

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
Thursday, January 14, 2021  
7:30 p.m.

Call to Order  
Pledge of Allegiance  
Members Present/Members Absent  
Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
  - a. Approval of December 10, 2020 Regular Meeting Minutes
  - b. December 15, 2020 HAPRA Minutes
  - c. December 16, 2020 MHOG Agenda/Minutes
  - d. December 16, 2020 HAFDA Agenda/Minutes
  - e. November & December 2020 Sheriff Report
  - f. Complaint Report
  - g. DPW Report
  - h. December 2020 Financial Report, Check Register
  - i. Investment Report
  - j. Zoning Report
- 3) Burnham & Flower Insurance Presentation
- 4) Public Hearing for Lake Lochmoor SAD Creation
- 5) Public hearing for Lake Lochmoor SAD Roll
- 6) 2021 Poverty Exemption Guidelines
- 7) Board of Review Letter Appeals
- 8) Health Insurance PA #152 Resolution
- 9) Howell Schools Agreement for Collecting Summer School Taxes
- 10) Schroder Body Shop
- 11) Sunridge Phase III (Tamarack Place)
- 12) 2021-2022 Roads
- 13) ZBA Report

Correspondence and Updates  
Duct Work Cleaning  
AJR Cornerstone Update  
Livingston County Update  
Mazen Letter

Call to the Public  
Adjournment

Reminder: Next Board Packet will be ready after 3pm on Thursday, January 21, 2021

## Proposed procedure for public participation in a Marion Township "Virtual Public Hearing"

In order to allow participants to be able to provide comments without interruptions the following procedure will be used:

**If you are using a PC**, tablet, or phone via internet browser. Google Chrome is preferred but Firefox, MS Edge, or Apple Safari also work.

When attendees join the meeting, enter their correct name so they can be recognized for the record and by the moderator.

The meeting system we are using is called "gotomeeting." It has a "mute" feature that controls the microphone on the attendee's device. The mute feature can be activated either by the attendee or the moderator.

When the meeting begins, the moderator will mute all attendees.

When someone wants to make a comment, they should unmute themselves and remain silent until the moderator asks them to speak.

When their comments have been heard they should mute themselves to avoid background noise.

Request for Zoning Administrator, Dave Hamann, to be present at  
the Board of Trustee meeting on 1-14-2021.  
Date

Requested by Sammy P. Beal.  
Signature

MARION TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR ELECTRONIC MEETING  
DECEMBER 10, 2020

DRAFT

MEMBERS PRESENT: Les Andersen (home), Tammy Beal (home), Sandy Donovan (home), Greg Durbin (township hall), Scott Lloyd (township hall), Dan Lowe (home), and Bob Hanvey (township hall)

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer

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CALL TO ORDER

Bob Hanvey called the meeting to order at 7:33 pm.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Greg Durbin motioned to approve the agenda. Dan Lowe seconded. No objections were heard. **Motion carried.**

CONSENT AGENDA

Tammy Beal motioned to approve the consent agenda. Scott Lloyd seconded. No objections were heard. **Motion carried.**

2020-21 AUDIT PRESENTATION

Ken Palka from Pfeffer, Hanniford & Palka was present to thank the board for the opportunity to conduct the audit. He said there were no big issues and the township had a good year financially. He reviewed highlights from the general fund and sewer fund. Some material weaknesses were identified and have been addressed. His firm issued an unmodified opinion which is the highest level. Les Andersen asked whether sewer rates should be raised; Mr. Palka said yes, that is his opinion. Bob Hanvey said that can be done during budget review in June. Les Andersen motioned to accept the auditor's report and authorize the auditor to send to the State of Michigan. Greg Durbin seconded. No objections were heard. **Motion carried.**

Bob Hanvey said he will put a link to the document on the township's website.

ASSESSING AUDIT

Bob Hanvey reported that the township received a perfect score on the Audit of Minimum Assessing Requirements (AMAR), and thanked the assessing staff.



## LAKE LOCHMOOR SAD

Bob Hanvey asked if there were any objections to deleting the Hammond property from the district; no objections were heard.

Erik Smalley, 4657 Lakeshire Dr., submitted three objections online based on non-benefit and two adverse health effects.

Michael & Tracy Muscoe, 4501 Lakeshire Dr., object to the SAD.

Matt Cieslak, 4595 Lakeshire Dr., said he supports the SAD.

Matt Brinker, 4717 Lakeshire Ct., supports the SAD and thanked the board members for their work on this project.

Alicia Williams, 810 Prince Edward Dr., is in favor of the SAD.

Letters of support were received from Heather Hewitt, 4617 Lakeshire Dr.; Blake & Valerie Lindell, 4759 Lakeshire Dr.; Matthew & Lindsay Cieslak, 4595 Lakeshire Dr.; John & Sandra Dryja, 708 Prince Edward Dr.; Susan & John Wheeler, 724 Prince Edward Dr.; John & Mary Webb, 4519 Lakeshire Dr.; Craig & Charisse Miller, 4577 Lakeshire Dr.; Scott & Christine Gower, 4719 Lakeshire Dr.; Brad & Holly Emery, 4741 Lakeshire Dr.; Boss Investment No. 2 LLC (vacant land); and Damian Starr, 784 Prince Edward Dr.

Greg Durbin said he's very familiar with this lake and also supports the SAD.

Greg Durbin motioned to adopt a resolution to schedule a public hearing for the creation of the Lake Lochmoor Aquatic Weed Control Special Assessment District for January 14, 2021. Scott Lloyd seconded. Roll call vote: Durbin, Donovan, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to schedule a public hearing on the assessment roll for the Lake Lochmoor Aquatic Weed Management Special Assessment District for January 14, 2021. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Donovan, Durbin, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

## MEADOWS WEST LINE OF CREDIT

Mitch Harris asked the board members to reconsider requiring the line of credit for this project. After discussion, Les Andersen motioned to keep the security instrument in place and review in five years, to be released when the last structure is complete. Tammy Beal seconded. No objections were heard. **Motion carried.**

## CVTRS SUBMITTAL

Bob Hanvey reported that this document has been submitted and accepted by the Michigan Department of Treasury. The documents are available for review on the township's website.

## ZBA APPOINTMENTS

Dan Lowe motioned to have Ed Galubensky as a permanent member of the Zoning Board of Appeals rather than an alternate. Motion failed due to lack of second.

Scott Lloyd motioned to appoint Larry Fillinger to the Zoning Board of Appeals for a three-year term ending December 2023. Tammy Beal seconded. No objections were heard. **Motion carried.**

Bob Hanvey motioned to appoint Diane Bockhausen to the Zoning Board of Appeals for a three-year term ending December 2023. Greg Durbin seconded. No objections were heard. **Motion carried.**

Tammy Beal motioned to appoint Linda Manson-Dempsey to the Zoning Board of Appeals for a three-year term ending December 2023. Les Andersen seconded. No objections were heard. **Motion carried.**

Tammy Beal motioned to appoint Ed Galubensky as an alternate to the Zoning Board of Appeals for a three-year term ending December 2023. Les Andersen seconded. No objections were heard. **Motion carried.**

Bob Hanvey motioned to appoint Dan Lowe as the Board representative to the Zoning Board of Appeals. Tammy Beal seconded. No objections were heard. **Motion carried.**

### **PC APPOINTMENTS**

Les Andersen motioned to appoint Bob Hanvey as the Board representative to the Planning Commission. Scott Lloyd seconded. No objections were heard. **Motion carried.**

Greg Durbin motioned to appoint Jim Anderson to the Planning Commission for a three-year term ending December 2023. Dan Lowe seconded. No objections were heard. **Motion carried.**

Les Andersen motioned to appoint Bruce Powelson to the Planning Commission for a three-year term ending December 2023. Greg Durbin seconded. No objections were heard. **Motion carried.**

### **BOARD OF REVIEW APPOINTMENTS**

Bob Hanvey said he received an email from Barbara Hamann and she is no longer interested in being an alternate; forward any suggestions to the clerk's office.

Tammy Beal motioned to appoint Diane Bockhausen to the Board of Review for a two-year term ending December 2022. Les Andersen seconded. No objections were heard. **Motion carried.**

Scott Lloyd motioned to appoint Cheryl Range to the Board of Review for a two-year term ending December 2022. Les Andersen seconded. No objections were heard. **Motion carried.**

Les Andersen motioned to appoint Rick Dell to the Board of Review for a two-year term ending December 22. Scott Lloyd seconded. No objections were heard. **Motion carried.**

Bob Hanvey said that members of the Board of Review are now required to attend training.

Scott Lloyd asked if appointments need to be made for CIRAB; Bob Hanvey recommended appointing Scott Lloyd and Mike Arens.

Tammy Beal motioned to appoint Scott Lloyd to CIRAB. Les Andersen seconded. No objections were heard. **Motion carried.**

Scott Lloyd motioned to appoint Mike Arens to CIRAB. Les Andersen seconded. No objections were heard. **Motion carried.**

### **PADNOS METAL SHREDDING RESOLUTION**

Dan Lowe motioned to adopt a resolution to oppose the Padnos project, especially the requested variances for paving and outdoor shredding. The township would urge City Council to defend and support their ZBA decision. The truck traffic, noise and potential fire and pollution problems are not what our community needs. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Donovan, Andersen—all yes. **Resolution passed 7-0.**

### **CORRESPONDENCE & UPDATES**

The Crystalwood paving project is done; Phil Westmoreland said the residents are very happy.

Bob Hanvey asked the board members to begin thinking about roads for the 2021 Pavement Preservation Program.

Tammy Beal said the state conducted an audit of the township's Precinct 2 results (both in-person and absentee) and it went well. She also said she received a \$5,000 grant for COVID-related election expenses and would like to

pass that along to the election workers as hazard pay. Bob Harvey motioned to approve hazard pay for the election workers. Les Andersen seconded. Roll call vote: Donovan, Beal, Andersen, Lowe, Harvey, Lloyd, Durbin—all yes. **Motion carried 7-0.**

**CALL TO THE PUBLIC**

No response.

**ADJOURNMENT**

Greg Durbin motioned to adjourn at 8:36 pm. Les Andersen seconded. No objections were heard. **Motion carried.**

Submitted by: S. Longstreet

\_\_\_\_\_  
Tammy L. Beal, Township Clerk      Date

\_\_\_\_\_  
Robert W. Harvey, Township Supervisor      Date



**Howell Area Parks & Recreation Authority**  
Bennett Recreation Center

Regular Board Meeting Minutes

December 15, 2020

**Call to Order**

Chairman Sean Dunleavy called the Virtual meeting to order at 7:00 pm.

**Attendance**

Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Tammy Beal, Treasurer Jean Graham, and Trustee Jeannette Ambrose

**Absent**

None

**Staff**

Director Tim Church, Kyle Tokan, Chris Techentin, Renee Baumgart

**Public**

None

**Pledge of Allegiance**

**Agenda**

Tammy Beal made a motion to move #14 The Executive Director's Annual Evaluation to the January 19, 2021 meeting, supported by Diana Lowe. **Motion carried 5-0.**

**Approval of Agenda**

Jeannette Ambrose motioned to approve the Agenda, supported by Tammy Beal. **Motion carried 5-0.**

**Approval of Regular Minutes**

Diana Lowe made a motion to approve the November 17, 2020 minutes as presented, supported by Jeannette Ambrose. **Motion carried 5-0.**

#### **Call to the Public**

None heard.

#### **Staff Comments**

Renee Baumgart stated that the seniors have been enjoying the programs that have been created for them and congratulations on the Recreation Award, it was well deserved!

#### **Dog Park Discussion**

Director Church reviewed the expenses and the revenues, he stated the Katherine from the City and Jen go over them every month. Sean Dunleavy, Tim Church, Steve Manor and Jennifer Nash met and discussed this. Mr. Smith will be at a future meeting to do a presentation to our board. Any money that is fund raised should be coming from the Howell & Bark Dog Park Committee.

Jeannette Ambrose made a motion to share the financial information and balance sheet with the Friends of the Howell & Bark Dog Park Committee quarterly and if they have any questions, they should contact HAPRA for the explanation. Supported by Lowe. Roll Call Vote- Graham, Lowe, Ambrose, Beal, Dunleavy-all yes.

#### **Motion carried 5-0.**

Diana Lowe and Jeannette Ambrose would both be willing to represent HAPRA in meeting with the Howell & Bark Dog Park Committee.

Jeannette Ambrose requested that the Balance Sheet for the Dog Park be published in the minutes. They are as follows:

BALANCE SHEET FOR HOWELL AREA PARKS & REC AUTHORITY  
 Period Ending 11/30/2020

GL Number	Description	Balance
Fund 223 - DOG PARK		
*** Assets ***		
223-000-084.208	DF RECREATION/PARKS FUND / 208	23,699.58
	Total Assets	23,699.58
*** Liabilities ***		
223-000-214.208	DT RECREATION/PARKS / 208	1,528.68
	Total Liabilities	1,528.68
*** Fund Balance ***		
223-000-383.014	FB RESERVED CONSTRUCTION	691.01
223-000-390.000	FB RESERVED MAINTENANCE	19,595.03
	Total Fund Balance	20,286.04
	Beginning Fund Balance	20,286.04
	Net of Revenues VS Expenditures	1,884.86
	Ending Fund Balance	22,170.90
	Total Liabilities And Fund Balance	23,699.58

## **Check Register and Bank Statements ending November 30, 2020**

Everything looks good.

## **Financial Reports ending November 30, 2020**

Everything looks good.

## **Directors Report**

- Director Church reported that even though 2020 started out slow, they have been really busy since Thanksgiving. They hosted 2 pick-up meals one being Thanksgiving and the other Christmas, both catered by PJ's Catering.
- They had 48 participants for Santa's workshop.
- Bad Santa Trivia has 17 teams so far.
- Snow Globe Santa, they saw 120 cars and received \$700 in donations.
- Light up the Park-they sold 1955 tickets at \$15 each, they made almost \$30K. This coming Monday is first responder's night, with a badge or proof of being a first responder you will get in free. Tuesday is School professional night with proof of being any kind of school professional you will get in free. Wednesday is community night, with a receipt from a local merchant or restaurant dated Dec. 17- Dec 23 you will get in free. On Christmas Day it is free.
- Preschool will not start in January as planned because the two teachers retired. It will now start in the fall of 2021. They will have time to look for new teachers and get relicensed. Refunds will be going out this week.
- The facility will be closed next week until January 4, 2021.
- Director Church has sent a letter to Ascension to see if they were still interested in sponsoring the new Oceola Center.

## **Old Business**

Jeannette Ambrose congratulated the Director and staff for winning the Engagement Award, they did an amazing job this year. She also asked if there was a way that we could link to the ceremony and asked if in the future a description on each agenda item could be written up so that members would know what the discussion would entail.

Diana Lowe announced that she was going to be a Grandma in May, Congratulations Diana!

## **New Business**

The Oceola Center is coming right along. The cement for the base of the floor has been poured and needs to cure for 6 weeks before the floor is laid, which will also take 6 weeks. HAPRA was going to pay for the AV Equipment which is \$22K but since it was not a good year Sean Dunleavy said he would ask his board to front the money and HAPRA would repay Oceola over 23 months' time. Money from tournaments should go into a capitol improvement fund for maintenance.

## **Next Meeting**

The next regular meeting is scheduled for Tuesday, January 19, 2021 at 7 pm at the Bennett Center.

Motion to adjourn at 8:17 pm by Diana Lowe supported by Jeannette Ambrose. **Motion carried 5-0.**

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Approved

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Date

Respectfully Submitted by: Tammy L. Beal, Secretary



**MHOG Water Authority Meeting  
December 16, 2020  
5:00 PM by Electronic Remote Access**

## **AGENDA**

- 1. Approval of the Minutes of November 18, 2020**
- 2. Call to Public**
- 3. Reports**
  - **Staff Reports: Greg Tatara**
  - **Treasurer (Robin Hunt)**
  - **Engineer (Gary Markstrom)**
  - **CPA (Ken Palka)**
- 4. New Business**
  - **Correspondence**
- 5. Old Business**
- 6. Adjournment**

## MHOG Water Authority Meeting MINUTES

The Marion, Howell, Oceola, Genoa Water Authority met on November 18, 2020 at 5:00 PM by Electronic Remote Access. Members present were Bamber, Coddington, Rogers, Hanvey, Schuhmacher, Hunt, Counts and Lowe.

The meeting was called to order by Chairman Hanvey.

A motion was made by Rogers to approve the minutes of the October 21, 2020 meeting. The motion was seconded by Schuhmacher and carried unanimously.

A call to the public was held.

A motion was made by Schuhmacher to approve a new server at the plant for \$8,523.00. The motion was seconded by Counts and carried unanimously.

A motion was made by Schuhmacher to approve expenditures of \$198,393.54 from the MHOG Operating Fund represented by check numbers 8583-8612 and PR 601 to 608. The motion was seconded by Coddington and carried unanimously.

A motion was made by Schuhmacher to approve expenditures of \$23,334.50 in MHOG Connection Fees represented by check number 1016 & 1017. The motion was seconded by Counts and carried unanimously.

A motion was made by Schuhmacher to adjourn. The motion was seconded by Hunt and carried unanimously.

William J. Bamber, Secretary

**AGENDA**  
**MHOG Staff Report**  
*December 16<sup>th</sup>, 2020*

**SECTION 1 – COVER LETTER SUMMARY**

**SECTION 2 – PROJECT SUMMARY**

Capital Projects:

- Attachment 2A - Capital Improvement Plan 2016 – 2021 Status Update

Smaller Routine Programs:

New Development

- Attachment 2B– Active System Expansion Project Summary Table
- Attachment 2C – Map of Manhole and Utilities in front of 2720 and 2736 Golf Club Road
- Attachment 2D – Marked Up Survey of Proposed Easement
- Attachment 2E - Proposal from RS Thomas & Assoc. Appraisal Services
- Attachment 2F – Release and back up information Signed By Property Owner and Insurance Claim Filed with MMRMA

Water Main Liability Insurance

- Attachment 2G – Section 2 of Coverage Policy Regarding Limitations for Water Main Breaks and Resulting Damage

Hometown Lawsuit

- Attachment 2H – Status Report on Case from MMRMA Attorney

T-Mobile Cell Phone Lease

- Attachment 2I – Email Correspondence Regarding Proposed Contract Language

Coronavirus Relief

- Discussion Regarding Billing and Late Fee Relief for Small Businesses Impacted by Coronavirus Shut Downs

**AGENDA (Cont'd)**  
**MHOG Staff Report**  
*December 16<sup>th</sup>, 2020*

**SECTION 3 – MAINTENANCE AND OPERATIONS**

Deputy Report

- Attachment 3A – Written Deputy Summary
- Attachment 3B.1 – 3B.3 – MHOG Production Data for November 2020
- Attachment 3C – Monthly MISS DIG Log
- Attachment 3D – Known Unmetered Water Loss Report

**SECTION 4 – BUDGET**

- No Attachments

**MARION – HOWELL – OCEOLA – GENOA WATER AUTHORITY**

**MHOG WATER AUTHORITY  
2021 MEETING SCHEDULE**

**January 20**

**February 17**

**March 17**

**April 21**

**May 19**

**June 16**

**July 21**

**August 18**

**September 15**

**October 20**

**November 17**

**December 15**

**ALL MEETINGS ARE HELD AT 5:00 P.M.  
AT OCEOLA TOWNSHIP HALL  
1577 N. Latson Road  
Howell, MI 48843 (517)546-3259**

1577 North Latson Road. Howell, Michigan 48843

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# HOWELL AREA FIRE AUTHORITY

## AGENDA

**Date:** December 16, 2020

**Time:** 6:00 PM

**Location:** Remote access via Zoom, <https://us02web.zoom.us/j/5915574194>

Meeting ID: 591 557 4194

### Board members

Bill Bamber, Oceola Twp, Chairman

Mike Coddington, Howell Twp., Vice Chairman

Mark Fosdick, Cohoctah Twp., Secretary

Robert Hanvey, Marion Twp., Member

Nick Proctor, City of Howell, Treasurer

Ron Hicks, Fire Chief

Laura Walker, Asst. Sec./Treasurer

### WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman, and then state the County, City, Township, or Village and State from which he or she is attending the meeting remotely.

### Agenda Items

Meeting called to order at 6:00pm

Pledge of Allegiance

Approve the minutes of the regular meeting of November 18, 2020

Call to public (Items not on the agenda)

Personnel Issue Appeal

Discussion/Approval to purchase new turnout gear from Phoenix safety  
Outfitters

Discussion/Approval Purchase of new engine for Station 20

Chief's Comments

- Annual Ladder 20 testing

Approve Payment of Bills and Payroll in the amount of \$

New Business

Old Business

Closed Session

Adjournment

## HOWELL AREA FIRE AUTHORITY

November 18, 2020 – 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd. Howell, MI 48843

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**Present:** Chairman Bill Bamber, Vice Chairman Mike Coddington, Treasurer Nick Proctor, Secretary Mark Fosdick, Member Bob Hanvey, Attorney Kevin Gentry, Fire Chief Ron Hicks, Deputy Chief/Fire Marshal Jamil Czubenko, Asst. Sec/Treas. Laura Walker

Chairman Bill Bamber called the meeting to order at 6:19 pm

**Discussion/Approval: Temporary remote access meeting policy:** Motion by Mr. Fosdick, SUPPORT, by Mr. Proctor to approve Temporary Remote Access Meeting Policy. MOTION CARRIED UNANIMOUSLY.

**Approve the minutes of the regular meeting of October 21, 2020:** MOTION by Mr. Proctor, SUPPORT by Mr. Hanvey to approve the minutes of the regular meeting of October 21, 2020. MOTION CARRIED UNANIMOUSLY.

**Call to Public:** No Response

**Personnel Issue Appeal:** Michael Randall requested closed meeting session to discuss personnel issue appeal.

**Enter Closed Session:** MOTION by Mr. Fosdick, SUPPORT by Mr. Hanvey to enter closed session at 6:43pm. Roll call vote taken, 5 yea's and 0 nay's.

**End Closed Session:** MOTION by Mr. Coddington, SUPPORT by Mr. Fosdick to end closed session at 7:50pm. Roll call vote taken, 5 yea's and 0 nay's.

**Reconvene Open Session at 7:52pm**

**Discussion/Approval MERS Resolution 06-20 to designate Chief Hicks to be the authorized representative of the Employer to execute contracts with MERS:** MOTION by Mr. Proctor, SUPPORT by Mr. Hanvey to approve Resolution 06-20. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval Contract Renewal for HAFA Attorney Kevin Gentry:** MOTION by Mr. Fosdick, SUPPORT by Mr. Coddington to approve contract renewal for HAFA Attorney Kevin Gentry. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval 2021 Howell Area Fire Authority Board Meeting Schedule:** MOTION by Mr. Fosdick, SUPPORT by Mr. Hanvey to approve 2021 Howell Area Fire Authority Board Meeting Schedule. MOTION CARRIED UNANIMOUSLY.

**Approve Payment of October Bills and Payroll:** MOTION by Mr. Fosdick, SUPPORT by Mr. Proctor to authorize payment of bills and payroll in the amount of \$143,468.88. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Hanvey, SUPPORT by Mr. Proctor to adjourn the meeting at 7:53pm.  
MOTION CARRIED UNANIMOUSLY.

HAFa Board meeting took place via Bluejeans.com video conferencing software in accordance with the MDHHS Executive Order on remote meetings.

Respectfully Submitted: \_\_\_\_\_  
Laura Walker, Asst. Secretary/Treasurer

Approved By: \_\_\_\_\_  
Mark Fosdick, Secretary



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## MONTHLY UPDATE TO THE BOARD

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**TO:** HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS  
**FROM:** RON HICKS, FIRE CHIEF  
**SUBJECT:** MONTHLY HAFD REPORT FOR NOVEMBER 2020  
**DATE:** DECEMBER 16, 2020

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During the month of November, the HAFD responded to a total of 157 calls for service. There were 140 calls in November of 2019. The total year-to-date runs for 2020 is 1590. Last year's total at the end of November was 1491.

Some of the more significant events for the month included:

On November 4<sup>th</sup>, Howell Firefighters were dispatched to assist Fowlerville on a large brush fire in the 5000 block of N. Gregory Rd. in Conway Township. Upon arrival units reported several acres burning and spreading fast. approximately 100 acres were consumed by the fire.

On November 13<sup>th</sup> Howell Firefighters responded to a reported commercial building fire in the 3000 block of W. Grand River in Howell Township. Upon arrival units found a working fire involving a mold injection machine, the building's fire suppression system kept the fire from spreading while firefighters gained access to the fire and extinguished the fire. The estimated loss from the fire is around \$400,000.00.

On November 14<sup>th</sup> Howell Firefighters were dispatched to a reported structure fire in the 200 block of Frontenac St. in the City of Howell. Units arrived to find an electrical fire under the mobile home and the situation was quickly brought under control.

On November 18<sup>th</sup> Howell Firefighters were dispatched to a reported structure fire in the 900 block of Derby Ln. in Marion Township. Upon arrival units reported a working fire involving (2) buildings-a garage and spreading into the home and attic. The homeowner advised he was burning leaves in the drive way, he went inside the home to check on his mother and short time later a home health care worker arrived and advised him the outside of the home was on fire.

Training for the month of November consisted of Narrative, Medical and Report Writing.

**The next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday December 16th, 2020 at 6:00 pm.**



## Howell Area Fire Department Fire Marshal Division

1211 W Grand River Ave, Howell, MI 48843

office: 517-546-0560 fax: 517-546-6011

[firemarshal@howellfire.net](mailto:firemarshal@howellfire.net)

**DATE:** December 9, 2020  
**TO:** Chief Ron Hicks  
Fire Authority Board  
**FROM:** Jamil Czubenko, Deputy Chief/Fire Marshal  
**REF:** November 2020 Month End

The month of November 2020 was busy in the Fire Marshal Division (FMD).

The FMD participated in emergency responses and department training throughout the month.

November continued to have the FMD very active in the department's Covid-19 planning and response. Planning for our personnel and their response to our customers with the appropriate PPE along with ever changing medical protocols. Although request have slowed down, I am still handling the Logistics for PPE requests from public safety agencies within the county. Vaccinations are currently being discussed by all of our Public Safety partners. A plan is being coordinated for when the vaccines become available to the Fire Department.

The Pandemic has caused the FD to become creative in sharing our safety messages and keeping our customers informed. Our Facebook page has 4,340 current followers and reached an average of 524 people who saw any of our posts at least once during November. Our Instagram currently has 490 followers where similar messages and images are shared to promote our Department.

The FMD has been involved with buyers and sellers of property for vacant property and existing buildings throughout our jurisdiction. A few proposals for projects have been submitted for review and comment.

The FMD continues to work with businesses to assist them in complying with the various new MDHHS Executive Orders. This has been a balance of education and consultation to get our customers where they need to be, to be compliant and open. This effort continues, as the situation is ever changing.

December 2020 brings us more planning for future projects and various fire prevention events.

INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-1579	311 - Medical assist, assist EMS crew	11/23/2020	5353 WARNER RD	BR20,C-202
2020-1583	745 - Alarm system activation, no fire - unintentional	11/25/2020	3333 W GRAND RIVER	C-202
2020-1587	322 - Motor vehicle accident with injuries	11/25/2020	2749 OAK GROVE RD	C-202,CH24,EN24
2020-1602	551 - Assist police or other governmental agency	11/29/2020	788 OLDE ENGLISH CIR	BR20
2020-1604	551 - Assist police or other governmental agency	11/30/2020	2433 N BURKHART RD	BR20,C-202

Total # Incidents for HOWELL TWP:

33

**ZONE: MARION - MARION Twp**

2020-1452	444 - Power line down	11/01/2020	515 E SCHAFFER RD	BR20,BR23,CPT23
2020-1464	324 - Motor vehicle accident with no injuries.	11/03/2020	1499 COUNTY FARM RD	C-2,C-202,EN23,FM2
2020-1481	631 - Authorized controlled burning	11/07/2020	1021 PEAVY RD	BR20
2020-1486	600 - Good intent call, other	11/08/2020	3324 JEWELL RD	C-202,EN21,EN23
2020-1488	551 - Assist police or other governmental agency	11/08/2020	500 NEWBERRY LN	BR20
2020-1492	600 - Good intent call, other	11/08/2020	3999 PINCKNEY RD	CH22,CPT23,EN23
2020-1495	311 - Medical assist, assist EMS crew	11/09/2020	4846 W SCHAFFER RD	BR23
2020-1496	142 - Brush or brush-and-grass mixture fire	11/09/2020	3630 MASON RD	BR20,BR23,C-202,EN21
2020-1497	142 - Brush or brush-and-grass mixture fire	11/09/2020	5757 LANGE RD	BR20,BR22,BR23,EN21,FM2
2020-1499	311 - Medical assist, assist EMS crew	11/09/2020	283 WOOD PT	C-202
2020-1500	311 - Medical assist, assist EMS crew	11/09/2020	4067 PINCKNEY RD	BR23,CH23,CPT23
2020-1502	551 - Assist police or other governmental agency	11/09/2020	4494 GRAPE VINE DR	BR20,CH20
2020-1503	311 - Medical assist, assist EMS crew	11/10/2020	3371 SESAME DR	BR20,BR23
2020-1508	551 - Assist police or other governmental agency	11/10/2020	124 SEDUM	BR20
2020-1509	551 - Assist police or other governmental agency	11/11/2020	4118 CHESTNUT CROSSING DR	BR20
2020-1512	311 - Medical assist, assist EMS crew	11/13/2020	3353 SUE NAN DR	CH23
2020-1533	311 - Medical assist, assist EMS crew	11/15/2020	902 W COON LAKE RD	BR20,BR23,CPT23,LT23
2020-1539	444 - Power line down	11/15/2020	3012 SANITORIUM RD	U21
2020-1540	444 - Power line down	11/15/2020	3999 NORTON RD	BR20
2020-1541	311 - Medical assist, assist EMS crew	11/15/2020	3680 BLACK EAGLE DR	BR20,BR23,CH23,CPT23
2020-1554	551 - Assist police or other governmental agency	11/18/2020	2456 SEXTON RD	BR20,BR23
2020-1559	111 - Building fire	11/18/2020	920 DERBY LN	BR23,BR24,C-2,C-202,CPT22,EN20,EN21,EN22,EN23,EN24,FM2,R20,TA22
2020-1566	631 - Authorized controlled burning	11/20/2020	3970 SOUTHWOODS DR	BR23,CH23
2020-1569	551 - Assist police or other governmental agency	11/20/2020	1371 MASON RD	BR20,C-202,CH20
2020-1572	311 - Medical assist, assist EMS crew	11/21/2020	2456 SEXTON RD	BR23,CPT23
2020-1575	311 - Medical assist, assist EMS crew	11/22/2020	306 NEWBERRY LN	BR20

Only REVIEWED incidents included. Archived Zones cannot be unarchived.



INCIDENT NUMBER	INCIDENT TYPE	DATE	LOCATION	APPARATUS
2020-1576	311 - Medical assist, assist EMS crew	11/22/2020	2456 SEXTON RD	BR20,BR23,CH23,CPT23
2020-1594	311 - Medical assist, assist EMS crew	11/27/2020	2591 W COON LAKE RD	BR23,CH23,CPT23
2020-1597	311 - Medical assist, assist EMS crew	11/27/2020	3555 JEWELL RD	BR23,CPT23
2020-1599	311 - Medical assist, assist EMS crew	11/28/2020	3530 EMBASSY DR	BR23,CPT23,EN20,FM2,LT23
2020-1605	311 - Medical assist, assist EMS crew	11/30/2020	4479 GRAPE VINE DR	BR20,C-202
2020-1606	445 - Arcing, shorted electrical equipment	11/30/2020	1199 SEXTON RD	BR23

Total # Incidents for MARION:

32

ZONE: OCEOLA - OCEOLA Twp				
2020-1451	611 - Dispatched & cancelled en route	11/01/2020	1756 ARGENTINE RD	BR20,BR22
2020-1453	600 - Good intent call, other	11/02/2020	4747 E HIGHLAND RD	CPT22,EN22
2020-1461	611 - Dispatched & cancelled en route	11/03/2020	1329 CALLAWAY CT	BR20,C-202
2020-1462	551 - Assist police or other governmental agency	11/03/2020	1329 EAGER CT	BR22
2020-1471	130 - Mobile property (vehicle) fire, other	11/04/2020	1314 ROBERTA CT	CPT22,EN22,FM2
2020-1489	311 - Medical assist, assist EMS crew	11/08/2020	2400 CLYDE RD	BR20,BR22,BR24
2020-1490	311 - Medical assist, assist EMS crew	11/08/2020	2574 KERRIA DR	BR22,C-202
2020-1498	311 - Medical assist, assist EMS crew	11/09/2020	5103 CLYDE RD	BR24
2020-1501	311 - Medical assist, assist EMS crew	11/09/2020	2373 LAUREL OAK DR	BR22,C-202
2020-1511	745 - Alarm system activation, no fire - unintentional	11/11/2020	2734 LAUREL OAK DR	C-202,EN22
2020-1525	311 - Medical assist, assist EMS crew	11/14/2020	6151 BAKER DR	BR22,CPT22
2020-1535	444 - Power line down	11/15/2020	6619 DUNN RD	BR22,CPT22
2020-1536	324 - Motor vehicle accident with no injuries.	11/15/2020	5860 N LATSON RD	C-202,EN22,EN23
2020-1538	444 - Power line down	11/15/2020	6633 DUNN RD	BR22
2020-1542	444 - Power line down	11/15/2020	6619 DUNN RD	CH22,CPT22
2020-1543	444 - Power line down	11/16/2020	3999 ARGENTINE RD	BR22
2020-1544	611 - Dispatched & cancelled en route	11/16/2020	1830 EAGER RD	C-2
2020-1548	311 - Medical assist, assist EMS crew	11/17/2020	2111 N LATSON RD	BR22
2020-1552	311 - Medical assist, assist EMS crew	11/18/2020	1274 STONEBROOKE DR	BR22
2020-1556	311 - Medical assist, assist EMS crew	11/18/2020	1125 FUNNYCIDE WAY	BR22,C-202
2020-1562	611 - Dispatched & cancelled en route	11/19/2020	3884 SILVER CHARM LN	BR22,CPT22
2020-1563	611 - Dispatched & cancelled en route	11/19/2020	7215 HICKORY VALLEY DR	EN22
2020-1571	631 - Authorized controlled burning	11/21/2020	6902 E HIGHLAND RD	BR20
2020-1577	444 - Power line down	11/22/2020	1169 N KELLOGG RD	BR22
2020-1581	311 - Medical assist, assist EMS crew	11/24/2020	4646 BROPHY RD	BR22,FM2
2020-1585	412 - Gas leak (natural gas or LPG)	11/25/2020	2488 OSEOLA AVE	C-202,EN22
2020-1592	322 - Motor vehicle accident with injuries	11/26/2020	149 N LATSON RD	C-202,EN22
2020-1595	311 - Medical assist, assist EMS crew	11/27/2020	715 ARGENTINE RD	BR22,CH22
2020-1596	551 - Assist police or other governmental agency	11/27/2020	715 ARGENTINE RD	BR22
2020-1598	311 - Medical assist, assist EMS crew	11/27/2020	4646 BROPHY RD	BR22
2020-1601	551 - Assist police or other governmental agency	11/28/2020	4646 BROPHY RD	BR20,FM2

Only REVIEWED incidents included. Archived Zones cannot be unarchived.







DPW Report

	JAN	FEB	MAR	APRIL	MAY	2020												TOTAL
						JUNE	JULY	AUG	SEPT	OCT	NOV	DEC						
<b>WATER</b>																		
NEW	6	9	5	2	16	0	4	6	13	3	5	8			77			
EXISTING																		
REPLACEMENT																		
<b>IRRIGATION</b>																		
NEW	1	0	4	5	5	5	3	10	26	7	6	5			77			
EXISTING																		
<b>SEWER</b>																		
NEW	6	8	4	2	17	0	7	6	13	1	4	9			77			
EXISTING																		
<b>TOTAL</b>	<b>13</b>	<b>17</b>	<b>13</b>	<b>9</b>	<b>38</b>	<b>5</b>	<b>14</b>	<b>22</b>	<b>52</b>	<b>11</b>	<b>15</b>	<b>22</b>			<b>231</b>			

FISCAL YEAR 2020-21 MARION TOWNSHIP FINANCIAL REPORT

Dec-20

GENERAL FUND CHECKING

Previous Balance	\$	1,602,299.42
Receipts	\$	35,498.28
Interest	\$	292.85
	\$	<u>1,638,090.55</u>
Expenditures	\$	171,891.64
Balance	\$	<u>1,466,198.91</u>

CEMETERY FUND

Previous Balance	\$	31,284.39
Receipts	\$	-
Interest		
	\$	<u>31,284.39</u>
Expenditures	\$	-
Balance	\$	<u>31,284.39</u>

PARKS & RECREATION FUND

Previous Balance	\$	22,314.40
Receipts	\$	-
Interest		
	\$	<u>22,314.40</u>
Expenditures	\$	374.88
Balance	\$	<u>21,939.52</u>

WATER - NEW USER

Previous Balance	\$	472,696.62
Receipts	\$	3,867.00
Interest	\$	85.06
	\$	<u>476,648.68</u>
Expenditures	\$	19,365.00
Balance	\$	<u>457,283.68</u>

## SEWER OPERATING &amp; MANAGEMT

Previous Balance	\$	138,726.23
Receipts	\$	-
Interest		
	\$	<u>138,726.23</u>
Expenditures	\$	34,027.48
Balance	\$	<u>104,698.75</u>

## SEWER - NEW USER

Previous Balance	\$	426,060.89
Receipts	\$	-
Interest		
	\$	<u>426,060.89</u>
Expenditures	\$	5.00
Balance	\$	<u>426,055.89</u>

## SPEC ASSESS. FUND

Previous Balance	\$	116,318.65
Receipts	\$	1,817.70
	\$	<u>118,136.35</u>
Expenditures	\$	2,345.00
Balance	\$	<u>115,791.35</u>

## ESCROW FUND

Previous Balance	\$	105,504.91
Receipts	\$	-
	\$	<u>105,504.91</u>
Expenditures	\$	-
Balance	\$	<u>105,504.91</u>

## CURRENT TAX FUND

Previous Balance	\$	23,957.15
Receipts	\$	2,374,568.17
	\$	<u>2,398,525.32</u>
Expenditures	\$	59,812.06



Balance

\$ 2,338,713.26

**SUMMARY TOTALS**

General Fund	\$	1,466,198.91
Cemetery Fund	\$	31,284.39
Parks & Rec Capital Chk	\$	21,939.52
Water - New User	\$	457,283.68
Sewer Operating & Mana	\$	104,698.75
Sewer - New User	\$	426,055.89
Special Assess. Fund	\$	115,791.35
Escrow Fund	\$	105,504.91
Current Tax Fund	\$	2,338,713.26
TOTAL	\$	<u>5,067,470.66</u>

**General Fund**  
**Custom Transaction Detail Report**  
**Monthly Ledger Report**

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Dec 20				
	12/01/2020	11249	Gail Ann Burlingame	-27.60
	12/01/2020	11250	DAVID HAMANN	-80.50
	12/01/2020	11251	Karen Hawkins	-97.75
	12/01/2020	11252	Tammy Beal	-149.79
	12/02/2020	11253	MARION TOWNSHIP CURRENT TAX ACCOUNT	-26,939.12
	12/02/2020	11254	MICHAEL J. KEHOE, P.C.	-136.00
	12/02/2020	11255	Culligan of Ann Arbor	-21.50
	12/02/2020	11256	AT&T -General	-288.33
	12/03/2020	11257	Tiffany Richards-Payne	-100.00
	12/09/2020	11262	ABRA CA DABRA LOCK SERVICE	-65.00
	12/09/2020	11261	CUMMINGS, MCCLOREYC DAVIS & ACHO	0.00
	12/09/2020	11264	ACCIDENT FUND CO	-2,605.00
	12/09/2020	11265	MICHIGAN ASSESSORS ASSOC.	-270.00
	12/09/2020	11266	MICH. ASSOC. OF MUNICIPAL CLERKS	-120.00
	12/09/2020	11263	CUMMINGS, MCCLOREYC DAVIS & ACHO	-15.00
	12/10/2020	76175494	LESLIE D. ANDERSEN	-375.57
	12/10/2020	76175499	CHERYL A. RANGE	-92.35
	12/10/2020	76175495	SCOTT R. LLOYD	-260.32
	12/10/2020	76175496	DANIEL F. LOWE	-508.19
	12/10/2020	76175497	JAMES L. ANDERSON JR.	-88.10
	12/10/2020	76175498	BRUCE V. POWELSON	-92.35
	12/10/2020	6399096	TAMMY L. BEAL	-2,572.25
	12/10/2020	6399097	JESSICA S. TIMBERLAKE	-2,240.66
	12/10/2020	6399098	THOMAS A. LLOYD	-501.38
	12/10/2020	6399099	KITSEY A. RENNELLS	-2,496.70
	12/10/2020	6399101	GAIL A. BURLINGAME	-2,701.89
	12/10/2020	6399102	SANDY DONOVAN	-1,295.26
	12/10/2020	6399103	DUANE M. STOKES	-2,964.48
	12/10/2020	6399104	SANDRA J. LONGSTREET	-2,092.97
	12/10/2020	6399105	GREGORY L. DURBIN	-1,075.35
	12/10/2020	6399106	DAVE HAMANN	-2,498.59
	12/10/2020	6399107	LAWRENCE W. GRUNN	-132.15
	12/10/2020	6399108	ROBERT W. HANVEY	-3,674.23
	12/10/2020	6399109	KAREN D. HAWKINS	-2,091.76
	12/10/2020	6399110	LOREEN B. JUDSON	-4,065.70
	12/10/2020	NOV.20TAX		-10,786.07
	12/10/2020	PAROLL FEES		-182.45
	12/10/2020	11258	Marion Township Flex Fund	-1,376.93
	12/10/2020	11259	VOYA Institutional Trust	-400.00
	12/10/2020	11260	ALERUS PAYMENT SOLUTIONS	-3,962.90
	12/10/2020	11267	PFEFFER-HANNIFORD-PALKA	-8,435.00
	12/10/2020	11268	INTERNAT'L INSTITUTE OF MUNICIPAL CLERKS	-290.00
	12/10/2020	11269	FOWLerville NEWS & VIEWS	-245.00
	12/14/2020	11270	Jordan Mitter	-100.00

**General Fund**  
**Custom Transaction Detail Report**  
**Monthly Ledger Report**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
12/14/2020	11271	CARLISLE/WORTMAN, Inc.	-380.00
12/15/2020	11272	BS & A SOFTWARE, INC	-300.00
12/15/2020	11273	Charter Communications	-419.77
12/15/2020	11274	Charter Communications	-419.77
12/15/2020	11275	DTE ENERGY	-503.63
12/15/2020	11276	Marion Township Flex Fund	-1,376.93
12/15/2020	11277	Michigan.com	-480.02
12/15/2020	11278	QUADIENT FINANCE USA, INC.	-300.00
12/16/2020	11279	MICHIGAN MUNICIPAL TREASURES ASSOC	-550.00
12/17/2020	11281	CONSUMERS ENERGY	-253.96
12/17/2020	11280	CONSUMERS ENERGY	0.00
12/21/2020	11282	Professional Duct Cleaners of MI, LLC	-2,325.00
12/28/2020	11283	B&L Services	-965.00
12/28/2020	11284	PNC Bank	-121.71
12/28/2020	11285	Colonial Life	-452.74
12/28/2020	11286	Blue Cross Blue Shield of Michigan	-15,640.34
12/28/2020	11287	STAPLES	-493.71
12/30/2020	11288	AT&T -General	-288.32
12/30/2020	11289	Gail Ann Burlingame	-6.90
12/30/2020	11290	DAVID HAMANN	-92.58
12/30/2020	11291	SANDRA DONOVAN	-20.70

INTEREST EARNED REPORT FY2021

INVESTMENT INTEREST EARNED REPORT FY2021

GENERAL FUND	BALANCE 6/30/2020	July	Aug	Sept	1st QTR	Oct	Nov	Dec	2nd QTR	Jan	4th QTR	Matures	EARN YTD	BALANCE
GENERAL FUND	\$ 319,829.12	\$ 67.72	\$ 67.74	\$ 65.67	\$ 201.13	\$ 67.76	\$ 65.50	\$ 67.79	\$ 201.05	\$ -	\$ -	\$ -	\$ 402.18	\$ 320,231.30
FNBH Sav #599	\$ 200,611.40	\$ 33.98	\$ 35.63	\$ 37.00	\$ 106.61	\$ 38.23	\$ 37.01	\$ 38.25	\$ 113.49	\$ -	\$ -	\$ -	\$ 220.10	\$ 225,831.50
FNBH Land Acq #342	\$ 1,472,235.98	\$ 584.37	\$ 548.71	\$ 493.34	\$ 1,626.42	\$ 286.97	\$ 298.92	\$ 292.85	\$ 878.74	\$ -	\$ -	\$ -	\$ 2,505.16	\$ 1,466,196.91
FNBH GEN CHECKING	\$ 247,515.36	\$ 1,977.41	\$ 1,977.41	\$ 1,507.32	\$ 1,977.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,977.41	\$ 249,492.77
The State Bank #37106	\$ 126,603.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126,111.02
Flagstar Bank #054	\$ 112,970.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,970.57
Flagstar Bank #8365	\$ 239,496.93	\$ 10.15	\$ 10.14	\$ 9.82	\$ 30.11	\$ 10.14	\$ 5.89	\$ 2.03	\$ 18.06	\$ -	\$ -	\$ -	\$ 48.17	\$ 239,545.10
Key Bank #700	\$ -	\$ 696.22	\$ 2,639.63	\$ 2,113.15	\$ 5,449.00	\$ 403.10	\$ 407.32	\$ 400.92	\$ 1,211.34	\$ -	\$ -	\$ -	\$ 6,660.34	\$ 2,742,381.17
Monthly Totals	\$ 2,719,263.06	\$ 696.22	\$ 2,639.63	\$ 2,113.15	\$ 5,449.00	\$ 403.10	\$ 407.32	\$ 400.92	\$ 1,211.34	\$ -	\$ -	\$ -	\$ 6,660.34	\$ 2,742,381.17

WATER FUND	CIBC CD #321	WATER NU CHECKING	Monthly Totals	7/6/2021	2/2/2021	EARN YTD	BALANCE							
WATER FUND	\$ 204,170.19	\$ 452,914.37	\$ 167.08	\$ 174.52	\$ 135.23	\$ 476.83	\$ 90.48	\$ 86.20	\$ 85.06	\$ 261.74	\$ -	\$ -	\$ 738.57	\$ 661,453.87
CIBC CD #321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WATER NU CHECKING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Monthly Totals	\$ 204,170.19	\$ 452,914.37	\$ 167.08	\$ 174.52	\$ 135.23	\$ 476.83	\$ 90.48	\$ 86.20	\$ 85.06	\$ 261.74	\$ -	\$ -	\$ 738.57	\$ 661,453.87

SEWER FUND	Chem/TCE #3471	FNBH Sew NOW #6029	Old National Bank #2320	CIBC CDARS #5648	CIBC CDARS #2161	Monthly Totals	Grand Total	7/6/2021	4/20/2021	EARN YTD	BALANCE			
SEWER FUND	\$ 200,000.00	\$ 1,209,470.30	\$ 201,122.92	\$ 2,002,648.29	\$ 3,613,241.51	\$ 3,591.92	\$ 4,455.22	\$ 4,467.85	\$ 3,801.24	\$ 12,724.31	\$ 1,528.02	\$ 722.26	\$ 722.37	\$ 2,972.65
Chem/TCE #3471	\$ 200,000.00	\$ 1,209,470.30	\$ 201,122.92	\$ 2,002,648.29	\$ 3,613,241.51	\$ 3,591.92	\$ 4,455.22	\$ 4,467.85	\$ 3,801.24	\$ 12,724.31	\$ 1,528.02	\$ 722.26	\$ 722.37	\$ 2,972.65
FNBH Sew NOW #6029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Old National Bank #2320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIBC CDARS #5648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIBC CDARS #2161	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Monthly Totals	\$ 200,000.00	\$ 1,209,470.30	\$ 201,122.92	\$ 2,002,648.29	\$ 3,613,241.51	\$ 3,591.92	\$ 4,455.22	\$ 4,467.85	\$ 3,801.24	\$ 12,724.31	\$ 1,528.02	\$ 722.26	\$ 722.37	\$ 2,972.65
Grand Total	\$ 200,000.00	\$ 1,209,470.30	\$ 201,122.92	\$ 2,002,648.29	\$ 3,613,241.51	\$ 3,591.92	\$ 4,455.22	\$ 4,467.85	\$ 3,801.24	\$ 12,724.31	\$ 1,528.02	\$ 722.26	\$ 722.37	\$ 2,972.65

2020 ZONING REPORT

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Homes	10	11	4	2	20	4	5	10	20	1	5	4	96
Condo Units												6	6
Accessory Bldgs.	3	2	3	4	4	3	1	1	2	2			21
Decks	1		4		12	13	6	5	5	3	4		53
Pools					2	3	3	2	1				11
Additions			3		3	3	1	4	1	4	2		21
Land Balancing													0
Other		1				1		1	1	3	2		9
<b>TOTAL LAND USES</b>	14	14	14	2	41	27	16	23	30	13	13	10	217
Waivers	5	5	3		9	4	10	6	4	1	6	2	55
Finals	18	6	14		7	11	22	20	23	59	34	18	232
Site Plans													0
Pre-Planning Meetings													0
Sewer Inspections	2	4	4			10	2	0		17	4	13	56



**Township of Marion, Livingston**  
2877 W. Coon Lake Rd.  
Howell, MI 48843  
*(Effective January 1, 2021)*



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MEMO

To: Marion Township Board  
From: Bob Hanvey  
Subject: Lake Lochmoor Aquatic Weed Control Special Assessment District  
Date: January 14, 2021

Included with this MEMO are the documents sent to the residents about the SAD process, a proposed resolution to create the district, a proposed assessment roll, a proposed resolution to approve the roll, and a summary of the bids received to treat the aquatic weeds. Details of the bids will be included in the packet on the website.

The proposed roll is calculated with a maximum annual cost of \$10,000 distributed equally over 27 parcels with four parcels receiving one half share each since there is a vacant adjacent parcel situation. One parcel, 4710-36-104-030, currently does not have frontage on the water/wetland and may not receive any benefit other than visual from weed treatment.

Some residents with frontage on the "wetland" want to be excluded from the district. Removing property from the district will change the allocation of cost to the remaining units.

If properties with frontage on the wetland get improved access to the main part of the lake, that could be considered a benefit.

The residents are circulating petitions to create the district. The petitions were not completed in time to get into this packet.

There were more than ten residents in favor of the project at the time of the December meeting so we scheduled public hearings for both the creation of the district and approval of the roll for January 14, 2021. Comments from residents in favor were included in the December packet.

The Township Board needs to decide if the district will be created; if it is created, which parcels are included, and approve the allocation of expense on the assessment roll.

Any resident that wants to object to their proposed levy must file a written objection before the end of the scheduled public hearing on the roll. Since we are meeting "virtually," objections will be accepted by email.



**NOTICE OF LAKE LOCHMOOR SPECIAL ASSESSMENT DISTRICT CREATION PUBLIC HEARING**

Township of Marion  
Livingston County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF MARION,  
LIVINGSTON COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE residents living on Lake Lochmoor on the hereinafter described **proposed** special assessment district, the Township Board of the Township of Marion will **consider** providing aquatic weed control and creating a SPECIAL ASSESSMENT DISTRICT for the recovery of the cost thereof by special assessment against the properties benefited therein.

PLEASE TAKE FURTHER NOTICE that the district within which the foregoing services are **proposed** and within which the cost thereof is **proposed** to be assessed is more particularly described as follows:



PLEASE TAKE FURTHER NOTICE that the township board has received multiple estimates of the costs of such improvement and has placed them on file with the township clerk, and has passed a resolution tentatively declaring its intention to make the improvement and to create the special assessment district.

PLEASE TAKE FURTHER NOTICE that said estimates of cost and proposed special assessment district may be examined at the office of the township clerk from the date of this notice through the date of the public hearing and may be examined at such public hearing. Estimates of the cost will be available in the Township Board Packet on the township website several days prior to the hearing. The township website is [www.mariontownship.com](http://www.mariontownship.com).

PLEASE TAKE FURTHER NOTICE that a public hearing on the district, options for the improvements, and estimate of costs is required by statute. Due to the restrictions imposed by



the Michigan Department of Health and Human Services, the hearing will be held virtually using "gotomeeting" commencing at 7:30 p.m. on January 14, 2021. The public hearing will be held during the regular Township Board meeting. Instructions to access the meeting will be posted on the Marion Township website, [www.mariontownship.com](http://www.mariontownship.com) prior to the meeting.

During the hearing, the board will consider any written objections, (emails to [tammybeal@mariontownship.com](mailto:tammybeal@mariontownship.com) or [supervisor@mariontownship.com](mailto:supervisor@mariontownship.com) are acceptable) to any of the foregoing matters filed with the board at or before the hearing, as well as any revisions, corrections, amendments, or changes to the estimates and costs or special assessment district.

Property owners and parties with an interest in property to be assessed or an agent for the party must appear and protest at the hearing on the roll to be eligible to appeal the amount of their special assessment to the Michigan Tax Tribunal.

All interested persons are invited to be virtually present at the hearing and to submit any comments they may have.

Individuals with disabilities requiring auxiliary aids or services should contact the township at the address, telephone number, or e-mail listed below seven days in advance of the meeting.

Tammy L. Beal  
Marion Township Clerk  
2877 West Coon Lake Road  
Howell MI 48843  
517-546-1588  
[tammybeal@mariontownship.com](mailto:tammybeal@mariontownship.com)

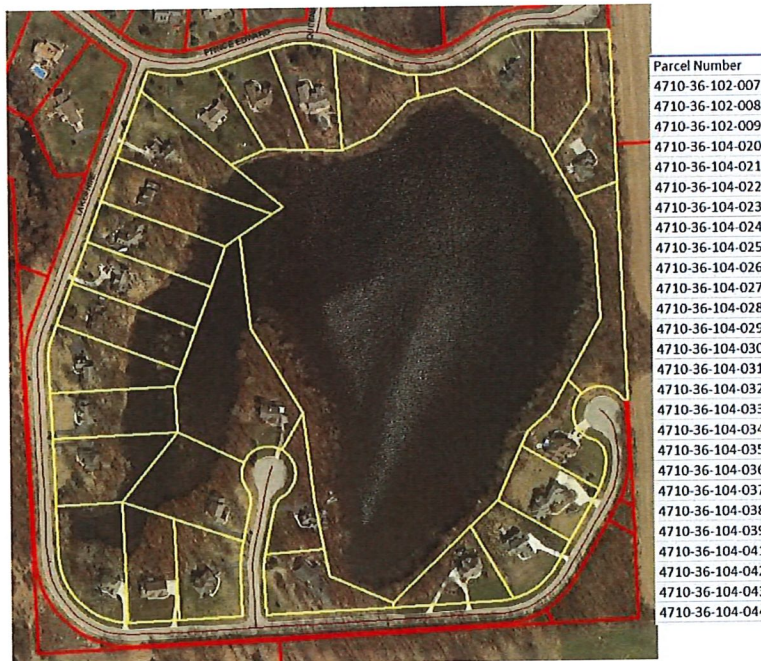
**NOTICE OF LAKE LOCHMOOR AQUATIC WEED CONTROL  
SPECIAL ASSESSMENT DISTRICT ROLL PUBLIC HEARING**

Township of Marion, Livingston County, Michigan

TO: THE RESIDENTS AND PROPERTY OWNERS OF THE TOWNSHIP OF MARION,  
LIVINGSTON COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS

PLEASE TAKE NOTICE that the township supervisor has prepared and filed in the office of the township clerk for public examination a special assessment roll covering all properties within the Lake Lochmoor Aquatic Weed Control Special Assessment District benefited by the proposed treatment. The roll has been prepared for the purpose of assessing the costs as shown. The estimated roll is in the total amount not to exceed \$10,000.00 per year, with a proposed special assessment not to exceed \$500.00 per year per property owner. The actual amount of the assessment will be based on actual costs and levied on the winter tax bill starting in 2021. For further information, you are invited to examine the roll.

PLEASE TAKE FURTHER NOTICE that the district within which the service will be provided and within which the cost thereof is proposed to be assessed is more particularly described as follows:



PLEASE TAKE FURTHER NOTICE that a public hearing on the roll is required by statute. Due to the restrictions imposed by the Michigan Department of Health and Human Services, the hearing will be held virtually using "gotomeeting" commencing at 7:30 p.m. on January 14, 2021. The public hearing will be held during the regular Township Board meeting. Instructions to access the meeting will be posted on the Marion Township website, [www.mariontownship.com](http://www.mariontownship.com) prior to the meeting.

During the hearing, the board will review the special assessment roll, consider any objections thereto, and may confirm the roll as submitted or revised or amended. Written objections, (emails to [tammybeal@mariontownship.com](mailto:tammybeal@mariontownship.com) or [supervisor@mariontownship.com](mailto:supervisor@mariontownship.com) are acceptable) to any of the foregoing matters must be filed with the board at or before the hearing.

The roll may be examined at the office of the township clerk at the township hall during regular business hours of regular business days until the time of the hearing and may be examined at the hearing.

An owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment in writing, or may file his or her appearance and protest by letter before the hearing, and in that event, personal appearance shall not be required. The owner or any person having an interest in the real property who protests in writing at or before the hearing may file a written appeal of the special assessment with the State Tax Tribunal within 35 days after the special assessment roll is confirmed.

After the public hearing, the township board may confirm the roll as submitted or as revised or amended; may provide for payment of special assessments with interest; and may provide by resolution for such other matters as are permitted by law with regard to special assessments for aquatic weed control.

All interested persons are invited to be present at the hearing and to submit any comments they may have.

Individuals with disabilities requiring auxiliary aids or services should contact the township at the address, telephone number, or e-mail listed below seven days in advance of the meeting.

Tammy L. Beal  
Marion Township Clerk  
2877 West Coon Lake Road  
Howell MI 48843  
517-546-1588  
[tammybeal@mariontownship.com](mailto:tammybeal@mariontownship.com)



**MARION TOWNSHIP  
RESOLUTION ON CREATION OF LAKE LOCKMOOR AQUATIC WEED  
CONTROL  
SPECIAL ASSESSMENT DISTRICT**

WHEREAS, the township board of Marion Township acting in the interest the residents of Lake Lochmoor and of the proposed special assessment district described hereinafter, determined to proceed under the provisions of PA 188 of 1954, as amended, to provide aquatic weed control, together with a proposed special assessment district for assessing the costs of the proposed service, and to schedule a public hearing upon the Assessment Roll, and

WHEREAS, the estimated cost and proposed special assessment district were filed with the Township Clerk for public examination and notice of the public hearing upon same was preceded by proper notice in the Fowlerville News and Views, a newspaper of general circulation in the township, and by first-class mail notice to each property owner of record within said district and upon said assessment roll in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the Township Clerk, and

WHEREAS, in accordance with the aforesaid notices, a virtual public hearing was held on January 14, 2021 commencing at 7:30 PM and all persons given the opportunity to be heard in the matter, and

WHEREAS, the following written objections were received and filed:

Parcel Number	% Ownership	Owner Name
---------------	-------------	------------

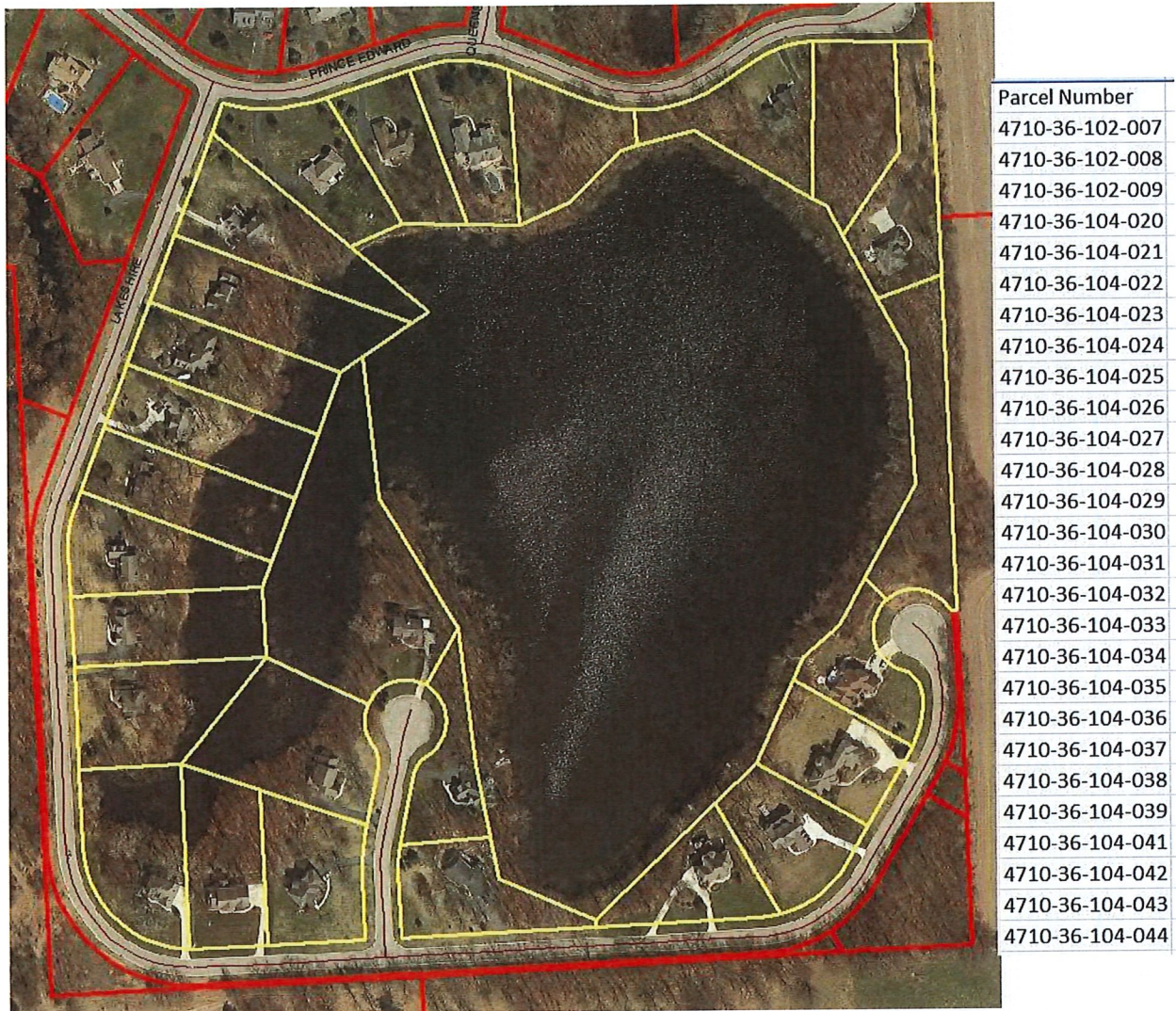
WHEREAS, the written objections constitute less than twenty percent of the ownership of the property in the proposed district,

WHEREAS, as a result of the foregoing, the township board believes the project to be in the best interests of the township and of the district proposed to be established therefore;

NOW THEREFORE BE IT HEREBY RESOLVED as follows:

1. That this township board does hereby approve the provision of aquatic weed control and total cost estimate not to exceed \$10,000.00 per year.
2. That this township board does hereby create, determine and define as a special assessment district to be known as Lake Lochmoor Aquatic

Weed Control Special Assessment District within which the costs of such improvements shall be assessed according to the benefits, the following described area within said township:



3. That on the basis of the foregoing, this township board does hereby direct the Supervisor and Assessing Officer to make a special assessment roll in which shall be entered all the parcels of land to be assessed together with the names of the respective owners thereof, and an estimated total amount to be assessed against each parcel of land which amount shall be the relative proportion of the whole sum levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the Supervisor shall affix thereto his certificate stating that it was made pursuant to this resolution and that in making such assessment roll he has, according to his best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.

4. That all resolutions and parts of resolutions insofar as they conflict with the provisions of the within resolutions be and the same are hereby rescinded.
5. That the Township Clerk shall schedule a hearing on the Assessment Roll for January 14, 2021 at 7:30 P.M., and provide notice as required by PA 188 of 1954.

Upon roll call vote, the following voted "Aye":

The following voted "Nay"

The Supervisor declared the motion carried and the resolution duly adopted.

**MARION TOWNSHIP  
RESOLUTION TO APPROVE ROLL FOR  
LAKE LOCHMOOR AQUATIC WEED CONTROL  
SPECIAL ASSESSMENT DISTRICT**

WHEREAS, the township board of the Township of Marion, Livingston County, Michigan, after due and legal notice, has conducted a virtual public hearing upon a proposed assessment roll prepared by the supervisor for the purpose of defraying the costs of providing aquatic weed control for LAKE LOCHMOOR;

AND WHEREAS, such virtual public hearing was preceded by proper notice in the Fowlerville News and Views, a newspaper of general circulation in the township, and by first-class mail notice to each property owner of record within said district and upon said assessment roll;

AND WHEREAS, comments were received from those present at such public hearing concerning said assessment roll and all present were given the opportunity to be heard and file written protests on the matter;

AND WHEREAS, a record of those present to protest, and of written protests submitted at or before the public hearing was made a part of the minutes of the hearing;

Parcel Number	Max Annual Levy	Owner Name	Property Address
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AND WHEREAS, it is the opinion of the township board that no further time should be granted for consideration of the matter;

AND WHEREAS, the township board has duly inspected the proposed assessment roll dated January 14, 2021 and considered all comments and proposed amendments thereto and has found the proposed assessment roll to be correct, just and reasonable.

NOW THEREFORE IT BE RESOLVED AS FOLLOWS:

1. The assessment roll submitted by the supervisor shall hereafter be designated as the LAKE LOCHMOOR AQUATIC WEED CONTROL SPECIAL ASSESSMENT DISTRICT and shall hereby be confirmed as the assessment roll for the LAKE LOCHMOOR AQUATIC WEED CONTROL SPECIAL ASSESSMENT DISTRICT. The assessment assigned to each parcel shall remain in force for the duration of the five years. If any parcels are sold, divided, or combined, the assessment shall remain on the property as assigned in this roll.
2. The assessments in said LAKE LOCHMOOR AQUATIC WEED CONTROL SPECIAL ASSESSMENT DISTRICT shall be redetermined annually



without further notice and due on or before December 1, 2021 and the following installments to be due on or before the first day of the same month of each and every year thereafter for four additional years. All unpaid installments prior to their transfer to the tax roll as provided by Michigan Public Act 188 of 1954, as amended, shall bear interest payable annually on each installment due date at the rate of five percent.

3. If any installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest as provided by this section, a penalty at the rate of one percent (1%) for each month, or fraction of a month, that the installment remains unpaid before being reported to the township board for reassessment upon the township tax roll, also in accordance with said PA 188.
4. The assessments made in said special assessment roll are hereby ordered and directed to be collected by the township treasurer, and the township clerk shall deliver said special assessment roll to said treasurer with her warrant attached, commanding the treasurer to collect such assessments in accordance with the direction of the township board and said PA 188.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

The above preamble and resolution offered by \_\_\_\_\_

Second by \_\_\_\_\_

Upon roll call vote on the adoption of the resolution,

The following voted "Aye":

The following voted "Nay":

The following abstained:

The supervisor declared the resolution duly adopted.

Township Clerk \_\_\_\_\_

Dated \_\_\_\_\_



To be considered at Board Meeting  
January 14, 2021

Lake Lochmoor

Weed Control Special Assessment Roll

Address	Street	Parcel Number	Lot #	Acres	Shares	Levy	Owner Names
708	PRINCE EDWARD DR	4710-36-102-007	7	2.081	1.0	\$400	DRYJA JOHN & SANDRA K
724	PRINCE EDWARD DR	4710-36-102-008	8	1.476	1.0	\$400	WHEELER SUSAN OSBORNE & JOHN D
750	PRINCE EDWARD DR	4710-36-102-009	9	1.418	0.5	\$200	FITZGERALD LAFRENDA E LIVING TRUST
4473	LAKESHIRE DR	4710-36-104-020	38	1.236	1.0	\$400	WOLF JENNIFER & MICHAEL
4501	LAKESHIRE DR	4710-36-104-021	39	1.107	1.0	\$400	MUSCOE MICHAEL T & TRACY
4519	LAKESHIRE DR	4710-36-104-022	40	1.022	1.0	\$400	WEBB JOHN & MARY
4537	LAKESHIRE DR	4710-36-104-023	41	1.048	1.0	\$400	SARGENT TINA & YOCKEY JAMES
4555	LAKESHIRE DR	4710-36-104-024	42	1.048	1.0	\$400	BORKOWSKI CRAIG & BREE
4577	LAKESHIRE DR	4710-36-104-025	43	1.008	1.0	\$400	MILLER CRAIG & CHARISSE
4595	LAKESHIRE DR	4710-36-104-026	44	1.028	1.0	\$400	CIESLAK MATTHEW D & LINDSAY A
4617	LAKESHIRE DR	4710-36-104-027	45	1.137	1.0	\$400	HEWITT HEATHER
4639	LAKESHIRE DR	4710-36-104-028	46	1.426	1.0	\$400	SULEK RYAN & KATIE
4657	LAKESHIRE DR	4710-36-104-029	47	0.922	1.0	\$400	SMALLEY ERIK & KATHRYN
4734	LAKESHIRE DR	4710-36-104-030	48	1.012	1.0	\$400	HAMMOND ROBERT & ANN
4716	LAKESHIRE CT	4710-36-104-031	49	1.475	1.0	\$400	FIGARO MARTIN & ANGELA A
4700	LAKESHIRE CT	4710-36-104-032	50	3.31	1.0	\$400	ZEBROWSKI MARK P & MARLENE B
4717	LAKESHIRE CT	4710-36-104-033	51	1.382	1.0	\$400	BRINKER MATTHEW
4735	LAKESHIRE CT	4710-36-104-034	52	0.891	1.0	\$400	WALTERS JOHN G & JANICE M
4719	LAKESHIRE DR	4710-36-104-035	53	0.84	1.0	\$400	GOWER SCOTT R & CHRISTINE E TRUST
4741	LAKESHIRE DR	4710-36-104-036	54	0.88	1.0	\$400	EMERY BRAD & HOLLY G
4759	LAKESHIRE DR	4710-36-104-037	55	0.945	1.0	\$400	LINDELL BLAKE & VALERIE
4777	LAKESHIRE DR	4710-36-104-038	56	1.332	1.0	\$400	RONDEAU BRAD
		4710-36-104-039	57	1.91	1.0	\$400	BOSS INVESTMENT NUMBER 2 LLC
810	PRINCE EDWARD DR	4710-36-104-041	59	1.16	0.5	\$200	WILLIAMS ALICIA
806	PRINCE EDWARD DR	4710-36-104-042	60	1.078	0.5	\$200	WILLIAMS ALICIA
784	PRINCE EDWARD DR	4710-36-104-043	61	1.544	1.0	\$400	STARR, DAMIAN
762	PRINCE EDWARD DR	4710-36-104-044	62	1.191	0.5	\$200	FITZGERALD LAFRENDA E LIVING TRUST

Total Acres 34.907 25.0

20% of total land area 6.981

50% of total land area 17.454

\$10,000 Annual Total

<u>Contractor</u>	<u>Website</u>	<u>Primary Method of Weed Control</u>	<u>Secondary Method of Weed Control</u>	<u>Number of Annual Treatments</u>	<u>Price Per Treatment</u>	<u>Total Annual Cost, Year 1</u>	<u>Total Annual Cost Per Lot Owner (Based on 25 Lots), Year 1</u>	<u>Notes</u>	<u>Questions/Clarifications Needed</u>
<b>Aqua Weed</b>	<a href="https://aquaweed.com/">https://aquaweed.com/</a>	Herbicide (ShoreKlear & Clipper)		3	\$3,083	\$9,250	\$370	Guarantees 90% reduction in weeds (in areas treated) or no-cost retreatment. Most detailed and complete proposal thus far. Price includes \$50 fee to add us to their insurance.	Will they be able to get their boat in the lake?
<b>Lake Pro</b>	<a href="http://www.lakeproinc.com">www.lakeproinc.com</a>	Herbicide		?	?	?	?	As of 10/14/20 still no formal proposal received despite numerous calls.	No formal proposal received after meeting with them.
<b>Blue Water Aquatics</b>	<a href="https://bluewateraquatics.wixsite.com/bluewateraquatics">https://bluewateraquatics.wixsite.com/bluewateraquatics</a>	Herbicide (2, 4-D)		3	\$1,980	\$5,940	\$238	Per our request, he's including costs for 3 or 4 treatments. He seemed very familiar with process of setting up a special assessment district. Excellent references. Price includes \$100 fee to add us to their insurance.	
				4	\$1,860	\$7,440	\$298		
<b>RIGERO</b>	<a href="http://rigo.com">rigo.com</a>	Bio-augmentation	Aeration	Continuous	n/a	\$120,420	\$4,817	Requires an extensive system of electric air pumps and air lines placed into the lake at several points. System needs to be removed each fall.	
<b>Eco-Harvester</b>	n/a	Mechanical harvesting	Herbicide	2x (1 Harvest, 1 Herbicide)	\$30,000	\$30,000	\$1,200	Complex process for removal and disposal of harvested weeds.	



September 28, 2020

Lake Lochmoor  
C/o Jack Wheeler  
724 Prince Edward Dr.  
Howell, MI 48843

Dear Mr. Wheeler,

Thank you for contacting Aqua-Weed Control Inc. regarding controlling the nuisance weeds and algae at Lake Lochmoor

Aqua-Weed Control Inc. is one of the largest companies in Michigan specializing in aquatic weed and algae control in lakes and ponds. Aqua-Weed Control also offers water quality testing and "do it yourself" weed and algae control products including "Muck-Destroyer", our own private labeled easy to apply muck reduction product. Please see the enclosed brochure for additional information about the products and services we offer or visit [www.aquaweed.com](http://www.aquaweed.com).

Please find enclosed the contract, the permit authorization form, and an invoice for the required Department of Environment, Great Lakes, and Energy (EGLE) permit fee.

The purpose of the permit authorization form is to document your statement to EGLE that you have the authority to authorize Aqua-Weed Control to file for your aquatic nuisance permit.

We will apply for your permit with the EGLE as soon as the above listed items are returned to us. It's ideal to apply for permits as early as possible so that your initial treatment is not delayed waiting for permit processing. The EGLE may take up to 6 weeks to process your permit application so timely filing is important.

Details of the proposed treatments including pricing are listed on the contract. **Aqua-Weed Control guarantees at least 90% control of the target plants or we will re-treat the area at no additional charge!**

Posting of Treatment Areas:

To better inform the lake residents, we will pre-post at least 24 hours before each application requiring a water use restriction. Postings of shoreline treatment areas will be conducted according to EGLE regulations. Signs will be posted by lawn stakes or attached to *thick barked trees, posts or other suitable fixtures* already on site. The removal of posting signs after the restrictions have expired is the responsibility of the homeowner.

Please find enclosed a copy of the "Lake Treatment Notice". This notice lists the products that we use and the water use restrictions associated with these products. Please copy and distribute this notice to each water body resident one time each spring as legally required, that is, at least 7 days before our first treatment yet not more than 45 days. This can be done via newsletter or e-mail. Please let us know if you require help with this distribution.

Also enclosed is a copy of the Risk Benefit Statement for your information and file and other information about Aqua-Weed Control Inc.

The herbicides and algaecides that we use are registered for use in Michigan waters by the EPA, Michigan Department of Agriculture, and then permitted by the Department of Environment, Great Lakes, and Energy.

Upon your request, we will have our insurance agent send you a "Certificate of Insurance" for both our general liability and workers compensation insurance.

Please call if you have any questions.

Sincerely,

Blake Cuthbert  
Lake Manager





**CONTRACT FOR TREATMENT – 2021**  
 Lake Lochmoor, Howell, MI Livingston County, Lake = 24 s/a

Lake Lochmoor  
 C/o Jack Wheeler  
 724 Prince Edward Dr.  
 Howell, MI 48843

This contract is entered into between Aqua-Weed Control, Inc. ("Aqua-Weed Control") at the address above and The Lake Lochmoor Owners, also known herein as "WBPOG". The Lake Lochmoor Owners defined as the water body property owners group (WBPOG) and as represented by the undersigned agrees to the following season treatment program and/or contract. The WBPOG is free to alter or change the treatment plan and/or contract because of the uncertainties of weather and weed growth. These changes will be discussed by the WBPOG and Aqua Weed Control and can result in a new agreement both in scope of service and cost. At any time the WBPOG may cancel this agreement by paying for all services provided to that date and informing Aqua-Weed Control of the cancellation.

The WBPOG assumes responsibility for the distribution of the required lake treatment notice according to EGLE regulations (at least 7 days before the first application and not more than 45 days before). The lake treatment notice may be distributed electronically and/or by insertion/inclusion in your spring newsletter or by other means to comply with Michigan law. The WBPOG authorizes Aqua-Weed Control to file documents with the EGLE to secure a permit and any permit amendments that may be required for chemical treatment of the water body. The WBPOG may be the permit applicant (permitter) and warrants that they have control of the lake bottom land where chemical treatment is requested to be performed and/or have obtained permission from all riparian owners for the pesticide applications proposed before treatment takes place and can satisfy State of Michigan law regarding such control requirements. The WBPOG is responsible for all permit fees.

When using granular 2,4-D and/or granular endo/hall a drinking water well set back is required by the EGLE. They are: 75' from all wells; 250' from wells less than 30' deep (not very common). The DEQ may request well location information as part of the permit application. The WBPOG is responsible for locating the drinking water wells around the water body if requested.

By signing below, the WBPOG understands and accepts the risk of fish kills which are naturally and artificially inherent with any waterbody (road salt / sediment runoff, temperature fluctuations, etc...). Because of oxygen depletion concerns resulting in fish kills, particularly during the warmest months of the summer, herbicide and algaecide applications must be limited. Even with limited treatments, the risk of a fish kill remains. Aqua-Weed Control Inc. will take steps to limit the possibility of a fish kill event.

The WBPOG agrees to indemnify and hold harmless Aqua-Weed Control and its employees, agents, officials and officers for, from and against any and all claims and causes of action arising from and in connection with the lawful chemical treatment of these waters.

**Treatment Plan:**

File for your EGLE permit during the Fall/Winter after receipt of the required paperwork and permit fee.

Treat according to the agreed upon schedule below. These approximate dates can be adjusted per weather, plant growth, and you're your request. Please call to adjust these dates and for additional treatments. Please call to request a pre-season survey.

Regarding the treatment; Primary target plants are exotic species such as Eurasian Water Milfoil and Curly-Leaf pondweed. Treat for targeted plants using current best management practices. Nuisance milfoils aggressively treated using systemic herbicides such as 2,4-D and/or Triclopyr or contact herbicides. Nuisance pondweeds and algae's controlled as permitted by the EGLE using contact herbicides and algaecides. Treatment for lilies and other emergent plants as permitted, 40' x 40' near docks and beaches plus boat paths, using systemic herbicides, glyphosate and/or flumioxazin. Permit amendments may be required to treat native plants which EGLE may or may not approve. Targeted plant control effects expected 3 weeks post treatment.

Products are applied via surface and subsurface injection and/or granular application equipment. Aqua-Weed Control employs a large fleet of application boats, and other specialty equipment to respond to any conceivable weed control project on any size lake. Water body is posted with yellow water use restrictions signs before each application.

**Pricing:** Season Plan. Pay one price for the season plus the required EGLE permit fee.  
 Three (3) treatments are planned...two weed and algae plus one algae only =  
 \$8800 whole lake (Plus, EGLE permit fee of \$400.)  
 or  
 \$400 per homeowner, minimum 10 homes in a row (Plus, EGLE permit fee of \$200.)  
 Season total invoiced after first application.

**Treatment Schedule:**

1X	Late May	Weed and Algae Control
2X	Late June	Algae Control
3X	Early/Mid August	Weed and Algae Control

No charge for lake surveys required for treatment planning. No charge to attend your association meetings.

**Other services you may request:**

Water Quality Testing.....	Number of testing sites dependent of lake size and shape....	\$250. Per sample site
Microcystin field test .....	.....	\$150. Per test
*Season Microcystin monitoring available		
Microcystin lab test (includes overnight shipping).....	.....	\$590. Per test



Lake Lochmoor  
2021 - Page #2

**Permit Fee:** EGLE permit fee is \$200 or \$400. Payable to "The State of Michigan".

**Guarantee:** Aqua-Weed Control guarantees at least 90% control of the targeted exotic plants or we will re-treat the area at no additional charge! Control of targeted plants expected 3-4 weeks after treatment.

**Insurance:** Aqua-Weed Control is insured as required by law, however, being an "Additional Insured" adds you to our policy and would require our insurance company to defend you and your association against a claim. Because of the additional cost incurred, we must charge \$50. for this additional coverage. We will supply a "Certificate of Insurance" at no charge. The "Certificate of Insurance" is documentation that we have insurance. Do you wish to be an "additional insured"? YES  [If yes, \$50. will be added to your first invoice of the summer.]

**Posting:** Aqua-Weed Control will post the yellow water use restriction signs along the shoreline as legally required via stakes, stapling to larger trees or the best available alternative unless otherwise advised in writing by the WBPOG and then authorized by the EGLE. The WBPOG agrees to remove all posted water restriction signs after the longest restriction date has expired.

**Cooperation:** The WBPOG agrees to reasonably cooperate with Aqua-Weed Control regarding aquatic weed treatments and related matters. The WBPOG shall provide Aqua-Weed Control with a readily usable boat access to the water body.

**Representative of Authority:** The WBPOG represents and warrants that its representative has full authority to sign and bind the WBPOG to this contract and addendum documents such as the Authorization form.

Accepted and agreed to by: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_.

We agree to perform the above services for the agreed upon price. Because of the EGLE requirements and restrictions with respect to the amount and types of aquatic vegetation that we can control in a given water body / area (i.e. arrowheads, cattails, etc.) and environmental conditions (i.e. weather, water flow, plant chemical resistance, etc.) treatments may be limited. We value and appreciate each customer and will strive to achieve results that will satisfy your expectations. If at the time of treatment the job circumstances and conditions are different than anticipated we will discuss the problem before we do the treatment. These statements do not represent any change from the policies that we have successfully worked with since we began in 1975.

Blake Culbert  
Aqua-Weed Control, Inc.

September 28, 2020  
Date





## Authorization Form

*Our signature below authorizes Aqua-Weed Control, Inc.  
to file for our aquatic nuisance control permit.*

It is the intention of the riparian owner/s of Lake Lochmoor, Livingston County to treat for nuisance aquatic vegetation and/or algae as permitted by the Environment, Great Lakes and Energy (EGLE). We authorize Aqua-Weed Control Inc. to file all the necessary documents to secure a permit from the EGLE and to amend the permit as may be required. We also authorize that all required notices may be sent via electronic media to address given below.

- As is required by Michigan Law the person signing below must have the proper authority from the riparians or other organization (homeowners association, lake board, condo association, management company, owners representative, etc.) to properly authorize Aqua-Weed Control, Inc. to file for your permit.
- As required by Michigan Law, the person signing below must secured proper permission from the riparian owners in the proposed treatment area and those riparian's within 100 feet of the proposed treatment area. **These permissions must be maintained year to year (accounting for new residents moving into the treatment area) and must be made available to the EGLE upon request.** Individual permission are not usually required in the case of Lake Boards, Special Assessment Districts, Condo Associations, Apartment Complex Ponds and certain deed binding associations where riparian rights have been "deeded" to the homeowners association.
- As is required by Michigan Law the person signing below must distribute a copy of the "lake treatment notice" to each lake front riparian within the proposed treatment area plus 100' no later than 7 days before our first treatment and no sooner than 45 days (EGLE rule). A copy of the "lake treatment notice" is enclosed. The signature below acknowledges receipt of the notice.

The customer signing below acknowledges and agrees to fully perform all tasks and undertakings listed above. Failure to do so may result in sanctions by EGLE against the lake association, its aquatic nuisance control permit, and/or Aqua-Weed Control. This authorization form is intended to allow Aqua-Weed Control, Inc. to file for your aquatic weed control permit early so that EGLE has ample time to process your required permit application each season. **This authorization is in effect in perpetuity, unless the home/property is sold whereby the new property owner is required to sign a new form. This authorization can be revoked in writing by the property owner at any time.**

Name of the association or group: \_\_\_\_\_

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_

Address on water body: \_\_\_\_\_ (P.O. numbers not accepted)

City and Zip on water body: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address \_\_\_\_\_ @ \_\_\_\_\_



September 28, 2020

# INVOICE

EGLE Permit application fee

Lake Lochmoor  
C/o Jack Wheeler  
724 Prince Edward Dr.  
Howell, MI 48843

For: Lake Lochmoor

TERMS: Upon Receipt

EGLE permit fee..... **\$400.\*\***

\*\*Please make your check payable to "The State of Michigan"  
and forward to us at your earliest convenience.

Please call if you have any questions. Thank you for your business.

Cordially,

  
Blake Cuthbert





1944 Howland Blvd. White Lake, MI 48386

248-363-0205 -office 248-363-4448 -fax  
[bluewateraquatics@comcast.net](mailto:bluewateraquatics@comcast.net) -E mail

Dear Matt,

Thank you for your interest in having Blue Water Aquatics service your lake this year, I hope you and your neighbors will be happy with our work. If you are ever unsatisfied with our service, please call us so we can fix the matter immediately. Please read all documents carefully, so not to miss any important information or steps you may need.

Included with this letter, you will find the following:

- > 1 copy of the aquatic contract for 2021-2023
- > Mosquito control information
- > Water testing information
- > Bacteria information
- > Treatment notice

### Permit Info *IS LARGER THAN 10 ACRES*

Because the lake ~~has an outlet~~, a permit from the Michigan Department of Environmental, Great Lakes, and Energy (EGLE) is required before any applications can take place each season. On **August 17, 2015**, the E.G.L.E.- Water Resources Division launched a new information system called MiWaters. MiWaters is a state-of-the-art, comprehensive, Web-based permitting and compliance database.

How this will affect you:

- Your permit will be applied for and submitted electronically by us and 'Blue Water Aquatics' designated as the permittee.
- You can now apply for up to a 4-year permit avoiding yearly paperwork issues and possible delays to your treatments each spring.
- Please see the chart below to determine how many years you would like your permit to be in for and the total cost of the permit.

Your permit fee cost per year:  
\$200.00

Please fill out and return the contracts and any other requested paperwork. The permit fees are included as part of the yearly treatment budget.

Due to the over 3,000 (and growing) permits that are filed each year, we like to apply for your permit as soon as possible so that it is not delayed\* in the spring. As part of our service, we will file all necessary documents to secure your permit from the EGLE as soon as we receive the above-mentioned documents. \* Permits may take in excess of 2 months to be issued.

**Treatment notice-** This notice explains the products that we use, water use restrictions, posting, and other information regarding our treatments. In the spring, this form will need to be either printed in a subdivision newsletter or to be given to each property owner within the treatment area at least 7 days prior to our first application. The person signing the contract assumes the responsibility of the distribution of this notice.

In addition, the person signing the contract states that they have received written permission from all properties within their requested treatment area. If permission has not been received, our company must be notified and we will be required not to treat those properties.

Please note: the herbicides and algaecides that we use are approved for use in Michigan waters by the EPA, Michigan Department of Agriculture, and the Michigan Department of Environmental, Great Lakes, and Energy.

At your request we can provide you with a certificate of insurance at no charge. To be added on to our existing policy, a \$100.00 processing charge will apply.

Details of the proposed treatments are on the contract.

Feel free to give me a call anytime to discuss any questions or concerns that you may have regarding your contract or account.

Cordially,

Kirk Grant- President  
Blue Water Aquatics



Proud member of the following organizations:

#### Midwest Aquatic Plant Management Society

*Promotes sound and appropriate technologies for the management of aquatic resources*

#### Michigan Aquatic Managers Association

*Dedicated to the Professional Management of Michigan's Aquatic Resources*







1944 Howland Blvd. White Lake, MI 48386

248-363-0205 -office 248-363-4448 -fax  
[bluewateraquatics@comcast.net](mailto:bluewateraquatics@comcast.net) -E mail

**CONTRACT FOR TREATMENT 2021-2023**  
 (Lake Lochmoor)

Lake Lochmoor Homeowners  
 c/o Matt Brinker  
 4717 Lakeshire Ct.  
 Howell, MI 48843

517-242-2819

[brinkerm@chartermi.net](mailto:brinkerm@chartermi.net)

We, the undersigned, agree to the following season treatment program. We understand that such an agreed upon plan is required by the Michigan Department of Environment, Great Lakes, and Energy (E.G.L.E.) before a permit will be issued (if required) for the treatment of our waters this summer. We also understand by signing this contract we agree to all terms and conditions stated in the cover letter and on the contract.

**SPECIFICS:** The following is a cost and treatment schedule for the 2021-2023 season. This treatment plan is designed for the waterbody that requires treatments multiple times a summer. Both parties understand that this contract can be revised at any time as long as all services performed have been paid. Our company guarantees to take every step necessary to satisfy and try to meet the expectations of our customers. However, we cannot be held responsible for extreme weather and/or other unforeseen factors that can alter the effectiveness of the treatment. The following is the estimated treatment dates, target nuisances, and products that may be used for your waters.

<u>Tentative Treatment Dates</u>	<u>Target Nuisances</u>	<u>Products to Control Nuisances</u>
Mid/Late May (Weed and algae)	Eurasian Milfoil	Aquathol-K
Mid June (Algae)	Pondweeds	Reward
Early July (Weed and algae)	Naiads	Navigate
Early August (Weed and algae)	Coontail	Adjuvant
	Duckweed/watermeal	copper sulfate
	Filamentous algae	chelated copper
	Lily Pads (moderate control)	Clipper

\*This budget includes a \$200.00 permit from the E.G.L.E. ~~To save time and paperwork for both parties, the season total will be billed after the May treatment.~~ *BILLING WILL OCCUR AFTER THE FIRST TWO TREATMENTS AND AFTER THE LAST TWO TREATMENTS OF THE SEASON.*

2021 total budget= \$7,340.00  
 2022 total budget= \$7,500.00  
 2023 total budget= \$7,670.00

\*\*Treatment area is based on a size of 100 linear feet x 20-50 feet out for each property owner and creating boat lanes towards open water of the lake. Off shore exotic weed treatments will also be included within EGLE restrictions.

Any late payments made after 30 days post invoice date, will be subject to an additional 2% per month late fee. If you have any questions, please give us a call. Costs include surveys, chemicals, labor, materials, licenses, and all insurances.

An access site (via yard, boat launch, etc.) will be needed for treatment of your lake.

Accepted by: MATTHEW V. BRINKER on 11/5/2020 for the treatment of Lake Lochmoor.  
 (Sign) (Date)

Kirk Grant- President  
 Blue Water Aquatics

October 7<sup>th</sup>, 2020  
 Date

# Bio-Health Pod Systems

Patent Pending

Proposal For:  
Lochmoor Lake, Howell MI



RIGERO HQ  
855.755.0445  
[info@rigero.com](mailto:info@rigero.com)

Rich Baum  
248.761.7093  
[rich@rigero.com](mailto:rich@rigero.com)

Roy Cole  
249.640.1149  
[roy@rigero.com](mailto:roy@rigero.com)



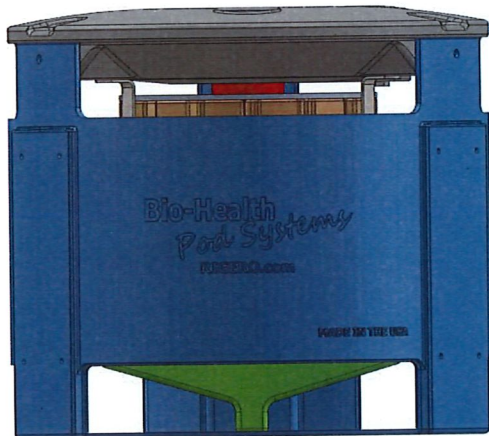
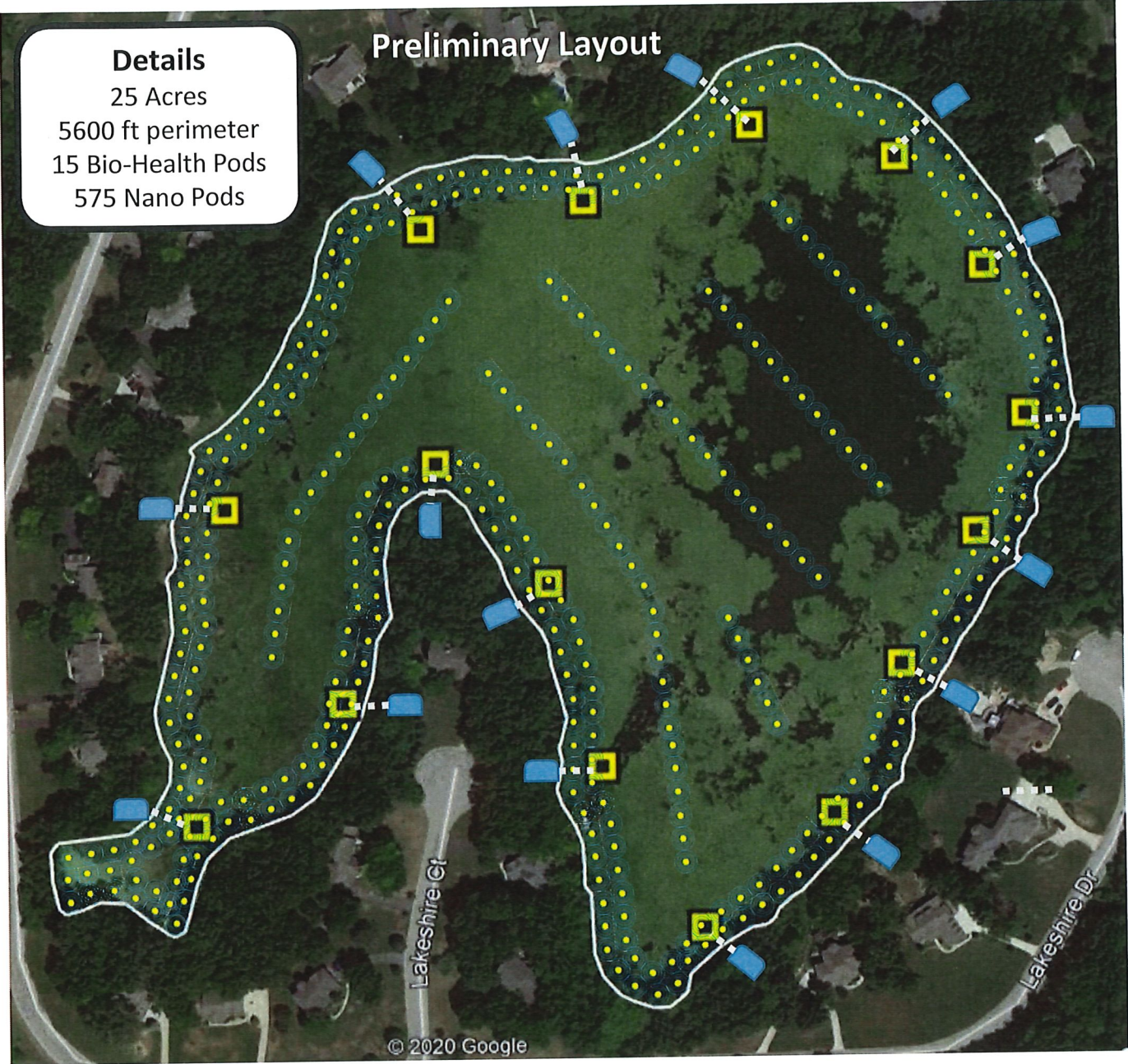
22110 Telegraph Rd. ▪ Southfield MI, 48033 ▪ [RIGERO.com](http://RIGERO.com)



# Preliminary Layout

## Details

25 Acres  
5600 ft perimeter  
15 Bio-Health Pods  
575 Nano Pods




**Bio-Health Pod**



**Nano Pods**

Key

-  Bio-Health Pod
-  Nano Pod
-  Pump Basin
-  Air Hose



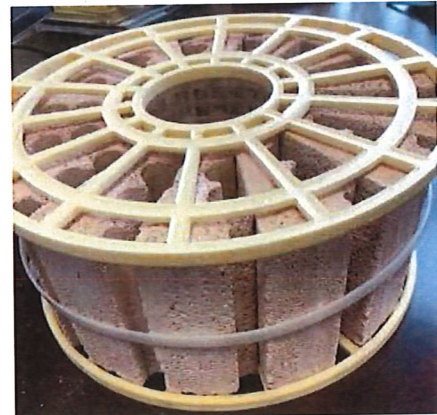
## Plug and Go Kit



- 1 x Bio-Health Pod
- 1 x Hiblow HP-60 Pressure Air Pump
- 1 x Faux Rock - Pump Enclosure with 1 base, 4 ground stakes (attached to inside of rock), and 2 spacers
- 3 x Bio-Cartridges
- 1 x Metal Pole Clamps with hardware
- 1 x 100 ft ½" ID (Inside Diameter) x ¾" OD (Outside Diameter) Clear Air Hose
- 10 x Bio-Health Nano Pods
- 2 x Rubber Mounting Straps
- Hardware pack for Rubber Mounting Straps



3 Bio-Cartridges



2 x Nest Layers  
(Already assembled in the Bio-Health Pod)

### Performance Objectives and Expectations

Installed Bio-Health Pod Systems deliver continuous 24/7 treatment, providing aeration, while generating and distributing mass quantities of beneficial bacteria that aggressively consume and digest bottom muck, and excessive nutrients suspended in the water column reducing the effects that lead to algae blooms.

Systems are initially installed to draw down bottom muck and reduce nutrient loads in the water column to healthy levels. Systems are left in place to maintain and manage water quality moving forward. Therefore Bio-Health Pod Systems serve as both a short and long term solution that improve the health of aquatic systems in a natural and powerful way.

## What about the Weeds!

### More Muck & Suspended Nutrients = More Invasive Weeds

As muck gets deeper and nutrient loads in the water column worsen over time it causes more invasive weed growth and algae blooms for several reasons:

1. Muck and suspended nutrients are rocket fuel for invasive weeds and algae
2. As the pile of muck increases water depth decreases, water temperatures go up and more sunlight reaches the pond bottom. These conditions promote growth of invasive weeds and algae
3. These conditions result in low dissolved oxygen that suppresses healthy aquatic life while, once again promoting invasive weed and algae growth.

### Chemical Treatments Add More Muck and Lead to the Vicious Cycle

Herbicides and algicides are very commonly used to kill invasive weeds and algae. Unfortunately, the dead plant material sinks to the bottom where it decomposes adding more bio-mass to the already existing muck. As the muck deepens the weeds and algae come back more quickly. Chemical treatments are continued and often increased in response to an ever-worsening problem. Over time, herbicides and algicides become less and less effective. The vicious cycle of chemical treatment continues for many years until the volume of muck is overwhelming. The waterbody will often have a foul odor and healthy aquatic life is virtually nonexistent.

Just sticking to the old method of treating weeds and algae with chemicals will only make things worse.

### Nutrient Reduction = Less Invasive Weeds and Algae – The Bio-Health Pod Solution!

**Bio-Health Pod Systems solve the core issue by generating mass quantities of beneficial bacteria that aggressively consume and digest the muck and excessive nutrients in the water column 24/7. As the muck is reduced the conditions that can only lead to invasive weeds and algae are taken away and a healthy aquatic system is restored.**





## Plug & Go System Pricing With Full Service

Description	Qty	Price	Year 1	Year 2 & After Options	
				DIY	Full Service
Bio-Health Pod Plug & Go Kit (Includes 10 Nano Pods)	15	\$ 6,500.00	\$ 97,500.00		
Extra Nano Pods	425	\$ 54.00	\$ 22,950.00		
Bio-Recharge Kit	15	\$ 599.00		\$ 8,985.00	
Bio-Recharge Kit with Full Service	15	\$ 950.00			\$ 14,250.00
<b>Total</b>			<b>\$ 120,450.00</b>	<b>\$ 8,985.00</b>	<b>\$ 14,250.00</b>

Price may be adjusted based on location of electric service and the resulting length and type of airline and size of air pump(s).

Electrical service required and not included.

## Full Service Bio-Health Pod Program

Location	Year 1	Year 2	Year 3	Year 4
Lake	\$75,450.00	\$75,450.00	\$75,450.00	\$14,250.00

Price may be adjusted based on location of electric service and the resulting length and type of airline and size of air pump(s).

### 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Year System Installation and Service Program

Includes: Installation, service, maintenance, Bio-Cartridge recharge, Nest Layer replacement and general operation. Electrical service required and not included.





Owners of parcels outlined in yellow have signed the petition to create the SAD.

Owners of parcels outlined in blue are opposed to SAD.



Weed Control Special Assessment Roll

Address	Street	Parcel Number	Lot #	Acres	No	No Acres	Yes	Yes Acres	Shares	Levy	Owner Names
708	PRINCE EDWARD DR	4710-36-102-007	7	2.081		0.000	Y	2.081	1.0	\$400	DRYJA JOHN & SANDRA K
724	PRINCE EDWARD DR	4710-36-102-008	8	1.476		0.000	Y	1.476	1.0	\$400	WHEELER SUSAN OSBORNE & JOHN D
750	PRINCE EDWARD DR	4710-36-102-009	9	1.418		0.000	Y	1.418	0.5	\$200	FITZGERALD LAFRENDA E LIVING TRUST
4473	LAKESHIRE DR	4710-36-104-020	38	1.236		0.000		0.000	1.0	\$400	WOLF JENNIFER & MICHAEL
4501	LAKESHIRE DR	4710-36-104-021	39	1.107	N	1.107	Y	0.000	1.0	\$400	MUSCOE MICHAEL T & TRACY
4519	LAKESHIRE DR	4710-36-104-022	40	1.022		0.000		1.022	1.0	\$400	WEBB JOHN & MARY
4537	LAKESHIRE DR	4710-36-104-023	41	1.048		0.000		0.000	1.0	\$400	SARGENT TINA & YOCKEY JAMES
4555	LAKESHIRE DR	4710-36-104-024	42	1.048		0.000		0.000	1.0	\$400	BORKOWSKI CRAIG & BREE
4577	LAKESHIRE DR	4710-36-104-025	43	1.008		0.000	Y	1.008	1.0	\$400	MILLER CRAIG & CHARISSE
4595	LAKESHIRE DR	4710-36-104-026	44	1.028		0.000	Y	1.028	1.0	\$400	CIESLAK MATTHEW D & LINDSAY A
4617	LAKESHIRE DR	4710-36-104-027	45	1.137		0.000	Y	1.137	1.0	\$400	HEWITT HEATHER
4639	LAKESHIRE DR	4710-36-104-028	46	1.426		0.000	Y	1.426	1.0	\$400	SULEK RYAN & KATIE
4657	LAKESHIRE DR	4710-36-104-029	47	0.922	N	0.922		0.000	1.0	\$400	SMALLEY ERIK & KATHRYN
4734	LAKESHIRE DR	4710-36-104-030	48	1.012		0.000		0.000	1.0	\$400	HAMMOND ROBERT & ANN
4716	LAKESHIRE CT	4710-36-104-031	49	1.475		0.000		0.000	1.0	\$400	FICARO MARTIN & ANGELA A
4700	LAKESHIRE CT	4710-36-104-032	50	3.31		0.000	Y	3.310	1.0	\$400	ZEBROWSKI MARK P & MARLENE B
4717	LAKESHIRE CT	4710-36-104-033	51	1.382		0.000	Y	1.382	1.0	\$400	BRINKER MATTHEW
4735	LAKESHIRE CT	4710-36-104-034	52	0.891		0.000		0.000	1.0	\$400	WALTERS JOHN G & JANICE M
4719	LAKESHIRE DR	4710-36-104-035	53	0.84		0.000	Y	0.840	1.0	\$400	GOWER SCOTT R & CHRISTINE E TRUST
4741	LAKESHIRE DR	4710-36-104-036	54	0.88		0.000	Y	0.880	1.0	\$400	EMERY BRAD & HOLLY G
4759	LAKESHIRE DR	4710-36-104-037	55	0.945		0.000	Y	0.945	1.0	\$400	LINDELL BLAKE & VALERIE
4777	LAKESHIRE DR	4710-36-104-038	56	1.332		0.000		0.000	1.0	\$400	RONDEAU BRAD
		4710-36-104-039	57	1.91		0.000		0.000	1.0	\$400	BOSS INVESTMENT NUMBER 2 LLC
810	PRINCE EDWARD DR	4710-36-104-041	59	1.16		0.000	Y	1.160	0.5	\$200	WILLIAMS ALICIA
806	PRINCE EDWARD DR	4710-36-104-042	60	1.078		0.000	Y	1.078	0.5	\$200	WILLIAMS ALICIA
784	PRINCE EDWARD DR	4710-36-104-043	61	1.544		0.000	Y	1.544	1.0	\$400	STARR, DAMIAN
762	PRINCE EDWARD DR	4710-36-104-044	62	1.191		0.000	Y	1.191	0.5	\$200	FITZGERALD LAFRENDA E LIVING TRUST

Total Acres

34.907      2.029      22.926      25.0  
5.81%      65.68%

20% of total land area

6.981

50% of total land area

17.454

\$10,000 Annual Total



MEMO

To: Marion Township Board  
From: Bob Hanvey  
Subject: Poverty Exemptions and Board of Review letter appeals for residents  
Date: January 14, 2021

The Township Board has to approve Poverty Exemption Guidelines for 2021. The attached resolution is proposed for 2021. The Guidelines set by the Township **shall not be set lower** than the Federal Poverty Guidelines. The attached resolution uses those guidelines but has been modified by moving the dollar amounts up one level from the Federal Guidelines.

The Guidelines **shall** also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of taxes. The proposed Guidelines are the same as last years at Marion Township.

Also attached is a proposed resolution is to allow Marion Township residents to appeal to the Board of Review by written letter. Non-resident property owner letter appeals are allowed by statute.

**RESOLUTION TO ADOPT POVERTY EXEMPTION POLICY AND GUIDELINES  
FOR 2021 INCOME AND ASSET TESTS**

RESOLUTION #2021-nn  
January 14, 2021

\_\_\_\_\_ motioned to adopt a resolution to set the following policy and guidelines for 2021 Poverty Exemptions, Seconded by \_\_\_\_\_

In order to qualify for a poverty exemption, property owners must submit an application using the form attached to this resolution. The Board of Review shall consider the income and asset guidelines listed below. Applicants exceeding the guidelines in one of the tests may qualify for partial exemptions if they have shortages in the other test.

Income Test: The income guidelines shall be the adjusted Federal Poverty Guidelines as follows:

<u>Size of Family Unit</u>	<u>Poverty Guidelines</u>
1	\$17,240
2	\$ 21,720
3	\$ 26,200
4	\$ 30,680
5	\$ 35,160
6	\$ 39,640
7	\$ 44,120
8	\$ 48,600
For each additional person	\$ 4,480

Asset Test: To be eligible for a 100% poverty exemption for 2021, residents shall have a maximum of \$50,000 in net assets, excluding their principal residence, retirement accounts, and accounts having a substantial penalty for withdrawals.

Upon roll call vote, the following voted "Aye":

The following voted "Nay":

The following abstained:

Resolution

The supervisor declared the motion

I, the undersigned, the duly qualified and acting Clerk for the Township of Marion, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Board of Trustees at a meeting held on the 14th day of January 2021, and further certify that the above Resolution was adopted at said meeting.

\_\_\_\_\_  
Marion Township Clerk

\_\_\_\_\_  
Date

RESOLUTION TO ALLOW RESIDENTS TO FILE LETTER APPEALS  
TO THE BOARD OF REVIEW FOR 2021

RESOLUTION #2021-nn  
January 14, 2021

\_\_\_\_\_ motioned to adopt a resolution to set the following policy for 2021  
Letter Appeals to the Board of Review, Seconded by \_\_\_\_\_

Marion Township property owners may file an appeal of the assessed value of their real or personal property by written letter to the Board of Review for consideration. The letter will preserve their right to appeal to the Michigan Tax Tribunal. The letter must arrive at the township by noon on Tuesday March 9, 2021, the last day of the final scheduled Board of Review hearings.

This date may be changed due to State of Michigan orders or statutes.

Upon roll call vote, the following voted "Aye":

The following voted "Nay":

The following abstained:

Resolution

The supervisor declared the motion

I, the undersigned, the duly qualified and acting Clerk for the Township of Marion, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Board of Trustees at a meeting held on the 14th day of January 2021, and further certify that the above Resolution was adopted at said meeting.

\_\_\_\_\_  
Marion Township Clerk

\_\_\_\_\_  
Date



# MARION TOWNSHIP

www.mariontownship.com

2877 W. Coon Lake Rd.  
Howell, MI 48843

Phone (517) 546-1588  
Fax (517) 546-6622

## MARION TOWNSHIP RESOLUTION TO APPROVE THE OPTING OUT OF THE 2011 PUBLIC ACT 152

Resolution # 2021-  
January 14, 2021

At a meeting of the Board of Trustees for the Township of Marion, Livingston County, Michigan, held at 2877 W. Coon lake Road, Howell, Michigan 48843, on the 14<sup>th</sup> day of January, 2021 at 7:30 p.m. Eastern Standard Time.

**PRESENT:**

**ABSENT:**

The Township of Marion has adopted a resolution to adopt annual exemption option as set forth in 2011 Public Act 152, the Public Funded Health Insurance Contribution Act, as presented.

The Resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

Upon roll call vote the following voted "Aye":

No:

RESOLUTION DECLARED \_\_\_\_\_.

STATE OF MICHIGAN

COUNTY OF LIVINGSTON

I, the undersigned, the duly qualified and acting clerk for the Township of Marion, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Board of Trustees at a meeting held on the 14<sup>th</sup> day of January, 2021, and further certify that the above Resolution was adopted at said meeting.

\_\_\_\_\_  
Tammy L. Beal, Marion Township Clerk

AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAXES

AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between Howell Public Schools, with offices located at 411 N. Highlander Way, Howell, MI 48843 (hereinafter "School District") and Marion Township with offices located at 2877 W. Coon Lake Road, Howell, MI 48843 (hereinafter "Township"), pursuant to 1976 PA 451, as amended, for the purposes of providing for the collection by the Township of a Summer levy of School District property taxes for the year 2021.

The parties agree as follows:

1. The Township agrees to collect 100% of the total school non-homestead property taxes and 50% of the school debt property taxes as certified by the School District for levy on July 1, 2021 on property located within the Township. Interest earned on said taxes will be retained by the township.
2. The School District agrees to pay Township costs of assessment and collection as follows:

\$ 3.00 per parcel

It is understood that the tax rate as spread by the Township would also reflect the sum of 100% of the taxes of the Livingston Education Service Agency.

3. No later than June 15, 2021 the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection in 2021.
4. The Township Treasurer shall account for and deliver summer school tax collections as follows:
  - a. Summer Tax collections shall be paid to the School District within ten (10) business days from the 1st and 15th of each month. At your discretion, you may elect to discontinue summer tax disbursements to Howell Public Schools in November, December, January, and March.

SCHOOL DISTRICT

Signature authorized by Board  
of Education Resolution of  
\_\_\_\_\_ (date)

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

TOWNSHIP

Signature authorized by Board  
of Trustees Resolution of  
\_\_\_\_\_ (date)

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Clerk

**tammybeal@mariontownship.com**

---

**From:** Dave Hamann <za@mariontownship.com>  
**Sent:** Tuesday, January 5, 2021 9:45 AM  
**To:** supervisor@mariontownship.com; Tammy Beal Clerk MMC;  
treasurer@mariontownship.com; trustee1@mariontownship.com; danlowe1969@gmail.com; Scott Loyd; gbdurbin@charter.net  
**Cc:** info@mariontownship.com  
**Subject:** UPDATE ON SCHROEDER BODY SHOP ISSUES

Board members, attached is an email that was sent to the building department with many issues relating to the Schroeder Body Shop which was approved by you all in 2018 and has opened for business without a Certificate of Compliance from me and a Certificate of Occupancy from the Building Department. Please read the issues below and plan on discussing this at your board meeting as to how you wish to approach the project. Let me know if you have any questions from me!

Dave Hamann  
Zoning Administrator  
Marion Township  
2877 W. Coon Lake Road  
Howell, MI 48843  
Phone (517) 546-1588  
za@mariontownship.com

**From:** Dave Hamann <za@mariontownship.com>  
**Sent:** Tuesday, January 5, 2021 9:40 AM  
**To:** 'Rick Swanson' <RSwanson@livgov.com>  
**Cc:** 'Jim Rowell' <JRowell@livgov.com>  
**Subject:** RE: [EXT] Follow up to phone message

Rick and Jim,

I see the final is scheduled again for Schroeder today but here are the issues I have and until I can get them before the Board of Trustees next Thursday I would not be able to give you even a temporary Certificate of Compliance so that you can issue the Certificate of Occupancy. We all know they are in there and have been using the facility for many weeks now and the old location in the City of Howell is closed down. But here are some of the issues I still have open.

1. They were trying to sell cars and I stopped that last week since they do not have a permit nor do they have a state license approved by Marion Township.
2. Items added to the site but not on the site plan include Shed on south side for compressors, shed and propane filling station, fence and concrete next to dumpster, missing security fences, landscape plan issues.
3. No Special use 17.34 required for RV outdoor storage yet entire lot is full of RV's.
4. Easement agreement not signed for sewer easement along D19
5. There is a RV dump setup which is not on the plans and Township is concerned with this business and its effects on the sewer we contract with the City of Howell and the Propane business is not approved as a use.

The issue is I can not respond to many of the changes since that is not within my zoning ordinance authority and in all cases this project should be stopped until it goes back thru Site Plan Review and if necessary special use permits for the other business. I hope to receive some Board direction from the meeting scheduled for January 14, 2021 at 7:30pm. Let me know if you have any questions!

Dave Hamann  
Zoning Administrator  
Marion Township  
2877 W. Coon Lake Road  
Howell, MI 48843  
Phone (517) 546-1588  
[za@mariontownship.com](mailto:za@mariontownship.com)

**From:** Rick Swanson <[RSwanson@livgov.com](mailto:RSwanson@livgov.com)>  
**Sent:** Monday, January 4, 2021 1:32 PM  
**To:** Dave Hamann <[za@mariontownship.com](mailto:za@mariontownship.com)>  
**Cc:** Jim Rowell <[JRowell@livgov.com](mailto:JRowell@livgov.com)>  
**Subject:** Re: [EXT] Follow up to phone message

Hi Dave,

I was not aware that he was occupying the building without a C of O. I will discuss this with Jim Rowell and get back to you this afternoon, we can help with enforcement.

Rick

Sent from my iPhone

On Jan 4, 2021, at 1:08 PM, Dave Hamann <[za@mariontownship.com](mailto:za@mariontownship.com)> wrote:

**"The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin."**

---

Hi Rick, need to know if you are aware that Schroeder body shop has been open and operating for several weeks now. I am in battle with the issues but without legal or board support right now!

Dave Hamann  
Zoning Administrator  
Marion Township  
2877 W. Coon Lake Road  
Howell, MI 48843  
Phone (517) 546-1588  
[za@mariontownship.com](mailto:za@mariontownship.com)





# Schroeder Body Shop LLC

50 Schroeder Park Drive  
Howell, MI, 48843

### East side of property:

Installing 14 Michigan  
White pines (WHP) 9' for privacy  
screening.

### North side of the property:

Installing 26 burning bushes (BB) 3 gal pot  
size. Install flowering bed with variety  
100 one gal size perennials. Sign in the  
middle. Lights TBD. Hardwood  
Mulch. Plastic edging. Install 2 deciduous  
Magnolia (MG) 7-9'.

### West side:

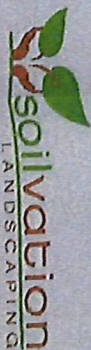
Install 4 deciduous crabapple (CA) 7'  
Install flowering bed with 100 variety  
perennials 1 gal size with sign in the  
middle (FBSG). Lights TBD.  
Hardwood mulch. Plastic edging. Front of  
the building: Install 18 deciduous or evergreen  
shrubs (SHIV) 3 gal pot size. Hardwood mulch.  
English ivy ground cover.  
Install 18" seating wall and paver patio  
(PPSTW) on southwest side.

### South side:

Preserving wetland with  
existing trees (WLT)  
Install lawn with seeding or  
sod. Install irrigation system.  
Provide positive drainage.  
See engineering plans for grades.  
Parking lighting: Install 9  
14' lights (PL) and 7 wall packs (WP)  
on the building. See manufacturer  
specification for  
lighting equipment details.



Schroeder's Body Shop and RV repair  
50 Schroeder Park Drive  
Howell, MI, 48843



Scale: 1"=30'  
May 3, 2018



# Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575  
Telephone: (517) 546-4250 • Facsimile: (517) 546-9628  
Internet Address: [www.livingstonroads.org](http://www.livingstonroads.org)

December 21, 2020

Dear Livingston County Township Managers and Supervisors,

The Livingston County Road Commission has budgeted approximately \$3,000,000 for Primary Road Pavement Preservation. We hope to maximize our program again by asking Townships to submit primary road projects that they would consider partnering on.

We have carried over our Pavement Preservation Program contract for another year with Rieth Riley Construction Company Inc. This enables us to keep the low bid prices from 2019 and allows us to start work immediately in the spring as soon as the weather breaks.

Attached is a costing guide for budgeting purposes only. We ask that you select projects for 2021 and 2022 that are of importance to your area. This will help us for future planning and budgeting.

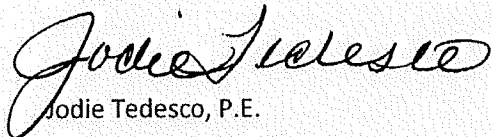
Once we have all the projects identified we will evaluate projects and available dollars to maximize our 2021 pavement program.

2021 Projects					
Road Name	Termini	Length	Base Cost (Max)	Total Cost	Twp Match \$

2022 Projects					
Road Name	Termini	Length	Base Cost (Max)	Total Cost	Twp Match \$

Please submit your road candidates by February 28<sup>th</sup>.

Thank You,



Jodie Tedesco, P.E.  
County Highway Engineer

Enclosures

## 2021 PPP Average Cost / Mile

Treatment	Average Cost / Mile	Recommended Road Candidate Condition
2.0" Hot Mix Asphalt(HMA) Overlay	\$165,000	Paser Rating high 4, Surface raveling or first signs of wheel path cracking. Block cracking over 50%, patches in good condition.
HMA Wedge Course and 2.0" HMA Overlay	\$250,000	Paser Rating 3 or low 4, Moderate Rutting, extensive block cracking, patches in poor condition.
Base Repair/HMA Wedge Course/ 2.0" HMA Overlay	\$300,000	Paser Rating high 2 or 3. Significant road deterioration. Patches 1,000 syds or less per mile. Unbuilt road with poor underlying soils.
2.5" Mill existing pavement/ 3.0" HMA Pavement 2-Lifts	\$350,000	Paser Rating 2 – 4. Roadway with curb and gutter or grade control. Surface raveling, cracking, poor patches.
Crush and grade existing pavement. HMA Pave, 400#/Syd 2-Lifts	\$385,000	Paser Rating 2 or 3. Significant road deterioration. Patches in poor condition greater than 1000 syd per mile. Decent underlying road base.
Chip Seal with a Fog Seal	\$45,000	Low volume rural paved road. Minor surface defects and cracking.
HMA Wedge with a Chip Seal and Fog Seal	\$175,000	Low volume rural paved road. Minor rutting and deformation of pavement.
Reclamite HMA pavement surface rejuvenator	\$15,000	3-5 year old newly paved roadway. Rejuvenates bitumen in the pavement to extend pavement life.
Overband Crack Seal	\$10,000	Cracks 1/4" or larger





# Liv.Co UPDATE

Monthly News from the  
Livingston County Commissioners



December 2020

## Livingston County Board of Commissioners

District 1 - Kate Lawrence  
*(Board Vice-Chairwoman)*

District 2 - William Green

District 3 - Wes Nakagiri

District 4 - Douglas G. Helzerman

District 5 - Vacant

District 6 - Robert J. Bezotte

District 7 - Carol S. Griffith  
*(Board Chairwoman)*

District 8 - Jay Gross

District 9 - Gary Childs

*"The mission of Livingston County is to be an effective and efficient steward in delivering quality services within the constraints of sound fiscal policy. Our priority is to provide mandated services which may be enhanced and supplemented to improve the quality of life for all who work, reside, and recreate in Livingston County."*

## The Board Adopts The 2021 Livingston County Budget

The Livingston County Board of Commissioners unanimously approved the 2021 Fiscal Year Budget on November 23. The General Fund budget comprises \$51.2 million of a \$95.6 million total budget. This is a decrease of \$694,000 compared to the current revised budget for all funds. Just under \$900,000 in capital improvements is planned for 2021 and \$1.2 million is appropriated for an additional payment to MERS for the County's pension plan. Livingston County will continue to operate with the lowest County millage rate in the state and the County's AAA bond rating was reaffirmed by Moody's in October. We are one of only five counties statewide to hold that rating. Although 2020 has been a challenging year in many ways, we enter 2021 on solid financial footing and we will continue to act prudently on behalf of our citizens. The creation of the County budget is truly a collaborative effort. Thank you to all the County employees that worked hard to assist in the creation of a balanced and responsible 2021 budget.

## Monthly Meetings

All meetings will be held via Zoom.  
The public may attend:

- Via Zoom (on-line meetings):  
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkvVIZz09>
- Via the Zoom app - **join a meeting**, with meeting number: **399 700 0062**

Enter the password:  
**LCBOC** (ensure there are no spaces before or after the password)

- Dial by your location  
+1 929 205 6099 US (New York)  
Meeting ID: **399 700 0062**  
Password: **886752**

12/23 - Finance Committee at 7:30 AM  
followed by Full Board Meeting  
at 8:30 AM and Personnel

1/4 - Full Board Meeting at 5:30 PM

The 2021 Board Schedule will be finalized at the January 4, 2021 Full Board meeting. A meeting schedule will be attached to the January 2021 edition of the Liv.Co Update.

## 2020 Year End Report and State of the County Address



Chairwoman, Carol Griffith, invites our community to take a look at Livingston County's 2020 Year End Report, available December 23rd, and the 2020 State of the County Address, available January 4th. Both can be found on the County's website: <https://www.livgov.com/communications/Pages/2020-State-Of-County-Address.aspx>. Both the Year End Report and State of the County Address review the challenges faced throughout 2020,

along with the many accomplishments of the County and larger community as a whole amidst adversity. As you look through the pages of the report or watch the Address, we sure you'll see that despite the challenges that the COVID-19 pandemic brought about, it also revealed that we are a community of people who truly care about one another. The unity that has characterized our County throughout the pandemic, our spirit of caring, the dedication to overcome and all obstacles to get things done, that is what makes Livingston County resilient, compassionate, and strong.



## Resolutions Passed by the Board of Commissioners

- LETS will begin providing transportation services for Livingston County Community Mental Health Authority starting January 1, 2021. The agreement between LETS and Community Mental Health lasts until December 31, 2023.
- Mark Gatesman will be providing attorney services to the County's Adult Drug for one year, starting January 1, 2021. Ameel Tranbilsy, II, will be providing attorney services to the County's Juvenile Drug Treatment Court for the same timeframe.
- Livingston County Community Mental Health will provide inmate mental health services for the Livingston County Jail throughout 2021. Qualified Mental Health Professionals will provide 70 hours per week of mental health services such as case management, peer support, coordination of medication, and coping skill classes.
- Patrick Bridge has been appointed to the Community Mental Health Authority Board with a term expiring on December 31, 2022.
- EMS students from Lake Superior State University, Oakland Community College, and Dorsey Emergency Medical Academy will be able to complete their clinical rotations and field internships with Livingston County's EMS. This hands-on experience allows EMS students to complete their education requirements while developing necessary skills to become outstanding practitioners.
- The Board has approved the 2021 Memorandum of Agreement with MSU Extension, which allows for the continued presence of MSU Extension in the county, along with expansion of the 4-H program.
- 2021 non-profit contracts were approved for AAA-1B, Catholic Charities, OLSHA, and Senior Nutrition so that these vital agencies can provide services to Livingston County citizens.
- The Health Department has entered into an agreement with the Michigan Department of Environment, Great Lakes, and Energy to conduct environmental health services for programs such as Non-Community Public Water and Groundwater Monitoring.
- The Health Department has received grant funding from the Department of Licensing and Regulatory Affairs, Bureau of Medical Marijuana Regulation for education, communication, and outreach programs throughout 2021.
- A 20 year term ground lease agreement for Airport property with BWG Aviation, LLC, and a 5 year term ground lease agreement for Airport property with Howell Aero Services have been accepted. Both BWG Aviation and Howell Aero Services own hangars located at the Airport.
- The County's phone system will be replaced and upgraded through work with Logicalis Inc. The new telecommunication system will provide many benefits, one being improved remote work capacity with the ability for staff to make calls on laptops, desktops, and mobile devices using County telephone numbers and extensions.
- Safety is a core business function of LETS Transportation. The LETS Public Transportation Agency Safety Plan has been approved by the Board. The Plan complies with the Federal Transit Administration requirements and supports LETS' mission to provide safe and reliable transportation for the citizens of Livingston County.
- Amendments have been made to the County's Procurement Policy, as well as the Procurement Card Policy in an effort to gain additional operational efficiency and bring best practices into alignment. Comparable counties' procurement policies were recently reviewed and opinion was sought from Civil Counsel regarding proposed revisions.



GEORGE MAZEN  
2820 HIGH MEADOWS DR.  
HOWELL, MI 48843

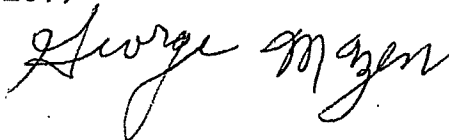
DEC. 4, 2020

MARION TWP. HALL  
2877 W. COON LAKE RD.  
HOWELL, MI 48843

DEAR KITSEY, GAIL, JESSICA:

I'M SURE YOU HAVE HEARD THE SAME PROVERBIAL THEORETICAL SAYING,  
THERE ARE NOT ENOUGH WORDS TO DESCRIBE MY GRATITUDE OF THE EXTENSION  
OF HELP YOU GAVE ME IN MY DIRE NEED OF WHICH I HAD NO ONE TO TURN TOO.  
I'M SURE YOU HAVE EXPERIENCED SIMILAR SITUATIONS, BUT MINE MAY HAVE  
BEEN MORE UNIQUE BECAUSE OF BEING ISOLATED & UNABLE TO CONTACT ANYONE  
BUT 911, WHERE IT WAS RESTRICTED TO DO.  
WITH ALL YOUR COMPLEX CIVIC DAILY ISSUES TO KEEP THE TWP. IN AN ORDERLY  
FASHIONN, YOU WENT FAR BEYOND YOUR DUTIES TO HELP ME RESTORE MY PHONE  
BY CALLING A DYSFUNCTIONAL TELE. CO. AT&T. TOTPOINTS OF FLUSTRATION OF  
ALSO PLEASE EXTEND MY THANKS TO MR. BEAL FROM THE FIRE DEPT.  
I WAS TREATED WITH DIGNITY& RESPECT.  
I PLACE EACH & EVERYONE IN A CALIBER OF HIGH INTEGRITY & OF MORAL C  
CHARACTER BEYOND REPROACH !!

WITH SINCERE RESPECT,



GEORGE MAZEN  
CC/GHM