

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, January 23, 2025
7:30 pm

THIS MEETING WILL BE HELD IN PERSON WITH ONLINE PARTICIPATION OPTIONS

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1) Approval of the Agenda
- 2) Consent Agenda
 - a. January 23, 2025 Regular Meeting Minutes
 - b. Financial Report
 - c. General Fund Report
 - d. Investment Report
 - e. January 15, 2025 HAFA Minutes/Agenda
 - f. January 15, 2025 MHOG Minutes/Agenda
 - g. December 2024 Sheriff's Report
- 3) Acrisure Insurance Proposal Presentation
- 4) Meadows North Preliminary Review (bring back)
- 5) Board of Review Appointments
- 6) Last Minute Meeting Additions
- 7) Request for Planning Commission to review Zoning Ordinances
- 8) Township Wide Garbage Day
- 9) Darakjian Property Update

Correspondence and Updates

Call to the Public

Adjournment

Next Board Packet will be ready after 3 pm on Thursday, February 6, 2025.

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 9, 2025

MEMBERS PRESENT: Scott Lloyd, Bill Fenton, Tammy Beal, Les Andersen, Dan Lowe, Jim Witkowski, and Sandy Donovan

MEMBERS ABSENT: None

CALL TO ORDER

Bill Fenton called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Tammy Beal motioned to approve the agenda as presented. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda as presented. Tammy Beal seconded. **Motion carried.**

HEALTH INSURANCE PA #152 OPT-OUT RESOLUTION

Les Andersen motioned to adopt a resolution to approve the opting out of the 2011 Public Act #152, as presented. Bill Fenton seconded. Roll call vote: Lowe, Lloyd, Beal, Fenton, Witkowski, Andersen, Donovan—all yes. **Resolution passed 7-0.**

2025 POVERTY EXEMPTION GUIDELINES

Les Andersen motioned to adopt a resolution approving the Poverty Exemption Policy and Guidelines for 2024 Income and Asset Tests for 2025 poverty exemptions, as presented. Bill Fenton seconded. Roll call vote: Donovan, Witkowski, Fenton, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

BOARD OF REVIEW LETTER APPEALS

Scott Lloyd motioned to adopt a resolution to allow residents to file letter appeals to the 2025 Board of Review, as presented. Les Andersen seconded. Roll call vote: Beal, Andersen, Donovan, Witkowski, Lowe, Fenton, Lloyd—all yes. **Resolution passed 7-0.**

RESOLUTION FOR CONDUCTING SCHOOL ELECTIONS

Tammy Beal said the resolution needs to be approved every four years; the township is reimbursed for the expense. Sandy Donovan motioned to adopt a resolution to conduct school elections for 2025-2029. Les Andersen seconded. Roll call vote: Fenton, Lowe, Witkowski, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 7-0.**

OVER/UNDER TAX PAYMENT RESOLUTION

Tammy Beal motioned to adopt a resolution to eliminate refunds of over/under tax payments on payments over/under \$10, as presented. Les Andersen seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Fenton, Lloyd, Witkowski—all yes. **Resolution passed 7-0.**

GENERAL FUND BUDGET AMENDMENTS

Tammy Beal motioned to adopt a resolution to amend the 2024-25 General Fund budget as presented. Sandy Donovan seconded. Roll call vote: Lowe, Witkowski, Lloyd, Donovan, Andersen, Beal, Fenton—all yes. **Resolution passed 7-0.**

DARAKJIAN PROPERTY APPRAISAL QUOTES

Jim Witkowski said he felt it was premature to have an appraisal done; he suggested working with Panhandle on narrowing the easements. Les Andersen said he would like to know the market value of the property as it is.

Tammy Beal motioned to have Jim Witkowski and Bill Fenton work with Panhandle on narrowing the easements on the property. Sandy Donovan seconded. **Motion carried.**

CORRESPONDENCE & UPDATES

Les Andersen updated the board members on the recent Livingston County Road Commission meeting. He also said a representative from RWE in Chicago came to his property to discuss easement procurements.

CALL TO THE PUBLIC

Jim Anderson, Planning Commission Vice Chairman, said the renewable energy ordinance has been submitted to Livingston County Planning for review and comment. It will come back to the Planning Commission who will make recommendations to the Board of Trustees.

Les Andersen said that it was his understanding that Losco Township was having an "invitation only public hearing" with DTE on January 14.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:00 pm. Sandy Donovan seconded. **Motion carried.**

Submitted by: S. Longstreet

Tammy L. Beal, Township Clerk Date

William Fenton, Township Supervisor Date

GENERAL FUND CHECKING

| | | |
|------------------|----|---------------------|
| Previous Balance | \$ | 1,657,974.50 |
| Receipts | \$ | 470,951.58 |
| Interest | \$ | - |
| | \$ | <u>2,128,926.08</u> |
| Expenditures | \$ | 178,857.63 |
| Balance | \$ | <u>1,950,068.45</u> |

CEMETERY FUND

| | | |
|------------------|----|------------------|
| Previous Balance | \$ | 91,875.44 |
| Receipts | \$ | - |
| Interest | \$ | 72.49 |
| | \$ | <u>91,947.93</u> |
| Expenditures | | |
| Balance | \$ | <u>91,947.93</u> |

PARKS & RECREATION FUND

| | | |
|------------------|----|------------------|
| Previous Balance | \$ | 15,392.21 |
| Receipts | \$ | - |
| Interest | \$ | 11.91 |
| | \$ | <u>15,404.12</u> |
| Expenditures | \$ | 769.29 |
| Balance | \$ | <u>14,634.83</u> |

WATER - NEW USER

| | | |
|------------------|----|-------------------|
| Previous Balance | \$ | 396,042.55 |
| Receipts | \$ | 19,335.00 |
| Interest | \$ | 423.99 |
| | \$ | <u>415,801.54</u> |
| Expenditures | \$ | 5,500.00 |
| Balance | \$ | <u>410,301.54</u> |

SEWER OPERATING & MANAGEMT

| | | |
|------------------|----|------------|
| Previous Balance | \$ | 340,866.96 |
| Receipts | \$ | 69,827.79 |
| Interest | \$ | 387.81 |
| | | <hr/> |
| | \$ | 411,082.56 |
| Expenditures | \$ | 33,944.66 |
| | | <hr/> |
| Balance | \$ | 377,137.90 |

SEWER - NEW USER

| | | |
|------------------|----|--------------|
| Previous Balance | \$ | 1,837,481.16 |
| Receipts | \$ | 46,250.00 |
| Interest | \$ | 2,287.62 |
| | | <hr/> |
| | \$ | 1,886,018.78 |
| Expenditures | \$ | - |
| | | <hr/> |
| Balance | \$ | 1,886,018.78 |

SPEC ASSESS. FUND

| | | |
|------------------|----|------------|
| Previous Balance | \$ | 188,590.40 |
| Receipts | | |
| Interest | \$ | 193.62 |
| | | <hr/> |
| | \$ | 188,784.02 |
| Expenditures | \$ | 5,294.00 |
| | | <hr/> |
| Balance | \$ | 183,490.02 |

ESCROW FUND

| | | |
|------------------|----|-----------|
| Previous Balance | \$ | 65,595.15 |
| Receipts | \$ | 21,044.00 |
| Interest | \$ | 60.36 |
| | | <hr/> |
| | \$ | 86,699.51 |
| Expenditures | \$ | 2,334.47 |
| | | <hr/> |
| Balance | \$ | 84,365.04 |

SUMMARY TOTALS

| | | |
|-------------------------|-----------|---------------------|
| General Fund | \$ | 1,950,068.45 |
| Cemetery Fund | \$ | 91,947.93 |
| Parks & Rec Capital Chk | \$ | 14,634.83 |
| Water - New User | \$ | 410,301.54 |
| Sewer Operating & Mana | \$ | 377,137.90 |
| Sewer - New User | \$ | 1,886,018.78 |
| Special Assess. Fund | \$ | 183,490.02 |
| Escrow Fund | \$ | 84,365.04 |
| TOTAL | \$ | 4,997,964.49 |

#101 General Fund
Transactions by Account

As of December 31, 2024

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Amount</u> |
|---------------------------------------|------------|--------------------------------------|---------------|
| 001-001 · CASH - GENERAL - FNB | | | |
| 12/02/2024 | 13188 | SHELBY DWYER | -648.45 |
| 12/02/2024 | 13189 | CITY OF HOWELL | -2,180.12 |
| 12/03/2024 | 13190 | GORMLEY LAW OFFICE PLC | -761.31 |
| 12/03/2024 | 13191 | Culligan of Ann Arbor | -86.55 |
| 12/03/2024 | 13192 | LIV CO ASSESSOR'S ASSOC | -15.00 |
| 12/03/2024 | 13193 | AMAZON CAPITAL SERVICES | -172.68 |
| 12/03/2024 | 13194 | KEARNS MECHANICAL LLC | -114.00 |
| 12/03/2024 | 13195 | Gail Ann Burlingame | -67.32 |
| 12/03/2024 | 13196 | ECONO-PRINT INC. | -166.41 |
| 12/03/2024 | 13197 | WILLIAM FENTON | -153.64 |
| 12/03/2024 | 13198 | PNC Bank | -522.73 |
| 12/03/2024 | 13199 | CONSUMERS ENERGY | -123.46 |
| 12/03/2024 | 13200 | Blue Cross Blue Shield of Michigan | -18,226.01 |
| 12/03/2024 | 13201 | MICHIGAN ASSESSORS ASSOC. | -380.00 |
| 12/03/2024 | 13202 | Jessica Timberlake | -80.95 |
| 12/03/2024 | 13203 | B&L Services | -420.00 |
| 12/04/2024 | 13204 | LIV CO ASSESSOR'S ASSOC | -15.00 |
| 12/04/2024 | 13205 | MICHIGAN ASSESSORS ASSOC. | -95.00 |
| 12/04/2024 | 13210 | BEAR WATER TREATMENT | -118.00 |
| 12/04/2024 | 13211 | TRACEY YORK | -150.00 |
| 12/05/2024 | 13212 | MICH. ASSOC. OF MUNICIPAL CLERKS | -200.00 |
| 12/09/2024 | 13213 | VERIZON WIRELESS | -99.20 |
| 12/09/2024 | 13214 | FOWLerville NEWS & VIEWS | -405.00 |
| 12/09/2024 | 13215 | QUALITY ZONING / ZACHARY MICHELS | -315.00 |
| 12/09/2024 | 13216 | DTE ENERGY | -655.30 |
| 12/09/2024 | 13217 | Foster, Swift, Collins & Smith, P.C. | -1,091.60 |
| 12/09/2024 | 13218 | ACCIDENT FUND CO | -4,952.00 |
| 12/09/2024 | 13219 | Charter Communications | -177.87 |
| 12/10/2024 | 13206 | VOYA Institutional Trust | -300.00 |
| 12/10/2024 | 13207 | Marion Township Flex Fund | -1,754.00 |
| 12/10/2024 | 13208 | Marion Township Flex Fund | -1,754.00 |
| 12/10/2024 | 13209 | ALERUS PAYMENT SOLUTIONS | -5,008.66 |
| 12/10/2024 | 0028669 | LESLIE D. ANDERSEN | -320.14 |
| 12/10/2024 | 0028670 | JAMES L. ANDERSON JR. | -111.89 |
| 12/10/2024 | 0028671 | SCOTT R. LLOYD | -139.67 |
| 12/10/2024 | 0028672 | BRUCE V. POWELSON | -117.29 |
| 12/10/2024 | 0028673 | CHERYL A. RANGE | -117.29 |
| 12/10/2024 | 0028674 | JAMES WITKOWSKI | -428.30 |
| 12/10/2024 | E192127 | GAIL A. BURLINGAME | -3,694.81 |
| 12/10/2024 | E192128 | MATTHEW J. DEDES | -3,907.17 |
| 12/10/2024 | E192129 | SANDY DONOVAN | -4,388.77 |
| 12/10/2024 | E192130 | GREGORY L. DURBIN | -839.57 |
| 12/10/2024 | E192131 | BILL FENTON | -1,947.96 |
| 12/10/2024 | E192132 | LAWRENCE W. GRUNN | -168.27 |

#101 General Fund
Transactions by Account

As of December 31, 2024

| <u>Date</u> | <u>Num</u> | <u>Name</u> | <u>Amount</u> |
|-------------|------------|--------------------------------------|---------------|
| 12/10/2024 | E192133 | DAVE HAMANN | -3,704.35 |
| 12/10/2024 | E192134 | ROBERT W. HANVEY | -3,310.75 |
| 12/10/2024 | E192135 | RICHARD HASLOCK | -577.05 |
| 12/10/2024 | E192136 | TAMMY L. BEAL | -4,205.30 |
| 12/10/2024 | E192137 | LOREEN B. JUDSON | -4,083.83 |
| 12/10/2024 | E192138 | SANDRA J. LONGSTREET | -2,906.91 |
| 12/10/2024 | E192139 | DANIEL F. LOWE | -543.33 |
| 12/10/2024 | E192141 | KITSEY A. RENNELLS | -3,194.99 |
| 12/10/2024 | E192143 | JESSICA S. TIMBERLAKE | -3,223.39 |
| 12/12/2024 | 13220 | Foster, Swift, Collins & Smith, P.C. | -715.00 |
| 12/16/2024 | 13221 | WATER TECH | -39.00 |
| 12/16/2024 | 13222 | VOID | 0.00 |
| 12/16/2024 | 13223 | VOID | 0.00 |
| 12/16/2024 | 13224 | VOID | 0.00 |
| 12/16/2024 | 13225 | VOID | 0.00 |
| 12/16/2024 | 13226 | CITI CARDS | -958.73 |
| 12/16/2024 | 13227 | THE GARBAGE MAN | -60.34 |
| 12/16/2024 | 13228 | QUADIENT FINANCE USA, INC.- postage | -500.00 |
| 12/16/2024 | 13229 | MTA | -33.00 |
| 12/16/2024 | 13230 | Marion Township Flex Fund | -59,400.00 |
| 12/16/2024 | 13231 | INTERNAT'L INSTITUTE OF MUNICIPAL C | -330.00 |
| 12/18/2024 | 13234 | FIRE PROTECTION PLUS, INC | -276.50 |
| 12/19/2024 | 13232 | PFEFFER-HANNIFORD-PALKA | 0.00 |
| 12/19/2024 | 13233 | PFEFFER-HANNIFORD-PALKA | -11,875.00 |
| 12/19/2024 | 13235 | Colonial Life | -491.67 |
| 12/19/2024 | 13236 | CHARLENE PHINNEY | -150.00 |
| 12/23/2024 | 13237 | VOID | 0.00 |
| 12/23/2024 | 13238 | VOID | 0.00 |
| 12/23/2024 | 13239 | Jill Ranella | -150.00 |
| 12/23/2024 | 13240 | Applied Innovation - PRINTERS | -538.20 |
| 12/23/2024 | 13241 | Applied Innovation - COPY MACHINE | -1,373.96 |
| 12/26/2024 | 13242 | B&L Services | -1,710.00 |
| 12/26/2024 | 13243 | CONSUMERS ENERGY | -358.85 |
| 12/30/2024 | 13244 | SHELBY DWYER | -463.05 |
| 12/30/2024 | 13245 | Blue Cross Blue Shield of Michigan | -21,073.63 |

HOWELL AREA FIRE AUTHORITY

AGENDA

JANUARY 15, 2025 – 6 PM

BOARD MEMBERS

Mike Coddington, Howell Twp., Chairman
Sean Dunleavy, Oceola Twp., Vice Chairman
Mark Fosdick, Cohoctah Twp., Secretary
Bill Fenton, Marion Twp., Member

Bob Ellis, City of Howell, Member
Ron Hicks, Fire Chief
Barbara Souchick, Admin Asst
Kevin Gentry, Attorney

WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Meeting called to order at 6:00 pm

Pledge of Allegiance

Discussion/Approval: Minutes of the regular meeting of December 18, 2024

Call to the public (items not on agenda)

Nomination/Vote: Fill Vacant Treasurer Position on the Board

Discussion/Approval: Howell Area Fire Authority Resolution #01-25

Discussion/Approval: Proposal to Purchase Lexipol Solutions System

Chief's Comments:

- MMRMA Refund of \$30,031.00

Approve the payment of bills and payroll in the amount of 249,001.06 period ending January 4, 2025.

New Business

Old Business

Adjourn

MONTHLY UPDATE TO THE BOARD

TO: HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS
FROM: RON HICKS, FIRE CHIEF
SUBJECT: MONTHLY HAFD REPORT FOR DECEMBER 2024
DATE: JANUARY 15, 2025

During the month of December, the HAFD responded to a total of 140 calls for service. There were 138 calls in December of 2023. The total year-to-date runs for 2024 are 1819. Last year's total at the end of December was 1784.

Some of the more significant events for the month included:

On December 1st, Howell Firefighters were dispatched for a reported structure fire in the 2200 block of Eads Pl in Oceola Township. Upon arrival crews reported a working fire in the Kitchen of a 2-story home. Crews extinguished the fire. The fire is believed to have started after a wax warmer on the counter exploded.

On December 2nd, Howell Firefighters were dispatched for a reported vehicle fire on W.B. I96 and the 135mm in Howell Township. Upon arrival crews reported a working fire in the rear portion of a box truck. The fire was extinguished with the help of Fowlerville Fire who was dispatched to the same area.

On December 20th, Howell Firefighters were dispatched for an animal rescue in the 600 block of Lucy Rd. in the City of Howell. Upon arrival crews reported a large dog with its foot in a spring trap. Crews were able to use our snare tool to hold the dog while another firefighter released the trap. The owner was on scene and took possession of the dog.

On December 24th, Howell Firefighters were dispatched AMA to Hartland Fire for a reported structure fire in the 1000 block of Kendra Ln. in Hartland Township. Upon arrival crews assisted with fire ground operations and water supply.

On December 24th, Howell Firefighters were dispatched AMA to Fowlerville Fire for a reported medical issue in the 7800 block of Munsell Rd. in Iosco Township. Crews responded due to Fowlerville units being committed to a structure fire.

Training for the month of December consisted of multiple Standard Operating Guideline Policy Review

Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday January 15th, 2025, at 6:00 pm.

HOWELL AREA FIRE AUTHORITY
December 18, 2024 - 6:00 pm
Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

Board Members Present: Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Member Bill Fenton, Secretary Mark Fosdick, Member Bob Ellis, Fire Chief Ron Hicks, Admin. Asst Barbara Souchick, Attorney Kevin Gentry

Chairman Coddington called the meeting to order at 6:00 pm.

Approve the minutes of the regular meeting of November 13, 2024: MOTION by Mr. .Ellis, SUPPORT by Mr. Dunleavy to approve the minutes of the regular meeting of November 13, 2024. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval the 2025 Contract for Attorney Services by Kevin Gentry: MOTION by Mr. Fosdick, SUPPORT by Mr. Fenton to approve, as presented, the 2025 Contract for Attorney Services by Mr. Gentry. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval the Purchas of Mobile Data Tablets for Fire Apparatus: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to approve the purchase of 2 Mobile Data Tablets for Fire Apparatus in the amount of \$5,7896.50. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval to Transfer a to Total of 1.3 Million dollars: MOTION by Mr. Fosdick, SUPPORT by Mr. Ellis to transfer a total of 1.3 million dollars as follows: *1 Million dollars transfer out to the Building Reserve Fund, \$200,000 transfer out to the Truck Reserve Fund, and \$100,000 transfer out to the Pension Fund.* MOTION CARRIED UNANIMOUSLY.

Approve the payment of bills and payroll: MOTION by Mr. Dunleavy, SUPPORT by Mr. Ellis to approve the payment of bills and payroll in the amount of \$460,638.20 for the period ending December 6, 2024. MOTION CARRIED UNANIMOUSLY.

Adjourn: MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:20 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: _____

Barbara Souchick, Admin. Assistant

Approved By: _____
Mark Fosdick, Secretary

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



| RESPONSE ZONE | PSAP CALL DATETIME | INCIDENT NUMBER | ADDRESS | ACTUAL INCIDENT TYPE FOUND | DISPATCHED INCIDENT TYPE |
|---------------|---------------------|-----------------|----------------------|--|---------------------------------|
| COHOCTAH TWP. | 2024-12-22 12:54:22 | HAFD-24-1771 | 6197 N BURKHART RD | 311 - Medical assist, assist EMS crew | UNCON- UNCONSCIOUS/FAINTING |
| COHOCTAH TWP. | 2024-12-23 20:38:28 | HAFD-24-1777 | 6542 FLEMING RD | 551 - Assist police or other governmental agency | AAMB-F-ASSIST AMBULANCE FIRE |
| COHOCTAH TWP. | 2024-12-23 21:09:22 | HAFD-24-1779 | 6542 FLEMING RD | 551 - Assist police or other governmental agency | AAMB-F-ASSIST AMBULANCE FIRE |
| COHOCTAH TWP. | 2024-12-29 20:38:05 | HAFD-24-1808 | 3603 GANNON RD | 745 - Alarm system activation, no fire - unintentional | ALARMF-ALARM CALLS |
| COHOCTAH TWP. | 2024-12-30 03:19:11 | HAFD-24-1810 | 1459 W COHOCTAH RD | 551 - Assist police or other governmental agency | BREATH-BREATHING PROBLEM |
| MARION TWP. | 2024-12-03 11:43:25 | HAFD-24-1690 | 1775 PINCKNEY RD | 551 - Assist police or other governmental agency | UNCON- UNCONSCIOUS/FAINTING |
| MARION TWP. | 2024-12-03 20:46:20 | HAFD-24-1691 | 284 CRYSTAL CT | 551 - Assist police or other governmental agency | HEART-HEART PROBLEMS |
| MARION TWP. | 2024-12-05 03:55:25 | HAFD-24-1693 | 1600 PINCKNEY RD | 551 - Assist police or other governmental agency | UNCON- UNCONSCIOUS/FAINTING |
| MARION TWP. | 2024-12-06 12:30:32 | HAFD-24-1695 | 2080 PHEASANT RUN RD | 551 - Assist police or other governmental agency | BREATH-BREATHING PROBLEM |
| MARION TWP. | 2024-12-07 12:02:30 | HAFD-24-1700 | 103 FRANCIS RD | 745 - Alarm system activation, no fire - unintentional | ALARMF-ALARM CALLS |
| MARION TWP. | 2024-12-08 14:23:43 | HAFD-24-1706 | 350 DINKEL DR | 551 - Assist police or other governmental agency | CITAF-CITIZEN ASSIST FIRE |
| MARION TWP. | 2024-12-12 06:59:21 | HAFD-24-1728 | 958 SPIREA | 551 - Assist police or other governmental agency | FALL-FALL |
| MARION TWP. | 2024-12-13 11:31:34 | HAFD-24-1731 | 849 N BURKHART RD | 322 - Motor vehicle accident with injuries | PIA-PERSONAL INJURY ACCIDENT |

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843



| RESPONSE ZONE | PSAP CALL DATETIME | INCIDENT NUMBER | ADDRESS | ACTUAL INCIDENT TYPE FOUND | DISPATCHED INCIDENT TYPE |
|---------------|---------------------|-----------------|-----------------------|--|-----------------------------------|
| MARION TWP. | 2024-12-15 11:06:26 | HAFD-24-1740 | 4927 VINES RD | 743 - Smoke detector activation, no fire - unintentional | ALARMF-ALARM CALLS |
| MARION TWP. | 2024-12-16 15:46:36 | HAFD-24-1748 | 4777 TORATOLALN | 311 - Medical assist, assist EMS crew | FALL-FALL |
| MARION TWP. | 2024-12-17 05:24:31 | HAFD-24-1750 | 1890 HIDDEN VALLEY DR | 311 - Medical assist, assist EMS crew | HEART-HEART PROBLEMS |
| MARION TWP. | 2024-12-20 07:12:14 | HAFD-24-1758 | 4643 PINGREE RD | 322 - Motor vehicle accident with injuries | PIA-PERSONAL INJURY ACCIDENT |
| MARION TWP. | 2024-12-20 09:31:48 | HAFD-24-1759 | 2349 NORTON RD | 324 - Motor vehicle accident with no injuries. | APP-ASSIST PD |
| MARION TWP. | 2024-12-20 17:19:07 | HAFD-24-1762 | 767 W DAVIS RD | 611 - Dispatched & canceled en route | ALARMF-ALARM CALLS |
| MARION TWP. | 2024-12-20 17:50:25 | HAFD-24-1763 | 554 NEWBERRY LN | 551 - Assist police or other governmental agency | UNCON-UNCONSCIOUS/FAINTING |
| MARION TWP. | 2024-12-25 15:54:35 | HAFD-24-1787 | 350 DINKEL DR | 551 - Assist police or other governmental agency | AAMBF-ASSIST AMBULANCE FIRE |
| MARION TWP. | 2024-12-28 22:11:28 | HAFD-24-1804 | 351 MARION MEADOWS DR | 551 - Assist police or other governmental agency | BREATH-BREATHING PROBLEM |
| MARION TWP. | 2024-12-28 23:21:32 | HAFD-24-1805 | 3839 BRENT DR | 311 - Medical assist, assist EMS crew | CHSTPN-CHEST PAIN |
| MARION TWP. | 2024-12-29 16:23:44 | HAFD-24-1807 | 3501 MANDRY DR | 551 - Assist police or other governmental agency | FULARR-CARDIAC/RESPIRATORY ARREST |
| MARION TWP. | 2024-12-30 11:57:16 | HAFD-24-1812 | 100 PERCY DR | 551 - Assist police or other governmental agency | BREATH-BREATHING PROBLEM |

Incidents by Response Zone-copy

Howell Area Fire Department
 Address: 1211 W Grand River Rd, Howell, MI, 48843



| RESPONSE ZONE | PSAP CALL DATE/TIME | INCIDENT NUMBER | ADDRESS | ACTUAL INCIDENT TYPE FOUND | DISPATCHED INCIDENT TYPE |
|---------------|---------------------|-----------------|-----------------------|--|-----------------------------------|
| MARION TWP. | 2024-12-31 10:06:43 | HAFD-24-1816 | 3465 CEDAR LAKE RD | 311 - Medical assist, assist EMS crew | FULARR-CARDIAC/RESPIRATORY ARREST |
| OCEOLA TWP. | 2024-12-01 06:18:38 | HAFD-24-1679 | 2230 EADS PL | 111 - Building fire | SFIRE-STRUCTURE FIRE |
| OCEOLA TWP. | 2024-12-01 17:22:47 | HAFD-24-1682 | 1914 HAWTHORN MDWS | 745 - Alarm system activation, no fire - unintentional | ALARMF-ALARM CALLS |
| OCEOLA TWP. | 2024-12-08 17:39:08 | HAFD-24-1710 | 4779 MACK RD | 600 - Good intent call, other | GASOUT-GAS LEAK OR OUTSIDE |
| OCEOLA TWP. | 2024-12-08 21:21:54 | HAFD-24-1711 | 4459 LILY DR | 320 - Emergency medical service incident, other | UNCON-UNCONSCIOUS/FAINTING |
| OCEOLA TWP. | 2024-12-11 11:20:34 | HAFD-24-1725 | 3098 WAVERLY WOODS LN | 412 - Gas leak (natural gas or LPG) | GASLK-GAS LEAK OR ORDOR |
| OCEOLA TWP. | 2024-12-12 11:53:39 | HAFD-24-1729 | 2439 GOLF CLUB RD | 322 - Motor vehicle accident with injuries | PIA-PERSONAL INJURY ACCIDENT |
| OCEOLA TWP. | 2024-12-13 19:54:22 | HAFD-24-1733 | 5554 GEM DR | 736 - CO detector activation due to malfunction | CO-CO ALARM// OR INVESTIGATION |
| OCEOLA TWP. | 2024-12-15 00:45:49 | HAFD-24-1737 | 1661 SANCTUARY CIR | 441 - Heat from short circuit (wiring), defective/worn | SMKIN-SMOKE INVESTIGATION INSIDE |
| OCEOLA TWP. | 2024-12-15 03:23:49 | HAFD-24-1739 | 3883 OLD HOMESTEAD DR | 551 - Assist police or other governmental agency | CHSTPN-CHEST PAIN |
| OCEOLA TWP. | 2024-12-15 21:04:39 | HAFD-24-1744 | 3830 BOWMAN WAY | 320 - Emergency medical service incident, other | HEART-HEART PROBLEMS |
| OCEOLA TWP. | 2024-12-16 17:32:20 | HAFD-24-1749 | 1840 LATSON RD | 611 - Dispatched & canceled en route | ALARMF-ALARM CALLS |
| OCEOLA TWP. | 2024-12-18 08:47:05 | HAFD-24-1753 | 3999 E HIGHLAND RD | 322 - Motor vehicle accident with injuries | PIA-PERSONAL INJURY ACCIDENT |



AGENDA

MHOG Sewer and Water Authority Regular Meeting January 15th, 2025 5:00 PM

1. **Call to Order***
2. **Approval of Agenda**
3. **Approval of Minutes of the December 18th, 2024 Meeting**
4. **Call to the Public**
5. **System Improvement, Operation, and Maintenance Report**
 - Capital Improvement – Transmission Mains
 - Attachment 5a – Status Report Prepared by Tetra Tech
 - New Development
 - Attachment 5b- New Development Summary for January 2025
 - MISS DIG Map Updates
 - Attachment 5c – Map of Grid Area for MISS DIG Requests
 - Valve Repair and/or Replacement
 - Attachment 5d – Map of Broken Valve Needing Repair / Replacement Prior to Broadmoor C2-4 Beginning Watermain Construction
 - Reliability Study
 - Attachment 5e – Executive Summary from Final Submitted Reliability Study
 - 2025 Common Contractors List
 - Attachment 5f – 2025 List of Frequently Utilized Contractors We Are Obtaining Short form Contracts, W-9s, and Insurance Certificates
 - FY 2024 Audit
 - Attachment 5g – Engagement Letter for Maner-Costerisan
Request Formal Board Approval of Engagement Letter with Maner - Costerisan
 - Attachment 5h – Required Governance Letter Regarding MHOG Audit
 - Prentiss Estates Temporary Water Service
 - Attachment 5i – Map of Hydrants In Area of Prentiss Estates Apartments
6. **Deputy Director Report**
 - Attachment 6a - MHOG Water Treatment Plant Monthly Production
 - Attachment 6b – MHOG Fall / Winter Daily Production
 - Attachment 6c – MHOG Monthly Production by Pressure District



AGENDA

MHOG Sewer and Water Authority Regular Meeting January 15th, 2025 5:00 PM

- Attachment 6d – Quote for Approval of Micro-Pump for Lab Water from Anderson Process
Request Approval of Anderson Process Quotation 9113632 for \$6,607
- Attachment 6e – Monthly Miss Dig Log
- Attachment 6f – December 2024 Non-Metered Water Loss

7. CPA Report*

- Attachment 7a – Fiscal Year Ending September 30, 2024 Financial Statement Presented by Ken Palka, *(To Be Distributed at Meeting)*
- Attachment 7b – Fiscal Year Ending September 30, 2024 Audit Presentation Graphs Presented by Ken Palka, *(To Be Distributed at Meeting)*

8. Treasurer's Report *

- Checks for Disbursement *(Distributed at Meeting)*

9. Correspondence *

10. New Business *

11. Old Business*

12. Board Member Updates*

13. Adjournment

**= Nothing Included in Board Packet*



Minutes of the Regular Meeting December 18, 2024

The M.H.O.G. Sewer and Water Authority met at 5 pm in the Oceola Township Hall. Members present were Fenton, Lowe, Coddington, Counts, Dunleavy, Henshaw, Spicher and Hunt. Also present were Greg Tatara, Alex Chimpouras, Ken Palka, and Shelby Byrne.

Mike Coddington
Howell Township
Chairman

Dunleavy moved to approve the agenda as presented.
Second by Counts, motion carries.

Sean Dunleavy
Oceola Township
Vice Chairman

Hunt moved to approve the November 13, 2024 minutes as presented. Second by Dunleavy, motion carries.

Robin Hunt
Genoa Township
Treasurer

A call to the public was held, no response.

Robert Henshaw
Oceola Township
Secretary

Dunleavy moved to approve a quote from Peerless for a not to exceed amount of \$49,643.00 for annual maintenance for Well #1. Second by Counts, motion carries.

Bill Fenton
Marion Township

Counts moved to approve Operating checks PR 994 through 10129 totaling \$198,383.21. Second by Spicher, motion carries.

Dan Lowe
Marion Township

Dunleavy moved to approve MHOG Capital Reserve Replacement fund checks 1035 & 1036 totaling \$31,440. Second by Counts, motion carries.

Matthew Counts
Howell Township

Spicher moved to approve MHOG Connection fees checks 1040 through 1044 totaling \$7,502.50. Second by Dunleavy, motion carries.

Kevin Spicher
Genoa Township

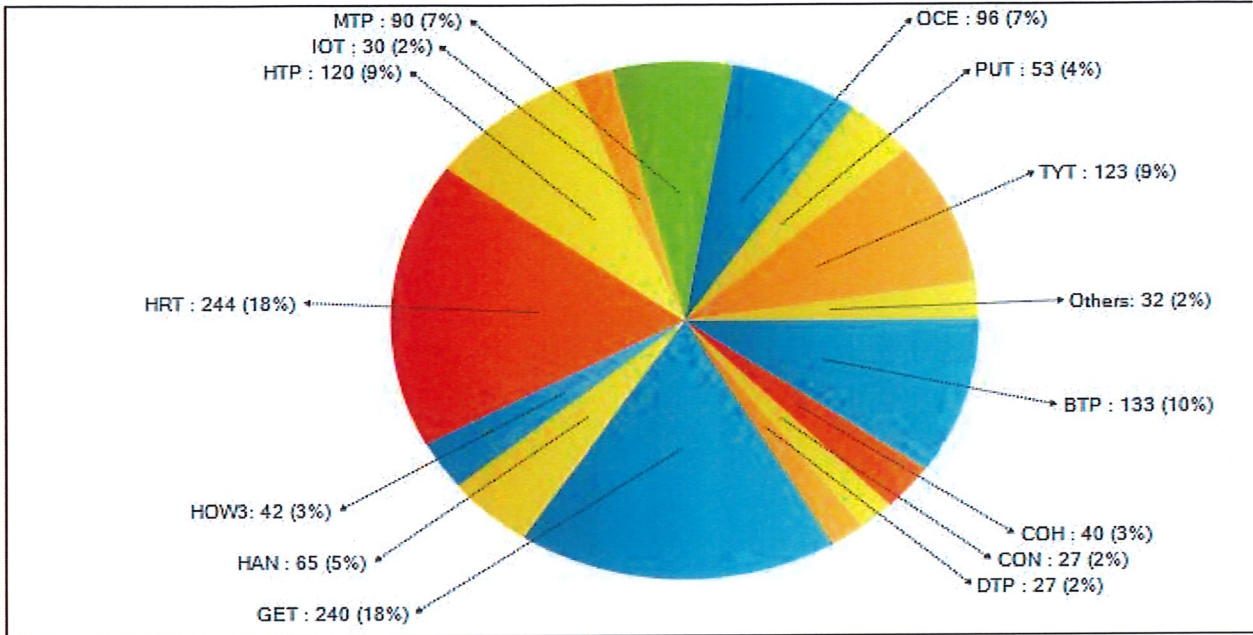
Dunleavy moved to approve the 2025 MHOG meeting schedule as amended. Second by Counts, motion carries.

Greg Tatara
Utilities Director

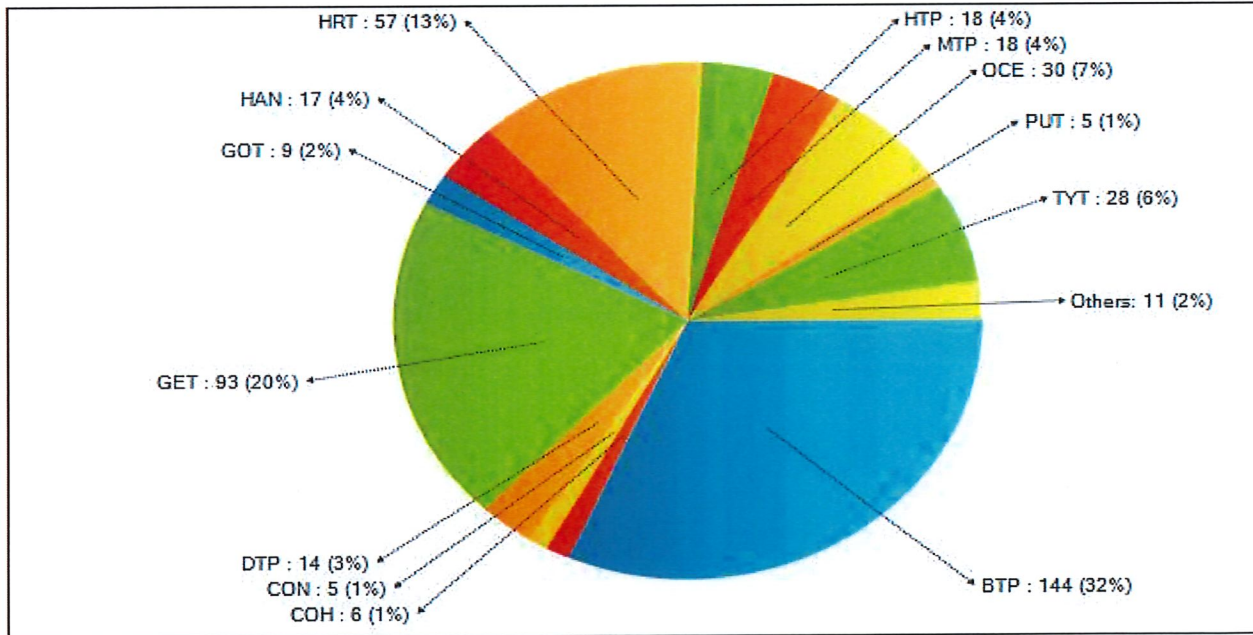
Spicher moved to adjourn. Second by Hunt, motion carries.

Robert J. Henshaw
Secretary

LIVINGSTON COUNTY SHERIFF'S OFFICE
DECEMBER 2024 CALLS FOR SERVICE



MICHIGAN STATE POLICE
DECEMBER 2024 CALLS FOR SERVICE



LIVINGSTON COUNTY SHERIFF'S OFFICE

MARION TOWNSHIP DECEMBER 2024

| Nature | # Events |
|--------------------------------|-----------|
| 911 HANG UP | 1 |
| ABANDONED VEHICLE | 2 |
| ALARM | 6 |
| ANIMAL COMPLAINT | 3 |
| ASSIST EMS | 2 |
| ASSIST OTHER AGENCY | 1 |
| BE REPORT ONLY | 1 |
| CARDIAC/RESPIRATORY ARREST | 2 |
| CHILD OR ADULT ABUSE/NEGLECT | 1 |
| CITIZEN ASSIST | 7 |
| CIVIL COMPLAINT | 1 |
| DOMESTIC VERBAL | 1 |
| FRAUD | 6 |
| HAZARD | 1 |
| HIT AND RUN ACCIDENT | 1 |
| INTIMIDATION THREATS HARASSMEN | 5 |
| LARCENY | 3 |
| MENTAL/CMH/PSYCH | 1 |
| MISSING PERSON/RUN-A-WAY | 1 |
| MOTORIST ASSIST | 1 |
| PDA | 15 |
| PERSON LOCKED IN A VEHICLE | 1 |
| PERSONAL INJURY ACCIDENT | 1 |
| ROAD RUNOFF | 1 |
| SUSPICIOUS PERSON | 1 |
| SUSPICIOUS SITUATION | 9 |
| SUSPICIOUS VEHICLE | 1 |
| TRESSPASSING, LOITERING | 2 |
| UNKNOWN ACCIDENT | 2 |
| WELFARE CHECK | 10 |
| TOTAL: | 90 |

| <u>TOWNSHIP</u> | <u>NUMBER OF</u> | | <u>RESPONSE TIME</u> | | <u>NUMBER OF</u> | | <u>RESPONSE TIME</u> | | <u>TOTAL</u> |
|-----------------|-------------------------|-------------------------|-------------------------|--------------------------|------------------|----------------------|--------------------------|--|--------------|
| | <u>CALLS</u> | <u>CONTRACT TIME</u> | <u>CALLS</u> | <u>NON CONTRACT TIME</u> | <u>CALLS</u> | <u>CONTRACT TIME</u> | <u>NON CONTRACT TIME</u> | | |
| | <u>3:00PM - 11:00PM</u> | <u>3:00PM - 11:00PM</u> | <u>11:00PM - 3:00PM</u> | <u>11:00PM - 3:00PM</u> | | | | | |
| BRIGHTON | 48 | 31:25 | 85 | 38:07 | 133 | | | | |
| COHOCTAH | 18 | 42:34 | 22 | 30:11 | 40 | | | | |
| CONWAY | 8 | 45:37 | 19 | 37:38 | 27 | | | | |
| DEERFIELD | 12 | 48:22 | 15 | 42:32 | 27 | | | | |
| GENOA | 87 | 38:3 | 153 | 24:20 | 240 | | | | |
| HANDY | 29 | 43:03 | 36 | 45:38 | 65 | | | | |
| HARTLAND | 92 | 28:50 | 152 | 20:55 | 244 | | | | |
| HOWELL | 45 | 27:29 | 75 | 24:13 | 120 | | | | |
| IOSCO | 11 | 56:50 | 19 | 25:21 | 30 | | | | |
| MARION | 39 | 26:08 | 51 | 22:2 | 90 | | | | |
| OCEOLA | 40 | 36:21 | 56 | 34:50 | 96 | | | | |
| PUTNAM | 27 | 31:02 | 26 | 29:38 | 53 | | | | |
| TYRONE | 84 | 21:10 | 39 | 32:30 | 123 | | | | |

MARION TOWNSHIP

| <u>MONTH</u> | <u>CALLS FOR SERVICE</u> | <u>TICKETS WRITTEN</u> | <u>ARRESTS</u> |
|--------------|--------------------------|------------------------|----------------|
| JANUARY | 76 | 7 | 2 |
| FEBRUARY | 59 | 10 | 1 |
| MARCH | 84 | 6 | 4 |
| APRIL | 62 | 2 | 0 |
| MAY | 76 | 8 | 0 |
| JUNE | 79 | 13 | 4 |
| JULY | 73 | 9 | 3 |
| AUGUST | 88 | 14 | 4 |
| SEPTEMBER | 87 | 14 | 1 |
| OCTOBER | 103 | 22 | 5 |
| NOVEMBER | 66 | 10 | 2 |
| DECEMBER | 90 | 12 | 4 |
| YTD TOTALS: | 943 | 127 | 30 |

Leading the Way for Michigan!

PROPOSAL OF COVERAGES

Public Entity Insurance
Proposal for:

Township of Marion, Livingston County

Effective Date: 1/1/2025



Presented by:

Jonathan Johnson
(269) 341-9764

jjohnson@acrisure.com



January 07, 2025



ACE
CIVIL ENGINEERING, LLC

Tammy Beal
Marion Township Clerk
2877 W. Coon Lake Road
Howell, Mi. 48843

Re: Proposed Special Use and Preliminary Site Plan Approval for The Meadows North Project.

Dear Tammy:

The Mitch Harris Building Company is requesting to be placed on the January 23, 2025 Township Board meeting to be considered for special use and preliminary site plan approval for the proposed Meadows North Project. The planning commission recommended preliminary site plan approval at its November 26, 2024 meeting and recommended special use approval at its December 17, 2024 meeting. The township board reviewed the preliminary site plan at its December 19, 2024 meeting. At that meeting we requested the project be tabled due to a late correspondence (dated December 19, 2024) that was received from George Seif from MDOT regarding the limited access area located along D-19.

Since the meeting I spoke with George Seif from MDOT to clarify the limited access along D-19. When we first met with Craig Heildeberg from MDOT and the Livingston County Road Commission it was our understanding that the limited access covered the entire MDOT right-of-way. George clarified that the limited access ends at the North property line of the Hotel property and that it would not be possible to place a driveway or road on the Meadows North property north of the hotel. Because we don't own or have easement rights over the Hotel property the only option for the Meadows North property to access D-19 from an MDOT standpoint is South of the hotel property located in the area of the Marion Drain No.5. Site access in this area is not feasible due to the presence of unstable soils and would require construction of a roadway and substantial wetland mitigation through approximately 1500 feet of regulated wetland. As a result the recent letter we received from George Seif does not change our options to access D-19 and we would ask that the project be considered for approval as submitted. We look forward to discussing this matter in further detail at the January 23, 2025 board meeting. Please feel free to contact me at your convenience if you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Patrick C. Keough', written over a light blue horizontal line.

ACE CIVIL ENGINEERING, LLC
Patrick C. Keough, P.E.
President

5055 Lindemere Drive, Fowlerville, MI. 48836
(517) 545-4141
acecivillc@gmail.com

MEMO

To: Marion Township Board

From: Tammy L. Beal

Subject: Board of Review Members

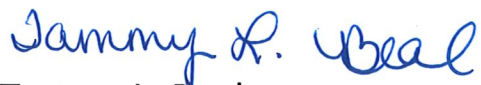
Date: January 23, 2025

Marion Township Trustees,

Board of Review consists of three members appointed by the township board for a two-year term that begins on January 1 of the odd-numbered year. The below associates to be appointed are:

- Cheryl Range
- Barbara Fillinger
- Duane Stokes

Sincerely,



Tammy L. Beal

Marion Township Clerk

MEMO

To: Marion Township Board
From: Bill Fenton
Subject: Adding items to board meeting agenda day of
Date: 1/23/2025

Marion Township Board meeting agendas are shared publicly before the meetings. The Township's commitment to transparency helps ensure that residents have access to meeting agendas and related documents, fostering an informed and engaged community.

That said I feel it would be fair that we try to limit additions to the following exceptions, and save all other items for the following meeting so they can be shared accordingly.

Exceptions:

- Emergency requiring rapid response
(e.g.... tree about to fall in cemetery that could cause damage or harm)
- Additional documents that may support an existing agenda item
- Time sensitive matter that may have been forgotten or over looked

Section 13.03 Planned Unit Development Design, Private Roads in a Planned Unit Development: 13.03 L “ The Planning Commission may modify the requirements found in Section 6.20, provided the applicant can demonstrate that the projects proposed internal road system provides adequate public safety measures for the residents. For PUD developments with only one (1) means of ingress, such private road ingress and egress shall be developed as a boulevard from the public road to the first internal private road intersection within the development. Said boulevard entrance shall contain one (1) ingress drive and one (1) egress drive, each containing a minimum twenty-four (24) foot wide pavement area measured from the front of the curb to front of curb with a landscaped island between said ingress and egress drives measuring not less than thirty (30) feet in width. Also, a private road shall meet the paved road construction specifications of the Livingston County Road Commission for the actual roadway, including curb and gutter. The Planning Commission may modify the width of a private road easement to a minimum of sixty (60) feet providing the project met the application qualifying criteria found under Section 13.02 C 8 of the Ordinance.”

MARION TOWNSHIP BULK GARBAGE COLLECTION DAY

APRIL 19, 2025 / 9AM-1PM

THE GARBAGE MAN PROVIDING 5 GARBAGE TRUCKS (25 YARD MAX PER TRUCK)

| | | | |
|---|-------------------|------------|------------|
| \$100 PER HOUR - PER TRUCK / 4 HOUR MAX | \$400 PER TRUCK | X 5 TRUCKS | \$2,000.00 |
| \$30 PER YARD OF GARBAGE / 25 YARD MAX | \$750 / PER TRUCK | X 5 TRUCKS | \$3,750.00 |

TOTAL COST FOR 5 TRUCKS @ 4 HOURS: \$5,750.00

****NOT ACCEPTING:** AC UNITS, APPLIANCES W/ FREON, BATTERIES, TIRES, LAWN DEBRIS, HAZARDOUS MATERIALS OR CHEMICALS.

SILVER LINING TIRE RECYCLING PROVIDING 1 TIRE TRAILER (53-FOOT TRAILER)

53-FOOT TIRE TRAILER \$2,000.00 (WILL HOLD 900-1000 STANDARD TIRES)

****FOR TIRES ONLY**

TOTAL COST FOR 1 TIRE TRAILER @ 4 HOURS: \$2,000.00