Applicant submits Special Use Permit application with supporting documents

Zoning Administrator sends documents to applicable agencies for review & comment
LC Road Commission
LC Health Department
LC Drain Commissioner
Howell Area Fire Authority

Application is complete

Special Use Permit request placed on Planning Commission agenda. Planning Commission schedules a Public Hearing for the next regularly scheduled meeting

Public Hearing is held to hear public comments. Once Public Hearing is closed & regular meeting is opened the Planning Commission considers the Special Use Permit & Site Plan. Taking into consideration public comments, agency & consultant reviews the Planning Commission recommends to the Board of Trustees approval, approval w/conditions or denial of the Special Use Permit. Planning Commission will make a recommendation to the Board of Trustees on the Site Plan.

Board of Trustees reviews the Special Use Permit and postpones action until final site plan decision. The Board of Trustees reviews the Preliminary Site Plan and motions to approve, approve w/conditions or denies the Site Plan

SUP

Postpone

SPR

Approve w/condition. Applicant revises Site Plan per conditions and submits Final Site Plan to Planning Commission.

Variance required

Denial, submit revised Preliminary Site Plan to Planning Commission

Applicant applies to Zoning Board of Appeals for necessary variances. If granted, applicant revises Site Plan accordingly & submits Final Site Plan to Planning Commission for recommendation

Planning Commission reviews Final Site Plan and makes recommendation to Board of Trustees

Board of Trustees reviews Final Site Plan and motions on both the Final Site Plan & Special Use Permit to approve or deny