

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, January 25, 2024  
7:30 p.m.

**THIS MEETING WILL BE HELD IN PERSON WITH  
ONLINE PARTICIPATION OPTIONS**

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. January 11, 2024 Regular Meeting Minutes
  - b. December 19, 2023 HAPRA Minutes
  - c. December 20, 2024 MHOG Agenda/Minutes
  - d. December 20, 2024 HAFDA Agenda/Minutes
  - e. January 17, 2024 MHOG Agenda/Minutes
  - f. January 17, 2024 HAFDA Agenda/Minutes
- 3) 2024 Marion Township Road Projects (bring back)
- 4.) Hall Use Policy
- 5.) Sewer Usage Rate Increase
- 6.) Nuisance Ordinance
- 7) Land Acquisition Fund FY 2023-2024
- 8) Marion Township Maintenance
  - a.) January 4, 2024 Minutes
- 9.) February 2024 Meeting Date

Correspondence and Updates

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, February 1, 2024.

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 11, 2024

**MEMBERS PRESENT:** Scott Lloyd, Bob Hanvey, Tammy Beal, Les Andersen, Dan Lowe, Sandy Donovan, and Greg Durbin

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** John Gormley, Attorney

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**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7 pm. The meeting is also available to attend online.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

No response.

**APPROVAL OF AGENDA**

Items on the zoning administrator contacting the attorney, PDR ballot language, and a general announcement were added to the agenda. Greg Durbin motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

**CONSENT AGENDA**

Les Andersen motioned to approve the consent agenda as presented. Scott Lloyd seconded. **Motion carried.**

**2024 LIABILITY INSURANCE RENEWAL**

Les Andersen motion to accept the proposal from Burnham & Flower in the amount of \$59,009 for liability coverage, as presented. Scott Lloyd seconded. Roll call vote: Lloyd, Lowe, Andersen, Hanvey, Durbin, Donovan, Beal—all yes. **Motion carried 7-0.**

Les Andersen motioned to accept the proposal from Burnham & Flower in the amount of \$2,911.25 for cyber coverage. Tammy Beal seconded. Roll call vote: Durbin, Hanvey, Donovan, Beal, Andersen, Lowe, Lloyd—all yes. **Motion carried 7-0.**

**HEALTH INSURANCE PA #152 OPT OUT RESOLUTION**

Les Andersen motioned to adopt a resolution to approve opting out of 2011 Public Act 152, as presented. Sandy Donovan seconded. Roll call vote: Andersen, Lowe, Lloyd, Hanvey, Donovan, Durbin, Beal—all yes. **Resolution passed 7-0.**

## **2024 POVERTY EXEMPTION GUIDELINES**

Tammy Beal motioned to adopt a resolution to approve the 2024 Poverty Exemption Policy and Guidelines for Income and Asset Tests, as presented. Les Andersen seconded. Roll call vote: Hanvey, Andersen, Lowe, Lloyd, Beal, Donovan, Durbin—all yes. **Resolution passed 7-0.**

## **BOARD OF REVIEW LETTER APPEALS**

Scott Lloyd motioned to adopt a resolution to allow residents to file letter appeals to the 2024 Board of Review, as presented. Tammy Beal seconded. Roll call vote: Beal, Donovan, Durbin, Hanvey, Andersen, Lowe, Lloyd—all yes. **Resolution passed 7-0.**

## **2024 MARION TOWNSHIP ROAD PROJECTS**

The road commission would like to have information from the township by February 29 for roads to be considered for the Pavement Preservation Program. Les Andersen passed out the plan drafted by the engineer for potential candidates. Tammy Beal said that the road commission foreman for Marion Township indicated that Francis Road and East Davis (both gravel) need some work. Scott Lloyd said he would like to inspect the roads prior to making a decision.

Greg Durbin motioned to postpone this item until the next board meeting. Les Andersen seconded. **Motion carried.**

## **MARION DRAIN #3 PAYMENT**

Dan Lowe said the drain problems were caused by developers and the school's retention ponds, and now the township has to pay to have it fixed. Bob Hanvey said the roll has been finalized by the Drain Commission; the question is whether to pay the township's portion up front or in installments. Estimated interest over 15 years would be about \$172,000. They will be staging material and equipment at DeMuse and Witkowski's property.

Les Andersen motioned to make a single payment of \$373,285 by January 12. Tammy Beal seconded. Roll call vote: Andersen—yes; Hanvey—yes; Durbin—yes; Donovan—yes; Beal—yes; Lowe—no; Lloyd—yes. **Motion carried 6-1.**

Les Andersen motioned to adopt a resolution to amend the General Fund budget, as presented. Scott Lloyd seconded. Roll call vote: Lloyd, Lowe, Andersen, Hanvey, Durbin, Beal, Donovan—all yes. **Resolution passed 7-0.**

## **SEWER USAGE RATE INCREASE**

The City of Howell has increased the wastewater treatment rate. Bob Hanvey said he would like to wait until the fourth quarter billing is received before making a decision. Greg Durbin motioned to postpone this item until the billing information is received. Les Andersen seconded. **Motion carried.**

## **NUISANCE ORDINANCE**

Les Andersen questioned whether "township" in Section 5 means the township board or the zoning administrator. Dan Lowe and Les Andersen both said it should be the township board. The attorney said the zoning administrator could present a report to the board for a decision. The board members discussed a code enforcement officer's role vs. the zoning administrator; and having enforcement "complaint driven."

Les Andersen motioned to have the attorney update the draft Nuisance Ordinance. Scott Lloyd seconded. **Motion carried.**

#### **MARION TOWNSHIP LAKESIDE CEMETERY PLOTS**

Les Andersen motioned to buy back three cemetery plots at \$500 each. Sandy Donovan seconded. Roll call vote: Lloyd, Lowe, Andersen, Hanvey, Durbin, Beal, Donovan—all yes. **Motion carried 7-0.**

#### **MARION TOWNSHIP MAINTENANCE**

Tammy Beal updated the board members on the December 13 and December 20 Building Committee meetings. The storage pods were removed this week. The partition for the meeting room won't be available until June.

#### **CLERK'S COMPENSATION FOR EARLY VOTING**

Sandy Donovan motioned to adopt a resolution to increase the clerk's salary by \$763.65 per month for the term of January 2024 through November 2024, due to additional early voting hours. Les Andersen seconded. Roll call vote: Lloyd, Lowe, Andersen, Hanvey, Durbin, Donovan, Beal—all yes. **Resolution passed 7-0.**

#### **PLANNING COMMISSION APPOINTMENTS**

Bob Hanvey made a recommendation to reappoint Jim Andersen and Bruce Powelson to a three-year Planning Commission term through December 31, 2026. Tammy Beal motioned to accept the recommendation. Les Andersen seconded. **Motion carried.**

#### **ZONING ADMINISTRATOR**

Les Andersen wanted to confirm that the zoning administrator is authorized to contact the attorney if necessary; the response was yes.

#### **PDR DISCUSSION**

Les Andersen asked if the Planning Commission should work on drafting ballot language to request a millage. John Gormley questioned whether the township has the statutory ability to do that. Jim Anderson said it's been done in Dexter and Scio townships, and also in Ingham County. The attorney will investigate and report back to the board.

#### **GENERAL ANNOUNCEMENT—GREG DURBIN**

Greg Durbin shared that his nephew, Trevor Keegan, is a member of the National Champion Michigan Wolverines football team; and his grandson, Evan Durbin, will be attending the Michigan State Police Academy in January.

#### **CORRESPONDENCE & UPDATES**

Information on the MTA Conference is included in the packet; let Tammy Beal know if you're interested in attending.

The packets for the next board meeting will be available on Thursday, January 18.



Dan Lowe asked about the situation on Sexton Road. Bob Hanvey said they have picked up the paperwork for a home occupation, but it hasn't been submitted. The township will send the owner a letter giving 10 days to submit the paperwork.

The board members discussed creating parcels with only accessory buildings; the Land Division Ordinance would have to be changed to prevent this.

**CALL TO THE PUBLIC**

No response.

**ADJOURNMENT**

Les Andersen motioned to adjourn at 9:30 pm. Tammy Beal seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date

# HOWELL recreation

**Howell Area Parks & Recreation Authority**  
Oceola Community Center

Organizational Board Meeting Minutes

December 19, 2023

## **Call to Order**

Chair Diana Lowe called the meeting to order at 7:00 pm.

## **Pledge of Allegiance**

## **Attendance**

**Board Members:** Chair Diana Lowe, Vice Chair Terry Philibeck, Secretary Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

**HAPRA Staff:** Director Tim Church, Jen Savage, Kyle Tokan

**Public:** None

## **Discussion/Approval – Officer Positions for 2024**

Brief discussion was had concerning officer positions, it was decided all officers would remain unchanged.

2024 Officer Positions:

Chair – Diana Lowe

Vice Chair – Terry Philibeck

Secretary - Nikolas Hertrich

Treasurer – Tammy Beal

Trustee – Sue Daus

Motion made by Tammy Beal and Supported by Terry Philibeck. **Motion carried 5 – 0.**

## **Adjournment**

Motion by Vice Chair Terry Philibeck to adjourn at 7:01 pm, supported by Treasurer Tammy Beal. **Motion carried 5-0**

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Approved

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Date

Respectfully Submitted by: Nikolas Hertrich, Secretary



## AGENDA

### MHOG Sewer and Water Authority Regular Meeting December 20th, 2023 5:00 PM

1. Call to Order\*
2. Approval of Minutes of November 15<sup>th</sup>, 2023 Meeting
3. Approval of Agenda
4. Call to the Public\*
5. System Maintenance, Operation, Improvement & Engineering Report
  - a. New Development
    - o Attachment 5a - New Development Summary for December 2023
  - b. Water Affordability Legislative Communication
    - o Attachment 5b – Water Affordability Bill Package Summary, Frequently Asked Questions
    - o Attachment 5c – Email correspondence regarding water affordability legislation
    - o Attachment 5d – Letter from DWSD and OCWRC Regarding Support for Water Affordability Program
  - c. Chestnut Crossing Drainage Outlet
    - o Attachment 5e – Plan and Punch List for Project
  - d. Top 10 Customers for 2023
    - o Attachment 5f – Copy of Top 10 Water Customers for FY 2023
  - e. Pictures of MHOG Projects
    - o Attachment 5g – Pictures of Work at Trans West Tower and Sludge Removal from Lime Lagoons
  - f. Distribution Material Inventory
    - o Attachment 5h – New Spreadsheet Summary of Distribution Materials Tracking
6. Deputy Director Report
  - a. Attachment 6a - MHOG Water Treatment Plant Monthly Production
  - b. Attachment 6b – MHOG Fall / Winter Daily Production for 2023
  - c. Attachment 6c – MHOG Monthly Production by Pressure District
  - d. Attachment 6d – Location of Anode Beds (Gas Main Cathodic Protection) in MHOG Service Area
  - e. Attachment 6e - MISS DIG Monthly Utility Locating Report
  - f. Attachment 6f– Non-Metered Water Loss Report for November 2023



## AGENDA

### MHOG Sewer and Water Authority Regular Meeting December 20th, 2023 5:00 PM

7. CPA Report
  - a. DPW Fund 6 – Month Budget to Actual Report for FY-2024
  
8. Treasurer's Report (*Distributed at Meeting*) \*
  - a. Checks for Disbursement
  
9. Correspondence \*
10. New Business
  - a. *Proposed 2024 Meeting Schedule for Approval*
11. Board Member Updates\*
12. Adjournment

\*= Nothing Included in Board Packet



## Minutes of the Regular Meeting November 15, 2023

The M.H.O.G. Sewer and Water Authority met at 5 pm in Room 3 of the Oceola Community Center. Members present were Hanvey, Lowe, Coddington, Counts, Dunleavy, Henshaw, Rogers and Hunt. Also present were Greg Tatara, Shelby Byrne, Ken Palka and Alex Chimpouras.

Rogers moved to approve the minutes from October 18, 2023. Second by Counts, motion carries.

Henshaw moved to approve the agenda with a correction to item 7 stating Palka would give a MHOG FY report. Second by Rogers, motion carries.

A call to the public was held.

Counts moved to approve Hamlett Environmental Technology Quote 103023NH not to exceed \$11,000 from Capital Reserve Replacement. Second by Dunleavy, motion carries.

Ken Palka gave a report on MHOG FY ending September 30, 2023 Budget to Actual report prior to audit.

Counts moved to approve Operating account checks PR 882 through 9774 totaling \$203,506.72. Second by Coddington, motion carries.

Henshaw moved to approve Capital Reserve Replacement Fund check 1083 totaling \$6,190. Second by Dunleavy, motion carries.

Counts moved to approve Capital Reserve Improvement Fund checks 123 and 124 totaling \$44,645. Second by Dunleavy, motion carries.

Dunleavy moved to approve, with corrections, a Resolution Regarding Fueling Station Siting within the MHOG Well Head Protection Area. Second by Lowe. Roll call vote: Dunleavy-Y, Lowe-Y, Coddington-Y, Hanvey-Y, Counts-Y, Hunt-Y, Rogers-Y, Henshaw-Y. Motion carries.

Henshaw moved to adjourn. Second by Counts, motion carries.

Robert J. Henshaw  
Secretary

# HOWELL AREA FIRE AUTHORITY

## AGENDA

December 20, 2023 –6PM

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### BOARD MEMBERS

Mike Coddington, Howell Twp., Chairman  
Sean Dunleavy, Oceola Twp., Vice Chairman  
Mark Fosdick, Cohoctah Twp., Secretary  
Robert Hanvey, Marion Twp., Treasurer

Bob Ellis, City of Howell, Member  
Ron Hicks, Fire Chief  
Barbara Souchick, Admin Asst  
Kevin Gentry, Attorney

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### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Meeting called to order at 6:00 pm

Pledge of Allegiance

Approve the minutes of the regular meeting of November 15, 2023

Call to the public (items not on agenda)

Discussion/Approval: Moving \$200,000 from the General Fund to the Pension Fund

Discussion/Approval: Increasing capitalization threshold from \$5,000 to \$10,000 per our Audit Firm's recommendation

Discussion: Heating Unit installed at Sta. 23

Chief's Comments: Refund from MML - Workers Compensation of \$4,537.00  
Donation from Tanger Outlet Mall in the amount of \$1500.00  
HAFD Website updated  
Money transferred in to ICS Accounts

New Business

*HAF A AGENDA – 12/20/23*  
*Page 2*

Old Business

Adjourn



**HOWELL AREA FIRE AUTHORITY**

November 15, 2023 – 6:00 pm

Oceola Community Center – 1661 N. Latson Rd, Howell, MI 48843

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**Board Members Present:** Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Treasurer Bob Hanvey, Secretary Mark Fosdick, Member Bob Ellis, Fire Chief Ron Hicks, Attorney Kevin Gentry, Admin. Asst Barbara Souchick

Chairman Coddington called the meeting to order at 6:00 pm.

**Approve the minutes of the regular meeting of October 18, 2023:** MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to approve the minutes of the regular meeting of October 18, 2023. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response.

**Audit Presentation:** Ken Palka from Pfefer, Haniford and Palka presented the HAFA 2022-2023 Audit. MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to accept, as presented by Mr. Palka, the 2022-2023 Audit. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval 2024 HAFA Board meeting schedule:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Fosdick to accept the 2024 HAFA Board meeting schedule with a correction made to the month of November. The date of November 20<sup>th</sup> shall be changed to November 13<sup>th</sup>. MOTION CARRIED UNANIMOUSLY. MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to direct Chief Hicks to post the corrected schedule. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Renewal of Attorney Gentry's Annual Contract:** MOTION BY Mr. Fosdick, SUPPORT by Mr. Ellis to approve the renewal of Attorney Gentry's contract. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Purchase of Snow Blade for Brush 22:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Ellis to approve the purchase of a Snow Blade for Brush 22 in the amount of \$8139.50 from R and A Outdoor Sales and Service. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval the payment of bills and payroll:** MOTION by Mr. Hanvey, SUPPORT by Mr. Ellis to approve payment of the bills and payroll in the amount of \$247,139.07 for period ending 11/9/2023. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:34 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: \_\_\_\_\_  
Barbara Souchick, Admin. Assistant

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary

**Incident Response List  
November 2023**

RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	INCIDENT TYPE	ADDRESS
OCEOLA TWP.	11/6/2023 18:00	HAFD-23-1689	551 - Assist police or other governmental agency	3680 KIMBERLY DR
OCEOLA TWP.	11/17/2023 6:02	HAFD-23-1739	551 - Assist police or other governmental agency	3964 JASPER AVE
OCEOLA TWP.	11/24/2023 22:40	HAFD-23-1778	631 - Authorized controlled burning	2690 Musson Rd
OCEOLA TWP.	11/18/2023 17:37	HAFD-23-1748	142 - Brush or brush-and-grass mixture fire	3194 GOLF CLUB RD
OCEOLA TWP.	11/13/2023 12:45	HAFD-23-1718	6111 - Dispatched in error	5673 SAN ANTONIO DR
OCEOLA TWP.	11/4/2023 20:27	HAFD-23-1678	311 - Medical assist, assist EMS crew	2063 MUSSON RD
OCEOLA TWP.	11/26/2023 13:43	HAFD-23-1790	6111 - Dispatched in error	N. HACKER RD
OCEOLA TWP.	11/21/2023 6:54	HAFD-23-1764	611 - Dispatched & canceled en route	1661 LATSON RD
MARION TWP.	11/6/2023 14:36	HAFD-23-1688	311 - Medical assist, assist EMS crew	835 W DAVIS RD
MARION TWP.	11/3/2023 11:35	HAFD-23-1673	551 - Assist police or other governmental agency	350 DINKEL DR
MARION TWP.	11/28/2023 22:13	HAFD-23-1801	551 - Assist police or other governmental agency	1180 E DAVIS RD
MARION TWP.	11/27/2023 13:20	HAFD-23-1796	311 - Medical assist, assist EMS crew	5901 MASON RD
MARION TWP.	11/23/2023 19:40	HAFD-23-1774	311 - Medical assist, assist EMS crew	1525 TRIANGLE LAKE RD
MARION TWP.	11/25/2023 18:37	HAFD-23-1781	311 - Medical assist, assist EMS crew	350 DINKEL DR
MARION TWP.	11/5/2023 9:28	HAFD-23-1681	463 - Vehicle accident, general cleanup	1367 E 196
MARION TWP.	11/17/2023 19:14	HAFD-23-1742	6111 - Dispatched in error	461 BONNIE CIR
MARION TWP.	11/19/2023 21:25	HAFD-23-1755 ✓	622 - No incident found on arrival at dispatch address	1369 W 196
MARION TWP.	11/25/2023 15:36	HAFD-23-1779 ✓	551 - Assist police or other governmental agency	1525 TRIANGLE LAKE RD
MARION TWP.	11/30/2023 17:26	HAFD-23-1807 ✓	311 - Medical assist, assist EMS crew	5050 EDWARD JAMES DR
MARION TWP.	11/18/2023 16:42	HAFD-23-1747 ✓	551 - Assist police or other governmental agency	3434 HIGH HILLCREST DR
MARION TWP.	11/5/2023 17:50	HAFD-23-1685 ✓	631 - Authorized controlled burning	1000 ALSTOTT DR
MARION TWP.	11/26/2023 14:25	HAFD-23-1791 ✓	324 - Motor vehicle accident with no injuries.	2099 PINCKNEY RD
MARION TWP.	11/5/2023 1:10	HAFD-23-1680 ✓	611 - Dispatched & canceled en route	4050 CHESTNUT CROSSING DR
MARION TWP.	11/6/2023 18:58	HAFD-23-1690 ✓	551 - Assist police or other governmental agency	5493 W COON LAKE RD

Incident Response List  
November 2023

RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	INCIDENT TYPE	ADDRESS
MARION TWP.	11/21/2023 5:45	HAFD-23-1763 ✓	651 - Smoke scare, odor of smoke	1364 E 196
MARION TWP.	11/4/2023 14:45	HAFD-23-1677	311 - Medical assist, assist EMS crew	3500 MANDRY DR
COHOCTAH TWP.	11/14/2023 16:43	HAFD-23-1726	561 - Unauthorized burning	10518 N ANTCLIFFE RD
COHOCTAH TWP.	11/20/2023 11:50	HAFD-23-1759	311 - Medical assist, assist EMS crew	6350 BYRON RD
COHOCTAH TWP.	11/10/2023 8:39	HAFD-23-1707	600 - Good intent call, other	3401 STEINACKER RD
COHOCTAH TWP.	11/25/2023 23:54	HAFD-23-1786	6111 - Dispatched in error	2999 CHASE LAKE RD
COHOCTAH TWP.	11/21/2023 10:15	HAFD-23-1766	311 - Medical assist, assist EMS crew	4283 INDIAN CAMP TRL
COHOCTAH TWP.	11/25/2023 23:52	HAFD-23-1785	322 - Motor vehicle accident with injuries	2999 CHASE LAKE RD
COHOCTAH TWP.	10/31/2023 20:04	HAFD-23-1667	600 - Good intent call, other	2060 CHASE LAKE RD
COHOCTAH TWP.	11/12/2023 0:55	HAFD-23-1715	311 - Medical assist, assist EMS crew	5310 W ALLEN RD
COHOCTAH TWP.	11/9/2023 6:37	HAFD-23-1699	311 - Medical assist, assist EMS crew	1555 RICHARDS RD
HOWELL TWP.	11/28/2023 14:54	HAFD-23-1798	551 - Assist police or other governmental agency	1264 FOX HILLS DR
HOWELL TWP.	11/5/2023 12:02	HAFD-23-1682	311 - Medical assist, assist EMS crew	3003 W GRAND RIVER AVE
HOWELL TWP.	11/7/2023 0:42	HAFD-23-1692	311 - Medical assist, assist EMS crew	5414 ARBORETUM TRL
HOWELL TWP.	11/25/2023 19:38	HAFD-23-1782	140 - Natural vegetation fire, other	3720 W Grand River Ave
HOWELL TWP.	11/28/2023 17:58	HAFD-23-1800	600 - Good intent call, other	1714 FAIRLAWN RD
HOWELL TWP.	11/6/2023 10:35	HAFD-23-1687	131 - Passenger vehicle fire	1333 E 196
HOWELL TWP.	11/17/2023 16:37	HAFD-23-1740	551 - Assist police or other governmental agency	2820 N BURKHART RD
HOWELL TWP.	11/5/2023 12:08	HAFD-23-1683	442 - Overheated motor	3003 W GRAND RIVER AVE
HOWELL TWP.	11/11/2023 1:37	HAFD-23-1712	741 - Sprinkler activation, no fire - unintentional	3333 W GRAND RIVER AVE
HOWELL TWP.	11/26/2023 13:08	HAFD-23-1788	551 - Assist police or other governmental agency	1335 W 196
HOWELL TWP.	11/2/2023 4:58	HAFD-23-1669	551 - Assist police or other governmental agency	5479 SPRING CREEK DR
HOWELL TWP.	11/9/2023 8:22	HAFD-23-1700	551 - Assist police or other governmental agency	3003 W GRAND RIVER AVE
HOWELL TWP.	11/10/2023 1:43	HAFD-23-1704	324 - Motor vehicle accident with no injuries.	3998 W HIGHLAND RD
HOWELL TWP.	11/13/2023 15:19	HAFD-23-1720	142 - Brush or brush-and-grass mixture fire	1109 E BARRON RD



## AGENDA

### MHOG Sewer and Water Authority Regular Meeting January 17<sup>th</sup>, 2024 5:00 PM

1. **Call to Order\***
2. **Approval of Minutes of December 20<sup>th</sup>, 2023 Meeting**
3. **Approval of Agenda**
4. **Call to the Public\***
5. **System Improvement, Operation, and Maintenance Report**
  - a. **New Development**
    - o Attachment 5a - New Development Summary for January 2024
  - b. **Water Affordability Legislative Communication**
    - o Attachment 5b – Discussion Topics and Notes for January 4<sup>th</sup> Meeting with Sen. Chang, Rep. Conlin, and DWSD
    - o Attachment 5c - Affordability of MHOG Sewer and Water
    - o Attachment 5d – Thank you email from Rep. Conlin regarding changes to legislation
  - c. **FY 2023 Audit**
    - o Attachment 5e – Letter from Maner Costerisan regarding required audit notification
  - d. **2024 Project List**
    - o Attachment 5f – Projects Planned for 2024
    - o Attachment 5g – Aerial Photograph of One Example Area to Clear (Peavy Road to D-19)
    - o Attachment 5h – Quote for Rental of Forestry Mulcher to Clear Water Easements  
*(Request Approval for Rental of Forestry Mulcher to Clear MHOG Watermain Easement Areas for a Not to Exceed Cost of \$10,538.40)*
  - e. **Distribution Material Inventory**
    - o Attachment 5i – Sample Spreadsheet and Summary of Progress
6. **Deputy Director Report**
  - a. Attachment 6a - MHOG Water Treatment Plant Monthly Production
  - b. Attachment 6b – MHOG Fall / Winter Daily Production
  - c. Attachment 6c – MHOG Monthly Production by Pressure District
  - d. Attachment 6d – Transformer Damaged by Truck from Biotech During Lime Sludge Removal
  - e. Attachment 6e - MISS DIG Monthly Utility Locating Report
  - f. Attachment 6f– Non-Metered Water Loss Report for December 2023



## AGENDA

### MHOG Sewer and Water Authority Regular Meeting January 17<sup>th</sup>, 2024 5:00 PM

#### 7. CPA Report

- a. Attachment 7a - Report on Audit of Financial Statement and Supplementary Information  
*(Distributed at Meeting)*
- b. Attachment 7b – Audit Presentation for MHOG for Fiscal Year Ending September 30, 2023

#### 8. Treasurer's Report *(Distributed at Meeting)* \*

- a. Checks for Disbursement

#### 9. Correspondence \*

#### 10. New Business

#### 11. Board Member Updates\*

#### 12. Adjournment

*\*= Nothing Included in Board Packet*





## Minutes of the Regular Meeting December 20, 2023

The M.H.O.G. Sewer and Water Authority met on Wednesday, December 20, 2023 at 5 pm in the Board Meeting Room of the Oceola Township Hall. Members present were Hanvey, Lowe, Coddington, Counts, Dunleavy, Henshaw, Rogers and Hunt. Also present were Greg Tatara, Alex Chimpouras and Shelby Byrne.

Rogers moved to approve the minutes of November 15, 2023 as presented. Second by Coddington, motion passes.

Hunt moved to approve the agenda as presented. Second by Coddington, motion passes.

A call to the public was held, no response.

Tatara presented the DPW Fund 6-month Budget to Actual Report.

Counts moved to approve MHOG O&M fund checks PR 890 through 9804 totaling \$610,297.44. Second by Dunleavy, motion passes.

Dunleavy moved to approve MHOG Bond Payment Fund Check 136 totaling \$500.00. Second by Coddington, motion passes.

Hunt moved to approve the proposed 2024 meeting schedule as presented. Second by Rogers, motion passes.

Henshaw moved to adjourn. Second by Counts, motion passes.

Robert J. Henshaw  
Secretary

# HOWELL AREA FIRE AUTHORITY

## AGENDA

JANUARY 17, 2024 –6PM

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### BOARD MEMBERS

Mike Coddington, Howell Twp., Chairman  
Sean Dunleavy, Oceola Twp., Vice Chairman  
Mark Fosdick, Cohoctah Twp., Secretary  
Robert Hanvey, Marion Twp., Treasurer

Bob Ellis, City of Howell, Member  
Ron Hicks, Fire Chief  
Barbara Souchick, Admin Asst  
Kevin Gentry, Attorney

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### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Meeting called to order at 6:00 pm

Pledge of Allegiance

Approve the minutes of the regular meeting of December 20, 2023

Call to the public (items not on agenda)

Discussion/Approval: Request approval to hire 1 additional full time firefighter

Discussion/Approval: Change in the Defined Benefit plan with Municipal Retirement System (MERS)

Discussion/Approval: Amendment to Investment Policy

Discussion/Approval: Howell Area Fire Authority Resolution #01-24 that Exempts HAFA from the requirements of Public Act 152 for the next succeeding year.

Chief's Comments: Refund from MMRMA of \$22,404.00

Approve the payment of bills and payroll:

*HAFa AGENDA – 1/20/2024*  
*Page 2*

**New Business**

**Old Business**

**Adjourn**



**HOWELL AREA FIRE AUTHORITY**

December 20, 2023 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

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**Board Members Present:** Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Treasurer Bob Hanvey, Secretary Mark Fosdick, Member Bob Ellis, Fire Chief Ron Hicks, Attorney Kevin Gentry, Admin. Asst Barbara Souchick

Chairman Coddington called the meeting to order at 6:00 pm.

**Approve the minutes of the regular meeting of November 15,2023:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Ellis to approve the minutes of the regular meeting of November 15,2023. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval to Move \$200,000 from the General Fund to the Pension Fund:** MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to transfer \$200,000.00 from the General Fund to the Pension Fund. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval to Increase the Capitalization Threshold from \$5,000 to \$10,000 per our Audit Firms Recommendation:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Hanvey to increase the Capitalization Threshold from \$5,000 to \$10,000. MOTION CARRIED UNANIMOUSLY.

**Discussion: Heating Unit Installed at Station 23 (Marion Twp.):** MOTION by Mr. Fosdick, SUPPORT by Mr. Ellis to approve the installation of the heating unit at Station 23. MOTION CARRIED UNANIMOUSLY.

**Amend December 20,2023 Agenda:** MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to Amend the December 20, 2023, Agenda to read - Approve *Payment of Bills and Payroll in the amount of \$297,314.62 for period ending December 13, 2023.* MOTION CARRIED UNANIMOUSLY.

**Approve Payment of Bills and Payroll:** MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to approve payment of bills and payroll in the amount of \$297,314.62 for period ending December 13, 2023. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:23 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: \_\_\_\_\_

Barbara Souchick, Admin. Assistant

Approved By: \_\_\_\_\_

Mark Fosdick, Secretary

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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR DECEMBER 2023  
**DATE:** JANUARY 17, 2024

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During the month of December, the HAFD responded to a total of 138 calls for service. There were 180 calls in December of 2022. The total year-to-date runs for 2023 are 1784. Last year's total at the end of December was 1811.

Some of the more significant events for the month included:

On December 3rd, Howell Firefighters were dispatched mutual aid for a (3) alarm structure fire in the 1700 block of Pettibone Lake Rd. in Highland Township. Upon arrival crews assisted with fire ground operations.

On December 10<sup>th</sup>, Howell Firefighters were dispatched for a reported structure fire in the 900 block of Hadden St. in the City of Howell. Upon arrival crews reported a working bedroom fire on the second floor of the home. Due to the quick response the fire was contained and extinguished by fire crews.

On December 13<sup>th</sup>, Howell Firefighters were dispatched AMA for a reported structure fire in a condo in the 1900 block of Oakbrooke Dr. in Hartland Township. Upon arrival crews reported a working fire in the condo garage and spreading into the condo unit. HAFD crews assisted with fire ground operations and standby coverage.

On December 18<sup>th</sup>, Howell Firefighters were dispatched for an unconscious male on the floor in the garage with a running generator in the 2000 block of Karen Dr. in Howell Township. Upon arrival crews forced entry into the garage and pulled the male to the outside deck and began life savings measures. Other units arrived on scene and began to air monitor the home and garage. The garage contained over 400ppm, and the home contained over 200ppm of carbon monoxide. Crews were unable to revive the patient.

On December 20<sup>th</sup>, Howell Firefighters were dispatched AMA for a reported structure fire in the 1500 block of Hughes Rd. in Genoa Township. Upon arrival HAFD crews were assigned search and rescue operations, crews located an unresponsive male subject in the home and pulled him outside the home and began life saving measures with LCA. Crews were unable to revive the patient.

Training for the month of December consisted of Tech truck & equipment review, Rescue truck & equipment review and medical up-dates.

**Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday January 17th, 2023, at 6:00 pm.**

**Incident List  
December 2023**

Response Zone	PSAP Call Date/Time	Incident Number	Incident Type	Address
OCEOLA TWP.	12/6/2023 22:58	HAFD-23-1825	320 - Emergency medical service incident, other	5343 CURDY RD
OCEOLA TWP.	12/23/2023 10:42	HAFD-23-1909	746 - Carbon monoxide detector activation, no CO	3117 WAVERLY WOODS LN
OCEOLA TWP.	12/19/2023 1:41	HAFD-23-1890	6111 - Dispatched in error	100 N Latson Rd
OCEOLA TWP.	12/17/2023 11:58	HAFD-23-1883	551 - Assist police or other governmental agency	5820 MACK RD
OCEOLA TWP.	12/18/2023 11:27	HAFD-23-1886	700 - False alarm or false call, other	404 LAKESHORE POINTE DR
OCEOLA TWP.	12/15/2023 21:31	HAFD-23-1873	320 - Emergency medical service incident, other	833 N HUGHES RD
OCEOLA TWP.	12/4/2023 6:54	HAFD-23-1819	322 - Motor vehicle accident with injuries	999 N LATSON RD
OCEOLA TWP.	12/15/2023 9:00	HAFD-23-1867	311 - Medical assist, assist EMS crew	4221 MERRIMAN LOOP
OCEOLA TWP.	12/19/2023 11:15	HAFD-23-1892	311 - Medical assist, assist EMS crew	1395 ROBERTA CT
OCEOLA TWP.	12/25/2023 7:18	HAFD-23-1918	551 - Assist police or other governmental agency	3680 CHARLES HUFF DR
OCEOLA TWP.	12/25/2023 13:38	HAFD-23-1919	551 - Assist police or other governmental agency	1873 OLYMPIAN WAY
OCEOLA TWP.	12/15/2023 6:57	HAFD-23-1866	463 - Vehicle accident, general cleanup	7739 CLYDE RD
OCEOLA TWP.	12/14/2023 18:14	HAFD-23-1862	551 - Assist police or other governmental agency	5885 ARGENTINE RD
OCEOLA TWP.	12/19/2023 1:41	HAFD-23-1889	463 - Vehicle accident, general cleanup	100 N Latson Rd
OCEOLA TWP.	12/15/2023 17:27	HAFD-23-1872	322 - Motor vehicle accident with injuries	1999 N HACKER RD
OCEOLA TWP.	12/16/2023 20:36	HAFD-23-1875	551 - Assist police or other governmental agency	3366 E ALLEN RD
OCEOLA TWP.	12/14/2023 17:24	HAFD-23-1861	311 - Medical assist, assist EMS crew	1546 MALLARD POND DR
OCEOLA TWP.	12/22/2023 21:57	HAFD-23-1907	440 - Electrical wiring/equipment problem, other	870 GENTRY CT
MARION TWP.	12/27/2023 15:12	HAFD-23-1929	6111 - Dispatched in error	891 WRIGHT RD
MARION TWP.	12/28/2023 8:49	HAFD-23-1934	551 - Assist police or other governmental agency	3300 PEREGRINE WAY
MARION TWP.	12/29/2023 21:37	HAFD-23-1941	311 - Medical assist, assist EMS crew	3455 PINGREE RD
MARION TWP.	12/24/2023 17:12	HAFD-23-1915	551 - Assist police or other governmental agency	1437 WEATHERSTONE LN
MARION TWP.	12/11/2023 2:27	HAFD-23-1844	445 - Arcing, shorted electrical equipment	1800 PEAVY RD
MARION TWP.	12/2/2023 14:42	HAFD-23-1816	551 - Assist police or other governmental agency	158 FAIRHILL WAY
MARION TWP.	12/9/2023 12:31	HAFD-23-1833	311 - Medical assist, assist EMS crew	2876 CEDAR LAKE RD
MARION TWP.	12/1/2023 20:27	HAFD-23-1813	311 - Medical assist, assist EMS crew	794 WRIGHT RD
MARION TWP.	12/18/2023 14:28	HAFD-23-1887	743 - Smoke detector activation, no fire - unintentional	5191 UNIVERSE AVE
MARION TWP.	12/29/2023 12:33	HAFD-23-1939	444 - Power line down	3219 OSPREY DR
MARION TWP.	12/16/2023 23:23	HAFD-23-1878	551 - Assist police or other governmental agency	1369 W 196
MARION TWP.	12/14/2023 10:49	HAFD-23-1859	311 - Medical assist, assist EMS crew	3010 W SCHAFFER RD
MARION TWP.	12/21/2023 16:43	HAFD-23-1901	631 - Authorized controlled burning	2166 BLACKSTONE LN
MARION TWP.	12/23/2023 10:13	HAFD-23-1908	553 - Public service	318 NEWBERRY LN
MARION TWP.	12/17/2023 5:08	HAFD-23-1880	600 - Good intent call, other	540 HEWITT ST

**Incident List  
December 2023**

Response Zone	PSAP Call Date/Time	Incident Number	Incident Type	Address
MARION TWP.	12/24/2023 15:05	HAFD-23-1914	551 - Assist police or other governmental agency	350 DINKEL DR
MARION TWP.	12/14/2023 11:41	HAFD-23-1860	322 - Motor vehicle accident with injuries	2399 PINCKNEY RD
COHOCTAH TWP.	12/26/2023 9:14	HAFD-23-1923	311 - Medical assist, assist EMS crew	8652 BYRON RD
COHOCTAH TWP.	12/15/2023 17:23	HAFD-23-1871	611 - Dispatched & canceled en route	5563 W LOVEJOY RD
COHOCTAH TWP.	12/26/2023 11:37	HAFD-23-1925	311 - Medical assist, assist EMS crew	800 E ALLEN RD
COHOCTAH TWP.	12/11/2023 22:56	HAFD-23-1848	551 - Assist police or other governmental agency	11475 BOHM RD
COHOCTAH TWP.	12/21/2023 9:56	HAFD-23-1900	551 - Assist police or other governmental agency	11475 BOHM RD
COHOCTAH TWP.	12/26/2023 9:42	HAFD-23-1924	112 - Fires in structure other than in a building	9400 STELZER RD
COHOCTAH TWP.	12/18/2023 8:50	HAFD-23-1885	311 - Medical assist, assist EMS crew	3400 STEINACKER RD
COHOCTAH TWP.	12/17/2023 9:52	HAFD-23-1881	611 - Dispatched & canceled en route	11475 BOHM RD
HOWELL TWP.	12/24/2023 18:45	HAFD-23-1916	551 - Assist police or other governmental agency	3948 INDIAN CAMP TRL
HOWELL TWP.	12/8/2023 12:52	HAFD-23-1829	600 - Good intent call, other	3034 KNEELAND CIR
HOWELL TWP.	12/27/2023 17:03	HAFD-23-1930	170 - Cultivated vegetation, crop fire, other	4592 EMMONS RD
HOWELL TWP.	12/22/2023 5:28	HAFD-23-1903	311 - Medical assist, assist EMS crew	4238 NORTON RD
HOWELL TWP.	12/14/2023 19:32	HAFD-23-1864	551 - Assist police or other governmental agency	5736 SUNTAR VALLEY DR
HOWELL TWP.	12/26/2023 23:47	HAFD-23-1928	551 - Assist police or other governmental agency	607 CURZON CT
HOWELL TWP.	12/30/2023 9:10	HAFD-23-1944	311 - Medical assist, assist EMS crew	3540 AMBER OAKS DR
HOWELL TWP.	12/11/2023 21:04	HAFD-23-1846	551 - Assist police or other governmental agency	2894 EASON DR
HOWELL TWP.	12/14/2023 8:08	HAFD-23-1857	322 - Motor vehicle accident with injuries	5098 W HIGHLAND RD
HOWELL TWP.	12/18/2023 18:23	HAFD-23-1888	311 - Medical assist, assist EMS crew	2490 KAREN DR
HOWELL TWP.	12/6/2023 15:39	HAFD-23-1824	6111 - Dispatched in error	4248 BRANDON DR
HOWELL TWP.	12/10/2023 23:15	HAFD-23-1843	200 - Overpressure rupture, explosion, overhear other	3037 IVY WOOD CIR
HOWELL TWP.	12/26/2023 21:28	HAFD-23-1927	651 - Smoke scare, odor of smoke	3930 MASON RD
HOWELL TWP.	12/15/2023 13:17	HAFD-23-1869	611 - Dispatched & canceled en route	3003 W GRAND RIVER AVE
HOWELL TWP.	12/29/2023 3:24	HAFD-23-1938	311 - Medical assist, assist EMS crew	1190 TRACILEE DR
HOWELL TWP.	12/25/2023 15:43	HAFD-23-1921	311 - Medical assist, assist EMS crew	5487 SPRING CREEK DR
HOWELL TWP.	12/21/2023 21:11	HAFD-23-1902	745 - Alarm system activation, no fire - unintentional	4831 W GRAND RIVER AVE
HOWELL TWP.	12/22/2023 21:11	HAFD-23-1906	111 - Building fire	1162 YORK AVE
HOWELL TWP.	12/10/2023 3:21	HAFD-23-1836	551 - Assist police or other governmental agency	1701 FAIRLAWN RD
HOWELL CITY	12/14/2023 18:23	HAFD-23-1863	551 - Assist police or other governmental agency	296 BEAU JARDIN
HOWELL CITY	12/30/2023 3:12	HAFD-23-1942	6111 - Dispatched in error	605 BYRON RD
HOWELL CITY	12/22/2023 10:09	HAFD-23-1904	311 - Medical assist, assist EMS crew	712 ROOSEVELT ST
HOWELL CITY	12/14/2023 9:02	HAFD-23-1858	611 - Dispatched & canceled en route	1320 ASHEBURY LN

# Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575  
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628  
Internet Address: [www.livingstonroads.org](http://www.livingstonroads.org)

December 15, 2023

Dear Livingston County Township Managers and Supervisors,

The Livingston County Road Commission has budgeted approximately \$3,000,000 for Primary and Local Road Pavement Preservation. We hope to maximize our program again by asking Townships to submit primary road and local projects that they would consider partnering on.

We have carried over our Pavement Preservation Program contract for another year with Rieth Riley Construction Company Inc. This enables us to keep the low bid prices from 2022 and allows us to start work immediately in the spring as soon as the weather breaks.

Attached is a costing guide for budgeting purposes only. We ask that you select projects for 2024 that are of importance to your area. This will help us plan the upcoming construction season.

The Livingston County Road Commission is currently matching 50% on all Primary and Local Roads (not subdivisions). Once we have all the projects identified we will evaluate projects and available dollars to maximize our 2024 pavement program.

2024 Projects					
Road Name	Termini	Length	Base Cost (Max)	Total Cost	Twp Match \$

Please submit your road candidates by February 29<sup>th</sup>.

Thank You,



Jodie Tedesco, P.E.

County Highway Engineer

Enclosures

## 2024 PPP Average Cost / Mile

Treatment	Average Cost / Mile	Recommended Road Candidate Condition
Reconstruct Gravel Road and HMA Pave	\$3.5 Million	Gravel Road with ADT greater than 1,000
2.0" Hot Mix Asphalt(HMA) Overlay	\$210,000	Paser Rating high 4, Surface raveling or first signs of wheel path cracking. Block cracking over 50%, patches in good condition.
HMA Wedge Course and 2.0" HMA Overlay	\$375,000	Paser Rating 3 or low 4, Moderate Rutting, extensive block cracking, patches in poor condition.
Base Repair/HMA Wedge Course/ 2.0" HMA Overlay	\$440,000	Paser Rating high 2 or 3. Significant road deterioration. Patches 1,000 syds or less per mile. Unbuilt road with poor underlying soils.
2.5" Mill existing pavement/ 3.0" HMA Pavement 2-Lifts	\$450,000	Paser Rating 2 – 4. Roadway with curb and gutter or grade control. Surface raveling, cracking, poor patches.
2.5" Mill existing pavement/ 4.0" HMA Pavement 2-Lifts with 3.0 paved shoulder	\$650,000	Paser Rating 2 – 4. Roadway with grade control. Surface raveling, cracking, poor patches. With high traffic volumes
Crush and grade existing pavement. HMA Pave, 400#/Syd 2-Lifts	\$475,000	Paser Rating 2 or 3. Significant road deterioration. Patches in poor condition greater than 1000 syd per mile. Decent underlying road base.
Chip Seal with a Fog Seal	\$48,000	Low volume rural paved road. Minor surface defects and cracking.
HMA Wedge with a Chip Seal and Fog Seal	\$260,000	Low volume rural paved road. Minor rutting and deformation of pavement.
Reclamite HMA pavement surface rejuvenator	\$30,000	3-5 year old newly paved roadway. Rejuvenates bitumen in the pavement to extend pavement life.
Overband Crack Seal	\$10,000	Cracks 1/4" or larger
Subdivision Street - 4.0" Mill/4.0" Pave Curb and Gutter with 26' Width	\$700,000	Paser Rating 2-4. Roadway with curb and gutter. Surface raveling, cracking, poor patches. Drainage improvements.

# LCRC 2021 - 2025 Potential PPP Plan

Marion Township

Disclaimer: The following list is a planning document and projects/ budgets identified are subject to change due to funding, budget, and other unforeseen infrastructure issues. Project estimates are for planning purposes only and are approximate

Road Name	From	To	Primary / Local	Miles	Treatment	Estimated Project Cost	LCRC Cost Sharing	Twp Contributions	LCRC Share
<b>2021</b>									
Burkhart Rd	Norton Rd	Mason Rd	Primary	0.31	HMA Wedge & Overlay	\$ 90,000	50%	\$ 45,000	\$ 45,000
Triangle Lake Rd	Coon Lake Rd	End of Pavt	Local	0.43	Mill & Resurface (2 course)	\$ 185,000	30%	\$ 129,500	\$ 55,500
Schafer Rd	Bentley Lake Rd	Pinckney Rd	Local	2.02	Dbl Chip Seal w/ Fog	\$ 110,000	30%	\$ 77,000	\$ 33,000
Peavy Rd	Mason Rd	End of Pavt	Local	1.45	Crack Seal	\$ 9,419	100%	\$ -	\$ 9,419
				4.21		\$ 394,419		\$ 251,500	\$ 142,919
<b>2022</b>									
Wright Rd	Pinckney Rd	End of Pavt	Local	0.39	Mill & Resurface (2 course)	\$ 148,610	50%	\$ 74,305	\$ 74,305
Cedar Lake Rd	Norton Rd	Jewell Rd	Local	1.65	Chip Seal w/ Fog	\$ 65,880	50%	\$ 32,940	\$ 32,940
Jewell Rd	Cedar Lake Rd	County Farm Rd	Local	1.82	Crack Seal	\$ 17,830	100%	\$ -	\$ 17,830
Norton Rd	Amos Rd	Burkhart Rd	Primary	0.87	Crack Seal	\$ 5,655	100%	\$ -	\$ 5,655
Coon Lake Rd	Pingree Rd	County Farm Rd	Primary	2.77	Crack Seal	\$ 18,037	100%	\$ -	\$ 18,037
				7.50		\$ 250,006		\$ 107,245	\$ 142,761
<b>2023</b>									
County Farm Rd	M-155	Jewell Rd	Primary	1.04	HMA Wedge & Overlay	\$ 347,730	50%	\$ 173,865	\$ 173,865
Coon Lake Rd	Pinckney Rd	Twp Line	Primary	1.18	Chip Seal w/ Fog	\$ 47,240	50%	\$ 23,620	\$ 23,620
Bentley Lake Rd	Coon Lake Rd	End of Pavt	Local	0.75	Crack Seal	\$ 4,901	100%	\$ -	\$ 4,901
Pinckney Rd	Schafer Rd	Coon Lake Rd	Primary	1.96	Crack Seal	\$ 12,721	100%	\$ -	\$ 12,721
				4.93		\$ 412,592		\$ 197,485	\$ 215,107
<b>2024</b>									
County Farm Rd	Jewell Rd	Sexton Rd	Primary	0.78	HMA Wedge & Overlay	\$ 260,635	50%	\$ 130,318	\$ 130,318
Sexton Rd	County Farm Rd	County Farm Rd	Primary	0.25	HMA Wedge & Overlay	\$ 82,745	50%	\$ 41,373	\$ 41,373
Peavy Rd	Mason Rd	End of Pavt	Local	1.45	Chip Seal w/ Fog	\$ 58,000	50%	\$ 29,000	\$ 29,000
Jewell Rd	Cedar Lake Rd	County Farm Rd	Local	1.82	Chip Seal w/ Fog	\$ 72,800	50%	\$ 36,400	\$ 36,400
				4.30		\$ 475,180		\$ 237,590	\$ 237,590
<b>2025</b>									
Norton Rd	Burkhart Rd	County Farm Rd	Local	1.43	Mill & Resurface (2 course)	\$ 548,625	50%	\$ 274,313	\$ 274,313
Burkhart Rd	Norton Rd	Mason Rd	Primary	0.31	Crack Seal	\$ 2,028	100%	\$ -	\$ 2,028
Triangle Lake Rd	Coon Lake Rd	End of Pavt	Local	0.43	Crack Seal	\$ 2,782	100%	\$ -	\$ 2,782
Schafer Rd	Bentley Lake Rd	Pinckney Rd	Local	2.02	Crack Seal	\$ 13,137	100%	\$ -	\$ 13,137
				4.19		\$ 566,572		\$ 274,313	\$ 292,259

**Other Possible Projects:**

Old Pinckney Rd	Pinckney Rd	End of Pavt	Local	0.17	Mill & Resurface (2 course)	\$ 65,450	50%	\$ 32,725	\$ 32,725
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Items in **Yellow** are to be added.

Items in **Gray** are to be deleted.



# MARION TOWNSHIP ASSEMBLY HALL RENTAL POLICY

2877 W. COON LAKE ROAD, HOWELL, MI 48843

PH: (517) 546-1588

Township Hall facilities limited to the Township Board Room, Lower-Level meeting room and adjacent bathrooms will be made available to residents of Marion Township for public use as freely as possible and consistent with the applicable state and local statutes and policies of the Township Board according to the provisions of this policy.

- A written application requesting use of the Township Hall facilities must be filed with the Township Clerk or his/her designee at least two (2) weeks prior to the desired calendar date. This must include the time, purpose, number in group, type of space and equipment needed. The application must be prepared over the personal signature of a township resident who is the responsible representative of the applying organization. Such application must be submitted on the form provided by Marion Township. Approval of any application will require the approval and signature of the Township Clerk.
- The Township Board reserves the right of first claim to the use of the facility. Cancellations may be ordered by the Board with due notice.
- The Township reserves the right to cancel the permit if the rules and regulations are violated. A permit is issued for the hours and dates specified and includes the area specified plus the nearest restroom facilities.
- A permit holder shall not assign or transfer the permit to use these facilities.
- A ~~\$100~~ \$150 security deposit and a daily ~~\$100~~ \$150 event rental fee will be charged to each person or organization using the facilities; the ~~\$100~~ \$150 security deposit will be refunded if the facilities are returned to their original state. This means garbage removed from the premises and carpeted floors must be vacuumed. Failure to do this will result in forfeiture of security deposit.
- All activities must be under competent adult supervision. The organization using the facilities shall assume full responsibility for any damage to the building or equipment. All approved users must maintain control over the behavior of their members using the facilities.
- All permits shall be revocable and shall not be considered as a lease, and the Township, by its authorized agent, may reject any application or cancel any permit.
- The person or organization making use of any building shall agree to indemnify the Township, its elected and appointed officials, for any and all damage to the Township's facility or any other property by any person or persons attending the meeting or function, and likewise, the Township shall be held harmless against any and all liabilities and damages to any person or persons for injuries, including death. Responsibilities for loss, breakage, or need of repairs to any piece of Township equipment rests solely with the leader in charge and/or the permit holder of the organization.



- The Township Hall premises must be vacated by 10:00 p.m. unless a later hour is specified on the permit. It is the responsibility of the permit holder to see that this policy is followed. Programs must be concluded in time to provide for the clearance of the building as stated on the permit.
- The following rules must be observed in the use of the Township Hall and grounds, and the permit holder shall be responsible for loss or damage resulting from any violation thereof:

**1. The use of tobacco in any part of the Township Hall in any form and the alcoholic beverages of any kind drinking of intoxicating beverages or liquors anywhere in or on the premises are prohibited.**

2. The permit holder agrees to confine occupancy to the portion of the building designated in the permit.
3. Disorderly conduct of any kind is prohibited, and may result in ejection from the building and grounds.
4. The use of the building or portions thereof is granted for legitimate purposes only, and the permit holder shall assume full responsibilities for any unlawful act committed in the exercise of his permit.
5. The designated capacity of the Board room is 232 standing and 110 seated. The lower level shall not exceed 250 370 people (standing) and 139 172(seated.)
6. The microphones and recording equipment shall not be used or tampered with; it is very expensive and should not be moved.
7. A front entrance to the Board meeting room door key will be assigned to the applicant. The applicant agrees that said key will not be copied or loaned to others. The key must be returned the first business day following the event unless other arrangements are made when signing contract. Office hours are 9:00 a.m.-5:00 p.m. Monday through Thursday. Key holder is responsible for turning off lights (including restroom lights) and securing and locking the building prior to exiting. Should the building be left unlocked, the organization will forfeit their deposit and the right to future use of the facilities.
8. The Township Hall facilities will not be made available to groups who, by word of mouth, or writing, or printed matter advocate, advise or teach the duty, the necessity, or the property of overthrowing the organized government of these United States, and of the State of Michigan by force, or violence, or by any unlawful means.
9. Compliance with all ordinances and policies of the Police and Fire Departments regarding public assemblies shall be mandatory.
10. Any signage to be used at the Township Hall in conjunction with special use of these facilities must be in good taste, neat and properly placed. Absolutely no nails in the walls. This includes thump tacks, push pins or any product that alters the surface of the walls or ceilings.
11. Any carpet stains that require professional cleaning will result in keeping of the applicant's security deposit.
12. The Township is authorized to act in any case not specifically covered by these policies and regulations, except that such action shall be subject to review by the Township Board of Trustees.
13. Abuse of the privileges accorded in using the Township Hall facilities will result in the cancellation of further permits to the parties concerned.
14. If applicants serve food or refreshments, all means of serving same shall be furnished by the applicant. None of the facility's cooking equipment or supplies may be used. The kitchen shall be used on a limited basis only, i.e., coffee maker and sink for clean up. Applicants must bring own supplies such as, but not limited to, coffee, cups, dish soap, towels, garbage bags. NOTE- GARBAGE MUST BE REMOVED FROM PREMISES BY APPLICANT. The Township's dumpster space is limited and not for applicant's garbage.

15. Please do not block any of the doors with tables, chairs, etc.

**\*\*All items dealing with the application requirements, not specifically mentioned or defined above, shall be subject to the interpretation and discretion of the Township Board.**

## HALL RENTAL CHECKLIST

- Vacuum all carpeted areas *(if applicable)*
- Set up chairs and tables according to photos and return tables extra to storage room and appropriate storage area.
- Unplug and wash coffee maker *(if applicable)*
- Put all rubbish in proper containers and **REMOVE FROM PREMISES**
- Turn off all lights when you leave *(this means restrooms too)*
- Make sure all doors and windows are locked *(double check when you are outside)*

MEMO

To: Marion Township Board  
From: Bob Hanvey  
Subject: Updated Nuisance and Penalty Ordinances  
Date: January 25, 2024

Attached are updated versions of the Nuisance and Penalty ordinances. I think they are important improvements over our current ordinance.

This is another opportunity for comments and revisions prior to adoption. I would like to see more detail on the process for a "show cause" hearing.

We need to standardize the title of the penalty or infraction ordinance. We also need to fill-in-the-blanks on section 4.3.6.

We may also want to clarify and document the relationship between the nuisance general ordinance and the nuisance provision in the zoning ordinance.

STATE OF MICHIGAN  
COUNTY OF LIVINGSTON  
TOWNSHIP OF MARION  
LIVINGSTON COUNTY, MICHIGAN  
MARION TOWNSHIP NUISANCE ORDINANCE NO. \_\_\_\_\_

**Section 1: Title:**

This ordinance shall be known and cited as the Marion Township Nuisance Ordinance.

**Section 2: Purpose**

The purpose of this ordinance is to secure public health, safety and general welfare and to deter loud noises and disturbances of the peace, quiet and comfort of the residents and property owners of the township by any person, their possessions, or owned animal.

**Section 3: Definition:**

The word "nuisance" as used in this ordinance means any act or acts or omission to act on the part of any person which creates or permits the existence of a situation which annoys, injures, or endangers the peace, welfare, order, health, or safety of the public in their persons or property, as determined by the Township in its sole reasonable judgment. As defined herein, a nuisance includes, but is not limited to, conditions which render persons insecure in the use and enjoyment of their property, such as effects and emanations from noise, glare, lights, vibration, dust, smoke, odor, gas, steam, fly-ash, soot, acids, chemicals, fumes, cinders, worms, insects, rodents, flies, decaying matter, whether such effects and emanations are natural or result from human or mechanical alteration or manipulation of materials, as determined by the Township in its sole reasonable judgment. A nuisance also includes residues or leaching from deposits of matter which seep into water on the surface or in the ground thereby making it unfit or unpalatable for human consumption, or for use by domestic animals, as determined by the Township in its sole reasonable judgment. A nuisance includes a condition which is indecent, obnoxious, or offensive to the senses, as determined by the Township in its sole reasonable judgment.

#### **Section 4: Abatement:**

If the Township finds a Nuisance, as defined above in its sole reasonable judgment, it shall be the duty of the person who creates, causes, allows, suffers, or permits the existence of a nuisance, to abate the same.

- 4.1 The term "abate" or "abatement" shall include demolition removal, repair, maintenance, construction, reconstruction, replacement and reconditioning of structures, appliances, appurtenances or equipment; and it shall also include removal, transportation, buying, disposal and treatment of refuse, manure or other substance or media capable of causing obnoxious odors or of attracting or breeding flies, and the application of chemicals insecticides or other substances or the use of mechanical means to control, eradicate and eliminate the nuisance conditions, including screening by vegetation and/or fences.
- 4.2 The Township shall determine in its sole reasonable judgment if the actions taken by a person who creates, causes, allows, suffers, or permits the existence of nuisance are sufficient to abate same.

#### **Section 5: Procedure:**

When a nuisance occurs, the following procedure shall be followed:

A) Offended party shall peaceably contact the offender to discuss/inform of the issue. If the offended party is unwilling/unable to contact the offender or there is no resolution then,

B) The Offended party shall notify the Township by filing a written complaint (containing information about who, what, when, where). The Township may provide a standardized form for collecting such complaints. The Township will then independently view the alleged nuisance contained in the written report to make an independent determination as to the existence of the nuisance in its sole reasonable judgment:

- B1) If the Township determines no nuisance exists, then it shall close the complaint and write a letter to the Offended party advising them of same;
- B2) If the Township determines that a Nuisance does exist, in its sole reasonable judgment, then the Township staff will attempt to resolve the issue with the Offending party,



C) In case there is no reasonable resolution, after a possible site visit by township staff, a further resolution may be attempted by the Township Supervisor taking one of the following administrative steps:

- C1) Scheduling a Board of Trustees show cause hearing for the Offending party,
- C2) Contacting Township Attorney to take legal action against the Offending party under this or any other legal ordinance of the Township,
- C3) Contacting other government agencies relating to the situation and issues involved and requesting assistance in resolving same, or
- C4) Take no further action.

#### **Section 6: Violation, Enforcement, and Penalties:**

Violation of this ordinance shall constitute a municipal civil infraction, subject to the penalties stated herein. The Supervisor is hereby authorized to enforce this ordinance, and he/she may delegate the enforcement to any administrative official, employee, or contractor of the Township, including the Township Attorney. The Township may, also, seek abatement of a nuisance and such other relief as may be obtained by civil proceedings in court, if the Offending Party is issued 3 or more Municipal Civil Infraction Tickets for the same nuisance offense in any sixty (60) day period. The penalties for each Municipal Civil Infraction Ticket shall be set forth as established in a Municipal Civil Infraction Ordinance of the Township.

#### **Section 7: Saving Clause:**

If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Township of Marion declares that it would have passed this Ordinance and each section, subsection, clause, or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, and phrases be declared unconstitutional.

#### **Section 8: Effective Date of Ordinance:**

That this Ordinance and the related rules, regulations, provisions, requirements, orders, and matters established shall take effect one day after publication, except any penalty provisions which shall take effect thirty (30) days after publication, pursuant to MCL 41.184 (2) (a) and (b).

**Section 9: Repealer:**

All Ordinances or parts of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give all provisions of this Ordinance full effect.

9.1 This Ordinance repeals and replaces Ordinance 19-01 in its entirety.

The Marion Township Nuisance Ordinance No. \_\_\_\_\_ can be purchased, examined, or inspected at the Marion Township Hall, 2877 Coon Lake Road, Howell, MI 48843, Monday through Thursday between the hours of 9:00 A.M. and 5:00 P.M.

Motion by \_\_\_\_\_, supported by \_\_\_\_\_. Motion carried \_\_\_\_\_.

Tammy L. Beal, MMC  
Marion Township Clerk

Date adopted by the Township Board:

Date published by the newspaper:

Name of the newspaper: Fowlerville News & Views

Effective date:

Date filed with the Livingston County Clerk:

Date recorded in Township's Ordinance Book:



STATE OF MICHIGAN  
COUNTY OF LIVINGSTON  
TOWNSHIP OF MARION  
LIVINGSTON COUNTY, MICHIGAN  
MARION TOWNSHIP MUNICIPAL CIVIL INFRACTION  
ORDINANCE NO. \_\_\_\_\_

**Section 1: Title:**

This ordinance shall be known and cited as the Marion Township Penalty Ordinance.

**Section 2: Purpose**

The purpose of this ordinance is to provide a procedure for handling different types of penalties for violation of Ordinances of the Township of Marion.

**Section 3: Definition:**

- 3.1 The words “municipal civil infraction” means an act or omission that is prohibited by Ordinance of the Township of Marion, but which is not a crime under any other Ordinance of the Township, and for which civil sanctions, including without limitation, fines, damages, expenses and costs, may be ordered, as authorized by Chapter 87 of Act No. 236 of the Public Acts of 1961, as amended. [MCL 600.8701, *et seq*] A municipal civil infraction is not a lesser included offense of a violation of this Ordinance that is a criminal offense.
- 3.1.1 Unless a violation of a Township Ordinance is specifically designated a misdemeanor, then the Violation shall be a municipal civil infraction.
- 3.1.2 For the purpose of this Ordinance any reference to a person violating a municipal civil infraction ordinance shall mean a person, firm, corporation, or legal entity
- 3.1.3 The word "violation" includes any act prohibited or made or declared to be unlawful or an offense, by a Township Ordinance, including any omission or failure to act where the act is required by a township ordinance.
- 3.2 Misdemeanors. A person convicted of a violation of any Township Ordinance not designated a civil infraction, a nuisance per se, or a municipal civil infraction shall be guilty of a misdemeanor.
- 3.3 Civil infraction. Civil infractions involving traffic or parking violations are governed by the Michigan Motor Vehicle Code and the Michigan Uniform Traffic Code.
- 3.4 Criminal action of nuisance per se. Except as otherwise provided by law or designated by other Township Ordinance, a use of land or a dwelling, building, or structure, including a tent or recreational vehicle, used, erected, altered, razed, or converted in violation of a zoning ordinance or regulation adopted under the Zoning Enabling Act can be a criminal action of nuisance per se.
- 3.5 Civil Action of Public Nuisance. All claims by the Township based on or to abate a public nuisance is defined as an unreasonable interference with a common right enjoyed by the general public. The term “unreasonable interference” shall include conduct that (1) significantly interferes with the public’s health, safety, peace, comfort, or convenience,

(2) is prohibited by law, or (3) is known or should have been known by the actor to be of a continuing nature that produces a permanent or long-lasting, significant effect on those rights.

#### **Section 4: Penalty provisions.**

- 4.1 Misdemeanors. A person convicted of a violation of any Township Ordinance not designated a civil infraction, a nuisance per se, or a municipal civil infraction shall be guilty of a misdemeanor and shall be punished by a fine of not more than \$500.00 and the cost of prosecution, or by imprisonment for not more than 90 days, or by both such fines and costs, and imprisonment. Each act of violation and every day upon which such violation shall occur shall constitute a separate offense.
- 4.2 Civil infraction. Civil infractions involving traffic or parking violations are governed by the Michigan Motor Vehicle Code and the Michigan Uniform Traffic Code, both of which are or could be adopted by reference by ordinance of the Township of Marion, including the appropriate fees and costs.
- 4.3 Municipal civil infraction. Any person violating any provision of a Township ordinance not designated a misdemeanor or a civil infraction (traffic) shall be adjudged responsible for a municipal civil infraction as set forth below. Each and every day such violation continues beyond any permissible grace period, constitutes a separate municipal civil infraction violation for which an additional ticket maybe written to the person.
  - 4.3.1 The sanction for a civil infraction shall be a fine in the amount provided by this section, plus costs, damages, expenses, equitable relief and other sanctions, authorized under Chapter 87 of Act No. 236 of the Public Acts of Michigan of 1961, as amended, and other applicable law (MCL 600.8701 et seq.).
  - 4.3.2 Unless otherwise provided in a township ordinance, the fine for a civil infraction violation shall not be less than \$50.00, plus costs and other sanctions.
  - 4.3.3 Increased civil fines may be imposed for repeated violations by a person of any requirement or provision of a Township ordinance. As used in this section, "repeat offense" means a second (or any subsequent) municipal civil infraction violation of the same requirement or provision:
    - i. Committed by a person within a six-month period (unless some other period is specifically provided by a Township ordinance); and
    - ii. For which the person admits responsibility or is determined to be responsible.
  - 4.3.4 Unless otherwise provided in a Township ordinance, the increased fine for a repeat offense shall be as follows:

- i. For a first repeat offense shall not be less than \$250.00, plus costs and other sanctions.
- ii. For a second or repeat offense or any subsequent repeat offense shall not be less than \$500.00, plus costs and other sanctions.

4.3.5 The Township Supervisor, Township Code Enforcement Officer, Township Zoning Administrator, Township Police Officer (including a contract police officer or force), and/or Township building inspector shall each have the authority to issue municipal civil infraction citations applicable to a Township ordinance, after an investigation and upon authorization by the Township attorney, pursuant to MCL 600.8702(2).

4.3.6 Violations of the following Township Ordinances are designated as municipal civil infractions:

- i.
- ii.
- iii.
- iv.

4.4 Nuisance per Se.

4.4.1 Criminal action of nuisance per se. Except as otherwise provided by law or designated by other Township Ordinance, a use of land or a dwelling, building, or structure, including a tent or recreational vehicle, used, erected, altered, razed, or converted in violation of a zoning ordinance or regulation adopted under the Zoning Enabling Act can be a criminal action of nuisance per se. The court shall order the nuisance abated, and the owner or agent in charge of the dwelling, building, structure, tent, recreational vehicle, or land is liable for maintaining a nuisance per se. The court shall order such nuisance abated and the owner and/or agent in charge of such dwelling, building, structure, tent, mobile home, or land shall be adjudged guilty of maintaining a nuisance per se. Anyone violating any of the provisions of this Ordinance shall upon conviction thereof be subject to a fine of not more than "as per council resolution" and the costs of prosecution thereof, by imprisonment in the county jail for a period not to exceed 30 days, or both. Each day that a violation is permitted to exist from the time of formal citation by the township shall constitute a separate offense. The imposition of any sentence shall not exempt the offender from compliance with the requirements of any other Township Ordinance.

- 4.5 Civil action of nuisance. Pursuant to MCL 600.2940, the Township may bring a civil public nuisance cause of action in the circuit court to abate the repeated violation of any Township Ordinance:
- 4.5.1 All claims based on or to abate nuisance may be brought in the circuit court. The circuit court may grant injunctions to stay and prevent nuisance.
  - 4.5.2 When the Township prevails on a claim based on a public nuisance, the Township may have judgment for damages and may have judgment that the nuisance be abated and removed unless the judge finds that the abatement of the nuisance is unnecessary.
  - 4.5.3 Repeated violations shall mean any repeat violation of the same Township Ordinance within six (6) months of the original or last violation.
- 4.4.3 If the judgment is that the public nuisance shall be abated, the court may issue a warrant to the proper officer, requiring him to abate and remove the nuisance at the expense of the defendant, in the manner that public nuisances are abated and removed. The court may stay the warrant for as long as six months to give the defendant an opportunity to remove the nuisance, upon the defendant giving satisfactory security to do so.
- 4.4.4 The expense of abating and removing the public nuisance pursuant to such warrant, shall be collected by the officer in the same manner as damages and costs are collected upon execution, excepting that the materials of any buildings, fences, or other things that may be removed as a nuisance, may be sold by the officer, in like manner as goods are sold on execution for the payment of debts. The officer may apply the proceeds of such sale to defray the expenses of the removal, and shall pay over the balance thereof, if any, to the defendant upon demand. If the proceeds of the sale are not sufficient to defray the said expenses, he shall collect the residue thereof as before provided.
- 4.4.5 Actions under this section are equitable in nature unless only money damages are claimed.
- 4.4.6 The Township Supervisor, Township Code Enforcement Officer, or the Township Zoning Administrator shall each have the authority to authorize the issuance of civil public nuisance charge and the Township Police shall have the authority to authorize the issuance of a criminal nuisance per se charge. In both cases, the issuance shall be for a violation of an applicable Township Ordinance, after an investigation and upon the additional authorization by the Township Attorney.

**Section 5: Miscellaneous.**

- 5.1 The penalties provided in this Ordinance, unless another penalty is expressly provided in an Ordinance adopted subsequent to this Ordinance, shall apply without the necessity of providing for a penalty in any future Ordinance making the revision.
- 5.2 Notwithstanding subsection 4 above, the Township may also bring a civil action for an injunction or other process against a person to restrain, prevent, or abate any violation of any Township Ordinance
- 5.3 The remedies and penalties provided herein are cumulative and in addition to any other remedies provided by law.

**Section 6: Saving Clause:**

If any section, subsection, sentence, clause, or phrase of this Ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Township of Marion declares that it would have passed this Ordinance and each section, subsection, clause, or phrase hereof, irrespective of the fact that any one or more section, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 7: Effective Date of Ordinance:**

That this Ordinance and the related rules, regulations, provisions, requirements, orders, and matters established shall take effect one day after publication, except any penalty provisions which shall take effect thirty (30) days after publication, pursuant to MCL 41.184 (2) (a) and (b).

**Section 8: Repealer:**

All Ordinances or parts of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give all provisions of this Ordinance full effect.

The Marion Township Nuisance Ordinance No. \_\_\_\_\_ can be purchased, examined, or inspected at the Marion Township Hall, 2877 Coon Lake Road, Howell, MI 48843, Monday through Thursday between the hours of 9:00 A.M. and 5:00 P.M.

Motion by \_\_\_\_\_, supported by \_\_\_\_\_. Motion carried \_\_\_\_\_.

Tammy L. Beal, MMC  
Marion Township Clerk

- Date adopted by the Township Board:
- Date published by the newspaper:
- Name of the newspaper: Fowlerville News & Views
- Effective date:
- Date filed with the Livingston County Clerk:
- Date recorded in Township's Ordinance Book:

MEMO

To: Marion Township Board  
From: Bob Hanvey  
Subject: Land Acquisition Budget Amendment  
Date: January 25, 2024

The General Fund budget amendment (resolution) below is required to make up for the transfer that was not made in the last fiscal year (2022-2023).

Account	Approved Amount	Amended Amount
995-999 · TRANS TO LAND AQUISITION FUND	\$25,000	\$50,000

When the \$50,000 is transferred, the principal balance in the account will be \$300,000. The accrued interest since the account was started will be about \$6,000 by June 30, 2024.

MARION TOWNSHIP  
Building Committee  
January 4, 2024

MEMBERS PRESENT: Sandy Donovan, Tammy Beal, Scott Lloyd, Dave Hamann  
MEMBERS ABSENT:

OTHERS PRESENT: David Robson and Deanna Bader of Schafer Construction

\*\*\*\*\*

CALL TO ORDER

Meeting called to order at 3:00 pm

- Schafer Construction installed the double-sided digital lock for the door between the meeting room and the firehall, they gave us the code and it is coded the same for both sides.
- The front columns will have the base with mitered corners.
- The ramp wall in the bump out will have Volcanic Ice on the top of it.
- Bathroom hot water has been fixed.
- Teller line plans were looked over and discussed, then approved.
- AV cabinet was discussed as to colors, materials and who would build it.
- Sign was being installed today; they will schedule a training on how to use it next week.
- Marion Township employees should go through and tag items that they would like fixed. Deanna from Schafer Construction will come next week on Thursday, January 11<sup>th</sup> and make a punch list.
- Deanna explained that the roofing crew was going to install the shorter gutters now and the longer spans in the spring. All of the ice breaks will be installed now.
- Deanna from Schafer Construction would like to schedule a ribbon cutting; the building committee will decide when and let her know what day would work.
- Next Meeting is Thursday, January 11<sup>th</sup> at 10:30 am for a walk through.

ADJOURNMENT

Tammy L. Beal 1-8-2024  
Tammy L. Beal, Township Clerk      Date

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO (OWNER):  
 Marion Township  
 2877 W Coon Lake Road  
 Howell, MI 48843

AIA DOCUMENT G 702  
 PROJECT: Marion Township Hall Renovations  
 Marion Township, MI

Distribution to:  
 Owner  
 Bank  
 Contractor

FROM (CONTRACTOR):  
 Schaffer Construction, Inc.  
 150 N First Street, Suite 100  
 Brighton, MI 48116  
 Pre-Construction Services

ARCHITECT: FA Studio  
 26261 Evergreen Road, #123  
 Southfield, MI 48076

PERIOD TO: 12/31/2023

ARCHITECTS PROJECT NO: TBD

CONTRACT DATE: 13-Apr-23

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved previous months by Owner		0	0
Approved this Month			
Number	Date Approved		
CO #01	8/14/2023	123,300	
CO #02	9/6/2023	3,550	
CO #03	9/21/2023	103,325	
CO #04	10/10/2023	7,550	
TOTALS		237,725	237,725
Net Change by Change Orders			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: SCHAFFER CONSTRUCTION, INC.

By:  Date: 12-28-23

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

By: N/A Date: N/A

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- ORIGINAL CONTRACT SUM: 1,410,000.00
- Net change by Change Orders: 237,725.00
- CONTRACT SUM TO DATE (Line 1 + 2): 1,647,725.00
- TOTAL COMPLETED & STORED TO DATE (Column G on G703): 1,448,757.93
- RETAINAGE:
  - a. % of Completed Work: 95.743-48
  - (Column D + E on G703)
  - b. 0 % of Stored Material (Column F on G703)
  - Total Retainage (Line 5a + 5b or Total in Column I of G703): 95,743.48
- TOTAL EARNED LESS RETAINAGE: 1,553,014.45 (Line 4 less Line 5 Total)
- LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate): 1,039,998.91
- CURRENT PAYMENT DUE (NOT INCLUDING RETAINAGE): 313,015.54
- BALANCE TO FINISH, PLUS RETAINAGE: 198,967.07 (Line 3 less Line 6)

Amount Certified: 313,015.54

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT: N/A. Architect is Not Certifying Payments.