

Coon Lake Hills Association Board
Meeting Minutes
January 9, 2023 at 6:30 p.m. via FaceTime

Opening: The regular meeting of the CLHA Board was called to order at 6:40 p.m. on January 9th via FaceTime.

Present: Jay Burkhart, Lynne Lewandowski, Tom Vanderplas, Dean Blanchard, Dawn Smith, & Erin Zimlich

Excused: Mike McIsaac

Approval of Minutes: The minutes of the November meeting were approved.

Current Business

1. **Treasurer Report:** Dawn reported on our account balance. All the various bills have been received and paid. The Annual Dues report for 2022 is under final review. Approximately 22 members have not paid their dues as of this date. An email and regular mail letter will be sent out to those members requesting they submit their dues as soon as possible so 2022 can be closed out. The Board will review the 2023 Annual Dues notice at their February meeting and approve for distribution.
 - a. *Dawn & Lynne will work together to send out 2022 Annual Dues late notices to the 22 members.*

2. **Goal Questionnaire follow up:** Lynne submitted a summary to date of questionnaires received. The questionnaire email was sent out on Jan. 2nd via email, and as of Jan. 8th, 8 have been received back. A reminder email will be sent out to all members asking those who haven't completed the questionnaire to please do so since January 15th is the deadline. A suggestion was made to possibly use an on-line survey tool in the future to make the process easier for all involved.
 - a. *Lynne will send out a reminder email to all Members asking them to complete and return the questionnaire.*

3. **Beautification Committee Update:** Ross Huetteman updated the Board with an email received November 18th. Ross indicated that the boat ramp clean up had been completed on Nov. 7th. Dawn added that in the spring various flowers and plants will be added to the now cleaned up area. Thank you to the Beautification Committee on getting this project completed. The boat ramp area looks wonderful.

4. **Tarp Tent Follow up:** Based on a concern received from a member regarding a large tent on a neighbor's property, the Board had sent the property owner an email asking that the structure be removed since it wasn't in compliance with the Bylaws. The property owner responded to the Board indicating that it was a temporary structure and would be removed quickly. It has been removed, so this concern has been addressed and closed.

5. Association Activities:

- a. **Holiday Party:** Lynne reported the final information on the Holiday Party:
 - i. We had a total of 52 Adults place reservations to attend, however only 44 did attend the party. Several that didn't attend were due to illness.
 - ii. Members donated a total of \$1,331.00 for the "adopted" families. All the gifts were purchased by the Activities Team and delivered to the Social Worker at the Howell School who was overseeing the process. She was very excited and thankful for the gifts.
 - iii. Total cost of the event was \$1,167.99. Since we came under budget for the picnic earlier in the year, some of those funds covered this cost as well.
 - iv. The Board thanked the Activities Team for their hard work in putting on this wonderful event. It was very enjoyable to connect with new Members to the Association, and those who have been part of the Association for a long period of time.

- b. **Winter Activity:** Lynne asked the Board about possibly another activity in the March/April timeframe. The Board indicated that possibly once the weather breaks, something can be planned. Lynne will bring back ideas for approval once she meets with her team. The next scheduled activity is the Annual CLHA Picnic set for June 10, 2023.

New Business

1. **New Neighbors:** None currently.

2. **Options to pay bills and receive payment:** Lynne requested that the Board investigate options to receive payments using electronic means. Several members have requested paying their dues electronically, and even giving donations for adopted family around Christmas. She also asked about other options to pay for our various bills other than a personal credit card. The Board agreed to look into what might be available to us through our bank, however, various controls need to be in place as well.
 - a. *Dawn will follow up with our Bank and report back to the Board as to our options.*

3. **Discuss lake capacity/boat storage/size of boats:** This topic has come up in various meetings by our members. Once the Board receives the results of the 2023 questionnaires, then all concerns can be discussed.

Adjournment: Meeting was adjourned at 7:30 p.m.

Next meeting's scheduled: February 6, 2023 @ 6:30 p.m. via Zoom

Since Facetime was a bit more difficult than thought, the Board will ask Erin to set up a Zoom session for us for February.

- March 6, 2023 LOWER LEVEL
- April 10, 2023 UPSTAIRS
- May 8, 2023 UPSTAIRS
- June 6, 2023 UPSTAIRS

Respectfully Submitted
Lynne Lewandowski
Secretary, CLHA