANNING COMMISSION  
IN-PERSON / VIRTUAL MEETING MINUTES  
SEPTEMBER 28, 2021 / 7:30PM**

**DRAFT**

**MEMBERS PRESENT:**

LARRY GRUNN – CHAIRPERSON (*In-Person*)  
JAMES ANDERSON – VICE CHAIR (*In-Person*)  
CHERYL RANGE – SECRETARY (*In-Person*)  
BOB HANVEY – (*In-Person*)  
BRUCE POWELSON – (*In-Person*)

**OTHERS PRESENT:**

DAVE HAMANN – ZONING ADMINISTRATOR (*In-Person*)

**MEMBERS ABSENT:**

NONE

**CALL TO ORDER:**

Larry Grunn called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF SEPTEMBER 28, 2021 PLANNING COMMISSION MEETING AGENDA**

Bruce Powelson made a motion to approve the agenda for the September 28, 2021 Planning Commission meeting. Cheryl Range seconded. **MOTION CARRIED**

**APPROVAL OF AUGUST 24, 2021 PLANNING COMMISSION MEETING MINUTES**

Cheryl Range made a motion to approve the August 24, 2021 Planning Commission meeting minutes, as presented. Larry Grunn seconded. **MOTION CARRIED**

**CALL TO THE PUBLIC:**

NONE

**PUBLIC HEARING:**

MARION TOWNSHIP MASTER PLAN

**OLD BUSINESS**

**1. PR# 01-21 RAY WARD EXTENSION OF JESSE DRIVE FINAL REVIEW**

Ray Ward explained he believes that they have completed everything that has been asked of them by the Township. Dave said that during the meeting on May 25<sup>th</sup>, there were some open items that needed to be addressed and have since been resolved.

Jim Anderson asked if Phil Westmorland was comfortable with the cul-de-sac radius. Dave Hamann replied, "yes".

Jim Anderson made a motion to recommend approval to the Board of Trustees for the extension of Jesse Drive. Larry Grunn seconded. **MOTION CARRIED**





September 30, 2021

Robert Hanvey  
Marion Township  
2877 W. Coon Lake Road  
Howell, MI 48843

RE: Marion Township 2021 Parking Lot Renovations  
Recommendation of Contract Award

Mr. Hanvey:

We have received and tabulated contractor bids for the above-referenced project. The complete bid tabulation is attached, but below is a summary of the total bid prices submitted:

<u>Contractor</u>	<u>Total Bid Price</u>
Rieth-Riley Construction Co., Inc.....	\$186,921.50
F. Allied Construction Co., Inc. ....	\$197,592.50
Spartan Paving .....	\$214,797.50

We are recommending award of the contract to **Rieth-Riley Construction Co., Inc.** of Lansing, MI, at a contract price of **\$186,921.50** subject to unit prices. Rieth-Riley has a positive reputation based on similar work they have done in the area and we feel they are competent and qualified to perform the proposed work. Their bid package was complete with all required documents.

Estimated project completion dates were requested as part of the bid submission. Rieth-Riley Construction Co., Inc. indicated that project will be completed on or before November 30, 2021, meeting the scheduled date for substantial completion stated in Article 6 of the Bid Form.

If you have any questions or need further clarification, please feel free to contact us.

Sincerely,

**Philip A. Westmoreland, P.E.**  
Sr. Project Manager  
Cell: (517) 375-9449  
mailto: [philaw@spicergroup.com](mailto:philaw@spicergroup.com)

**Adam C. Jacqmain**  
Design Engineer  
Cell: (989) 598-6196  
mailto: [adamj@spicergroup.com](mailto:adamj@spicergroup.com)

**SPICER GROUP, INC.**  
125 Helle Blvd., Suite 2  
Dundee, MI 48131

CC: Marion Township Board of Trustees  
SGI File 130354SG2021

Attachments: Bid Tabulation

**2021 PARKING LOT RENOVATIONS  
MARION TOWNSHIP OF LIVINGSTON COUNTY  
MARION TOWNSHIP HALL**



Item No.	Estimated Quantity	Unit	Description	Rieth-Riley Construction		F. Allied Construction		Spartan Paving		Green Tech Systems	
				Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	3900	Sq. Yd.	HMA Base Crushing and Shaping	\$3.00	\$11,700.00	\$4.00	\$15,600.00	\$1.75	\$6,825.00	\$10.00	\$39,000.00
2	26	Lin. Ft.	Curb & Gutter Removal	\$25.50	\$663.00	\$10.00	\$260.00	\$15.00	\$390.00	\$30.00	\$780.00
3	9	Each.	Bumper Block Removal	\$25.50	\$229.50	\$20.00	\$180.00	\$25.00	\$225.00	\$20.00	\$180.00
4	150	Cu. Yd.	Aggregate Base, 21AA Crushed Limestone 8"	\$64.00	\$9,600.00	\$55.50	\$8,325.00	\$60.00	\$9,000.00	\$32.00	\$4,800.00
5	75	Cu. Yd.	Subbase Undercut	\$7.00	\$525.00	\$64.00	\$4,800.00	\$75.00	\$5,625.00	\$30.00	\$2,250.00
6	350	Lin. Ft.	Concrete, Curb and Gutter, F2	\$32.00	\$11,200.00	\$28.00	\$9,800.00	\$32.00	\$11,200.00	\$33.00	\$11,550.00
7	185	Lin. Ft.	Concrete, Curb and Gutter, Reverse pan	\$32.00	\$5,920.00	\$28.00	\$5,180.00	\$32.00	\$5,920.00	\$33.00	\$6,105.00
8	5,000	Sq. Ft.	Surface Regrading	\$1.00	\$5,000.00	\$0.15	\$750.00	\$2.25	\$11,250.00	\$0.65	\$3,250.00
9	500	Ton	HMA 5E 3	\$110.00	\$55,000.00	\$112.25	\$56,125.00	\$119.00	\$59,500.00	\$105.00	\$52,500.00
10	750	Ton	HMA, 3E 3	\$96.00	\$72,000.00	\$104.05	\$78,037.50	\$110.00	\$82,500.00	\$105.00	\$78,750.00
11	2	Each.	Landscaping Trees	\$1,482.00	\$2,964.00	\$735.00	\$1,470.00	\$700.00	\$1,400.00	\$700.00	\$1,400.00
12	850	Sq. Ft.	Geotextile Fabric	\$1.00	\$850.00	\$0.50	\$425.00	\$0.75	\$637.50	\$2.00	\$1,700.00
13	10	Cu. Yd.	White Landscaping Stone	\$498.00	\$4,980.00	\$400.00	\$4,000.00	\$200.00	\$2,000.00	\$90.00	\$900.00
14	1	Lump Sum	Pavement Markings	Lump Sum	\$992.00	Lump Sum	\$395.00	Lump Sum	\$1,250.00	Lump Sum	\$5,500.00
15	1	Lump Sum	Traffic Control	Lump Sum	\$2,800.00	Lump Sum	\$6,260.00	Lump Sum	\$10,000.00	Lump Sum	\$2,000.00
16	1	Lump Sum	Site Restoration	Lump Sum	\$698.00	Lump Sum	\$4,725.00	Lump Sum	\$5,500.00	Lump Sum	\$4,000.00
17	1	Lump Sum	Soil Erosion and Sedimentation Control	Lump Sum	\$1,800.00	Lump Sum	\$1,260.00	Lump Sum	\$1,575.00	Lump Sum	\$1,000.00
<b>TOTAL AMOUNT OF BID</b>					<b>\$186,921.50</b>		<b>\$197,592.50</b>		<b>\$214,797.50</b>		<b>\$215,665.00</b>



# MARION TOWNSHIP

www.mariontownship.com

2877 W. Coon Lake Rd.  
Howell, MI 48843

Phone (517) 546-1588  
Fax (517) 546-6622

Pfeffer, Hanniford & Palka  
Certified Public Accountants  
225 East Grand River, Suite 104  
Brighton, Michigan 48116

This representation letter is provided in connection with your audit(s) of the financial statements of Marion Township, which comprise the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of June 30, 2021, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the disclosures (collectively, the "financial statements"), for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

## Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated July 31, 2021, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.

- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the Township is contingently liable, if any, have been properly recorded or disclosed.

#### **Information Provided**

- 11) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records (including information obtained from outside of the general and subsidiary ledgers), documentation, and other matters (and all audit or relevant monitoring reports, if any, received from funding sources).
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the Township from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of Township Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the Township and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the Township's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the identity of the Township's related parties and all the related party relationships and transactions, including any side agreements.

#### **Government-specific**

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have a process to track the status of any audit findings and recommendations, if applicable.
- 21) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 22) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report, if applicable.
- 23) The Township has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows or resources, and fund balance or net position.
- 24) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 25) We have appropriately disclosed all information for conduit debt obligations in accordance with GASBS No. 91.
- 26) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of fraud and noncompliance with provisions of laws and regulations that we believe have a material effect on the

financial statements or other financial data significant to the audit objectives, and any other instances that warrant the attention of those charged with governance.

- 27) We have identified and disclosed to you all instances that have occurred or are likely to have occurred, of noncompliance with provisions of contracts and grant agreements that we believe have a material effect on the determination of financial statement amounts or other financial data significant to the audit objectives.
- 28) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 29) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 30) The Township has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 31) The Township has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 32) The financial statements include all component units, appropriately present majority equity interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 33) The financial statements include all fiduciary activities required by GASBS No. 84.
- 34) The financial statements properly classify all funds and activities in accordance with GASBS No. 34, as amended, and GASBS No. 84.
- 35) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 36) Components of net position (net investment in capital assets; restricted; and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 37) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 38) Provisions for uncollectible receivables have been properly identified and recorded.
- 39) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 40) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 41) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 42) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 43) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated or amortized.
- 44) The government meets the GASB-established requirements for accounting for eligible infrastructure assets using the modified approach.
- 45) We have appropriately disclosed the Township's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 46) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.

47) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

48) With respect to the supplementary information (combining statements, individual fund statements, etc.),

a) We acknowledge our responsibility for presenting the supplementary information (combining statements, individual fund statements, etc.) in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information (combining statements, individual fund statements, etc.), including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.

49) We have furnished you the information to prepare the following:

- F-65 (MI) Annual Local Unit Report
- Municipal Finance Qualifying Statement
- Report on Audit of Financial Statements

We have reviewed, approved and accepted responsibility for the reports. We are responsible for the timely filing of the reports.

Very truly yours,  
Marion Township

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Supervisor

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Clerk

---

Treasurer

Marion Township is a vibrant place, filled with people committed to making it even better. We pledge to serve the citizens of Marion Township in the areas of housing, public safety, cleaner neighborhoods and an overall improvement in our quality of life. New people bring vitality and new ideas to an area.

This letter will assist you with our zoning ordinances and general ordinances for any type of home-based business or home occupation. We ask you to take a moment to review the ordinances. If you still have any questions after looking through the ordinances please give us a call, or stop by the township hall. We will be glad to answer any and all questions Monday thru Thursday 9:00 AM to 5:00 PM.

#### **Section 6.14 Home Occupation**

The regulation of home occupations as provided herein is intended to secure flexibility in the application of the requirements of this ordinance. Home occupation is permitted as an accessory use to the principal residential use of a parcel; a zoning permit for such an occupation is not required. Such flexibility is not intended to allow the essential residential character of residential districts, in terms of use and appearance, to be changed by the occurrence of non-residential activities. Home occupations shall satisfy the following conditions (these regulations do not apply to farms):

- A. The home occupation shall be clearly secondary and incidental to the use of the dwelling as a place of residence, and shall not result in a change to the essential character of the premises including both the dwelling and yard areas. Home occupations shall be conducted in such a manner that, except as otherwise allowed by the provisions of this section, there is no external evidence of the home occupation operation except for the occasional visits by customers or clients numbering no more than ten (10) visits every seven (7) days.
- B. Accessory structures used for business purposes shall conform to Section 6.07 Accessory Buildings and Structures.
- C. Refuse generated by the home occupation shall be safely and properly disposed of in a manner in full compliance with all federal, state and other governmental requirements of any such materials.
- D. Home occupations shall not result in the creation of conditions that would constitute a nuisance to neighboring property owners and the township as a whole. Any machinery, mechanical devices, or equipment employed in the conduct of a home occupation shall not generate noise, vibration, radiation, odor, glare, smoke, steam, or other conditions not typically associated with the use of the dwelling for residential purposes.
- E. A resident of the dwelling on the parcel shall be actively and personally engaged in and responsible for all home occupation operations. No employees shall be permitted, other than members of the immediate family residing in the dwelling unit.
- F. All of the activities on the property related to the occupation, except horticultural, shall be carried on indoors including the storage of materials, goods, supplies, refuse and waste materials, equipment, vehicles, trailers or products related to the occupation.

- G. Traffic generated by the combined home and home occupation shall be no greater in volume than would normally be expected in a residential district, and such traffic shall be limited to passenger vehicles, delivery vans and similarly-sized vehicles. Any need for parking used by such home occupation shall be met off the street and motor vehicles may be parked in an existing driveway if it is of sufficient size. No additional off-street parking demand shall be created.
- H. The home occupation shall be conducted within the dwelling unit, attached garage, or accessory building.
- I. The home occupation shall not occupy more than twenty-five (25%) percent of the total gross floor area of said residential dwelling including the basement.
- J. Storage of combustible, toxic or hazardous material associated with the home occupation shall be done in a manner in full compliance with all federal, state and other governmental requirements concerning the use, handling, transport, storage and disposal of any such materials.
- K. The home occupation shall comply with all applicable federal, state and local laws, including, but not limited to, laws regarding licensing, occupational health and safety, and the environment.
- L. Home occupation approval is not transferable with the sale, rental or lease of the dwelling unit.
- M. Art and music instruction shall be classified as a permitted home occupation subject to the standards of this ordinance.

**Section 17.32 Home-based Business**

Home Occupation regulations are provided in Section 6.14. Home-based businesses are considered special uses and are therefore subject to the provisions of Article XVII, Special Use Permits, and other applicable provisions of the ordinance. A Special Use Permit, and any conditions attached thereto, may be approved by the Township Board if all the criteria listed are met.

A home-based business is an occupation, business, commercial activity, company or profession carried on by family members residing on the premises that is clearly incidental and secondary to the principal single-family residential use and has one or more of the following characteristics and is not a farm operation as defined herein:

1. The business has one or more employees who do not reside on the premises, but who work on the premises or travel to the premises to pick up business vehicles or equipment for use off the premises.
2. The business has outside storage of materials or equipment solely related to the business within a designated and screened area; and/or
3. Has vehicles related solely to the home or business.

**Locational Requirements:** Home-based businesses are permitted by Special Use Permit in the Rural Residential and Suburban Residential Districts.



**Site Requirements:**

- A. A home-based business may be permitted in both the dwelling unit and accessory structure. The home-based business shall not occupy more than twenty-five (25%) percent of the total gross floor area of said dwelling including the basement; however, it may encompass the entire accessory structure. Accessory structures used for business purposes shall conform to Section 6.07 Accessory Buildings and Structures.
- B. The residential appearance of the dwelling shall not be altered in order to conduct the home-based business.
- C. The home-based business shall be clearly secondary and incidental to the use of the dwelling as a place of residence, and shall not result in a change to the essential character of the premises including both the dwelling and yard areas.
- D. All of the activities on the property related to equipment and vehicle repair, cleaning, painting and maintenance associated with the home-based business shall be carried on indoors.
- E. Storage and use of combustible, toxic or hazardous material associated with the home-based business shall be done in a manner in full compliance with all federal, state and other governmental requirements concerning the use, handling, transport, storage and disposal of any such materials.
- F. Solid or liquid refuse or waste or hazardous waste generated by the home-based business shall be safely and properly disposed of in a manner in full compliance with all federal, state and other governmental requirements of any such materials.
- G. In no case will radioactive, medical, or biomedical chemicals or materials waste be received, used, processed or stored on the site of the home-based business.
- H. No equipment or process shall be used in such home-based business that creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal human senses off the subject site. In addition, in regard to electrical interference, no equipment or process shall be used that creates visual, audible, or noticeable interference in any radio or television receivers off the site or that causes fluctuation in line voltage off the site.
- I. The home-based business shall be conducted so it does not constitute a nuisance or annoyance to the residents of adjoining properties due to noise, smoke, odor, electrical disturbance or night lighting, or the creation of unreasonable traffic to the premises.
- J. A resident of the dwelling on the parcel shall be actively and personally engaged in and responsible for all home occupation operations. The number of non-resident employees who can be employed by a home-based business shall be regulated by the size of the parcel containing the business as follows:

Minimum Parcel Size

Maximum Number of Non-Resident Employees

Up to 6 acres	1
6 acres and less than 10 acres	2
10 acres and less than 12 acres	3
12 or more acres	4

The Planning Commission may recommend or the Township Board may, in its discretion, allow a greater number of non-resident employees than those shown in the table above, where the operator of the business can provide clear and convincing evidence that doing so will not interfere with the principal single-family residential use of the premises and also the surrounding area, and further, only where the non-resident employees travel to the premises to pick up business vehicles or equipment for use off the premises.

In the event the home-based business premises are split or otherwise reduced in acreage, the operator will immediately be limited to the number of non-resident employees allowed on the remaining home-based business premises as shown in the table above, unless the operator seeks a new Special Use Permit on the remaining premises within 90 days of the split or reduction in acreage. In the new Special Use Permit, the Planning Commission may recommend or the Township Board may in its discretion reduce the number of non-resident employees allowed on the remaining premises.

- K. Outdoor storage of materials and equipment involved in the business is permitted provided it is adequately screened so it is not visible from adjoining roads and properties. Measures to screen such material or equipment are subject to the recommendation of the Planning Commission and approval of the Township Board and shall include, but are not limited to, one or more of the following: a solid fence no more than six feet in height; plantings that are at least five feet in height at planting and will provide an adequate year-round screen; the topography of the site; existing vegetation on the site; or the screening is provided by existing buildings.
- L. The home-based business shall comply with all applicable federal, state and local laws, including, but not limited to, laws regarding licensing, occupational health and safety, and the environment.
- M. Home-based business approval is not transferable with the sale, rental or lease of the dwelling unit.
- N. Home-based businesses are allowed signage. See Article XV Signage.
- O. Visitors, customers and deliveries shall not exceed a total of twelve (12) during a single day, 7am – 7pm. The Planning Commission may recommend or the Township Board may modify this standard in the case where the Planning Commission or the Township Board determines that the operation of the home-based business will unreasonably

interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. No traffic shall be generated by the home-based business in volumes in excess of that which is normally associated with a single-family dwelling, and such traffic shall be limited to passenger vehicles, delivery vans, and similarly-sized vehicles. The Township Board may relax this requirement upon a finding that the allowance of a specified increase in traffic, including truck traffic, will not undermine the public safety and welfare based on such factors as the size of the parcel, the proximity of nearby residences, and road and dust conditions, nor unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. Nothing in this subsection shall be interpreted to allow outdoor parking in excess of that regulated by subsection below.

- P. In no case shall more than eight (8) motor vehicles be temporarily or permanently parked or located outdoors, including vehicles owned or used by residents of the dwelling and employees of the business. The Township Board may decrease the above standard in the case where the Township Board determines that, without such reduction in the standard, the operation of the home-based business will unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. The Township Board may require screening of parking areas to minimize negative impacts on neighboring properties.

**Performance Standards:** Prior to recommending approval, the Planning Commission shall determine that the proposed home-based business is not incompatible with existing land uses in the area and would not be detrimental to the safety or convenience of vehicular or pedestrian traffic.

- A. For a home-based business, an informal site plan (does not need to comply with the requirements found in Article XVIII Site Plan Review) or plot plan must be submitted for review and recommendation by the Marion Township Planning Commission. The site plan shall be to scale and need only illustrate the following:
- 1) Owner's name, parcel identification (tax ID#) and address.
  - 2) An 11 x 17-inch color aerial photograph of the site area and surrounding areas showing overlaying property lines with contour lines and the proposed site layout with dimensions. (available at Livingston County GIS).
  - 3) Existing and proposed structures with dimensions indicating the location(s) and square footages to be occupied by the home-based business, subject property setbacks as well as distances from the proposed home-based business location on-site to adjacent property lines.
  - 4) Location of driveways, off-street parking areas & delivery and storage areas.
  - 5) Proposed landscaping/screening in association with any parking to minimize negative impacts on nearby properties,
  - 6) The location, character, and dimensions of any structural additions or modifications to an existing dwelling or accessory structure to accommodate the home-based business.

- B. In addition to the information required in this section and the site plan described above, the applicant shall submit a detailed description of the nature of the home-based business, which shall clearly specify the following minimum features:
- 1) A detailed description of the character of the home-based business including but not limited to the service or product offered and the typical daily schedule of activities of such business.
  - 2) The type and frequency of vehicular traffic to be generated by the home-based business. The maximum number of vehicles to be parked or otherwise located outdoors including vehicles owned or used by residents of the dwelling and employees of the home-based business.
  - 3) The number of full-time and part-time employees of the business and the frequency at which such employees will be present at the site.
- C. The Planning Commission may require additional information if it determines the character of the project, site or surrounding conditions necessitates further investigation, allowing it to make a sound decision on the application.
- D. Any approval of a home-based business, and any permit issued for such occupation, shall clearly delineate any conditions upon which such approval is granted including any conditions pertaining to the number of employees, outdoor parking of vehicles, and related operational features.

**tammybeal@mariontownship.com**

---

**From:** Westmoreland, Phil A. <philaw@spicergroup.com>  
**Sent:** Wednesday, October 6, 2021 12:11 PM  
**To:** tammybeal@mariontownship.com  
**Subject:** RE: Twp Hall concepts

Yes.

Option 4 is 11,929 sft and is \$4.13 million. Approximately \$324 per square foot.

Option 5 is 6540 sft and is \$2.18 million. Approximately \$311 per square foot.

Both of these numbers include an estimated amount for design. There isn't any construction administration cost in these, so depending on your needs the final numbers could change. They also include a 10% contingency.

Thanks.

**Phil Westmoreland** | Senior Project Manager I  
**SPICER GROUP, INC.**  
Office: 734-823-3308 | Cell: 517-375-9449  
[www.spicergroup.com](http://www.spicergroup.com)  
Stronger. Safer. Smarter. *Spicer.*

---

**From:** tammybeal@mariontownship.com <tammybeal@mariontownship.com>  
**Sent:** Wednesday, October 6, 2021 11:52 AM  
**To:** Westmoreland, Phil A. <philaw@spicergroup.com>  
**Subject:** RE: Twp Hall concepts

Did you have some estimates for these plans also?

*Tammy L. Beal, MMC*  
Marion Township Clerk  
2877 W. Coon Lake Road  
Howell, MI 48843  
**[tammybeal@mariontownship.com](mailto:tammybeal@mariontownship.com)**  
**517-546-1588**

---

**From:** Westmoreland, Phil A. <philaw@spicergroup.com>  
**Sent:** Wednesday, October 6, 2021 8:41 AM  
**To:** [tammybeal@mariontownship.com](mailto:tammybeal@mariontownship.com)  
**Subject:** Twp Hall concepts

Hi Tammy –

2 concepts attached, one with a full basement and one with just some storage under the expansion part. Let me know what you think.

**Phil Westmoreland** | Senior Project Manager I

**SPICER GROUP, INC.**

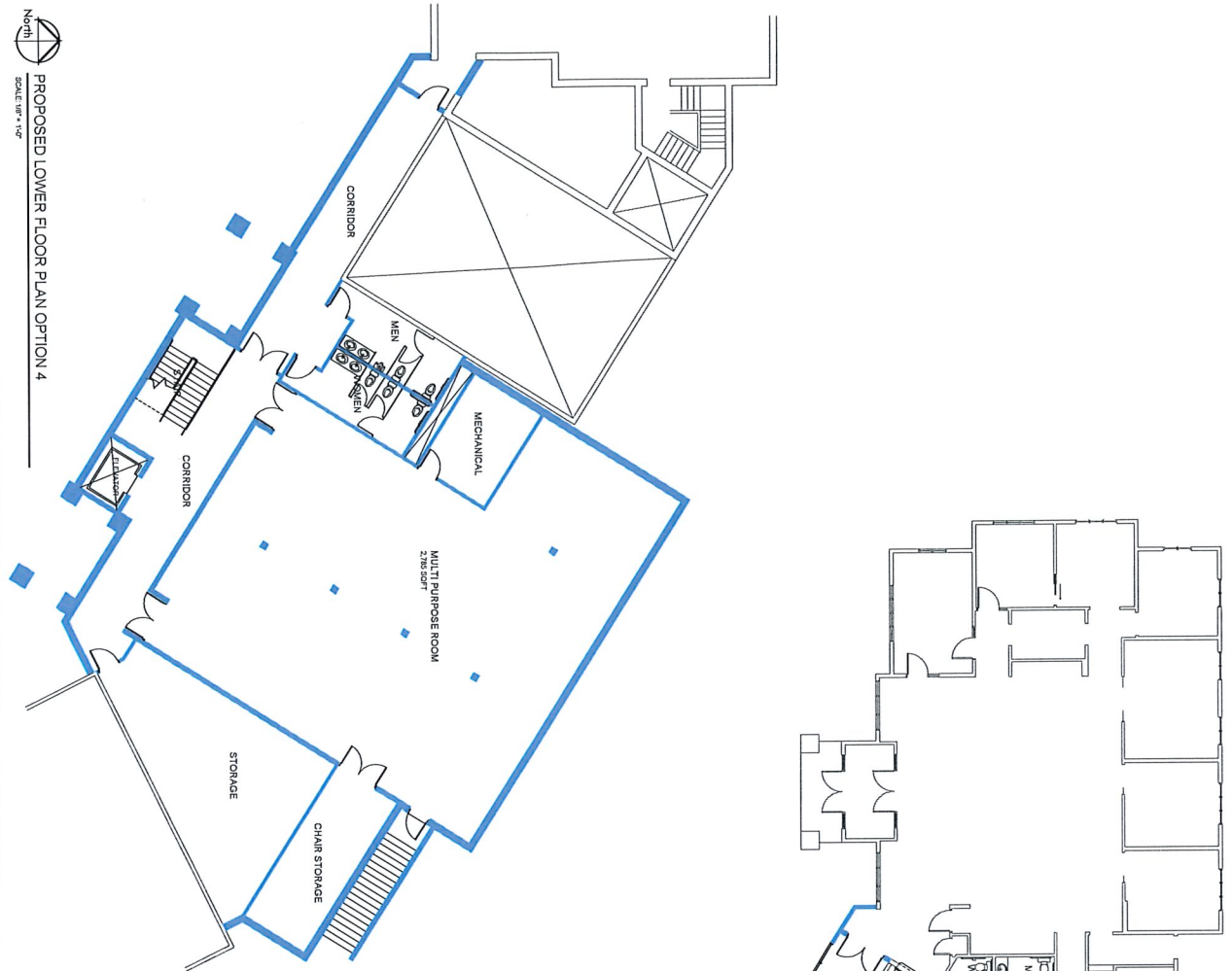
Office: 734-823-3308 | Cell: 517-375-9449

[www.spicergroup.com](http://www.spicergroup.com)

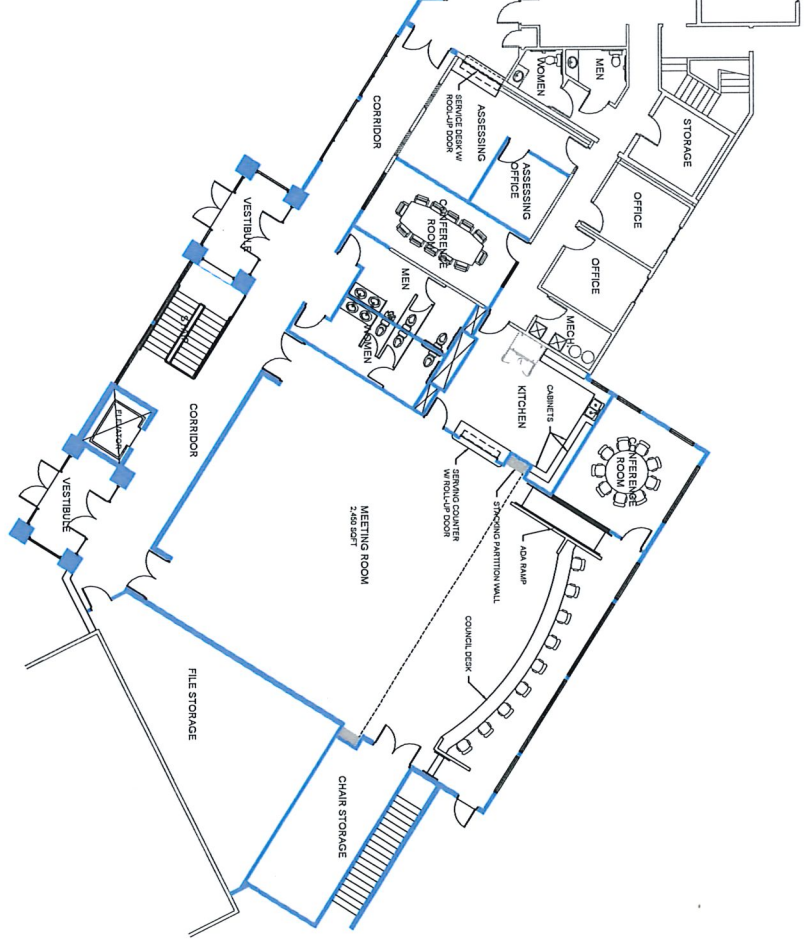
Stronger. Safer. Smarter. *Spicer.*



PROPOSED LOWER FLOOR PLAN OPTION 4



PROPOSED FIRST FLOOR PLAN OPTION 4



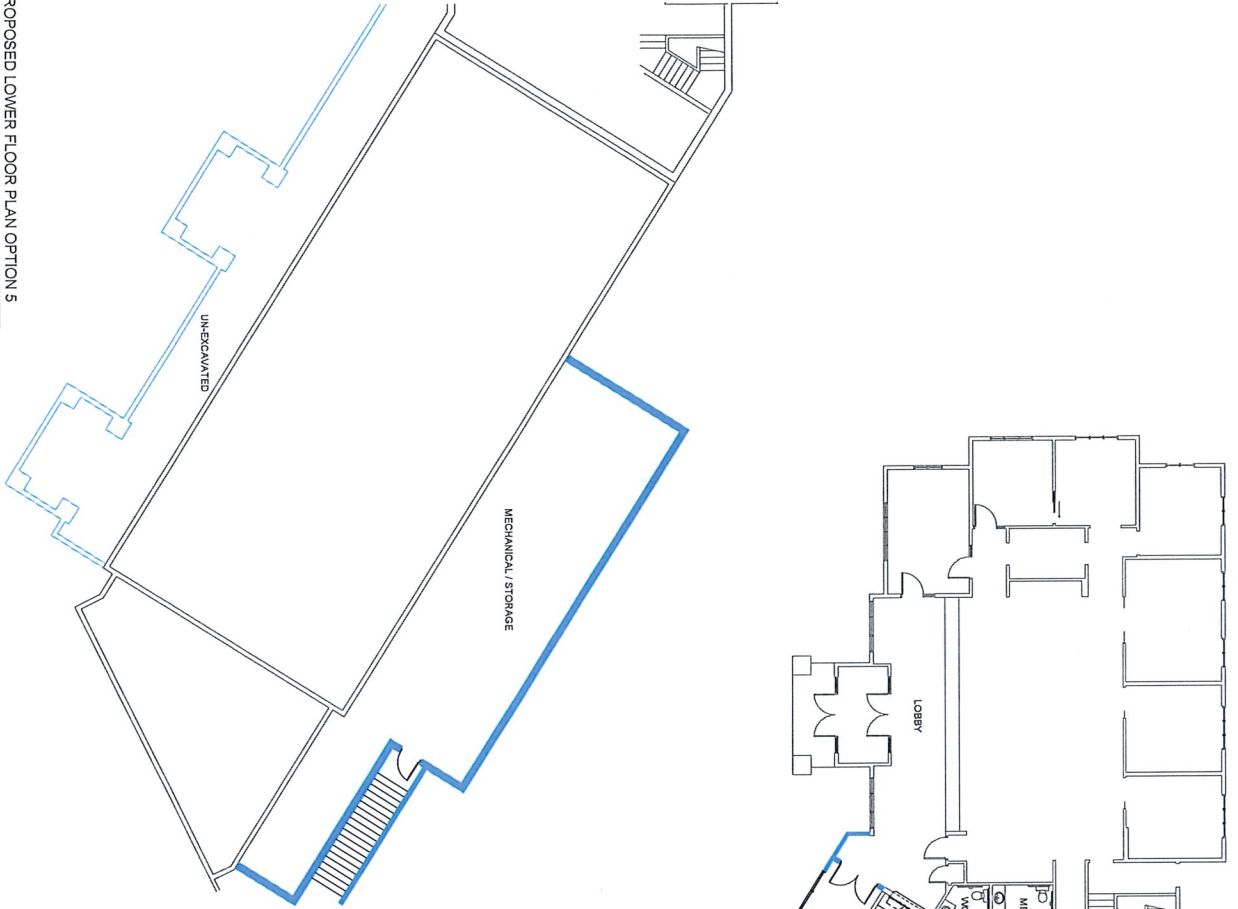
NO.	DATE	DESCRIPTION	BY
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3	08/20/2018	REVISIONS	SPK
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98	08/20/2018	REVISIONS	SPK
99	08/20/2018	REVISIONS	SPK
100	08/20/2018	REVISIONS	SPK

**SPK**  
 ARCHITECTURE  
 200 S. WASHINGTON ST.  
 SUITE 100  
 MARION, OHIO 44640  
 (330) 393-1111  
 www.spkarchitect.com

MARION TOWNSHIP HALL  
 RENOVATION STUDY  
 OPTION 4  
 LOWER LEVEL OPTION  
 SHEET 04  
 P4



PROPOSED LOWER FLOOR PLAN OPTION 5  
SCALE: 1/8" = 1'-0"



PROPOSED FIRST FLOOR PLAN OPTION 5  
SCALE: 1/8" = 1'-0"

NO.	DATE	BY	DESCRIPTION
1	10/15/2021	JMK	OPTION 5
2	11/15/2021	JMK	OPTION 5
3	12/15/2021	JMK	OPTION 5
4	01/15/2022	JMK	OPTION 5
5	02/15/2022	JMK	OPTION 5
6	03/15/2022	JMK	OPTION 5
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53	02/15/2026	JMK	OPTION 5
54	03/15/2026	JMK	OPTION 5
55	04/15/2026	JMK	OPTION 5
56	05/15/2026	JMK	OPTION 5
57	06/15/2026	JMK	OPTION 5
58	07/15/2026	JMK	OPTION 5
59	08/15/2026	JMK	OPTION 5
60	09/15/2026	JMK	OPTION 5
61	10/15/2026	JMK	OPTION 5
62	11/15/2026	JMK	OPTION 5
63	12/15/2026	JMK	OPTION 5
64	01/15/2027	JMK	OPTION 5
65	02/15/2027	JMK	OPTION 5
66	03/15/2027	JMK	OPTION 5
67	04/15/2027	JMK	OPTION 5
68	05/15/2027	JMK	OPTION 5
69	06/15/2027	JMK	OPTION 5
70	07/15/2027	JMK	OPTION 5
71	08/15/2027	JMK	OPTION 5
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73	10/15/2027	JMK	OPTION 5
74	11/15/2027	JMK	OPTION 5
75	12/15/2027	JMK	OPTION 5
76	01/15/2028	JMK	OPTION 5
77	02/15/2028	JMK	OPTION 5
78	03/15/2028	JMK	OPTION 5
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95	08/15/2029	JMK	OPTION 5
96	09/15/2029	JMK	OPTION 5
97	10/15/2029	JMK	OPTION 5
98	11/15/2029	JMK	OPTION 5
99	12/15/2029	JMK	OPTION 5
100	01/15/2030	JMK	OPTION 5

OPTION 5  
LOWER LEVEL OPTION

MARION TOWNSHIP HALL  
RENOVATION STUDY



JPK&A GROUP, Inc.  
2000 West 10th Street  
Casper, WY 82401  
307.233.1111  
www.jpkandagroup.com

DATE: 11/15/2023  
DRAWN BY: JMK  
CHECKED BY: JMK  
SCALE: 1/8" = 1'-0"

P5



# NOVEMBER 2021

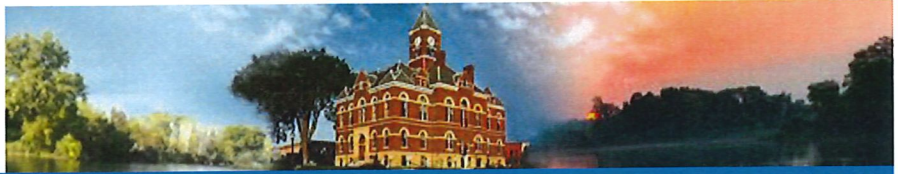
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7 End Daylight Savings	8	9	10	11 Veterans Day	12	13
14	15	16	17	18	19	20
21	22	23	24	25 Thanksgiving Day	26 Black Friday	27
28	29	30				

Board meeting  
move to here ???



# Liv.Co UPDATE

Monthly News from the  
Livingston County Commissioners



September 2021

## Livingston County Board of Commissioners

- District 1 - Martin Smith
- District 2 - Carol Sue Reader
- District 3 - Wes Nakagiri  
*(Board Chairman)*
- District 4 - Douglas G. Helzerman
- District 5 - Jay R. Drick
- District 6 - Mitchell Zajac
- District 7 - Carol S. Griffith  
*(Board Vice-Chairwoman)*
- District 8 - Jerome Gross
- District 9 - Brenda Plank

## Monthly Meetings

All meetings are in-person, but have a Zoom participation option.

- Via Zoom (on-line meetings):  
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVlZz09>
- Via the Zoom app - **join a meeting**,  
meeting number: **399 700 0062**  
Enter the password: **LCBOC**  
(ensure there are no spaces before or after the password)
- Dial by your location: +1 929 205 6099  
Meeting ID: **399 700 0062**  
Password: **886752**

- 9/27/2021 - Full Board Meeting at  
5:30 PM
- 10/4/2021 - General Government &  
Health & Human Services  
Meeting at 5:30 PM
- 10/6/2021 - Finance Committee  
Meeting at 7:30 AM
- 10/12/2021 - Full Board Meeting at  
5:30 PM
- 10/18/2021 - Infrastructure &  
Development & Public Safety  
Meeting at 5:30 PM

*"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside, and recreate in Livingston County."*

## Resident Broadband Survey Set To Begin In October With Community Partners Informational Webinar



Livingston County is excited to begin getting a better picture of what Internet connectivity looks like in our community through our upcoming Resident Broadband Survey. As we all well know, high-

speed Internet is an essential and critical service, but can be prohibitively expensive, extremely slow, unreliable, or not available in some areas of our county. To gather the most accurate data of our county's connectivity, we need your help! Our local municipalities, schools, public safety, libraries, and community service organizations have unique connections with our residents. Your support of the Resident Broadband Survey is critical for its success.

The County has created a connectivity survey in partnership with Merit Network, and we are asking for your assistance in spreading the work to our residents and encouraging them to complete the survey. By participating in this survey, each resident will help Livingston county plan for a connected future. We'll be hosting a brief informational webinar to discuss the survey, how our community partners can help bring awareness to this important issue, and how data from the survey can help solve it.

Please consider joining Livingston County on October 8th from 9-10 a.m. for a virtual Community Partners Informational Webinar. To register for the webinar, please visit <https://www.merit.edu/event/livingston-county-data-collection-informational-webinar/>. If you are unable to attend the webinar, don't worry! A link will be sent about a week after the webinar to all those who register with a recording, along with some tools like fliers, graphics, and language your organization might consider using to help us spread the word.

If you or your organization has questions about the survey/webinar or suggestions to best reach your community or those you serve, please contact Allison Nalepa at [analepa@livgov.com](mailto:analepa@livgov.com).

## Resolutions Passed by the Board of Commissioners

- The Specialty Courts and Programs will apply for the Bureau of Justice Assistance Grant through the State Court Administrative Office for Adult Drug Court and Veterans Treatment Court enhancement and expansion. The Courts will also apply for the State Opioid Response 2 Project Grant for the Adult Drug Court. This grant provides funding for treatment service for participants with opioid use disorders.
- A Grade 3 Administrative Aide position will be added to the Prosecutor's Office. One reason the position was needed is the increase of digital evidence the Prosecutor's Office processes.
- The Planning Department, in collaboration with Information Technology have applied for a SEMCOG Planning Assistance Program Grant to for the upcoming Resident Broadband Survey. The County's grant request totals \$40,000, which includes a \$7,260 local match from American Rescue Plan Act funds.
- The Sheriff's Office will submit a grant application for participation in the State of Michigan, Office of Highway Safety Planning's fiscal year 2022 Secondary Road Patrol and Traffic Accident Prevention Program.
- William Bolin was appointed as Livingston County's representative on the Huron Clinton Metropolitan Authority Board, with a term expiring on May 15, 2027.
- Four Sheriff's Office vehicles that were flooded in the Law Center's parking lot will be replaced through Enterprise Fleet Management.
- Due to LETS' ongoing need for transit attorney services to ensure compliance with State and Federal transit regulations, an agreement with Foster Swift Collins & Smith PC has been approved for a period of five years.
- The EMS Department and County Treasurer will write off EMS accounts receivable at the point that they are sent to collections.
- Livingston County's Board of Commissioners supports American Rescue Plan (ARP) State Match Programs. The Michigan Association of Counties is working on a match program to earmark state ARP funds to leverage all levels of government to strategically invest the one-time dollars in areas of greatest need for improvement.
- Howell Township has been authorized to use the County's Public Safety Complex at 1911 Tooley Road in Howell as a public polling site for elections.
- The EMS Department will be adding an Education Instructor Coordinator position to their staff structure. The need for the position has arisen from the Department's significant enhancement to their education offerings.
- Four full-time EMS Road Supervisors will be reclassified from salaried FLSA exempt to hourly non-exempt. This reclassification will address pay concerns, allowing the Supervisors to be compensated with overtime pay when working over 40 hours a week.
- A reorganization of the Drain Department has been approved. An Assistant Wastewater Operator position has been added to support current wastewater operations. The County's Septage Receiving Station was originally intended to receive 12 million gallons of septage annually, but is projected to exceed 35 million gallons this year alone. An entirely new Sewage Dewatering Facility is newly in operation and currently operating at full capacity, which necessitates the need for another expansion. The Department's workload had resulted in staff having to work a tremendous amount of overtime. The addition of this position will help spread the workload, reduce overtime, and allow the Drain Department to focus on their Asset Management Plan.