

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
Thursday, May 23, 2024
7:30 pm

THIS MEETING WILL BE HELD IN PERSON WITH ONLINE PARTICIPATION OPTIONS

Call to Order

Pledge of Allegiance

Members Present/Members Absent

Call to the Public

- 1) Approval of the Agenda
- 2) Consent Agenda
 - a. May 9, 2024 Regular Meeting Minutes
 - b. May 9, 2024 Special (closed Session) Meeting Minutes
 - c. May 15, 2024 MHOG Agenda/Minutes
 - d. May 15, 2024 HAFDA Agenda/Minutes
 - e. April Sherrif's Report
- 3) Baldwin Show Cause Hearing
- 4) 2024 Marion Township Road Updates
- 5) Marion Township Cleaning
- 6) Job Descriptions for Enforcement
- 7) Marion Township Playground

Correspondence and Updates

Livingston County Updates

Call to the Public

Adjournment

Next Board Packet will be ready after 3 pm on Thursday, June 6, 2024.

MARION TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
MAY 9, 2024

MEMBERS PRESENT: Scott Lloyd, Tammy Beal, Les Andersen, Dan Lowe, Bob Hanvey, and Greg Durbin

MEMBERS ABSENT: Sandy Donovan

OTHERS PRESENT: John Gormley, Attorney; Phil Westmoreland, Spicer

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 pm. The meeting is also available to attend online.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Steve Williams, 5118 Hinchey Road, wanted to thank the on-call firefighters for their service.

Heather Williams, 5118 Hinchey Road, introduced herself and said she is running for County Commissioner in District 5.

APPROVAL OF AGENDA

Item #11 ZBA Report, Item #12, Playground Equipment, and #13 Enforcement from November 26, 2023 meeting. Greg Durbin motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried.**

CONSENT AGENDA

Les Andersen questioned the \$520 paid for cleaning services. He feels it should go out for bid. This item will be added to the next agenda. Les Andersen motioned to approve the consent agenda with the item on cleaning services being added to the next agenda. Dan Lowe seconded. **Motion carried.**

GALE SHOW CAUSE HEARING

Bob Hanvey passed out and read a letter from Diane Gale, who was unable to attend this meeting. Greg Durbin motioned to allow a 60-day extension (July 9, 2024) for these items to be addressed. Scott Lloyd seconded. **Motion carried.**

MILLER SHOW CAUSE HEARING

Dawn Miller was present for this show cause hearing. She has been working on having the property cleaned up and asked for a 90-day extension. Tammy Beal motioned to have the property reviewed for progress in 60 days. Greg Durbin seconded. **Motion carried.**

SMITH SPECIAL USE PERMIT

Call to the Public

Bruce Powelson, 3466 Pingree, said the zoning ordinance may as well be thrown out if the board allows this SUP. The activity is not peaceful or harmonious. The Planning Commission has worked on this item. He read and submitted a letter to be included with the minutes of this meeting.

Jim Anderson, Planning Commission Vice Chairman, gave a brief history of the work done on this SUP. The Planning Commission voted 4-1 to recommend denying this activity. He also read and submitted a letter to be included.

Diane Paulson, 2745 Sexton, questioned why Bob Hanvey is the lone dissenter on the Planning Commission. The property is strewn with heavy equipment, the trucks barrel down Sexton Road; the property is on a sharp curve; it stands out like a sore thumb. She said it looks like a contractor's storage yard, not a home-based business. The PC minutes over simplified what she said; they are doing more than just talking loudly. The applicant has been very arrogant about his business hours and he stated he would run his business whenever he needs to, even if it's 3 am.

Derek Lyons, 2588 Sexton, asked the board members if they've seen the pictures from his property. Several board members said no; he passed out copies.

Cheryl Range, 4899 W. Coon Lake Road, said she wanted to share that state law requires that if there is a demonstrated need for a land use or property use, the township must allow it somewhere. There is a delicate balance when ordinances are written and has to be defensible, and ordinances can restrict someone's rights in order to protect the rights of others.

Don Darnell, attorney for the applicant, said the township board created an ordinance for home-based businesses in 2020. The ordinance lays out three primary qualifications, which Mr. Smith feels he's met. He revised his applicant based on input from the Planning Commission. There's been a lot of adversity because the neighbors don't like it; the ordinance doesn't require the neighbors to like it. Mr. Darnell feels that the applicant has met all of the conditions, with possibly the exception of number of employees, which can be negotiated. The Planning Commission stated in the resolution that screening is impossible; nothing is impossible and he said it is possible to provide adequate screening. He doesn't agree with statements made by the Planning Commission, because there's no evidence. The applicant has a land balancing permit and there are construction materials on site. This has nothing to do with the business. The PC stated lighting likely would create a nuisance, not that it actually does create a nuisance. The salt dome complies with all applicable laws; there are no laws that are not being followed. Item #20 says contractor storage are not a permitted special use. The ordinance for home-based business doesn't give specifics on what's not allowed. He feels Mr. Smith has complied with everything with the exception of number of employees, which the board can deviate from.

Tammy Beal said the salt storage seems to be a sticking point and asked if it would be possible to get salt elsewhere. Mr. Darnell said the salt dome concerns are grossly overstated; the structure has a "curb" around it as required by law.

Greg Durbin asked how much salt are we talking about? Mr. Smith said a fresh load could be 48-52 tons, but an average would be about 20 tons. Bob Hanvey asked how many customers use salt and how many trips per customer. Mr. Smith said he has three commercial customers, and estimated 1-3 trips during a weather event. In 48 hours, could be four trips.

Pat Friedline, 2606 Sexton, said she is bordered on two sides by this property. She provided the board members with photographs and said they are welcome to visit her property anytime. She asked that the board accept the Planning Commission's recommendation to deny the SUP.

Lisa Kirk, 2935 High Meadows, said she supports the neighbors as she has also had complaints about a neighbor with a similar type of business. She urged the board to consider the Planning Commission's recommendation.

Derek Lyons, 2588 Sexton, said the property owner brings back brush, wood chips, stone, dirt, etc. from job sites. He has put brush, etc. on a neighbor's property and he hasn't attempted to move it.

Cheryl Range, 4899 W. Coon Lake Road, in response to Mr. Darnell, said the applicant had illegally started this business in two places in the township without any permits. She's concerned about what else may be illegally done.

Bob Hanvey stated that the Planning Commission received the draft resolution at its April 30, 2024 meeting and was given ten minutes to review it. The resolution uses the words "likely or maybe" 48 times; uses "harmonious" and "character" 17 times, and that can be subjective; noise and light are uncertain; number of employees vague; screening ordinance doesn't specify that berms can be used as screening; the ordinance gives flexibility. The neighbors have been complaining during

construction. The normal SUP process is like a contract with conditions and the applicant wasn't given that opportunity. Bob Hanvey recommended that the applicant work with the township on the specifics for the SUP.

Dan Lowe motioned to accept the six photos that were presented and to adopt a resolution to deny the Special Use Permit for Chris Smith. Les Andersen seconded. Discussion: John Gormley said what the property owner may have done at another site is not relevant. Roll call vote: Durbin—yes; Hanvey—no; Lloyd—yes; Beal—yes; Andersen—yes; Lowe—yes. **Resolution to deny Special Use Permit carried 5-1. (Hanvey—no.)**

2024 MARION TOWNSHIP ROAD UPDATES

The Livingston County Road Commission is adding gravel on Francis Road; the Davis Road project will begin next week. Tammy Beal said the LCRC is putting down the first dust control application.

HOWELL PARKS AND RECREATION MAINTENANCE

HAPRA provided information on property maintenance for the parks; this may be something to consider if the township acquires playground equipment in the future.

ARPA SLFRF REPORT

Bob Hanvey updated the board members on the status of these funds. The township received \$1,173,315.56 in two payments. Funds spent in the current period for township hall improvements is \$620,001.08. The remainder is \$553,314.48 which should be committed or spent before December 31, 2024. The intention is to spend approximately \$465,000 on the walking path and driveway, which leaves about \$85,000 to spend or commit before the end of 2024.

PDR MILLAGE

Les Andersen motioned to have the supervisor talk with the bond company for funding the equivalent of 1 mil, approximately \$7.9 million, for ten years; any excess funds would be committed to parks or cemeteries. Bob Hanvey seconded. Roll call vote: Beal—no; Andersen—yes; Durbin—no; Lowe—no; Hanvey—yes; Lloyd—no. **Motion failed 4-2.**

HOMETOWN PHASE III LEASE

Attorney John Gormley said he doesn't recommend the township lease the land for farming, as such a use in the absence of a grandfathered farming activity would be a violation of the zoning ordinance.

Les Andersen motioned to close public access to Hometown Village Phase III property with signage, and have the supervisor notify the Livingston County Sheriff Department. Scott Lloyd seconded. **Motion carried.**

ZBA REPORT

Dan Lowe reported that the Zoning Board of Appeals had one appeal on May 6 for a 40' x 60' accessory structure in Black Eagle Valley. The request didn't meet the criteria and was denied.

PLAYGROUND EQUIPMENT

Les Andersen motioned to have the clerk get more information and prices on playground equipment. Scott Lloyd seconded. **Motion carried.**

ENFORCEMENT

Les Andersen said the board members discussed enforcement through civil infractions at its November 26, 2023 meeting. Greg Durbin said an enforcement officer has to have extensive training; they need to be able to build a case. He feels show cause hearings work well. It was suggested that the supervisor get job descriptions and salary requirements from other townships. John Gormley said the township can have municipal civil infractions and still conduct show cause hearings.



AGENDA

MHOG Sewer and Water Authority Regular Meeting May 15th, 2024 5:00 PM

1. **Call to Order***
2. **Approval of Agenda**
3. **Approval of Minutes of April 17th, 2024 Meeting**
4. **Call to the Public***
5. **System Improvement, Operation, and Maintenance**
 - a. **Capital Improvement**
 - Attachment 5a – E-mail correspondence with DNR regarding potential easement and MHOG Schedule
 - Attachment 5b – Opinion of Probable Construction Cost for 24-inch Transmission Main
 - Attachment 5c- E-mail correspondence with Allen-Edwin regarding 20-inch main installation
 - Attachment 5d – Tamarack Place Phase Plan
 - b. **New Development**
 - Attachment 5e- New Development Summary for May 2024
 - c. **Water Affordability Legislative Communication**
 - Update following Tour of Water Treatment Plant Scheduled with Senator Chang and Representative Conlin from May 13
 - d. **Central Square Update**
 - Attachment 5f – Original 2015 Quotation and Current Annual License Invoice for Central Square Maintenance Management System
 - Attachment 5g - Statement of Work from Central Square to Provide Software Upgrade, Optimization and Training
 - Attachment 5h – Cost estimate for Central Square Upgrade
 - Attachment 5i – Proposed Cost Allocation for Central Square Upgrade
 - e. **Potential Interior Storage Improvements**
 - Attachment 5j – Picture of Packed MHOG Pole Building and Items Stored Outside
 - Attachment 5k – Storage Barn Condition Evaluation and Improvement Assessment



AGENDA

MHOG Sewer and Water Authority Regular Meeting May 15th, 2024 5:00 PM

6. Deputy Director Report

- a. Attachment 6a - MHOG Water Treatment Plant Monthly Production
- b. Attachment 6b – MHOG Winter / Spring Daily Production
- c. Attachment 6c – MHOG Monthly Production by Pressure District
- d. Attachment 6d – Pictures of Roof Replacement Project
- e. Attachment 6e – Quote from UIS for replacement of Lime Silo Level Sensor
 - o *Request Approval of Quote from UIS for Lime Silo Level Sensor in the Amount of \$8,358*
- f. Attachment 6f - MISS DIG Monthly Utility Locating Report
- g. Attachment 6g– Non-Metered Water Loss Report for April 2024

7. CPA Report *

8. Treasurer's Report (*Distributed at Meeting*) *

- a. Checks for Disbursement

9. Correspondence *

10. New Business

11. Board Member Updates*

12. Adjournment

*= Noting Included in Board Packet



Minutes of the Regular Meeting April 17, 2024

The M.H.O.G. Sewer and Water Authority met at 5 pm in the Board Meeting Room of the Oceola Township Hall. Members present were Hanvey, Lowe, Coddington, Counts, Dunleavy, Henshaw, Rogers and Hunt. Also present were Greg Tatara and Alex Chimpouras.

Counts moved to approve the agenda as presented. Second by Dunleavy, motion carries.

Hunt moved to approve the minutes from March 20, 2024 as presented. Second by Coddington, motion carries.

A call to the public was held, no response.

Counts moved to approve the agreement with MHOG, Howell Township, and Oceola Township regarding the sewer and water service for the Operating Engineers training facility as presented. Second by Hunt, motion carries.

Henshaw moved to approve Operating Account Checks PR 922 through 9902 totaling \$176, 889.92. Second by Counts, motion carries.

Henshaw moved to adjourn. Second by Dunleavy, motion carries.

Robert J. Henshaw
Secretary

HOWELL AREA FIRE AUTHORITY

AGENDA

May 15, 2024 –6PM

BOARD MEMBERS

Mike Coddington, Howell Twp., Chairman
Sean Dunleavy, Oceola Twp., Vice Chairman
Mark Fosdick, Cohoctah Twp., Secretary
Robert Hanvey, Marion Twp., Treasurer

Bob Ellis, City of Howell, Member
Ron Hicks, Fire Chief
Barbara Souchick, Admin Asst
Kevin Gentry, Attorney

WELCOME!

Visitors are invited to attend all meetings of the Howell Area Fire Authority Board. If you wish to address the Board, you will be recognized by the Chairman.

Meeting called to order at 6:00 pm

Pledge of Allegiance

Approve the minutes of the regular meeting of April, 17, 2024

Call to the public (items not on agenda)

Chief Comments

Approve the payment of bills and payroll

New Business

Old Business

Adjourn

HOWELL AREA FIRE AUTHORITY

April 17, 2024– 6:00 pm

Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

Board Members Present: Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Treasurer Bob Hanvey, Secretary Mark Fosdick, Member Bob Ellis, Fire Chief Ron Hicks, Admin. Asst Barbara Souchick

Absent: Attorney Kevin Gentry

Chairman Coddington called the meeting to order at 6:00 pm.

Approve the minutes of the regular meeting of March 20, 2024: MOTION by Mr. Dunleavy, SUPPORT by Mr. Ellis to approve the minutes of the regular meeting of March 20, 2024. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval: MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to purchase Encryption Modules and Update the department's 31 Kenwood radios in the amount of \$22,229.30. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval: MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to approve, as presented, the Howell Area Fire Department's 2024/2025 budget. MOTION CARRIED UNANIMOUSLY.

Approve Payment of Bills and Payroll: MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to approve payment of bills and payroll in the amount of \$300,152.52 for period ending April 11, 2024. MOTION CARRIED UNANIMOUSLY.

Adjourn: MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to adjourn the meeting at 6:25 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted: _____

Barbara Souchick, Admin. Assistant

Approved By: _____

Mark Fosdick, Secretary

MONTHLY UPDATE TO THE BOARD

TO: HOWELL AREA FIRE AUTHORITY BOARD OF DIRECTORS
FROM: RON HICKS, FIRE CHIEF
SUBJECT: MONTHLY HAFD REPORT FOR APRIL 2024
DATE: MAY 15, 2024

During the month of April, the HAFD responded to a total of 125 calls for service. There were 142 calls in April of 2023. The total year-to-date runs for 2024 are 566. Last year's total at the end of April was 580.

Some of the more significant events for the month included:

On April 1st, Howell Firefighters were dispatched for a reported structure fire in the 3300 block of Bruff Rd. in Cohoctah Township. Upon arrival crews reported a fully involved garage fire with a vehicle and ATV'S. The fire was contained to the garage.

On April 8th, Howell Firefighters were dispatched AMA to Putnam fire department for a reported field fire in the 7000 block of Gawley Rd. in Putnam Township. Upon arrival crews reported approximately (5) acres on fire mostly in swamp area.

On April 9th, Howell Firefighters were dispatched for a reported structure fire in the 5900 block of Lowe Rd. in Howell Township. Upon arrival crews reported a large pole barn 60% involved with a vehicle inside. The barn and contents were a total loss. The occupant advised he was working on the truck and went into the house to grab some food and a short time later another individual came in and told him the barn was on fire.

On April 14th, Howell Firefighters were dispatched AMA to Brighton Fire for a reported structure fire in the 4000 block of Kirkway Ct. in Genoa township. Upon arrival crews reported a fully involved garage fire with extension into the 2nd floor living area of the condo. Crews assisted with fire ground operations and water supply.

On April 16th, Howell Firefighters were dispatched to a reported structure fire in the 2100 block of Hickory Acres Dr. in Howell Township. Upon arrival crews reported a working fire in a single story ranch. A male subject stated he was watching a movie in the basement when he heard the smoke alarms going off upstairs, he went to the door at the top of the stairs and when he opened the door he was pushed back down the stairs from the heat and smoke, he exited the basement thru a safety window and went in the back yard and could see the back of the house on fire. A neighbor across the field behind the home reported the fire to 911.

Training for the month of April consisted of Brush truck operations, 800mghz radios updates/review and Trailing & Towing.

Next meeting of the Howell Area Fire Authority Board is scheduled for Wednesday May 15th, 2024, at 6:00 pm.

Incidents by Response Zone-copy

Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843

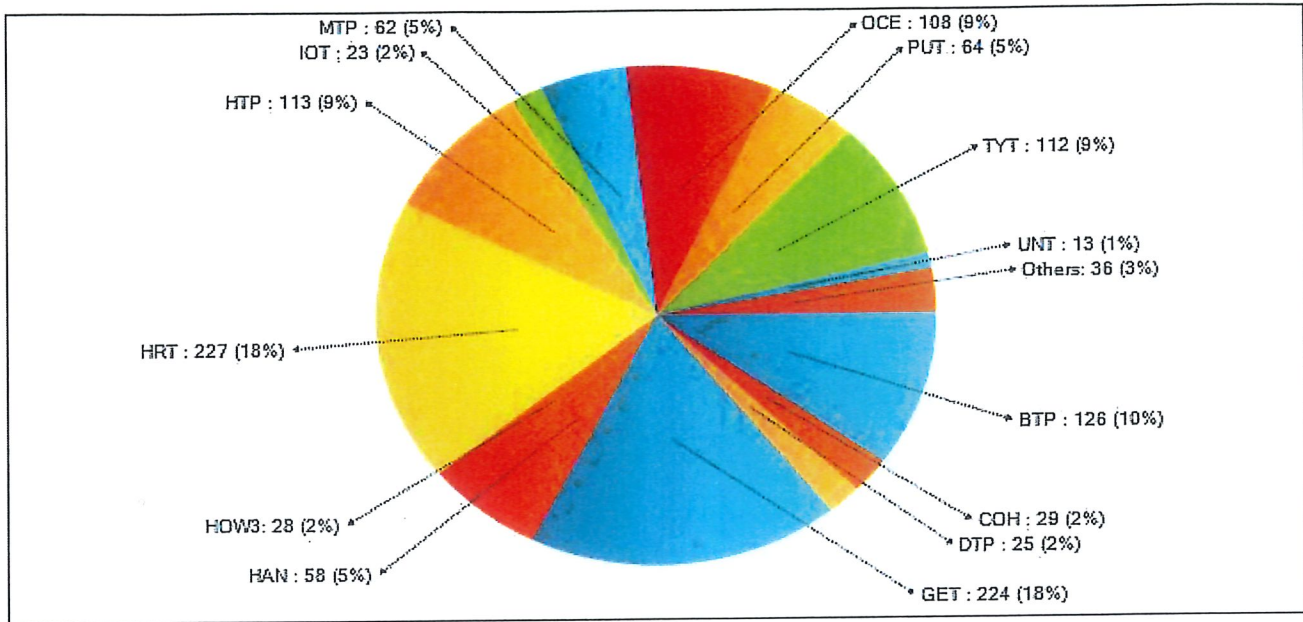
RESPONSE ZONE	PSAP CALL DATE/TIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND	DISPATCHED INCIDENT TYPE
COHOCTAH TWP.	2024-04-12 10:34:50	HAFD-24-0491	8053 BYRON RD	440 - Electrical wiring/equipment problem, other	ELHAZ-ELECTRICAL HAZARD
COHOCTAH TWP.	2024-04-12 11:04:27	HAFD-24-0492	1934 W COHOCTAH RD	424 - Carbon monoxide incident	COM-CO MEDICAL NEEDED
COHOCTAH TWP.	2024-04-14 04:27:35	HAFD-24-0500	4888 W ALLEN RD	551 - Assist police or other governmental agency	SEIZUR-CONVULSIONS/SEIZURES
COHOCTAH TWP.	2024-04-18 18:04:15	HAFD-24-0520	9310 ANTCLIFF RD	445 - Arcing, shorted electrical equipment	ELHAZ-ELECTRICAL HAZARD
COHOCTAH TWP.	2024-04-23 13:08:57	HAFD-24-0536	3700 ELLIS RD	551 - Assist police or other governmental agency	FALL-FALL
COHOCTAH TWP.	2024-04-27 15:40:15	HAFD-24-0550	10862 BYRON RD	311 - Medical assist, assist EMS crew	CHSTPN-CHEST PAIN
MARION TWP.	2024-04-01 15:26:18	HAFD-24-0443	840 E DAVIS RD	440 - Electrical wiring/equipment problem, other	SFIRE-STRUCTURE FIRE
MARION TWP.	2024-04-02 20:56:28	HAFD-24-0451	638 E DAVIS RD	6111	UNCON-UNCONSCIOUS/FAINTING
MARION TWP.	2024-04-07 12:45:39	HAFD-24-0472	1660 SEXTON RD	111 - Building fire	SFIRE-STRUCTURE FIRE
MARION TWP.	2024-04-08 16:49:29	HAFD-24-0478	5860 PINGREE RD	142 - Brush or brush-and-grass mixture fire	GF-GRASS FIRE
MARION TWP.	2024-04-10 17:04:35	HAFD-24-0488	3899 PINGKNEY RD	631 - Authorized controlled burning	GF-GRASS FIRE
MARION TWP.	2024-04-12 16:25:14	HAFD-24-0494	5760 MASON RD	611 - Dispatched & canceled en route	HEMLAC-HEMORHAGE/LACERATION
MARION TWP.	2024-04-12 18:07:53	HAFD-24-0495	980 PEAVY RD	745 - Alarm system activation, no fire - unintentional	ALARMF-ALARM CALLS
MARION TWP.	2024-04-14 20:44:04	HAFD-24-0502	3835 CEDAR LAKE RD	611 - Dispatched & canceled en route	ALARMF-ALARM CALLS

Incidents by Response Zone-copy

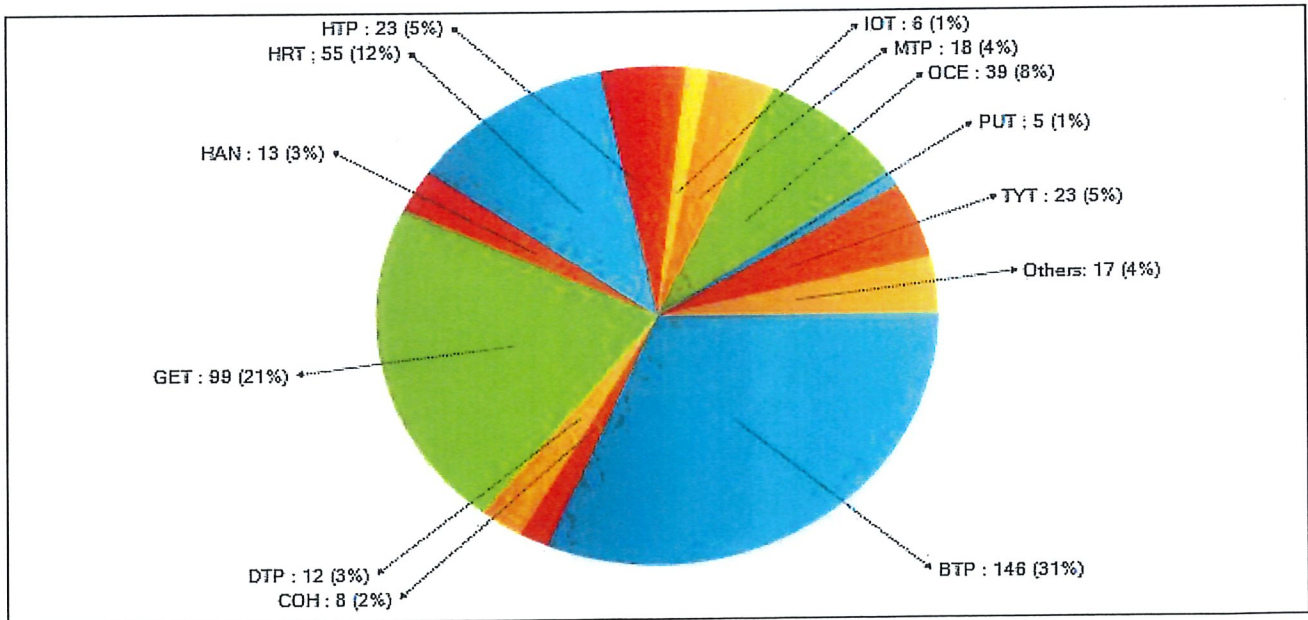
Howell Area Fire Department
Address: 1211 W Grand River Rd, Howell, MI, 48843

RESPONSE ZONE	PSAP CALL DATETIME	INCIDENT NUMBER	ADDRESS	ACTUAL INCIDENT TYPE FOUND	DISPATCHED INCIDENT TYPE
MARION TWP.	2024-04-15 15:20:18	HAFD-24-0505	3680 BLACK EAGLE DR	311 - Medical assist, assist EMS crew	HEMLAC-HEMORRHAGE/LACERATION
MARION TWP.	2024-04-18 21:50:30	HAFD-24-0521	3782 CEDAR POINT RD	551 - Assist police or other governmental agency	SEIZUR-CONVULSIONS/SEIZURES
MARION TWP.	2024-04-19 16:07:25	HAFD-24-0524	3440 W COON LAKE RD	311 - Medical assist, assist EMS crew	DIFBRE-BREATHING PROBLEM
MARION TWP.	2024-04-21 20:42:51	HAFD-24-0531	1974 SEXTON RD	622 - No incident found on arrival at dispatch address	OUTFIR-OUTDOOR FIRE
MARION TWP.	2024-04-25 04:27:01	HAFD-24-0542	4466 W COON LAKE RD	551 - Assist police or other governmental agency	DIABET-DIABETIC PROBLEM
MARION TWP.	2024-04-28 10:03:06	HAFD-24-0554	120 MERRIMACK DR	551 - Assist police or other governmental agency	FALL-FALL
MARION TWP.	2024-04-28 18:47:03	HAFD-24-0557	2719 NORTON RD	551 - Assist police or other governmental agency	FALL-FALL
OCEOLA TWP.	2024-04-01 17:34:39	HAFD-24-0444	1158 N KELLOGG RD	551 - Assist police or other governmental agency	SEIZUR-CONVULSIONS/SEIZURES
OCEOLA TWP.	2024-04-01 18:19:02	HAFD-24-0446	7499 E HIGHLAND RD	320 - Emergency medical service incident, other	FULARR-CARDIAC/RESPIRATORY ARREST
OCEOLA TWP.	2024-04-03 14:00:55	HAFD-24-0455	1177 N KELLOGG RD	661 - EMS call, party transported by non-fire agency	DIFBRE-BREATHING PROBLEM
OCEOLA TWP.	2024-04-03 17:04:09	HAFD-24-0459	404 ARGENTINE RD	440 - Electrical wiring/equipment problem, other	ELHAZ-ELECTRICAL HAZARD
OCEOLA TWP.	2024-04-04 16:26:02	HAFD-24-0462	2314 HICKORY CIRCLE DR	321 - EMS call, excluding vehicle accident with injury	HEART-HEART PROBLEMS
OCEOLA TWP.	2024-04-05 22:56:51	HAFD-24-0465	3999 GOLF CLUB RD	322 - Motor vehicle accident with injuries	PIA-PERSONAL INJURY ACCIDENT

LIVINGSTON COUNTY SHERIFF'S OFFICE
 APRIL 2024 CALLS FOR SERVICE



MICHIGAN STATE POLICE
 APRIL 2024 CALLS FOR SERVICE



Apr-24	TOWNSHIP	NUMBER OF CALLS		RESPONSE TIME		NUMBER OF CALLS		RESPONSE TIME	
		3:00PM - 11:00PM	11:00PM - 3:00PM	3:00PM - 11:00PM	11:00PM - 3:00PM	11:00PM - 3:00PM	11:00PM - 3:00PM	11:00PM - 3:00PM	TOTAL
	BRIGHTON	49	77	27:52	41:29	77	77	41:29	126
	COHOCTAH	12	17	51:41	1:45:40	17	17	1:45:40	29
	CONWAY	5	7	15:30	42:42	7	7	42:42	12
	DEERFIELD	9	16	17:20	37:19	16	16	37:19	25
	GENOA	93	130	32:40	29:56	130	130	29:56	223
	HANDY	17	41	47:17	33:21	41	41	33:21	58
	HARTLAND	71	156	27:13	28:54	156	156	28:54	227
	HOWELL	52	61	30:10	19:23	61	61	19:23	113
	IOSCO	8	15	33:49	45:47	15	15	45:47	23
	MARION	30	32	34:18	27:59	32	32	27:59	62
	OCEOLA	45	63	33:17	32:02	63	63	32:02	108
	PUTNAM	32	32	14:39	17:36	32	32	17:36	64
	TYRONE	69	42	16:15	43:43	42	42	43:43	111

**LIVINGSTON COUNTY SHERIFF'S OFFICE
MARION TOWNSHIP APRIL 2024**

Nature	# Events
911 HANG UP	1
ABANDONED VEHICLE	1
ANIMAL COMPLAINT	4
ASSIST OTHER AGENCY	1
ATV COMPLAINT	1
CITIZEN ASSIST	9
DISTURBANCE/TROUBLE	4
DOMESTIC VERBAL	1
FRAUD	3
HAZARD	1
INTIMIDATION THREATS HARASSMEN	5
LARCENY	1
MDOP	1
MENTAL/CMH/PSYCH	5
MESSAGE DELIVERY	1
MISSING PERSON/RUN-A-WAY	1
PDA	6
SUICIDAL SUBJECT	2
SUSPICIOUS PERSON	2
SUSPICIOUS SITUATION	2
SUSPICIOUS VEHICLE	2
UNKNOWN ACCIDENT	3
WEAPONS OFFENSE	1
WELFARE CHECK	4
TOTAL:	62

MARION TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	76	7	2
FEBRUARY	59	10	1
MARCH	84	6	4
APRIL	62	2	0
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	281	25	7

MARION TOWNSHIP
2877 W. COON LAKE ROAD
HOWELL, MI 48843
Phone 517-546-1588
Fax 517-546-6622

TRANSMITTAL

TO: Board of Trustees	DATE	May 23, 2024
	PROJECT	Show Cause Hearing Complaint #03,04,05-21 #03-23 Baldwin, 2889 High Meadows
	VIA	Hand Delivery

WE ARE SENDING: Herewith Under Separate Cover

THE FOLLOWING:

- Show cause packet from July 8, 2021
- Notice of Violation dated June 12, 2023 #03-23
- Ltr from ZA to Baldwins dated June 14, 2023
- Ltr from Health department October 30, 2023
- Notification of Show Cause Hearing dated May 1, 2024

FOR YOUR: approval/denial as requested
 other review & comment

REMARKS:

Please let me know if you have any questions.

FROM: Dave Hamann, Zoning Administrator
Copy: file

MARION TOWNSHIP
2877 W. COON LAKE ROAD
HOWELL, MI 48843
Phone 517-546-1588
Fax 517-546-6622

TRANSMITTAL

TO: Board of Trustees

DATE

July 8, 2021

PROJECT

Show Cause Hearing
Complaint #03,04,05-21
Baldwin,
2889 High Meadows

VIA

Hand Delivery

WE ARE SENDING: Herewith Under Separate Cover

THE FOLLOWING:

- Complaint Form's dated March 30, 2021 with photo's
- Notice of Violation dated May 11.2021
- Certified mailers
- Notification of Show Cause Hearing dated June 10,2021
- Incident Report Livingston County Sheriffs Office Dates January 10,2021
- Letter from Complainant dated May 13, 2021
- Owner profile of five Dogs

FOR YOUR:

approval/denial
 other

as requested
 review & comment

REMARKS:

Please let me know if you have any questions.

FROM: Dave Hamann, Zoning Administrator
Copy: file

MARION TOWNSHIP
Complaint Form

Complaint No. 03-21

Date 3/30/21

OFFENDER


Name: Anthony Baldwin

Address: 2889 High Meadows Dr.
Hawell, MI 48843

REASON FOR COMPLAINT: Yard litter & Nuisance/Noise (litter ordinance) (19-01) (no enjoyment of peace on our property)

Conducting a landscaping/Construction Business out of a home
in a residential area.

How long has the condition existed? Years

 (See attached docs in support.)

Is complainant willing to testify in court? Yes () No

Name of complainant: Lisa M. Kirk

Address: 2935 High Meadows Dr.

Telephone: 586-996-0075

OFFICE USE ONLY

Received by: [Signature]

Investigation completed by: _____

Date of investigation: _____

Comments: 5/11/21 VIOLATION ISSUED

6/10/21 NO CHARGES TO SITE VIOLATIONS

§ 2-17.32

GENERAL ORDINANCE
LITTER 7-11-78
NUISANCE 19-01

Accompanying documents for Complaint of Baldwin residence.

Conducting a landscaping / construction business out of a home in a residential area.

Bulldozers and backhoes are continually loaded and unloaded onto trailers at various times of the day. Beeping from backing up of machinery, loud yelling over the diesel engine trucks are daily occurrences. These vehicles leaving and returning later in the day with machinery on the trailer, makes it very clear that commerce is being conducted.

In addition, their webpage shows 2889 High Meadows address as the main business address, and the hours operation are 24/7.

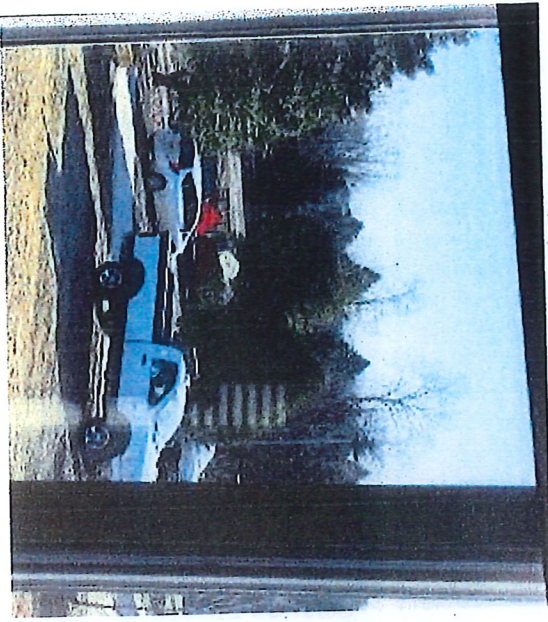
https://baldwin-services-landscaper.business.site/?utm_source=gmb&utm_medium=referral

Equipment is often parked in front of the home. No gates or fences to block visual sight of heavy equipment.

Regular repairs and maintenance of said equipment is conducted in the driveway, resulting in excessively loud noises of banging and drilling throughout the day. This is in a residential neighborhood and is a nuisance and noise issue, whereby surrounding neighbors cannot have peace/enjoyment of their own property (Ord #19-01)

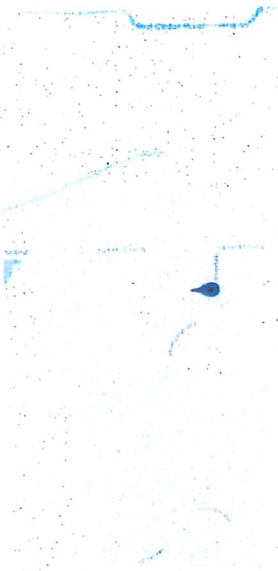
Mr. Baldwin has shown no respect for neighbors in the area and most of the neighbors we have spoken with were in agreement, but were unaware to submit a complaint.

Submitted: Lisa Kirk, March 30, 2021



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[Privacy Policy](#)
[Terms of Service](#)

Baldwin services



Contact

[Call Now](#)

(307) 301-5211

Address

[Get Directions](#)

2664 High Meadows Drive
 Hamed, WY 82831
 United States

Business Hours

Mon: Open 24 hours
 Tue: Open 24 hours
 Wed: Open 24 hours
 Thu: Open 24 hours
 Fri: Open 24 hours
 Sat: Open 24 hours
 Sun: Open 24 hours



MARION TOWNSHIP
Complaint Form

Complaint No. 04-21

Date 3/30/21

OFFENDER

Name: Anthony Baldwin
Address: 2889 High Meadows Dr.

REASON FOR COMPLAINT:

Multiple Shipping and Box-truck Containers in yard without proper closures, rat walls or safety measures.
How long has the condition existed? Years

Is complainant willing to testify in court? Yes No

No fencing - Possible marijuana growers -

Name of complainant: Lisa M. Kirk
Address: 2935 High Meadows Dr.
Telephone: 586-996-0075

OFFICE USE ONLY

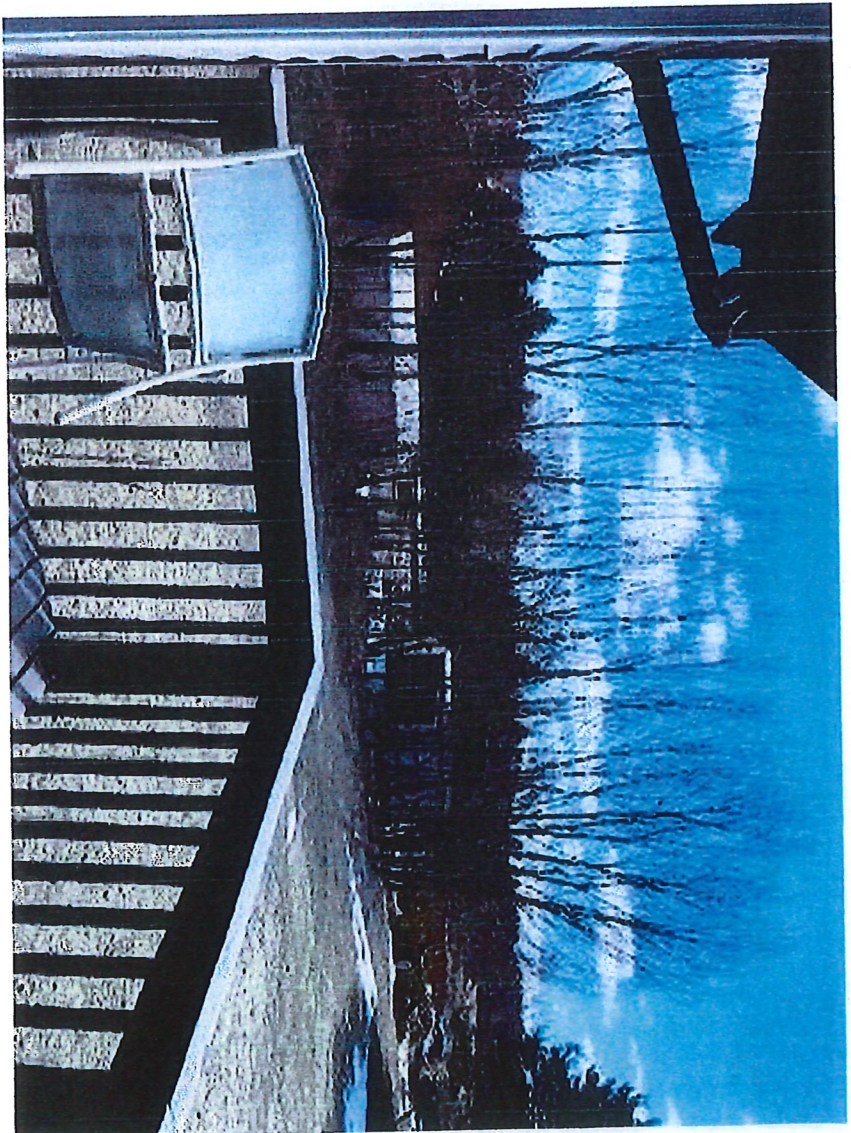
Received by: DH

Investigation completed by: _____

Date of investigation: _____

Comments: 5/11/21 VIOLATION ISSUED

2-6.07



MARION TOWNSHIP
Complaint Form

Complaint No. 05-21

Date 3/30/21

OFFENDER

Name: Anthony Baldwin
Address: 2889 High Meadows Dr.

REASON FOR COMPLAINT: Litter Ordinance - section 2. and Machinery

Neighbor has multiple abandoned vehicles in yard, without

How long has the condition existed? years

fencing or gates
to block view
or keep

Is complainant willing to testify in court? Yes () No

Name of complainant: Lisa M. Kirk / Brian K.
Address: 2935 High Meadows Dr.
Telephone: 586-996-0075

OFFICE USE ONLY

Received by: DK
Investigation completed by: _____
Date of investigation: _____
Comments: 5/11/21 VIOLATION ISSUED

2-16.23

Supporting documentation for complaint on Baldwin residence- Litter Ordinance

The Baldwin residence has housed several abandoned machinery & vehicles since our moving to the neighborhood in October 2020. It appears they have been abandoned for quite some time previously.

According to the previous owner, multiple complaints were made, but no action resulted. Previous owner will testify if needed, that they received retaliation from the Baldwin residence in response after a neighborly chat occurred about cleaning up the machinery and vehicles.

Since we just moved in, we had not yet had any exchanges to date with Mr. Baldwin about the yard waste, but had planned to once we settled in and the winter had ended.

At this time, we will not be conducting any exchanges, and cannot legally, as we were brutally attacked by his four Pitbulls in early January and are currently legally pursuing to have the dogs removed. Mrs. Kirk sustained severe wounds to both arms and both legs.

Because Brian Kirk is a Michigan State Trooper who parks his vehicle in the drive, there as not been any retaliation from Mr. Baldwin, although I believe had this not been the case, he would have.

Submitted: Lisa Kirk, March 30, 2021

MARION TOWNSHIP

NOTICE OF VIOLATION
2877 W. COON LAKE ROAD
HOWELL, MI 48843
(517) 546-1588

DATE: 05-11-2021

LOCATION OF VIOLATION: 2889 High Meadows Dr

NAME OF OWNER: Anthony Baldwin _____

TAX CODE NUMBER: 4710-34-100-029

PURSUANT TO SECTION 4.04 OF THE MARION TOWNSHIP ZONING ORDINANCE, YOU ARE HEREBY INFORMED THAT YOU ARE IN VIOLATION OF THE FOLLOWING PROVISIONS OF THE MARION TOWNSHIP ZONING ORDINANCE.

ARTICLE(S) AND/OR SECTION(S) IN VIOLATION:

- ◆ Section 3.02 Definitions - Junk
- ◆ Section 6.23 Maintenance of Junk Prohibited
- ◆ Section 6.07 Accessory Structure
- ◆ Section 17.32 Home Based Business
- ◆ Section 17.19B Hobby Kennel & Section 6.02D
- ◆ Nuisance G-19-01 & Litter G-7-11-78

DATE OF REINSPECTION: 05-27-2021 _____

YOU ARE HEREBY ORDERED TO ABATE THE ABOVE VIOLATIONS ON OR BEFORE THE DATE OF THE REINSPECTION. IF THESE VIOLATIONS ARE NOT CORRECTED BY THE REINSPECTION DATE AND YOUR PROPERTY BROUGHT INTO COMPLIANCE THE VIOLATIONS WILL BE SENT TO THE TOWNSHIP BOARD FOR A "**SHOW CAUSE HEARING** ." PURSUANT TO SECTION 4.04, OF THE MARION TOWNSHIP ZONING ORDINANCE. COPIES OF THE ABOVE SECTIONS YOU ARE IN VIOLATION OF ARE ENCLOSED.

Dave Hamann
ZONING ADMINISTRATOR

Copy: File
/enclosure

Section 3.02 Definitions

Junk: Any motor vehicles, machinery, appliances, products, or merchandise with parts missing or scrap metals or other trash, rubbish, refuse or scrap materials that are damaged or deteriorated, except if in a completely enclosed building. Further, any inoperable or abandoned motor vehicle which is not licensed for use upon the highways of the State of Michigan for a period in excess of 30 days, and any motor vehicle, whether so licensed or not, which is inoperative for any reason for a period in excess of 30 days and which is not in a completely enclosed building. It does not include domestic refuse if stored so as to not create a nuisance and is 30 feet or more from any residential structure for a period not to exceed seven days. It also includes any other material so determined to be litter pursuant to Ordinance #3 of the Township, commonly known as the Litter Ordinance. (See also Section 6.23.)

Section 6.23 Maintenance of Junk Prohibited

It shall be unlawful to have, possess, or maintain junk, inoperable or abandoned motor vehicles outside of a building on any property. Violations of this Section will be processed according to the procedures of Section 4.04.

Section 6.07 Accessory Uses and Structures

Accessory buildings, structures and uses are permitted only in connection with and on the same lot with a principal building, structure or use, provided such buildings, structures and uses are incidental to the principal building or use and does not include any activity conducted as a living quarters, except for farms or other uses otherwise permitted in this Ordinance that may be permitted on a separate lot in conjunction with the permitted activity, and shall be subject to the following regulations:

1.

Zoning districts	Lot Size Based on Gross Lot Area	Maximum Square Footage of all Accessory Structures
All single family residential districts	All parcels equal to or less than 1 acre in size	1,300 square feet
All single family residential districts	All parcels that are greater than 1 acre	These sizes are based on a .030 x parcel size calculation

2. An accessory structure, including carports which are attached to the principal building, shall comply in all respects with the requirements of this ordinance applicable to the principal building. Any covered or roofed structure, as an attachment between the accessory structure or carport and the main building, shall be considered a part of the main building, but shall not be considered habitable floor area.
3. Accessory buildings shall not be erected or allowed in any front yard, except for parcels larger than five acres providing no accessory building or structure is located closer than one hundred feet to the front property line or closer to the front property line than a principal building on any adjacent parcel of land or lot, whichever is greater.
4. Accessory buildings may be allowed in side yards providing they meet the minimum setbacks for the district in which it is located.

5. The maximum height for accessory buildings located on any parcels of land containing one acre of land or less or on any platted subdivision lot or site condominium building site shall not exceed thirty-five feet.
6. Accessory structures shall meet the minimum setbacks for the district in which it is located.
7. No accessory structure shall receive a certificate of zoning compliance prior to the principal structure receiving a certificate of zoning compliance.
8. No accessory structure shall be constructed prior to the approval of land use permit and the issuance of a building permit.
9. Accessory structures under two-hundred (200) square feet do not require a land use permit or building permit. Accessory structures under 200 square feet and with a height no more than ten (10) feet above grade shall maintain a minimum five (5) foot side yard setback & five (5) foot rear yard setback. Accessory structures two-hundred (200) square feet and over and/or more than ten (10) feet above grade must meet the setback requirements of the zoning district in which they are located.
10. In no instance shall any accessory building be located within a dedicated easement right-of-way.
11. An accessory building shall not project within the front yard when it is located on a corner lot except as provided in item 3 above.
12. Accessory structures shall have a **minimum 4:12 roof pitch**, except engineered steel structures may have minimum 3:12.

Section 17.32 Home-based Business

Home Occupation regulations are provided in Section 6.14. Home-based businesses are considered special uses and are therefore subject to the provisions of Article XVII, Special Use Permits, and other applicable provisions of the ordinance. A Special Use Permit, and any conditions attached thereto, may be approved by the Township Board if all the criteria listed are met.

A home-based business is an occupation, business, commercial activity, company or profession carried on by family members residing on the premises that is clearly incidental and secondary to the principal single-family residential use and has one or more of the following characteristics and is not a farm operation as defined herein:

1. The business has one or more employees who do not reside on the premises, but who work on the premises or travel to the premises to pick up business vehicles or equipment for use off the premises.
2. The business has outside storage of materials or equipment solely related to the business within a designated and screened area; and/or
3. Has vehicles related solely to the home or business.

Locational Requirements: Home-based businesses are permitted by Special Use Permit in the Rural Residential and Suburban Residential Districts.

Site Requirements:

- A. A home-based business may be permitted in both the dwelling unit and accessory structure. The home-based business shall not occupy more than twenty-five (25%) percent of the total gross floor area of said dwelling including the basement; however, it may encompass the entire accessory structure. Accessory structures used for business purposes shall conform to Section 6.07 Accessory Buildings and Structures.
- B. The residential appearance of the dwelling shall not be altered in order to conduct the home-based business.
- C. The home-based business shall be clearly secondary and incidental to the use of the dwelling as a place of residence, and shall not result in a change to the essential character of the premises including both the dwelling and yard areas.
- D. All of the activities on the property related to equipment and vehicle repair, cleaning, painting and maintenance associated with the home-based business shall be carried on indoors.
- E. Storage and use of combustible, toxic or hazardous material associated with the home-based business shall be done in a manner in full compliance with all federal, state and other governmental requirements concerning the use, handling, transport, storage and disposal of any such materials.
- F. Solid or liquid refuse or waste or hazardous waste generated by the home-based business shall be safely and properly disposed of in a manner in full compliance with all federal, state and other governmental requirements of any such materials.
- G. In no case will radioactive, medical, or biomedical chemicals or materials waste be received, used, processed or stored on the site of the home-based business.
- H. No equipment or process shall be used in such home-based business that creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal human senses off the subject site. In addition, in regard to electrical interference, no equipment or process shall be used that creates visual, audible, or noticeable interference in any radio or television receivers off the site or that causes fluctuation in line voltage off the site.
- I. The home-based business shall be conducted so it does not constitute a nuisance or annoyance to the residents of adjoining properties due to noise, smoke, odor, electrical disturbance or night lighting, or the creation of unreasonable traffic to the premises.
- J. A resident of the dwelling on the parcel shall be actively and personally engaged in and responsible for all home occupation operations. The number of non-resident employees who can be employed by a home-based business shall be regulated by the size of the parcel containing the business as follows:

<u>Minimum Parcel Size</u>	<u>Maximum Number of Non-Resident</u>
<u>Employees</u>	
Up to 6 acres	1
6 acres and less than 10 acres	2
10 acres and less than 12 acres	3
12 or more acres	4

The Planning Commission may recommend or the Township Board may, in its discretion, allow a greater number of non-resident employees than those shown in the table above, where the operator of the business can provide clear and convincing evidence that doing so will not interfere with the principal single-family residential use of the premises and also the surrounding area, and further, only where the non-resident employees travel to the premises to pick up business vehicles or equipment for use off the premises.

In the event the home-based business premises are split or otherwise reduced in acreage, the operator will immediately be limited to the number of non-resident employees allowed on the remaining home-based business premises as shown in the table above, unless the operator seeks a new Special Use Permit on the remaining premises within 90 days of the split or reduction in acreage. In the new Special Use Permit, the Planning Commission may recommend or the Township Board may in its discretion reduce the number of non-resident employees allowed on the remaining premises.

- K. Outdoor storage of materials and equipment involved in the business is permitted provided it is adequately screened so it is not visible from adjoining roads and properties. Measures to screen such material or equipment are subject to the recommendation of the Planning Commission and approval of the Township Board and shall include, but are not limited to, one or more of the following: a solid fence no more than six feet in height; plantings that are at least five feet in height at planting and will provide an adequate year-round screen; the topography of the site; existing vegetation on the site; or the screening is provided by existing buildings.
- L. The home-based business shall comply with all applicable federal, state and local laws, including, but not limited to, laws regarding licensing, occupational health and safety, and the environment.
- M. Home-based business approval is not transferable with the sale, rental or lease of the dwelling unit.
- N. Home-based businesses are allowed signage. See Article XV Signage.
- O. Visitors, customers and deliveries shall not exceed a total of twelve (12) during a single day, 7am – 7pm. The Planning Commission may recommend or the Township Board may modify this standard in the case where the Planning Commission or the Township Board determines that the operation of the home-based business will unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. No traffic shall be generated by the home-based business in volumes in excess of that which is normally associated with a single-family dwelling, and such traffic shall be limited to passenger vehicles, delivery vans, and similarly-sized vehicles. The Township Board may relax this requirement upon a finding that the allowance of a specified increase in traffic, including truck traffic, will not undermine the public safety and welfare based on such factors as the size of the parcel, the proximity of nearby residences, and road and dust conditions, nor unreasonably interfere with the use and enjoyment of nearby properties and/or undermine the intended character of the area. Nothing in this subsection shall be interpreted to allow outdoor parking in excess of that regulated by subsection below.
- P. In no case shall more than eight (8) motor vehicles be temporarily or permanently parked or located outdoors, including vehicles owned or used by residents of the dwelling and employees of the business. The Township Board may decrease the above standard in the case where the Township Board determines that, without such reduction in the standard, the operation of the home-based business will unreasonably interfere with the

use and enjoyment of nearby properties and/or undermine the intended character of the area. The Township Board may require screening of parking areas to minimize negative impacts on neighboring properties.

Performance Standards: Prior to recommending approval, the Planning Commission shall determine that the proposed home-based business is not incompatible with existing land uses in the area and would not be detrimental to the safety or convenience of vehicular or pedestrian traffic.

- A. For a home-based business, an informal site plan (does not need to comply with the requirements found in Article XVIII Site Plan Review) or plot plan must be submitted for review and recommendation by the Marion Township Planning Commission. The site plan shall be to scale and need only illustrate the following:
 - 1) Owner's name, parcel identification (tax ID#) and address.
 - 2) An 11 x 17-inch color aerial photograph of the site area and surrounding areas showing overlaying property lines with contour lines and the proposed site layout with dimensions. (available at Livingston County GIS).
 - 3) Existing and proposed structures with dimensions indicating the location(s) and square footages to be occupied by the home-based business, subject property setbacks as well as distances from the proposed home-based business location on-site to adjacent property lines.
 - 4) Location of driveways, off-street parking areas & delivery and storage areas.
 - 5) Proposed landscaping/screening in association with any parking to minimize negative impacts on nearby properties,
 - 6) The location, character, and dimensions of any structural additions or modifications to an existing dwelling or accessory structure to accommodate the home-based business.
- B. In addition to the information required in this section and the site plan described above, the applicant shall submit a detailed description of the nature of the home-based business, which shall clearly specify the following minimum features:
 - 1) A detailed description of the character of the home-based business including but not limited to the service or product offered and the typical daily schedule of activities of such business.
 - 2) The type and frequency of vehicular traffic to be generated by the home-based business. The maximum number of vehicles to be parked or otherwise located outdoors including vehicles owned or used by residents of the dwelling and employees of the home-based business.
 - 3) The number of full-time and part-time employees of the business and the frequency at which such employees will be present at the site.
- C. The Planning Commission may require additional information if it determines the character of the project, site or surrounding conditions necessitates further investigation, allowing it to make a sound decision on the application.
- D. Any approval of a home-based business, and any permit issued for such occupation, shall clearly delineate any conditions upon which such approval is granted including any

conditions pertaining to the number of employees, outdoor parking of vehicles, and related operational features.

Section 6.02 Keeping of Animals

- A. **Wild animals:** No wild animal nor vicious animal shall be kept permanently or temporarily in any district in the Township except in a bona fide public zoo or bona fide licensed circus, or by a person licensed by the State of Michigan to temporarily harbor and treat injured animals or animals designated as belonging to an endangered species until release into a permanent habitat is possible.
- B. **Livestock:** The raising and keeping of livestock and/or small animals such as poultry, rabbits, and goats may be conducted on a lot of two (2) acres or larger in the RR, Rural Residential and SR, Suburban Residential districts. Further, all such raising and keeping or killing and dressing of poultry and animals processed upon the premises, shall be for the use or consumption by the occupants of the premises.
1. Animals shall be owned and managed by the occupants of the premises.
 2. The occupants of the premises shall keep the odor, sounds and movement of the animals from becoming a nuisance to adjacent properties.
 3. No storage of manure, odor or dust producing materials or use shall be permitted within one hundred (100) feet of any adjoining lot line.
 4. Animal density shall not exceed 1.4 animal units per acre, except for private stables as provided in Section 8.01.D.2 and Section 8.02.D.1.
- C. **Household pets:** The keeping of household pets, such as dogs, cats, and other animals generally regarded as household pets is permitted as an accessory use in any residential zoning district provided that the number of pets, except as provided below for dogs, does not exceed eleven (11). If more than three (3) dogs are kept as household pets, none of the dogs kept shall be counted as a household pet nor be considered a permitted accessory use but instead the owner must obtain a hobby kennel permit as provided herein.
- D. **Hobby kennels:** The keeping of more than three (3) dogs, but less than eleven (11) shall only be allowed subject to the hobby kennel provisions of this ordinance and issuance of an appropriate permit by the Township. Hobby kennels are permitted subject to the special conditions in the Rural Residential (Section 8.01) and Suburban Residential District (Section 8.02). Hobby kennels are permitted only by special use permit in the Urban Residential District (Section 8.03) and are subject to the requirements of Section 17.19.B.
- E. **Commercial kennels:** The keeping of eleven (11) or more dogs shall be subject to the commercial kennel provisions of this ordinance. Commercial kennels are only permitted by special use permit in the Rural Residential (Section 8.01.E) and Suburban Residential (Section 8.02.E) Districts and are subject to the requirements of Section 17.19A.

Section 17.19B Hobby Kennels

- A. **Locational Requirements:** Hobby kennels are permitted by special use permit in the Urban Residential District.

- B. **Site Requirements:** A hobby kennel shall be on a lot with a minimum size of one (1) acre for the first three (3) dogs and one-third (1/3) acre shall be required for each additional dog with a limit of ten (10) dogs.
- C. **Buffering Requirements:** Accessory buildings where animals are kept, runs, and exercise areas shall not be located nearer than fifty (50) feet to any adjacent residential lot line.
- D. **Performance Standards:**
1. Hobby kennels shall only house dogs owned by the occupant of the dwelling unit.
 2. All kennels shall be operated in conformance with all applicable county, state and federal regulations.
 3. Habitual barking or unusual noise from the kennel, which results in a nuisance to neighboring landowners or residents, is prohibited. The intensity level of sounds shall not exceed seventy-five (75) decibels at the lot line of industrial uses, sixty-five (65) decibels at the lot line of commercial uses, and fifty-five (55) decibels at the common lot line when adjacent to residential uses and residential districts. The sound levels shall be measured with a type of audio output meter approved by the United States Bureau of Standards.
 4. All dogs must be licensed and maintained in a healthful manner.
 5. Dogs shall be kept confined and not allowed to run at large on the property, except as part of supervised training.
 6. Runs and/or exercise areas, and buildings where the animals are maintained, shall be located in the rear yard only. Kennel runs shall be screened by a solid fence, evergreen screen or wall, which is at least six (6) feet in height. The wall of the principle building or an accessory structure may be substituted for the required screening wall if such wall screens the view of the kennel run from adjacent property.
 7. The premises shall be kept in a clean and sanitary manner to prevent the accumulation of flies, the spread of disease or offensive odor.
 8. Dog odors shall not be detectable beyond the lot lines of the property in which the kennel is located.
 9. Dust and drainage from the kennel enclosure shall not create a nuisance or hazard to adjoining property or uses.
 10. Exercise yards, when provided for training or exercising, shall not be used between the hours of 10:00 p.m. and 7:00 a.m. During the hours between 7:00 a.m. and 10:00 p.m., dogs shall be permitted in outdoor runs or pens. Dogs shall be kept confined and not allowed to run at large on the property, except as part of supervised training.

STATE OF MICHIGAN
COUNTY OF LIVINGSTON
TOWNSHIP OF MARION
LIVINGSTON COUNTY, MICHIGAN
MARION TOWNSHIP NUSIANCE ORDINANCE NO.19-01

Section 1: Title

This ordinance shall be known and cited as the Marion Township Nuisance Ordinance.

Section 2: Purpose

The purpose of this ordinance is to secure public health, safety and general welfare and to deter loud noises and disturbances of the peace, quiet and comfort of the residents and property owners of the township by any person, their possessions, or owned animal.

Section 3: Definition

The word "nuisance" as used in this ordinance means any act or acts or omission to act on the part of any person which creates or permits the existence of a situation which annoys, injures or endangers the peace, welfare, order, health or safety of the public in their persons or property. As defined herein, a nuisance includes, but is not limited to, conditions which render persons insecure in the use and enjoyment of their property, such as effects and emanations from noise, glare, lights, vibration, dust, smoke, odor, gas, steam, fly-ash, soot, acids, chemicals, fumes, cinders, worms, insects, rodents, flies, decaying matter, whether such effects and emanations are natural or result from human or mechanical alteration or manipulation of materials. A nuisance also include residues or leaching from deposits of matter which seep into water on the surface or in the ground thereby making it unfit or unpalatable for human consumption, or for use by domestic animals. A nuisance includes a condition which is indecent, obnoxious, or offensive to the senses.

Section 4: Abatement

It is the duty of the person who creates, causes, allows, suffers or permits the existence of a nuisance, to abate the same. The term "abate" or

"abatement" shall include demolition removal, repair, maintenance, construction, reconstruction, replacement and reconditioning of structures, appliances, appurtenances or equipment; and it shall also include removal, transportation, buying, disposal and treatment of refuse, manure or other substance or media capable of causing obnoxious odors or of attracting or breeding flies, and the application of chemicals insecticides or other substances or the use of mechanical means to control, eradicate and eliminate the nuisance conditions, including screening by vegetation and/or fences.

Section 5: Procedure

When a nuisance occurs the following procedure shall be followed:

A) Offended party peaceably contact the offender to discuss/inform of the issue. If the offended party is unwilling/unable to contact the offender or there is no resolution then,

B) Notify the township by filing a written complaint (containing information of: who, what, when, where). Township staff will attempt to resolve the issue then,

C) In case there is no reasonable resolution, after a possible site visit by township staff, a further resolution may be attempted by:

1) Board of Trustee show cause hearing

2) Contacting township attorney

3) Other agencies relating to the situation and issues involved.

Section 6: Violation and Enforcement

Violation of this ordinance shall constitute a municipal civil infraction, subject to the penalties stated herein. The Supervisor is hereby authorized to enforce this ordinance, and he/she may delegate the enforcement to any administrative official, employee or contractor of the Township. The Township may seek abatement of a nuisance and such other relief as may be obtained by civil proceedings in court.

Section 7: Penalties

A penalty of \$50.00 shall be imposed on the property owner for each offense.

The Marion Township Nuisance Ordinance No. 19-01 can be purchased, examined, or inspected at the Marion Township Hall, 2877 W. Coon Lake

Road, Howell, MI 48843 Monday through Thursday between the hours of 9am and 5pm.
Motioned by Les Andersen, supported by Greg Durbin. Motion carried 7-0.
Tammy L. Beal, MMC
Marion Township Clerk
Date adopted by the township board: December 12, 2019
Date published by the newspaper: December 21, 2019
Name of the newspaper: Fowlerville News & Views
Effective date: January 12, 2020
Date filed with Livingston County Clerk: December 23, 2019
Date recorded in township's ordinance book: December 23, 2019

Page 1 of 3 litter-ord

**TOWNSHIP OF MARION
LIVINGSTON COUNTY, MICHIGAN
LITTER ORDINANCE
ORDINANCE NO.**

(adopted July 11, 1978)

An ordinance to control and prohibit the littering of public and private property and waters; and to prescribe penalties for violation of said ordinance.

Section 1: Littering—Public and Private Property

It is unlawful for any person knowingly, without consent of the township, to dump, deposit, place, throw, or leave, or cause or permit the dumping, depositing, placing, throwing or leaving of, litter in or upon any public or private premises or any waters in the township other than property designated and set aside for such purposes, or except in public receptacles and private receptacles for collection.

Section 2: Definitions

Litter: all rubbish, waste material, garbage, including but not limited to the following: waste composed of animal, fish, fowl, fruit or vegetable matter; dead animals; putrescible and non-putrescible solid waste (except body waste); ashes; glass, can, and bottles; discarded or abandoned machinery; discarded motor vehicles or parts thereof, industrial waste.

Person: any individual or legal entity.

Motor Vehicle: every motor vehicle registered under Act No. 300 of Public Act of 1949 of the State of Michigan as amended.

Public Premises: any and all streets, rights-of-way of any road or highway, sidewalk, boulevard, alley or other public way and any and all public park, square, open space, conservation or recreation areas, playground or building.

Vessel: every description of watercraft other than a seaplane on the water, used or capable of being used as a means of transportation on water.

Waters: any body of water or water course on the shore or beach thereof, including the ice above the water.

Section 3: Litter Thrown by Persons in Vehicles

It is unlawful for any person while a driver or passenger in a vehicle or vessel to throw or deposit litter upon any street, roadway, waters, or other public place or private premises within the township. Page 2 of 3 litter-ord

Section 4: Placement of Litter in Receptacles to Prevent Scattering

Persons placing litter in public or private receptacles designed for such purpose shall do so in a manner to prevent it from being carried or deposited by the elements upon any street, sidewalk or other public or private lands or place.

Section 5: Truckloads Causing Litter

No person shall drive or move any motor vehicle or trailer within the township unless such vehicle or trailer is constructed or loaded to prevent any load, contents or litter from being blown or deposited on any street, alley or public or private lands or place.

Section 6: Owner to Maintain Premises Free of Litter; Notice to Remove

1. It is unlawful for the owner or person in control of any private property to fail to maintain his premises free of litter after due notification by the township supervisor, or his/her designee, that said premises is a danger to the public health, safety and welfare.

2. The township supervisor, or his/her designee, is hereby authorized and empowered to personally, or by registered mail return receipt requested, notify the owner of any property within the township that said property is dangerous to public health, safety and welfare.

3. Upon failure, neglect or refusal of any owner or agent so notified to properly dispose of litter dangerous to the public health, safety and welfare within thirty (30) days of receipt of notices as provided in subsection 2 above, the township supervisor, or his/her designee, shall make a full and complete report thereof to the township board, and the township board may then cause the township attorney to prepare, file and process a complaint and request a warrant for the arrest of the offending individual(s).

Section 7: Presumptions re. Vehicles or Vessels

1. In a proceeding for a violation of this act involving litter from a motor vehicle or vessel, proof that the particular vehicle or vessel described in the citation, complaint or warrant was used in the violation, together with proof that the defendant named in the citation, complaint or warrant was the registered owner of the vehicle or vessel at the time of the violation, constitutes in evidence a presumption that the registered owner of the vehicle or vessel was the driver of the vehicle or vessel at the time of the violation.

2. The driver of a vehicle or vessel is presumed to be responsible for litter which is thrown, dropped, dumped, deposited or placed or left from the vehicle or vessel on public or private property or waters.

3. In a proceeding for a violation of this act involving litter from a leased motor vehicle or leased vessel, proof that the particular vehicle or vessel described in the citation, complaint or warrant was used in the violation, together with proof that the defendant names in the citation, complaint or warrant was the lessee of the vehicle or vessel at the time of the violation, constitutes in evidence a presumption that the lessee of the vehicle or vessel was the driver of the vehicle or vessel at the time of the violation.

Section 8: Violation; Punishment

Any person violating any provision of this ordinance shall be fined an amount not in excess of five hundred dollars (\$500) or by imprisonment in the county jail not to exceed ninety (90) days, or by both such fine and imprisonment and costs of prosecution. The court, in lieu of any such sentence imposed, may direct a substitution of litter gathering labor and proper disposal of said litter gathered including, but not limited to, the litter connected with the particular violation under the supervision of the court. (Amended March 12, 1992)

Section 9: Conflicting Provisions Repealed

Ordinances or parts of ordinances in conflict or inconsistent herewith are hereby repealed.

Section 10: Severability

This ordinance and various parts, sections and clauses thereof, are hereby declared severable. If any parts, sections, paragraphs or clauses are adjudged invalid, it is hereby provided that the remainder of the ordinance shall not be affected thereby.

Published July 19, 1978

Tammy L. Beal, Township Clerk Date

Moved by:

Supported by:

Yeas:

Nays:

Abstentions:

Absent:

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

For delivery information, visit our website at www.usps.com™

OFFICIAL USE

Certified Mail Fee
 \$ 3.50

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$ 2.80

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

Postage
 \$ 7.11

Total Postage and Fees
 \$ 7.01

Sent To
 Anthony Baldwin
 Street and Apt. No., or PO Box 2889 High Meadows Dr.
 City, State, ZIP+4® Howell MI 48843

PS Form 3800, April 2015 PS

Postmark
 BOP
 MAY 12 2021

UNITED STATES POSTAL SERVICE Certificate of Mailing

To pay fee, affix stamps or

This Certificate of Mailing provides evidence that mail has been presented to USPS® for mailing. This form may be used for domestic and international mail.

From: Dave Hamann, Zoning Admin.
 Marion Township
 2877 W. Coon Lake Rd.
 Howell MI 48843

To: Anthony Baldwin
 2889 High Meadows Dr.
 Howell MI 48843

NEOPOST
 05/12/2021
 US POSTAGE \$001.45

ZIP 48843
 041M1280136

PS Form 3817, April 2007 PSN 7530-02-000-9065

SENDER: COMPLETE THIS SECTION

Complete Items 1, 2, and 3.
 Print your name and address on the reverse so that we can return the card to you.
 Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:
 Anthony Baldwin
 2889 High Meadows Dr.
 Howell MI 48843

2. Article Number (Transfer from service label)
 9590 9402 5599 9274 1038 53

COMPLETE THIS SECTION ON DELIVERY

A. Signature
 X [Signature]

B. Received by (Printed Name)
 AKS C19

C. Date of Delivery
 5-14

D. Is delivery address different from item 1? Yes No
 If YES, enter delivery address below:

3. Service Type
 Adult Signature
 Adult Signature Restricted Delivery
 Certified Mail®
 Certified Mail Restricted Delivery
 Collect on Delivery
 Collect on Delivery Restricted Delivery
 Registered Mail
 Registered Mail Restricted Delivery (over \$500)

Priority Mail Express®
 Registered Mail™
 Registered Mail Restricted Delivery
 Return Receipt for Merchandise
 Signature Confirmation™
 Signature Confirmation Restricted Delivery

Domestic Return Receipt

PS Form 3811, July 2015 PSN 7530-02-000-9053

Date: June 10, 2021

NOTICE TO APPEAR

TO: Anthony Baldwin
2889 High Meadows Dr.
Howell, MI 48843

Notification was sent to you on 5-11-2021 concerning a violation of the Marion Township Zoning Ordinance.

This activity was viewed at the premises located at:

2889 High Meadows Dr.
Howell, MI 48843

Per the Zoning Ordinance, a second inspection was made fifteen days after the first notice to determine if you had complied.

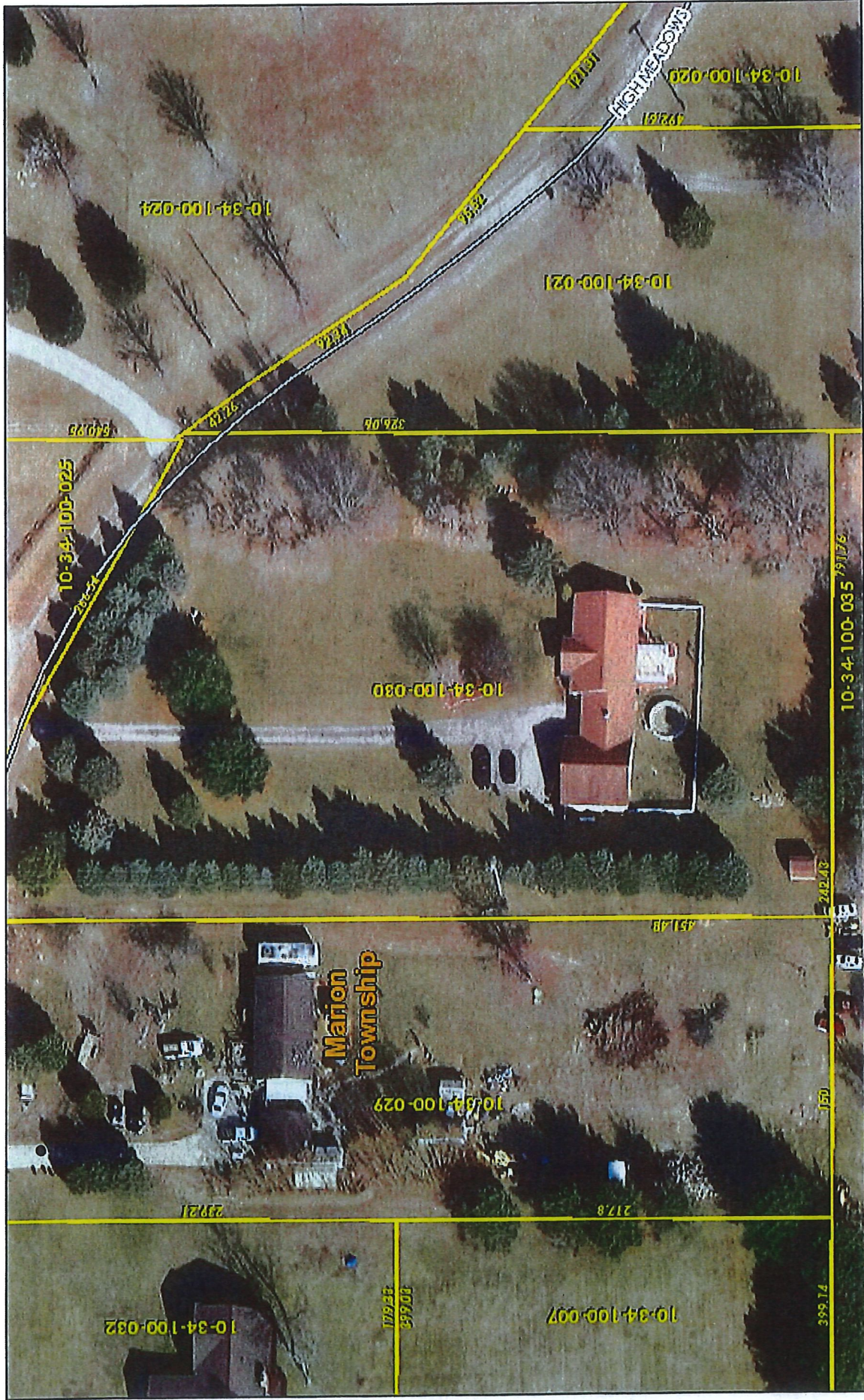
SINCE YOU HAVE NOT COMPLIED, IT WILL BE NECESSARY FOR YOU TO APPEAR BEFORE THE MARION TOWNSHIP BOARD AT THEIR NEXT REGULAR MEETING AS FOLLOWS:

Marion Township Hall
2877 W. Coon Lake Road
Howell, MI 48843

Date and Time: July 8, 2021 @ 7:30 p.m.

Robert W. Hanvey, Supervisor
Marion Township

Livingston County GIS Map



5/11/2021, 10:47:26 AM

1:1,129

0 0.01 0.01 0.02 0.02 mi
0 0.01 0.02 0.04 km

Tax Parcel **Roads** **State Route** **PLSS Section**

Parcel Dimensions **Interstate Highway** **Major Road** **Municipality**

Subdivision / Condominium **U.S. Highway** **Minor Road**

SEMCOG, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, Livingston
Livingston County IT/GIS
Map information depicted is not intended to replace or substitute for any official or primary source. Boundary measurements and area calculations are approximate and should not be construed as survey measurements.

MARION FEB2021



INCIDENT/INVESTIGATION REPORT

Agency Name Livingston County Sheriff's Office	Case# 21-00153
ORI MI 4714700	Date / Time Reported 01/10/2021 18:39 Sun
Location of Incident 2935 HIGH MEADOWS DR, Howell MI 48843	Last Known Secure 01/10/2021 18:39 Sun
Gang Relat NO	At Found 01/10/2021 18:39 Sun
Premisc Typc Residence/home	Bcat/ LS01

INCIDENT DATA

#	Crime Incident(s) (Com)	Weapon / Tools	Entry	Exit	Security	Activity
#1	Animal Complaint- Bite 99071					
#2	Crime Incident ()					
#3	Crime Incident ()					

MO

# of Victims 3	Type: INDIVIDUAL/ NOT LAW	Injury: Apparent Minor Injury
V1	Victim/Business Name (Last, First, Middle) KIRK, LISA MARIE	Victim of Crime # 1 , DOB 02/18/1965 , Age 55 , Race W , Sex F
Home Address 2935 HIGH MEADOWS DR, Howell, MI 48843-		Home Phone
Employer Name/Address		Business Phone / Mobile Phone
YR	Make	Model / Style / Color / Lic/Lis / VIN

VICTIM

OTHERS INVOLVED

CODES: V- Victim (Denote V2, V3) O = Owner (if other than victim) R = Reporting Person (if other than victim)	
Type: INDIVIDUAL/ NOT LAW ENFORCEMENT	Injury: Apparent Minor Injury
V2	Name (Last, First, Middle) KIRK, BRIAN JOHN
Victim of Crime # 1 , DOB 06/18/1962 , Age 58 , Race W , Sex M	Relationship To Offender
Home Address 2935 HIGH MEADOWS DR HOWELL, MI 48843	
Home Phone 734-545-0552	
Employer Name/Address	
Type: INDIVIDUAL/ NOT LAW ENFORCEMENT	Injury: Apparent Minor Injury
V3	Name (Last, First, Middle) COOLEY, SCOTT RUSSELL
Victim of Crime # 1 , DOB 12/03/1996 , Age 24 , Race W , Sex M	Relationship To Offender
Home Address 2976 HIGH MEADOWS DR HOWELL, MI 48843	
Home Phone 517-740-8383	
Employer Name/Address	

PROPERTY

1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown
("OJ" = Recovered for Other Jurisdiction)

VI #	Code	Status Fm/Tc	Value	OJ	QTY	Property Description	Make/Model	Serial Number

Officer/ID# TOPOLSKI, J. (734)	Supervisor VORHIES, R. (362)
Invest ID# (0)	Case Disposition: Page 2
Complainant Signature	Case Status Closed Date 01/10/2021

INCIDENT/INVESTIGATION REPORT

Livingston County Sheriff's Office

Case # 21-00153

Status Codes 1 = None 2 = Burned 3 = Counterfeit / Forged 4 = Damaged / Vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown					
	IBR	Status	Quantity	Type Measure	Suspected Type
D R U G S					

Assisting Officers
VORHIES, R. (362)

Suspect Hate / Bias Motivated:

INCIDENT/INVESTIGATION REPORT

Narr. (cont.) OCA: 21-00153

Livingston County Sheriff's Office

NARRATIVE

REPORTING OFFICER NARRATIVE

Livingston County Sheriff's Office

Victim KIRK, LISA MARIE	Offense ANIMAL COMPLAINT- BITE	OCA 21-00153
		Date / Time Reported Sun 01/10/2021 18:39

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

DOG BITE

21-00153

VENUE

2935 High Meadows
Township of Marion
County of Livingston
State of Michigan

DATE AND TIME

January 10, 2021 at 1839 hours

INFORMATION

While on patrol, I was dispatched to the above address in reference to a dog bite. The caller stated four dogs attacked his wife and him.

CONTACT WITH BRIAN

I made contact with BRIAN who stated he was walking down the road with his wife and dog. When he got back to his yard, the neighbors dogs came over and attacked his wife. He stated he held one dog down while the other three attacked his wife and dog. He sustained a bite to his hand during the encounter.

BRIAN stated this has been an ongoing issue with the dogs getting out and running around their yard and the neighborhood. He stated he has spoken to the owner several times about keeping the dogs in his own yard.

BRIAN described them as 4 Pitbull mix dogs. He described the most aggressive one as all brown in color.

BRIAN stated he would like the dogs destroyed due to the on going issues and significant injuries sustained by LISA.

CONTACT WITH LISA

I made contact with LISA who had already wrapped the injuries in a towel while waiting for EMS. She stated she had several deep bites to both arms and at least one of her legs was severely bit but she did not examine her leg injuries at the time I was on scene. EMS tended to LISAs wounds and she was taken to the hospital by BRIAN for further examination.

CONTACT WITH COOLEY

COOLEY stated he heard yelling outside his residence and went out to see what was happening. He stated he saw LISA and BRIAN going back into their residence as he came out. He stated the dogs then surrounded him and began jumping and biting at him. He chased them back to the residence where they came from. At one point he fell and injured his left knee. He is unsure if the injury was caused by a dog bite or the pavement. COOLEY will seek treatment at a later date.

REPORTING OFFICER NARRATIVE

Livingston County Sheriff's Office

OCA 21-00153
Date / Time Reported Sun 01/10/2021 18:39

Victim KIRK, LISA MARIE	Offense ANIMAL COMPLAINT- BITE Mauling
----------------------------	---

THE INFORMATION BELOW IS CONFIDENTIAL - FOR USE BY AUTHORIZED PERSONNEL ONLY

COOLEY stated he recognized the dogs as being from 2889 High Meadows. He stated the owner brought them back in once he got them over to the address.

CONTACT WITH DENIS

DENIS stated he let the dogs out for a short time and had already let at least one back in by the time he heard the screaming. He stated the dogs are normally calm. He stated he is the owner of a Black lab named Pepper age 2. The other dogs belonged to his brother ANTHONY. Pepper was inside the house at the time of the biting.

CONTACT WITH ANTHONY

I made contact with ANTHONY who owns the 4 other dogs in the home who are all Pitbull mix breeds. He was not home at the time of the biting. He stated they are usually nice and he keeps them inside his own yard.

The dogs were not aggressive while I was inside the residence although two of them were growling at me while I spoke to ANTHONY. ANTHONY stated all the dogs are registered and up to date on vaccinations.

DESCRIPTIONS

The dogs are described as:

Dark Brown Pitbull mix - Scarlet 7yrs
Brown/White Pitbull mix - Jackson 1.5yrs
Light Brown Pitbull mix - Zoey 7yrs
Light Brown Pitbull mix - Candy 14yrs
Black Lab - Pepper 2yrs

STATUS

Forwarded to animal control

Deputy Topolski #734
Livingston County Sheriff

Incident Report Suspect List

Livingston County Sheriff's Office

OCA: 21-00153

1	Name (Last, First, Middle) <i>BALDWIN, ANTHONY RAY</i>					Also Known As					Home Address <i>2889 HIGH MEADOWS DR HOWELL, MI 48843</i>				
	Business Address <i>CONSIGNMENT SHOP, OWNER, PROMENADE MALL</i>														
DOB		Age	Race	Sex	Eth	Hgt	Wgt	Hair	Eye	Skin	Driver's License / State.				
<i>05/29/1982</i>		<i>38</i>	<i>W</i>	<i>M</i>		<i>600</i>	<i>240</i>		<i>BLU</i>		<i>B435067730404 MI</i>				
Scars, Marks, Tattoos, or other distinguishing features															

<i>Reported Suspect Detail</i>		Suspect Age			Race	Sex	Eth	Height		Weight		SSN
Weapon, Type	Feature	Make		Model			Color	Caliber	Dir of Travel		Mode of Travel	
VehYr/Make/Model		Drs	Style		Color		Lic/St		VIN			

Notes _____ Physical Char _____

2	Name (Last, First, Middle) <i>BALDWIN, DENIS ALLEN Jr</i>					Also Known As					Home Address <i>2889 HIGH MEADOWS DR HOWELL, MI 48843</i>				
	Business Address														
DOB		Age	Race	Sex	Eth	Hgt	Wgt	Hair	Eye	Skin	Driver's License / State.				
<i>04/08/1980</i>		<i>40</i>	<i>W</i>	<i>M</i>		<i>508</i>	<i>230</i>	<i>BRO</i>	<i>BRO</i>		<i>UZ863767 OH</i>				
Scars, Marks, Tattoos, or other distinguishing features															

<i>Reported Suspect Detail</i>		Suspect Age			Race	Sex	Eth	Height		Weight		SSN
Weapon, Type	Feature	Make		Model			Color	Caliber	Dir of Travel		Mode of Travel	
VehYr/Make/Model		Drs	Style		Color		Lic/St		VIN			

Notes _____ Physical Char _____

May 13, 2021

To Whom It May Concern:

Re: Proof of Service

This letter hereby certifies that Lisa M. Kirk, Victim in Case #21*0203 has provided a copy of attached victim's letter to the each of following parties as noted below:

Honorable Daniel B. Bain,

- 53rd District Court, 204 S. Highlander Way #1, Howell, MI
- Hand delivered to Circuit Court clerk's office on 13 May 2021.

Prosecuting Attorney for Livingston County,

- 210 South Highlander Way, Howell, MI 48843
- Hand delivered on 13 May 2021.


Defendant: Verified there is no appointed attorney on 5/11/2021 with Victim's unit.

- Baldwin, Anthony
2889 High Meadows Drive, Howell, MI 48843
- Sent via USPS Certified First Class mail on 13 May 2021.

Offices of Marion Township, Attn: Dave Hamman

- 2887 W Coon Lake Road, Howell, MI 48843
- Hand Delivered on 13 May 2021.

Respectfully submitted,



Lisa M. Kirk

cc: Dave Hammond, The Hammond Law Firm, Howell

The Honorable Daniel B. Bain
53rd District Court - 204 S. Highlander Way #1
Howell, MI 48843

May 13, 2021

Your Honor:

I am writing to request your fair and proper judgment in support of my objective to eliminate a significant risk to my health and well-being, as well as that of other neighbors. This is much more than a no-license case, I ask the court to please proceed with extreme caution, as lives are at stake.

On January 10, 2021, my husband and I were walking our dog on our street, High Meadows. As we were returning, almost in front of our new home, with absolutely no provocation, we were attacked by four Pitbulls, who live in the home next to ours. The dogs demonstrated violent and vicious behavior. This behavior was outside of their yard. Because of my husband's Michigan State Police defensive tactical training, he was able to fight the dogs and save my life. I am positive, had he not been there, or if I had been a child, I would not have survived.

He suffered a bite, on the right wrist. Our golden retriever received a bite on the left leg. And, I suffered 17 significant injuries to both arms and both legs. These injuries have introduced physical pain, noticeable impairments, compromised mobility, and mental anguish. My work and personal life were both substantially compromised. I was lucky that the attack occurred in the winter; my weather protective clothing provided some barrier. If this was not the case, my injuries would have certainly been much worse, likely even life threatening. One can only assume that this type of behavior is inherent in the personality of these animals, and thus the risk of repeated performances is not just possible, but likely.

Since this event, these animals continue to reside next to our property. Every time I see them or hear them bark, it introduces visions of horror as I re-live the traumatic attack for which I was a victim. Further, I live in constant fear of venturing outdoors, going to my mailbox or letting my dog out. I am currently seeking counseling. The danger associated with being in proximity to these animals, which are not contained/fenced in, severely compromises the quality of life that should be associated with property ownership.

Prior to this horrific event, we voiced our concerns with the owners on several occasions, requesting the dogs to be contained on their property as they wandered regularly onto other properties. These animals are a menace to our neighborhood, and, if permitted to remain, introduce a formidable threat to the health and safety of others who only wish to use their real estate as intended. Permitting them to remain under any circumstances would be analogous to ignoring or even supporting a known threat to human health. Such a move would be irresponsible.

I may never fully recover from my horrific experience. The prospect of imminent death is one that very few experiences, and it is difficult to dismiss under any circumstances. However, a swift and decisive decision to evict these animals from this area is one that would at least restore a sense of security that any citizen expects and deserves. This benefit will accrue to our family, visiting friends, as well as other neighbors who are subject to the same risk.

I ask the court to please render a judgment which alleviates a demonstrated and known risk, as well as prohibiting future dog ownership for the defendant at that residence, as they have shown repeated insubordination for edicts and pleas. This judgement will allow the basic entitlement of peace, safety and quality of life that citizens of Marion Township/Livingston County should retain.

Sincerely,

Lisa M. Kirk

2935 High Meadows, Howell, MI 48843

Dog	Breed	Tag/Year	Type	Expires	Sold	Edit	Renew
CANDY	MIXED	00000319/2022	1 Year Spayed/Neutered	02/28/2022	02/12/2021	Edit	Renew
JACKSON	STAFFORDSHIRE TERRIER	00000321/2022	1 Year Spayed/Neutered	12/31/2022	02/12/2021	Edit	Renew
PEPPER	TERRIER, PIT BULL, AUSTRALIAN	00000322/2022	1 Year Spayed/Neutered	12/31/2022	02/12/2021	Edit	Renew
SCARLETT	hound	00000320/2022	1 Year Spayed/Neutered	02/28/2022	02/12/2021	Edit	Renew
ZOEY	hound	00000318/2022	1 Year Spayed/Neutered	02/28/2022	02/12/2021	Edit	Renew

Owner Profile

[+ Add New Dog](#)

First Name

Anthony

Last Name

Baldwin

Email

Baldwinservices19@gmail.com

Phone

(517) 404-1791

Send renewal notices via email

Residential Address

Address where the dog lives, cannot be a PO Box.

Street Address

2889 High Meadows Dr

Apt, Unit, etc

City

State

Zip

Manage

[Change Dog Status](#)

[Print License or Renewal Notice](#)

[Merge Duplicate Dog Records](#)

Send Renewal Notices

Un-check for owners that should not receive renewal or delinquent notices (i.e. live out-of-county)

Howell

MI

48843

City, Township, or Village

Marion Township

Mailing address is different than residential address.

Staff Notes (not displayed to public)

Opt-In to Data Sharing (Optional)

Under state law, outside organizations may purchase your public dog licensing data for marketing purposes if you choose to opt in.

Save

MARION TOWNSHIP
Complaint Form

Complaint No. 03-23

Date 6/12/2023

OFFENDER

Name: Anthony Baldwin

Address: 2889 High Meadows
Howell, Mi

4710-34-100-029

REASON FOR COMPLAINT:

To many Vehicles and Trucks
on Property. Noisy vehicles
at all hours of the day and night.

~~OFFENSE~~
GARBAGE

How long has the condition existed? Years

Is complainant willing to testify in court? () Yes () No

Name of complainant: Mary Forman

Address: 2888 High Meadows

Telephone: 810 923 0677

OFFICE USE ONLY

Received by: DW

Investigation completed by: DW ~~6/14/2023~~

Date of investigation: 6-14-2023

Comments: PER DW SHOW CAUSE STILL OPEN

Dave Hamann

From: Dave Hamann <za@mariontownship.com>
Sent: Wednesday, June 14, 2023 3:24 PM
To: 'Anthony Baldwin'
Subject: New Complaint #03-23 filled against you

Hi Beth/Anthony,

Marion Township has received a new complaint from a neighbor across the street complaining about many vehicles, a truck, noisy vehicles at all hours day and night. I did a drive by as did the Supervisor and he asked me to call you. When you can please give me a call as this will be before the board at next meeting. Any vehicle without a current license tab is a violation.

Dave Hamann
Zoning Administrator
Marion Township
2877 W. Coon Lake Road
Howell, MI 48843
Phone (517) 546-1588
za@mariontownship.com

Dave Hamann

From: Sandi Longstreet <info@mariontownship.com>
Sent: Monday, October 30, 2023 10:20 AM
To: Dave Hamann; Bob Hanvey
Subject: FW: [EXT] Health Concerns - Resident

*Sandi Longstreet, MCAT, ARS
(517) 546-1588 (phone)*

From: Barbara Murphy <BMurphy@livgov.com>
Sent: Friday, October 27, 2023 9:01 AM
To: info@mariontownship.com; shuckd1@michigan.gov
Cc: lisa.m.kirk18@gmail.com
Subject: FW: [EXT] Health Concerns - Resident

To Marion Township Zoning & LARA Fuel Tank Division;

Please see the below complaint. We believe this is in your jurisdiction.

Sincerely,

Barbara Murphy

Office Manager
Livingston County Environmental Health
2300 E. Grand River, Suite 102
Howell, MI 48843-7578
P: 517-546-9858
F: 517-546-9853
WWW.LCHD.ORG

Employee Recognition Nomination Form: <https://www.surveymonkey.com/r/58V8CGN>

How was our service in Environmental Health? – [Let Us Know](#)



E-mail Confidentiality Notice: This message, including any attachments, is intended solely for the use of the named recipient(s) and may contain confidential and/or privileged information. Any unauthorized review, use, disclosure, or distribution of any confidential and/or privileged information contained in this e-mail is expressly prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy any and all copies of the original message.

Please think of the environment before printing this e-mail.



MARION TOWNSHIP

www.mariontownship.com

2877 W. Coon Lake Rd.
Howell, MI 48843

Phone (517) 546-1588
Fax (517) 546-6622

Date: 5/1/2024

NOTICE TO APPEAR

TO: Anthony Baldwin
2889 High Meadows Dr.
Howell, MI 48843

Notification was sent to you on 4/18/2024 concerning a violation of the Marion Township Zoning Ordinance.

This activity was viewed at the premises located at:

2889 High Meadows Dr.
Howell, MI 48843

Per the Zoning Ordinance, a second inspection was made fifteen days after the first notice to determine if you had complied.

SINCE YOU HAVE NOT COMPLIED, IT WILL BE NECESSARY FOR YOU TO APPEAR BEFORE THE MARION TOWNSHIP BOARD AT THEIR NEXT REGULAR MEETING AS FOLLOWS:

Marion Township Hall
2877 W. Coon Lake Road
Howell, MI 48843

Date and Time: 5/23/2024 @ 7:30 p.m.

Robert W. Hanvey, Supervisor
Marion Township

MEMO

To: Marion Township Board
From: Bob Hanvey
Subject: Enforcement job descriptions
Date: May 23, 2024

As requested by the Township Board, I sent an email to the 15 other Township Supervisors requesting information about enforcement officers.

Attached to this memo are the responses from the townships in alphabetical order:

Brighton
Cohoctah
Conway
Deerfield
Genoa
Green Oak
Hamburg
Hartland
Iosco
Oceola
Unadilla

Also attached is a sample ordinance to create the position from MTA.

Bob Hanvey

From: Supervisor <supervisor@brightontwp.com>
Sent: Monday, May 13, 2024 2:36 PM
To: Bob Hanvey
Cc: Manager; Planner
Subject: RE: Enforcement

Bob,

Brighton Township has a "Reactive" Code Enforcement policy handled by our Planner.

Kind regards,

Patrick Michel
Supervisor - Charter Township of Brighton
Chairman, Board of Directors - Southeastern Livingston County Recreation Authority (SELCRA)
Member, Board of Directors - Brighton Area Fire Authority (BAFA)
Secretary, Board of Directors - Livingston Community Water Authority (LCWA)
supervisor@brightontwp.com

From: Bob Hanvey <supervisor@mariontownship.com>
Sent: Monday, May 13, 2024 2:33 PM
To: Supervisor <supervisor@brightontwp.com>
Subject: Enforcement

Hi Supervisor:

The Marion Township Board wants me to ask Supervisors about enforcement officers.
If you have one, please provide me with a job description and pay rate.

Thanks

Bob Hanvey

Bob Hanvey

From: Supervisor Mark Fosdick <cohoctahsupervisor@gmail.com>
Sent: Monday, May 13, 2024 5:23 PM
To: Bob Hanvey
Subject: Re: enforcement

Bob, we have recently contracted with the county sheriff for enforcement, primarily for speed enforcement. They can also do other things as well. It is just 8 hours a week.

Mark Fosdick
Cohoctah Township Supervisor

On Mon, May 13, 2024, 2:37 PM Bob Hanvey <supervisor@mariontownship.com> wrote:

Hi Supervisor:

The Marion Township Board wants me to ask Supervisors about enforcement officers.

If you have one, please provide me with a job description and pay rate.

Thanks

Bob Hanvey

Bob Hanvey

From: Bill Grubb <supervisor@conwaymi.gov>
Sent: Monday, May 13, 2024 3:39 PM
To: Bob Hanvey
Subject: RE: enforcement

Hi Bob. We use Fowlerville Police Department for our enforcement. I am not sure what their fee is, but I know it is per incident.

Bill Grubb
Supervisor
Conway Township
Ph 517-223-0358 Ext.105
Fax 517-223-0533
supervisor@conwaymi.gov



From: Bob Hanvey <supervisor@mariontownship.com>
Sent: Monday, May 13, 2024 2:38 PM
To: Bill Grubb <supervisor@conwaymi.gov>
Subject: enforcement

Hi Supervisor:

The Marion Township Board wants me to ask Supervisors about enforcement officers. If you have one, please provide me with a job description and pay rate.

Thanks

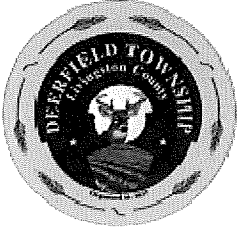
Bob Hanvey

Bob Hanvey

From: Deerfield Township Office <office@deerfieldtwp.org>
Sent: Wednesday, May 15, 2024 9:19 AM
To: Bob Hanvey
Subject: RE: enforcement

Deerfield Does not have one. Just our Zoning Administrator.

Sheila Mattioli, Deputy Supervisor
Deerfield Township



From: Bob Hanvey <supervisor@mariontownship.com>
Sent: Monday, May 13, 2024 2:39 PM
To: Deerfield Township Office <office@deerfieldtwp.org>
Subject: enforcement

Hi Supervisor:

The Marion Township Board wants me to ask Supervisors about enforcement officers.
If you have one, please provide me with a job description and pay rate.

Thanks

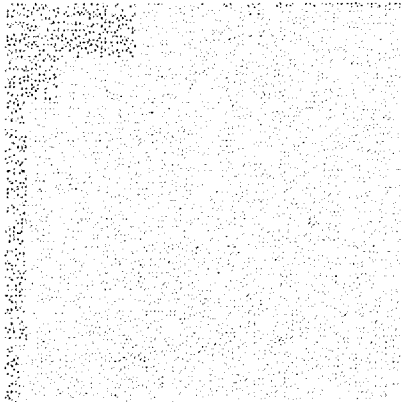
Bob Hanvey

Bob Hanvey

From: Bill Rogers <Bill@genoa.org>
Sent: Monday, May 13, 2024 3:09 PM
To: supervisor@mariontownship.com
Subject: Fw: Job Description
Attachments: 2024 Zoning Official Job Description.pdf

We just went from hourly to a full time position with the attached job description. Pay is \$65,000.00 annually
Bill Rogers

From: Amy Ruthig
Sent: Monday, May 13, 2024 3:00 PM
To: Bill Rogers
Subject: Job Description



Amy Ruthig
Planning Director



Genoa Charter Township
2911 Dorr Road, Brighton, Michigan 48116
Office: 810-227-5225 Ext. 114 Direct: 810-224-5824
E-mail: amy@genoa.org, Url: www.genoa.org

Employment Opportunity Zoning Official

Reports to: Planning Director

Salary Range: 60k +/- DOQ

Schedule: Monday –Friday, 9am – 5pm, Full Time

Accepting Applications through:

Position Summary: A mid-level professional zoning and public administration position that works under the supervision of the Planning Director. The Zoning Official will serve as code enforcement officer and residential land use expert additionally serving as staff liaison to the Zoning Board of Appeals. The Zoning Official will serve as the primary point of contact of citizens seeking zoning related information and will perform a variety of professional, administrative, and technical functions related to administration and enforcement of Township codes and ordinances. The position requires substantial public contact, superlative organizational skills and a high degree of accuracy.

Essential Job Functions: An employee in this position may be called upon to take forth the following responsibilities.

Duties listed for this position include but are not limited to:

Zoning Administration:

- Provide exceptional service to the residents and customers of the Township regarding ordinances, complaints and general information;
- Provide information on land use applications, ordinances, plans and related planning programs, services or regulations to architects, engineers, developers, contractors, owners, community groups and interested persons;
- Oversee the residential permit application process and review and make decisions regarding land use permit applications for compliance with established plans, ordinances, and applicable local, state or federal regulation.
- Responsible for the coordination of residential permitting with other staff, departments and technical consultants. Coordinate among other governmental agencies to aid citizens in obtaining their permit approvals from these agencies;
- Utilize the BSA Building Department software system for permitting, code enforcement and Zoning Board of Appeals processing;
- Assist applicants, prepare reports and packets, provide statutory notice, serve as staff liaison, and attend meetings as representative to the Zoning Board of Appeals.

Ordinance Compliance:

- Act as a proactive agent in the Township for improvement to the overall quality of life, by partnering with residents and business owners to seek compliance with ordinance requirements. Responsible for receiving and acting on zoning, nuisance, and unsafe structure complaints and undertaking enforcement action including any required investigations, inspections, written notices and reports, conducting hearings;
- Responsible for maintaining and updating concise files on each complaint and status within the BSA system;
- Issues citations and follow-up with court appearances as necessary;
- Provide assistance to the Township Attorney in whatever way necessary to prosecute an enforcement action, including but not limited to: field inspections, research, providing witness testimony in Circuit Court cases, prepare requests for proposals for demolition projects, and working with contractors to get dangerous buildings demolished;
- Perform field inspections and issue compliance certificates related to Land Use Permits and Planning Commission approval, as otherwise required.

Other related duties as assigned:

- Responsible for Liquor License Enforcement including tracking, reporting and inspections to ensure compliance with the State of Michigan.
- Effectively utilize ArcGIS mapping software to create and provide maps and manage database as needed;
- Responsible for oversight and administration related to FEMA Flood Hazard Areas;
- Gather data, compile and evaluate information and carry out special duties such as research and writing reports and plans as needed and directed by the Planning Director and Township Manager;
- Interdepartmental and outside agency activity coordination;
- Assist with planning and implementation of special projects and events that support achieving the Township's master plan vision;
- Respond to or assist with responses to Freedom of Information Act requests.

Required knowledge, skills, abilities and minimum qualifications: The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential job duties of the position.

- The ideal candidate will have a Bachelor's Degree in planning, public administration, construction management, political science, or closely related field with 2 years of experience or any combination of education and/or training which provides the essential knowledge, skills and abilities. Previous municipal experience is preferred.
- Considerable knowledge of land use principles, code enforcement procedures, zoning and site development rules, regulations and ordinances.
- Experience in a regulatory capacity dealing with a wide variety of customers.
- Ability to work effectively alone or as a member of a team with minimal supervision and independently schedule work load and prioritize assignments.
- Ability to exercise good judgment, take initiative and be resourceful in dealing with the public, elected officials, community leaders, and other employees.
- Extensive knowledge of basic office computer applications including but not limited to Word, Excel, Adobe PDF, ArcGIS, and PowerPoint.
- Must possess excellent professional verbal and written communication skills;
- A valid State of Michigan driver's license.

Please submit resume and one-page cover letter to Genoa Charter Township, Human Resources Office, 2911 Dorr Road, Brighton, MI 48116 or via email to kim@genoa.org.

Genoa Charter Township is an Equal Employment Opportunity Employer.

Bob Hanvey

From: StCharles, Mark <mark.stcharles@greenoaktwp.com>
Sent: Monday, May 13, 2024 2:52 PM
To: Bob Hanvey
Subject: RE: enforcement
Attachments: Ordinance Officer.pdf

Hi Bob, yes we have an ordinance officer and attached is an old version of the duties which have not changed since 2019. Current wage scale is 49-51 K with full benefits and full time.

No you can't have him. lol

Mark St. Charles, Supervisor
Livingston Community Water Authority, Chairperson

From: Bob Hanvey <supervisor@mariontownship.com>
Sent: Monday, May 13, 2024 2:41 PM
To: supervisor@greenoaktwp.com
Subject: enforcement

Hi Supervisor:

The Marion Township Board wants me to ask Supervisors about enforcement officers. If you have one, please provide me with a job description and pay rate.

Thanks

Bob Hanvey



Revised 5/8/19
MST

Green Oak Charter Township
JOB DESCRIPTION

Title: Ordinance Officer
Employment: Regular, Full-Time

Department: Planning & Zoning
Reports to: Township Supervisor

General Summary

Under general supervision, performs a variety of technical duties in support of the Township's local code enforcement program; monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on Township regulations to property owners, residents, businesses, the general public, and other Township departments and divisions.

✓ Supervised by Executive Assistant to the Supervisor and reports the Township Supervisor.

Essential Duties and Responsibilities

An employee in this position may be called upon to do any or all the following essential duties and responsibilities. These examples do not include all the duties that the employee may be expected to perform. Other reasonably related administrative functions may be assigned and management retains the right to add or change duties at any time. To perform this job successfully, an individual must be able to perform each essential duty and responsibility satisfactorily.

- ✓ 1. Perform a variety of field and office work in support of the Township's local ^{ordinance} code enforcement program; enforce compliance with Township regulations and ordinances including those pertaining to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern.
- ✓ 2. Receive and respond to citizen complaints and reports from other agencies and departments on alleged violations of Township zoning and related municipal codes and ordinances; interview complainant and witnesses; conduct investigations and provide recommendations for resolution.
- ✓ 3. Conduct field investigations; inspect properties for violations; attempt to make contact at the residence or business in order to resolve violation; issue and post warning notices, notices of violation, corrective notices, orders to comply, and related documentation for code violations; schedule and perform all follow-up functions to gain compliance including letters, inspections, calls, meetings, discussions, and negotiations to ensure compliance with appropriate codes and ordinances; issue administrative and parking citations and notices of violation as necessary.
- ✓ 4. Prepare evidence in support of legal actions taken by the Township; appear in court as necessary; testify at hearings and in court proceedings as required.
- ✓ 5. Maintain accurate documentation and case files on all investigations, inspections, enforcement actions, and other job-related activities including accurate and detailed

- ✓ information regarding code enforcement activity to substantiate violations; draw diagrams and illustrations and take photographs.
- ✓ 6. Prepare a variety of written reports, memos, and correspondence related to enforcement activities.
- ✓ 7. Patrol assigned area in a Township vehicle to identify and evaluate problem areas and/or ordinance violations; determine proper method to resolve violations.
- ✓ 8. Attend meetings and serve as a resource to other Township departments, divisions, the general public, and outside agencies in the enforcement of zoning regulations; provide research and documentation for meetings; interpret and explain municipal codes and ordinances to members of the general public, contractors, business owners, and other interested groups in the field, over the counter, and on the telephone.
- ✓ 9. Operate computer to enter, process, and acquire data relative to complaints, inspection sites, and effective code enforcement; research complaints.
- ✓ 10. May assist in researching, drafting, and rewriting municipal codes; participate in the development of forms and processes utilized to address various issues.
- ✓ 11. Perform related duties as required.

Knowledge, Skills and Abilities

Knowledge of:

ORDINANCE

- ✓ 1. Operations, services, and activities of a municipal code compliance program.
- ✓ 2. Pertinent codes, ordinances, laws, and regulations pertaining to zoning, nuisance abatement, property
- ✓ 3. maintenance, building, health and safety, and related areas.
- ✓ 4. Procedures involved in the enforcement of codes and regulations including methods and techniques of
- ✓ 5. conducting and documenting field investigations.
- ✓ 6. City services and organizational structure as they relate to code compliance.
- ✓ 7. Legal actions applicable to code enforcement compliance.
- ✓ 8. Effective public relations practices.
- ✓ 9. Principles and procedures of record keeping.
- ✓ 10. Methods and techniques of business correspondence and technical report preparation.
- ✓ 11. Modern office procedures, methods, and equipment including computers and supporting word
- ✓ 12. processing and spreadsheet applications.
- ✓ 13. Occupational hazards and standard safety practices.
- ✓ 14. Geographic features and locations within the area served.

Ability to:

ORDINANCE

- ✓ 1. Independently perform a full range of municipal code enforcement and compliance duties.
- ✓ 2. Interpret and apply applicable codes, ordinances, and regulations related to zoning, nuisances, abatement, and health and safety issues.
- ✓ 3. 4. Inspect and identify violations of applicable codes and ordinances.
- ✓ 4. 5. Enforce pertinent codes, ordinances, laws, and regulations with impartiality and efficiency.
- ✓ 5. 6. Respond to inquiries, complaints, and requests for service in a fair, tactful, and firm manner.

- ✓ 6. ~~8~~ Investigate complaints and mediate resolutions in a timely and tactful manner.
- ✓ 7. ~~8~~ Prepare accurate and detailed documentation of investigation findings.
- ✓ 8. ~~8~~ Maintain complex logs, records, and files.
- ✓ 9. ~~10~~ Research, compile, and collect data.
- ✓ 10. ~~11~~ Prepare clear and concise technical reports.
- ✓ 11. ~~12~~ Make oral presentations and testify in court.
- ✓ 12. ~~13~~ Work independently in the absence of supervision.
- ✓ 13. ~~14~~ Read County Assessors maps and property profiles.
- ✓ 14. ~~15~~ Read and Interpret legal documents and descriptions.
- ✓ 15. ~~16~~ Understand and follow oral and written instructions.
- ✓ 16. ~~17~~ Type and enter data accurately at a speed necessary for successful job performance.
- ✓ 17. ~~18~~ Communicate clearly and concisely, both orally and in writing.
- ✓ 18. ~~19~~ Establish and maintain effective working relationships with those contacted in the course of work.

Qualifications

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

- ✓ ~~Equivalent to completion of the twelfth grade supplemented by specialized training and/or~~ college level coursework in criminal justice, public administration, business administration, or other related field.

Certification/Licenses:

- ✓ Must maintain current/valid Driver's License and driving record acceptable to meeting Township underwriting guidelines, *member of MACEO.*

Experience:

- ✓ One year of work experience involving a high level of public contact including some experience dealing with the public in an enforcement, inspection, investigation, or customer service capacity. Experience that includes the enforcement of municipal codes is highly desirable.

Physical Demands

- ✓ The physical demands and work environment characteristics described here are representative of those the employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- ✓ While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle, feel or operate objects, tools or controls, and is occasionally required to reach with hands and arms. The employee must regularly lift and/or move items of moderate weight, including file boxes, portable computers, etc. The employee must occasionally drive a vehicle, walk, stand, climb, balance, bend, stoop, kneel, crouch or crawl. Specific vision abilities required by this job include close vision, distant vision, depth perception, color vision, and ability to adjust focus.

Work is performed in a business office setting and is occasionally exposed to wet, cold, hot and/or humid outside weather conditions, as well as moving mechanical parts and active building/construction sites while performing on-site inspections and appraisals. The noise level in the work environment is usually quiet to moderate and can occasionally be loud in the field.

The above statements are intended to describe essential job functions, the general supplemental functions, and the essential requirements for the performance of this job. It is not an exhaustive list of all duties, responsibilities, and requirements of a person so classified. Other functions may be assigned and management retains the right to add or change the duties at any time.

Received 5/8/19
HJK

GREEN OAK CHARTER TOWNSHIP

JOB ANALYSIS QUESTIONNAIRE

The purpose of this questionnaire is to obtain accurate information concerning the duties and responsibilities associated with your job. The information will be used to assist us in understanding your position for purposes of compensation analysis.

Computer Form Instructions:

1. This program will allow you to type in the gray fields only when they are selected or chosen. (When a field is chosen, it will turn dark gray.)
2. The {Tab} key allows you to move from one gray field to the next. Pressing {Shift} and {Tab} together will take you to the previous field. You may also select a field by clicking on it with your mouse.
3. If you are asked to comment on a particular topic, the gray field provided for your response will allow unlimited comment. When you reach the end of a line, text will automatically wrap onto the next line. If you wish to make a paragraph break within these comment fields, simply press {Return} or {Enter} as you normally would. {Backspace}, {Delete} and other commands also work in the gray fields the same as they would in any other situation.
4. To place an X in one of the check boxes, simply click on the appropriate box with your mouse or press the space bar while the box is selected. To remove an X, click on the marked box, or press the space bar while a marked box is selected.

Name: Leland H. Koons

Date: 5/1/19

Department: Planning/Zoning

Job Title: Ordinance Officer

Supervisor's Name/Title: Robert Brandmier; Executive Assistant to the Supervisor

With this employer: Green Oak Charter Township

INSTRUCTIONS

This questionnaire covers many aspects of your job. Each of the following sections contains instructions specific to the questions being asked in that section. Some questions require a written response, others only a checkmark next to a printed answer. If no answer is exactly accurate, please check the answer that you feel is closest to being correct for your position.

Your responses are important in helping us to better understand your position. Please answer all questions to the best of your ability. **When completed, return the questionnaire to your department head. This should be done by May 8, 2019.** Thank you!

Section 1: Position Summary

Briefly describe the major purpose and primary function of your position in several sentences.

Ordinance Officer - please see job summary

Section 2: Position Duties and Responsibilities

List the essential duties and responsibilities of your job in the spaces provided. **PLEASE LIST ONLY THOSE THAT ARE NOT INCLUDED ON YOUR JOB DESCRIPTION.** An essential duty or responsibility is fundamental to the job. The individual who holds the job must be able to perform the required task(s) unaided if so specified, or with reasonable accommodation that does not place a disproportionate or undue burden on the employer.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Testify in Court frequently
2. Consistent face-to-face contact with residents
3. Maintain a calm and exemplary demeanor while in contact with residents
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.

Section 3: Knowledge and Education

Consider the extent to which your job requires knowledge normally gained through formal education. In the box below, choose the minimum education level required for your job. **Once the field is selected, an arrow will appear at the right of the box.** Clicking on this arrow will allow you to view a list of options. Simply click on the appropriate choice.

Bachelor's degree

*Provide the curriculum or program of study (e.g., accounting, construction management, law, business education, communications, etc.).

Public relations, Public Administration, Criminal Justice, Social Science

Section 4: Work Experience

Consider the extent to which your job requires related experience and training in addition to any formal education that might be required for the job. In the box below, choose the minimum experience required for your position.

Two years of experience

Is previous supervisory or management experience required of this position? Yes No

If yes, please describe:

n/a

Describe the nature and specific type of work experience required for your job. (e.g. law, accounting, general labor, secretarial, etc.)

Customer service

Section 5: Special Employment Requirements

Please list any licensure or certifications that are required before you can be employed in this position? (i.e. state certifications or licenses required by either the governing agency or your employer.)

Maceo

Section 6: Supervisory or Management Responsibility

List below the titles and number of positions you manage, supervise, or serve as a working supervisor for. Please indicate if you supervise these individuals directly or through subordinate supervisors. Specify how many positions are full-time and how many are part-time.

<u>Position Title</u>	<u>Number Supervised</u>		<u>Number in position who are:</u>	
	<u>Directly</u>	<u>Indirectly</u>	<u>Full-Time</u>	<u>Part-Time</u>
Ordinance Clerk		x	x	

Section 7: Internal/External Contacts

Your job requires that you have contact with persons outside your department or work unit; possibly both inside and outside the organization. Please list the most significant contacts below. This might include contacts with other departments, other governmental agencies, contractors, volunteers, professional firms, the general public or others. Very briefly describe the nature and purpose of the interactions.

Green Oak Police
Green Oak Fire
Livingston County; Courts, Animal Control, Drain Commission, Road Commission, Sheriff's Dept., Prosecutor's, Judges

Township Attorneys
Other Municipalities
Local refuse companies

Section 8: Work Related Stress or Pressures

Does the position involve a lot of stress or pressure on a regular basis? If so, please give an example of the kind of situation that causes stress or pressure.

Constant stress from residents.

Section 9: Equipment Use and Knowledge

Please indicate which of the following types of automated equipment you are required to use in performing the essential functions of your job:

- Basic office equipment such as telephones, calculators, photocopiers, fax and similar equipment
- Computer programs: word processing

- spreadsheet
- database (basic data entry and report generation)
- database (data manipulation, research, report creation)
- financial applications (general data entry at department level)
- financial applications (sophisticated usage as in accounting)
- computer aided design
- GIS/mapping
- audio/visual/technical equipment (advanced)
- other specialized computer programs or specialized electronics

If the last box is checked, please specify the type of program or specialized equipment.

- Automobile or motorized equipment.

If yes, please specify the type of motorized equipment and special licenses required (such as CDL).

Does your position involve training others on a regular basis in the use of any of the above software?

no

Does your job require troubleshooting particular software applications or computer hardware, beyond the level expected of an average user? If yes, please explain.

need to have expert knowledge of BS&A.

Section 10: Additional Employee Comments

Please provide any additional comments you feel would be useful in helping us better understand your job. Feel free to expand on any of the areas covered in the preceding sections.

Must be extremely patient.

Maintain a professional decorum at all times, even under duress.

Must enjoy interacting with people.

Section 11: Department Head Comments

Please read the employee's responses to this questionnaire before completing this section. Do not alter the employee's comments or answers. Use this section for making additional comments. Please return all questionnaires, including your own, to Michael Sedlak by **May 12, 2019.**

Are there any responses that you consider inaccurate? If so, please discuss them below.

List any job duties/responsibilities required of this position which were omitted by the employee.

Additional comments: _____

Name of person completing this form: _____

Date completed: _____

Bob Hanvey

From: Michelle DeLancey <mdelancey@hamburg.mi.us>
Sent: Tuesday, May 14, 2024 10:14 AM
To: Pat Hohl; Bob Hanvey; David Rohr
Subject: RE: enforcement
Attachments: Code enforcement officer description approved 09032019 by TB.doc

Bob,
Attached is the job description for our Code enforcement officer. The pay range as of 7/1/23 for this position is \$20.15-\$25.17/hour. Please let me know if you have further questions.

Regards,
Michelle DeLancey
Director of Accounting & Human Resources
Hamburg Township
10405 Merrill Road, PO Box 157
Hamburg MI 48139
(810) 222-1134

This E-mail, including attachments, may contain confidential information and is intended solely for the use by the individual(s) to whom it is addressed. If you receive the E-mail in error, please notify the sender. Do not disclose its contents to others and delete it from your system. Any other uses of this E-mail and/or attachment is prohibited. This message is not meant to constitute an electronic signature or intent to contract electronically.

From: Pat Hohl <pathohl@hamburg.mi.us>
Sent: Monday, May 13, 2024 6:37 PM
To: Bob Hanvey <supervisor@mariontownship.com>; Michelle DeLancey <mdelancey@hamburg.mi.us>; David Rohr <drohr@hamburg.mi.us>
Subject: Re: enforcement

Hi Bob,
I'm out of the office for a few days. I'll forward your email to our Planning and Zoning administrator and are HR Director. I'm sure they'll get you what you need.
Hohl

Sent from my Verizon, Samsung Galaxy smartphone
[Get Outlook for Android](#)

From: Bob Hanvey <supervisor@mariontownship.com>
Sent: Monday, May 13, 2024 2:41:30 PM
To: Pat Hohl <pathohl@hamburg.mi.us>
Subject: enforcement

Hi Supervisor:
The Marion Township Board wants me to ask Supervisors about enforcement officers. If you have one, please provide me with a job description and pay rate.

Hamburg Township Job Description

JOB TITLE: Code Enforcement Officer
(Part Time)

REPORTS TO: Director of Public Safety/Chief of Police

JOB SUMMARY:

The Code Enforcement Officer works under the direction of the Director of Public Safety/Chief of Police, or designee, and is responsible for ensuring compliance with all applicable Township Zoning and General Ordinances as well as Municipal Codes. The Code Enforcement Officer conducts inspections and investigations, as directed by the Director of Public Safety/Chief of Police or designee, and takes enforcement actions including issuing warning letters and/or municipal civil infraction citations for alleged violations.

PRIMARY DUTIES & RESPONSIBILITIES:

1. Enforces Township Ordinances and Municipal Codes as directed by the Director of Public Safety/Chief of Police or designee;
2. Performs field inspections and conducts investigations to ensure compliance with Township Ordinances, Municipal/State Codes and land use permits;
3. Issues warning letters and/or municipal civil infraction citations for violations of Township Ordinances;
4. Attends court cases for the purpose of testifying and presenting evidence, and works with the Township Attorney in case preparation;
5. Reviews building plans and zoning permit applications to assure compliance with requirements such as use, bulk, placement, and parking ratios. Approves permit applications for construction/remodeling/land use changes when requirements are met;
6. Creates informational materials designed to advise property owners on the requirements for compliance and processes, procedures for obtaining compliance or appropriate permits;

7. Prepares, maintains, and files reports and records regarding activities, i.e., cases files, inspection reports, incident reports, citations.
8. Prepares public notices or property owner verifications;
9. Mediates conflicts between neighbors related to complaints as needed;
10. Provides information to property owners, contractors, developers, engineers, architects, and others regarding construction procedures, zoning ordinances, and appeals procedures;

JOB QUALIFICATIONS:

1. Must be a citizen of the United States;
2. Must possess high school diploma or equivalent;
3. Must have reached 18th birthday at time of application;
4. Must possess a valid driver's license at time of application;
5. Ability to successfully complete all phases of the selection process;
6. Ability to successfully pass a background check, physical examination and drug screening test;
7. Prior law enforcement, zoning and planning experience strongly preferred;
8. Ability to work on several projects or issues simultaneously;
9. Must possess effective writing techniques;
10. Knowledge of computer hardware and software programs, which may include Microsoft Office, and GIS;
11. Problem-solving skills to gather relevant information to solve vaguely defined practical problems;
12. Ability to review plans and apply provisions of the ordinances and codes to determine compliance with such regulations and to apply regulations to field conditions;
13. Interpersonal skills necessary to tactfully enforce Township ordinances, resolve conflicts, and respond to complaints;
14. Physical ability to perform required fieldwork including accessing non-barrier free locations, walking on uneven terrain, climbing ladders, etc.;
15. Mental ability to respond to problem situations in a positive manner.

WORKING CONDITIONS:

1. Normal office environment with little, if any, discomfort due to heat, dust, noise and the like.
2. Work involves travel in township vehicle to various locations throughout the Township with exposure to adverse weather, odors, dust, bodily injury, unrestrained animals, individuals who may be hostile, environmental hazards, and the like when inspecting properties and conducting enforcement activities.

This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. They are not to be construed as an exhaustive list of all job duties that may be performed by a person so classified.

Bob Hanvey

From: Michael Luce <MLuce@hartlandtwp.com>
Sent: Tuesday, May 14, 2024 5:44 PM
To: supervisor@mariontownship.com
Cc: Bill Fountain
Subject: Zoning Enforcement
Attachments: 2015 Job Desc Zoning Insp.pdf

Good afternoon, Bob

Please see attached Job Description for our Zoning Enforcement Officer. His current rate of pay is \$23.83 per hour and he is in the office 2 days a week, Monday and Tuesday. Please let me know if you have any further questions and thank you for your time.

Best,



Mike Luce
Township Manager
517.294.0056 c | 810.632.7498 o
2655 Clark Road
Hartland, MI 48353
www.hartlandtwp.com

Hartland Township
JOB DESCRIPTION

Title:	Zoning Inspector	Effective:	04/01/2015
Employment:	Regular, Part-Time	Reports To:	Planning Director
FLSA Status:	Non-Exempt	Pay Grade:	4

Responsibilities

- To enforce the ordinances of Hartland Township;
- To conduct inspections and determine compliance, violations and corrective actions, including issuing citations;
- To conduct preliminary reviews of site plans for both single-family and commercial properties;
- To assist, respond, educate, interpret and apply all zoning regulations, ordinances and property maintenance standards, practices and procedures;
- To provide on-site consultation on matters of Zoning Ordinance application and interpretation;
- To represent the Township in court, and to testify regarding code violations;
- To conduct research regarding property ownership, current and past permits and application and applicable codes;
- To consult and coordinate with the Planning Department to develop code enforcement procedures, strategies and schedules;
- To ensure that necessary records, reports, correspondence and other documents are prepared and properly maintained, including entering daily enforcement actions and activities into a department-specific software program;
- To prepare related letters, reports and communications;
- To perform any other reasonable activities as required by management.

Requirements

- Knowledge of building, zoning and construction codes
- Physical ability to traverse across uneven terrain in seasonal weather conditions
- Knowledge, skill and manual dexterity for using a computer and job-related software
- Knowledge and skill in the use of common office equipment
- Some post-secondary education or training
- Three years of inspection, enforcement or related customer service experience
- Valid Michigan driver's license and maintain a good driving record

Bob Hanvey

From: Joe Parker <supervisor@ioscotwp.com>
Sent: Thursday, May 16, 2024 1:30 PM
To: supervisor@mariontownship.com
Subject: Re: enforcement

Hi Bob,
Sorry for the delay. We do not have an enforcement officer in losco. If Anne has that serious of issue, she would call for sheriff support. We contract with the Sheriff office for 8 hrs of support/surveillance per week, so it would be handled through them.

Joe

Joe Parker
losco Township Supervisor
Supervisor@ioscotwp.com
517-223-9545 Twp
248-506-8434 cell

From: losco Township, MI <noreply@civicplus.com>
Sent: Monday, May 13, 2024 2:52:44 PM
To: Joe Parker <supervisor@ioscotwp.com>
Subject: enforcement

Name: Bob Hanvey
Email: supervisor@mariontownship.com

Message: Hi Supervisor: The Marion Township Board wants me to ask Supervisors about enforcement officers. If you have one, please provide me with a job description and pay rate. Thanks Bob Hanvey

Bob Hanvey

From: linda walker <lindawalkeratty@sbcglobal.net>
Sent: Thursday, May 16, 2024 11:32 AM
To: Bob Hanvey
Subject: Code Enforcement

Hello Bob,

Unadilla has a zoning administrator who is also responsible for inspecting properties, sending warning letters and handling show cause hearings at our board meetings. We pay him \$22 per hour. Hope this info helps.

Linda Walker
Unadilla Twp. Supervisor

Sent from my iPhone

To: Sean Dunleavy <supervisor@oceolatwp.org>

Subject: enforcement

Hi Supervisor:

The Marion Township Board wants me to ask Supervisors about enforcement officers.

If you have one, please provide me with a job description and pay rate.

Thanks

Bob Hanvey

Bob Hanvey

From: Sean Dunleavy <supervisor@oceolatwp.org>
Sent: Wednesday, May 15, 2024 8:26 AM
To: Bob Hanvey
Subject: RE: enforcement

Bob,

We have one that is contracted through McKenna (our planners) in which we pay \$67.00 per hour or \$500.00 per day (8 hours). He currently works one day per week for us.

Code Enforcement Services

1. Maintaining and preparing accurate records of complaints, incidents, citations, and arrests. Documents and paperwork are to be reviewed for completeness and accuracy.
2. Perform updates as needed on current information and forms.
3. Work with the permit technicians to ensure that correspondence and other records are appropriately filed.
4. Prepare written correspondence, monthly reports, and special reports as needed.
5. Consultant professionals are knowledgeable and keep current on local ordinances and will be required to enforce those ordinances as adopted.
6. Consultant's code enforcement professionals may also make recommendations to the Building Department Administrator for amending ordinances if it is in the best interest of the Township to do so and be an integral part of establishing policies and procedures for code enforcement.
7. Investigate abandoned, dismantled, and inoperable motor vehicles.
8. Handle trash and miscellaneous junk, long grass and weeds, snow removal, and burning violations.
9. Coordinate with the Zoning Administrator on all zoning related matters.
10. Coordinate with law enforcement and animal control on all related matters/complaints.
11. Work with the Building Official to address building code matters/violations along with health and safety issues such as hazardous, unsafe, or blighted buildings.
12. Handle compliance according to procedures outlined in the Code.

In person, and/or by mail, issue warnings of Code violations and Code violation citations

Sean P. Dunleavy
Oceola Township Supervisor
1577 North Latson Rd.
Howell, MI 48843
517-546-3259
Township Office hours: Tuesday, Wednesday and Thursday 9-5

From: Bob Hanvey <supervisor@mariontownship.com>
Sent: Monday, May 13, 2024 2:54 PM

MTA Sample Ordinance Enforcement Officer Ordinance

An ordinance to establish the office of Ordinance Enforcement Officer; to prescribe the duties of said office; to authorize the Township Board to appoint any person or persons to said office, and to amend any ordinances of _____ Township which conflict with the provisions hereof.

THE TOWNSHIP OF _____, _____ COUNTY, MICHIGAN, ORDAINS:

Section 1: Ordinance Enforcement Officer

There is hereby established the office of Ordinance Enforcement Officer within the Township of _____, _____ County, Michigan.

Section 2: Appointment

The _____ Township Board is hereby authorized, by resolution, at any regular meeting of said Board, to appoint any person or persons to the office of Ordinance Enforcement Officer for such term or terms as may be designated in said resolution. Said Board may further, by resolution, remove any person from said office, in the discretion of said Board.

Section 3: Duties

The Ordinance Enforcement Officer is hereby authorized to enforce all ordinances of _____ Township, whether currently or hereafter enacted, and whether such ordinances specifically designate a different official to enforce the same or do not designate any particular enforcing officer. Where a particular officer is so designated in any such ordinance, the authority of the Ordinance Enforcement Officer to enforce the same shall be in addition and supplementary to the authority granted to such other specific officer. Any ordinance-enforcing authority of (*the Township Supervisor/Superintendent and any other*) officers specifically designated in any Township ordinance (*or the Charter Township Act, Public Act 359 of 1947, as amended (MCL 42.10)*) shall continue in full force and effect and shall in no way be diminished or impaired by the terms of the within ordinance.

Section 4: Definitions

The ordinance enforcement duties herein authorized shall include, among others, the following:

- Investigating ordinance violations;
- Serving notice of violations;
- appearance tickets as authorized under Chapter 4 of the Code of Criminal Procedure Act, Public Act 175 of 1927, as amended (MCL 764.9c);
- Appearing in court or other judicial proceedings to assist in the prosecution of ordinance violators, and
- Such other ordinance enforcement duties as may be delegated by the Township Supervisor/Superintendent or assigned by the Township Attorney.

Section 5: Saving Clause

The provisions of the within ordinance are hereby declared to be severable and the invalidation of any one or more of the same by any judicial determination or statutory or constitutional provision shall not invalidate the remainder of said provisions or ordinance.

Section 6: Effective Date

This ordinance shall take immediate effect. All ordinances of the Township heretofore or hereafter adopted shall hereafter be supplemented by the terms of the within ordinance.

The purpose of this sample ordinance is to provide a suggested guideline for the types of items that should be included within an ordinance. Certainly, no sample ordinance should be used unless, after careful review, it is the professional judgment of your legal counsel that using the sample will accomplish the particular objectives and intentions of your Township. Although these sample ordinances are the result of much thought and effort, neither the authors nor the Michigan Townships Association assumes any responsibility for the results of using these samples word-for-word in individual cases.

May 16, 2024

Re: Marion Township Playgrounds

Trustees,

After extensive research on playground equipment, I have learned a lot about what and who we want to purchase and install our playground equipment from. I have talked to surrounding townships and asked who they purchased their's from.

Included in this packet you will find colored photos of finished park and playground equipment. These are just ideas and suggestions. There is also three pages of playground equipment with the structures circled that we are getting installed prices on. The vendor wasn't able to get me the prices until after the packet went out so I will have those prices to you before the actual meeting, that way you have time to study them.

There is also a letter included from our Risk Control, our agent toured the township this week and suggests that we implement a plan to add fall material to our Park #1 (Triangle Lake Road) playground.

Sincerely,



Tammy L. Beal





Delhi Twp.

Fitness Stations





BRIELLE V. FURD

EXPLORE, SAVE, & PLAY

At Great Lakes Recreation we understand the power of play, and make it easy to find the structures that are the right fit for your school, park, or organization.

Through our 100% Matching Funds Program, we provide access to premium play structures with unique themes and innovative designs, without sacrificing value or quality. Purchase any of the play structures in this program, and we'll match your contribution dollar for dollar. Payment due at time of purchase.

To rediscover the magic of play, contact your Little Tikes Commercial representative at Great Lakes Recreation Today!



You Pay: \$26,462
We Match: \$26,462

Total Value: \$52,923

NRG 23-73463

Ages: 5-12, 5-12 yr CSA
Use Zone: 60' 0" x 60' 9" (18,29m x 18,52m)
Play Events: 30 Users: 66
Weight: 9,798 lb (4,443.54 kgs)



You Pay: \$53,893
We Match: \$53,893

Total Value: \$107,785

SB20-71899

Ages: 5-12, 5-12 yr CSA
Use Zone: 51' 0" x 51' 0" (15,54m x 15,54m)
Play Events: 15 Users: 64
Weight: 8,632 lb (3,914.74 kgs)



You Pay: \$69,735
We Match: \$69,735
 Total Value: \$139,469

PS20-71843
 Ages: 5-12, 5-12 yr CSA
 Use Zone: 42' 9" x 70' 5" (13,03m x 21,46m) Play Events: 23 Users: 91
 Weight: 11,454 lb (5,194.56 kgs)



You Pay: \$31,474
We Match: \$31,474
 Total Value: \$62,948

PB20-71903
 Ages: 5-12, 5-12 yr CSA
 Use Zone: 40' 9" x 39' 8" (12,42m x 12,09m)
 Play Events: 13 Users: 56
 Weight: 6,141 lb (2,785.03 kgs)

You Pay: \$52,711
We Match: \$52,711
 Total Value: \$105,421

NE20-71862
 Ages: 5-12, 5-12 yr CSA
 Use Zone: 43' 3" x 47' 8" (13,18m x 14,53 m)
 Play Events: 19 Users: 78
 Weight: 51,55 lb (2,337.87 kgs)



Purchase any of the play structures in this program, and we'll match your contribution, dollar for dollar.



You Pay: \$ 41,662
We Match: \$ 41,662
Total Value: \$83,324

NRG23-73709
Ages: 5-12, 5-12 yr CSA
Use Zone: 62' 3" x 75' 8" (19m x 23,06m)
Play Events: 24 Users: 107
Weight: 10,217 lb (4,633.56 kgs)



You Pay: \$70,146
We Match: \$70,146
Total Value: \$140,292

KB20-71884
Ages: 5-12, 5-12 yr CSA
Use Zone: 48' 2" x 53' 9" (14,68m x 16,41m)
Play Events: 29 Users: 92
Weight: 4,315 lb (1,956.92 kgs)

Great Lakes Recreation Co., LLC

PO Box 295
Zeeland, MI 49464 US
(616) 499-7400
accounting@glrec.com

A



Estimate

ADDRESS
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

SHIP TO
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

ESTIMATE 4825
DATE 05/20/2024
EXPIRATION 06/21/2024
DATE

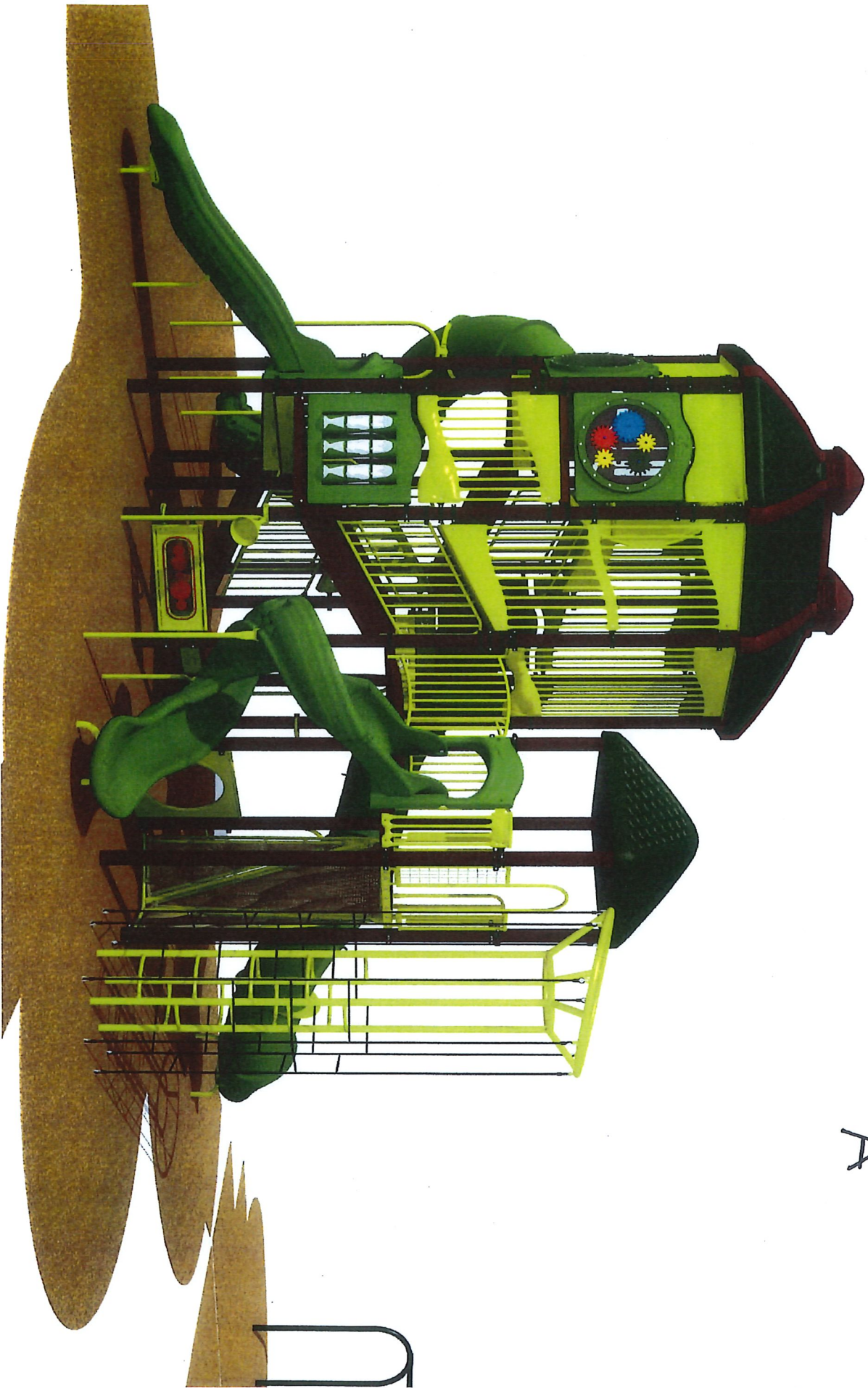
REP NAME
S. Habers

PO #
SB2071899

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Equipment - Tikes	SB20-71899 SkyBuilder Custom Structure- Matching funds	1	53,893.00	53,893.00
Equipment - Tikes	2 bays of swings (2 belt seats, tot seat, inclusive seat)	1	4,500.00	4,500.00
Freight	Freight	1	3,500.00	3,500.00
Installation	Installation: Includes meeting truck and unloading, CPSI installation, basic site restoration	1	34,500.00	34,500.00
Materials	Border timbers	1	2,500.00	2,500.00
Surfacing - EWF	Surfacing - EWF	210	37.50	7,875.00
SUBTOTAL				106,768.00
TAX				0.00
TOTAL				\$106,768.00

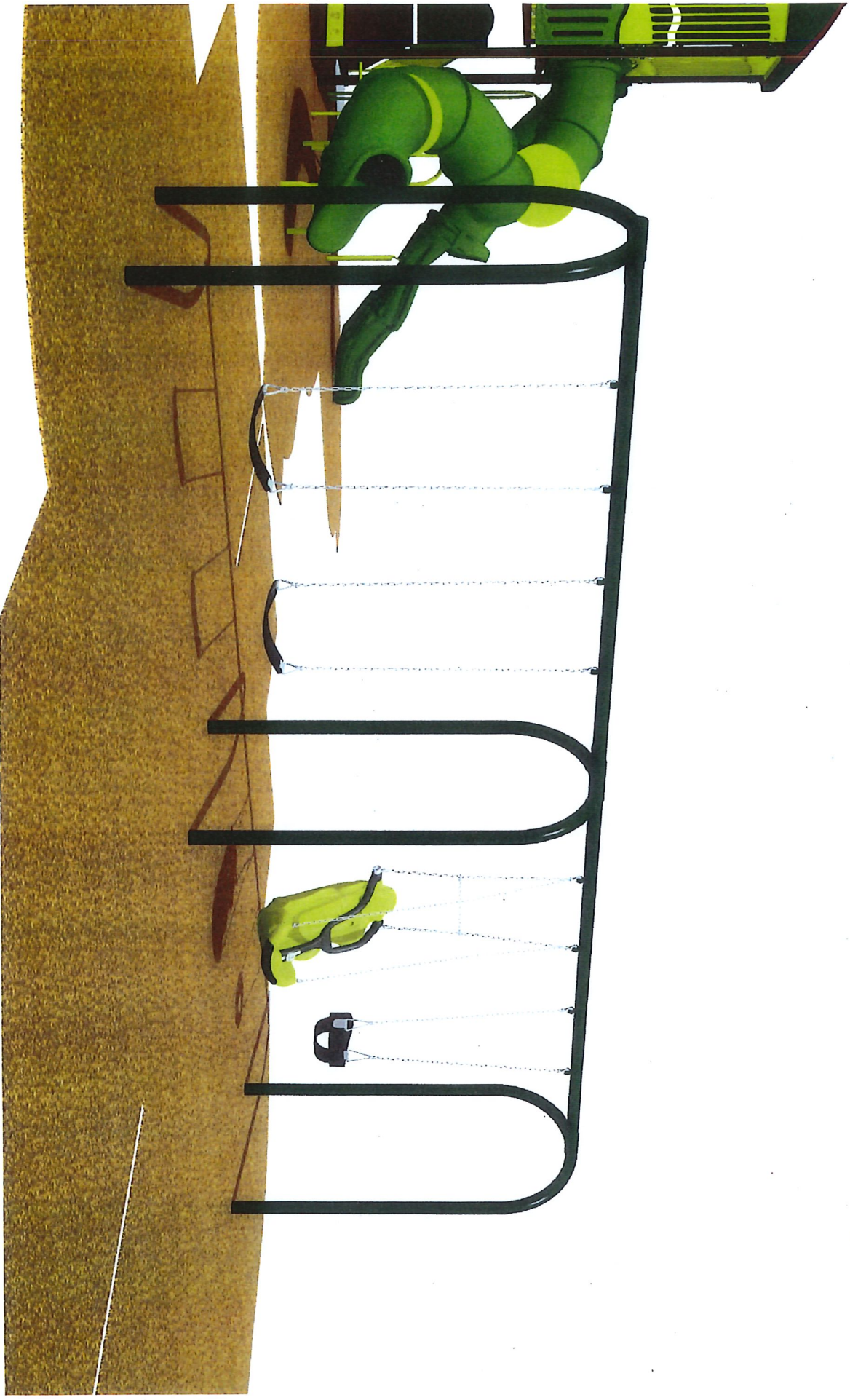
Accepted By

Accepted Date



A

U



A

General Notes:

Age Group

2-5 yrs 5-12 yrs 7-12 yrs 13-17 yrs

1. The Americans with Disabilities Act (ADA) may require that you have your park and/or playground layout reviewed by a qualified professional to determine if the ADA applies to you.
2. For playground equipment to be considered accessible, the proposed Access Board Regulations in regard to the playground may be in compliance when considering existing play components.
3. All equipment may be appropriate for all children.
4. All absorbing ground cover is required under and around all play equipment.
5. Fall zone around the entire play structure is shown. This zone is to be free of all tripping or collision hazards (i.e. rocks, roots, blades).
6. All equipment is identified by text showing the post heights. The 96 represents a 96 inch post.
7. All equipment may be appropriate for all children.
8. Not all equipment may be appropriate for all children.

Playground Layout Compliance:

- ASTM F1487 - Playground Equipment for Public Use.
- CPSC Handbook for Public Playground Safety



The other components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487.

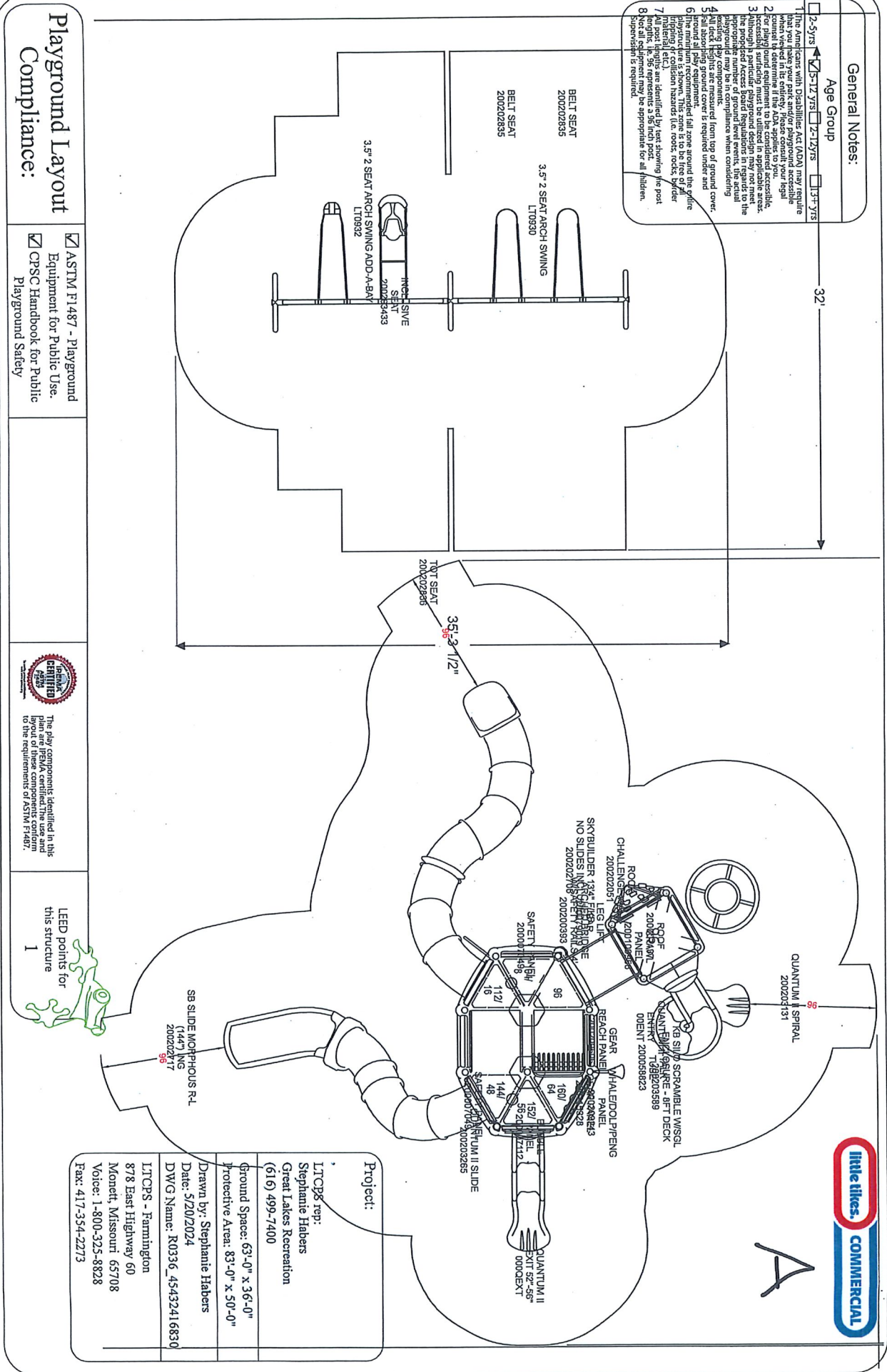
LEED points for this structure
1

Project:
LTCPS rep:
Stephanie Habers
Great Lakes Recreation
(616) 499-7400

Ground Space: 63'-0" x 36'-0"
Protective Area: 83'-0" x 50'-0"

Drawn by: Stephanie Habers
Date: 5/20/2024
DWG Name: R0336_45432416830

LTCPS - Farmington
878 East Highway 60
Monett, Missouri 65708
Voice: 1-800-325-8828
Fax: 417-354-2273



Great Lakes Recreation Co., LLC

PO Box 295
Zeeland, MI 49464 US
(616) 499-7400
accounting@glrec.com

B



Estimate

ADDRESS
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

SHIP TO
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

ESTIMATE 4826
DATE 05/20/2024

REP NAME
S. Habers

PO #
KB2071884

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Equipment - Tikes	KB2071884 KidBuilder Custom Structure- Matching funds	1	70,146.00	70,146.00
Freight	Freight	1	3,500.00	3,500.00
Installation	Installation: Includes meeting truck and unloading, CPSI installation, basic site restoration	1	37,000.00	37,000.00
Materials	Border timbers	1	2,350.00	2,350.00
Surfacing - EWF	Surfacing - EWF	110	37.50	4,125.00

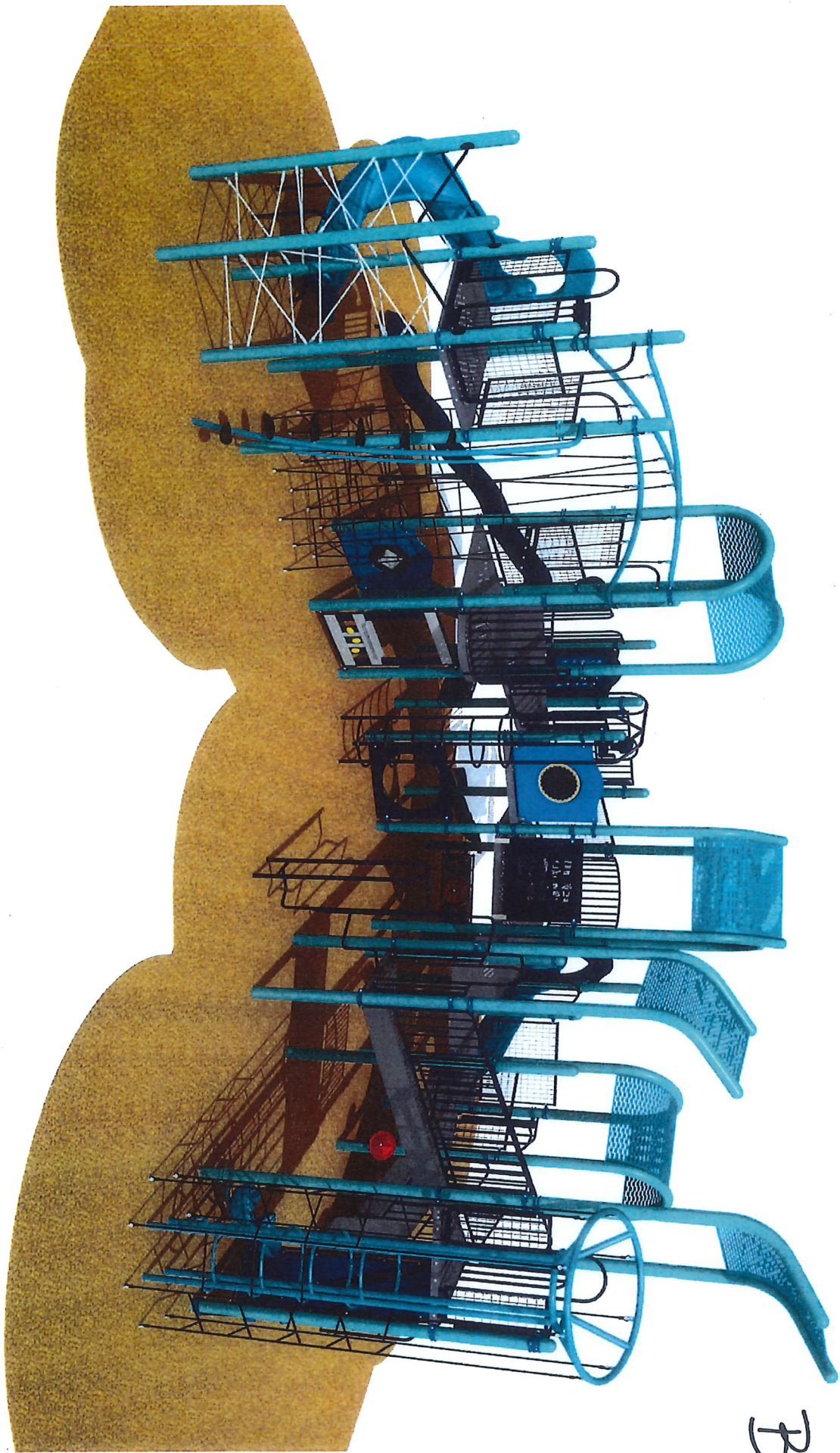
SUBTOTAL 117,121.00

TAX 0.00

TOTAL **\$117,121.00**

Accepted By

Accepted Date



B

General Notes:

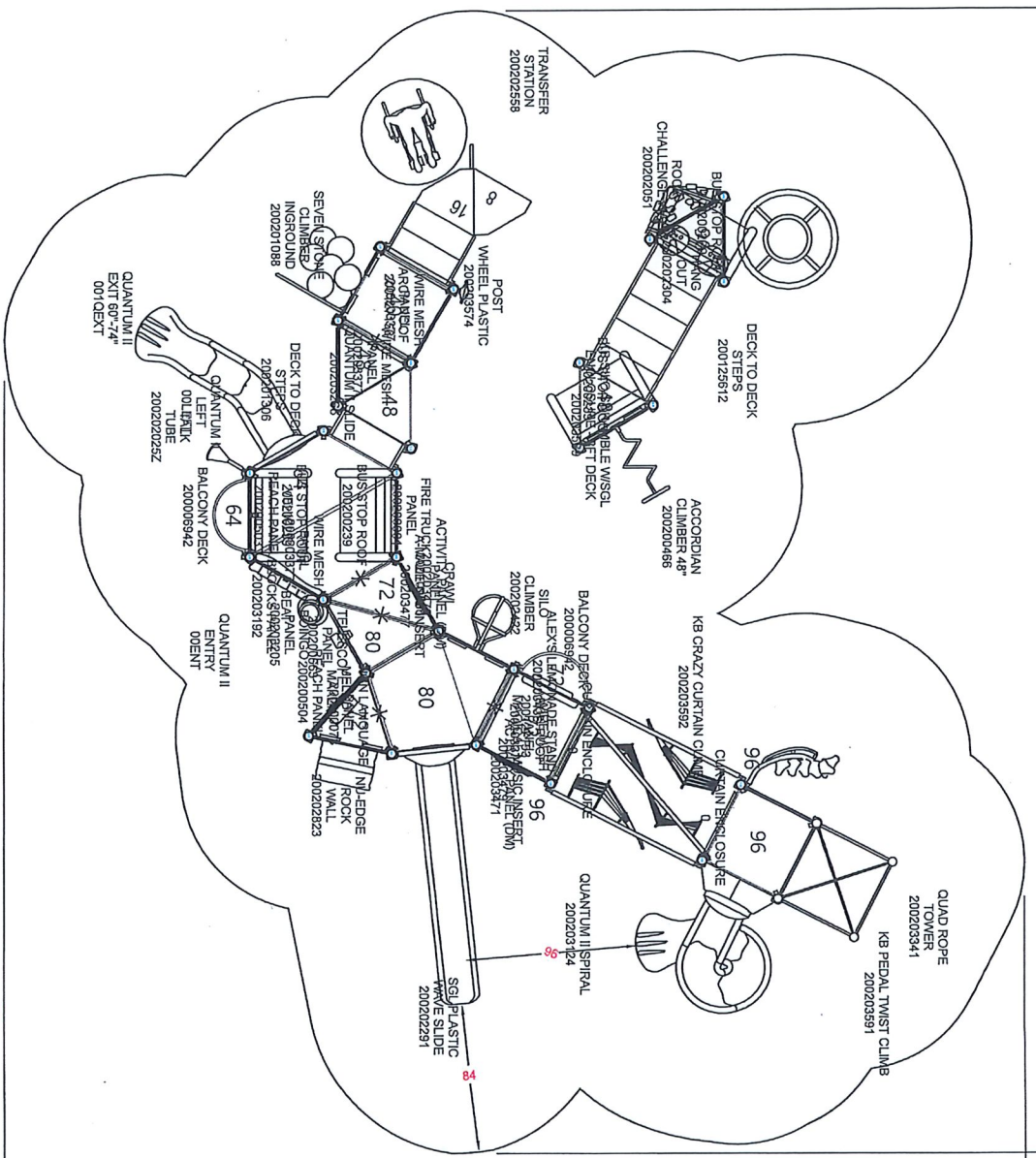
Age Group

2-5 yrs 5-12 yrs 2-12 yrs 13+ yrs

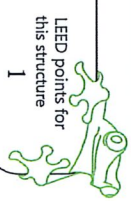
1. The Americans with Disabilities Act (ADA) may require playground equipment to be accessible to children with disabilities when viewed in its entirety. Please consult your local ADA coordinator for more information.
 2. accessible surfacing must be utilized in applicable areas.
 3. Although a particular playground design may not meet the appropriate number of ground level events, the actual playground may be in compliance when considering the number of events.
 4. All deck heights are measured from top of ground cover.
 5. Fall absorbing ground cover is required under and around all play equipment.
 6. The entire play zone around the entire playground structure is shown. This zone is to be free of all tripping or collision hazards (ie. rocks, roots, border curbs, etc.).
 7. All post heights are identified by text showing the post height. A 96 represents a 96 inch post.
 8. A 96 represents a 96 inch post.
- Supervision is required.

Playground Layout Compliance:

- ASTM F1487 - Playground Equipment for Public Use.
- CPSC Handbook for Public Playground Safety



The play components identified in this plan are IPEDVA certified. The use and layout of these components conform to the requirements of ASTM F1487.



B

48'-1 1/2"

Project:	LTCPS rep: Stephanie Habers Great Lakes Recreation (616) 499-7400
Ground Space:	46'-0" x 36'-6"
Protective Area:	54'-0" x 48'-6"
Drawn by:	Stephanie Habers
Date:	5/20/2024
DWG Name:	R0336_45432432281
LTCPS - Farmington	878 East Highway 60 Monett, Missouri 65708 Voice: 1-800-325-8828 Fax: 417-354-2273

Great Lakes Recreation Co., LLC

PO Box 295
Zeeland, MI 49464 US
(616) 499-7400
accounting@glrec.com



Estimate

ADDRESS
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

SHIP TO
Marion Township
2877 W Coon Lake Road
Howell, MI 48843

ESTIMATE 4827
DATE 05/20/2024

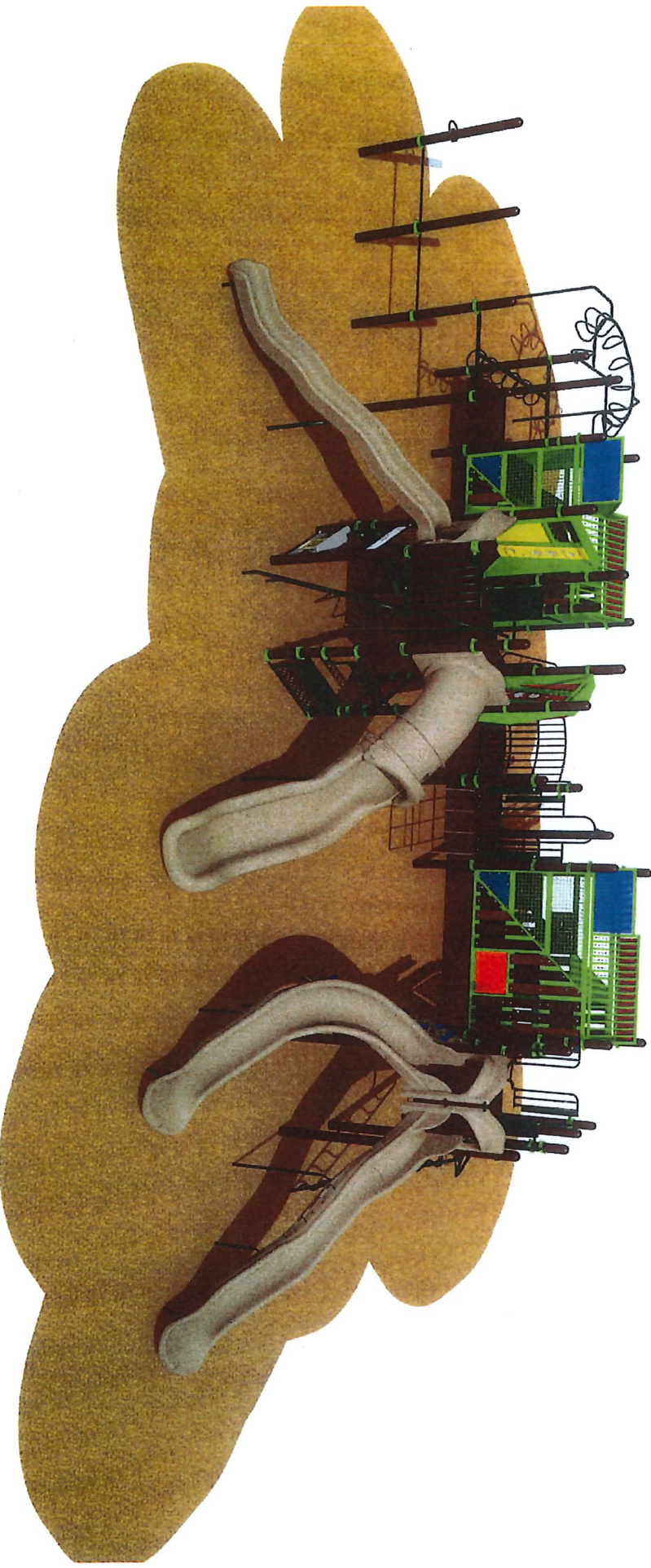
REP NAME
S. Habers

PO #
PS2071843

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Equipment - Tikes	PS2071843 PlayStax Custom Structure- Matching funds	1	69,735.00	69,735.00
Freight	Freight	1	3,500.00	3,500.00
Installation	Installation: Includes meeting truck and unloading, CPSI installation, basic site restoration	1	41,000.00	41,000.00
Materials	Border timbers	1	2,350.00	2,350.00
Surfacing - EWF	Surfacing - EWF	120	37.50	4,500.00
SUBTOTAL				121,085.00
TAX				0.00
TOTAL				\$121,085.00

Accepted By

Accepted Date



C



MICHIGAN TOWNSHIP

PARTICIPATING PLAN

May 16, 2024

Tammy L. Beal, Clerk
Marion Township
2877 West Coon Lake Road
Howell, Michigan 48843-8937

Dear Tammy:

I would like to thank you for taking the time to meet with Risk Control to discuss the operations of Marion Township. This action allows the Risk Control Department to assist your organization and its services in identifying existing and potential liability exposures that may be present in day-to-day operations such as yours.

Upon review of the information gathered and discussed during our meeting, please allow me to offer the following comments and recommendations:

- We discussed the Risk Reduction Grant Program and projects that could qualify.
- We reviewed the water sensor program and determined the township should request two sensors.
- We discussed the township considering adding play equipment and exercise stations to park facilities. Discussion involving insurance coverage should be discussed with your agent Jon Johnson once equipment choices are final.
- I did identify one issue during the visit. The playground at Marion Township Park #1 is lacking fall material. The township should implement a plan for adding fall material. See photo.
- The following link will take you to a playground guide that may be of some value to you as you consider expanding the parks. <https://cpsc.gov/s3fs-public/325.pdf>

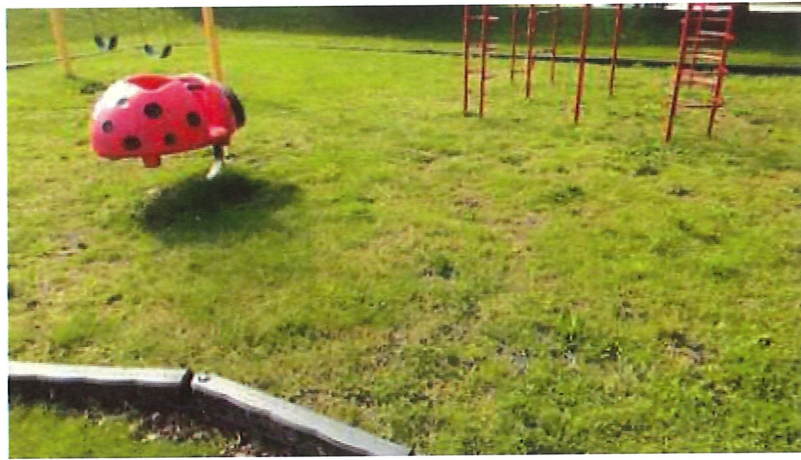
Please do not hesitate to contact me if you have questions or require assistance. Thank you and we look forward to a continued, good working relationship with you and Marion Township.

Regards,

Patrick Nelson
Michigan Township Participating Plan

Cc: Jon Johnson, Burnham & Flower Agency, Inc.
Andrea Hoff, Senior Underwriter

Encl: Marion Township Park #1 playground photo





Liv.Co Update

March-April 2024

MilivCounty.Gov | [LivCoGov](https://www.facebook.com/LivCoGov) | [Livingston_County](https://www.instagram.com/Livingston_County) | [Livingston_County_Government](https://www.linkedin.com/company/Livingston_County_Government)

Livingston County Board Of Commissioners

District 1: Douglas Helzerman

District 2: Dave Domas

District 3: Frank Sample

District 4: Wes Nakagiri

District 5: Jay Drick (Chairman)

District 6: Roger Deaton

District 7: Martin Smith

District 8: Nick Fiani (Vice-Chairman)

District 9: Jay Gross

Board Meetings

All meetings will be held both online via Zoom and in person in the Board Chambers at the Administration Building at 304 E. Grand River Ave. in Howell.

How To Meet Via Zoom:

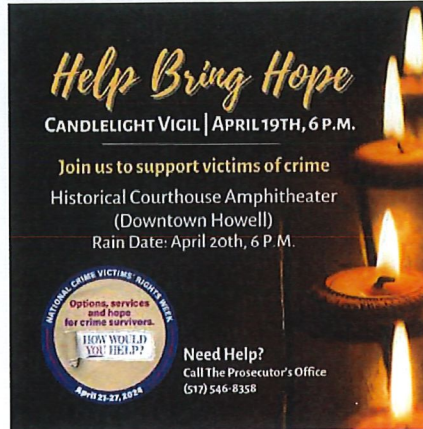
- By the direct link: <https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vCHRjWkVlZz09>
- On The Zoom App: Select "Join A Meeting," enter meeting code 399 700 0062, and enter password LCBOC
- By Phone: Call 1-929-205-6099, enter meeting code 399 700 0062, and password 886752

April 22nd - Full Board Meeting at 6 P.M.

May 6th - General Government Meeting at 6 P.M. followed by the Personnel Committee

May 13th - Courts, Public Safety, Infrastructure Development Meeting at 6 P.M. followed by the Finance & Asset Management Meeting and then a Full Board Meeting

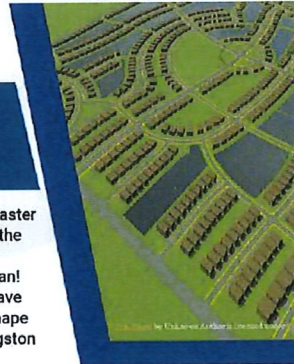
Crime Victims' Candlelight Vigil - April 19th



In a split second, your entire world can change if you become a victim of a crime. Even in this challenging time, it's important to remember that there's help and hope. April 21-27th is National Crime Victims' Rights Week and to help remind those dealing with the aftermath of a crime, the Livingston County Prosecutor's Office is holding a Candlelight Vigil on Friday, April 19th at 6 P.M. at the Historic Courthouse Amphitheater in downtown Howell. All are welcome to join. Let's show up to bring hope to victims and let them know they aren't alone. If you've been the

victim of a crime or know someone who has who would like to look into assistance and support, please call the Prosecutor's Office at (517) 546-8358.

2025 Master Plan Workshop - May 1, 2024



Join us as we engage in a master planning workshop to guide the development of the 2025 Livingston County Master Plan! This is your opportunity to have your voice heard and help shape the long term vision of Livingston County!

📅: May 1, 2024

🕒: 12 - 1 P.M.

📍: Livingston Educational Service Agency (1425 W. Grand River Ave. Howell)

📧: RSVP Required to mhaglund@livgov.com

The Livingston County Planning Department is excited to invite everyone to the upcoming 2025 Master Plan Workshop. Join us on Wednesday, May 1st from Noon - 1 P.M. at the Livingston Educational Service Agency (1425 W. Grand River Ave. in Howell.)

This workshop is open to the public, so come voice your opinion to help shape the long term vision of our community. If you'd like to attend, kindly RSVP via email to mhaglund@livgov.com by April 29th.

Throughout 2024, the Planning Department will be working to create a 2025 Master Plan that examines land use, transportation, infrastructure, natural resources, housing, economic development, agriculture, and other key elements of the community. The Plan will include long-range goals and objectives for development for the next 10-20 years. In addition to the May 1st workshop, there will be additional opportunities for resident input. Stay updated with the latest progress on the Plan by visiting <https://milivcounty.gov/planning/livingston-county-2025-master-plan/>



Share newsletter on Facebook



Share newsletter via email

Passed Resolutions

- EMS will purchase two powered cots and loaders for two of their newest ambulances. The cost of the cots and loaders is \$157,187.
- EMS has entered into a one year agreement with Trinity Health Livingston Hospital to provide ambulance transport services. This agreement qualifies the payment process for services provided to Trinity Health.
- The Health Department will accept grant funding in an amount not to exceed \$55,573 from the Department of Licensing and Regulatory Affairs, Cannabis Regulatory Agency. The funding will be used for community education and outreach activities.
- The Health Department will accept funding in an amount not to exceed \$3,500 from the Michigan Association for Local Public Health. This funding will be used to support staff wellbeing.
- The Jail will renew their contract for discounted medical services from Blue Cross Blue Shield for two years, expiring on March 31, 2026.
- The Sheriff's Office is eliminating their vacant Jail Services/ Intake Specialist position and adding an additional Jail Division Deputy position to the Inmate Services Unit.
- The Sheriff's Office will apply for grant funding from the State of Michigan Office of Highway Safety Planning in the hopes of purchasing a driving stimulator, license barcode readers, mobile fingerprint systems, and portable crash scene lighting at a total amount of \$207,971.
- The Drain Department will reclassify a Drain Maintenance Worker II position at Grade 4 to a Drain Maintenance Worker III position at Grade 5.
- The Board of Commissioners have approved and adopted the 2024 County Equalization Report and accompanying statements. The report contains the equalized value of all taxable property, both real and personal, for each of the sixteen townships and three cities within Livingston County. The total value for all real property being equalized at \$16,645,677,253 and personal property equalized at \$672,874,870 for a total County Equalized Value of \$17,318,552,123.
- The Sheriff's Office will reclassify their Administrative Specialist at Grade 5 to a Jail Administrative Coordinator at Grade 6.
- The Public Defender's Office has changed the title of their Social Worker position to a Client Advocate.

Upcoming Events

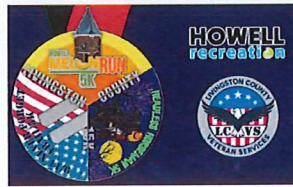
Police Week Blood Drive - May 16th



Be someone's hero by donating blood. The Livingston County Sheriff's

Office is celebrating National Police Week by hosting a blood drive on Wednesday, May 16th at LESA (1425 W. Grand River Ave.) from 10 a.m. to 3:45 p.m. Walk in to donate, or save time by scheduling your appointment at www.redcrossblood.org with sponsor code LESA or call 1-800-RED CROSS.

Earn A Trifecta 5K Medal



Veteran Services is looking forward to hosting their 9/11 Never Forget 5K trail race this September in

partnership with Howell Recreation. [Sign up](#) now for a discounted race fee or sign up for all three 5K races held by Howell Recreation to earn a special 15K medal and discounted race fees!

Melon Run 5K - August 16th

9/11 Never Forget Trail 5K - September 14th

Headless Horseman 5K - October 19th

Help Fill The School Bus Food Drive



School will be out soon, which means that some children will no longer have access to food during summer break. Together, let's

fill the cardboard bus at the Historic Courthouse with canned foods and snacks so no student goes hungry this summer! Drop off food like mac n' cheese, granola bars, pop tarts, pudding cups, juice boxes, and canned fruit before June 1st.



Join Livingston County as a District Court Deputy Court Clerk

\$18.05 - 21.57/Hr | Comprehensive Benefit Package | Full-Time

Are you someone who enjoys helping people, handling paperwork, and providing top-notch customer service? If so, the District Court's Deputy Court Clerk position is a perfect fit for you! In this role you'll assist in the processing of traffic, civil, and criminal court cases. You'll be the helpful face at the District Court counter that receives money, provides information to the public, attorneys, and law enforcement on court matters, and handles a variety of documents. If you have skill in maintaining data, can navigate technology well, and can work well with a variety of people, you'll enjoy working at the District Court as a Deputy Court Clerk.

Learn More & Apply At: <https://livingston.applicantpool.com/jobs/>