

**BOARD OF TRUSTEES
AGENDA and MINUTES - January 9, 2014**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
 - 2. Consent Agenda**
 - a.) **Approval of December 12, 2013 Regular Meeting Minutes**
 - c.) **Complaint Report**
 - d.) **DPW Report**
 - e.) **Treasurers Report**
 - f.) **Zoning Report**
 - g.) **Howell City WWTP**
 - 3. Burnham & Flower Insurance Renewal**
 - 4. Blue Cross Insurance Increase**
 - 5. Summer School Collection Agreement**
 - 6. D-19 Work**
 - 7. Transfer of Parcel #4710-01-100-019**
 - 8. Planning Commissioner Reappointment (Greg Durbin)**
 - 9. ZBA Report**
- Correspondence/Updates**
MDOT Open House

Call to the Public

Adjournment

MINUTES – January 9, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe (arrived at 7:35 pm)

MEMBERS ABSENT:None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #10—Oil Well was added to the agenda. Paula Wyckoff motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded.

Motion carried.

BURNHAM & FLOWER INSURANCE RENEWAL

Larry Clever, Account Manager from Burnham & Flower, was present for this item. Jim

Murray motioned to approve renewal of the Michigan Township Participating Plan Proposal, with Options A, B & C, for a total of \$31,042. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes.

Motion carried 7-0.

BLUE CROSS INSURANCE INCREASE

Tammy Beal presented a bill from Blue Cross/Blue Shield that now includes federal and state taxes and fees as a result of the Affordable Care Act. Jim Murray motioned to have the township cover this as an administrative fee. Les Andersen seconded. Roll call vote: Wyckoff—yes; Murray—yes; Hanvey—yes; Lloyd—yes; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 6-1.**

SUMMER SCHOOL TAX COLLECTION AGREEMENT

Les Andersen motioned to approve the agreement for collection of summer school property taxes at \$3 per parcel, as presented. Tammy Beal seconded.

Motion carried 7-0.

D-19 WORK

Bob Hanvey said the Livingston County Road Commission anticipates receiving excess funds in the amount of \$760,000 and they are suggesting improvements on D-19 from the city limit to Wright Road. There was discussion about the need for a left-turn lane prior to the proposed gas station being built. Bob Hanvey will discuss this further with Mike Crane.

TRANSFER OF PARCEL #4710-01-100-019

A letter was received from the City of Howell regarding transfer of this parcel from the township to the city.

PLANNING COMMISSIONER REAPPOINTMENT

Bob Hanvey nominated Greg Durbin to a three-year term on the Planning Commission. Tammy Beal motioned to approve Greg Durbin's nomination to a three-year term on the Planning Commission, ending Jan. 2017, and his appointment as the PC representative on the Zoning Board of Appeals will run concurrently. Jim Murray seconded.

Motion carried.

ZBA REPORT

Dan Lowe reported that the January 6, 2014 meeting was cancelled due to weather conditions, and has been rescheduled for Monday, January 20, 2014.

OIL WELL

Bob Hanvey reported he received notice of a permit application from Apollo Exploration for an oil well on Pingree Road; they are not fracking. They will start when the frost laws are lifted, and will run 24 hours a day, 7 days a week, for less than a month.

CORRESPONDENCE/UPDATES

An invitation to an MDOT open house was included in the packet.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Jim Murray motioned to adjourn at 8:31 pm. Tammy Beal seconded. **Motion carried.**

AGENDA and MINUTES - January 23, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

1. Approval of Agenda
 2. Consent Agenda
 - a.) Approval of January 9, 2014 Regular Meeting Minutes
 - b.) Investment Report
 - c.) January 15, 2014 HAFA Agenda/Minutes
 - d.) January 15, 2014 MHOG Agenda/Minutes
 - e.) Bonnie Circle Invoice for \$5,411.06
 - f.) EDC Report
 3. Poverty Exemption Guidelines Resolution
 4. Letter Appeals for Board of Review
 5. FLOW
 6. Marion Township Cell Tower Ordinance
 7. Tornado Siren Preventative Maintenance
 8. Darakjian Parcel
 9. Budget Update
 10. Conflict of Interest Policy
 11. ZBA Report
- Correspondence/Updates
Fillmore County Park Development

Call to the Public
Adjournment

MINUTES – January 23, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe
MEMBERS ABSENT: None
OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #12—Roads was added to the agenda and Fillmore County Park Development was moved from Correspondence/Updates to item #13. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes.

Motion carried.

PROVERTY EXEMPTION GUIDELINES RESOLUTION

Jim Murray motioned to adopt a resolution to approve the poverty exemption policy and guidelines for 2014 income and asset tests, as presented. Les Andersen seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Resolution passed 7-0.

LETTER APPEALS FOR BOARD OF REVIEW

Paula Wyckoff motioned to adopt a resolution to allow residents to file letter appeals to the Board of Review for 2014, as presented. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

FLOW

Conway Township has organized an educational presentation by FLOW on Horizontal Fracking for Oil & Gas in Michigan: Legal Strategies & Tools for Local Communities and Citizens, Thursday, February 6, 6:30 pm at Fowlerville High School. Tammy Beal said that Conway Township is paying for the presentation itself and no longer asking for contributions.

The Livingston County Planning Department will be hosting a brown bag lunch on this subject on Wednesday, February 12, 12 noon-1:30 pm at Cleary University Johnson Center.

TOWNSHIP CELL TOWER ORDINANCE

Jim Murray motioned to have the Planning Commission review the cell tower ordinance and the requirements for isolation distance. Tammy Beal seconded. **Motion carried.**

TORNADO SIREN PREVENTATIVE MAINTENANCE

Bob Hanvey reported that he doesn't have the numbers yet from Chief Pless, but the estimate is about \$400-500 per unit for maintenance inspections.

DARAKJIAN PARCEL

Bob Hanvey updated the board members on this item. He spoke with Ian Schonscheck, who said they've let the parcel return to the bank. A decision needs to be reached by the end of the March. Jim Murray suggested that Mr. Hanvey discuss the situation with Neal Goodman.

BUDGET UPDATE

Bob Hanvey reviewed the updated information with the board members. He will start working on the allocation budget next month.

CONFLICT OF INTEREST POLICY

Tammy Beal said the form in the packet needs to be completed and returned to her office at the request of the auditor.

ZBA REPORT

Dan Lowe reported that the Zoning Board of Appeals granted 11 variances to CD Okemos for the gas station/convenience store.

ROADS

Bob Hanvey and Tammy Beal attended the January 23 LCRC meeting, and talked with Mike Crane about possibly incorporating the D-19 improvements necessary because of the gas station/convenience store project. Bob Hanvey also provided the board members with information on those who would be affected by a special assessment district. The very rough numbers for the project would be \$200-450K. Les Andersen said he doesn't feel that a special assessment district would be approved by the property owners. Dan Lowe disagreed. Phil Westmoreland said he will contact Mike Crane to discuss this project. Les Andersen motioned to approve funding for the engineering work on this project, not to exceed \$40,000. Tammy Beal seconded. Roll call vote: Hanvey—yes; Lowe—no; Wyckoff—yes; Beal—yes; Lloyd—no; Murray—yes; Andersen—yes. **Motion carried 5-2.**

FILLMORE COUNTY PARK DEVELOPMENT

A letter was received from the Livingston County Parks and Open Space Advisory Committee regarding this concept development. They are asking for contributions of

\$2,000-\$3,000 from townships for a feasibility study. Dan Lowe motioned to not participate in this endeavor.

Scott Lloyd seconded. Roll call vote: Murray—no; Beal—no; Andersen—yes; Lowe—yes; Hanvey—no; Lloyd—yes; Wyckoff—no. **Motion failed 3-4.**

Paula Wyckoff motioned to participate with a contribution not to exceed \$3,000.

Tammy Beal seconded. Roll call vote: Lowe—no; Wyckoff—yes; Lloyd—no; Murray—yes; Andersen—no; Beal—yes; Hanvey—yes. **Motion carried 4-3.**

CORRESPONDENCE/UPDATES

Tammy Beal said that packets for the February 13 meeting will be available on Monday, February 10 after 3 pm.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:47 pm. Tammy Beal seconded. **Motion carried.**

AGENDA and MINUTES - February 13, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
- a.) Approval of January 23, 2014 Regular Meeting Minutes**
- b.) Complaint Report-None**
- c.) DPW Report**
- d.) Treasurers Report**
- e.) Zoning Report**
- f.) Police Report**
- 3. Preliminary Review of Txt #06-13 Single Family Design**
- 4. Roads**
- 5. Hydraulic Fracturing**
- 6. Board of Review Appointment**
- 7. Wastewater Treatment**
- 8. Marion Township Sewer and Water REU Table**
- 9. Crystal Wood II SAD**
- 10 Highland Update**
- 11. Closed Session to Discuss Darakjian Parcel**

Correspondence/Updates

Sunridge Update

Crown Castle Cell Tower

Call to the Public

Adjournment

MINUTES - FEBRUARY 13, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to have Correspondence/Updates moved to Item #10 on the agenda. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded.

Motion carried.

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Les Andersen seconded.

Motion carried.

PRELIMINARY REVIEW OF TXT #06-13—SINGLE FAMILY DESIGN

Paula Wyckoff motioned to approve TXT #06-13 as presented and forward to the Livingston County Planning Department for review and comment. Jim Murray seconded.

Motion carried 7-0

ROADS

Bob Hanvey and Tammy Beal attended a meeting at the LCRC regarding a Pavement Preservation Program that they are asking municipalities to participate in. They would like input from the townships no later than February 27. Dan Lowe said he's not willing to approve a dime to the program, and he will vote no on the gas station project if the road improvements are not made. The board members agreed that the township will not participate in the preservation program at this time. Approximately \$260,000 was spent on roads last year, excluding Bonnie Circle and dust control. Dan Lowe said that County Farm Road needs chip seal. Bob Hanvey asked the board members to provide a list of projects by Thursday, February 20 at noon for the board packets.

HYDRAULIC FRACTURING

Bob Hanvey reported that several township representatives attended the FLOW meeting held at Fowlerville High School on February 6. FLOW pointed out areas where local authorities can regulate some aspects of the operation. Several township representatives also attended the Livingston County Planning Department's brown bag lunch on February 12. MDEQ reviewed several measures they take to assure that fracking wells do no harm to the environment. MDEQ will now provide notice to the township when an application is received for oil and gas wells in the township.

BOARD OF REVIEW APPOINTMENT

Robert Peter submitted his resignation from the Board of Review. Bob Hanvey motioned to appoint the alternate, Cheryl Range, for the remainder of 2014. Tammy Beal seconded. **Motion carried.** Mr. Peter was also an alternate member of the ZBA, so new alternates will have to be appointed to both the Board of Review and ZBA.

WASTEWATER TREATMENT

An email from Pat Gibbons with operational data is included in the packet.

MARION TOWNSHIP SEWER AND WATER REU TABLE

Paula Wyckoff motioned to approve the REU table with the option to deviate from the tables if evidence is presented by the applicant to demonstrate that proposed usage will be different from the tables. Scott Lloyd seconded. **Motion carried.**

CRYSTALWOOD II SAD

An agreement between the township and Sterling Land Ventures is included in the packet. Dan Lowe said he would like the same wording as the consent judgment with regard to the 26 REUs. Bob Hanvey will forward the agreement to the township attorney for review and have the additional language added.

HIGHLAND UPDATE

Bob Hanvey updated the board members on this item. He said the township has received requests from the City of Howell regarding the status of the property. A payment history of the SADs is included in the packet.

CORRESPONDENCE/UPDATES

Bob Hanvey passed out an email from S.R. Jacobson regarding driveway permits in Sunridge.

A letter from Crown Castle is included in the packet; they now have management and operation rights to the AT&T cell tower.

Bob Hanvey received an email from Unison with an offer to buy the cell tower lease. The board members declined.

CLOSED SESSION TO DISCUSS DARAKJIAN PARCEL

Les Andersen motioned to go into closed session for discussion on land acquisition because discussing it in an open meeting may have a detrimental financial effect on the township. Scott Lloyd seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

Motion by Les Andersen to come out of closed session at 9:45 pm, seconded by Tammy Beal. Roll call vote: Beal, Andersen, Lowe, Murray, Wyckoff, Hanvey, Lloyd—all yes.

Motion carried 7-0.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Motion by Tammy Beal to adjourn at 9:50 pm, seconded by Les Andersen. **Motion carried.**

AGENDA and MINUTES - February 27, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of February 13, 2014 Regular Meeting Minutes**
 - b.) January 2014 MHOG Agenda/Minutes**
 - c.) February 2014 HAFA Agenda/Minutes**
- 3. Francis Road Sewer Service**
- 4. Special Assessments**
- 5. Tornado Siren**
- 6. Bonds**
- 7. Marion Township Roads**
- 8. Highland**
- 9. Darakjian**

Correspondence/Updates

**SEMOG Public Notice
Call to the Public
Adjournment**

MINUTES - February 27, 2014

**MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff,
Tammy Beal, Jim Murray, and Dan Lowe**

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Jim Murray seconded.

Motion carried.

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Scott Lloyd seconded.

Motion carried.

FRANCIS ROAD SEWER SERVICE

Bob Hanvey received an inquiry about sewer and water service on two vacant lots on Francis Road. He asked the board members to consider establishing a policy. Paula Wyckoff motioned to postpone action on this item. Jim Murray seconded.

Motion carried.

SPECIAL ASSESSMENTS

Les Andersen motioned to not take the delinquent tax reimbursement for special assessments on the following parcels: 4710-02-400-014, 4710-02-400-016, and 4710-02-400-017. Jim Murray seconded. **Motion carried.**

TORNADO SIREN

A maintenance and inspection agreement from West Shore Services, Inc. is included in the packet. Board members discussed having an annual inspection this year for \$1400 rather than signing a contract. This item was postponed until discussed with other municipalities.

BONDS

Jim Murray motioned that the township not refinance the Sanitary Sewer System No. 1 and Water Main Extension Refunding bonds at this time. Les Andersen seconded.

Motion carried.

TOWNSHIP ROADS

Bob Hanvey attended the LCRC meeting this morning and passed out the agenda. He also passed out the LCRC estimates for Norton Road, County Farm Road, and Coon Lake Road. Les Andersen motioned to offer 50% of the cost toward Option 4 for Coon Lake Road repairs, provided the millings do not exceed the width of the existing pavement and are not put in the ditches. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

HIGHLAND

No new information on this item.

DARAKJIAN

Bob Hanvey passed out an email received today from SPARK. He also provided board members with a timeline/summary for the Marion Meadows purchase process. Tammy Beal motioned to authorize Bob Hanvey to sign the purchase agreement with a change in the deposit item *3a* to deliver deposit to seller directly and have the owner sign. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

A public hearing notice from SEMCOG is included in the packet.

Emails have been received regarding the HAPRA director; anyone interested can contact the treasurer for a copy.

A memo from the LCRC regarding frost laws was received, effective Saturday, March 1 at 6:00 am. Dan Lowe said Howell Public Schools needs to be reminded that the buses should not use the parking lot.

Bob Hanvey updated the board members on the Hometown Village lots; S.R. Jacobsen feels that \$10,000 per lot is too much. He also said that AT&T may have an interest in a cell tower in that area.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:35 pm. Tammy Beal seconded. **Motion carried.**

AGENDA and MINUTES - March 13, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

1. Approval of Agenda

2. Consent Agenda

a.) Approval of February 27, 2014 Regular Meeting Minutes

b.) Complaint Report

c.) DPW Report

d.) Treasurers Report

e.) Zoning Report

f.) Goodman Law Group Invoice, \$1,837.50

Highland

3. Roads

4. Hometown

5. Marion Township Park Advisory Board Officers

6. Darakjian Parcel

7. Budget

8. EDC Submission

9. Preliminary Approval for

- **TXT# 09-13 Article XVI-Special Use Permit Language**

- **TXT# 10-13 Article XVIII-Site Plan Requirements Language**

- **TXT# 11-13 Section 6.13G#4-Exc. To Fencing & Screening**

Correspondence/Updates

***Next board packet will be available March 24th after 3:00**

**Call to the Public
Adjournment**

MINUTES – March 13, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe
MEMBERS ABSENT: None
OTHERS PRESENT: Phil Westmoreland, Spicer Group

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CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to have the agenda items rearranged. Tammy Beal asked to have an item about Deputy Clerk added. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried.**

CONSENT AGENDA

Jim Murray motioned to approve the consent agenda. Les Andersen seconded.

Motion carried.

HIGHLAND/MEDC/DARAKJIAN

A letter from the City of Howell regarding water & sewer assessments on the Highland property is included in the packet. Bob Hanvey is trying to schedule a meeting on Monday with representatives from the city to discuss a joint venture. Scott Lloyd and Dan Lowe will also attend. A memo was passed out regarding an email from SPARK on MEDC development, and a joint submittal between Marion Township and the City of Howell has been sent to MEDC. A list of questions submitted to the City of Howell regarding the Marion Meadows property was passed out, along with a copy of the most recent loop road plan, dated October 2005. Dan Lowe will talk with Drain Commission regarding maintenance of the drain on the Marion Meadows property.

BUDGET

A budget summary for the county allocation board is included in the packet. Dan Lowe asked about funds for cleaning out township at-large drain maintenance.

ROADS

Three bids were received for 2014 dust control: Chloride Solutions (formerly MBH), Michigan Chloride, and Advanced Dust Control. Les Andersen motioned to select Chloride Solutions to provide 2014 dust control. Dan Lowe seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.** An agenda from the March 13 Livingston County Road Commission meeting was passed out; Bob Hanvey and Tammy Beal attended. Spicer Group has been selected as the design consultant for the D-19 project. A project kick-off meeting is scheduled for Monday, March 17.

HOMETOWN VILLAGE

Bob Hanvey provided the board members with a list of issues regarding this property, and a proposed site plan from Allen Edwin. The revised site plan calls for 73 units rather than 94 units. Bob Hanvey will approach MHOG again at next week's meeting

regarding a cell tower location on the water tower. Board members discussed prices for the lots, considering the amount the township has invested.

Paula Wyckoff reported that the Livingston County treasurer is requiring the township to take the reimbursements for delinquent special assessments; the option to decline only applies to "uncollectible" parcels.

PARK ADVISORY BOARD OFFICERS

Tammy Beal motioned to approve the Park Advisory officers as presented. Les Andersen seconded. **Motion carried.**

ZONING

TXT #09-13—Article XVI: Special Use Permit Language, TXT #10-13—Article XVIII: Site Plan Requirements Language, and TXT #11-13—Section 6.13 G #4 Exceptions to Fencing & Screening Requirements are included in the packet. Les Andersen motioned to grant preliminary approval for the three text amendments and forward to Livingston County Planning for review and comment. Jim Murray seconded. **Motion carried.**

DEPUTY CLERK

Tammy Beal asked for the board's approval to hire a new deputy clerk at \$15 per hour with benefits. Les Andersen motioned to approve Jana Kosko as the new deputy clerk. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

A Heritage Days meeting is scheduled for Monday, March 17 at 7:00 pm. Board packets for the March 27 meeting will be available on Monday, March 24.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:30 pm. Jim Murray seconded. **Motion carried.**

AGENDA and MINUTES - March 27, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
 - 2. Consent Agenda**
 - a.) Approval of March 13, 2014 Regular Meeting Minutes**
 - b.) March 19, 2014- HAFA Minutes/Agenda**
 - c.) March 19, 2014-MHOG Minutes/Agenda**
 - d.) General Fund Investments**
 - e.) Police Reports**
 - 3. Hometown**
 - 4. Highland/Darakjian Parcel**
 - 5. HAFA Budget**
 - 6. MHOG**
 - 7. Roads**
 - 8. Deputy Clerk**
- Correspondence/Updates**

Call to the Public

Adjournment

MINUTES – March 27, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to have the agenda items rearranged. Tammy Beal asked to have an item about QVF Computer Grant added. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded.

Motion carried.

HAFA BUDGET

Les Andersen motioned to approve the Howell Area Fire Authority budget for the fiscal year ending June 2015 as presented. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

ROADS

Brian MacDonald, 952 Brighton Road, was present to ask for the board's help to improve the condition of Brighton Road. He presented the board with a signed petition from residents, and asked if the board could provide some support in dealing with the Livingston County Road Commission. The grading the LCRC does is a temporary fix; some sections of the road are all clay, there is a lack of ditches, and a drainage problem. Harry Melman, 4700 Hawthorne, said the road broke down back in the 1980s, and the condition now is similar.

Ralph Gibson, 168 Brighton Road, said that ditching and culverts were done on the Genoa Township portion of the road.

Bob Hanvey told the residents that Act 51 of 1951 removed roads from township authority. Les Andersen said the board could ask Tim Johnson from the LCRC to take a look at the road and make recommendations. Dan Lowe said that ditching needs to be done. Les Anderson will contact Tim Johnson on Monday (**AI #1.**)

The board members suggested that the residents send emails to the LCRC and ask for a response. Les Andersen provided the board members with a spreadsheet from the LCRC on the primary pavement preservation program. The LCRC is estimating a cost of \$400,000 for the repairs to Coon Lake Road from Pingree Road to Cedar Lake Road, with an investment from the LCRC of \$100,000. Dan Lowe said it should just be wedged and chip sealed; an email from the LCRC indicates they won't cost share for that type of repair.

Les Andersen motioned to approve the project for \$400,000, with \$100,000 cost share from the Livingston County Road Commission, with the request that oversight would

include township representation. Tammy Beal seconded. Discussion: Scott Lloyd asked about the D-19 project; Bob Hanvey said the numbers won't be available until April 8. Roll call vote: Wyckoff—yes; Murray—yes; Hanvey—yes; Lloyd—yes; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 6-1.**

MHOG

The cover page from MHOG's new construction engineering services fee schedule is included in the packet. The book is available for review in the clerk's office. Greg Tatara will meet with a representative from AT&T regarding locating on the water tower.

HOMETOWN VILLAGE

A one-page handout is included in the packet. Bob Hanvey said the township has the option of removing the special assessments from the property. Jim Murray motioned to postpone action until the next board meeting. Tammy Beal seconded.

Motion carried.

HIGHLAND/DARAKJIAN

Jim Murray motioned to pay the taxes due through 2011 on the Marion Meadows property in the amount of \$259,779.04 to avoid foreclosure. Les Andersen seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes.

Motion carried.

DEPUTY CLERK

Tammy Beal said she would like to appoint Jessica Timberlake as the new deputy clerk at a rate of \$16/hr. Les Andersen motioned to approve the appointment. Jim Murray seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes. **Motion carried.**

QVF COMPUTER GRANT

Jim Murray motioned to adopt a resolution to authorize the clerk to sign the grant for a new QVC computer under the Help America Vote Act. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes.

Resolution passed 7-0.

CORRESPONDENCE/UPDATES

A map of MDOT's 2014 road repair projects is included in the packet.

A press release from the Huron River Watershed Council is included in the packet; a conference is scheduled for April 24, 8:30 am-4:30 pm.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Paula Wyckoff motioned to adjourn at 9:18 pm. Tammy Beal seconded. **Motion carried.**

AGENDA and MINUTES - April 10, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of March 27, 2014 Regular Meeting Minutes**
 - b.) Complaint Report-none**
 - c.) DPW Report**

- d.) Treasurers Report
- e.) Zoning Report
- f.) 2013 Livingston County Sheriff Department Report
- g.) Howell City WWTP Report
- h.) Goodman Law Group Invoice (\$1,102.50)
- 3. Hometown
- 4. Marion Meadows/Darakjian Parcel
- 5. Roads
- 6. Cell Tower Road
- 7. Preliminary Approval of TXT #07-13 Article V
Criteria for Granting a Variance and Extension
- 8. Final Approval of TXT# 06-13 Section 6.22
Single Family Design Standards (9th revision)
- 9. Heritage Days Stipend

Correspondence/Updates
Call to the Public
Adjournment

MINUTES - April 10, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe
MEMBERS ABSENT: None
OTHERS PRESENT: Phil Westmoreland, Spicer Group; Steve Williams, County Commissioner

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Supervisor Hanvey asked to have the agenda items rearranged; budget, tornado siren and cemetery trees added. Jim Murray motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Clerk Beal asked that QVC be changed to QVF at the top of page three of the minutes from March 27, 2014. Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray-all yes. **Motion passed 7-0.**

BUDGET

Supervisor Hanvey passed out and explained the Allocation Budget. There were no changes to be made.

ROADS

Supervisor Hanvey explained that the Livingston County Road Commission has been granted \$700,000 to restore the existing D-19 road way from the park and ride to Wright Road. He also explained that if the township wanted to put in center turn lanes

that it needed to be decided on soon. Engineer Phil Westmoreland said that the estimated cost would be \$475,000 to do the project with the LCRC paying for \$160,000 of the project. Nick Patel of 1475 Pinckney Road, Keith Richards of 144 Schroder Park Drive, Jerry May of the Eagles, Rick Jones of 63 Schroder Park Drive, Jessica and Roy Caverly of 1424 Old Pinckney Road and Jerry Sidlar of 3176 Prescott Drive all spoke in favor of the project because of safety issues. Steve Ott of 366 Brighton Road said maybe the center turn lane could be shortened. Steve Williams, County Commissioner reported on the LCRC finances.

Jim Murray motioned to adopt a resolution for the township to spend the money to make the D-19 improvements of the center turn lanes and realign old Pinckney Road with the engineering done properly so it is safe and that the project can be done in conjunction with the LCRC's restoring of D-19. Tammy Beal seconded. Roll call vote- Wyckoff, Murray, Hanvey, Beal-yes; Lowe, Lloyd, Andersen-no.

Resolution passed 4-3.

Brian MacDonald of 952 Brighton Road and Steve Ott of 366 Brighton Road asked if any road improvements have been scheduled for Brighton Road. The board members suggested that the residents send emails to the LCRC and ask for a response. Steve Ott is going to measure how much gravel is needed to repair the low spot and report back to the board in two weeks.

HOMETOWN VILLAGE

Supervisor Harvey reported that there has been no response from Allen Edwin Homes so far.

MARION MEADOWS/DARAKJIAN

Minor changes have been made in the environmental review document. Les Andersen motioned to have AKT Peerless do the research on both parcels to look for issues on the property. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried.**

CELL TOWER ROAD

Clerk Beal reported that the drive to the cell tower on township property has been cut up this winter. Scott Lloyd said he will get a couple estimates on gravel and grading of the drive. (AI#1)

TXT #07-13 ARTICLE V

Board requested that the self-created and monetary parts be left in. Les Andersen made a motion requesting that Zoning Administer McNamara make the changes suggested by Attorney Kehoe and send a clean copy to the County Planning Commission. Scott Lloyd seconded. **Motion carried.**

TXT #06-13 SECTION 6.22

Paula Wyckoff made a motion adopting TXT #06-13 Section 6.22. Jim Murray seconded. **Motion carried.**

HERITAGE DAYS STIPEND

Clerk Beal requested a stipend for all the hours put into planning and coordinating the festival. Bob Hanvey motioned that she check with Attorney Kehoe on how this should be handled. (AI#2) Scott Lloyd seconded. **Motion carried.**

TORNADO SIRENS

Scott Lloyd motioned to hire West Shore Services, Inc. for annual inspection and preventative maintenance of the tornado sirens for a five year period, Paula Wyckoff seconded. Roll call vote; Hanvey, Wyckoff, Beal, Lloyd, Lowe, Andersen, Murray-all yes. **Motion carried.**

CEMETERY TREES

Board directed Clerk Beal to get prices on cutting and removing trees in Lakeside Cemetery that fell during the winter. (AI#3)

CORRESPONDENCE/UPDATES

Marion Township General and Economic Information was passed out. Steve Williams asked about 22A or 23A for Brighton Road.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Clerk Beal motioned to adjourn at 9:30 pm. Paula Wyckoff seconded. **Motion carried.**

AGENDA and MINUTES - April 24, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of April 10, 2014 Regular Meeting Minutes**
 - b.) Earned Interest Report**
 - c.) Investment Report**
 - d.) April 2014 Hafa Minutes and Agenda**
 - e.) April MHOG Minutes and Agenda**
- 3. Roads**
- 4. CIRAB and Fire Board Appointments**
- 5. MHOG and Howell City Discussion**
- 6. Home Town**
- 7. Marion Meadows/Darakjian**
- 8. Heritage Days Stipend/Volunteer**
- 9. Cemetery Tree Clean-up**
- 10. Cell Tower Road**
- 11. 2014 HAPRA Budget**

Correspondence/Updates

Cell Tower Fence

Michigan Recycling

Call to the Public

Adjournment

MINUTES – April 24, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Jim Murray asked to have item #12—Park #1 Damage, added to the agenda. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded.

Motion carried.

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Les Andersen seconded.

Motion carried.

ROADS

Phil Westmoreland said they are still working on the design for D-19.

Dan Lowe reported that he measured the length of Brighton Road that needs gravel. The entire length is 5700', and a minimum of 2000' needs attention right away. He received a quote from Culver, but would like to see how much the LCRC would charge for the job, both distances, with 4" of 22A gravel.

CIRAB AND FIRE BOARD APPOINTMENTS

Paula Wyckoff motioned to appoint Scott Lloyd as the representative to CIRAB. Jim Murray seconded. **Motion carried.**

Paula Wyckoff motioned to appoint Les Andersen as the alternate to CIRAB. Tammy Beal seconded. **Motion carried.**

Jim Murray motioned to appoint Tammy Beal as the alternate to the HAFA Board. Les Andersen seconded. **Motion carried.**

MHOG AND HOWELL CITY DISCUSSION

Bob Hanvey updated the board members on this item. The McDonald's in Howell Township would like to connect to water service. The township boards of all four municipalities must approve. No action required at this time, but he asked the board members to think about it for future action.

HOMETOWN VILLAGE

Bob Hanvey had no updates. Dan Lowe said there have been four-wheelers out by the cell tower, and suggested posting a Homeland Security warning sign. Bob Hanvey will check with MHOG. Dan Lowe also said that Tyrone Township may be interested in the ozone station.

MARION MEADOWS/DARAKJIAN

Bob Hanvey reported that he received a call from AKT Peerless, the Phase I people, who said they found plastic drums on both sides of the tracks. They will investigate further.

HERITAGE DAYS STIPEND/VOLUNTEER

Bob Hanvey sent an email to the attorney including excerpts from an MTA article. The attorney agreed that it is legal to spend general fund money on Heritage Days. We are waiting for details on procedures from the attorney. Tammy Beal said she needs help from the board members to put up 8-10 signs, gate volunteers, and the bench for the front of the building needs to be put in. She also said that Mr. Cubberly is volunteering to operate the barrel ride for the event, but will be paid to move the equipment.

CEMETERY TREE CLEAN-UP

Tammy Beal received two bids for this project: one from Mark's Tree Service and one from Dave's Tree Service. Les Andersen motioned to accept the bid from Mark's Tree Service for \$1,700. Scott Lloyd seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

CELL TOWER ROAD

Scott Lloyd reported that the project is done.

2014 HAPRA BUDGET

Paul Rogers, Director of HAPRA, was present to request the board's approval of the 2014-15 proposed budget, and to answer any questions. Paula Wyckoff motioned to approve the 2014-15 HAPRA proposed budget as presented. Jim Murray seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Motion carried 7-0.

PARK #1 DAMAGE

Jim Murray reported on the April 22 Parks Committee meeting, and updated the board members on the plans for the Jack Lowe Memorial Park. They will try to have this in place before Heritage Days.

He also reported there was damage to the grass in Park #1. An estimate was received from EPG Nurseries to repair the damage. Les Andersen motioned to approve the estimate from EPG Nurseries for \$500-850 to repair Park #1. Scott Lloyd seconded.

Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

A photo of the new fence at the water tower is included in the packet. The cell antenna location is still being discussed.

A note from the governor's office on recycling is included in the packet.

The frost laws will be modified on Monday, April 28.

The HAFA has lifted the burn ban, effective April 25.

A report from the sheriff's department was passed out to the board members.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Scott Lloyd motioned to adjourn at 8:35 pm. Jim Murray seconded. **Motion carried.**

AGENDA and MINUTES - May 8, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of April 24, 2014 Regular Meeting Minutes**
 - b.) Complaint Report**
 - c.) DPW Report**
 - d.) Treasurers Report**
 - e.) Zoning Report**
 - f.) Heritage Days Report**
 - g.) Marion Township Park Report**
 - h.) Goodman Law Group Invoice \$315.00**
- 3. Roads**
- 4. MHOG and Howell City Discussion**
- 5. Home Town**

6. Marion Meadows/Darakjian
 7. Preliminary Review of TXT#01-14 Sec 17.10 Wireless Com. Facilities
 8. Final Review of TXT# 09-13 Art. XVI Sec. 3.02 Definitions; Txt#10-13 Art. XVIII Site Plan Requirements; TXT# 11-13 Art. VI Sec. 6.13 G #4 Gen. Provisions Landscaping Fencing Walls & Screening
 9. Carlisle /Wortman Contract-Retainer vs Hourly
 10. Heritage Days Stipend-Bench
 11. Lakeside Cemetery Plot Transfer
- Correspondence/Updates
Tower Point

Call to the Public
Adjournment

MINUTES - MAY 8, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe (arrived at 7:40 pm)

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to have item #12—Crystalwood, added to the agenda. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. Roll call vote: Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried.**

ROADS

Bob Hanvey reported that the LCRC has not provided prices yet for Brighton Road repairs. Phil Westmoreland gave an update on the D-19 project.

An agreement from the LCRC for the Coon Lake Road project is included in the packet. If there is a pre-construction meeting, Bob Hanvey will ask to have Phil Westmoreland attend. Dan Lowe would like to include that the intent is for the millings to remain within the pavement width. Les Andersen motioned to authorize the clerk and supervisor to sign the contract as modified. Scott Lloyd seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen—all yes; Lowe—no.

Motion carried 6-1.

MHOG AND HOWELL CITY DISCUSSIONS

Bob Hanvey reported there has been no further discussion on this item. Dan Lowe motioned to approve MHOG supplying water to the McDonald's on Grand River in Howell Township. Les Andersen seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried.**

HOMETOWN VILLAGE

Bob Hanvey reported that nothing has been heard from Allen Edwin; however, Casa Villa Builders has expressed some interest.

MARION MEADOWS/DARAKJIAN

Bob Hanvey said he has received emails from AKT Peerless, but there is no report yet.

PRELIMINARY REVIEW OF TXT #01-14: SECTION 17.10—WIRELESS COMMUNICATION FACILITIES

Les Andersen motioned to send TXT #01-14 to Livingston County Planning for review and comment. Jim Murray seconded. **Motion carried.**

FINAL REVIEW OF TXT #09-13, ARTICLE XVI, SECTION 3.02 DEFINITIONS; TXT #10-13, ARTICLE XVIII SITE PLAN REQUIREMENTS; TXT #11-13, ARTICLE VI, SECTION 6.13 G #4 GENERAL PROVISIONS LANDSCAPING FENCING WALLS & SCREENING

Les Andersen motioned to grant final approval to TXT #09-13, TXT #10-13, and TXT #11-13 as presented. Paula Wyckoff seconded. **Motion carried.**

CARLISLE/WORTMAN CONTRACT

The board members discussed whether Carlisle/Wortman should remain on a monthly retainer or be paid hourly. The decision was made to leave them on retainer for another month, and continue to have an associate attend meetings. Tammy Beal will obtain information on costs for meeting attendance at the hourly rate, does it include mileage, drive time, etc.

HERITAGE DAYS STIPEND/BENCH

Tammy Beal requested approval of a \$400 per month increase in salary for her work on Heritage Days. Jim Murray motioned to approve a \$400 salary increase for Tammy Beal, retroactive to 1/1/14, unless the decision is made to no longer hold the event, which the board will revisit immediately after this year's event. Les Andersen seconded. Discussion: Bob Hanvey asked if the increase would be handled through a 1099 or W-2, and said timesheets would have to be provided. He also said he wasn't comfortable with the increase being retroactive. Steve Ott said it's difficult to get reliable volunteers, but doesn't support the request because none of the volunteers are paid. Greg Durbin said the event has grown and the board should consider hiring an event coordinator. Roll call vote: Hanvey—no; Lowe—no; Wyckoff—no; Beal—yes; Lloyd—no; Murray—yes; Andersen—yes. **Motion failed 3-4.**

LAKESIDE CEMETERY PLOT TRANSFER

Carl Hart has six graves in Lakeside Cemetery that he wanted to donate to the township, but the ordinance doesn't allow that type of donation. Bob Hanvey motioned to buy back six graves in Lakeside Cemetery for \$250, the price that was originally paid, as defined in the ordinance. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.**

Tammy Beal reported that there was a tree down at the back of Harger Cemetery and she approved \$300 to have it removed.

CRYSTALWOOD

Les Andersen motioned to authorize the supervisor to send a letter to MDEQ regarding storm sewer permitting for Crystalwood II on a parcel of land owned by Dan Lowe, and the township has no comment at this time. Paula Wyckoff seconded. **Motion carried.**

CORRESPONDENCE/UPDATES

A letter was received from Tower Point Capital regarding the cell phone lease, and is included in the packet.

Bob Hanvey said Apollo Exploration told him that they would not use hydraulic fracturing at the new oil well on Pingree. He contacted MDEQ and they provided the permit information, which is available on the township’s website.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:50 pm. Scott Lloyd seconded. **Motion carried.**

AGENDA and MINUTES - May 22, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

- 1. Call to the Public**
 - a. Approval of Agenda**
 - 2. Consent Agenda**
 - 3. Approval of May 8, 2014 Regular Meeting Minutes**
 - a. Howell City WWTP Report**
 - 4. Pollock Complaint**
 - 5. Budget**
 - 6. Crystal Wood**
 - 7. MHOG**
 - 8. Home Town**
 - 9. Marion Meadows/Darakjian**
 - 10. Carlisle /Wortman Contract**
 - 11. Roads**
 - 12. Treasurer’s Letter**
- Correspondence/Updates**

Call to the Public

Adjournment

MINUTES – May 22, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Dave & Linda Burton, 840 E. Davis Rd, presented the township board with a framed, original plat map.

Hank Vaupel, State Representative candidate for the 47th District, introduced himself to the board members.

APPROVAL OF AGENDA

Bob Hanvey asked to have item #12—MMAP Agreement, added to the agenda. Paula Wyckoff motioned to approve the agenda as amended. Tammy Beal seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded.

Motion carried.

POLLOCK COMPLAINT

Bob Hanvey said a resident has a travel trailer that was used as temporary housing during construction; the construction has been done for some time and the trailer needs to be removed. He will instruct the zoning administrator to proceed with the process as defined in the zoning ordinance.

BUDGET

Tammy Beal said she would like to have funds budgeted for a new cemetery; she will discuss the procedure with the sexton, Tom Lloyd. She also said the building needs to be painted and funds should be set aside for that. Phil Westmoreland will inspect the parking lot before the next meeting.

Bob Hanvey suggested staff pay increases of 2% and to increase the retirement contribution from 2% to 4%. Les Andersen said the increase should be the 1.6% cost of living.

Les Andersen motioned to increase staff pay by 1.6%. Paula Wyckoff seconded. Roll call vote: Lowe—no; Lloyd—no; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—yes; Murray—yes. **Motion carried 5-2.**

Les Andersen motioned to increase the retirement contribution to 4%. Jim Murray seconded. Roll call vote: Wyckoff—yes; Murray—yes; Hanvey—yes; Lloyd—no; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 5-2.**

Bob Hanvey recommended elimination of furlough days for all staff to support Heritage Days. Les Andersen motioned to wait to make this decision until Heritage Days is over. Jim Murray seconded. **Motion carried.**

The recommendation was made to continue offering the recycling bins, as it's been well-received by the residents. Les Andersen said he would like to make a site visit to the recycling facility.

The budget hearing is scheduled for the June 12 meeting; please submit comments or suggestions by June 5 at noon.

CRYSTAL WOOD

Bob Hanvey reviewed the changes in the agreement. Dan Lowe would like to have Section 8 in both the sewer and water agreements changed from "or can be made available" to "in the township sewer/water district."

Les Andersen motioned to adopt a resolution to remove certain Crystal Wood condominium units from special assessment districts. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes.

Resolution passed 7-0.

Jim Murray motioned to adopt a resolution to approve the agreement for payment of municipal sewer REU charges for Crystal Wood II units 1 through 50, parcel numbers 4710-03-204-001 through 4710-03-204-050. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes.

Resolution passed 7-0.

Les Andersen motioned to adopt a resolution to approve the agreement for payment of municipal water REU charges for Crystal Wood II units 1 through 50, parcel numbers 4710-03-204-001 through 4710-03-204-050. Scott Lloyd seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Murray, Andersen, Beal, Hanvey—all yes.

Resolution passed 7-0.

MHOG

A summary of the system's capacity and a map for expansion are included in the packet. There are issues that need to be resolved regarding Sunridge that will be reviewed by the Planning Commission at the May 27 meeting.

HOMETOWN VILLAGE

There are two offers for this property: one from Allen Edwin and one from Casa Villa Builders. Bob Hanvey asked the board members to compare the two offers prior to the next meeting.

MARION MEADOWS/DARAKJIAN

A CD with information on the Phase 1 study from AKT Peerless is included in the packet.

CARLISLE/WORTMAN CONTRACT

Scott Lloyd motioned to change to an hourly basis with Carlisle/Wortman as soon as possible. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

ROADS

An email from Mike Craine regarding the West Coon Lake Road contract is included in the packet. Les Andersen motioned to sign the contract as presented. Tammy Beal seconded. Discussion: In response to Dan Lowe's concerns, Phil Westmoreland said the specifications the LCRC are using are from MDOT. Roll call vote: Wyckoff—yes; Murray—yes; Hanvey—yes; Lloyd—no; Beal—yes; Andersen—yes; Lowe—no.

Motion carried 5-2.

An email from the LCRC on the Brighton Road project is included in the packet. Bob Hanvey will contact them on Friday to clarify the dimensions. Dan Lowe would like them to define "natural aggregate." Tammy Beal recommended waiting on dust control.

TREASURER'S LETTER

A letter of resignation from Paula Wyckoff is included in the packet. Les Andersen motioned to accept the resignation letter, effective June 30, 2014. Dan Lowe seconded.

Motion carried.

MMAP AGREEMENT

Paula Wyckoff motioned to approve the agreement between the Area Agency on Aging 1-B and Marion Township. Jim Murray seconded. **Motion carried.**

CORRESPONDENCE/UPDATES

Siren maintenance was done last week; the sirens will be tested the first Saturday of each month at 12 noon.

The packet for the June 12 meeting will be available at noon on Thursday, June 5.

An email from Tammy Beal is in the packet with available dates for training with Carlisle/Wortman. She asked the board members to contact her office with their preference.

MDOT sent an email regarding seasonal weight restrictions; they are lifted as of Friday, May 23 at 6 am.

Paula Wyckoff reported on the HAPRA meeting. They are purchasing a new van and the dog park fence should be installed between July 7 -9.

CALL TO THE PUBLIC

Cindy Hodge, 4710 Cedar Lake Road, thanked Paula for her years of service and said she would like to be considered as Paula's replacement.

ADJOURNMENT

Jim Murray motioned to adjourn at 8:50 pm. Tammy Beal seconded. **Motion carried.**

AGENDA and MINUTES - June 12, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
 - 2. Consent Agenda**
 - a. Approval of May 22, 2013 Regular Meeting Minutes**
 - b.) Complaint Report**
 - c.) DPW Report**
 - d.) May 21, 2014 MHOG Agenda/Minutes**
 - e.) May 21, 2014 HAFA Agenda/Minutes**
 - f.) May 19, 2014 Heritage Day Meeting Minutes**
 - g.) Zoning Report**
 - h.) Howell City WWTP**
 - i.) MTA Invoice (\$5,344.67)**
 - j.) 2014-2015 Board Meeting Schedule**
 - k.) Treasurers Report**
 - l.) LCSD Report**
 - m.) July 17, 2014 Site Plan Review Class**
 - 3. Budget Hearing**
 - 4. Budget Reviews**
 - 5. PA 152-Employers Expenditures for Employee Medical Benefits**
 - 6. Home Town Offers (Bring Back from 5/22/14 meeting)**
 - 7. AKT Peerless Reports**
 - 8. Roads**
 - 9. Play Ground Equipment**
 - 10. MHOG Resolution**
 - 11. George Town REU's**
 - 12. Final Review of TXT 07.13 Article V Sect. C & E Zoning Board of Appeals: Variances & Approval Period**
 - 13. Preliminary TXT# 08-13 Section 3.02; 9.01 D; 17.04A & 17.04B Auto Repair Garage & Automobile Fueling/Mixed-Use Station**
 - 14. Special Events Ordinance**
 - 15. Treasurer Appointment**
- Correspondence/Updates**
- Call to the Public**
- Adjournment**

MINUTES – June 12, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe
MEMBERS ABSENT: None
OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Bob Hanvey said that Bruce Love called and had concerns regarding the cost of staff increases (\$5,472/yr.), the increase to the retirement contribution (\$6,840/yr.), and the use of brine vs. chloride.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Tammy Beal seconded.

Motion carried.

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

BUDGET HEARING

Bob Hanvey opened the budget public hearing. The millage rate is 0.8216, the same as last year, to be levied in the winter on the taxable value. No comments were heard, and the public hearing was closed.

BUDGET REVIEWS

Les Andersen motioned to approve the budget amendments for fiscal year 7/1/13-6/30/14. Jim Murray seconded. **Motion carried.**

Bob Hanvey presented the board members with the proposed budget for fiscal year 7/1/14-6/30/15. Roads are the biggest expenditure. Scott Lloyd motioned to adopt a resolution to approve the proposed general fund budget for fiscal year 7/1/14-6/30/15 as presented. Paula Wyckoff seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed 7-0.**

PA 152—EMPLOYER'S EXPENDITURES FOR EMPLOYEE MEDICAL BENEFITS

Les Andersen motioned to adopt a resolution to opt out of PA 152. Jim Murray seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes.

Resolution passed 7-0.

HOMETOWN OFFERS

As discussed at the last meeting, two builders expressed interest in this property. Les Andersen motioned to have the supervisor ask Allen Edwin for a formal purchase offer. Tammy Beal seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Motion carried.**

AKT PEERLESS REPORTS

Les Andersen motioned to approve the invoice from AKT Peerless for Phase I environmental review of both Darakjian properties in the amount of \$4,900. Paula

Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried.**

ROADS

A meeting will be held on Friday, 6/13 at 1:30 pm regarding the D-19 project. A letter from Steve Wasyk regarding Brighton Road is included in the packet. Dan Lowe said he has an estimate from Culver and would like to wait until the next meeting to make a decision. He will get a bid from Culver using 23A, including the number of tons to be used, and present at the next meeting. Bob Hanvey will ask the LCRC for an estimate for the project using 23A. Tammy Beal asked to have them by Thursday, 6/19 for inclusion in the next board packet.

PLAYGROUND EQUIPMENT

The Parks Committee discussed putting in a playground by the gazebo in the Jack Lowe Memorial Park. Tammy Beal motioned to approve the quote from GameTime for \$11,902.60. Paula Wyckoff seconded. Discussion: Dan Lowe asked if geo fabric would be used and had concerns about weeds. Paula Wyckoff said the bid includes fabric. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Paula Wyckoff said that Caroline Wilson has donated two benches to be used at the park.

MHOG RESOLUTION

Les Andersen motioned to adopt a resolution approving MHOG providing water service to properties located in the City of Howell, as amended. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes.

Resolution passed 7-0.

GEORGETOWN REUs

Bob Hanvey said the REUs could be moved to another parcel or the township could buy them back. Dan Lowe said he would like to move them. No objections were heard. Bob Hanvey will get a proposal together.

FINAL REVIEW OF TXT #07-13

Les Andersen motioned to adopt a resolution approving TXT #07-13. Jim Murray seconded. Discussion: In Section C, #4, property owner should be changed to property owner(s). **Resolution passed.**

PRELIMINARY REVIEW OF TXT #08-13

Les Andersen motioned to grant preliminary approval of this text amendment and send to Livingston County Planning for review and comment. Paula Wyckoff seconded.

Motion carried.

SPECIAL EVENT ORDINANCE

Included in the packet is a version recommended by the Planning Commission. It is similar to an ordinance in Putnam Township. Paula Wyckoff would like to send to the attorney for review. Scott Lloyd said that the mud bogs are a business. The board also discussed the application and that specific wording should be included regarding the certificate of liability insurance.

Dan Perkins, 5510 Hinchey, said he wouldn't object to the requirement to have police and/or ambulance on-site for these events.

Luke Stamper, 1039 County Farm, had some objections, particularly with the requirement for DEQ approval. He also said they spend a great deal of money to eliminate dust. Bob Hanvey said that with parcels under five acres that are more than 500 feet from a body of water, DEQ shouldn't be a problem. Correspondence from the

Sheriff's Department and from a concerned resident was also presented to the board members. Dan Lowe said he would like the events to conclude no later than 7 pm.

TREASURER APPOINTMENT

Two people have expressed interest in the treasurer's position: Jim Murray and Cindy Hodge. A summary of each candidate's qualifications is included in the packet. Scott Lloyd said he feels that Jim Murray should abstain from voting. Tammy Beal provided the board members with correspondence from MTA indicating that Mr. Murray is eligible to vote. Bob Hanvey asked each candidate to address the board.

Tammy Beal motioned to appoint Jim Murray as treasurer. Les Andersen seconded.

Roll call vote: Beal—yes; Murray—yes; Andersen—yes; Hanvey—yes; Lowe—no; Lloyd—no. **Motion carried 4-2.**

CORRESPONDENCE/UPDATES

Tammy Beal said that Heritage Days went well. Jugs for donations were placed around the property; \$807 was collected on Saturday and \$507 on Sunday. A wrap-up meeting will be scheduled at a later date.

CALL TO THE PUBLIC

Sue Gillette, 2000 County Farm Road, addressed Jim Murray and said he shouldn't have voted for himself.

ADJOURNMENT

Jim Murray motioned to adjourn at 9:06 pm. Tammy Beal seconded. **Motion carried.**

AGENDA and MINUTES - June 26, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
 - 2. Consent Agenda**
 - a.) Approval of June 12, 2013 Regular Meeting Minutes**
 - b.) Investments**
 - c.) June 18, 2014 HAFD Agenda/Minutes**
 - d.) June 18, 2014 MHOG Agenda/Minutes**
 - e.) Howell Parks & Recreation Invoice (\$101,600)**
 - 3. Budgets**
 - 4. Salaries**
 - 5. Roads**
 - 6. Home Town Offer**
 - 7. Metro Act**
 - 8. EDC of Livingston County**
 - 9. Sunridge**
 - 10. George Town REU's**
 - 11. Pinebrook REU Time Payments**
 - 12. Trustee Appointment**
- Correspondence/Updates**
- Call to the Public**
- Adjournment**

MINUTES - June 26, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Paula Wyckoff, Tammy Beal, Jim Murray, and Dan Lowe
MEMBERS ABSENT: None
OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to add item #13—Transportation Coalition. Paula Wyckoff added item #14—Charity Links on Township Website. Les Andersen motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Motion carried 7-0.**

BUDGETS

Les Andersen motioned to adopt a resolution to approve by activity the Cemetery Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$13,710.86. Jim Murray seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve by activity the Assessment Revolving Project Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$176,047.82. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to approve by activity the Parks Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$84,545.28. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed 7-0.**

Jim Murray motioned to adopt a resolution to approve by activity the Water New User Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$1,327,880.66. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve by activity the Water SAD Fund budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$268,886.66. Jim Murray seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to approve by activity the Sewer Fund budget for fiscal year 7/1/14-6/30/15, with a net loss of \$-214,165.92. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Murray—all yes. **Resolution passed 7-0.** Dan Lowe said that Bob at the Drain Commissioner's office said they may be interested in the ozone station.

Tammy Beal motioned to adopt a resolution to approve by activity the Flexible Savings Plan budget for fiscal year 7/1/14-6/30/15, with an ending fund balance of \$3,228. Jim Murray seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

SALARIES

Les Andersen motioned to adopt a resolution to approve the Clerk's salary of \$35,688. Bob Hanvey seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve the Supervisor's salary of \$35,688. Jim Murray seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution to approve the Treasurer's salary of \$35,688. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution to approve the Trustee's salaries of \$7,416. Tammy Beal seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

ROADS

Phil Westmoreland updated the board members on the D-19 project. The bid date is scheduled for July 22. Les Andersen motioned to approve reimbursement to the LCRC for Spicer's work on this project for \$29,124.25. Jim Murray seconded. Roll call vote: Lowe—no; Lloyd—no; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—yes; Murray—yes. **Motion carried 5-2.**

Dan Lowe passed out a bid from Culver Construction for the Brighton Road project. Bob Hanvey motioned to accept the bid from Culver dated 4/24/14 for \$40,905. Les Andersen seconded. Roll call vote: Wyckoff, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Scott Lloyd updated the board members on the Coon Lake Road project. Dan Lowe said that County Farm and Norton need some work. Scott Lloyd motioned to have the supervisor contact the LCRC regarding the County Farm Road project and the previous estimate of \$85,000. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

HOMETOWN OFFER

No new information at this time and no action required.

METRO ACT

Tammy Beal motioned to authorize the supervisor to sign the extension as presented and submit to AT&T. Jim Murray seconded. **Motion carried.**

EDC OF LIVINGSTON COUNTY

Jim Murray motioned to approve the invoice from the Economic Development Council of Livingston County for 2014 partnership contract services in the amount of \$8,000. Paula Wyckoff seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Murray—yes; Andersen—no. **Motion carried 6-1.**

SUNRIDGE

Discussion on importance of road from Peavy to D-19 for Sunridge II and III. Consensus that a traffic study should be done to determine the impact of the additional homes.

GEORGETOWN REUS

No new information at this time.

PINEBROOK MEADOWS REU TIME PAYMENTS

Les Andersen motioned to adopt a resolution to authorize contracts for time payments for sewer and water REUs for Pinebrook Meadows Units 1, 2, 9, 12 and 17. Tammy Beal seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

TRUSTEE APPOINTMENT

Letters of interest were received from three residents: Jerry Sidlar, Greg Durbin, and Steve Ott. Scott Lloyd asked the two applicants present whether they would vote or abstain in the situation from the last meeting when a trustee voted for himself for the position of township treasurer. Mr. Durbin said it would be difficult to answer that question without knowing all the information and what precedent has been established, but his instinct would be not to vote. Jerry Sidlar said he would follow the direction of MTA. Both applicants reviewed their credentials with the board members.

As the outgoing trustee, Paula Wyckoff is not eligible to vote on the replacement. Scott Lloyd motioned to appoint Steve Ott as trustee. Dan Lowe seconded. Roll call vote: Murray—no; Lloyd—yes; Andersen—no; Beal—no; Hanvey—no; Lowe—yes.

Motion failed 2-4.

Dan Lowe motioned to appoint Greg Durbin as trustee. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Motion carried 6-0.**

TRANSPORTATION COALITION

Jim Murray motioned to authorize the clerk and supervisor to sign and submit the letter of support to the American Public Transportation Association on behalf of the Livingston County Transportation Coalition's grant application. Scott Lloyd seconded. **Motion carried 7-0.**

CHARITY LINKS ON TOWNSHIP WEBSITE

Paula Wyckoff presented the board with a copy of the home page of the township's website, along with an email response from MTA regarding soliciting on behalf of charities. There is no policy in place at this time. Tammy Beal motioned to authorize the solicitation for charitable contributions for this particular charity. Jim Murray seconded. **Motion carried 5-2** (Lloyd/Lowe—no.)

CORRESPONDENCE/UPDATES

No information for this item.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:05 pm. Tammy Beal seconded. **Motion carried.**

AGENDA AND MINUTES - July 10, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

1. Approval of Agenda

2. Consent Agenda

a.) Approval of June 26, 2013 Regular Meeting Minutes

b.) Complaint Report

c.) DPW Report

d.) Treasurers Reports

- e.) Zoning Report
- f.) LCS D Report
- 3. Home Town Offers (Bring Back from 5/22/14 meeting)
- 4. George Town REU's
- 5. Sunridge
- 6. Marion Meadows
- 7. Special Events Permit
- 8. AKT Peerless Proposal
- 9. Roads
- 10. Planning Commission Appointment
- 11. Howell Parks and Recreation Rep. Appointment
- 12. July 17, 2014 Training Session
- Correspondence/Updates
- Call to the Public
- Adjournment

MINUTES - JULY 10, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Tammy Beal, Jim Murray, Greg Durbin and Dan Lowe
MEMBERS ABSENT: None
OTHERS PRESENT: Steven Luzhow-Representative from AKT Peerless; Phil Westmoreland-Township Engineer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves. Introduction of new board member Greg Durbin.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Tammy Beal added #13 Park tree trimming and Dan Lowe added #14 Ozone Station and #15 Dutcher Road/ Bath Property. Les Andersen motioned to approve the agenda as amended and Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda and Scott Lloyd seconded. Roll call vote: Hanvey, Lloyd, Andersen, Beal, Murray, Durbin and Lowe —all yes.

Motion carried 7-0.

AKT Peerless Proposal

Steven Luzhow Senior Project Manager for AKT Peerless. – There was nothing found above criteria during the inspection at Marion Meadows in 2004- Since then there could be some disturbances changing this inspection outcome; things such as abandoned tires and other hazardous material. Tammy Beal motioned to adopt a resolution approving the baseline assessment costs for Phase 2 for \$19,750.00 and 3,045.00 for BEA if necessary; Scott Lloyd seconded. Roll call vote: Hanvey, Lloyd, Andersen, Beal, Murray, Durbin and Lowe —all yes. **Resolution passed 7-0.**

SUNRIDGE

Bob Hanvey discussed the bypass road between Peavy Road and D-19 for the Sunridge Phase II and III. The most plausible outcome is to stop development at 170 homes. The Board agreed that Bob Hanvey should talk to the developers at Sunridge and ask them to discuss options with Mitch Harris.

SPECIAL EVENTS PERMIT

Mud Bogs- Les Anderson discussed charging a larger fee for the time it takes when approving these types of permits. There are a lot of factors to consider such as – food permits, appropriate bathroom accommodations, alcohol, capacity restrictions, etc. Greg Durbin also suggested discussing with local or state police on how many uniformed police officers would they recommend having at an event like this. Jim Murray offered to postpone the conversation until we further review the ordinance and Iosco Township's, Tammy Beal seconded. **Motion carried 7-0**

ROADS

Coon Lake Road project is complete except for the paint striping. Dan Lowe presented a proposal from Tom Rogers for repairing the bad spots on Norton Road. Scott Lloyd motioned to postpone until next meeting; Greg Durbin seconded. **Motion carried 7-0**

PLANNING COMMISSION APPOINTMENT

Bob Hanvey stated that since Greg Durbin is now a trustee he is no longer eligible to be on the Planning Commission or ZBA, he recommended that Larry Grunn replace Greg on the Planning Commission to complete his term. Larry Grunn will also stay on the ZBA. Tammy Beal motioned to appoint Larry Grunn to the Planning Commission and Greg Durbin seconded. **Motion carried 7-0**

HOWELL PARKS AND RECREATION REPRESENTATIVE APPOINTMENT

Les Anderson motioned to appoint Tammy Beal for Howell Park and Recreation Representative. Jim Murray seconded. Les Anderson made motion to appoint Greg Durbin for alternate. Jim Murray seconded. **Motion carried 7-0**

HOWELL TRAINING SESSION JULY 17, 2014

Reminder that the training session for site plan reviews is Thursday, July 17, 2014 at 7:00 p.m.

TREE TRIMMING

Trees need to be trimmed where the new park equipment is going in at Jack Lowe Memorial Park. Two proposals were given. Tammy Beal motioned to have AR Tree Services to do the work for \$500.00. They are insured and licensed, she will request proof of documents before work is started; Jim Murray seconded. Roll call vote: Hanvey, Lloyd, Andersen, Beal, Murray, Durbin and Lowe—all yes. **Motion carried 7-0**

OZONE STATION

Dan Lowe suggested that we get rid of the Ozone Station, it is currently serving no purpose. A price should be set, so it can possibly be sold to the Drain Commission and the building can possibly be sold to Howell City.

DUTCHER ROAD/BATH PROPERTY

Dan Lowe was inquiring why the Baths were given another extension. Bob Hanvey explained that they were having issues with getting into the house. On July 31st, the enforcement procedure will begin.

CORRESPONDENCE/UPDATES

Putnam Township installed a tornado siren at the corner of Cedar Lake and Schafer Roads.

CALL TO THE PUBLIC

Charlie Musson is concerned that his opinions are not being heard and decisions are being made before the Planning Commission meetings even start. Bob Hanvey assured Charlie Musson that is not the case and asked for an example of when he feels this happened. He did not state a specific example.

ADJOURNMENT

Les Anderson motioned to adjourn at 9:22 pm. Tammy Beal seconded. **Motion carried.**

AGENDA AND MINUTES - July 24, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
 - 2. Consent Agenda**
 - a.) Approval of July 10, 2013 Regular Meeting Minutes**
 - b.) July 15, 2014 HAPRA Agenda/Minutes**
 - c.) July 16, 2014 MHOG Agenda/Minutes**
 - d.) July 16, 2014 HAFA Agenda/Minutes**
 - e.) Spicer Group Invoice (\$7,950.50)**
 - 3. Home Town Offers (Bring Back from 5/22/14 meeting)**
 - 4. George Town REU's**
 - 5. Sunridge**
 - 6. Marion Meadows**
 - 7. Special Events Permit**
 - 8. Time Payments for 3641 Norton Road**
 - 9. Roads**
 - 10. Textile Recycling Program**
- Correspondence/Updates**
EDC of Livingston County
Call to the Public
Adjournment

MINUTES – July 24, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Tammy Beal, and Dan Lowe

MEMBERS ABSENT: Jim Murray

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey asked to add item #11—Triangle Lake SAD and Dan Lowe added item #12—Litter. Les Andersen motioned to approve the agenda as amended. Scott Lloyd seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen—all yes. **Motion carried 6-0.**

HOMETOWN PHASE III OFFER

The board members discussed removing the special assessments from the property and creating special assessments at the current prices. Scott Lloyd asked about the cell tower locating on the water tower. He would like the board to consider reserving space for a cell tower. Bob Hanvey will discuss with MHOG.

GEORGETOWN REUS

Bob Hanvey will have more information on this item for the next meeting.

SUNRIDGE

A copy of the check from Livingston County for delinquent SAD levies plus interest for three parcels owned by Mitch Harris is included in the packet.

MARION MEADOWS

A letter from AKT Peerless to Panhandle Eastern Pipeline Company/Southwest Gas is included in the packet.

SPECIAL EVENTS PERMIT

A memo from the zoning administrator was passed out from a resident of Winding Way regarding mud bog events. Les Andersen said he has concerns and events as large as the mud bogs should be held at community facilities, and would like the permits to be issued at the beginning of each year. The board discussed sending a notice to surrounding property owners when an event is scheduled. Greg Durbin said he would prefer issuing one permit at a time; if multiple permits are issued and there are problems, the township would have to revoke permits. Greg Durbin motioned to postpone action on this item until the full board is present. Les Andersen seconded.

Motion carried.

TIME PAYMENT

Tammy Beal motioned to approve establishing a water special assessment for Rachel Gokee, 3641 Norton Road, Parcel #4710-04-100-051 for \$7,718, with 25% down and financed for five years at 5% interest. Les Andersen seconded. Roll call vote: Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 6-0.**

ROADS

An email from the LCRC was passed out to the board members. The D-19 project will not be scheduled until next year. The township hasn't received any information from the road commission yet on County Farm or Norton Road. Board members discussed having Norton Road seal coated. Phil Westmoreland will discuss with Mike Crain to determine what is required for the permit. Scott Lloyd asked about Brighton Road; the project is being coordinated with the road commission.

TEXTILE RECYCLING PROGRAM

Tammy Beal said the township was approached by American Textile Recycling Services about placing a bin next to our recycling bins. A percentage of the proceeds are donated to the Michigan Humane Society. Bob Hanvey will check on what the percentage is that's given to the MHS.

TRIANGLE LAKE SAD

Tammy Beal motioned to adopt a resolution to schedule a public hearing for the Triangle Lake Aquatic Weed Control Special Assessment District Creation. Les Andersen seconded. Roll call vote: Beal, Andersen, Durbin, Lowe, Hanvey, Lloyd—all yes.

Resolution passed 6-0.

LITTER

Dan Lowe showed the board members pictures of newspapers littering driveways along County Farm Road. He would like the newspaper notified to stop dropping the papers on the driveways, and to give them 48 hours to pick them up or be fined. Bob Hanvey will contact the attorney.

CORRESPONDENCE/UPDATES

The 2014 second quarter report from Ann Arbor SPARK is available; Bob Hanvey can print out a copy for those who would like to see it.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:16 pm. Tammy Beal seconded. **Motion carried.**

AGENDA and MINUTES - August 14, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of July 24, 2013 Regular Meeting Minutes**
 - b.) Approval of July 17, 2014 Special Meeting Minutes**
 - c.) Howell City WWTP Report**
 - b.) Complaint Report**
 - c.) DPW Report**
 - d.) Treasurers Reports**
 - e.) Zoning Report**
- 3. Triangle Lake SAD Public Hearing**
- 4. Bath Show Cause Hearing**
- 5. Home Town Offers**
- 6. George Town Condominium**
- 7. Special Events Permit (Bring back from 7/24/2014)**
- 8. Roads**
 - Spicer Invoice (\$3,996)**
 - LCRC Invoice (\$173,021.44)**
- 9. Textile Recycling Program**
- 10. Driveway Litter**
- 11. ZBA Appointment**

Correspondence/Updates

*******Next Board packet will be ready-Monday August 25th after 3 p.m.**

Call to the Public

Adjournment

MINUTES - August 14, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Tammy Beal, Jim Murray, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen asked to add item #12—Generator. Greg Durbin motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded. **Motion carried.**

TRIANGLE LAKE SAD PUBLIC HEARING

The proposed special assessment is for weed control. Bob Hanvey opened the public hearing at 7:32 pm.

Mary Ellen Finch, 1733 Triangle Lake Road, had a question about the allocation of the assessment. Bob Hanvey explained that this public hearing is to decide whether a special assessment district should be created; the allocation of the special assessment would be decided at the second public hearing. Mr. Hanvey provided the property owners with three different spreadsheets showing possible ways to allocate the assessment. He also told the property owners that any objections to the creation of the district must be received prior to the end of this public hearing, and provided forms for those who wished to object.

A property owner asked if those with access lots would also be assessed; the answer is yes. Joe Decker, 2589 Rubbins, said this is a renewal of the same process. Bob Hanvey said the law doesn't permit a renewal; this is the creation of a new district after the last one expired.

Peggy Watts Chall, 2835 Rubbins, asked about the payments, and would the township have any funds left over? The answer was no, the township only bills for the actual amount on the winter tax bill. For the actual amount spent on an annual basis, the board cannot exceed the approved amount by more than 10% without a public hearing.

Mark Benedetti, 2859 Rubbins, asked the board if some wording could be added to the next notice sent to property owners informing them that this special assessment is not in addition to the current one. Mr. Hanvey said yes.

Rebecca Mistretta, 2883 Rubbins, said she feels that if a parcel has a property ID, it should receive one share. Mike Kendall, 2937 Rubbins, agreed.

The public hearing was closed at 7:53 pm.

Jim Murray motioned to adopt a resolution to create a special assessment district for Triangle Lake Aquatic Weed Management. Les Andersen seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes.

Resolution passed 7-0.

Les Andersen motioned to adopt a resolution to schedule a public hearing on the assessment roll for the Triangle Lake Aquatic Weed Management Special Assessment District on September 11, 2014. Jim Murray seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed 7-0.**

BATH SHOW CAUSE HEARING

Sharon Bath and her son, Kevin Roberts, were present. Bob Hanvey explained that the show cause hearing was scheduled to ask the property owner why the temporary use violation hasn't been corrected. Mr. Roberts passed out a letter dated August 14 from Servpro stating that the necessary repairs would be easier if the occupants remained out of the home for the next few weeks.

After lengthy discussion, Dan Lowe stated that he felt the homeowner had too many excuses. Dan Lowe motioned to turn this item over to the township attorney to proceed. Jim Murray seconded. **Motion carried.**

HOMETOWN OFFER

A purchase agreement was received from GBL Partners LLC. The board members discussed splitting out four acres for a possible cell tower. Les Andersen said he believes you can sell property and still retain any lease agreements. Dan Lowe and Scott Lloyd both felt the provision to allow a 12-month extension should be shorter, possibly six months. Bob Hanvey said he would like to discuss this matter with Neil Goodman. Dan Lowe motioned to pursue this item with the attorney. Les Andersen seconded. **Motion carried.**

GEORGETOWN CONDOMINIUM

Jim Murray motioned to remove four lots from the condominium development: #4710-04-401-044, #4710-04-401-045, #4710-04-401-046, and #4710-04-401-048. Greg Durbin seconded. Discussion: Greg Durbin suggested that Lot 47 should be renumbered to Lot 16. **Motion carried.**

SPECIAL EVENTS PERMIT

Greg Durbin said he feels the township should move forward with the permit. Les Andersen motioned to have the attorney add verbiage about the number of times per year that a permit is allowed. Scott Lloyd seconded. **Motion carried.** Bob Hanvey said a final copy will be presented at the next meeting.

ROADS

An invoice from Spicer is included in the packet for the Pinckney Road/D-19 project. Tammy Beal motioned to approve the invoice in the amount of \$3,996. Les Andersen seconded. Roll call vote: Lowe—no; Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Motion carried 6-1.**

An invoice from the Livingston County Road Commission for the Coon Lake Road project is included in the packet. Dan Lowe said he would like to see the billing from Rieth-Riley. Les Andersen motioned to pay the LCRC invoice in the amount of \$173,021.44. Greg Durbin seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.**

Dan Lowe asked if any board members had driven down Brighton Road; Bob Hanvey said he had. Mr. Lowe said it was mostly clay and very little stone.

The LCRC sent an email regarding the County Farm chip & seal project, and said they could include the project for next year's preventive maintenance program. Bob Hanvey will contact Jodie Tedesco to see if the project can be done this year.

TEXTILE RECYCLING PROGRAM

The township has been approached to put a recycling box from American Textile Recycling and the Michigan Humane Society near the existing recycling bins. Dan Lowe had asked what percentage of the profit actually goes to charity. Bob Hanvey shared an article that stated 40% of the company's profit goes to charity. No response was received from the Humane Society about the percentage they receive. No action required until a response from the Humane Society is received.

DRIVEWAY LITTER

A letter from the attorney regarding the newspapers littering driveways was passed out. Dan Lowe said if the letter hasn't been sent yet, he would like the attorney to add a requirement for them to pick up the litter already out there. Bob Hanvey said he will contact the attorney.

ZBA APPOINTMENT

Township resident Claire Stevens was present and shared her qualifications with the township board. Jim Murray motioned to appoint Claire Stevens to the Zoning Board of Appeals. Les Andersen seconded. **Motion carried.** Tammy Beal said she will contact Ms. Stevens so she can be sworn in.

GENERATOR

Les Andersen said he would like the township to get estimates for a generator for the township hall/offices. Tammy Beal said she would like the fire hall to be included. Estimates will be presented at a future meeting.

CORRESPONDENCE/UPDATES

Board packets will be available on Monday, August 25 after 3 pm.
A Heritage Days meeting is scheduled for Monday, September 15.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 9:27 pm. Les Andersen seconded. **Motion carried.**

AGENDA AND MINUTES - August 28, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of August 14, 2014 Regular Meeting Minutes**
 - b.) Approval of August 14, 2014 Special Meeting Minutes**
 - c.) Sheriff Report**
 - d.) August 20, 2014 HAFA Agenda/Minutes**
 - e.) August 20, 2014 MHOG Agenda/Minutes**
- 3. Metro Act Permit submitted by Zayo for LCC**
- 4. MHOG capital funding options – discussion only**
- 5. Home Town Offers**
- 6. Sunridge**
- 7. Fireworks Permit**
- 8. Special Events Ordinance and Permit**
- 9. Roads**

- Brighton Road
 - Plans for 2015
10. Textile Recycling Program
 11. Driveway Litter
 12. Generator
 13. Mitroka Property
- Correspondence/Updates
Call to the Public
Adjournment

MINUTES – August 28, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, and Dan Lowe

MEMBERS ABSENT: Tammy Beal

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Greg Durbin motioned to approve the agenda as presented. Jim Murray seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded. **Motion carried.**

METRO ACT PERMIT

Bob Hanvey said the full report is available on the township’s website or the clerk’s office. Mr. Hanvey and Jim Murray met with a representative from Zayo Group last week to discuss their permit. Les Andersen motioned to authorize the township supervisor to sign the Metro Act permit from Zayo Group to install fiber cable to connect LCC at Parker School to other LCC cable in the City of Howell. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 6-0.**

MHOG CAPITAL FUNDING OPTIONS

The board members were given MHOG 2014 Reliability Study for Funding Future Improvements. Mr. Hanvey asked the board members to provide suggestions on how to fund future improvements. A plan needs to be developed in the next year or two. No action required at this time.

HOMETOWN OFFER

Bob Hanvey reported that he talked with the SAD attorney and there are some issues to be worked out. No action required at this time.

SUNRIDGE

Dan Lowe said he is opposed to the proposal, and the developer should develop it with conventional lots rather than a PUD. Greg Durbin said the township should encourage

S.R. Jacobsen to talk with Mitch Harris with regard to the access road. Greg Durbin motioned to encourage S.R. Jacobsen to discuss access road with Mitch Harris to develop a plan. Dan Lowe seconded. **Motion carried 5-1 (Lloyd—no.)**

FIREWORKS PERMIT

Jim Murray motioned to approve the permit request from Steven Bearden for the Denim & Diamonds Fundraiser, September 13, 2014 contingent on approval from the fire marshal. Les Andersen seconded. **Motion carried 6-0.**

SPECIAL EVENTS ORDINANCE AND PERMIT

Greg Durbin motioned to approve the ordinance and permit as presented. Jim Murray seconded. Roll call vote: Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes.

Motion carried 6-0.

ROADS

Brighton Road: Brian MacDonald, 952 Brighton Road, said that the section of the road in front of his house is well done; however, the first ¼ mile is a failure due to heavy clay. Steve Ott, 366 Brighton Road, said the board should listen to its members who are experienced in building roads and excavating. Dan Lowe motioned to send a letter to the LCRC regarding this situation and that the township has received several complaints, the residents are not happy and they want a solution. Scott Lloyd seconded. Roll call vote: Hanvey—yes; Lowe—yes; Durbin—yes; Lloyd—yes; Murray—yes; Andersen—no.

Motion carried 5-1.

Plans for 2015: Correspondence from the LCRC is included in the packet indicating that County Farm Road cannot be done this year. Suggestions were made for County Farm, Norton Road and D-19 projects in 2015. This information will be sent to the LCRC so that the budgeting can be done. Bob Hanvey will bring an estimated budget amount to the September 25 meeting.

TEXTILE RECYCLING PROGRAM

No response has been received from the Michigan Humane Society. No action required at this time.

DRIVEWAY LITTER

Bob Hanvey asked the attorney to add a request in the letter sent to the LCP to have them clean up the litter that's already out there.

GENERATOR

No information on this item at this time.

MITROKA PROPERTY

The owners of this property have contacted the township and are now interested in selling. Les Andersen motioned to have Bob Hanvey get information on how much the seller wants for the property. Jim Murray seconded. **Motion carried 6-0.**

CORRESPONDENCE/UPDATES

A copy of a letter sent to Marion Meadows LLC requesting two 30-day extensions of the review period as specified in the offer to purchase is included in the packet.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:55 pm. Greg Durbin seconded. **Motion carried**

AGENDA AND MINUTES - September 11, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
 - 2. Consent Agenda**
 - a.) Approval of August 28, 2014 Regular Meeting Minutes**
 - b.) Goodman Law Group Invoice (\$140)**
 - c.) August 29, 2014 Spicer Invoices (\$797.50)**
 - d.) DPW Report**
 - e.) Zoning Report**
 - 3. Triangle Lake SAD Public Hearing**
 - 4. MHOG Capital funding options**
 - 5. Home Town Offers**
 - 6. Sunridge**
 - 7. Roads**
 - **Culver Excavating Invoice (\$40,261.88)**
 - 8. Generator**
 - 9. Spark EDC**
 - 10. Final Approval of TXT 08-13 Auto Repair Garage & Auto Fueling/
Mixed Use Station**
 - 11. Mitroka Property**
- Correspondence/Updates**
Standard & Poor’s Rating
- Call to the Public**
Adjournment

MINUTES - SEPTEMBER 11, 2014

MEMBERS PRESENT: **Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal**

MEMBERS ABSENT: **None**

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Rich Gorski from Gorski Hauling introduced himself and presented a proposal to the board members for a township-wide road clean up. He provides this service to several townships in the area, including Iosco, Putnam, Oceola, and Handy. He provided the board members with an estimate based on a similar size township. Greg Durbin asked if the service includes residential streets or just main roads; Mr. Gorski said all streets are included. Les Andersen asked if Mr. Gorski’s company also does “clean-up days”? Mr. Gorski said they used to, but the road sweeps are more efficient. Bob Hanvey said the board members would need some time to consider the proposal.

APPROVAL OF AGENDA

Bob Hanvey added item #12—Crystalwood Sewer Lead Installation Inspections, and Scott Lloyd added item #13—Playground Equipment at Jack Lowe Park. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes.

Motion carried 7-0

TRIANGLE LAKE SAD PUBLIC HEARING

Bob Hanvey said the public hearing is to approve the roll for the Triangle Lake Aquatic Weed Management Special Assessment District, and opened the hearing at 7:43 pm.

Any objections must be submitted before the end of the meeting, and forms are available for those who wish to object.

Marry Ellen Finch, 1733 Triangle Lake Road, said she would prefer the “one share per parcel” method.

Virginia Jones, 2871 Rubbins, said she would also prefer one share per parcel.

Rebecca Mistretta, 2883 Rubbins, said she believes that one share per adjacent vacant parcel would be fair. The previous method, one share per owner, wasn’t equal.

Ed Grima, 2943 Rubbins, said his mailing address was wrong; Bob Hanvey said it’s been fixed.

A letter was received from Thomas and Gayle Klebba, 1615 Triangle Lake Road. Their preference would be one share per parcel, but would support the other two options.

Jim and Linda Sammons, 2985 Rubbins, submitted a letter and would support having each lot (or tax bill) pay a full share of the assessment, as each lot benefits.

Bob Hanvey closed the public hearing at 7:54 pm.

Les Andersen motioned to adopt a resolution to approve the roll for the Triangle Lake Aquatic Weed Management Special Assessment District using one share per adjacent vacant parcel. Jim Murray seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

MHOG CAPITAL FUNDING OPTIONS

Bob Hanvey asked if the board members had any thoughts on this item. No action required at this time.

HOMETOWN OFFER

Bob Hanvey said he’s been working with Neil Goodman on the actual paperwork for removing and replacing the special assessments. No action required at this time.

SUNRIDGE

Bob Hanvey reported that he talked with Manny Kianicky and encouraged him to discuss with Mitch Harris. No information has been received.

ROADS

Culver Invoice: Les Andersen motioned to approve the invoice from Culver Excavating in the amount of \$40,261.88 for the Brighton Road project. Tammy Beal seconded.

Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes.

Motion carried 7-0.

Dan Lowe asked if the letter regarding Brighton Road had been sent. Whatever the outcome, the road needs to be fixed. Bob Hanvey said he will get a copy of the permit.

GENERATOR

Les Andersen said that Generac will do a free assessment on what the requirements would be; prices could range from \$3,000-\$10,000. Bob Hanvey said the last census

had the township's population at 9,996, and that an Emergency Management Plan is required for populations over 10,000, so he feels the township should move forward with this project since the township hall could be the "command center" for an emergency.

SPARK EDC

Scott Griffith, Chairman of the EDC of Livingston County, and Phil Santer, SPARK, were present to update the board on activities.

Bob Hanvey motioned to continue the contract with EDC for three more years. Jim Murray seconded. Roll call vote: Hanvey—yes; Lowe—yes; Durbin—yes; Beal—yes; Lloyd—no; Murray—yes; Andersen—no. **Motion carried 5-2.**

FINAL APPROVAL OF TXT #08-13—AUTO REPAIR GARAGE & AUTO FUELING/MIXED USE STATION

Jim Murray motioned to approve TXT #08-13 with amendments as presented. Tammy Beal seconded. **Motion carried 7-0.**

MITROKA PROPERTY

Bob Hanvey said he sent the owners an email and information on the assessed value of the property. No response has been received.

CRYSTALWOOD SEWER LEAD INSTALLATION INSPECTIONS

The sewer permit process requires that a representative from the township witness the work in Crystalwood and Sunridge. Dan Lowe typically would be the one to do this; however, he's doing the sewer lead(s) in Crystalwood and feels someone else should witness. Mr. Lowe will contact Bob Hanvey when it's time for installation.

PLAYGROUND EQUIPMENT

Scott Lloyd said that he thought the material they were going to use on the playground was rubber, not engineered wood fiber. Dan Lowe also thought the grade looks bad. Jim Murray said he discussed with Annette McNamara and there was a problem with the rubber material. Scott Lloyd will contact Paula Wyckoff for more information.

CORRESPONDENCE/UPDATES

A letter from Standard & Poor's is included in the packet, and the township's rating has been raised from AA- to AA. Dan Lowe asked if a response was received on picking up the newspapers in the driveways. Bob Hanvey will check with Mike Kehoe.

A Heritage Days meeting is scheduled for Monday, September 15 at 7:00 pm.

An email was received from the state and statutory revenue sharing is coming back as EVIP. There are a few requirements the township needs to meet with the website and submitting reports; the deadline is the end of December. BS&A provides dashboard software. Jim Murray reported that 80% of the summer taxes have been collected.

CALL TO THE PUBLIC

Louis Gehringer, 1456 Triangle Lake Rd., said that speeding on Triangle Lake continues to be a problem. There have been two crashes recently.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:58 pm. Jim Murray seconded. **Motion carried.**

AGENDA AND MINUTES - September 25, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

1. Approval of Agenda

2. **Consent Agenda**
 - a.) **Approval of September 11, 2014 Regular Meeting Minutes**
 - b.) **Treasurers Reports**
 - c.) **Sept 17, 2014 MHOG Agenda & Minutes**
 - d.) **Sept. 17, 2014 HAFDA Agenda & Minutes**
 - e.) **Chloride Solutions Invoice (\$507.68)**
 - f.) **Howell City WWTP Report**
 3. **AKT Peerless Invoice (\$9,007.34)**
 4. **MHOG Capital funding options**
 5. **Home Town Offers**
 6. **Sunridge**
 7. **Roads**
 8. **Burkhart Rd. Water Line Invoice (\$309.06)**
 9. **Generator**
 10. **Jack Lowe Memorial Park Play Ground**
 11. **Mitroka Property**
 12. **Heritage Days**
- Correspondence/Updates**
Call to the Public
Adjournment

MINUTES – September 25, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey added item #13—Roof Repairs. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes.

Motion carried 7-0.

AKT PEERLESS INVOICE

An invoice for the work done on the Darakjian property is included in the packet. Bob Hanvey passed out an email he received today. Scott Lloyd asked if they would be providing the full analysis; Mr. Hanvey said yes. Mr. Hanvey will ask AKT Peerless for additional information to be included in the next board packet.

Les Andersen motioned to approve the invoice from AKT Peerless in the amount of \$9,007.34. Tammy Beal seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

MHOG CAPITAL FUNDING OPTIONS

Bob Hanvey updated the board members on this item. MHOG is waiting for information from the attorney, James Kiefer of The Dykema Law Firm. Dan Lowe said he doesn't like the idea of consolidation. Mr. Hanvey said he believes it will only be a portion of the tap fee. No action required at this time.

HOMETOWN OFFER

Bob Hanvey said there were several comments from the attorney on the purchase agreement regarding issues with removal of REUs and placing them back on the parcels. Mr. Hanvey suggested asking the buyer for more money down and the REUs could be assigned using the current rates. More information will be provided at the next meeting.

SUNRIDGE

Bob Hanvey talked with Manny Kianicky, who said he would discuss with Mitch Harris. No information has been received from either party.

ROADS

An email was received from the LCRC indicating that no permit application was made by Culver for the Brighton Road project. Bob Hanvey will send a letter to the LCRC, along with a copy of the letter the LCRC sent the township, asking for suggestions on how to repair the road.

An email was passed out regarding the Jewell Road Bridge and that work should be going this week, with a mid-December opening. Dan Lowe asked if the approaches will be paved; Les Andersen said he thought the approaches would be a temporary hot mix.

BURKHART ROAD WATER LINE INVOICE

Jim Murray motioned to authorize payment of \$309.06 for the first 17 feet of water service for 273 S. Burkhart Road. Greg Durbin seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

GENERATOR

Tammy Beal said she talked with Scott Schnute from Tri-Star Electric and he will get some prices.

JACK LOWE MEMORIAL PARK PLAYGROUND

Scott Lloyd said he checked with Paula Wyckoff and confirmed that the wood product was supposed to be used. Dan Lowe said he would like to level the area in the spring.

MITROKA PROPERTY

No new information on this item.

HERITAGE DAYS

Jim Murray and Tammy Beal will co-chair this event next year. Furlough days will be eliminated and staff will be asked to take charge of certain events. The auditor suggested that a separate budget be set up, which will be presented at the next meeting.

ROOF REPAIRS

Bob Hanvey said the fire department staff found several bulging spots in the roof. Scott Lloyd said he will check the ventilation.

CORRESPONDENCE/UPDATES

Tammy Beal said a property owner on Sexton Road reported that garbage has been dumped in front of her house several times. Ms. Beal will contact Gorski Hauling to have it removed.

The board members discussed the township-wide litter clean-up and will ask Rich Gorski to do it in the spring. Greg Durbin motioned to have Gorski Hauling do a spring clean-

up in the township. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Murray, Andersen—all yes. **Motion carried 7-0.** With regard to the newspapers littering the township, Bob Hanvey suggested contacting the sheriff's office because it's a violation of the state's litter law. Dan Lowe said he will contact the sheriff and then file a formal complaint with the township.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:35 pm. Jim Murray seconded. **Motion carried.**

AGENDA AND MINUTES - October 9, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of September 25, 2014 Regular Meeting Minutes**
 - b.) Complaint Report**
 - c.) DPW Report**
 - d.) Zoning Report**
 - e.) Howell City WWTP Report**
 - f.) Livingston Co. Sheriff Report**
 - g.) Goodman Law Invoice (\$875)**
- 3. AKT Peerless/Darakjian**
- 4. Home Town Offers**
- 5. Roads**
- 6. Sunridge**
- 7. Generator**
- 8. Roof Repairs**
- 9. Mitroka Property**
- 10. Heritage Days**
- 11. Nov. 4, 2014 General Election**
- Correspondence/Updates**
 - Jack Lowe Memorial Park Dedication**
 - Pfeffer, Hanniford & Palka Contract**
- Call to the Public**
- Adjournment**

MINUTES - OCTOBER 9, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE
BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Charlie Musson asked if the Planning Commission could get a copy of the zoning report; Bob Hanvey said yes.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Greg Durbin seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes.

Motion carried 7-0.

AKT PEERLESS/DARAKJIAN

Steven Luzkow from AKT Peerless provided the board members with a summary map of the property. The next step would be a baseline environmental assessment, which must be completed within 45 days of acquisition of the property. Dan Lowe had concerns with the drain. Mr. Luzkow will get estimates from landfills.

Scott Lloyd motioned to allow the township supervisor and clerk to sign the purchase documents and pay Marion Meadows \$45,000. Jim Murray seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Scott Lloyd motioned to complete the baseline environmental assessment for \$2,500. Tammy Beal seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

HOMETOWN OFFER

Bob Hanvey said that he talked with representatives from Allen Edwin and they are interested in putting an antenna on the water tower for internet service; he directed them to MHOG. Mr. Hanvey and Neil Goodman are still working on the special assessments, and Mr. Goodman will be at a future meeting to discuss.

ROADS

An email from the LCRC is included in the packet in response to the township's correspondence regarding Brighton Road.

Phil Westmoreland said that a bid date hasn't been set for the D-19 project.

Les Andersen said the LCRC did some crack sealing on Cedar Lake Road and it looks good.

SUNRIDGE

Bob Hanvey talked with Manny Kianicky from S.R. Jacobson, who said they will be doing a traffic study on the impact of Phase 2 & 3.

GENERATOR

Tri-Star Electric is preparing a bid which will be presented at an upcoming meeting.

ROOF REPAIRS

Scott Lloyd said he looked at the roof and didn't feel it needed to be repaired right now. Tammy Beal will contact Chad Warden regarding the area where there were ice dams.

MITROKA PROPERTY

No new information on this item.

HERITAGE DAYS

No new information on this item.

NOVEMBER 4 GENERAL ELECTION

Tammy Beal asked if the board members had any objections to Gary Beal working as the parking lot attendance for the election; no objections were heard.

CORRESPONDENCE/UPDATES

The dedication for the Jack Lowe Memorial Park is Sunday, October 12 at 2 pm. A letter from Pfeffer, Hanniford & Palka and a letter from the township to Pfeffer, Hanniford & Palka are included in the packet.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Jim Murray motioned to adjourn at 8:32 pm. Greg Durbin seconded. **Motion carried.**

AGENDA AND MINUTES - November 13, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of October 23, 2014 Regular Meeting Minutes**
 - b.) October 21, 2014-HAPRA Agenda & Minutes**
 - c.) October 28, 2014 Marion Township Park Advisory Minutes**
 - d.) November 4, 2014 Board of Trustee Special Meeting Minutes**
 - e.) Complaint Report**
 - f.) DPW Report**
 - g.) Sheriff's Report**
 - h.) Howell City WWTP Report**
 - i.) Zoning Report**
 - j.) Election Report**
 - k.) Goodman Invoice (\$577.50)**
- 3. American Textile Recycling Service**
- 4. Leaf Burning Ordinance**
- 5. Home Town Offers**
- 6. City, Village, Township Revenue Sharing**
- 7. Pinebrook Meadows Time Payments**
- 8. Final Approval of TXT# 01-14 Article XVII Wireless Communication**

Facilities

- 9. Preliminary Approval Roy's Auto Works-Auto Repair Shop
Amendment to SUP #01-09; SUP #01-14**
- 10. Special Use Ordinance\ Permit Fee**
- 11. Township Repairs-Roof, Generator, Painting**
- 12. Mitroka Property**
- 13. Marion Meadows Purchase**
- 14. Board of Review Appointments**
- 15. Planning Commission Appointments**
- 16. ZBA Appointments**
- 17. Zoning Board of Appeals Report**

Correspondence/Updates

- **Livingston County Traffic Summit**
 - **Educational Workshop**
 - **EDC**
- Call to the Public**
Adjournment

MINUTES - NOVEMBER 13, 2014

MEMBERS PRESENT: **Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal**

MEMBERS ABSENT: **None**

OTHERS PRESENT: **Phil Westmoreland, Spicer Group**

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Greg Durbin asked to have #18—Best Western Restaurant added to the agenda; Dan Lowe added #19—Statewide Real Estate Office. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried.**

AMERICAN TEXTILE RECYCLING SHARING

Cat Sutter, Community Relations Advocate for American Textile Recycling Services, was present to ask for the board’s approval to place clothing and shoe recycling center next to the recycling bins on the lower level. They have partnered with Western Washtenaw Recycling Authority, and a portion of the proceeds is given to the Michigan Humane Society. Les Andersen asked what percentage; Ms. Sutter said approximately 40%; however, the contract is confidential so she couldn’t discuss specific details. Bob Hanvey said the board would have to see a contract and have the attorney review it. Tammy Beal said she would be interested; Jim Murray said he is not interested. Jim Murray motioned to not allow American Textile Recycling Services to place a container on township property. Greg Durbin seconded. Roll call vote: Durbin—yes; Murray—yes; Hanvey—yes; Lloyd—yes; Beal—no; Andersen—yes; Lowe—yes. **Motion carried 6-1.**

LEAF BURNING ORDINANCE

Bob & Diane Salisbury, 1021 Peavy, were present to ask the board to consider adopting an ordinance prohibiting leaf burning in the township. Bob Hanvey said the state law has jurisdiction over the township. Mrs. Salisbury said the fire department and/or sheriff department won’t do anything unless an ordinance is in place. Bob Hanvey said he would talk with the attorney regarding enforcement. He will also cite the statute on the township’s website.

HOMETOWN OFFER

No progress on this item; no action required.

CITY/VILLAGE/TOWNSHIP REVENUE SHARING

Documents describing the steps townships must complete in order to get CVTRS payments are included in the packet, along with a proposed budget. Jim Murray motioned to authorize submitting the budget for the CVTRS program. Greg Durbin seconded. **Motion carried.**

PINEBROOK MEADOWS TIME PAYMENTS

Vito Serra of Casa Villa Enterprises is requesting time-payment agreements for sewer and water REUs on the remaining four units in Pinebrook Meadows. Les Andersen motioned to adopt a resolution to authorize contracts for time payments for sewer and water REUs for Pinebrook Meadows Units 3, 4, 10, and 11. Tammy Beal seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

FINAL APPROVAL OF TXT #01-14: ARTICLE XVII—WIRELESS COMMUNICATION FACILITIES

The text has been modified to meet the state law. Greg Durbin motioned to adopt the modification for TXT #01-14—Wireless Communication Facilities, as presented. Jim Murray seconded. **Motion carried.**

PRELIMINARY APPROVAL ROY'S AUTO WORKS-AUTO REPAIR SHOP AMENDMENT TO SUP #01-09 AND SUP #01-14

Keith Pinkelman from Lynnman Construction and Roy Caverly, the property owner, were present to discuss this item. Dan Lowe had concerns about the storm drain across the state property; Phil Westmoreland said that is not a problem. The previous applicant wanted a driveway across the limited access right-of-way and that's not allowed; storm drains are allowed. It was recommended that the applicant get a review from MDOT prior to the Planning Commission review. Scott Lloyd asked about the road improvements and how much increased traffic this would generate. Phil Westmoreland said the road project will probably start construction in April or May, and must be complete by September 30, 2015. The applicant said they are only adding two new bays, so traffic shouldn't be a problem. Mr. Lloyd also had some concerns with parking spaces, which he reviewed with the applicant. Mr. Lowe said the bushes out front should be evergreens. Bob Hanvey said the legal description for Parcel C needs to be corrected. Bob Hanvey asked if there were any objections to the SUP amendments; none were heard. Greg Durbin motioned to accept the preliminary site plan for Roy's Autoworks. Jim Murray seconded. **Motion carried.**

SPECIAL USE ORDINANCE/PERMIT FEE

Bob Hanvey said the ordinance was NOT published in a timely manner, so the attorney suggested the board approve the ordinance again. Tammy Beal motioned to approve the Special Event ordinance as previously presented. Jim Murray seconded. Roll call vote: Lowe, Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes.

Motion carried 7-0

Greg Durbin motioned to establish a fee of \$200 for the Special Event permit. Jim Murray seconded. Roll call vote: Durbin, Lloyd, Lowe, Murray, Andersen, Beal, Hanvey—all yes. **Motion carried 7-0.**

TOWNSHIP REPAIRS—ROOF, GENERATOR, PAINTING

Bob Hanvey and Scott Lloyd said the roof doesn't need to be repaired. Mr. Lloyd will get an estimate for inside painting.

An estimate was received from Tri-Star Electrical for \$20,690 for the generator; maintenance would be \$275/year. Mr. Lloyd said he will investigate further.

MITROKA PROPERTY

Les Andersen talked with Bob Kline, who said he has no authority to remove deed restrictions from the property. Bob Hanvey talked with the attorney, who suggested sending a letter to each property owner asking them to release two parcels from the deed restrictions. No response has been received from the owner regarding the township's offer; the letter won't be sent until the township has the numbers.

MARION MEADOWS PURCHASE

The closing date is scheduled for November 24 at 2 pm.

BOARD OF REVIEW APPOINTMENTS

Bob Hanvey said all three members are willing to continue. Les Andersen motioned to appoint Charles Musson to a two-year term on the Board of Review for 2015-16. Greg Durbin seconded. **Motion carried.**

Les Andersen motioned to appoint Rick Dell to a two-year term on the Board of Review for 2015-16. Tammy Beal seconded. **Motion carried.**

Greg Durbin motioned to appoint Cheryl Range to a two-year term on the Board of Review for 2015-16. Tammy Beal seconded. **Motion carried.**

Bob Hanvey said it isn't necessary to appoint an alternate now. An alternate would need to be selected prior to the March Board of Review.

PLANNING COMMISSION APPOINTMENTS

Bob Hanvey nominated Charles Musson as a Planning Commission member. Greg Durbin motioned to approve the nomination of Charles Musson as a Planning Commission member. Les Andersen seconded. **Motion carried.**

Bob Hanvey nominated Jerry Sidlar as a Planning Commission member. Scott Lloyd motioned to approve the nomination of Jerry Sidlar as a Planning Commission member. Tammy Beal seconded. **Motion carried.**

ZBA APPOINTMENTS

Bob Hanvey said the ZBA appointed new officers at the last meeting. All of the members would like to continue on the Zoning Board of Appeals.

Tammy Beal motioned to appoint Claire Stevens to the Zoning Board of Appeals. Les Andersen seconded. **Motion carried.**

Les Andersen motioned to appoint Linda Manson-Dempsey to the Zoning Board of Appeals. Scott Lloyd seconded. **Motion carried.**

Scott Lloyd motioned to appoint Larry Fillinger to the Zoning Board of Appeals. Tammy Beal seconded. **Motion carried.**

ZONING BOARD OF APPEALS REPORT

Dan Lowe reported that the ZBA voted to allow the Clores to build a new house on the property subject to demolition of the old house or splitting the parcel. The ZBA also agreed with the zoning administrator's interpretation and the old house cannot be used as an accessory structure.

BEST WESTERN RESTAURANT

Greg Durbin asked for an update on this project. Bob Hanvey said that Mark Roman was at the township on Wednesday and he hopes to have the restaurant open by Christmas.

STATEWIDE REAL ESTATE OFFICE

Bob Hanvey reported that the attorney said the township still has the option of having them go to the Planning Commission, and he will work on that. Mr. Hanvey will also ask the attorney to review the Mason Road property.

CORRESPONDENCE/UPDATES

A Livingston County Traffic Summit was held on October 30. Updates on last year and plans for the next year were presented.

An invitation to a class on road maintenance is included in the packet; the workshop is on December 11, 8-11:30 am, at the Okemos Conference Center.

A page from a SPARK report listing real estate opportunities in the area is included in the packet; the Darakjian property is one of the parcels advertised. The full report is available in the clerk's office. Tammy Beal said the deadline to register for the MTA conference is December 1 at noon.

CALL TO THE PUBLIC

Steve Ott, 366 Brighton Road, asked if the township had received a response from the LCRC regarding the problems with Brighton Road. Bob Hanvey said they did respond but didn't take responsibility for the repairs. Mr. Ott said that Culver would spread 550 tons of 22A for \$8500 or 21AA for \$11,000. Jim Murray suggested the township contact the LCRC and see how much they would charge for the same materials.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:15 pm. Tammy Beal seconded.

Motion carried.

AGENDA AND MINUTES - December 11, 2014

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1. Approval of Agenda**
- 2. Consent Agenda**
 - a.) Approval of November 13, 2014 Regular Meeting Minutes**
 - b.) November 18, 2014-HAPRA Agenda & Minutes**
 - c.) Complaint Report**
 - d.) DPW Report**
 - e.) Sheriff's Report**
 - f.) Howell City WWTP Report**
 - g.) Zoning Report**
 - h.) Goodman Law Group Invoice (\$87.50)**
 - i.) Pfeffer, Hanniford, Palka Audit Invoice (\$17,000)**
 - j.) November 19, 2014-HAFA Agenda & Minutes**
- 3. 2014-2015 Audit Report**
- 4. City, Village, Township Revenue Sharing**
- 5. Sunridge**
- 6. Preliminary review of TXT#02-14 Section 3.02 Definitions and 6.07 Accessory Uses and Structures**
- 7. GIS Imaging**
- 8. Marion Meadows Purchase**
- 9. Township Repairs- Generator, Painting**
- 10. SPARK Representative**
- 11. Zoning Board of Appeals Report**

Correspondence/Updates

Call to the Public

Adjournment

MINUTES - December 11, 2014

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Hanvey added #12—Mitroka Property, to the agenda. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried.**

2014-15 AUDIT REPORT

Ken Palka from Pfeffer, Hanniford & Palka thanked the board for the opportunity to do this year's audit. He highlighted the major funds and the sewer fund. He recommends the township consider to increase the sewer rates 2-3% per year. He reviewed the letter of comments and recommendations, and four items that should be addressed.

Jim Murray motioned to accept the audit for the year ended June 30, 2014 as presented and authorize Ken Palka to submit the information to the state. Les Andersen seconded.

Motion carried.

CITY/VILLAGE/TOWNSHIP REVENUE SHARING

Bob Hanvey discussed the "dashboard" information that was submitted to the state.

SUNRIDGE

Bob Hanvey reviewed his memo to the board, and he feels the township should ignore the road issue for now and let them build Phase 2. Les Andersen asked if the PUD would no longer apply if the parcel went up for tax foreclosure; Mr. Hanvey said everything expect DEQ liens and balance due on special assessments is extinguished. After lengthy discussion, Les Andersen motioned to enforce the PUD agreement. Scott Lloyd seconded. Roll call vote: Durbin—yes; Murray—no; Hanvey—no; Lloyd—yes; Beal—no; Andersen—yes; Lowe—yes. **Motion carried 4-3.**

PRELIMINARY REVIEW OF TXT #02-14—SECTION 3.02 DEFINITIONS AND 6.07 ACCESSORY USES AND STRUCTURES

Les Andersen passed out some calculations he made using this new formula, and he feels that it would allow buildings that are too large. He also thinks the square footage for lean-tos should be included in the calculations. Bob Hanvey motioned to include lean-to square footage in the calculations, leave the factor at 0.03% and send to Livingston County Planning Department for review and comment. Greg Durbin seconded. **Motion carried 4-3** (Lloyd, Lowe, Andersen opposed.)

GIS IMAGING

Bob Hanvey motioned to authorize up to \$3,000 to partner with SEMCOG and Livingston County to acquire high resolution imagery for 2015. Jim Murray seconded. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—yes. **Motion carried 6-1.**

MARION MEADOWS PURCHASE

Bob Hanvey said the township now owns this property. The environmental study needs to be finished. Dan Lowe asked about putting it up for sale; Bob Hanvey said he'll have some numbers for the board by January.

TOWNSHIP REPAIRS—GENERATOR, PAINTING

No additional information on the generator, and the painter should be in next week to provide an estimate.

SPARK REPRESENTATIVE

Dan Lowe motioned to designate Bob Hanvey as the representative for the EDC board. Tammy Beal seconded. **Motion carried.**

ZBA REPORT

Dan Lowe reported the ZBA granted front and side yard setback variances for a property on Hurley Drive.

MITROKA PROPERTY

An email was received from this property owner, and they want \$90-95K for the parcel. Bob Hanvey provided the board members with sales information for vacant parcels. Greg Durbin motioned to counter offer \$87,500 with the township attorney doing the paperwork so there are no closing costs to the seller. Les Andersen seconded. Roll call vote: Hanvey—yes; Lowe—no; Durbin—yes; Beal—yes; Lloyd—no; Murray—yes; Andersen—yes. **Motion carried 5-2.**

CORRESPONDENCE/UPDATES

A holiday email was received from Spicer, who will be providing lunch on Tuesday, December 16. Tammy Beal said the next board packet will be available on Monday, January 5 after 3 pm.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:20 pm. Les Andersen seconded. **Motion carried**