

**BOARD OF TRUSTEES
AGENDA AND MINUTES
January 8, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of December 11, 2014 Regular Meeting Minutes
 - b.) Dec. 17, 2014-HAFA Agenda & Minutes; 2015 Schedule
 - c.) Dec. 17, 2014-MHOG Agenda & Minutes
 - d.) LCRC Invoice for W. Coon Lake Road (\$19,224.60)
 - e.) Complaint Report
 - f.) DPW Report
 - g.) Howell City WWTP Report
 - h.) Zoning Report
 - i.) Goodman Law Group Invoice (\$315)
- 3.) Burnham & Flower Insurance Presentation
- 4.) Summer Tax Collect Agreement
- 5.) Ahura Tech
- 6.) Marion Meadows/ Howell Industrial Purchase
- 7.) HomeTown
- 8.) Sunridge
- 9.) State Wide
- 10.) Pinebrook Meadows
- 11.) Litter Letter
- 12.) Township Repairs- Generator, Painting
- 13.) Zoning Board of Appeals Report

Correspondence/Updates

Call to the Public

Adjournment

MINUTES – January 8, 2015

MEMBERS PRESENT: Bob Harvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Harvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Jim Murray seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Greg Durbin seconded. Roll call vote: Lowe, Lloyd, Beal, Harvey, Durbin, Andersen, Murray—all yes. **Motion carried.**

BURNHAM & FLOWER INSURANCE PRESENTATION

Jeff McCray from Burnham & Flower introduced himself as the new account manager for the township, replacing Larry Clever. He briefly summarized the information in the board packet. He highlighted two new features: \$5000 reimbursement grants available for reducing liability, and dividend payments. Les Andersen motioned to approve the package as presented in the amount of \$30,856 and to authorize the clerk and treasurer to submit payment. Jim Murray seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Motion carried 7-0

SUMMER TAX COLLECTION AGREEMENT

Jim Murray motioned to authorize the supervisor and clerk to sign the Agreement for Collection of Summer School Property Taxes and proceed with collection. Greg Durbin seconded.

Motion carried.

AHURATECH

SuzAnne Akvahan-Tafti was present to discuss a possible use of property owned by her and her husband, along with her engineer, Jim Barnwell. She is asking for the board's direction on how to proceed. Some of these ideas were presented to the Planning Commission at its December 2014 meeting. Ms. Akavahan-Tafti said they would like to build a research & development facility for a new company called AhuraTech. They would sell intellectual properties, eventually having 10-25 employees. Bob Hanvey said he believes a world-class research & development facility would have very little impact on the community; however, the current zoning is not compatible. Mr. Barnwell said this would basically be a "think tank." One option would be a conditional rezoning, which allows the applicant to describe and impose conditions. Les Andersen asked whether a conditional rezoning would go with the land; Mr. Hanvey said that is optional. Scott Lloyd and Dan Lowe said this is opposed to the ordinance, which does not allow buildings on a parcel without a principal residence. Mr. Hanvey said that's why they would need a conditional rezoning, which would make the building the principal use. The board members felt the next step for the property owner would be to submit a request for conditional rezoning. Scott Lloyd said he didn't feel it was appropriate to accept wine from the property owner. Tammy Beal explained that the wine was for the employees and firefighters, and Ms. Beal was the one who gave extras to the trustees. Greg Durbin said he felt it was inaccurate and inappropriate for an "anonymous" person to contact the newspaper to imply the trustees were accepting bribes.

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

A memo from Bob Hanvey is included in the packet. The township has the option of selling the property "as is", but he doesn't feel that's a good business decision. Dan Lowe asked about having a commercial real estate appraisal done. Bob Hanvey will get a proposal for an appraisal from John Widmer.

HOMETOWN VILLAGE

Bob Hanvey said that Neil Goodman reviewed the agreement and Mr. Hanvey incorporated Mr. Goodman's suggestions and sent it to Allen Edwin (GBL.) Board members would like the water tower/water line easements taken out. Bob Hanvey will discuss further with the buyer.

SUNRIDGE

At the previous meeting, the question of whether the PUD agreement would still apply if the parcel went up for tax foreclosure; the answer is yes. The owner is willing to pay off all REUs. Mr. Hanvey said the "loop road" wording in the agreement needs to be changed and some items need to be corrected. Jim Murray motioned to remove the road requirement from Phase 2 and associate it with Phase 3, and to redo the mechanics of the PUD agreement. Tammy Beal seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes.

Motion carried 7-0.

STATEWIDE

A copy of a letter sent to the property owner from the township's attorney is included in the

packet; the property owner has not yet responded.

PINEBROOK MEADOWS

A copy of an email sent to Bob Hanvey from Jim Lawrence is included in the packet for information; Mr. Lawrence intends on paving in the spring prior to all units being sold.

LITTER LETTER

An email received from the township attorney is included in the packet. Dan Lowe said he will be the complainant. Bob Hanvey will also have information put on the website on how residents can opt out of delivery.

TOWNSHIP REPAIRS—GENERATOR, PAINTING

Scott Lloyd will coordinate two more estimates.

ZBA REPORT

Dan Lowe reported that the ZBA granted two variances to Roy's Autoworks, a relaxation of the greenbelt and the setback requirements.

CORRESPONDENCE/UPDATES

Les Andersen said he read a letter to the editor about a trustee in another township owning property that the Rover pipeline will be going through; he wanted to make everyone aware that he also owns property that the pipeline will be going through. A letter from Carlisle Wortman is included in the packet regarding donations they make to local charities.

CALL TO THE PUBLIC

Charlie Musson, 333 Triangle Lake Road, reminded the board members that they cannot dictate conditions to the applicant on a conditional rezoning request.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:30 pm. Tammy Beal seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA AND MINUTES
January 22, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of January 8, 2015 Regular Meeting Minutes
 - b.) Treasurers Report
- 3.) Poverty Exemption Guidelines
- 4.) Letter Appeals for Board of Review
- 5.) MDNR Grant Contribution Request
- 6.) Marion Meadows/ Howell Industrial Purchase
- 7.) HomeTown
- 8.) Sunridge
- 9.) Treasurer's Office
- 10.) Township Repairs- Generator, Painting

Correspondence/Updates

Livingston County EDC

Tyrone Township Public Information

Iosco Township Resolution

Call to the Public

Adjournment

MINUTES - January 22, 2015

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Jim Murray motioned to approve the agenda as presented. Greg Durbin seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded.

Motion carried.

POVERTY EXEMPTION GUIDELINES

Bob Hanvey asked the board members about increasing the levels; Tammy Beal suggested moving everything up one line. Scott Lloyd motioned to move the amounts in the guidelines up one so that a family unit of one would be \$15,730, etc. Greg Durbin seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.**

LETTER APPEALS FOR BOARD OF REVIEW

Les Andersen motioned to adopt a resolution to allow letter appeals from residents for Board of Review. Scott Lloyd seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. Resolution passed 7-0. Jim Murray motioned to adopt a resolution to adopt the poverty exemption application as presented. Greg Durbin seconded. Resolution passed 7-0. Dan Lowe motioned to have an item changed in the minutes from the January 8 meeting. He would like the second sentence in the third paragraph of the Ahuratech item changed to eliminate "... and Ms. Beal was the one who gave the extras to the trustees." Jim Murray seconded. **Motion carried 7-0.**

MDNR GRANT CONTRIBUTION REQUEST

Jim Murray motioned to offer \$3,000 if the grant for Phase I development of Fillmore County Park is awarded. Greg Durbin seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey—all yes; Lloyd—no. **Motion carried 6-1.**

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

Dan Brockway, owner of Evergreen Outdoor, was present to ask what the board members plans are for this property, as he is interested in buying a portion. No decisions have been made at this time, and Bob Hanvey said he will keep Mr. Brockway informed.

HOMETOWN VILLAGE

Bob Hanvey updated the board members on this item. Tammy Beal said someone interested in farming the property wants to know if it can be leased again. Scott Lloyd said the township shouldn't lease it. This item will be postponed until Mr. Hanvey can discuss with Allen Edwin.

SUNRIDGE

Bob Hanvey said he talked with Manny Kianicky and the township attorney. Mr. Kianicky would like some sort of contract formalizing the board's motion to remove the road requirement from Phase 2 and associate it with Phase 3, and to redo the mechanics of the PUD agreement. This item will be postponed until more information is received from the attorney.

TREASURER'S OFFICE

An email from Jim Murray is included in the packet. He would like to relocate the treasurer's office and purchase a safe on the advice of the auditor. He found a used safe that would meet his requirements and would like the board's approval to purchase it. For the renovation, he has talked with the building department and no permits would be required. Quotes for the project will be included in the next board packet. Greg Durbin motioned to approve \$2,000 for purchase of a safe for the treasurer's office. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Murray, Andersen—all yes. **Motion carried 7-0.** Greg Durbin suggested that Mr. Murray investigate the option for video monitoring.

TOWNSHIP REPAIRS—GENERATOR, PAINTING

Scott Lloyd is getting one more quote; he also wants to make sure that the quotes reflect the same equipment.

CORRESPONDENCE/UPDATES

The table of contents from the EDC quarterly report is included in the packet; the full report is available in the clerk's office. An email from Tyrone Township regarding public safety information is included in the packet. A copy of a resolution opposing the proposed ET Rover natural gas pipeline recently adopted by Losco Township is included in the packet. Tammy Beal said the next board packet will be available after 3 pm on February 5.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:36 pm. Tammy Beal seconded. **Motion carried.**

BOARD OF TRUSTEES AGENDA AND MINUTES February 12, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a) Approval of January 22, 2015 Regular Meeting Minutes
 - b) Jan. 21, 2015-HAFA Agenda & Minutes
 - c) Jan. 21, 2015-MHOG Agenda & Minutes
 - d) Jan. 20, 2015 HAPRA Minutes
 - e) DPW Report
 - f) Zoning Report
- 3.) Roads
- 4.) REU Policy Manual
- 5.) Marion Meadows/ Howell Industrial Purchase
- 6.) HomeTown
- 7.) Sunridge PUD
- 8.) State Wide
- 9.) Final Review of TXT#02-14 Section 6.07 Accessory Uses and Structures and Article III Definitions
- 10.) Treasurers Office
- 11.) Township Repairs- Generator, Painting

Correspondence/Updates

Legislative Analysis Report
ET Rover Pipeline

Call to the Public

Adjournment

MINUTES - February 12, 2015

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

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CALL TO ORDER Bob Hanvey called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT The board members introduced themselves.

CALL TO THE PUBLIC

Ted Cole, 1502 Peavy Rd., asked if he could get a copy of the board packet in the future. Bob Hanvey said the packet could be put on the website. Tammy Beal said she will prepare one for him.

APPROVAL OF AGENDA

Bob Hanvey asked to add item #12—Board of Review Alternate and #13—MHOG Peavy Road Water Line. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded.

Motion carried.

ROADS

A letter from the Livingston County Road Commission regarding the 2015 primary pavement preservation program is included in the packet. The board members discussed D-19, Jewell Road and Brighton Road, with D-19 being the likely project. Les Andersen said discussion on road projects should be done at the next board meeting.

REU POLICY MANUAL

Bob Hanvey said that the township needs to have something in writing so that things are handled consistently. He will draft something and bring to the board for its review and comment.

MHOG PEAVY ROAD WATER LINE

Bob Hanvey said that the township agreed to pay MHOG for the Peavy Road water main extension as residents in the area purchased service. The new Master Operating Agreement calls for MHOG to cover the cost of improvements of this type. He and Dan Lowe will discuss at the next MHOG board meeting.

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

An email from the appraiser, John Widmer, is included in the packet. He gave information and prices for the appraisal report fee and a restricted appraisal report fee. Jim Murray motioned to check on the option of keeping the appraisal report confidential and if it can be, then have the complete report done. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.**

Bob Harvey said he would get a price for a Due Care Plan from ATK Peerless to avoid further contamination.

HOMETOWN

No new information on this item. Tammy Beal asked about farming the property; Bob Harvey said he will ask S.R. Jacobson about the timing.

SUNRIDGE PUD

After discussion, the board members modified the PUD agreement as follows:

1. **Development of Phase II.** *Blue Sunridge shall have the right to develop Phase II, in accordance with the Site Plan approved by the Marion Township Board July 11, 2002 and the PUD Agreement, as amended by this Amendment. Prior to developing Phase II, Blue Sunridge shall submit a final site plan to the Township for its approval, which approval shall not be unreasonably withheld, conditioned or delayed if such final site plan substantially conforms with the July 11, 2002 Site Plan and Blue Sunridge has obtained all approvals and permits from any other governmental agencies whose approval is required.*

(h) Paragraph 3(k) is amended to provide that, in connection with the development of Phase II Blue Sunridge shall not be required to install or finance the installation of an offsite road from Peavy Road to D-19, because Blue Sunridge does not own or control the land necessary to construct such off-site road. In connection with the development of Phase II, Blue Sunridge has submitted to the Township a Traffic Impact Assessment dated November 14, 2014, performed by Fleis & Vandenbrink. Blue Sunridge shall not be required to install or finance the cost of any off-site road improvements in connection with the development of Phase II.

Prior to the development of Phase III, the developer of Phase III shall cause a new Traffic Impact Assessment to be performed and the Traffic Impact Assessment shall be submitted to the Township with the developer's application for final site plan approval. If Phase III is developed, the conditions for approval of the final site plan for Phase III shall address the impacts of Phase III on the road network and intersections in the vicinity of the project based on the findings of the Traffic Impact Assessment with the approval of the Township Board.

(i) Paragraph 3(r) is amended in its entirety to provide that: Construction traffic for Phase II shall use the portion of Peavy Road south of Phase II and shall not use the portion of Peavy Road north of Phase II. During the period street and utility improvements are being constructed in Phase II, Blue Sunridge agrees to provide dust control and grading on the unpaved portion of Peavy Road and Keddle Road that is utilized by Phase II construction traffic as requested by the Livingston County Road Commission.

Jim Murray motioned to accept the Sunridge PUD amendment with the above changes. Tammy Beal seconded. Roll call vote: Durbin—yes; Murray—yes; Harvey—yes; Lloyd—no; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 5-2.**

STATE WIDE

Bob Harvey updated the board members on this item. Greg Durbin motioned to authorize the zoning administrator to proceed with enforcement. Jim Murray seconded. **Motion carried 7-0**
FINAL REVIEW OF TXT #02-14: SECTION 6.07—ACCESSORY USES AND STRUCTURES, AND ARTICLE III—DEFINITIONS Jim Murray motioned to approve TXT #02-14 as presented. Tammy Beal seconded. Roll call vote: Beal—yes; Andersen—no; Murray—yes; Durbin—yes; Lowe—no; Harvey—yes; Lloyd—no. **Motion carried 4-3.**

TREASURER'S OFFICE

A bid review memo from Jim Murray is included in the packet. He would like the board to approve the bids from Mica Crafters and Overhead Door West, and to have Scott Lloyd and Gary Beal do the carpenter work and painting. Les Andersen motioned to approve the bids from Mica Crafters and Overhead Door West, and have Scott Lloyd and Gary Beal do the carpenter work and painting. Greg Durbin seconded. Discussion: Dan Lowe said he feels it's too much money and there are cheaper ways to do the project. Roll call vote: Hanvey—yes; Lowe—no; Durbin—yes; Beal—yes; Lloyd—abstained; Murray—yes; Andersen—yes. **Motion carried 5-1** (Lloyd abstained.)

TOWNSHIP REPAIRS—GENERATOR/PAINTING

Scott Lloyd said that other prices should be obtained, but at this time, the bid from Tri-Star looks the best.

BOARD OF REVIEW ALTERNATE

Bob Hanvey said an alternate needs to be appointed for the Board of Review. Bob Peter is experienced and will be available for the March Board of Review. Tammy Beal motioned to appoint Bob Peter as an alternate for the Board of Review. Les Andersen seconded.

Motion carried

CORRESPONDENCE/UPDATES

The Legislative Analysis is included in the packet; there are upcoming meetings for anyone who's interested. A letter was received from ET Rover Pipeline. Bob Hanvey passed out information on the bond debt service; a call was received from Dept. of Treasury regarding this information. A Heritage Days meeting is scheduled for Monday, February 16 at 7 pm

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:10 pm. Jim Murray seconded. **Motion carried.**

BOARD OF TRUSTEES AGENDA and MINUTES February 26, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a. Approval of February 12, 2015 Regular Meeting Minutes
 - b. Financial Report
 - c. February 18, 2015 MHOG Agenda/Minutes
 - d. February 18, 2015 HAFA Agenda/Minutes
 - e. February 17, 2015 HAPRA Minutes
- 3.) Roads
- 4.) REU Policy Manual
- 5.) Marion Meadows/ Howell Industrial Purchase
- 6.) Hometown
- 7.) State Wide
- 8.) Sunridge

- 9.) CVTRS
- 10.) Township Repairs- Generator, Painting

Correspondence/Updates

Wally

Call to the Public

Adjournment

**BOARD OF TRUSTEES
MINUTES - FEBRUARY 26, 2015**

MEMBERS PRESENT: Bob Hanvey, Scott Lloyd, Les Andersen, Jim Murray, Greg Durbin and Dan Lowe

MEMBERS ABSENT: Tammy Beal

OTHERS PRESENT: Tedd Breault

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Greg Durbin seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Greg Durbin seconded. **Motion carried.**

Howell Travel Youth Baseball Association Inc.

Tedd Breault, a twenty year resident of Marion Township is the president of the Howell Travel Youth Baseball Organization. Tedd has informed the board that his organization is now a tax exempt organization which allows them to have more fund raisers for their various needs. They are asking the board to acknowledge their non-profit status and allow them to receive their gaming license for such fund raisers. Jim Murray motioned to recognize their non-profit status. Les Andersen seconded. **Motion carried 6-0** Jim Murray made a resolution to approve their request for a gaming license. Les Andersen seconded. **Roll Call Vote:** Lowe, Lloyd, Hanvey, Durbin, Andersen, Murray- All Yes. **Resolution passed 6-0**

Roads

Frost Laws will not be lifted at the scheduled time. The Road Commission will re-evaluate this mid-next week (1st week of March). Starting in early March 2015 the construction of I-96/US-23 interchange in Brighton Township will begin. Additional lanes will be constructed between the current eastbound and westbound lanes of the highway and new bridges will be constructed over northbound and southbound US-23 and over Old US-23. Tree clearing will be completed in late March 2015. Bob Hanvey is going to gather pricing for the Dutcher Road maintenance. Dan Lowe is requesting a traffic counts for Dutcher Road in order to properly discuss repairs. Peavy road bridge repairs may qualify for federal funds.

REU Policy Manual

No action at this time.

Marion Meadows

Jim Murray motioned to go ahead with the Documentation of Due Care Compliance, \$3,100.00 proposal from AKT PEERLESS, pending more detailed description of proposal. Les Andersen seconded. **Roll Call Vote:** Durbin, Murray, Hanvey, Lloyd, Anderson, Lowe- All Yes.

Motion Carried 6-0

Hometown

Bob Harvey states nothing to discuss at this time.

State Wide

Bob Harvey states the application will be turned in by March 3rd, 2015.

Sunridge

The past-due and current taxes have been paid and the remaining balance of the REUs on Phase III has been paid.

CVTRS

The revised cash flow spreadsheet for the sewer and water bonds required by Treasury was distributed and added to the Township website. The spreadsheet documents adequate funds to make bond payments

Township Repairs- Generator, Painting

Thursday February 19th, we discovered a problem with the Township Hall well. Miss Dig came out to mark utilities to allow assessment of the well. The excavator operator hit an unmarked power line and the building lost power. They were able to fix this issue and repair the existing well. We are waiting for more prices on the generator.

Correspondence/Updates

Wally, now called the North-South commuter rail has created a website for information about the feasibility study: <http://www.nsrailstudy.com>

We received a call from Crown Castle regarding our cell tower lease that expires in 2033. They would like us to extend our contract. Board of Review is March 9th, 10th, and 11th, 2015.

A letter was received from Miss Dig stating we must become a member.

Call To The Public

No comments

Adjournment

Les Andersen motioned to adjourn at 8:42 pm. Scott Lloyd seconded. **Motion carried.**

BOARD OF TRUSTEES AGENDA AND MINUTES March 12, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of February 26, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Howell City WWTP Report
 - e.) Zoning Report
- 3.) Roads
- 4.) Conditional Rezoning Language
- 5.) Marion Meadows/ Howell Industrial Purchase
- 6.) Update the Fire Prevention Code from 2003 to 2012
- 7.) Tel Star/ Verizon Cell Tower
- 8.) Township Repairs- Generator, Painting

Correspondence/Updates

Call to the Public
Adjournment

MINUTES - MARCH 12, 2015

MEMBERS PRESENT: Bob Harvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Harvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

David Antoun asked if the item on TeleSite/Verizon Cell Tower could be moved up on the agenda.

APPROVAL OF AGENDA

Bob Harvey asked to add an item on Gaming License to #3, move Cell Tower to #4, and add Special Assessment for Coon Lake weed control, and Crystalwood Estates and Crystalwood 2 road paving. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded.

Motion carried.

GAMING LICENSE

Bridget Patton representing From the Ground On Up was present to ask for the board's approval for this 501 C 3 organization. Tammy Beal motioned to adopt the local governing body resolution for charitable gaming licenses for From the Ground On Up as presented. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Harvey, Durbin, Andersen, Murray—all yes. **Resolution passed 7-0.**

TELESITE/VERIZON CELL TOWER

David Antoun was present on behalf of this project. He is asking for final approval of Special Use Permit #02-14 and preliminary approval of the site plan. They are seeking to construct a 195' cell tower on the Eagles' property. Dan Lowe questioned the height of the tower; Mr. Antoun explained it depends on other site locations, and he indicated he would submit propagation maps to the Planning Commission. Scott Lloyd said the scale is off on page 2 of the site plan. Dan Lowe said he feels that anyone within sight distance of the cell tower should receive public hearing notices for this project; the law states anyone within 300 feet. Bob Harvey said he could check with the attorney on notification requirements. Greg Durbin motioned to postpone action on the Special Use Permit final approval until the site plan review process is complete. Jim Murray seconded. **Motion carried 7-0.**

Jim Murray motioned to approve the preliminary site plan on the condition of presentation of the propagation map. Greg Durbin seconded. **Motion carried 7-0.**

ROADS

Emails from the LCRC and MDOT regarding spring weight restrictions are included in the packet, along with traffic count information from the LCRC. Les Andersen updated the board members on today's LCRC meeting and the final decisions made about primary roads. The LCRC doesn't feel that Marion Township's D-19 project is a repaving project, so they won't be contributing any funds from the primary road program. The cost of the project may have increased and the LCRC would like some type of signed "contract" before they send the project out for bids. The board members reviewed various aspects of the project with Phil Westmoreland. Les Andersen also said that the township needs to make final decisions about road projects. Bob Harvey motioned to contribute up to \$350,000 for the D-19 project. Jim Murray seconded. Roll call vote: Durbin—yes; Murray—yes; Harvey—yes; Lloyd—no; Beal—yes; Andersen—no; Lowe—no. **Motion carried 4-3.**

The board members discussed needed improvements on County Farm Road, Norton Road, Jewell Road, and Brighton Road. Scott Lloyd motioned to have the LCRC provide estimates for the County Road project (Coon Lake Road to Sexton—fog seal pavement to preserve HMA surface from oxidation and deterioration, and Sexton to M-155—approximately 1.83 miles of spray patching open areas in pavement and chip sealing with a fog seal application), and the Norton Road project (Option 1—included 200 Syds of base repair, milling and resurfacing approximately 1100 ft. east of Bonnie Circle, repair cracked pavement around sanitary structures, and chip seal with fog seal application as recommended.), as detailed in the LCRC letter dated 2/27/14. Les Andersen seconded. **Motion carried 7-0.**

CONDITIONAL REZONING LANGUAGE

Jim Murray motioned to grant preliminary approval to TXT #01-15—Article XX and forward to the Livingston County Planning Department for review and comment. Greg Durbin seconded. **Motion carried 7-0.**

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

Bob Harvey said he received an updated proposal from AKT Peerless not to exceed \$3,100. Jim Murray motioned to approve the contract. Tammy Beal seconded. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Harvey—yes; Lloyd—yes.

Motion carried 6-1.

UPDATE FIRE PREVENTION CODE

Greg Durbin motioned to approve the updated Fire Prevention Code from the Howell Area Fire Authority. Jim Murray seconded. **Motion carried 7-0.**

TOWNSHIP REPAIRS

No new information on this item; the renovations on the treasurer's office are progressing.

SPECIAL ASSESSMENTS FOR COON LAKE/ CRYSTALWOOD ESTATES/

CRYSTALWOOD 2 Requests were received from these three groups regarding special assessment districts. Les Andersen motioned to begin the special assessment process for Coon Lake weed control. Jim Murray seconded. **Motion carried 7-0.**

Tammy Beal motioned to begin the special assessment process for Crystal Crossing/Crystal Court (Crystalwood Estates.) Jim Murray seconded. **Motion carried 7-0.** Greg Durbin motioned to begin the special assessment process for Crystalwood 2. Jim Murray seconded. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Bob Harvey reported that the Harry Malynowski property has been sold to an individual, and Family Golf has been sold to Casa Villa Builders. A reminder from Livingston County Commissioner Steve Williams about a town hall meeting on March 18 at 6:30 pm is included in

the packet; the topic is the May 5 ballot proposal. A Heritage Days meeting is scheduled for Monday, March 16 at 7 pm

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:00 pm. Tammy Beal seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA and MINUTES
March 26, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1) Approval of Agenda
- 2) Consent Agenda
 - a.) Approval of March 12, 2015 Regular Meeting Minutes
 - b.) Feb. 18, 2015-HAFA Agenda & Minutes
 - c.) Feb. 18, 2015-MHOG Agenda & Minutes
 - d.) Financial Reports
- 3.) HAFA Budget
- 4.) Roads
- 5.) MHOG Peavy Road Water Main Extension
- 6.) Township Repairs- Generator, Painting

Correspondence/Updates

Livingston County Parks & Open Space Advisory Committee

Call to the Public

Adjournment

MINUTES - March 26, 2015

MEMBERS PRESENT: Bob Harvey, Scott Lloyd, Les Andersen, Greg Durbin, Jim Murray, and Tammy Beal

MEMBERS ABSENT:Dan Lowe

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Harvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Scott Lloyd seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded.

Motion carried.

HAFB BUDGET

Greg Durbin motioned to approve the Howell Area Fire Authority budget for fiscal year ending June 30, 2016, as presented. Jim Murray seconded. **Motion carried.**

ROADS

Phil Westmoreland reported that he met with Mike Craine, who wants to get bids for the D-19 project without the township's portion included; Phil will get estimates to the LCRC on Monday. The township portion of the work would be added as a change order. He gave the board members a timeline for the project, with substantial completion by the end of July and final completion by the middle of August. The board members discussed the Norton Road project. Les Andersen motioned to have Spicer Group create specs for Norton Road and identify a contractor. Tammy Beal seconded. **Motion carried.** Mr. Westmoreland said that Jody from the LCRC will confirm the prices for the County Farm Road project. The board members also discussed various options for Jewell Road. Scott Lloyd will contact Tim Johnson regarding West Coon Lake Road to determine if the repairs would be warranty work.

MHOG PEAVY ROAD WATER MAIN EXTENSION

Bob Harvey reported that the MHOG board is willing to terminate the agreement with the township; they will get wording from the attorney. More information will be available for the next meeting.

TOWNSHIP REPAIRS

Jim Murray reported that the treasurer's office settled with the county last Thursday. The renovation is underway and the counter should be installed next week.

Scott Lloyd will provide estimates from Tri-Star and Hartland Electric for the next meeting.

CORRESPONDENCE/UPDATES

The AKT Peerless due care compliance documentation package is available for review. A letter from the Livingston County Parks & Open Space Advisory Committee is included in the packet. The City of Howell has new two council members; Bob Harvey said the township needs to continue conversations with them regarding the Act 425 properties. Les Andersen asked if anything had been heard from the Mitroka family; Bob Harvey said no, but he would contact them.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:03 pm. Scott Lloyd seconded. **Motion carried.**

BOARD OF TRUSTEES AGENDA and MINUTES April 9, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda

- a.) Approval of March 26, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Howell City WWTP Report
 - e.) Sheriff's Report
 - f.) Zoning Report
- 3.) Dust Control
 - 4.) JAC Final Site Plan Review
 - 5.) Marion Meadows/ Howell Industrial Purchase
 - 6.) Township Repairs- Generator, Painting

Correspondence/Updates

Call to the Public

Adjournment

MINUTES – April 9, 2015

MEMBERS PRESENT: Bob Harvey, Dan Lowe, Les Andersen, Greg Durbin, Jim Murray, and Tammy Beal

MEMBERS ABSENT: Scott Lloyd

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Harvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Bob Harvey asked to add items on Budget Review, Planning Commission Resignation /Appointment, and Mitroka Property, and Tammy Beal added an item on Blue Cross/Blue Shield. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded.

Motion carried.

CONSENT AGENDA

Jim Murray motioned to approve the consent agenda. Greg Durbin seconded. **Motion carried.**

DUST CONTROL

Three bids were received, from Advanced Dust Control, Chloride Solutions, and Michigan Chloride Sales LLC. David Barczak from Advanced Dust Control was present. Bob Harvey motioned to select the bid from Advanced Dust Control for the township's 2015 dust control. Greg Durbin seconded. Roll call vote: Lowe, Beal, Harvey, Durbin, Andersen, Murray—all yes.

Motion carried 6-0.

JAC FINAL SITE PLAN REVIEW

Aaron Currie was present to request final approval of site plan #01-15 for his real estate office. The Planning Commission has recommended approval with two conditions. The board members discussed the driveway alignment and grade, well/septic isolation distance, and sign height. Bob Harvey said the sign height may have to go to the ZBA for interpretation, but the sign issue can't be resolved until the driveway is done. Final approval is contingent on approvals from the Livingston County Health Department and Drain Commission. Dan Lowe motioned to

postpone action on this item until the driveway issue is resolved. Les Andersen seconded.

Motion carried.

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

Bob Hanvey said he is waiting for the appraisal.

TOWNSHIP REPAIRS

An estimate for a generator/installation from Tri-Star Electrical is included in the packet. Dan Lowe doesn't feel it's necessary and a portable generator would be adequate. Maintenance for the generator is approximately \$275 per year. Jim Murray motioned to approve the estimate from Tri-Star Electrical for \$28,790, with the Howell Area Fire Authority paying their portion of \$2,795. Les Andersen seconded. Discussion: Dan Lowe said the township should get prices on a portable generator. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes. **Motion carried 5-1.**

BUDGET REVIEW

Bob Hanvey passed out a copy of the allocation budget for review. The budget will be reviewed again in June.

PC RESIGNATION/APPOINTMENT

Tammy Beal read a resignation letter from Charlie Musson dated 4/6/15. He is resigning from his membership on the Planning Commission and Board of Review. Bob Hanvey passed out a letter from Joanie Paris, a resident who is interested in serving on the Planning Commission. Mr. Hanvey nominated Joanie Paris as a member of the Planning Commission, effective at its April 28, 2015 meeting. Jim Murray motioned to approve the nomination. Greg Durbin seconded. **Motion carried.**

MITROKA PROPERTY

Bob Hanvey passed out an email from the Mitroka family, and they have accepted the township's offer to purchase their property. Jim Murray motioned to proceed with purchase of the Mitroka property and get title insurance. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Murray, Andersen—all yes. **Motion carried 6-0.**

BLUE CROSS/BLUE SHIELD

Tammy Beal said that Blue Cross/Blue Shield reported a cyber-attack and some of the township employee's information may have been involved. A letter with detailed information will be sent to employees from Premera and the contact person with BC/BS is Jeanette Meyer.

CORRESPONDENCE/UPDATES

The township will have a Heritage Days table at this weekend's Home Show at the high school. Les Andersen asked Phil Westmoreland about Norton Road; Mr. Westmoreland said he should be getting prices from Fonson on Friday.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:38 pm. Tammy Beal seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA and MINUTES
April 23, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of April 1, 2015 Special Meeting Minutes
 - b.) Approval of April 9, 2015 Regular Meeting Minutes
 - c.) Sheriff's Report
 - d.) April 15, 2015 MHOG Agenda/Minutes
 - e.) April 15, 2015 HAFA Agenda/Minutes
 - f.) Financial Report
- 3.) Triangle Lake Goose Permit Resolution
- 4.) Emergency Management
- 5.) Marion Meadows/ Howell Industrial Purchase
- 6.) Township Repairs- Generator, Painting

Correspondence/Updates

Call to the Public

Adjournment

MINUTES - April 23, 2015

MEMBERS PRESENT: **Bob Hanvey, Dan Lowe, Les Andersen, Greg Durbin, Scott Lloyd, and Tammy Beal**

MEMBERS ABSENT: **Jim Murray**

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT The board members introduced themselves.

CALL TO THE PUBLIC

Forrest Wyckoff, 3145 Cedar Lake Road, was present to discuss the condition of his road. The LCRC graded the road and no chloride has been applied, and it's very dusty. A resident of Dutcher Road, was present to discuss her neighbor and the camper they have in the front yard. Bob Hanvey reported that he and Jim Murray, along with representatives from the Health Dept., Animal Control and the Sheriff's Dept. visited the property on Friday, April 17. The LCHD verified that everything was disconnected. Animal Control identified some cats that needed medical attention, and they will provide the township with a report on the number of cats identified. Dan Lowe asked if the camper is licensed; it's unclear. Mr. Lowe said that every violation needs to be addressed, and that if the property owner hadn't disconnected from the septic as instructed by the court order, the township should have the attorney follow-up. Bob Hanvey said once the report is received from Animal Control, he will talk with the attorney. Ted Cole, 1502 Peavy Rd., said that after Phase 2 of Sunridge is done, Peavy Road will need some maintenance. Bob Hanvey said the builder agreed to maintain the roads and provide dust control. Scott Lloyd said the township should ask the LCRC to take a look at the road.

APPROVAL OF AGENDA

Bob Hanvey asked to add item #7—Mitroka property, and Tammy Beal added item #8—Roads. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Greg Durbin seconded.

Motion carried.

TRIANGLE LAKE GOOSE PERMIT RESOLUTION

Les Andersen motioned to approve the resolution for Triangle Lake Geese Management funded by the existing special assessment district as presented. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen—all yes. **Resolution passed 6-0.**

EMERGENCY MANAGEMENT

Bob Hanvey reported that he and Tammy Beal attended a meeting on this topic. Local units of government are required to have an emergency management plan, or participate in the county's plan. Greg Durbin has agreed to work on this item.

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

Bob Hanvey said he talked with the appraiser; the highest and best use of the property is not residential, it's light industrial. More information will be presented at the next meeting.

TOWNSHIP REPAIRS

Tri-Star Electrical is getting started on the generator project. The treasurer's office remodel is progressing. Dan Lowe said he talked with Pat at the sewer plant and they need another generator at the Peavy Road station. Mr. Lowe feels that a portable generator should be purchased so it would be used elsewhere. Funds for a generator for the pump station would come from the sewer fund, not general funds. Bob Hanvey said the township could look at a generator for the pump station.

MITROKA PROPERTY

Bob Hanvey provided board members with a copy of a resolution authorizing purchase of this property. Les Andersen motioned to adopt a resolution authorizing purchase of real property from Mitroka, as presented. Tammy Beal seconded. Roll call vote: Durbin, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 6-0.**

ROADS

Bob Hanvey passed out an email from Phil Westmoreland regarding the D-19 project; bid opening is May 12 at 10 am at LCRC. Mr. Hanvey also received an email about the manholes on Norton Road; the estimate from Fonson was too high, and a second bid was higher. Mr. Westmoreland will continue to pursue. A letter was received from a resident on Hinchey Road regarding the condition of the road.

CORRESPONDENCE/UPDATES

Two applications have been received for mud bogs. A meeting is scheduled for Wednesday, April 29 at 1 pm with the Sheriff's Dept., Health Dept., and Road Commission. Les Andersen said he attended a meeting at Losco Township and they have a large aerial map on the boardroom wall for reference; they also have a permanent structure for board meetings.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:48 pm. Tammy Beal seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA and MINUTES
May 14, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of April 23, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Election Report
 - e.) Zoning Report
- 3.) Final Special Use & Site Plan Review #02-14 Telesite/Verizon Cell Tower
- 4.) Mitroka Property
- 5.) Hometown Farming
- 6.) Marion Meadows/ Howell Industrial Purchase
- 7.) Township Repairs- Generator, Painting
- 8.) Township Clean-Up
- 9.) Park Policy Letter
- 10.) Records Policy
- 11.) Township Parking Lot
- 12.) Road Commission Parking Lot
- 13.) ZBA Report

Correspondence/Updates

MDOT Notification

Call to the Public

Adjournment

MINUTES – May 14, 2015

MEMBERS PRESENT: Bob Hanvey, Dan Lowe, Les Andersen, Greg Durbin, Scott Lloyd, and Jim Murray

MEMBERS ABSENT: Tammy Beal

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

APPROVAL OF AGENDA

Bob Hanvey asked to add item #14—Bath Property Visit, #15—Peavy Road Pump Station, #16—Planning Commission Appointment, #17—Roads, #18—D-19 Bid Award, #19—Iosco Township Request, and #20—Crystalwood SAD Informal Meeting. Les Andersen motioned to approve the agenda as amended. Dan Lowe seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded.

Motion carried.

FINAL SPECIAL USE & SITE PLAN REVIEW #02-14 TELESITE/VERIZON CELL TOWER

David Antoun from Telesite representing Verizon was present for this item. Mike Avery from Verizon reviewed coverage maps with the board members. Robert Labelle, attorney for Verizon,

was also present. Dan Lowe said he would like the trees to be taller; 6' isn't tall enough for an 8' fence. Greg Durbin asked if there is a plan in place to maintain the trees; Mr. Antoun said yes. Les Andersen motioned to approve the site plan as amended with 8' white spruce or Norway spruce trees. Greg Durbin seconded. **Motion carried.**

Les Andersen motioned to approve the Special Use Permit site #1206 as presented. Jim Murray seconded. **Motion carried.**

MITROKA PROPERTY

A purchase agreement has been sent to the property owner, but hasn't been returned yet; the attorney has prepared documents to remove this property from the deed restrictions. The closing is Friday, May 22.

HOMETOWN FARMING

Les Andersen motioned to approve allowing Kathy Esper to farm the Hometown Village Phase 3 property with the same conditions as last year. Scott Lloyd seconded. **Motion carried.**

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

Bob Hanvey reported this item is backed up because of the Howell City master plan, which Mr. Hanvey has forwarded to the appraiser.

TOWNSHIP REPAIRS

The generator should be hooked up on Friday, May 15, and interior painting should be done this weekend.

TOWNSHIP CLEAN-UP

The township clean-up that the board approved last fall will begin in the next few weeks.

PARK POLICY LETTER

In response to several complaints the township has received, Bob Hanvey asked the board members to review a letter he proposes sending to area residents about park policies. Greg Durbin would like another section added to the map; he will provide Mr. Hanvey with the information. Dan Lowe asked to have street names added to the map. Greg Durbin motioned to approve the letter as amended. Jim Murray seconded. **Motion carried.**

RECORDS POLICY

Greg Durbin motioned to approve the Policy and Procedure for the Public Inspection and Copying of Public Records in Lieu of Customary Business Hours, as presented. Scott Lloyd seconded. **Motion carried.**

TOWNSHIP PARKING LOT

A letter was received from Spicer Group with two options for repairing the parking lot. Bob Hanvey suggested postponing discussion until after the June budget process. Dan Lowe and Phil Westmoreland will identify a couple of cracks that need to be filled immediately. The letter also included two options for paving the recycling center; Bob Hanvey suggested holding off until the next DEQ grant cycle.

ROAD COMMISSION PARKING LOT

Pat DeBottis, a Marion Township resident, has offered to repair the LCRC parking area just west of the township hall at no cost; Mike Craine said the LCRC will meet with Mr. DeBottis and issue a permit at no charge. Greg Durbin suggested asking Mr. DeBottis if he would be willing to repair the cracks in the township hall parking lot. Dan Lowe motioned to authorize up to \$2,000 to fill in the cracks before Heritage Days. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 6-0.**

ZBA REPORT

Dan Lowe reported that a variance was granted for the Telesite/Verizon cell tower at the last meeting.

BATH PROPERTY VISIT

Bob Hanvey reported that he and Dan Lowe, along with representatives from the Livingston County Health Department, Howell Area Fire Authority, and the Livingston County Sheriff's Department, visited the property today. The court order requires the trailer to be disconnected from the well and septic, and it was still attached. Mr. Hanvey has forward this information to the attorney. The number of cats on the property remains an issue; Mr. Roberts says he needs an extension. Sandy Pollock, 2793 Dutcher Road, asked what the plan is to remove the cats. Mr. Roberts said another neighbor's cat was on his property; he also said he's working with different organizations. Jim Murray motioned to schedule a show cause hearing on this item for the next board meeting on May 28, 2015. Greg Durbin seconded. **Motion carried.**

Kenneth Whitefoot, 2853 Dutcher Road, said he has only one cat and he certainly doesn't want it on Mrs. Baths' property. He also said the fence that was put up does not contain the cats; they go right over it. Sandy Pollock asked if the trailer is going to be moved; Mr. Hanvey said that would be determined by the judge.

PEAVY ROAD PUMP STATION

Pat Gibbons from the City of Howell contacted Bob Hanvey and said the Peavy Road station should have a permanent generator; the cost is approximately \$60,000. There may be a possibility for a grant from Homeland Security. Bob Hanvey will investigate further and check on the easement.

PLANNING COMMISSION APPOINTMENT

Jerry Sidlar, chairman of the Planning Commission, has moved out of the area and resigned at the last meeting. Former PC member Bruce Powelson submitted a letter and resume indicating an interest in serving on the PC. Bob Hanvey recommended appointing Mr. Powelson to complete Mr. Sidlar's term. Les Andersen motioned to approve the recommendation. Jim Murray seconded. **Motion carried.**

ROADS

Bob Hanvey passed out a letter from Spicer Group about the Norton Road manhole adjustments. Mr. Westmoreland suggested coordinating traffic control with the LCRC could reduce the cost. Dan Lowe asked if the worst ones could be identified and repaired; Mr. Westmoreland said yes. Mr. Lowe will work with Mr. Westmoreland to identify the manholes needing repair.

D-19 Bid Award

Rieth-Riley was the lowest bidder at \$353,000 for the township portion of the project, which does not include mobilization, signage and traffic control. Phil Westmoreland explained that the amount would be split based on a ratio. Dan Lowe asked who gets the millings, and could they be used on Jewell Road. Mr. Westmoreland said he could ask.

Iosco Township Request

A request was received from Iosco Township requesting Marion Township to help fund gravel road improvements on Dutcher Road. Jim Murray recommended waiting until next year.

Brighton Road

Scott Lloyd said he would like the LCRC to identify how this road should be fixed. Steve Ott said the area with 22A is great, and he believes 4" of that material would fix the problem. Bob Hanvey will contact the LCRC.

CRYSTALWOOD SAD INFORMAL MEETING

Bob Hanvey reported on this item, and said no opposition was heard to financing the roads with an SAD. He asked the board members if they have any objection to holding both public hearings on the same date; none were heard.

CORRESPONDENCE/UPDATES

An email from MDOT on seasonal weight restrictions is included in the packet.
Tammy Beal provided information on the May 5 special election.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 9:12 pm. Les Andersen seconded. **Motion carried.**

**MARION TOWNSHIP
AGENDA and MINUTES
May 28, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of May 14, 2015 Regular Meeting Minutes
 - b.) Financial Report
 - c.) Sheriff's Report
 - d.) Fire Station Responses
 - e.) May 20, 2015 MHOG Agenda and Minutes
 - f.) City of Howell WWTP
- 3.) Show Cause Hearing #444-15; 386 Lucy Road-Change in Use of Property
- 4.) Show Cause Hearing #451-15; 2821 Dutcher Road-Number of Cats
- 5.) Mitroka Property
- 6.) Marion Meadows/ Howell Industrial Purchase
- 7.) Township Repairs- Generator, Painting
- 8.) Township Clean-Up
- 9.) MHOG Peavy Road Agreement
- 10.) Roads
- 11.) Township Parking Lot
- 12.) Road Commission Parking Lot
- 13.) Township Budget Review

Correspondence/Updates

Park Policy Update

Call to the Public

Adjournment

MINUTES – May 28, 2015

MEMBERS PRESENT: Tammy Beal, Dan Lowe, Les Andersen, Greg Durbin, Scott Lloyd, and Jim Murray

MEMBERS ABSENT: Bob Hanvey

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Tammy Beal called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

APPROVAL OF AGENDA

Dan Lowe asked to add item #14—Burkhart Sewer Lead. Les Andersen motioned to approve the agenda as amended. Greg Durbin seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. **Motion carried.**

SHOW CAUSE HEARING #444-15: 386 LUCY RD., CHANGE IN USE OF PROPERTY

Dan Brockway was present on behalf of this item. The property was a single family home and is now being used as an office. Mr. Brockway said he will have the required information within the next month. Jim Murray motioned to schedule this item for the July 27 Planning Commission meeting, and Mr. Brockway will submit the information by July 6. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Durbin, Andersen, Murray—all yes. **Motion carried 6-0.**

SHOW CAUSE HEARING #451-15: 2821 DUTCHER RD., NUMBER OF CATS

Sharon Bath and Kevin Roberts, 2821 Dutcher Rd., were present on behalf of this item. Tammy Beal said the number of cats exceeds the zoning ordinance and how are the owners going to rectify the situation? Tom Blevins, 7645 E. Highland Rd., spoke on their behalf. He said only a few of the cats belong to the property owners; other people are just dropping strays off. Kevin Roberts said he has talked with Channel 6 News and the township will be hearing from them. Mrs. Bath said the situation is stressing her out and complained about other neighbors' cats, birds and chickens. Les Andersen motioned to turn this item over to the township attorney to proceed. Greg Durbin seconded. Roll call vote: Durbin, Murray, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 6-0.**

MITROKA PROPERTY

This purchase is all done, and the township now owns the 10 acres to the west of the hall.

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

No new information on this item.

TOWNSHIP REPAIRS

The generator has been installed. An estimate from TriStar Electrical is included in the packet for a remote status monitor, additional fence panel, and weed-barrier fabric & stone to cover the fenced area. Scott Lloyd said he doesn't think the remote status monitor is necessary. Les Andersen motioned to postpone this item until the full board is present and more information is obtained. Jim Murray seconded. **Motion carried.** A copy of an email sent by Chief Pless requesting the Fire Authority Board is included in the packet. An invoice for \$2,795 will be sent to HAFA. The assessor has moved into his new office; his assistant and the lunchroom still need to be moved.

TOWNSHIP CLEAN-UP

Mr. Gorski obtained a map from the township and this project is ongoing.

MHOG PEAVY ROAD AGREEMENT

Dan Lowe updated the board members on the Peavy Road Termination Agreement. Les Andersen motioned to have the clerk and supervisor sign the agreement. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Lloyd—all yes. **Motion carried 6-0.**

ROADS

Cedar Lake Road: Forrest Wyckoff, 3145 Cedar Lake Road, said not only is the dust a problem, but the hill before Love’s Creek is hazardous. Phil Westmoreland said it could be cut down to improve site distance. Dan Lowe suggested that someone talk with the LCRC to see if it meets site distance requirements; Mr. Wyckoff said he would. Mr. Lowe and Mr. Wyckoff will also check out Kern Road. Steve Ott said the township should hold off on chloride for Brighton Road.

D-19: A pre-construction meeting was held today and a progress schedule was handed out. Dan Lowe asked about the millings; Phil Westmoreland said he talked with the LCRC, and the millings belong to the contractor. He will talk with them.

TOWNSHIP PARKING LOT

Phil Westmoreland said the parking lot looks good; however, there is rubber in the cracks that gets very soft and he recommends adding sand or slag.

ROAD COMMISSION PARKING LOT

Mr. DeBottis will be working directly with the LCRC on this item.

BUDGET REVIEW

This will be included in the next packet.

BURKHART SEWER LEAD

Dan Lowe said there is a casing under the road that appears to not be connected in the center. Phil Westmoreland will talk with Erv about using a root cutter and will report back.

CORRESPONDENCE/UPDATES

The letter on the park policy has been sent out; no calls have been received about the letter.

The final Heritage Days meeting is scheduled for Monday, June 8.

Les Andersen provided feedback from residents on how much they like the recycling service.

Scott Lloyd asked about the \$600 for shredding and how often it’s done. Tammy Beal said it’s done once a year, and a lot of the shredding is actually the townships.

CALL TO THE PUBLIC

Sharon Bath, 2821 Dutcher Road, asked the board members what neighbor is complaining. Les Andersen said that Animal Control has documented the situation. Mrs. Bath said if no one complained, then no one would know. Greg Durbin said that there is clearly a problem and the solution is to cooperate and comply with the ordinance.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:45 pm. Greg Durbin seconded. **Motion carried.**



**BOARD OF TRUSTEES
AGENDA and MINUTES
June 11, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of May 28, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Zoning Report
- 3.) Marion Township 2015-2016 Budget Hearing

- 4.) HAPRA 2015-2016 Proposed Budget
- 5.) Show Cause Hearing #445-15 Commercial Use of Residential Property
- 6.) Final Review of Proposed TXT #01-15 Section 20.06 Conditional Rezoning
- 7.) Roads
- 8.) Marion Meadows/ Howell Industrial Purchase
- 9.) Burkhart Road Sewer Lead
- 10.) Putnam Township Resolution
- 11.) PA 152-Employers Expenditures for Employee Medical Benefits
- 12.) FOIA
- 13.) Township Repairs- Generator, Painting-TriStar Invoice
- 14.) Zoning Board of Appeals Report

Correspondence/Updates

Call to the Public

Adjournment

MINUTES – June 11, 2015

MEMBERS PRESENT: Tammy Beal, Dan Lowe, Les Andersen, Greg Durbin, Scott Lloyd, Bob Hanvey, and Jim Murray

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Greg Durbin asked to add item #15—Emergency Management Plan Update. Tammy Beal added item #16—2015-16 Meeting Schedule, and item #17—Gorski Invoice. Les Andersen motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded.

Motion carried.

2015-16 BUDGET HEARINGS

Bob Hanvey opened the public hearing for the 2015 Tax Rate Request at 7:34 pm. The rate for 2015 is 0.8155, which is less than the 2014 rate. No comments were heard. Supervisor Hanvey closed the public hearing at 7:35 pm. Greg Durbin motioned to approve the 2015 Tax Rate Request as presented. Scott Lloyd seconded. **Motion carried.**

Supervisor Hanvey opened the public hearing for the proposed 2015-16 budget at 7:35 pm. He said he will have updated information for the next meeting. No public comments were heard. Supervisor Hanvey closed the public hearing at 7:36 pm.

HAPRA 2015-16 PROPOSED BUDGET

Paul Rogers, HAPRA Director, was present for this item. The proposed budget is approximately \$100,000 less than last years. Scott Lloyd had a question about bank charges. Les Andersen asked about the 2013 deficit; Mr. Rogers said that HAPRA has a deficit reduction plan with the state. Les Andersen motioned to approve the 2015-16 HAPRA budget as presented. Jim Murray

seconded. **Motion carried.** Les Andersen motioned to approve payment of the first installment in the amount of \$28,225. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.**

SHOW CAUSE HEARING #445-15: COMMERCIAL USE OF RESIDENTIAL PROPERTY

The owner of the property, Vern Brockway, was present for this item. Mr. Brockway said he felt that using the property for his employee's to park their cars would be considered an accessory use. Supervisor Hanvey said the property would need a principal use in order to have an accessory use. Shannon, 900 Lucy Rd., said she lives next door to the lot. She said the noise and dust from Mr. Brockway's property makes her property unusable. Mr. Brockway said he will have his employee's park elsewhere.

FINAL REVIEW OF PROPOSED TXT #01-15: SECTION 20.16—CONDITIONAL REZONING

Bob Hanvey said the township is not required to adopt an ordinance, but would still have to allow requests for conditional rezoning. Dan Lowe said he does not want this ordinance. Les Andersen said he doesn't believe in conditional rezoning. Greg Durbin said that having the ordinance gives the township a roadmap if requests are received. Livingston County Planning has recommended approval. Tammy Beal motioned to approve TXT #01-15 as presented. Jim Murray seconded. Roll call vote: Durbin—yes; Murray—yes; Hanvey—yes; Lloyd—yes; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 6-1.**

ROADS

Phil Westmoreland gave an update on the D-19 project. An estimate was received from the LCRC for Brighton Road. Dan Lowe said the Road Commission should fix the road. Jim Murray motioned to approve the estimate not to exceed \$8,800 to complete the Brighton Road project. Les Andersen seconded. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—yes. **Motion carried 6-1.** Bob Hanvey suggested asking the LCRC to complete this project right before the next chloride treatment. No new information from the LCRC on Norton Road or County Farm. Bob Hanvey will contact them. Les Andersen said the parking lot looks good. Scott Lloyd said the LCRC needs to put up signs at Kettle & D-19 and Peavy & Mason about the bridge on Peavy Road for construction traffic. Phil Westmoreland will discuss with the LCRC.

MARION MEADOWS/HOWELL INDUSTRIAL PURCHASE

No new information on this item.

BURKHART ROAD SEWER LEAD

Phil Westmoreland updated the board members on this item. Based on the video, there is pipe missing. He suggested getting a quote from Advanced Underground to "tv" the other leads. Dan Lowe said he should get a quote from another company.

PUTNAM TOWNSHIP RESOLUTION

A sample resolution from Putnam Township opposing the Rover Pipeline route is included in the packet. The board members agreed that a resolution isn't appropriate.

PA 152—EMPLOYER'S EXPENDITURES FOR EMPLOYEE MEDICAL BENEFITS

Jim Murray motioned to adopt a resolution to opt out of PA 152 as has been done in the past. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Murray, Andersen—all yes. **Resolution passed.**

FOIA

This item will be postponed until the next meeting.

TOWNSHIP REPAIRS

TriStar Electrical submitted a revised proposal for additional items for the generator. Scott Lloyd motioned to approve the estimate from TriStar in the amount of \$990. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Motion carried 7-0**

ZBA REPORT

Dan Lowe reported on the June 1 ZBA meeting. One applicant requested a variance for a garage, which was granted.

EMERGENCY MANAGEMENT PLAN UPDATE

Greg Durbin updated the board member's on this item. He will have more information at a later meeting.

2015-16 MEETING SCHEDULE

Tammy Beal presented the schedule for the board's approval. The Planning Commission meetings will begin at 7:30 pm. Les Andersen motioned to approve the schedule as presented. Scott Lloyd seconded. **Motion carried.**

GORSKI INVOICE

An invoice was passed out from Rich Gorski for the township clean up. Les Andersen motioned to approve the invoice in the amount of \$2,315. Jim Murray seconded. Roll call vote: Lowe, Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Bob Hanvey updated the board members on his recent visit to the septage receiving station in Hartland. There was discussion about having a receiving station in Howell; Dan Lowe was against that idea. Les Andersen motioned to have the minutes from the May 28 amended. The motion on the Bath show cause hearing should read "Les Andersen motioned to turn this item over to the township attorney to proceed because the Baths are in violation of the ordinance for number of cats." Tammy Beal seconded. **Motion carried.** Heritage Days is this weekend, June 13-14. Les Andersen said that he's heard the disc golf course has a lot of garbage around the grounds. Tammy Beal said that HAPRA doesn't have anyone to pick it up.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:47 pm. Tammy Beal seconded. **Motion carried.**

BOARD OF TRUSTEES AGENDA and MINUTES June 25, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

1.) Approval of Agenda

2.) Consent Agenda

- a.) Approval of June 11, 2015 Regular Meeting Minutes
 - b.) June 17, 2015 HAFA Agenda and Minutes
 - c.) June 17, 2015 MHOG Agenda and Minutes
 - d.) Financial Report
 - e.) Sheriff's Report
 - f.) May 19, 2015 HAPRA Minutes
 - g.) June 16, 2015 HAPRA Minutes
- 3.) Marion Township 2015-2016 Budgets
 - 4.) Salaries
 - 5.) Burkhart Road Sewer Lead
 - 6.) Cell Tower
 - 7.) Roads
 - 8.) FOIA
 - 9.) Township Repairs- Generator, Painting-Marion Twp. Sign
 - 10.) Emergency Management
 - 11.) Board of Review Appointment

Correspondence/Updates

Call to the Public

Adjournment

***Next Packet will be ready on Monday, July 6th after 3:00 p.m.

MINUTES – June 25, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Greg Durbin, Scott Lloyd, Bob Hanvey, Jim Murray, and Dan Lowe (arrived at 8:05 pm)

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:31 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

A letter from Ty and Mary Ann Bahr regarding conditional rezoning was presented to the board members. Bob Hanvey summarized and asked the board members to review for the next meeting. A copy of the letter is also available upon request. Les Andersen said if the township can have an ordinance that prohibits conditional rezoning, he would support it. Greg Durbin said that having an ordinance for conditional rezoning provides the township with guidelines. Bob Hanvey will confer with the attorney on this item.

APPROVAL OF AGENDA

Item #12—Renaming Park #1, item #13—Resolution for Cedar Lake Board, and item #14—Sewer Meter were added to the agenda. Scott Lloyd motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded. **Motion carried.**

2015-16 BUDGETS

Bob Hanvey passed out the amended General Fund budgets for FY 7/1/14-6/30/15. The board members discussed the line item “Contingency,” which is for purchasing the Mitroka property. Mr. Hanvey asked for recommendations on where the funds should come from. It was agreed to move \$45,000 from the Parks fund and \$44,502 from Land Acquisitions, and to add \$45,000 to the amended ending fund balance. A \$25,000 contribution will still be made to the Land Acquisitions fund. Tammy Beal motioned to approve by activity the amended General Fund budget for FY 7/1/14-6/30/15 with an ending budgeted fund balance of \$2,188,460.54. Jim Murray seconded. Roll call vote: Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes.

Motion carried 6-0. Scott Lloyd motioned to approve by activity the proposed General Fund budget for FY 7/1/15- 6/30/16 as presented, with a proposed ending fund balance of \$1,765,971.54. Greg Durbin seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen—all yes. **Motion carried 6-0.**

SALARIES

Les Andersen motioned to increase the assessor’s hourly rate to \$35 per hour. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Hanvey, Lloyd—all yes. **Motion carried 6-0.** Les Andersen motioned to approve a 3% increase for all full-time staff. Jim Murray seconded. Roll call vote: Hanvey, Durbin, Beal, Lloyd, Murray, Andersen—all yes. **Motion carried 6-0.** Tammy Beal motioned to increase the supervisor’s salary by 3% to \$36,759 per year. Jim Murray seconded. Roll call vote: Murray, Beal, Andersen, Hanvey, Lloyd, Durbin—all yes. **Motion carried 6-0.** Jim Murray motioned to increase the clerk’s salary by 3% to \$36,759

per year. Les Andersen seconded. Roll call vote: Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Motion carried 6-0.** Tammy Beal motioned to increase the treasurer's salary by 3% to \$36,759 per year. Les Andersen seconded. Roll call vote: Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 6-0.** Bob Hanvey motioned to maintain the trustees' salary at \$7,416 per year. Tammy Beal seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen—all yes. **Motion carried 6-0.** Tammy Beal motioned to increase the retirement contribution to 6%. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Hanvey, Lloyd—all yes. **Motion carried 6-0.** Bob Hanvey motioned to pay the election workers \$12 per hour. Jim Murray seconded. Roll call vote: Hanvey, Durbin, Beal, Lloyd, Murray, Andersen—all yes. **Motion carried 6-0.** Bob Hanvey motioned to pay the election precinct chairs \$15 per hour. Les Andersen seconded. Roll call vote: Murray, Beal, Andersen, Hanvey, Lloyd, Durbin—all yes. **Motion carried 6-0.** Bob Hanvey said the remaining budgets will be presented at the next meeting.

BURKHART ROAD SEWER LEAD

Dan Lowe updated the board members on this item.

CELL TOWER

Les Andersen motioned to not consider the cell tower offer from Crown Castle on behalf of AT&T. Tammy Beal seconded. **Motion carried.**

ROADS

An email from Steve Wasylik, LCRC, regarding the Brighton Road project is included in the packet. No decisions have been made yet for Norton Road or County Farm Road. The first stage of the D-19 project is complete and work will be moving to the south.

FOIA

Bob Hanvey asked that the wording "...within 10 business days of the first regular Township Board meeting following..." be consistent throughout the document, and that the word "city" on page 3 of the Procedures & Guidelines be changed to "township." Les Andersen motioned to adopt a resolution to approve the Marion Township Written Public Summary of FOIA Procedures and Guidelines", as amended. Scott Lloyd seconded. Roll call vote: Lowe, Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

TOWNSHIP REPAIRS

Bob Hanvey informed the board members that the generator worked perfectly during a recent power outage. Tammy Beal said some repairs need to be made to the carved "Marion Township" log. Scott Lloyd said he could get prices for cultured stone. Dan Lowe will contact Jim Peters about getting a cedar log.

EMERGENCY MANAGEMENT

Greg Durbin updated the board members on this item. He asked the board members to think about areas within the township that are vulnerable.

BOARD OF REVIEW APPOINTMENT

The next Board of Review is scheduled for July 21. Bob Hanvey will try to contact the alternate, Bob Peter, prior to the next board meeting.

RENAMING PARK #1

Tammy Beal said the Park Committee would like to change the name of Park #1 to Fred Brown Park (in memory of Tricia Williams.) They would like to place a large rock similar to the Jack Lowe Memorial Park. Les Andersen said he would check on getting a stone. Bob Hanvey motioned to change the name of Marion Township Park #1 to Fred Brown Park. Jim Murray seconded. **Motion carried.**

RESOLUTION FOR CEDAR LAKE BOARD

Les Andersen motioned to adopt a resolution for the Cedar Lake Improvement Board as presented. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.**

SEWER METER

A memo from Bob Hanvey regarding the Peavy Road sewer pump station flow meter was passed out. Pat Gibbons obtained two bids for the project. Les Andersen motioned to approve the quote from RS Technical Services. Greg Durbin seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Dan Lowe asked about the generator; Bob Hanvey said the sewer budget isn't done yet

CORRESPONDENCE/UPDATES

Dan Lowe asked if the Board can just vote on the conditional rezoning to avoid lengthy discussion with the Planning Commission. Bob Hanvey said he will check with the attorney. Les Andersen asked Jim Murray about an enforcement officer, and if John Enos provides those type of services. Jim Murray said yes. The township would need a civil infractions bureau.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:58 pm. Tammy Beal seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA and MINUTES
July 9, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of June 25, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Zoning Report
 - e.) Howell City WWTP Report
 - f.) June 23, 2015 Marion Township Parks Advisory Minutes
- 3.) Budget
- 4.) Peavy Road Update
- 5.) Roads
- 6.) Burkhart Road Sewer Lead
- 7.) Preliminary Review of SPR# 02-15 Williams Distributing
- 8.) Final Review of PR# 01-05 Audal Lane Private Road
- 9.) Tower Point
- 10.) Township Repairs- Log Sign and Park Rock

Correspondence/Updates

Ahura Tec, LLC

Call to the Public

Adjournment

MINUTES – July 9, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Greg Durbin, Bob Hanvey, and Jim Murray

MEMBERS ABSENT: Scott Lloyd, Dan Lowe

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #11—Hall Rental was added to the agenda. Williams Distributing and Audal Lane Private Road were moved up. Les Andersen motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried.**

PRELIMINARY REVIEW OF SPR #02-15—WILLIAMS DISTRIBUTING

Kris Guccione from KMG Design was present on behalf of the property owner. Williams Distributing would like an addition to their current facility. The Planning Commission has reviewed and recommends approval. Greg Durbin motioned to grant preliminary approval and forward to the Planning Commission. Les Andersen seconded. **Motion carried.**

FINAL REVIEW OF PR #01-15—AUDAL LANE PRIVATE ROAD

Jim Barnwell from Desine Inc. was present for this agenda item. The applicant is asking for approval of a private road prior to land divisions. The Planning Commission has reviewed and recommended approval. Les Andersen motion to grant final approval to PR #01-15—Audal Lane private road, contingent on the recommendations from Spicer, the LCRC, and the attorney being met. Jim Murray seconded. **Motion carried.**

BUDGET

Bob Hanvey provided the amended 2014-15 General Fund budget and the approved 2015-16 General Fund budget with the adjustments recommended at the 6/25/15 meeting. The ending fund balance for the 2014-15 budget is \$2,188,463.54. The ending fund balance for the 2015-16 budget is \$1,720,974.54. No action is required. The board members discussed the sewer usage rates, and decided to wait until the full board is present to vote on an increase. Les Andersen motioned to approve by activity the Sewer Fund budget for FY 7/1/15-6/30/16. Jim Murray seconded. Roll call vote: Durbin, Murray, Hanvey, Beal, Andersen—all yes. **Motion carried 5-0.** Jim Murray motioned to not increase the sewer rate until the full board is present. Les Andersen seconded. **Motion carried.**

PEAVY ROAD UPDATE

Bob Hanvey updated the board members on this project. The attorney is checking to see if the easement needs to be redone. Mr. Hanvey has talked with Pat Gibbons and they would like the generator on the south side of the station near the electrical panel. We will need specs for bidding.

ROADS

The banks on Brighton Road were done and look good; this was not part of the project funded by the township. A bill was received from Spicer for the Norton Road manhole specifications. A representative from Coon Lake approached the township about a new SAD for Rurik, Irene, Olympia, and Adria road repair.

BURKHART ROAD SEWER LEAD

No new information on this item.

TOWER POINT

Greg Durbin motioned to not consider the offer from Tower Point for the cell tower. Tammy Beal seconded. **Motion carried.**

TOWNSHIP REPAIRS

The stone and fence has been completed around the generator. A rock has been located at Screener's for Fred Brown Park.

HALL RENTAL

A resident is renting the hall and would like permission to have a bounce house in the rear yard. Jim Murray motioned to allow the bounce house if the township is added as an additional insured party. Tammy Beal seconded. **Motion carried.**

CORRESPONDENCE/UPDATES

An email from Hashem and SuzAnne Akhavan-Tafti withdrawing the application for conditional rezoning was received. Tammy Beal provided an updated Heritage Days budget for the board's information. The next board packet will be available on Monday, July 20.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:05 pm. Greg Durbin seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA AND MINUTES
July 23, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of July 9, 2015 Regular Meeting Minutes
 - b.) July 15, 2015 HAFA Agenda/Minutes
 - c.) July 15, 2015 MHOG Agenda/Minutes
 - d.) Financial Report
- 3.) Sewer Rates
- 4.) Peavy Road Update
- 5.) Burkhart Road Sewer Lead
- 6.) D-19 Sewer Refund
- 7.) Spicer's Specs for Norton Road Manhole Covers
- 8.) Jeff Hansen Letter
- 9.) Township Repairs- Log Sign and Park Rock

Correspondence/Updates

EDC/Ann Arbor Spark

Call to the Public

Adjournment

MINUTES - July 23, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, and Jim Murray

MEMBERS ABSENT: Greg Durbin

OTHERS PRESENT: Phil Westmoreland, Spicer Group

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE
BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #10—Brighton Road was added to the agenda. Les Andersen motioned to approve the agenda as amended. Jim Murray seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. **Motion carried.**

SEWER RATES

The board has voted to not take action until a full board is present; Bob Hanvey will have updated billing information for the next meeting. Scott Lloyd suggested getting the accountant's opinion on the rate increase.

PEAVY ROAD UPDATE

Bob Hanvey has asked for the attorney's opinion on the easement and is waiting for his response.

BURKHART ROAD SEWER LEAD

No new information on this item. Phil Westmoreland said he is exploring the options.

D-19 SEWER REFUND

Denese Day, 1811 Pinckney Road, is asking the board to refund all of the monies paid for the sewer special assessment. She is unable to hook up to the sewer because of the topography of the property. Bob Hanvey told her if technology changes in the future, she would have to pay the current rate to get back in. Jim Murray motioned to adopt a resolution to remove the parcel from the Special Assessment and refund the principal and interest that's been paid. Les Andersen seconded. Discussion: Bob Hanvey asked Ms. Day to contact Jim Murray on Monday to discuss how to handle the amount on the summer 2015 tax bill. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Andersen, Murray—all yes. **Resolution passed 6-0.**

SPICER'S SPECS FOR NORTON ROAD MANHOLE COVERS

Phil Westmoreland said the work would be done based on the Road Commission's schedule; he and Dan Lowe will identify the manholes. Les Andersen said that County Farm Road needs to be done, too. Mr. Westmoreland said that slag isn't readily available, and the LCRC would like to use a new surfacing material. Bob Hanvey will follow-up with the LCRC.

JEFF HANSEN LETTER

A letter from Mr. Hansen regarding the property adjacent to his on Lucy Road is included in the packet.

REPAIRS—LOG SIGN AND PARK ROCK

Fred Brown moved the log and a resident has volunteered to make the stand. Tammy Beal said she will paint it when it's in place. Mr. Brown found a rock for the park and is working with Screener's to have it delivered.

BRIGHTON ROAD

An invoice from Screener's for the Brighton Road 21AA material is included in the packet. Les Andersen motioned to approve payment of the invoice for \$4,575.74. Jim Murray seconded. Discussion: Dan Lowe asked if the township has talked with Screener's about the material being inferior the first time; Bob Hanvey said no. Roll call vote: Murray—yes; Hanvey—yes; Lloyd—yes; Beal—yes; Andersen—yes; Lowe—no. **Motion carried 5-1.**

CORRESPONDENCE/UPDATES

The second quarter report from EDC/SPARK is included in the packet.

CALL TO THE PUBLIC No response.

ADJOURNMENT

Jim Murray motioned to adjourn at 7:58 pm. Tammy Beal seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA and MINUTES
August 13, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of July 23, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Zoning Report
 - e.) Howell City WWTP Report
 - f.) July 21, 2015 HAPRA Organizational & Regular Meeting Minutes
 - g.) EDC of Livingston County Invoice \$8,200
 - h.) Sheriff's Report
- 3.) Amphitheater Event
- 4.) Peavy Road Update
- 5.) Roads/Pinckney Road Invoice \$184,352.19
- 6.) Burkhart Road Sewer Lead
- 7.) Spicer's Specs for Norton Road Manhole Covers
- 8.) Preliminary Review of TXT# 04-15-Conditional Rezoning; TXT#03-15 Private Roads; TXT#02-15 Wireless Communication
- 9.) Final Review SPR#03-15 Evergreen Outdoor, LLC
- 10.) Sewer Rates
- 11.) Cell Tower
- 12.) ZBA Report

Correspondence/Updates

Livingston County Updates

Round Table Discussion with Mike Bishop

Drug Overdose Prevention

***Next packet will be available Monday, August 24th after 3:00 p.m.

Call to the Public

Adjournment

MINUTES – AUGUST 13, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item #13—Special Events Permit, and item #14—Mitch Harris (Meadows), was added to the agenda. Les Andersen motioned to approve the agenda as amended. Jim Murray seconded.

Motion carried.

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried.**

AMPHITHEATER EVENT

Edward Harter said the township property would be ideal for concerts. He could provide a portable stage, sound system, lighting, and coordinate the bands. The event could be publicized through social media, flyers, the newspaper, and WHMI. The board members thought this could also be done in conjunction with Heritage Days. The guidelines for Special Events would have to be followed. Bob Hanvey motioned to authorize Mr. Harter to discuss with the zoning administrator. Les Andersen seconded. Mr. Hanvey will also check with the attorney. **Motion carried 6-1** (Lloyd—no.)

PEAVY ROAD UPDATE

Bob Hanvey said he checked with the attorney regarding the easement for the generator, and the township can proceed. Mr. Hanvey will discuss with Pat Gibbons and have it put out for bid. Scott Lloyd suggested Tri-Star.

ROADS/PINCKNEY ROAD INVOICE

Jim Murray motioned to approve the invoice from the Livingston County Road Commission for the Pinckney Road project in the amount of \$184,552.19. Les Andersen seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen—yes; Lowe—no. **Motion carried 6-1.**

BURKHART ROAD SEWER LEAD

Phil Westmoreland said that he believes it needs to be dug up, and the road would be closed for 1-2 days. Dan Lowe said the work was originally done without a permit and this should be the homeowner's responsibility. Bob Hanvey will check with the attorney.

SPICER'S SPECS FOR COUNTY FARM/NORTON ROAD MANHOLE COVERS

County Farm Road

Les Andersen motioned to allow the supervisor and clerk to sign the agreement with the LCRC for \$45,000 for the Reclamite application with the LCRC contributing 50%, and to approve \$25,000-30,000 for the joint and crack repair on County Farm north of Sexton, as detailed in the August 5, 2015 email from Jodie Tedesco. Jim Murray seconded. Roll call vote: Beal, Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

Norton Road

Scott Lloyd motioned to approve up to \$7,000 to repair manhole covers and have the LCRC chip seal provided the right product is available, as detailed in the August 5, 2015 email from Jodie Tedesco. Les Andersen seconded. Discussion: Dan Lowe asked about authorizing Phil Westmoreland to determine how many manholes need repair; Mr. Westmoreland said he will mark the manholes the week of August 17. Roll call vote: Hanvey, Lowe, Durbin, Beal, Lloyd, Andersen, Murray—all yes. **Motion carried 7-0.**

Scott Lloyd said that the LCRC agreed to repair Coon Lake near Pingree in conjunction with the Pinckney Road project; Mr. Westmoreland will talk with them.

PRELIMINARY REVIEW OF TXT #04-15—CONDITIONAL REZONING; TXT #03-15—PRIVATE ROADS; TXT #02-15—WIRELESS COMMUNICATION

For TXT #04-15—Conditional Rezoning, Les Andersen asked Bob Hanvey to get a definitive answer from the attorney and the planner on whether the township can have an ordinance that prohibits conditional zoning. For TXT #03-15—Private Roads, Greg Durbin motioned to approve the amendment as presented. Jim Murray seconded. **Motion carried.**

Greg Durbin motioned to approve the amendment for TXT #02-15—Wireless Communication as presented. Les Andersen seconded. **Motion carried.**

FINAL REVIEW SPR #03-15—EVERGREEN OUTDOOR, LLC

Tammy Beal motioned to approve the final site plan for Evergreen Outdoor, LLC as presented, with consideration of all reviews. Les Andersen seconded. **Motion carried.**

SEWER RATES

An email from Ken Palka is included in the packet. Bob Hanvey said the City of Howell just raised its rates, and he would like to hold off to gather more information. Bob Hanvey motioned to postpone this item. Les Andersen seconded. **Motion carried.**

CELL TOWER

A letter from Crown Castle asking the township to extend the lease on the cell tower is included in the packet. Dan Lowe, Scott Lloyd, and Les Andersen don't think it's a good idea. Greg Durbin motioned to get more information on the lease agreement. Jim Murray seconded.

Motion carried.

ZBA REPORT

Dan Lowe reported on the August 3 ZBA meeting. A variance was granted for the height of the State Wide Real Estate sign.

SPECIAL EVENTS PERMIT

Daniel Perkins was present to request the board consider allowing a third mud bog the second weekend of October. Both of his previous events have been successful and the township hasn't received any complaints. Scott Lloyd said he has heard complaints and the ordinance only allows two. Jim Murray motioned to have Bob Hanvey check with the attorney on the arbitrary wording in the General Ordinance and report back at the next meeting. Greg Durbin seconded.

Motion carried 6-1 (Lloyd—no.)

MITCH HARRIS (THE MEADOWS)

Mitch Harris would like to reconfigure some units that would result in a loss of approximately 2000 square feet of open space. The homeowner's association would also like to remove the requirement for sidewalks from the Master Deed. After discussion, the board members decided that the developer will have to go through the normal site plan review process. Bob Hanvey will talk with the residents about removing the sidewalks.

CORRESPONDENCE/UPDATES

The Livingston County Update from the county commissioners is included in the packet. A roundtable discussion with Congressman Mike Bishop and township and city officials is scheduled for Monday, September 14 from 3-4 pm at the Howell Chamber of Commerce. A handout on drug abuse is included in the packet. Bob Hanvey updated the board members on the Bath situation on Dutcher Road. A hearing is scheduled for August 25 at 10 am. The repairs have been completed to the park log sign. The Planning Commission meeting for this month has been cancelled. Tammy Beal, Bob Hanvey and Jim Murray met with Hudson Mills and discussed tractor pulls on township property. Hudson Mills will explore the property. Greg Durbin reported on a two-day disaster preparedness training session that he attended.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:45 pm. Tammy Beal seconded. Motion carried.

BOARD OF TRUSTEES AGENDA AUGUST 27, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of August 13, 2015 Regular Meeting Minutes
 - b.) August 19, 2015MHOG Agenda/Minutes
 - c.) August 19, 2015 HAFA Agenda/Minutes
 - d.) Financial Report
 - e.) Sheriff's Report
- 3.) Temporary Use Permit #03-15 Denim & Diamonds Firework Display
- 4.) Peavy Road Generator Update
- 5.) Conditional Rezoning Ordinance
- 6.) Burkhart Road Sewer Lead
- 7.) Spicer's Specs for Norton Road Manhole Covers
- 8.) Special Event Ordinance
- 9.) Francis Road Septic System

Correspondence/Updates

Call to the Public

Adjournment

MINUTES – AUGUST 27, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray

MEMBERS ABSENT: None

OTHERS PRESENT: Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Forrest Wyckoff, 3145 Cedar Lake Road, said he would like to discuss the condition of his road. Bob Hanvey suggested waiting until the agenda item on Roads.

APPROVAL OF AGENDA

Item #7 was changed to Roads. Tammy Beal motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. **Motion carried.**

TEMPORARY USE PERMIT #03-15—DENIM & DIAMONDS FIREWORKS DISPLAY

Steven Bearden, 3300 County Farm, was present to ask for the board's approval for a fireworks display at Denim & Diamonds, a LACASA fundraiser. Les Andersen said no complaints were received for last year's event. Les Andersen motioned to approve Temporary Use Permit #03-15 as presented. Jim Murray seconded. **Motion carried.**

PEAVY ROAD GENERATOR UPDATE

Greg Durbin motioned to authorize the engineer to prepare specs for this project. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes.

Motion carried.

CONDITIONAL REZONING ORDINANCE

Bob Hanvey sent an email to the attorney requesting information on changing the ordinance to refuse applications for conditional rezoning, and his response is included in the packet. Dan Lowe said he wants to know the law, not the attorney's opinion. Bob Hanvey will add a disclaimer to the ordinance and bring to the next meeting. Dan Lowe said he wants the attorney to answer the question.

BURKHART ROAD SEWER LEAD

The attorney's response to this question is included in the packet. After discussion, Les Andersen motioned that the expense is the homeowner's responsibility, the township engineer needs to inspect, and work should be complete within 90 days. Jim Murray seconded. **Motion carried.**

ROADS

Forrest Wyckoff said he talked with the Road Commission representative. There are too many fines and the material isn't binding. Brine doesn't help cut down the dust. The board members discussed using chloride instead of brine, or adding 21AA natural stone in a small spot. Tammy Beal will check with the dust control company to see what else is available. Bob Hanvey will check with the LCRC to see if they will put stone in a small section and re-chloride the road. The work on County Farm is scheduled for the third week in September. Phil Westmoreland talked with Jody from the LCRC and Bob Hanvey talked with Mike Craine. Norton Road cannot be chip sealed this year. Spot repairs will be made in September. The engineer will inquire further with Monroe County on where they're getting the product.

SPECIAL EVENT ORDINANCE

An email from the attorney is included in the packet. Bob Hanvey said this change is to a general ordinance and doesn't require a public hearing. Bob Hanvey motioned to amend the Special Event general ordinance as presented, and to include language in numbered items. Jim Murray seconded. **Motion carried 6-1 (Lloyd—no.)**

FRANCIS ROAD SEPTIC SYSTEM

Jim Murray motioned to allow the applicant to have a septic system and drain field installed for his pole barn. Greg Durbin seconded. **Motion carried.**

CORRESPONDENCE/UPDATES

There are still openings on the Board of Review for a regular member and alternate member. Bob Hanvey updated the board members on the Bath case; the hearing has been postponed until September 1. Tammy Beal reported that she applied for a HAVA grant and will be receiving four voting booths.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:52 pm. Tammy Beal seconded. **Motion carried.**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of August 27, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Zoning Report
 - e.) Howell City WWTP Report
- 3.) Howell School Bond Presentation
- 4.) Board of Review Appointment
 - 5.) Perkins Event Request
 - 6.) Conditional Rezoning
 - 7.) Norton Road Repairs
 - 8.) Roads/Pinckney Road Invoice \$239,269.11
 - 9.) Metro Act Permit for Fibertech Networks, L.L.C.
 - 10.) Amphitheater Update

Correspondence/Updates

Peavy Road Generator Update

Burkhart Road Sewer Lead

Call to the Public

Adjournment

MINUTES – September 10, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Tammy Beal seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Greg Durbin seconded.

Motion carried.

HOWELL SCHOOL BOND PRESENTATION

Erin MacGregor, the new HPS superintendent, was present, along with Kara Cotton and Glenna MacDonald, to provide board members with information on the upcoming bond proposal, and to answer any questions.

BOARD OF REVIEW APPOINTMENT

Greg Durbin motioned to appoint Diane Bockhausen as a regular member of the Board of Review to complete Robert Peter’s term. Jim Murray seconded. **Motion carried.**

PERKINS EVENT REQUEST

Jim Murray motioned to authorize a third special event on October 10, 2015 as requested by Dan Perkins. Les Andersen seconded. **Motion carried 6-1** (Lloyd—no.)

CONDITIONAL REZONING

Bob Hanvey provided the board members with proposed wording for the Conditional Rezoning ordinance to correct a typographical error. Jim Murray motioned to approve the correction as presented and forward to the appropriate entities. Tammy Beal seconded. **Motion carried.** Correspondence from the township attorney on this subject is included in the packet.

NORTON ROAD REPAIRS

The township engineer marked sections of the road that need repairs; chip and seal will be scheduled for next year. County Farm has also been marked up and the work is in progress.

ROADS/PINCKNEY ROAD INVOICE

Tammy Beal motioned to authorize payment of \$239,269.11 to the LCRC for Pinckney Road improvements. Jim Murray seconded. Roll call vote: Lowe—no; Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 6-1.**

METRO ACT PERMIT FOR FIBERTECH NETWORKS LLC

Les Andersen motioned to approve the request by Fiber Technologies Networks LLC for a Metro Act permit near Schroeder Park Drive. Tammy Beal seconded. **Motion carried.**

AMPHITHEATHER UPDATE

Tammy Beal reported that she hasn't heard back from Edward Harter about this item.

CORRESPONDENCE/UPDATES

Bob Hanvey reported that he sent information to the township engineer for the Peavy Road generator specifications. A letter has been sent to the property owner on Burkhart Road regarding their financial responsibility to correct the problem; no response has been received. The board members were provided with a monthly newsletter from the Livingston County Commissioners, and a quarterly newsletter from Livingston HSCB. Information the LC Planning Department's Brown Bag lunch on September 23, 2015 was provided. A flyer on the September 11-12 Emergency Readiness Expo was passed out. Bob Hanvey updated the board members on the Bath (Dutcher Road) situation. Due to the property owner's health issues, the hearing has been postponed.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 8:37 pm. Tammy Beal seconded. **Motion carried.**

BOARD OF TRUSTEES AGENDA and MINUTES September 24, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of September 10, 2015 Regular Meeting Minutes
 - b.) Sept. 16, 2015 MHOG Agenda/Minutes
 - c.) Sept. 16, 2015 HAFA Agenda/Minutes
 - d.) Financial Report
 - e.) August 18, 2015 HAPRA Regular Meeting Minutes
 - f.) August 26, 2015 HAPRA Special Meeting Minutes

- 3.) Roads
- 4.) Distributive Antenna Systems/Small Cell Towers
- 5.) Buck Pole

Correspondence/Updates

Call to the Public

Adjournment

MINUTES – September 24, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Item 6—Marion Creek and item 7—Crystalwood were added to the agenda. Tammy Beal motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Les Andersen seconded.

Motion carried.

ROADS

The LCRC has used the experimental product on Cedar Lake Road. Dan Lowe said that he's identified several contractors that would have done chip seal and it's shouldn't have been a problem for the LCRC. An email about Bonnie Circle is included in the packet. Bob Hanvey handed out an invitation to the US-23 Active Traffic Management (ATM) Context Sensitive Solutions (CSS) Project Stakeholder's Meeting on October 5 from 9-11 am at Northfield Township Hall.

DISTRIBUTIVE ANTENNA SYSTEMS/SMALL CELL TOWERS

A memo from Bob Hanvey on this item is included in the packet. Les Andersen said the township should check with the planner on what other communities have done. Mr. Hanvey will get more information.

BUCK POLE

The buck pole is scheduled for Sunday, November 15. Scott Lloyd has offered to put up the pole. Someone is still needed to hang the deer.

MARION CREEK

Les Andersen said there were many residents at the PC Commission meeting on this subject with concerns about water, flooding, etc.

CRYSTALWOOD

Dan Lowe said there are issues with the as-built drawings not being accurate for sewer lead, and someone needs to be present to oversee sanitary drain cleaning for one of the units. Bob Hanvey will contact Marcel.

CORRESPONDENCE/UPDATES

The hearing date for the Bath property has been scheduled for October 6.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Jim Murray motioned to adjourn at 8:10 pm. Tammy Beal seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA and MINUTES
October 8, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of September 24, 2015 Regular Meeting Minutes
 - b.) Complaint Report
 - c.) DPW Report
 - d.) Zoning Report
 - e.) Investment Report
 - f.) LCRC Invoice (\$12,114.08)
- 3.) Roads
- 4.) Burkhart Road Sewer Lead
- 5.) Emergency Management Resolution Review

Correspondence/Updates

Livingston County Update

Call to the Public

Adjournment

*****Next Board Packet will be ready on Monday October 19, 2015 after 3:00 p.m.

MINUTES – October 8, 2015

MEMBERS PRESENT: Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Items #2.5—Water Time Payment, #6—Engagement Letter, #7—Crystalwood Sewer Lead Update, and #8—Cell Tower were added to the agenda. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried.**

CONSENT AGENDA

Greg Durbin motioned to approve the consent agenda. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.**

WATER TIME PAYMENT

Steve Bibbee, 3739 Norton Road, was present to request approval of a time payment for water. Les Andersen motioned to adopt a resolution approving the agreement for payment of municipal

water REU charges as presented. Tammy Beal seconded. Discussion: Dan Lowe asked about the curb stop. Bob Hanvey says the township has the lead sheet. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

ROADS

An update was given on County Farm Road. Dan Lowe asked why they didn't fix bad spots before they put the material down. Phil Westmoreland said they have until mid-November to do paving repairs. An update was also given on Bonnie Circle. Dan Lowe asked if dust control had been applied lately. Bob Hanvey said Rubbins Road was done about two weeks ago. Scott Lloyd also reported that a large pile of limestone was put on Cedar Lake Road at the beginning of the test spot.

BURKHART ROAD SEWER LEAD

A copy of a letter sent to the resident from the township and the response from the resident is included in the packet.

EMERGENCY MANAGEMENT RESOLUTION REVIEW

A draft resolution is included in the packet, and Bob Hanvey asked the board members for comments. Jim Murray motioned to adopt the Emergency Management Resolution to include a \$10,000 disaster contingency fund in Article 6, Section 605, item (h) 2, and in Article 9. Tammy Beal seconded. Discussion: Dan Lowe and Scott Lloyd would like the attorney to review the resolution. Bob Hanvey will send to him for review. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—yes. **Resolution passed 6-1.**

ENGAGEMENT LETTER

A letter from the auditor was passed out and requires approval from the board. Les Andersen motioned to allow the supervisor, clerk and treasurer to sign the audit paperwork as presented. Greg Durbin seconded. **Motion carried.**

CRYSTALWOOD SEWER LEAD UPDATE

Dan Lowe updated the board members on this issue. He and Phil Westmoreland will discuss the situation with the City of Howell.

CELL TOWER

Bob Hanvey passed out a letter from Crown Castle with another offer to extend the lease on the cell tower until 2063. Dan Lowe motioned to not accept the offer. Les Andersen seconded.

Motion carried.

CORRESPONDENCE/UPDATES

The monthly update from the Livingston County Commissioners is included in the packet. An invitation was received for the Livingston County Traffic Summit hosted by MDOT, Monday, October 19 at 9 am. Bob Hanvey updated the board members on the Bath situation. An agreement has been reached and the trailer must be moved at least 150 feet behind the house, 50 feet from the side lot lines, within 30 days. Coon Lake residents would like another SAD for weed control with a \$10,000 increase.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 8:07 pm. Jim Murray seconded. **Motion carried.**

**BOARD OF TRUSTEES
AGENDA and MINUTES
October 22, 2015**

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of October 8, 2015 Regular Meeting Minutes
 - b.) Howell City WWTP Report
 - c.) Financial Report
- 3.) Snow Removal Bids
- 4.) Roads
- 5.) Crown Castle Cell Tower
- 6.) Sewer Rates
- 7.) Final Review of Marion Creek (aka Sunridge 2)

Correspondence/Updates

EDC of Livingston County
Liv. Co. Connection

Call to the Public

Adjournment

MINUTES – October 22, 2015

MEMBERS PRESENT: Bob Harvey, Scott Lloyd, Les Andersen, Greg Durbin, Dan Lowe, and Tammy Beal

MEMBERS ABSENT: Jim Murray

CALL TO ORDER

Bob Harvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves. Bob Harvey, Scott Lloyd, Les Andersen, Greg Durbin, Dan Lowe, and Tammy Beal

CALL TO THE PUBLIC

No Response

APPROVAL OF AGENDA

Greg Durbin motioned to approve the agenda as amended. Scott Lloyd seconded.

Motion carried.

CONSENT AGENDA

Tammy Beal motioned to approve the consent agenda. Les Anderson seconded.

Motion carried.

SNOW PLOW BIDS

Bob Harvey mentioned the one and only snow plow bid that was received from B&L Services for the snow removal contractor for the 2015-2016 season. Price was accepted and all agreed to move forward with this vender. Les Anderson motioned to approve the B&L bid. Tammy Beal seconded. **ROLL CALL:** Lowe, Lloyd, Beal, Harvey, Durbin, and Andersen—all yes.

Motion carried 6-0.

FINAL REVIEW OF MARION CREEK (AKA SUNRIDGE 2)

Tom Guerin of 1360 North Alstott is concerned about number of trees being cut down.

Concerned about the noise and disruption of privacy if too many trees are cut down. Mark stated that the trees that are being cut down will have no impact on his personal property. Tom Guerin also expressed concerned about how “wet” everything will be with the amount of houses being built. Debbie Wiedman-Clawson stated that each house will have their own sump pump and water will be diverted to specific sections. There is also a concern with the existing trenches in place, and the overflow of basements with the new water table for the new homes being built. Need to establish who will be responsible if this happens. Homeowner, Builder, Association or Township? Builders have not been chosen yet and the houses will be similar in size to the existing homes. Discussed the Peavy road bridge and the existing poor conditions and the fear of worsening conditions with the extra traffic due to Sunridge construction. Debbie and Mark assured us that the contractors have been well informed about the alternate route they are supposed to take to avoid the Peavy Road Bridge.

List of Modifications:

- Confirm the dimension listings on page SP. Southern boundaries / 2512.93 is the wrong distance. Should be 2562.93.
- Change the wording on page 9 section 8.1 to change the water dedication to MHOG.
- Determine the depth of the sewer leads.
- Change the wording on page SP regarding the easement being dedicated to Marion Township – Remove Marion Township from Dedication.
- Mark suggested a sign be made to be placed by the easement stating this is for future extension.
- Bob needs to email the Livingston County Road Commission about the illegal use of the bridge on Peavy road. (Garbage trucks, School buses, etc.)
- Mark stated that the common areas are only to be used by the association members and suggested this be put into wording in the bylaws.

Les Anderson motioned to approve the Marion Creek site plan with tonight’s modification. Greg Durbin seconded. **Motion carried 6-0**

ROADS

Bob Hanvey stated that County Farm was on schedule for patching. Scott Lloyd requested a detailed report of what we are being charged for the D-19 project. Agreed to pay the current outstanding invoice and request a detailed summary afterwards and going forward. Total Invoice to be paid \$39,036.27. Tammy Beal motioned to pay this invoice. Les Anderson seconded. **ROLL CALL** Lloyd, Beal, Hanvey, Durbin, Andersen – yes. Lowe – no

Motion carried 5-1

CROWN CASTLE CELL TOWER

Bob Hanvey asked if the board wanted to extend the contract with the same, conditions as previous years. Scott Lloyd suggested to keep the contract the same and contact them when we are five years away from end of contract to discuss different terms. Scott Lloyd motioned to not accept the Crown Castle offer and leave the current contract the same. Les Anderson seconded. **Motion carried 6-0**

SEWER RATES

Township Board agreed to sign the new sewer rate letter.

CORRESPONDENCE/UPDATES

- EDC of Livingston County has its next meeting at Crystal Gardens at 5768 East Grand River in Howell on November 17th, from 5:00pm-7:00pm.
- Trunk or Treat is Saturday October 31st, at the Marion Township Hall going from 6:00PM-8:00PM.
- Election November 3rd, 2015.
- Daylight Savings Time November 1st, 2015. (Fall back)

CALL TO THE PUBLIC

No Response

ADJOURNMENT

Tammy Beal motioned to adjourn the meeting at 8:30pm. Les Anderson seconded.

BOARD OF TRUSTEES AGENDA AND MINUTES November 12, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of October 22, 2015 Regular Meeting Minutes
 - b.) October 20, 2015 HAPRA Minutes
 - c.) Complaint Report
 - d.) DPW Report
 - e.) Zoning Report
 - f.) Howell City WWTP Report
 - g.) Nov. 3, 2015 Election Report
- 3.) HAPRA Budget
- 4.) BCBS Insurance Presentation
- 5.) Poverty Exemption Guidelines Resolution
- 6.) Letter Appeals for Board of Review
- 7.) Roads; Invoice for LCRC for \$20,412.04
- 8.) Marion Creek/Sunridge Easement
- 9.) AMAR Review
- 10.) CVTRS Budget

Correspondence/Updates

October 20, 2015 EDC Minutes

Livingston County Update

Call to the Public

Adjournment

*****Next Board Packet will be ready on Thursday, December 3, 2015 after 3:00 p.m.**

MINUTES - NOVEMBER 12, 2015

MEMBERS PRESENT:

Tammy Beal, Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray

OTHERS PRESENT: Phil Westmoreland, Spicer Group

MEMBERS ABSENT: None

|*****

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Greg Durbin motioned to approve the agenda as presented. Les Andersen seconded.

Motion carried.

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Scott Lloyd seconded.

Motion carried.

HAPRA BUDGET

Paul Rogers, Director of HAPRA, was present to ask for the board's approval of the 2016 budget which is changing to a calendar year beginning in 2016; approval of amendments to the Articles of Incorporation and Bylaws; and approval of a one-time payment of \$20,000 to alleviate a short-term cash flow shortage. Tammy Beal motioned to adopt a resolution to amend the Articles of Incorporation and Bylaws, beginning January 1, 2016, as presented. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes.

Resolution passed 7-0.

Jim Murray motioned to adopt a resolution to approve the 2016 HAPRA budget as presented. Les Andersen seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.** Jim Murray motioned to approve a one-time payment of \$20,000 to HAPRA. Tammy Beal seconded. Discussion: Dan Lowe said that Marion Township doesn't have the funds that Genoa Township, Oceola Township, and the City of Howell have. Roll call vote: Beal—yes; Andersen—yes; Murray—yes; Durbin—yes; Lowe—no; Hanvey—yes; Lloyd—no. **Motion carried 5-2.**

BC/BS INSURANCE PRESENTATION

Jack Schmidt from Burnham & Flower presented the board with the options for health insurance for the upcoming year. The BC/BS Health Savings Account (Option #1) would save the township over \$11,000. Tammy Beal motioned to adopt a resolution to select the Blue Cross/Blue Shield Simply Blue PPO HSA Gold (Option #1) beginning January 1, 2016, and changing the renewal date to a calendar year (Jan. 1-Dec. 31.) Scott Lloyd seconded. Roll call vote: Hanvey—yes; Lowe—yes; Durbin—yes; Beal—yes; Lloyd—yes; Murray—no; Andersen—no. **Motion carried 5-2**

POVERTY EXEMPTION GUIDELINES RESOLUTION

Scott Lloyd motioned to adopt a resolution to approve the Poverty Exemption Policy and Guidelines for 2016, as presented. Jim Murray seconded. Roll call vote: Lowe, Durbin, Lloyd, Murray, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

LETTER APPEALS FOR BOARD OF REVIEW

Tammy Beal motioned to adopt a resolution to allow residents to file letter appeals to the Board of Review for 2016, as presented. Jim Murray seconded. Roll call vote: Murray, Beal, Andersen, Lowe, Hanvey, Lloyd, Durbin—all yes. **Resolution passed 7-0.**

ROADS: INVOICE FOR LCRC

Tammy Beal motioned to approve the invoice from the Livingston County Road Commission in the amount of \$20,412.04 for the work done on County Farm Road. Jim Murray seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Durbin, Andersen, Murray—all yes. **Motion carried 7-0.** Phil Westmoreland said he will have more information on Rurik by next week. The board members discussed Norton Road repairs and that a commitment needs to be made by the next meeting. Bob Hanvey will check to see if the township can obtain the bids and choose the contractor (**AI #1.**)

MARION CREEK/SUNRIDGE EASEMENT

Bob Hanvey passed out an email from the township attorney and the suggested amendment from S.R. Jacobson for the board members to review prior to the next meeting. He will send Jacobson's suggestions to the township attorney for review (**AI #2.**)

AMAR REVIEW

Information on the AMAR (Audit of Minimum Assessing Requirement) Review for 2014 was included in the packet, along with the township's corrective action plan.

CVTRS BUDGET

Bob Hanvey provided the board members with a sample of the report required to be eligible for City/Village/Township Revenue Sharing. He will have the accountant review next week, and it will be submitted to the state by December 1.

CORRESPONDENCE/UPDATES

Minutes from the October 20, 2015 EDC Board of Directors meeting are included in the packet. The monthly update from the Livingston County Commissioners was received. A letter was received from Kevin Roberts regarding removal of the trailer at his mother's (Sharon Bath) home. The buck pole will be held at the township on Sunday, November 15.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Greg Durbin motioned to adjourn at 9:24 pm. Jim Murray seconded. **Motion carried.**

BOARD OF TRUSTEES AGENDA AND MINUTES December 10, 2015

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1.) Approval of Agenda
- 2.) Consent Agenda
 - a.) Approval of November 12, 2015 Regular Meeting Minutes
 - b.) November 17, 2015 HAPRA Minutes
 - c.) November 18, 2015 HAFA Agenda/Minutes
 - d.) November 18, 2015 MHOG Agenda/Minutes
 - e.) Complaint Report
 - f.) DPW Report
 - g.) Financial Report
 - h.) Zoning Report
 - i.) Howell City WWTP Report

- 3.) MERS Presentation
- 4.) Burnham & Flower Insurance Presentation
- 5.) 2014-2015 Audit Review
- 6.) CVTRS Budget
- 7.) Marion Creek/Sunridge Easement (bring back)
- 8.) Howell School Collection fee (\$3.00 per parcel)
- 9.) Roads
- 10.) Darakjian Property

Correspondence/Updates

Buck Pole Thank You
 A.L.I.C.E. Training-December 15th 2-5 pm

Call to the Public

Adjournment

MINUTES – December 10, 2015

MEMBERS PRESENT: Les Andersen, Scott Lloyd, Dan Lowe, Bob Hanvey, Greg Durbin, and Jim Murray

MEMBERS ABSENT: Tammy Beal

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

CALL TO THE PUBLIC

No response.

APPROVAL OF AGENDA

Items 11—Coon Lake Aquatic Weed Control SAD and 12—Rurik Road Maintenance SAD were added to the agenda. Greg Durbin motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Jim Murray seconded. **Motion carried.**

MERS PRESENTATION

Tara Tyler, Benefit Plan Advisor for Municipal Employees' Retirement System of Michigan (MERS) summarized the information included in the packet. Scott Lloyd said he would like more information on the performance history. Ms. Tyler said the information is available on their website. No decision made until more information is obtained.

BURNHAM & FLOWER INSURANCE PRESENTATION

Jeff McCray, Account Manager from Burnham & Flower was present to discuss the proposal for the Michigan Township Participating Plan property/liability package. Dan Lowe asked if the \$100,000 coverage for sewer back-up can be increased; Mr. McCray said yes, up to \$1,000,000. This can be modified at any time. Les Andersen motioned to approve the policy as presented, to begin January 1, 2016. Scott Lloyd seconded. Roll call vote: Lowe, Lloyd, Hanvey, Durbin, Andersen, Murray—yes. **Motion carried 6-0**

2014-15 AUDIT REVIEW

Ken Palka from Pfeffer, Hanniford & Palka was present to discuss the recent audit. He reviewed the summary of the General Fund on page 21 and the Sewer Fund on page 24. The auditor recommends increasing the rates, and paying off the bonds. Other recommendations were to obtain receipting software, update the employee handbook, and review telephone expenses.

Scott Lloyd and Dan Lowe said the board should be reviewing reimbursements, specifically mileage. Jim Murray said the information is available in the treasurer's office. Les Andersen motioned to accept the 2014-15 audit as presented. Jim Murray seconded. **Motion carried.** Les Andersen motioned to authorize payment to the auditor in the amount of \$17,000. Scott Lloyd seconded. Roll call vote: Durbin, Murray, Hanvey, Lloyd, Andersen, Lowe—yes. **Motion carried 6-0.**

CVTRS BUDGET

The CVTRS summary reports are included in the packet. Bob Hanvey asked the board members if they saw any drawbacks in paying off the bonds to save approximately \$250,000 in interest payments. Bob Hanvey will discuss with the bond attorney and find out how much it would cost to pay them off for discussion at the next meeting.

MARION CREEK/SUNRIDGE EASEMENT

Manny Kianicky from S.R. Jacobson Dev. Corp. was present for this discussion and to answer any questions the board members may have. Dan Lowe motioned to accept the Marion Creek (Sunridge II) easement agreement as presented. Greg Durbin seconded. **Motion carried.**

HOWELL SCHOOL SUMMER TAX COLLECTION

Les Andersen motioned to adopt a resolution to sign the agreement for collection of summer school property taxes for summer 2016, as presented. Scott Lloyd seconded. Roll call vote: Andersen, Murray, Durbin, Lowe, Hanvey, Lloyd—yes. **Resolution passed 6-0.**

ROADS

Bob Hanvey provided the board members with the copy of House Bill 4610 that was recently adopted, which allows townships that contribute more than 50% of the cost of a road project to require that the road commission send projects out for bids. Dan Lowe motioned to ask the Livingston County Road Commission to obtain bids to chip seal County Farm from Sanitorium to Sexton, and Norton Road from M-155 to Cedar Lake Road, to include repair at the bridge by the water plant. Les Andersen seconded. **Motion carried.**

DARAKJIAN PROPERTY

Les Andersen motioned to approve the letter to Mr. Miechiels, as presented, and send on Monday, December 14. Jim Murray seconded. **Motion carried.**

COON LAKE AQUATIC WEED CONTROL SAD

Les Andersen motioned to adopt a resolution to schedule a public hearing on the creation of the Coon Lake Aquatic Weed Control Special Assessment District, as presented, for January 14, 2016 at the regular township board meeting. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Durbin, Lloyd, Murray, Andersen—yes. **Resolution passed 6-0.**

RURIK/IRENE/OLYMPIA/ADRIA ROAD MAINTENANCE SAD

Les Andersen motioned to adopt a resolution to schedule a public hearing on the creation of the Rurik/Irene/ Olympia/Adria Road Maintenance Special Assessment District, as presented, for January 14, 2016 at the regular township board meeting. Jim Murray seconded. Roll call vote: Murray, Andersen, Lowe, Hanvey, Lloyd, Durbin—yes. **Resolution passed 6-0.**

CORRESPONDENCE & UPDATES

Howell Area Parks & Recreation Authority staff sent a thank you letter to the township for participation in the 8th annual buck pole.

The ALICE training is scheduled for Tuesday, December 15 at 2 pm at the township hall. Bob Hanvey passed out the Livingston County Commissioners' monthly update.

The Peavy Road generator pre-bid meeting was held today at the pump station with three contractors present.

Bob Hanvey reported that the Court of Appeals upheld the MTT decision in favor of the township for Mr.Gatt.

Bob Hanvey updated the board members on the Bath situation.

The CIRAB meeting is tentatively scheduled for Wednesday, December 16, 2015.

CALL TO THE PUBLIC

No response.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:57 pm. Jim Murray seconded. **Motion carried.**