

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR VIRTUAL MEETING  
Thursday, May 28, 2020  
7:30 p.m.

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Electronic Voting Policy  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. Approval of May 14, 2020 Regular Meeting Minutes
  - b. May 19, 2020 HAPRA Minutes
  - c. DPW Report
  - d. April 2020 Financial Report
  - e. MTA Invoice (\$5,990.05)
  - f. MHOG / HAFA reports
- 3) Perkins Mud Bogs
- 4) Reopening Procedures
- 5) Resolution in support of reclassifying Livingston County
- 6) Township Roads
- 7) Township Parking Lot
- 8) State of Michigan Revenue Sharing "Estimates"

Correspondence and Updates  
Countertop Protection

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, June 4, 2020

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR ELECTRONIC MEETING  
MAY 14, 2020

MEMBERS PRESENT: Les Andersen, Tammy Beal, Duane Stokes, Greg Durbin, Scott Lloyd,  
Dan Lowe, and Bob Hanvey

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer; Dave Hamann, Zoning Administrator

\*\*\*\*\*

**CALL TO ORDER**

Bob Hanvey called the meeting to order at 7:30 pm.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT**

The board members introduced themselves.

**CALL TO THE PUBLIC**

No response.

**APPROVAL OF AGENDA**

Les Andersen motioned to approve the agenda. Dan Lowe seconded. **Motion carried.**

**CONSENT AGENDA**

Les Andersen motioned to approve the consent agenda. Duane Stokes seconded. **Motion carried.**

**SET PUBLIC HEARING FOR 2020-21 BUDGET**

Les Andersen motioned to schedule the 2020-21 budget public hearing for the June 25, 2020 regular meeting. The budget information will be presented to the board members at the June 11, 2020 meeting for review. Greg Durbin seconded. **Motion carried.**

**COUNTERTOP PROTECTION**

Two bids were received: one from Dan-O's Services and one from Total Security Solutions. Todd Ross from TSS was present to answer any questions. The board members discussed the material and maintenance of the shield. Greg Durbin asked if acrylic is the material we want. They also discussed the need for a permanent shield versus something more temporary. Duane Stokes said he feels this is what will be needed going forward and the township does have the funds to pay for it. Tammy Beal motioned to accept the proposal from Total Security Solutions for \$8,980. Les Andersen seconded. Discussion: Dan Lowe said there is no research to prove this will prevent anything; it circulates throughout the building. Larry Grunn said this company just completed barriers at the hospital. Greg Durbin said it provides a psychological barrier and sense of security. Roll call vote: Beal—yes; Andersen—yes; Stokes—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—no. **Motion carried 5-2.**

## TOWNSHIP ROADS

Phil Westmoreland had a meeting with Jodie, Mike, and Kim from the LCRC regarding Love's Creek and Cedar Lake Road regarding the old criteria for site distance. Today, the minimum site distance is 500 ft. and 720 ft. is the standard. Mr. Westmoreland said there are no grants available. The project will have to be funded by the township with the LCRC contributing for bidding and inspection. Les Andersen motioned to table this item until the June 25, 2020 meeting. Greg Durbin seconded. **Motion carried.**

## TOWNSHIP PARKING LOT

Dan Lowe said he drilled five test holes and there is a little topsoil and a large area with road gravel. He doesn't feel there will be too much involved in that area. Phil Westmoreland said he will need to get the dimensions to get bids. Tammy Beal asked about the swale in the parking lot. Greg Durbin suggested Pat DeBottis, and also to replace the parking blocks. Les Andersen motioned to authorize the supervisor to contact Pat DeBottis for a quote to fix the swale in the middle of the parking lot and parking blocks. Greg Durbin seconded. **Motion carried.**

## CORRESPONDENCE & UPDATES

An invoice for \$182,756.66 from the City of Howell was received for the expansion project.

Larry Fillingner said the ZBA has a hearing scheduled electronically for June 1, 2020.

## CALL TO THE PUBLIC

No response.

## ADJOURNMENT

Les Andersen motioned to adjourn at 8:31 pm. Greg Durbin seconded. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Hanvey, Township Supervisor      Date



**Howell Area Parks & Recreation Authority**  
Bennett Recreation Center

Regular Virtual Board Meeting Minutes

May 19, 2020

**Call to Order**

Chairman Sean Dunleavy called the meeting to order at 7:00 pm.

**Attendance**

Chairman Sean Dunleavy, Vice Chair Diana Lowe, Treasurer Bob Ellis, Secretary Tammy Beal, Trustee Jean Graham

**Absent**

None

**Staff**

Director Tim Church, Jaime Plis, Chris Techentin, Amelia Purdy Ketchum, Ann Marie Moran, Renee Baumgart, Kyle Tokan

**Public**

None

**Pledge of Allegiance**

**Approval of Agenda**

Diana Lowe motioned to approve the Agenda, supported by Bob Ellis. **Motion carried 5-0.**

**Approval of Regular Minutes**

Diana Lowe made a motion to approve the April 21, 2020 minutes, supported by Bob Ellis. **Motion carried 5-0.**

**Call to the Public**

None heard.

HAPRA  
Virtual Meeting  
May 19, 2020

## Staff Comments

None heard.

**2019 Howell Area Parks & Recreation Authority Draft Audit**-Auditors said that everything looks great, there was a 9% increase in the Fund Balance at the end of 2019. Motion by Bob Ellis to approve the HAPRA 2019 Draft Budget as presented, supported by Diana Lowe. **Motion carried 5-0.**

**1<sup>st</sup> Quarter Budget Amendments**-Director Church explained that he and Jen usually try to zero out every quarter and start each new quarter over. They looked for where they could make cuts to balance the budgets. They had to take \$210,000 out of the budgets because of loss of revenues. Spring soccer and rentals is where we took a big hit. Motion by Bob Ellis to approve the 1<sup>st</sup> Quarter budget amendments as presented, supported by Diana Lowe **Motion carried 5-0.**

**Schofield City Park Management Agreement**- Director explained that the Schofield City Park Agreement was approved by Howell City. Plexiglass has been installed at the booths and park passes will now be handed out when people enter the park. There is a way for staff to verify their residencies. Motion by Diana Lowe to accept the Scofield City Park Agreement as presented, supported by Bob Ellis. **Motion carried 5-0.**

**Updated HAPRA Waiver**-Sean Dunleavy asked if they have done any trainings for the staff on safety, if there are standard operating procedures in place and if employees will be screened when they return? Director responded that they have done their own training, employees will do their own screening before coming to work each day and there will be a limited number of employees in the building at first. They do have masks and hand sanitizer available. Motion by Diana Lowe, supported by Bob Ellis. **Motion carried 5-0.**

## Check Register and Bank Statements ending April 30, 2020

Everything looks good.

## Financial Reports ending April 30, 2020

Treasurer Ellis reported that usually by April 35% of the revenue has been collected and 25% of the expenses have been spent, but as of right now 30% of the revenue has been collected and 25% has been spent. The Fund Balance has 5.3% of the budget as of right now but in the past, we have had 10%. He said there is a little cushion but not much.

## Directors Report

- Director has not had any luck meeting with the school about the pool finances, he does not see it opening until at least July.
- Draft for returning to work-Phase #1- Park passes are located at Schofield Park for distribution. Phase #2-Park passes are brought back to Bennett Center for distribution, barriers have been placed to mitigate residents entering certain areas, space employees out, Jen is working in the preschool room, Ann Marie will have the office area. 9am-1pm hours, Dog park renewals can be done by fax or email. Phase #3-After the stay at home order is lifted the hours will be 9am-5pm, health and safety restrictions will be followed.

- Melon Festival-the festival has been reevaluated. Most programs will be virtual, melon run, beer and wine will be virtual. There will be virtual scavenger hunts and kits for kids to take home and make. There is already sponsors that have donated to the festival.
- Aquatic center-this is a worry with budget cuts to the school and how we will keep the programing going. Kristy has some great ideas as how to hold classes and maintain health and safety rules.
- Amelia has come up with a Story Walk, she is partnering with the Library (they are also sponsoring) and using Denise Brennan-Nelson's new book.
- Summer Camp-Not cancelling summer camp just downsizing it, from 30 kids to 12 kids per week. They have come up with a lot of new ideas to keep kids apart. They will still hold the Flip/Flop Fishing Event, it's scheduled for June 13<sup>th</sup>.

### Questions?

Tammy Beal asked what is going on with the HIVE and the rent situation? Director Church answered that we are just paying the taxes at this time but when things start opening back up, we will have to pay the taxes and \$2500 per month rent.

Bob Ellis inquired about no political parties renting spaces at the Melon Fest, he stated if they are not allowed then neither should Churches be allowed. Director Church said that they are doing away with the vendor area this year anyway so it shouldn't be an issue.

### Old Business

Oceola Township is moving along with the removing of the old Oceola Center and moving forward with the new the Oceola Center.

### New Business

None.

### Next Meeting

The next regular meeting is scheduled for Tuesday, June 16, 2020 at 7 pm, this will be a virtual meeting.

Motion to adjourn at 8:13 pm by Diana Lowe, supported by Bob Ellis. **Motion carried 5-0.**

---

Approved

---

Date

Respectfully Submitted by: Tammy L. Beal, Secretary



FISCAL YEAR 2019-20 MARION TOWNSHIP FINANCIAL REPORT

GENERAL FUND CHECKING

Previous Balance	\$	1,101,808.70
Receipts	\$	5,501.26
Interest	\$	430.55
	\$	<u>1,107,740.51</u>
Expenditures	\$	102,250.88
Balance	\$	<u>1,005,489.63</u>

CEMETERY FUND

Previous Balance	\$	15,782.77
Receipts	\$	-
Interest		
	\$	<u>15,782.77</u>
Expenditures	\$	-
Balance	\$	<u>15,782.77</u>

PARKS & RECREATION FUND

Previous Balance	\$	2,488.53
Receipts	\$	-
Interest		
	\$	<u>2,488.53</u>
Expenditures	\$	-
Balance	\$	<u>2,488.53</u>

WATER - NEW USER

Previous Balance	\$	450,227.95
Receipts	\$	-
Interest	\$	184.61
	\$	<u>450,412.56</u>
Expenditures	\$	-
Balance	\$	<u>450,412.56</u>



## SEWER OPERATING &amp; MANAGEMT

Previous Balance	\$	164,351.92
Receipts	\$	3,762.82
Interest		
	\$	<u>168,114.74</u>
Expenditures	\$	23,422.90
Balance	\$	<u>144,691.84</u>

## SEWER - NEW USER

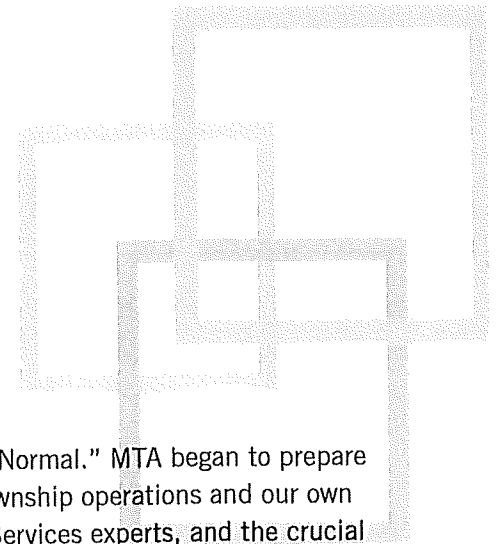
Previous Balance	\$	327,428.08
Receipts		
Interest		
	\$	<u>327,428.08</u>
Expenditures	\$	-
Balance	\$	<u>327,428.08</u>

## SPEC ASSESS. FUND

Previous Balance	\$	240,968.27
Receipts		
	\$	<u>240,968.27</u>
Expenditures	\$	1,160.00
Balance	\$	<u>239,808.27</u>

## SUMMARY TOTALS

General Fund	\$	1,005,489.63
Cemetery Fund	\$	15,782.77
Parks & Rec Capital Chk	\$	2,488.53
Water - New User	\$	450,412.56
Sewer Operating & Mana	\$	144,691.84
Sewer - New User	\$	327,428.08
Special Assess. Fund	\$	239,808.27
TOTAL	\$	<u>2,186,101.68</u>



Dear Colleagues,

Our dues renewal letter this year has the theme of "New Ways to Serve You in the New Normal." MTA began to prepare for the COVID-19 impacts in January—anticipating state policy changes, changes in township operations and our own MTA activities, including Conference, live training, access to our Member Information Services experts, and the crucial information you would need.

As the situation unfolds, we have taken steps to help you and your community during the recovery period.

- Your deeply respected and effective advocacy team was instrumental in advising the Governor and the Legislature on Open Meetings, Freedom of Information Act, township operations and fiscal impacts, and this dialogue continues intensively. MTA is on the frontline as your advocate fighting for laws that empower township government and blunt the erosion of local control. Michigan's townships speak with one voice through our team in Michigan and through our national association in Washington, D.C.
- In just the last months, you have gained comprehensive and timely coronavirus-related knowledge through *Township Focus* magazine, our emailed newsletters, podcasts and new innovations such as the live "MTA Q&A" video series. Our goal is that you can confidently make the decisions and changes needed to succeed in these times.
- Your hundreds of individual discussions with our Member Information Services team, MTA's in-house experts, have resulted in your being better prepared to act and our teams being better aware of your needs, complications and interests.

To help continue your team's professional development, we have created "MTA Online," which is a very cost-effective addition to the education normally offered at Conference and at our workshops across the state. New **unlimited access by all township team members and volunteers** is available in three subscription tiers ranging from the essential courses up to the advanced and "hot" topics that highly experienced township leaders need. The pricing for full township access has been set intentionally low. We urge you to review the enclosed flyer, visit [www.michigantownships.org/mtaonline.asp](http://www.michigantownships.org/mtaonline.asp) and consider supporting this program and your colleagues' learning with your subscription. A free trial is available until July: [bit.ly/MTAfreetrials](http://bit.ly/MTAfreetrials)

Thank you again for your leadership in your community and for your support of strong township government for Michigan.

I wish you and your colleagues, families and communities the best as we recover from this challenge and work towards the future.

*Neil Sheridan*

Neil Sheridan  
MTA Executive Director  
Enclosures



Advancing local democracy by fostering township leadership and public policy essential for a strong and vibrant Michigan.



**MTA Dues Invoice**  
May 15, 2020

Michigan Townships Association  
PO Box 80078  
Lansing, MI 48908-0078

Due Date: **July 1, 2020**  
Township ID: O-2056  
County: Livingston Co.  
ATTN: Tammy Beal

**IMPORTANT**  
*Please make a photocopy of this page  
and send it with your check.*

**Marion Twp.**  
2877 W. Coon Lake Rd.  
Howell, MI 48843-8937

**Annual Dues**

- 1. Your annual dues payment for July 1, 2020 to June 30, 2021 is: \$5,815.58
- 2. Your Legal Defense Fund contribution for the year is (optional): \$174.47

Your dues and LDF total: \$5,990.05

**Choose an Unlimited MTA Online Learning Subscription (optional)**

*All members of your township team, including volunteers, will have access to the courses included in the package you choose. Please see the enclosed flyer and the back of this page for more details. Try before you buy - your FREE trial is available until July 1st.*

- |                         |  |                                |   |  |
|-------------------------|--|--------------------------------|---|--|
| Please<br>Choose<br>One | <input type="checkbox"/> Premium Pass (ALL courses included)<br><input type="checkbox"/> Plus Package<br><input type="checkbox"/> Essentials Package | \$ 1,900<br>\$ 1,000<br>\$ 750 | Please enter the<br>selected package<br>PRICE here: | <div style="border: 1px solid black; width: 150px; height: 30px; margin-bottom: 10px;"></div> <div style="border: 1px solid black; width: 150px; height: 30px;"></div> |
|-------------------------|--|--------------------------------|---|--|

**Please total the green and gold boxes above and enter the amount enclosed:**

**Notes:**

1. Please make a photocopy of this page and send it with your check.
2. Your dues were calculated using method 3 as described on the reverse side of this sheet.
3. MTA Online subscription prices are discounted for 2020 - 2021 to help ensure members have access to education during the crisis.
4. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
5. If you have any questions, please email [service@michigantownships.org](mailto:service@michigantownships.org) or call us at (517) 321-6467.



Thank you very much for supporting strong township government!



**MHOG SEWER AND WATER AUTHORITY  
ELECTRONIC MEETING NOTICE  
May 20, 2020  
5:00PM**

Reason: As a result of the Covid-19 (Coronavirus) Pandemic, the regularly scheduled meeting of the MHOG Sewer and Water Authority on May 20, 2020 at 5pm eastern time will be held electronically to avoid the spread and potential contact with the virus.

Public Participation: Public may participate in the call to public and hear the meeting live by calling 1- 213-357-2812 and imputing Conference ID: 846 926 107#.

Procedures: Public wishing to contact members of the Board or the Director to provide input or ask questions on any business on the agenda may participate in the call to the public as stipulated above or by emailing questions to: <https://mhog.org/customer/information/feedback>.

Disabilities: Persons with a disability may participate with the use of an attendant or by requesting, in advance, accommodations to participate in the meeting.

**AGENDA  
May 20, 2020**

1. Approval of the Minutes of April 15,2020
2. Call to Public
3. Reports
  - Staff Reports
  - Treasurer
  - Engineer
  - CPA
4. New Business
  - Correspondence
5. Old Business
6. Adjournment

# Marion Howell Oceola Genoa

WATER AUTHORITY

## MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on April 15, 2020 at 5:00 PM by Team Communications. Members present were Bamber, Coddington, Rogers, Hanvey, Schuhmacher, Hunt, Counts and Lowe.

The meeting was called to order by Chairman Hanvey.

A motion was made by Rogers to approve the minutes of the February 19, 2020 meeting. The motion was seconded by Schuhmacher and carried on a unanimous vote.

A call to the public was held.

A motion was made by Rogers to approve the purchase of a Cla-Val PRV for the Industrial Drive Booster Station from Peerless Midwest Inc. for \$6,216.70. The motion was seconded by Schuhmacher and carried on a unanimous vote.

A motion was made by Hunt not to charge a late fee on the April bills until July. The motion was seconded by Schuhmacher and carried on a unanimous vote.

A motion was made by Schuhmacher to approve expenditures of \$146,818.30 for March from the M.H.O.G. Operating Fund represented by checks numbered 8358-8376, and for direct deposit debits 544 thru 551. The motion was seconded by Rogers and carried on a unanimous vote.

A motion was made by Counts to approve expenditures of \$23,556.00 from the MHOG Capital Reserve Improvement Fund represented by check numbers 110 and 111. The motion was seconded by Schuhmacher and carried on a unanimous vote.

A motion was made by Schuhmacher to approve expenditures of \$17,100.54 from the MHOG Connection Fees represented by check number 1005. The motion was seconded by Counts and carried on a unanimous vote.

April Report, A motion was made by Schuhmacher to approve expenditures of \$128, 238.12 from the MHOG Operating Fund represented by check numbers 8377-8395. The motion was seconded by Rogers and carried on a unanimous vote.

A motion was made by Schuhmacher to approve expenditures from the MHOG Reserve Replacement Fund represented by check numbers 1067-1068 in the amount of \$21,048.00. The motion was seconded by Counts and carried on a unanimous vote.

A motion was made by Schuhmacher to approve expenditures of \$28,112.82 in MHOG Connection Fees represented by check number 1006. The motion was seconded by Coddington and carried on a unanimous vote.

A motion was made by Hunt to adjourn. The motion was seconded by Schuhmacher and carried on a unanimous vote.

William J. Bamber, Secretary

## HOWELL AREA FIRE AUTHORITY MEETING

Oceola Township Hall

1577 N. Latson Rd. – Howell, MI

May 20, 2020 – 6:00 PM

Authority Board  
Members and Other  
Officials:

Bill Bamber  
Oceola Township  
*Chairman*

Mike Coddington  
Howell Township  
*Vice Chairman*

Mark Fosdick  
Cohoctah Township  
*Secretary*

Robert Hanvey  
Marion Township  
*Member*

Nick Proctor  
City of Howell  
*Treasurer*

Andy Pless  
*Fire Chief*

Laura Walker  
*Asst. Sec/Treasurer*

1. Meeting called to order at 6:00 pm.
2. Discussion: Extension of temporary rules for remote meetings.
3. Approve minutes of the regular meeting of April 15, 2020
4. Call to Public (items not on agenda)
5. Discussion/Approval: Adopt the FY 2020/2021 Howell Area Fire Authority Budget.
6. Discussion/Approval Articles of Incorporation: Publish and send to the Office of the Great Seal.
7. Chief's Comments
  - a. COVID-19 Update
  - b. Sale of 1999 Pierce Quantum Fire Engine
8. Approve payment of bills and payroll in the amount of \$156,269.33
9. New Business
10. Old Business
11. Closed Session
12. Adjourn

### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board.

If you wish to address the Board you will be recognized by the Chairman.

## HOWELL AREA FIRE AUTHORITY

April 15, 2020 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

---

**Present:** Chairman Bill Bamber, Vice Chairman Mike Coddington, Secretary Mark Fosdick, Member Bob Hanvey, Attorney Kevin Gentry, Fire Chief Andy Pless, Deputy Chief Ron Hicks, Fire Marshal/Assistant Chief Jamil Czubenko, Asst. Sec/Treas. Laura Walker

**Absent:** Treasurer Nick Proctor

Chairman Bill Bamber called the meeting to order at 6:04 pm

**Discussion/Approval: Temporary remote access meeting policy:** Motion by Mr. Fosdick, SUPPORT, by Mr. Coddington to approve Temporary Remote Access Meeting Policy. MOTION CARRIED UNANIMOUSLY.

**Approve the minutes of the regular meeting of February 19, 2020:** MOTION by Mr. Fosdick, SUPPORT by Mr. Hanvey to approve the minutes of the regular meeting of February 19, 2019. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response

**Discussion/Approval Emergency Paid Leave Act Resolution:** MOTION by Mr. Fosdick, SUPPORT by Mr. Coddington to approve Emergency paid sick leave act resolution. Roll Call Vote Taken, 4 yea's and 0 nay's.

**Discussion/Approval Emergency Family Medical Leave Expansion Act Resolution:** MOTION by Mr. Fosdick, SUPPORT by Mr. Hanvey to approve Emergency Family Medical Leave Expansion Act resolution. Roll Call Vote taken, 4 yea's and 0 nay's.

**Discussion/Approval proposed FY 2020/2021 Annual Budget:** MOTION by Mr. Hanvey, SUPPORT by Mr. Fosdick to send proposed FY 2020/2021 Annual Budget to Townships and City for approval. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Fifth Amended and Restated Articles of Incorporation of the Howell Area Fire Authority:** MOTION by Mr. Hanvey, SUPPORT by Mr. Coddington to approve the Fifth Amended and Restated Articles of Incorporation of the Howell Area Fire Authority. Roll Call Vote taken, 4 yea's and 0 nay's.

**Discussion/Approval to award D&H Asphalt contract for paving at Cohoctah and Oceola Township stations in the amount of \$59,330.00:** MOTION by Mr. Fosdick, SUPPORT by Mr. Coddington to approve contract with D&H Asphalt for paving at Cohoctah and Oceola Township stations in the amount of \$59,330.00. MOTION CARRIED UNANIMOUSLY.

**Approve Payment of February Bills and Payroll:** MOTION by Mr. Fosdick, SUPPORT by Mr. Coddington to authorize payment of bills and payroll in the amount of \$141,708.06. MOTION CARRIED UNANIMOUSLY.

**Approve Payment of March Bills and Payroll:** MOTION by Mr. Hanvey, SUPPORT by Mr. Bamber to authorize payment of bills and payroll in the amount of \$241,817.56. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Fosdick, SUPPORT by Mr. Coddington to adjourn the meeting at 6:20pm. MOTION CARRIED UNANIMOUSLY.

HAFa Board meeting took place via Bluejeans.com video conferencing software in accordance with the Governor's Executive Order on remote meetings.

Respectfully Submitted: \_\_\_\_\_  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary



---

---

## MONTHLY UPDATE TO THE BOARD

---

---

**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** ANDREW PLESS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR APRIL, 2020  
**DATE:** MAY 5, 2020

---

During the month of April, the HAFD responded to a total of 143 calls for service. There were 117 calls in April of 2019. The total year-to-date runs for 2020 was 558. Last year's total at the end of April was 453.

Some of the more significant events for the month included:

On April 10<sup>th</sup> Howell Firefighters responded to a reported possible structure fire in the 1600 block of Duck Drive, Mallard Pond Apartments in Oceola Township. On arrival found heavy smoke in the downstairs landing and garage. Firefighters investigated and found the source to be from burning wood chips from careless smoking had ignited the outside of the building behind the brick. The fire was extinguished and the apartment ventilated. The resident that had caused the fire and was educated on the hazard of discarding smoking materials into the woodchips. No injuries and minor damage to the structure.

On April 11<sup>th</sup> Howell Firefighters responded to a reported structure fire in the 300 block of Bijou in the City of Howell. On arrival firefighters found the outside of the mobile home had ignited and was spreading to the roof of the home. There was smoke and fire damage throughout the ceiling of the home. The cause of the fire was due to improperly discarded coals from a barbeque grill.

On April 23<sup>rd</sup> Howell Firefighters responded to a cooking fire in the 500 block of W. Highland Rd in the City of Howell. On arrival of Fire Department units, we found a working fire on the second floor of a 3 story condo complex with a trapped victim on the 3<sup>rd</sup> floor balcony. Firefighters rescued the trapped victim off the balcony who was uninjured. The fire spread to the floor above the involved condo. The fire was brought under control in about 20 minutes of arrival. There was extensive overhaul of both condos. The cause of the fire was unattended cooking on the stove top. The damage estimate was estimated to be around \$750,000.

Training for the month of April consisted of online webinar types of training mostly consisting of Covid-19 training and education. We will resume regular training in May.

Department Staff continues to work closely with the County Public Health Department, Emergency Management and all of Livingston County Public Safety on the Corona virus response to ensure our personnel have the information and equipment necessary to protect themselves and their families.

**The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday May 20<sup>th</sup>, 2020 at 6:00 pm via Blue jeans web-conferencing.**

# HOWELL AREA FIRE DEPARTMENT FIRE MARSHAL DIVISION

1211 W. Grand River • Howell, MI 48843 • 517-546-0560 • [firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** May 13, 2020  
**TO:** Chief Pless  
Fire Authority Board  
**FROM:** Jamil Czubenko, Assistant Chief/Fire Marshal  
**REF:** April 2020 Month End

The month of April 2020 was busy in the Fire Marshal Division.

The FMD participated in emergency responses and department training throughout the month.

Most of April had the FMD very active in the department's Covid-19 planning and response. Planning for our personnel and their response to our customers with the appropriate PPE along with ever changing medical protocols. The FMD also participated in daily EOC meetings, where I was the Logistics Section Chief for any resource requests related to the Covid-19 emergency.

April 17 – 20, I assisted at the TCF Center in Detroit in their Incident Management Team (IMT) with other members of the Livingston County IMT within the Planning Section. These 12 hour days provided for a great opportunity to participate in such a large scale operation and bring the lessons learned from there back to our fire department.

Virtual planning meetings continued during this time to discuss many of the community events, including the Home Show, Michigan Challenge Balloonfest, Howell Memorial Day Parade and the Howell Melon Fest. As we all know, the Balloonfest has been canceled, the Parade has been changed to reflect social distancing and the Home Show may still occur at a later date. There will be more information to share as they become available.

Several Food Truck/Trailer events continue to be planned for throughout our jurisdiction, where the FMD will be performing fire safety inspections. This is our fourth year for Mobile Food Vendors (MFV) to apply to the HAFD and then be inspected for compliance. The Tanger Outlets is kicking this season off first with a Memorial weekend event this month.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment.

May 2020 brings us more planning for future projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
<b>ZONE: HOWELL TWP - HOWELL Twp</b>				
2020-0417	311 - Medical assist, assist EMS crew	04/02/2020	1356 E I96	BR20,CH20
2020-0432	561 - Unauthorized burning	04/03/2020	1312 N TRUHN RD	BR20
2020-0433	561 - Unauthorized burning	04/03/2020	35 HARMON RD	BR20
2020-0451	611 - Dispatched & cancelled en route	04/06/2020	4876 CRANDALL RD	BR24
2020-0452	322 - Motor vehicle accident with injuries	04/06/2020	135 E I96	CH2,EN20,FM2
2020-0465	611 - Dispatched & cancelled en route	04/08/2020	3003 W GRAND RIVER	CH2
2020-0475	551 - Assist police or other governmental agency	04/11/2020	2659 BYRON RD	CH24,EN20
2020-0477	745 - Alarm system activation, no fire - unintentional	04/11/2020	3705 W GRAND RIVER	CH20,EN20,FM2
2020-0482	551 - Assist police or other governmental agency	04/11/2020	5655 W MARR RD	BR20,CH20,CH24
2020-0485	551 - Assist police or other governmental agency	04/12/2020	5835 E GRAND RIVER	BR20,CH2,CH202
2020-0489	311 - Medical assist, assist EMS crew	04/13/2020	4120 LAMBERT DR	CH2,EN20
2020-0494	551 - Assist police or other governmental agency	04/14/2020	1333 W GRAND RIVER AVE	FM2
2020-0495	611 - Dispatched & cancelled en route	04/14/2020	1320 ASHEBURY LN	CH2
2020-0523	445 - Arcing, shorted electrical equipment	04/21/2020	799 HENDERSON RD	BR20
2020-0528	551 - Assist police or other governmental agency	04/23/2020	5509 LAYTON RD	BR20
2020-0537	611 - Dispatched & cancelled en route	04/24/2020	3003 W GRAND RIVER	BR20,CH20
2020-0538	311 - Medical assist, assist EMS crew	04/24/2020	3147 KNEELAND CIR	BR20,CH20
2020-0541	611 - Dispatched & cancelled en route	04/25/2020	95 OLDE FRANKLIN DR	CH20,CH24
2020-0544	745 - Alarm system activation, no fire - unintentional	04/25/2020	3705 W GRAND RIVER	CH20,EN20
2020-0556	551 - Assist police or other governmental agency	04/29/2020	3003 W GRAND RIVER	BR20

Total # Incidents for HOWELL TWP:

20

<b>ZONE: MARION - MARION Twp</b>				
2020-0416	631 - Authorized controlled burning	04/01/2020	3636 HIGH HILLCREST DR	EN23
2020-0419	311 - Medical assist, assist EMS crew	04/02/2020	4821 SIERRA DR	BR23
2020-0427	631 - Authorized controlled burning	04/03/2020	1031 TRACILEE DR	BR20,CH20
2020-0430	600 - Good intent call, other	04/03/2020	880 W DAVIS RD	CPT23,EN23
2020-0444	311 - Medical assist, assist EMS crew	04/05/2020	5779 PINCKNEY RD	BR23,CH23,CPT23
2020-0445	311 - Medical assist, assist EMS crew	04/05/2020	3691 PRESCOTT DR	BR20,FM2
2020-0460	311 - Medical assist, assist EMS crew	04/08/2020	1068 ELK RUN	BR20
2020-0461	631 - Authorized controlled burning	04/08/2020	5158 PINCKNEY RD	BR23
2020-0463	631 - Authorized controlled burning	04/08/2020	5885 CARTER CT	BR23
2020-0468	611 - Dispatched & cancelled en route	04/09/2020	1365 MORNING MIST DR	BR20
2020-0470	745 - Alarm system activation, no fire - unintentional	04/10/2020	2820 N BURKHART RD	EN21,EN24,INSP2
2020-0476	445 - Arcing, shorted electrical equipment	04/11/2020	141 SCHROEDER PARK DR	CH20,EN20
2020-0480	561 - Unauthorized burning	04/11/2020	4680 SIERRA DR	BR20,BR23,CH23
2020-0500	311 - Medical assist, assist EMS crew	04/15/2020	2741 BLOSSOM FARMS DR	BR23,LT23

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-0502	311 - Medical assist, assist EMS crew	04/15/2020	1377 MORNING MIST DR	BR20,FM2
2020-0515	311 - Medical assist, assist EMS crew	04/19/2020	146 DARVALE DR	BR23,CH23
2020-0517	746 - Carbon monoxide detector activation, no CO	04/20/2020	2810 JEWELL RD	CH23,EN23
2020-0520	142 - Brush or brush-and-grass mixture fire	04/20/2020	2849 COUNTY FARM RD	BR23
2020-0521	444 - Power line down	04/20/2020	131 S BURKHART RD	BR20
2020-0526	611 - Dispatched & cancelled en route	04/21/2020	791 GLENLIVET ST	CH20
2020-0540	412 - Gas leak (natural gas or LPG)	04/25/2020	5412 VINES RD	CH23,CPT23,EN23
2020-0545	142 - Brush or brush-and-grass mixture fire	04/25/2020	141 SCHROEDER PARK DR	BR20,CH20,EN20
2020-0546	631 - Authorized controlled burning	04/25/2020	1910 FISK RD	BR20
2020-0547	311 - Medical assist, assist EMS crew	04/26/2020	1206 HUDSON DR	BR20
2020-0548	551 - Assist police or other governmental agency	04/26/2020	985 COUNTY FARM RD	BR20,CH20
2020-0557	444 - Power line down	04/30/2020	4621 CEDAR LAKE RD	BR23,LT23
2020-0558	311 - Medical assist, assist EMS crew	04/30/2020	1900 COUNTY FARM RD	BR20,BR23,FM2

Total # Incidents for MARION:

27

ZONE: OCEOLA - OCEOLA Twp				
INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-0426	631 - Authorized controlled burning	04/03/2020	2242 MOORLANDS VW	BR22,CPT22,FM2
2020-0428	631 - Authorized controlled burning	04/03/2020	2085 MOORLANDS VW	BR22,CPT22
2020-0429	311 - Medical assist, assist EMS crew	04/03/2020	2860 GRAND MARAIS DR	BR22,CPT22
2020-0434	631 - Authorized controlled burning	04/03/2020	2991 CLYDE RD	CH24,CPT22
2020-0437	631 - Authorized controlled burning	04/04/2020	2165 MOORLANDS VW	BR20,CPT22
2020-0438	743 - Smoke detector activation, no fire - unintentional	04/04/2020	2874 W AMBERLY BLVD	CPT22,EN22
2020-0439	631 - Authorized controlled burning	04/04/2020	2165 MOORLANDS VW	BR20
2020-0441	611 - Dispatched & cancelled en route	04/04/2020	2585 SPRUCE RIDGE LN	CPT24,EN20
2020-0456	551 - Assist police or other governmental agency	04/07/2020	2099 N HACKER RD	BR22,CH2,FM2
2020-0457	520 - Water problem, other	04/07/2020	2518 HILLTOP LN	CH2,CPT22,EN22
2020-0459	311 - Medical assist, assist EMS crew	04/08/2020	633 ARGENTINE RD	BR22,CH2
2020-0462	142 - Brush or brush-and-grass mixture fire	04/08/2020	910 EAGER PINES CT	BR22,CPT22
2020-0466	551 - Assist police or other governmental agency	04/08/2020	375 N LATSON RD	BR22,CPT22
2020-0471	444 - Power line down	04/10/2020	613 EAGER RD	CH22,EN22
2020-0472	746 - Carbon monoxide detector activation, no CO	04/10/2020	444 LAKESHORE POINTE DR	CH20,EN20
2020-0473	100 - Fire, other	04/10/2020	1652 DUCK DR	BR23,BR24,CH2,CH20,CH24,EN20,EN22,EN23,EN24,L20
2020-0479	611 - Dispatched & cancelled en route	04/11/2020	5100 N LATSON RD	BR20,BR22
2020-0487	131 - Passenger vehicle fire	04/12/2020	1900 N LATSON RD	CH22,CPT22,EN20,EN22
2020-0493	440 - Electrical wiring/equipment problem, other	04/14/2020	2328 FISHER CT	CH24,CPT22,EN20
2020-0499	611 - Dispatched & cancelled en route	04/15/2020	2177 HARTWICK LN	CPT22
2020-0504	311 - Medical assist, assist EMS crew	04/15/2020	2435 MUSSON RD	BR22

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



2020

Navigating through covid19 together we appreciate all you do and keeping us safe most of our days have been through hope we can all support one and other we continue to self quarantine we want to stop the spread of this virus as many of you have noticed the surge in the numbers we extend a sincere thanks to all of you during this hard time.

Social distance has become harder now that we can't see our loved ones our heroes and our frontline workers so I want to put this letter as not just a thank you but we understand that this was put in place.

Maybe one day something great will happen but for now keep smiling keep going and do your job you are only human and you can only do so much.

I hope this letter brings you to a smile.



## Marion Township COVID-19 Preparedness and Response Plan

Adopted by the Marion Township Board on May 28, 2020

Effective June 1, 2020

The document has been created in response to orders and directives issued by the governor of the State of Michigan. The purpose of this document is to apply the orders and directives to Marion Township offices consistent with the perceived intent of the orders and directives in a way that is appropriate for the Marion Township offices.

The following actions and practices are to be activated on June 1, 2020.

- A. The Township Board will appoint worksite supervisors to implement this plan.
- B. Install a physical barrier between the lobby area and the office area.
- C. Anyone other than regularly scheduled Township Staff that need access to the area behind the barrier will wear face covering while in the area.
- D. Make this plan available to Township Staff and visitors to the Township Offices.
- E. Prior to coming to the office, Township Staff will review the list of COVID-19 symptoms. If they have any of the symptoms, they will notify the Clerk's office and stay at home until the symptoms are gone.
- F. Staff members who develop COVID-19 symptoms while in the office will notify the Clerk's office and go home.
- G. Staff members will avoid any prolonged contact with less than six feet of separation unless they are wearing face coverings.
- H. Face coverings will be provided by the Township or staff may use face coverings that they provide.
- I. To the extent reasonable, Staff will use only the telephone at their workstation or their own personal wireless phone.
- J. The Township will provide hand sanitizer, wipes, and other cleaning materials as necessary.
- K. If a Staff Member is confirmed COVID-19 positive, the LCDH and other staff will be notified.
- L. Sanitizing of surfaces will be conducted as appropriate.
- M. This plan will be modified as conditions require.

**TOWNSHIP OF MARION  
SUPPORT OF REQUEST TO RECLASSIFY LIVINGSTON COUNTY**

At a regular meeting of the Township Board of the Township of Marion, Livingston County, State of Michigan, held virtually as provided for by Executive Order on Thursday, May 28, 2020, beginning at 7:30 p.m., Eastern Standard Time, with virtual attendance permitted, there were

PRESENT:

ABSENT:

MOVED FOR ADOPTION:

SUPPORTED BY:

**RESOLUTION**

**WHEREAS**, Since March 24, the people of the State of Michigan have been under a stay-at-home order and unable to go to work, gather in public or even visit family or friends in an effort to "flatten the curve" and attempt to stop the novel coronavirus that was infecting so many people and overwhelming our health care system in some urban areas; and

**WHEREAS**, through a series of Executive Orders, Governor Whitmer has extended this protracted period of lockdown, and there is great uncertainty about when or whether this will end; and

**WHEREAS** it is undisputed that the novel coronavirus is highly communicable and dangerous primarily to those with comorbidity factors, but that "the curve" has been flattened and our health care system is capable of receiving and treating patients. What is also undisputed is that the current level of lockdown is unnatural and is itself the source of numerous other community health problems, including rising rates of domestic violence, depression and suicides, and that this unreasonable extended prohibition on normal human interaction is having real negative effects and making us less neighborly, less human and more isolated. Also, it is undisputed that many individuals and businesses are suffering significant economic harm from the ongoing indiscriminate lockdown. Finally, the hype over the virus is causing residents in our area to fear going to the hospital for their actual, real medical emergencies, as reflected in the staggering number of EMT calls that result in the first responders arriving to find the patients already dead because their condition had already progressed so far; and

**WHEREAS** a harsh and protracted quarantine of the presumptively healthy for the sake of the few medically vulnerable is not sustainable in a society, and inasmuch as Marion Township is situated in Livingston County, which the Governor has inexplicably grouped with Wayne County in her MI Safe Start Plan to Reopen Michigan, it is not likely that a return to our natural freedoms will be permitted any time soon; and

**WHEREAS** State Representatives Hank Vaupel (R-Fowlerville) and Ann Bollin (R-Brighton Township) have formally petitioned Governor Whitmer to reclassify Livingston County in District-5, rather than District- I;

**THEREFORE, BE IT RESOLVED** that in order to protect the safety, welfare and rights of our Township residents and businesses, and to state clearly our desire to reopen our community as soon as possible, the Marion Township Board of Trustees, believing that it is inappropriate to indiscriminately lock down suburban and rural areas whose demographics are so dissimilar to the urban areas that were so badly affected, hereby SUPPORTS THE REQUEST made by Reps. Vaupel and Bollin to reclassify Livingston County in District 5 as regards the Governor's MI Safe Start Plan.

A roll call vote on the foregoing resolution was taken and was as follows:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED: Adopted

#### **CERTIFICATION**

I, Tammy Beal, being the duly elected Clerk of the Township of Marion, Livingston County, Michigan hereby certify that (1) the foregoing is a true and complete copy of the Resolution duly adopted by the Township Board on May 28, 2020; (2) the original of such resolution is on file in the records of the Clerk's office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been (or will be) made available as required by the Open Meetings Act.

**DATE: May 28, 2020**

---

Tammy Beal  
Marion Township Clerk



State of Michigan Revenue Sharing  
Payments for Marion Township Fiscal Years 2019-2020 and 2020-2021

Fiscal Year 2019-2020

<b>\$161,512</b>	<b>\$168,308</b>	<b>\$154,483</b>	<b>\$150,222</b>	\$131,425	\$113,958	Fiscal Total \$879,908
------------------	------------------	------------------	------------------	-----------	-----------	---------------------------

Fiscal Year 2020-2021

\$143,261	\$139,952	\$145,197	\$134,246	\$134,113	\$144,097	\$840,866
-----------	-----------	-----------	-----------	-----------	-----------	-----------

Payments in **Blue Italics** have been received by the Township

All other figures are estimates